

BOARD MEETING MINUTES – MONDAY, APRIL 15, 2024
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, April 15, 2024 at 7 p.m. in the conference room.

PRESENT:

Mrs. Eileen Sullivan, President
Mrs. Pat Dillon, Vice President
Mrs. Stella Fox, Financial Chairperson
Mrs. Eleanora Ferrante
Mr. Stuart Horowitz

STAFF:

Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Doreen Kilkenny, Interim Business Manager
Mrs. Jamie Gholson, Interim Board Secretary

CALL TO ORDER:

The meeting was called to order by the vice president at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA:

Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously to accept the agenda as written.

DISPOSITION OF MINUTES

MARCH 18, 2024:

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the regular meeting of March 18, 2024.

DISPOSITION OF MINUTES

APRIL 8, 2024:

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the annual budget presentation and meeting of April 8, 2024.

FINANCIAL MATTERS

2023-2024:

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided checks log has been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash

- Based on discussions during our Sustainability Team meetings, we have introduced a propagation station to the community. It is located next our seed library. Patrons can take home a cutting of a plant as well as leave a cutting for others to take. Considering the popularity experienced in other libraries, we are excited to kick off this new venture.
- Our building will celebrate its 20th anniversary on July 24, 2024. There are plans in the works to commemorate this event with an open house type of celebration. More to come in the future.
- Patrons and staff enjoyed viewing the eclipse from both our garden and terrace. Skies were clear and we had a great view of this natural phenomena.

ASSISTANT DIRECTOR'S
REPORT:

Mr. Tanzi reported on the following :

- Our website continues to evolve, with new content added all the time. Last month, we shared the growth of our "Library of Things" collection, which featured items to be borrowed, lending rules, scanned instruction manuals, and photos of each entry. Currently, we have another in-progress section of our webpage that has seen quite a bit of development; local history.

Ryann Riggs has been hard at work on a redesign of our local history page. This page will serve as more of a landing site for a wide breadth of library content, including upcoming events, local history resources (such as Ancestry.com), library local history media, both digital and analog, and more!

The goal is to create a page that is dynamic in nature, with new events, materials, and a growing collection that will draw repeat visitors. Presently, this page is in draft mode, as Ryann experiments with layouts and features.

- I provided an interview to American Libraries Magazine for the feature article "The World of AI: How libraries are integrating and navigating this powerful technology". The article was published in-print in the March/April 2024 issue and online in a digital edition, and largely focuses

of \$3,626.00 to be paid to Dr. Drizzle to power wash the library building.

EXECUTIVE SESSION: Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously, to go into Executive Session at 7:40 p.m. to discuss a personnel issue.

Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously, to come out of Executive Session at 7:58 p.m.

ADJOURNMENT: Motion by Mr. Horowitz to adjourn the regular meeting at 8:03 p.m.

Respectfully submitted by,

Jamie Gholson
Jamie Gholson, Interim Board Secretary

Acknowledged by:

Patricia Dillon
Patricia Dillon, Vice President