



SOUTH HUNTINGTON PUBLIC LIBRARY

145 Pidgeon Hill Road, Huntington Station, NY 11746-4511

Phone: 631-549-4411

contactus@shpl.info

Part-Time Custodial Position

Description:

The South Huntington Public Library is seeking an energetic, highly motivated custodian to fill a part-time position in our Maintenance Department. Hours will include afternoons, evenings and weekends. On-call flexibility is preferred. The starting salary is \$19.07 per hour.

Duties:

Perform custodial duties throughout the Library to maintain overall appearance and cleanliness of the building and grounds:

- Dust furniture, bookshelves, bookends, walls
 - Wash windows
 - Clean floors – mop, wax, vacuum
 - Maintain cleanliness of restrooms
 - Remove trash from building and grounds
 - Perform outdoor maintenance on library grounds
- Perform minor repairs.
- Perform minor painting jobs.
- Receive and unpack deliveries.
- Ability to lift at least 60 lbs.
- Set up and take down tables and chairs needed for library events.
- Snow removal.
- Other custodial duties as assigned.

Qualifications:

- A high school diploma or its equivalent.
- Ability to follow written and oral directions.
- Working knowledge of methods and equipment involved in custodial work.
- Strong interpersonal skills.
- Demonstrates ability to work as part of a team.

Interested candidates may apply by faxing, emailing or dropping off an application to:

Ray Capone, Head of Buildings & Grounds

South Huntington Public Library

145 Pidgeon Hill Road

Huntington Station, NY 11746

fax: 631.547.6912

email: rcapone@shpl.info

Applications can be found on our website at shpl.info under the "About" tab.

The South Huntington Public Library is an Equal Employment Opportunity Employer.

Applications will be accepted until October 1, 2020 or the position is filled.