

BOARD MEETING – WEDNESDAY, SEPTEMBER 18,  
2024 SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Wednesday, September 18, 2024 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
  1. Organizational Meeting, Monday, July 15, 2024
  2. Regular Meeting, Wednesday, August 21, 2024
5. FINANCIAL MATTERS: (TAB B)
  - A. Schedule of Bills
  - B. Investments
  - C. Financial Chairperson's Report
  - D. Personnel
6. COMMUNICATIONS: (TAB C)
  1. SCLS Minutes (emailed to Board Members)
7. REPORTS: (TAB D)
  1. Director's Report
  2. Assistant Director's Report
  3. Building & Grounds Report
  4. Summer Concert Report
  5. ALA Conference Reports
  6. NYLA Developing Leaders Report by Jen O' Connor
  7. SUNYLA Conference Report by Michael Bartolomeo
  8. Emerging Technologies Q2 Report by Michael Bartolomeo
  9. Spanish Services/WOW Q2 Report by Georgina Rivas-Martinez
  10. Network Projects Q3 Report by Scott Kalogris
8. OLD BUSINESS: (TAB E)
  1. COVID Protocols
9. NEW BUSINESS: (TAB F)
  1. Vega Presentation by Howard Spiegelglass
  2. Obsolete Equipment
  3. Nursing Employees Policy
10. STATISTICAL REPORTS: (TAB G)
  1. Statistics and Program Attendance
11. VOICE OF THE TAXPAYER
12. EXECUTIVE SESSION: To discuss a personnel issue.
13. ADJOURNMENT

BOARD MEETING MINUTES - MONDAY, JULY 15, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The organizational and regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, July 15, 2024, at 7 p.m. in the Conference Room.

PRESENT: Mrs. Eileen Sullivan, President  
Mrs. Pat Dillon, Vice President  
Mrs. Stella Fox, Financial Chairperson

OBSERVED  
VIA TELEPHONE CALL: Mrs. Eleanora Ferrante, Board Secretary

EXCUSED: Mr. Stuart Horowitz

STAFF: Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Doreen Kilkenny, Interim Business Manager  
Mrs. Jamie Gholson, Recording Secretary

CALL TO ORDER: The meeting was called to order by the President at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ELECTION OF OFFICERS: Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to accept the following slate of officers for fiscal year 2024-2025:

President – Pat Dillon  
Vice President – Stella Fox  
Financial Chairperson – Stuart Horowitz  
Board Secretary – Eleanora Ferrante

ADOPTION OF THE AGENDA: Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as written.

APPOINTMENTS,  
AUTHORIZATIONS &  
DESIGNATIONS:

Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to approve the following appointments, authorizations and designations:

**MOTION**

1. That Quatela Chimeri, PLLC be retained at a blended hourly rate of \$260 for all attorneys for legal matters that may come up during the contract period, as outlined in the letter of agreement dated June 26, 2024.

**MOTION**

2. That Robert A. Johnson, CPA, PC, be appointed quarterly auditor for the South Huntington Public Library for fiscal year 2024-2025, at a stipend of \$4,000 as outlined in the letter of agreement dated June 12, 2024.  
That Baldessari & Coster, LLP, be appointed annual auditor for the South Huntington Public Library for fiscal year 2024-2025, at an annual rate of \$15,375 as outlined in the letter of agreement dated March 12, 2024.

**MOTION**

3. That Philip De Dora, in accordance with the agreement dated July 15, 2024, be appointed Treasurer of the South Huntington Public Library for fiscal year 2024-2025 at an annual compensation of \$4,920.00 to be paid on a monthly basis of \$410 as outlined in the letter of agreement.

**MOTION**

4. That Epic Insurance Brokers & Consultants be appointed insurance broker-of-record for the South Huntington Public Library for fiscal year 2024-2025.

**MOTION**

5. That The Long-Islander be designated newspaper-of-record for the South Huntington Public Library for fiscal year 2024-2025.

**MOTION**

6. That the Board of Trustees' regular monthly meetings be held on the third Wednesday of each month, in the Board Conference Room of the South Huntington Public Library at 7:00 p.m., for fiscal year 2024-2025, unless otherwise noted.

**MOTION**

7. That the Board of Trustees designates Tuesday, April 8, 2025 as the South Huntington Public Library 2025-2026 Budget Vote and Trustee Election to elect one board member to a five-year term between the hours of 10 a.m. and 9 p.m.

**MOTION**

8. That a petty cash fund in the amount of \$250 and the set up of cash bags of \$460 be authorized for the South Huntington Public Library for fiscal year 2024-2025.

**MOTION**

9. That the Investment Policy with bank accounts, as detailed below, be authorized for fiscal year 2024-2025:

- Valley National Bank - General Fund Checking Account
- Valley National Bank - Trust & Agency Account
- Valley National Bank - Payroll Account
- Valley National Bank - General Fund Money Market Account
- Valley National Bank - Reserve Fund Checking Account
- Flushing Bank - General Fund
- Flushing Bank - Reserve Fund

**MOTION**

10. That the South Huntington Public Library Procurement Guidelines Policy, adopted September 21, 2015, be authorized for fiscal year 2024-2025.

**MOTION**

11. That the South Huntington Public Library Collateral Agreement for Flushing Bank dated July 11, 2017, and the Deposit Replacement Program for Valley National Bank dated February 1, 2020 be authorized for fiscal year 2024-2025.

**MOTION**

12. That the Board of Trustees authorizes, in accordance with NYS Education Law, Section 1724, the payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims shall be presented at the next regular meeting for audit. As used in this subdivision, the term public utility services shall mean electric, gas, water, sewer and telephone services.

**MOTION**

13. That the Board of Trustees designates Margaretha Maimone as the Music Coordinator from July 1, 2024 through June 30, 2025 at a stipend of \$3,350 per year, for eight (8) recitals, to be paid in equal payments of \$1,675 in January 2025 and June 2025. (attached)

14. That the Board of Trustees designates Ms. Danielle Reischman as the Art Curator from July 1, 2024 through June 30, 2025. Ms. Reischman is to be compensated at a fee of \$560 per exhibit. It is anticipated that five (5) art shows will be scheduled in 2024-2025.

**MOTION**

15. That the Board of Trustees designates Catherine Schmoller as Clerk of the Vote for the 2025-2026 Operating Budget Vote and Trustee Election.

**DISPOSITION OF  
MINUTES -  
JUNE 17, 2024:**

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to accept the minutes of the regular meeting of June 17, 2024.

**FINANCIAL MATTERS  
2023-2024:**

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #41 Fund L in the amount of \$8,807.72; Warrant #42 Fund L in the amount of \$74,954.61; Warrant #6/06 PR Fund L in the amount of \$131,145.75; Warrant #6/20 PR Fund L in the amount of \$117,975.63.

Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #25 Fund TA in the amount of \$51,283.50; Warrant #26 Fund TA in the amount of \$45,796.32.

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to approve the American Express statement for June in the amount of \$21,675.12.

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to approve the Amazon Capital Services Monthly Statement for May 20 – June 19, 2024 in the amount of \$2,862.71.

FINANCIAL  
CHAIRPERSON'S  
REPORT:

Mrs. Fox reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

FINANCIAL MATTERS  
2024-2025:

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #1 Fund L in the amount of \$121,518.10.

PERSONNEL REPORT:

Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to approve the resignation as presented.

DIRECTOR'S REPORT:

Mrs. Scherer reported on the following:

- **Library Social Work**

At the March 2024 meeting the board approved the library entering into a contract with the Family Service league to hire a social worker whose services would be shared amongst a cooperative group of Huntington zone libraries. The cost to each library would be based upon the number of hours required by each individual library within the cooperative group. The initial libraries participating are Northport-East Northport, Harborfields, Huntington and South Huntington. South Huntington is scheduled for 7 hours a week, which would require a contribution of approximately \$14,756.83 per year towards the total salary of this individual. This social worker would be officially employed and insured by the Family Services League and would be paid directly by them. I am happy to report, that after an exhaustive search, the Family Service League has hired an employee to fill this position. Her name is Gisella Mejia. Her resume shows evidence of providing case management, psychosocial support, and resources to individuals and families. Gisella speaks Spanish fluently, which was one of our requirements. The library directors of the four libraries will be meeting with the representative from the Family Service League and the candidate on July 16 th to review logistics and settle on a starting date.

- **Marge Vezzani Memorial Tree**

Marge's family has requested the following be put on the memorial plaque for Marge:

"Marge Vezzani, a Woman of Distinction, Teacher, and true "Friend" of the library"

Her grandson let me know that Marge was designated a Woman of Distinction from the State Assembly a few years ago for her work as a reading teacher and was very proud of that!

ASSISTANT DIRECTOR'S  
REPORT:

Mr. Tanzi reported on the following :

- **Summer Reading Club**

June 22 marked the start of the library-wide Summer Reading Challenge. This year's theme is "Adventure Begins at Your Library." Our Adult, Teen, and Youth Services departments have shared some early impressions of the 2024 challenge.

Adult Services has recorded 160 patrons have already registered—compared to 109 patrons all of last year. Of those registered, 25 have already "completed" the challenge by logging four books, while 83 patrons have read at least one book.

This is the second year that the Adult Department has set up a prize display next to the Adult Services Desk along with a QR code linked to Beanstack (our Summer Reading Challenge web platform) to encourage people to sign-up on the spot. The prize table has gotten a lot of people interested in signing up and stopping by the desk for more information. This is also the department's second time offering additional raffle tickets for completing activities in the library. We've received a lot of positive feedback from patrons and it gives them a reason to keep coming back to the library throughout the summer. 74 activity raffle tickets have been earned so far. It looks like we will exceed last year's total registration count of 168!

Most registrants are using our Beanstack web platform to record their books, but there are 13 people who have chosen to use a print booklet instead. The software has been generally well-received by patrons, while the staff-side of the platform can be a bit confusing to navigate for those who are less frequent users.

Young Adults reports that their Summer Reading Challenge is off to a good start with 82 registrants as of July 6, compared to 72 at the same point last year. Our teen patrons are largely self-registering online, with staff providing technical support when needed. The majority of registrants trend younger (6 th grade and 11 years old). Last year, the majority were in 7 th grade and 12 years old. This trend has also appeared in programming—we have seen a rapid increase in 6 th grade participation—along with a lot of same-day registrations. This is especially true of Friday night programs.

Youth Services reports that they have had 440 children sign up for the Summer Reading Challenge, slightly ahead of last years pace, where we finished with 639 registrants. Thus far, 229 children have reported books, and 32 have completed the challenge. Patrons still seem to prefer reporting in-person at the library versus recording their reading online. That said, overall usage of the Beanstack platform appears to be higher than in the past.

BUILDING &  
GROUNDS REPORT: The Board thanked Ray Capone for his monthly report.

YA DEPARTMENT  
QUARTERLY  
REPORT: The Board thanked Jen Conlon for her report.

CHILDREN'S  
DEPARTMENT  
QUARTERLY REPORT: The Board thanked Beth Pereira for her report.

ADJOURNMENT: Motion by Mrs. Fox to adjourn the regular meeting at 7:32 p.m.

---

Respectfully submitted by,

Eleanora Ferrante, Board Secretary



BOARD MEETING MINUTES - WEDNESDAY, AUGUST 21, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, August 21, 2024, at 5:30 p.m. in the Conference Room.

PRESENT: Mrs. Pat Dillon, President  
Mrs. Stella Fox, Vice President  
Mr. Stuart Horowitz, Financial Chairperson  
Mrs. Eleanora Ferrante, Board Secretary  
Mrs. Eileen Sullivan

STAFF: Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Doreen Kilkenny, Interim Business Manager  
Mrs. Jamie Gholson, Recording Secretary

CALL TO ORDER: The meeting was called to order by the president at 5:34 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as amended:

- Executive Session to discuss a personnel matter

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided checks log has been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mr. Ferrante, and carried unanimously to authorize payment of Warrant #3 Fund L in the amount of \$22,435.48; Warrant #2 Fund L in the amount of \$231,771.00; Warrant #7/03 PR in the amount of \$123,526.14; Warrant #7/18 PR in the amount of \$129,292.17.

Motion by Mrs. Ferrante, seconded by Mr. Sullivan, and carried unanimously to authorize payment of Warrant #1 Fund TA in the amount of \$47,712.76; Warrant #2 Fund TA in the amount of \$56,176.29.

Motion by Mrs. Ferrante, seconded by Mr. Horowitz and carried unanimously to approve the American Express statement for July in the amount of \$2,734.48.

Motion by Mrs. Sullivan, seconded by Mr. Horowitz and carried unanimously to approve the Amazon Capital Services Monthly Statement for June 20, 2024 through July 19, 2024 in the amount of \$699.13.

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously to approve the personnel report.

EXECUTIVE SESSION: Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously, to go into Executive Session at 5:40 p.m. to discuss a personnel matter.

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to come out of Executive Session at 5:50 p.m.

ADJOURNMENT: Motion by Mrs. Fox to adjourn the regular meeting at 5:51 p.m.

---

Respectfully submitted by,

Eleanora Ferrante, Board Secretary

## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
13	6	L	22,057.13
15	8	L	132,022.63
19	8/01 PR	L	120,794.39
21	8/15 PR	L	119,513.06
23	8/29 PR	L	119,486.83
25	3	TA	48,998.50
27	4	TA	43,496.90
29	5	TA	41,848.32
31	1	H	190,000.81
33	AMEX		3,823.46
34	Amazon Capital Services		3,639.53
44	Investment Report		
45	Financial Chair Reports		
46	Personnel Actions		

**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

September 18, 2024

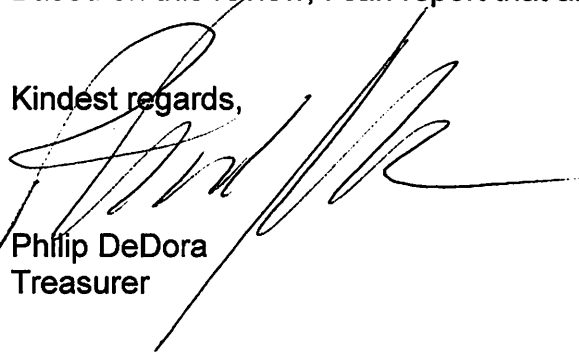
President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through September 18, 2024.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora  
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #6 Fund L - August 2024 Schedule of Bills

Check #60254 - 60259

Total warrant: \$22,057.13

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 6: CD - UTILITIES - 8/2024 For Dates 8/1/2024 - 8/31/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60254	08/08/2024	2555	OPTIMUM		44.22 ✓
60255	08/08/2024	20	PSEGLI		19,249.32 ✓
60256	08/08/2024	152	SO. HUNTINGTON WATER DISTRICT		1,057.18 ✓
60257	08/08/2024	15	VERIZON		835.22 ✓
60258	08/28/2024	15	VERIZON		839.12 ✓
60259	08/28/2024	1419	VERIZON SELECT SERVICES		32.07 ✓
<b>Number of Transactions: 6</b>				<b>Warrant Total:</b>	<b>22,057.13</b>
				<b>Vendor Portion:</b>	<b>22,057.13</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 22,057.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/10/24

Date

[Signature]

Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 22,057.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/28/24

Date

[Signature]

Assistant Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #8 Fund L - September 18, 2024 Schedule of Bills

Check #60264 - 60342

Voided Check# 60211

Total warrant: \$132,022.63

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 8: CD - GENERAL - 9/2024 For Dates 9/18/2024 - 9/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60211	09/18/2024	3052	**VOID** MAKIN, GEETU	240109	-390.00
60264	09/18/2024	3000	4IMPRINT		617.78
60265	09/18/2024	131	A TIME FOR KIDS	*See Detail Report	1,200.00
60266	09/18/2024	1671	ABOFFS INC.	240128	319.76
60267	09/18/2024	2984	ALA (STORE)	240118	91.85
60268	09/18/2024	2396	AMAZON		3,453.57
60269	09/18/2024	2396	AMAZON		107.97
60270	09/18/2024	720	AMERICAN EXPRESS		3,823.46
60271	09/18/2024	2040	AMERIFLEX		185.50
60272	09/18/2024	23	BAKER & TAYLOR		9,245.85
60273	09/18/2024	2520	KATHRYN BARI-PETRITIS	240137	375.00
60274	09/18/2024	1866	BENEDETTO BROS. LANDSCAPING		350.00
60275	09/18/2024	1832	AUGUSTA BERNER	240129	1,000.00
60276	09/18/2024	3046	BLUM, LAUREN	*See Detail Report	700.00
60277	09/18/2024	1189	BRODART CO.		559.50
60278	09/18/2024	31	BULL TERRIER NEWS DELIVERY SVC		309.07
60279	09/18/2024	2985	CNA SURETY		140.00
60280	09/18/2024	1916	JENNIFER CONLON		270.00
60281	09/18/2024	2633	CONNECTION, INC	240099	3,757.00
60282	09/18/2024	220	CONSUMER REPORTS ON HEALTH		26.00
60283	09/18/2024	1548	COUNTY LINE HARDWARE		175.24
60284	09/18/2024	794	PHILIP DE DORA	240000	410.00
60285	09/18/2024	2167	DORIS BENTER	240116	200.00
60286	09/18/2024	695	EASTERN SUFFOLK BOCES		2,661.75
60287	09/18/2024	1665	EDMER SANITARY SUPPLY		282.90
60288	09/18/2024	2383	FIDELITY MONITOR & INSIGHT		169.00
60289	09/18/2024	923	FIRST UNUM LIFE INSURANCE CO.		759.71
60290	09/18/2024	2677	FORMLABS, INC	240121	5,022.90
60291	09/18/2024	3203	FREE TO BE YOGA INC.	240130	225.00
60292	09/18/2024	362	FUN EXPRESS, LLC	240114	76.20
60293	09/18/2024	3094	GEOVANNY & SONS	240002	925.00
60294	09/18/2024	2490	KATHLEEN GIERALTOWSKI		15.02
60295	09/18/2024	225	GRAINGER, INC.		698.36
60296	09/18/2024	254	GREY HOUSE PUBLISHING		295.00
60297	09/18/2024	2362	HARBORFIELDS PUBLIC LIBRARY		45.00
60298	09/18/2024	1077	HIGH HOPES PRODUCTIONS	240093	165.00
60299	09/18/2024	2504	INGRAM LIBRARY SERVICES LLC		838.67
60300	09/18/2024	2504	INGRAM LIBRARY SERVICES LLC		630.44
60301	09/18/2024	2764	DONNA IRVINE	240132	300.00
60302	09/18/2024	2610	JOYSIE JEROME	240088	450.00
60303	09/18/2024	3053	JIN, ELIZABETH	240141	350.00
60304	09/18/2024	3197	JOHANN MONTERO		200.00
60305	09/18/2024	2717	KANOPY LLC		369.00
60306	09/18/2024	1716	DIANE KENTROS		2,340.00



# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 8: CD - GENERAL - 9/2024 For Dates 9/18/2024 - 9/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
60307	09/18/2024	2459	KONICA MINOLTA BUSINESS SOLUTN		617.65 ✓
60308	09/18/2024	3090	LIL' ATHLETES	*See Detail Report	256.00 ✓
60309	09/18/2024	1332	LONG ISLAND CHESS NUTS	240098	120.00 ✓
60310	09/18/2024	3205	LONG ISLAND MUSIC & ENTERTAINMENT HALL OF FAME	240146	995.00 ✓
60311	09/18/2024	1568	LONG ISLAND WASTE SERVICES		212.00 ✓
60312	09/18/2024	3154	MARIAS MEXICAN COOKING, LLC	240122	400.00 ✓
60313	09/18/2024	27	MIDWEST TAPE		3,532.56 ✓
60314	09/18/2024	2517	MIDWEST TAPE		1,103.96 ✓
60315	09/18/2024	72	NASSAU COUNTY LIBRARY ASSOC		65.00 ✓
60316	09/18/2024	2014	NASSAU COUNTY MUSEUM OF ART	240142	1,000.00 ✓
60317	09/18/2024	217	NEWSDAY, INC.		319.92 ✓
60318	09/18/2024	76	NORTHPORT-E. NPT PUBLIC LIBRY		73.00 ✓
60319	09/18/2024	1814	PATRICIA NOVAK	240135	125.00 ✓
60320	09/18/2024	127	NYS EMPLOYEES HEALTH INSURANCE		47,983.62 ✓
60321	09/18/2024	1731	PITNEY BOWES BANK INC PURCHASE POWER		350.00 ✓
60322	09/18/2024	12	POSTMASTER - BULK PERMIT 39		1,800.00 ✓
60323	09/18/2024	3061	QUATELA CHIMERI PLLC		182.00 ✓
60324	09/18/2024	2558	GEORGINA RIVAS-MARTINEZ		485.65 ✓
60325	09/18/2024	2982	REGINA R. RUSSO	240131	825.00 ✓
60326	09/18/2024	3056	SCHOENHOFEN, KAREN	240089	120.00 ✓
60327	09/18/2024	3079	BONNIE SCHWARTZ	240133	360.00 ✓
60328	09/18/2024	51	SCLS		710.00 ✓
60329	09/18/2024	2238	ROBERT SCOTT	240138	299.00 ✓
60330	09/18/2024	3140	SECURITAS SECURITY SERVICES USA, INC.		9,473.10 ✓
60331	09/18/2024	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	810.00 ✓
60332	09/18/2024	3167	STAPLES ADVANTAGE		149.61 ✓
60333	09/18/2024	2106	STERLING NORTH AMERICA INC.		8,422.00 ✓
60334	09/18/2024	1525	THE WHALING MUSEUM	240136	100.00 ✓
60335	09/18/2024	3179	THERMAL SOLUTIONS, INC.	240005	5,125.00 ✓
60336	09/18/2024	3204	MARGARET TUMINO-MILLS	240144	400.00 ✓
60337	09/18/2024	2536	AMY VAIL	240090	250.00 ✓
60338	09/18/2024	2232	W.B. MASON CO INC		443.64 ✓
60339	09/18/2024	3151	WELLNESS MATTERS MSM LLC	240143	200.00 ✓
60340	09/18/2024	2613	TAMI WOOD	*See Detail Report	765.00 ✓
60341	09/18/2024	1006	ZOLL MEDICAL CORPORATION		69.99 ✓
60342	09/18/2024	2270	ZONES	240119	132.43 ✓

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 8: CD - GENERAL - 9/2024 For Dates 9/18/2024 - 9/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 80				Warrant Total:	132,022.63
				Vendor Portion:	132,022.63

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 80 in number, in the total amount of \$ 132,022.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/9/24

Date

[Signature]

Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 132,022.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/6/24

Date

[Signature]

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: August 1, 2024

Gross Total: \$120,794.39

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

Gross Wages	120,794.39	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	110,455.49	
FICA Withholding - Employee *	6,848.23	
FICA Withholding - Employer *	6,848.23	
Medicare Wages	110,455.49	
Medicare Withholding - Employee *	1,601.62	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,601.62	
Federal Wages	104,345.33	
Federal Withholding *	10,019.57	
State Wages	106,273.48	
State Withholding **	4,699.36	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,434.80	Pre-Tax
Flexible Spending	10,338.90	Pre-Tax
Retirement	1,928.15	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	678.02	
Net Pay	80,245.74	

**Payment Distribution Methods**

Normal Distributed Amount	4,444.60
Direct Deposit Amount	75,801.14
Direct Deposit Entries	64

**Tax Deposit Information**

Federal Tax Deposit *	26,919.27
State Tax Deposit **	4,699.36
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	67
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	67
Active Payroll Employees	67
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: August 15, 2024

Gross Total: \$119,513.06

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

Gross Wages	119,513.06	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	116,654.51	
FICA Withholding - Employee *	7,232.54	
FICA Withholding - Employer *	7,232.54	
Medicare Wages	116,654.51	
Medicare Withholding - Employee *	1,691.47	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,691.47	
Federal Wages	110,850.69	
Federal Withholding *	11,136.54	
State Wages	112,528.29	
State Withholding **	5,071.09	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,379.80	Pre-Tax
Flexible Spending	2,858.55	Pre-Tax
Retirement	1,677.60	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	525.30	
Net Pay	84,940.17	

**Payment Distribution Methods**

Normal Distributed Amount	3,805.45
Direct Deposit Amount	81,134.72
Direct Deposit Entries	63

**Tax Deposit Information**

Federal Tax Deposit *	28,984.56
State Tax Deposit **	5,071.09
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	66
Active Payroll Employees	66
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: August 29, 2024

Gross Total: \$119,486.83

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stu Horowitz \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

Gross Wages	119,486.83	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	119,436.83	
FICA Withholding - Employee *	7,405.07	
FICA Withholding - Employer *	7,405.07	
Medicare Wages	119,436.83	
Medicare Withholding - Employee *	1,731.83	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,731.83	
Federal Wages	113,564.78	
Federal Withholding *	11,668.02	
State Wages	115,293.44	
State Withholding **	5,231.51	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,409.31	Pre-Tax
Flexible Spending	50.00	Pre-Tax
Retirement	1,728.66	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	487.02	
Net Pay	86,775.41	

**Payment Distribution Methods**

Normal Distributed Amount	3,879.73
Direct Deposit Amount	82,895.68
Direct Deposit Entries	63

**Tax Deposit Information**

Federal Tax Deposit *	29,941.82
State Tax Deposit **	5,231.51
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	66
Active Payroll Employees	66
Inactive Payroll Employees	0



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #3 Fund TA - August 1, 2024 Schedule of Bills

Check #7860 - 7861

Wires #994380 - 994384

Total warrant: \$48,998.50

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For TA - 3: CD - PAYROLL 8/1/2024 #6291 For Dates 8/1/2024 - 8/1/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7860	08/01/2024	127	NYS EMPLOYEES HEALTH INSURANCE		10,288.90
7861	08/01/2024	242	SHPL - GENERAL FUND		50.00
994380	08/01/2024	198	NEWPORT TRUST CO. FBO #22258#		1,691.08
994381	08/01/2024	202	NYS & LOCAL RETIREMENT SYSTEM		2,606.17
994382	08/01/2024	371	NYS INCOME TAX		4,699.36
994383	08/01/2024	909	INTERNAL REVENUE SERVICE		26,919.27
994384	08/01/2024	1345	NEW YORK STATE DEFERRED COMP		2,743.72
<b>Number of Transactions: 7</b>				<b>Warrant Total:</b>	<b>48,998.50</b>
				<b>Vendor Portion:</b>	<b>48,998.50</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 48,998.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/10/24 \_\_\_\_\_  
Date Treasurer

*[Signature]*

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 48,998.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/30/24 \_\_\_\_\_  
Date Library Director

*[Signature]*

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #4 Fund TA - August 15, 2024 Schedule of Bills

Check #7862 - 7864

Wires #994385 - 994390

Total warrant: \$43,496.90

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For TA - 4: CD - Trust & Agency 8/15/24 #6292 For Dates 8/15/2024 - 8/15/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7862	08/15/2024	1267	AMERIFLEX, LLC.		1,001.67 ✓
7863	08/15/2024	3116	METLIFE SMALL BUSINESS CENTER		1,806.88 o/s ✓
7864	08/15/2024	242	SHPL - GENERAL FUND		50.00 ✓
994385	08/15/2024	198	NEWPORT TRUST CO. FBO #22258#		1,691.08 ✓
994386	08/15/2024	202	NYS & LOCAL RETIREMENT SYSTEM		2,165.40 ✓
994387	08/15/2024	371	NYS INCOME TAX		5,071.09 ✓
994388	08/15/2024	909	INTERNAL REVENUE SERVICE		28,984.56 ✓
994389	08/15/2024	1345	NEW YORK STATE DEFERRED COMP		2,688.72 ✓
994390	08/15/2024	1934	AFLAC		37.50 ✓
<b>Number of Transactions: 9</b>				<b>Warrant Total:</b>	<b>43,496.90</b>
				<b>Vendor Portion:</b>	<b>43,496.90</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 43,496.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/10/24 \_\_\_\_\_  
Date Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 43,496.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/21/24 \_\_\_\_\_  
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #5 Fund TA - August 29, 2024 Schedule of Bills

Check #7865

Wires #994391 - 994395

Total warrant: \$41,848.32

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For TA - 5: CD - Trust & Agency - 8/29/24 #6293 For Dates 8/1/2024 - 8/31/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7865	08/26/2024	242	SHPL - GENERAL FUND		50.00 ✓
994391	08/26/2024	198	NEWPORT TRUST CO. FBO #22258#		1,691.08 ✓
994392	08/26/2024	371	NYS INCOME TAX		5,231.51 ✓
994393	08/26/2024	909	INTERNAL REVENUE SERVICE		29,941.82 ✓
994394	08/26/2024	1345	NEW YORK STATE DEFERRED COMP		2,718.23 ✓
994395	08/26/2024	202	NYS & LOCAL RETIREMENT SYSTEM		2,215.68 ✓
<b>Number of Transactions: 6</b>				<b>Warrant Total:</b>	<b>41,848.32</b>
				<b>Vendor Portion:</b>	<b>41,848.32</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 41,848.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/10/24 \_\_\_\_\_  
Date Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/27/24 \_\_\_\_\_  
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

September 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #1 Fund H - September 18, 2024 Schedule of Bills

Checks #10026

Total warrant: \$190,000.81

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Pat Dillon \_\_\_\_\_  
President, Board of trustees

Stella Fox \_\_\_\_\_  
Vice President, Board of trustees

Stuart Horowitz \_\_\_\_\_  
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 1: CD - RESERVE - 9/2024 For Dates 9/1/2024 - 9/30/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
10026	09/06/2024	3134	TEDCO GROUP INC.		190,000.81
<b>Number of Transactions: 1</b>				<b>Warrant Total:</b>	<b>190,000.81</b>
				<b>Vendor Portion:</b>	<b>190,000.81</b>

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 190,000.81. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/10/24  
Date

[Signature]  
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 190,000.81. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/6/24  
Date

Janet Scherer  
Library Director



American Express Monthly Statement - August 2024 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	ALA E-Learning - H. Spiegelglass	260.10	L7430.435-31
	ALA E-Learning - J. Scherer	260.10	L7430.435-31
	Google (shpl.info e-mail service)	622.29	L7430.431
	Hummel Hummel - Staff Meeting Refreshments	47.17	L7430.435-31
	Crystal Images, Inc.- Friends Memorial Plaque to be reimbursed	174.99	L7430.440
	Lidl - Staff Meeting Refreshments	19.62	L7430.435-31
	Crystal Images, Inc.- Friends Memorial Plaque to be reimbursed	85.00	L7430.440
Nick Tanzi	Bambu Lab - 3D Printing Materials	78.17	L7430.430-22
	Bambu Lab - 3D Printing Materials	152.00	L7430.430-22
	Bambu Lab - 3D Printing Materials	11.94	L7430.430-22
	Matterhackers - 3D Printing Materials	164.95	L7430.430-22
	Cleverbridge - Quark(Newspaper Software)	545.51	L7420.429
	Cleverbridge - Quark (Tax refund)	-43.31	L7420.429
	Dollar Tree - Adult Programming Supplies	90.00	L7430.442-11
	Formlabs, Inc.-3D Printing Materials	162.30	L7430.430-22
	Formlabs, Inc.-3D Printing Materials	265.06	L7430.430-22
	MatterportMatterport - Virtual Tour Fee (Recurring payment)	13.02	L7420.429
	2024 NYLA Conference registration - N. Tanzi	295.00	L7430.435-31
	2024 NYLA Conference registration - M. Bartolomeo	295.00	L7430.435-31
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.200
	NoviSign Ltd. - Library Signage (Recurring payment)	10.00	L7430.200
	NoviSign Ltd. - Library Signage (Recurring payment)	20.00	L7430.200
	Digital Inspiration - Google Forms Add-on	49.95	L7420.410-16-S
	Uncle Giuseppe's - Hospitality Library Tour	28.64	L7430.440
	Uncle Giuseppe's - Children's Programming	102.00	L7430.442-12
	Zoom.US (Teleconferencing)	103.96	L7430.431
	<b>Total</b>	<b>3823.46</b>	
<b>Amazon Capital Services Statement - 02/20/24-03/19/24</b>			
Account	Description	Purchase \$	
L7420.410-11	ADULT BOOKS	\$312.05	
L7420.410-12	CHILDRENS BOOKS	\$100.64	
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$407.54	
L7430.200	EQUIPMENT	\$1,497.35	
L7430.430-21	SUPPLIES - OFFICE	\$121.57	
L7430.430-22	SUPPLIES - LIBRARY	\$478.40	
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$365.09	
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$39.98	
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$123.96	
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	\$84.98	
L7440.452-70	BUILDING EQUIPMENT & REPAIR	\$107.97	
	<b>Total</b>	<b>\$3,639.53</b>	
<b>Amazon-EQUIPMENT</b>			
Product Category	Title	Item Qty.	Item Net Total
Business, Indu	NECABLES 2+1Pack 2pcs Double Phone Jack Splitter RJ11 6P4C 1 M	1	6.99
Business, Indu	NECABLES 2Pack CAT3 Telephone Keystone Jack Phone Keystone C	1	5.99
CE	Epson EcoTank ET-2850 Wireless Color All-in-One Cartridge-Free Sup	1	249.99
CE	Epson EcoTank ET-4850 Wireless All-in-One Cartridge-Free Supertank	1	447.75
Home Improve	Legrand On-Q WP3401WH 1 Port Keystone Single Gang Wall Plate, Su	2	1.76
Speakers	CyberPower CP850PFCLCD PFC Sinewave UPS System, 850VA/510W	1	154.95
Kitchen	Topdeep Pro Heat Press 15x15 Inch, 8 in 1 Heat Press Machine with 30	1	245.40
Art and Craft S	Cricut Mug Press US, Heat Press for Sublimation Mug Projects, One-Tc	1	144.53
CE	Epson EcoTank ET-2850 Wireless All-in-One Inkjet Color Printer, 4800x	1	239.99
	<b>Total</b>		<b>\$1,497.35</b>

		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Cash Receipt Schedule Report For L - 3: CR - DAILY FINES - 08/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	1,491.27	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	106.97
L 2082.4	COPY MACHINES	0.00	284.00
L 2082.42	COPY MACHINES	0.00	444.65
L 2082.52	PRINT VEND MACHINES	0.00	115.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	67.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	18.65
L 2770.8	MISC. INCOME - PASSPORTS	0.00	455.00
Grand Total		1,491.27	1,491.27
		<b>SOUTH HUNTINGTON LIBRARY</b>	
<b>Cash Receipt Schedule Report For L - 4: CR - GENERAL - 08/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	16,711.31	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	1,168.39	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	156.58	0.00
L 211	MM - FLUSHING BANK	1,574,184.20	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,563,028.50
L 2082.2	LOST LIBRARY MATERIALS	0.00	251.34
L 2082.42	PRINT VEND MACHINES	0.00	299.85
L 2082.6	COMPUTER PAPER/DISCS	0.00	10.95
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	1,168.39
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	620.92
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	156.58
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	11,155.70
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	9.00
L 2770.6	MISC. INCOME	0.00	300.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	315.00
L 7430.433	POSTAGE	0.00	1,565.25
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	6,441.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	6,748.00
L 9000.906-0	HEALTH INSURANCE	0.00	150.00
	<b>Grand Totals:</b>	<b>1,592,220.48</b>	<b>1,592,220.48</b>

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**REVENUE BUDGET STATUS**  
**PERIOD COVERED: July 1, 2023 -August 31, 2024**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 2 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,252,114.00	1,563,028.50	1,042,019.00	521,009.50	50.00	4,689,085.50
BOOK FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
LOST LIBRARY MATERIALS	\$2,500.00	591.16	416.67	174.49	41.88	1,908.84
COPY MACHINES	\$3,000.00	410.10	500.00	(89.90)	-17.98	2,589.90
PRINT VEND MACHINES	\$9,000.00	1,066.25	1,500.00	(433.75)	-28.92	7,933.75
DVD FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
IWIN - DVDs	\$0.00	115.00	0.00	115.00	#DIV/0!	(115.00)
COMPUTER PAPER/DISCS	\$1,000.00	24.85	166.67	(141.82)	-85.09	975.15
LAPTOP FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
LATE FINES - MUSEUM PASSES	\$0.00	20.00	0.00	20.00	#DIV/0!	(20.00)
INTEREST - MM- VALLEY NAT'L BANK	\$9,000.00	1,824.55	1,500.00	324.55	21.64	7,175.45
INTEREST - CKING - VALLEY NAT'L BANK	\$5,000.00	1,337.60	833.33	504.27	60.51	3,662.40
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$1,000.00	325.66	166.67	158.99	95.40	674.34
INTEREST - MM FLUSHING BANK	\$60,000.00	21,265.67	10,000.00	11,265.67	112.66	38,734.33
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	138.00	0.00	138.00	#DIV/0!	(138.00)
MISC. INCOME - EAR BUD SALES	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
MISC. INCOME - FAX CHARGES	\$0.00	33.75	0.00	33.75	#DIV/0!	(33.75)
MISC. INCOME - HOTSPOT FINES	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
MISC. INCOME	\$2,000.00	300.00	333.33	(33.33)	-10.00	1,700.00
MISC. INCOME - PASSPORTS	\$13,000.00	1,960.00	2,166.67	(206.67)	-9.54	11,040.00
STATE INCENTIVE AID	\$20,000.00	10,929.00	3,333.33	7,595.67	227.87	9,071.00
APPROPRIATED FUND BALANCE	\$175,000.00	0.00	29,166.67	(29,166.67)	-100.00	175,000.00
TOTALS	\$6,552,614.00	1,603,370.09	1,092,102.33	511,267.76	46.82	4,949,243.91

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2024 -August 31, 2024

9/6/2024 3:56 PM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 2 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,993,395.60	383,140.37		383,140.37	383,345.31	204.94	0.05	\$1,610,255.23
SALARIES-PROF. FT	\$1,546,095.24	298,540.45	0.00	298,540.45	297,326.01	(1,214.44)	(0.41)	\$1,247,554.79
SALARIES - PROF. PT	\$447,300.36	84,599.92	0.00	84,599.92	86,019.30	1,419.38	1.65	\$362,700.44
SALARIES-CLERICAL FT & PT	\$697,459.42	132,964.05		132,964.05	134,126.81	1,162.76	0.87	\$564,495.37
SALARIES-CLERICAL FT	\$497,224.09	94,895.60	0.00	94,895.60	95,620.02	724.42	0.76	\$402,328.49
SALARIES-CLERICAL PT	\$200,235.33	38,068.45	0.00	38,068.45	38,506.79	438.34	1.14	\$162,166.88
SALARIES-PAGE	\$99,886.34	17,303.49	0.00	17,303.49	19,208.91	1,905.42	9.92	\$82,582.85
SALARIES-CUSTODIAL FT & PT	\$334,281.61	65,367.93		65,367.93	64,284.93	(1,083.01)	(1.68)	\$268,913.68
SALARIES-CUSTODIAL FT	\$281,123.93	54,258.95	0.00	54,258.95	54,062.29	(196.66)	(0.36)	\$226,864.98
SALARIES-CUSTODIAL PT	\$53,157.68	11,108.98	0.00	11,108.98	10,222.63	(886.35)	(8.67)	\$42,048.70
SALARIES-SUNDAY-PROF.	\$61,408.02	1,580.85	0.00	1,580.85	0.00	(1,580.85)	#DIV/0!	\$59,827.17
SALARIES-SUNDAY-CLERICAL	\$28,142.82	525.84	0.00	525.84	0.00	(525.84)	#DIV/0!	\$27,616.98
SALARIES-SUNDAY-PAGE	\$9,984.00	240.00	0.00	240.00	0.00	(240.00)	#DIV/0!	\$9,744.00
SALARIES-SUNDAY-CUSTODIAL	\$38,089.19	661.21	0.00	661.21	0.00	(661.21)	#DIV/0!	\$37,427.98
TEMPORARY SUMMER HELP	\$13,120.00	10,828.85	0.00	10,828.85	13,120.00	2,291.15	17.46	\$2,291.15
	\$3,275,767.00	\$612,612.59	\$0.00	\$612,612.59	\$614,085.96	\$1,473.37	#DIV/0!	\$2,663,154.41
ADULT BOOKS	\$100,000.00	6,041.79	0.00	6,041.79	16,666.67	10,624.88	63.75	\$93,958.21
CHILDRENS BOOKS	\$75,000.00	4,617.88	0.00	4,617.88	12,500.00	7,882.12	63.06	\$70,382.12
YOUNG ADULT BOOKS	\$10,000.00	558.33	0.00	558.33	1,666.67	1,108.34	66.50	\$9,441.67
REFERENCE - ELECTRONIC	\$50,000.00	2,525.00	0.00	2,525.00	8,333.33	5,808.33	69.70	\$47,475.00
AUDIO BOOKS - ADULT	\$1,000.00	34.99	0.00	34.99	166.67	131.68	79.01	\$965.01
AUDIO BOOKS - CHILDREN	\$2,000.00	0.00	0.00	0.00	333.33	333.33	100.00	\$2,000.00
DIGITAL SUBSCRIPTIONS	\$220,500.00	78,767.69	2,520.00	81,287.69	36,750.00	(44,537.69)	(121.19)	\$139,212.31
MUSEUM PASSES	\$22,000.00	0.00	1,000.00	1,000.00	3,666.67	2,666.67	72.73	\$21,000.00
DVD - ADULT	\$18,000.00	1,893.03	0.00	1,893.03	3,000.00	1,106.97	36.90	\$16,106.97
DVD - CHILDREN	\$5,000.00	154.87	0.00	154.87	833.33	678.46	81.42	\$4,845.13
MUSIC CD'S - ADULT	\$2,000.00	307.29	0.00	307.29	333.33	26.04	7.81	\$1,692.71
MUSIC CD'S - CHILDREN	\$500.00	0.00	0.00	0.00	83.33	83.33	100.00	\$500.00
PERIODICALS - ADULTS	\$10,500.00	568.44	0.00	568.44	1,750.00	1,181.56	67.52	\$9,931.56
PERIODICALS - CHILDREN	\$1,000.00	0.00	0.00	0.00	166.67	166.67	100.00	\$1,000.00
PERIODICALS - YA	\$400.00	0.00	0.00	0.00	66.67	66.67	100.00	\$400.00
PERIODICALS - NEWSPAPERS	\$4,600.00	658.99	0.00	658.99	766.67	107.68	14.04	\$3,941.01
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	0.00	0.00	0.00	416.67	416.67	100.00	\$2,500.00
COMPUTER SOFTWARE-CIRC.-CHILDREN	\$4,000.00	389.95	0.00	389.95	666.67	276.72	41.51	\$3,610.05
MATERIALS PROCESSING	\$20,000.00	2,049.57	0.00	2,049.57	3,333.33	1,283.76	38.51	\$17,950.43
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	2,794.79	3,083.43	5,878.22	9,166.67	3,288.45	35.87	\$49,121.78
	\$604,000.00	101,362.61	6,603.43	107,966.04	100,666.67	(7,299.37)	(7.25)	\$496,033.96
EQUIPMENT	\$54,000.00	1,661.52	6,790.90	8,452.42	9,000.00	547.58	6.08	\$45,547.58
EQUIPMENT MAINTENANCE	\$10,000.00	940.00	0.00	940.00	1,666.67	726.67	43.60	\$9,060.00
FURNITURE & FIXTURES	\$30,000.00	0.00	12,510.96	12,510.96	5,000.00	(7,510.96)	(150.22)	\$17,489.04

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**ACTUAL BUDGET EXPENDITURES / ESTIMATE**  
**PERIOD COVERED: July 1, 2024 -August 31, 2024**

9/6/2024 3:56 PM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 2 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SUPPLIES - OFFICE	\$30,000.00	2,246.38	0.00	2,246.38	5,000.00	2,753.62	55.07	\$27,753.62
SUPPLIES - LIBRARY	\$30,000.00	2,188.39	671.80	2,860.19	5,000.00	2,139.81	42.80	\$27,139.81
TELECOMMUNICATIONS	\$40,000.00	19,067.84	0.00	19,067.84	6,666.67	(12,401.17)	(186.02)	\$20,932.16
SCLS SERVICES / CIRCULATION CONTR	\$95,000.00	7,133.62	0.00	7,133.62	15,833.33	8,699.71	54.95	\$87,866.38
POSTAGE	\$30,000.00	(933.24)	0.00	-933.24	5,000.00	5,933.24	118.66	\$30,933.24
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	1,464.58	0.00	1,464.58	18,333.33	16,868.75	92.01	\$108,535.42
CONTINUING ED/MILEAGE REIMB/STAFF	\$30,000.00	20,824.37	0.00	20,824.37	5,000.00	(15,824.37)	(316.49)	\$9,175.63
CONTINUING ED/MILEAGE REIMB/BOA	\$5,000.00	3,396.71	0.00	3,396.71	833.33	(2,563.38)	(307.61)	\$1,603.29
LIBRARY VEHICLE	\$1,000.00	90.00	0.00	90.00	166.67	76.67	46.00	\$910.00
PROFESSIONAL FEES - AUDITOR	\$15,000.00	750.00	4,000.00	4,750.00	2,500.00	(2,250.00)	(90.00)	\$10,250.00
PROFESSIONAL FEES - LEGAL	\$12,000.00	260.00	0.00	260.00	2,000.00	1,740.00	87.00	\$11,740.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	820.00	4,100.00	4,920.00	1,166.67	(3,753.33)	(321.71)	\$2,080.00
PROF. FEES- ART & MUSIC	\$9,500.00	0.00	3,350.00	3,350.00	1,583.33	(1,766.67)	(111.58)	\$6,150.00
PROF. FEES - MISC. CONSULTANTS	\$3,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$3,000.00
PROFESSIONAL FEES - SECURITY SERV	\$140,000.00	11,712.55	0.00	11,712.55	23,333.33	11,620.78	49.80	\$128,287.45
MEMBERSHIP DUES	\$6,000.00	890.00	0.00	890.00	1,000.00	110.00	11.00	\$5,110.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	42.28	3,662.80	3,705.08	833.33	(2,871.75)	(344.61)	\$1,294.92
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	2,974.65	0.00	2,974.65	1,666.67	(1,307.98)	(78.48)	\$7,025.35
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	41.67	41.67	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	54.95	0.00	54.95	166.67	111.72	67.03	\$945.05
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR/	\$68,000.00	9,743.63	0.00	9,743.63	11,333.33	1,589.70	14.03	\$58,256.37
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,000.00	11,024.93	5,112.20	16,137.13	12,500.00	(3,637.13)	(29.10)	\$58,862.87
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$3,500.00	0.00	0.00	0.00	583.33	583.33	100.00	\$3,500.00
COMMUNITY ACTIVITIES-YA PROGRAMS	\$15,000.00	3,565.38	2,400.00	5,965.38	2,500.00	(3,465.38)	(138.62)	\$9,034.62
COMMUNITY ACTIVITIES-OUTREACH PR/	\$5,000.00	273.71	0.00	273.71	833.33	559.62	67.15	\$4,726.29
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	0.00	0.00	0.00	1,416.67	1,416.67	100.00	\$8,500.00
CREDIT MERCHANT FEES	\$4,000.00	705.61	0.00	705.61	666.67	(38.94)	(5.84)	\$3,294.39
	\$855,750.00	100,897.86	42,598.66	143,496.52	142,625.00	(871.52)	(0.61)	\$712,253.48
UTILITIES - ELECTRIC	\$145,000.00	41,347.62	0.00	41,347.62	24,166.67	(17,180.95)	(71.09)	\$103,652.38
UTILITIES - WATER	\$5,000.00	1,057.18	0.00	1,057.18	833.33	(223.85)	(26.86)	\$3,942.82
UTILITIES - GAS	\$20,000.00	273.52	0.00	273.52	3,333.33	3,059.81	91.79	\$19,726.48
CUSTODIAL SUPPLIES	\$15,000.00	1,152.31	0.00	1,152.31	2,500.00	1,347.69	53.91	\$13,847.69
BUILDING EQUIPMENT & REPAIR	\$8,000.00	794.09	0.00	794.09	1,333.33	539.24	40.44	\$7,205.91
BUILDING MAINTENANCE & REPAIR	\$45,000.00	170.11	319.76	489.87	7,500.00	7,010.13	93.47	\$44,510.13
BUILDING SERVICE CONTRACTS	\$40,000.00	10,760.48	25,850.00	36,610.48	6,666.67	(29,943.81)	(449.16)	\$3,389.52
INSURANCE	\$58,000.00	14,127.11	0.00	14,127.11	9,666.67	(4,460.44)	(46.14)	\$43,872.89
GROUNDS MAINTENANCE	\$30,000.00	827.23	0.00	827.23	5,000.00	4,172.77	83.46	\$29,172.77
	\$366,000.00	70,509.65	26,169.76	96,679.41	61,000.00	(35,679.41)	(58.49)	\$269,320.59
NYS RETIREMENT SYSTEM	\$420,000.00	0.00	0.00	0.00	70,000.00	70,000.00	100.00	\$420,000.00

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2024 -August 31, 2024

9/6/2024 3:56 PM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 2 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
FICA EXPENSE	\$250,597.00	34,978.86	0.00	34,978.86	48,191.73	13,212.87	27.42	\$215,618.14
WORKERS' COMPENSATION	\$25,000.00	0.00	0.00	0.00	4,166.67	4,166.67	100.00	\$25,000.00
DISABILITY INSURANCE	\$4,000.00	0.00	0.00	0.00	666.67	666.67	100.00	\$4,000.00
LONG-TERM DISABILITY INS.	\$8,500.00	1,519.42	0.00	1,519.42	1,416.67	(102.75)	(7.25)	\$6,980.58
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	166.67	166.67	100.00	\$1,000.00
HEALTH INSURANCE	\$685,000.00	106,609.51	0.00	106,609.51	114,166.67	7,557.16	6.62	\$578,390.49
MEDICARE REIMBURSEMENT	\$55,000.00	0.00	0.00	0.00	9,166.67	9,166.67	100.00	\$55,000.00
	\$1,449,097.00	143,107.79	0.00	143,107.79	247,941.73	104,833.94	42.28	\$1,305,989.21
TOTAL	6,550,614.00	1,028,490.50	75,371.85	1,103,862.35	1,166,319.35	62,457.00	5.36	\$5,446,751.65

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2024 - 8/31/2024



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	87,648.68	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	454,896.52	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	16,456.50	0.00
L 210	PETTY CASH	710.00	0.00
L 211	MM - FLUSHING BANK	2,876,964.74	0.00
L 391	DUE FROM OTHER FUNDS	17,672.99	0.00
L 510	ESTIMATED REVENUE	6,552,614.00	0.00
L 521	ENCUMBRANCES	75,371.85	0.00
L 522	EXPENDITURES	1,028,490.50	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	75,371.85
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	623,476.61
L 909	FUND BALANCE, UNRESERVED	0.00	2,255,993.23
L 960	APPROPRIATIONS	0.00	6,552,614.00
L 980	REVENUES	0.00	1,603,370.09
<b>L Fund Totals:</b>		<b>11,110,825.78</b>	<b>11,110,825.78</b>
<b>Grand Totals:</b>		<b>11,110,825.78</b>	<b>11,110,825.78</b>

**SOUTH HUNTINGTON LIBRARY**

Revenue Status Report By Function From 7/1/2024 To 8/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<a href="#">H 2401</a>	INTEREST	0.00	0.00	0.00	18,679.70	-18,679.70
<b>H Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,679.70</b>	<b>-18,679.70</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,679.70</b>	<b>-18,679.70</b>



# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2024 - 8/31/2024



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	181,649.26	0.00
H 210	FLUSHING M/M	1,988,524.79	0.00
H 599	APPROPRIATED FUND BALANCE	2,076,330.01	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	2,151,494.35
H 960	APPROPRIATIONS	0.00	2,076,330.01
H 980	REVENUES	0.00	18,679.70
<b>H Fund Totals:</b>		<b>4,246,504.06</b>	<b>4,246,504.06</b>
<b>Grand Totals:</b>		<b>4,246,504.06</b>	<b>4,246,504.06</b>

# SOUTH HUNTINGTON LIBRARY



Appropriation Status Detail Report By Function From 7/1/2024 To 8/31/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<a href="#">H 7430.200-1</a>	EMERGENCY REPAIR/REPLACEMENT	995,302.91	0.00	995,302.91	0.00	0.00	995,302.91
<a href="#">H 7430.200-5</a>	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	859,517.80	0.00	859,517.80	0.00	0.00	859,517.80
<a href="#">H 7430.200-6</a>	CAPITAL IMPROVEMENT FEASIBILITY STUDY	18,055.26	0.00	18,055.26	0.00	0.00	18,055.26
<a href="#">H 7430.200-7</a>	EV CHARGING STATIONS	124,350.00	0.00	124,350.00	0.00	0.00	124,350.00
<a href="#">H 7430.220</a>	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
7430	*	<b>2,076,330.01</b>	<b>0.00</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,076,330.01</b>
74	**	<b>2,076,330.01</b>	<b>0.00</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,076,330.01</b>
7	***	<b>2,076,330.01</b>	<b>0.00</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,076,330.01</b>
	<b>Fund HTotals:</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,076,330.01</b>
<b>Grand Totals:</b>		<b>2,076,330.01</b>	<b>0.00</b>	<b>2,076,330.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,076,330.01</b>

**SOUTH HUNTINGTON LIBRARY**

**Trial Balance Report From 7/1/2024 - 6/30/2025**



<b>Account</b>	<b>Description</b>	<b>Debits</b>	<b>Credits</b>
TA 200	T/A CHECKING - VALLEY NAT'L BANK	18,005.96	0.00
TA 456	INTEREST	0.00	332.97
TA 630	DUE TO/FROM OTHER FUNDS	0.00	17,672.99
<b>TA Fund Totals:</b>		<b>18,005.96</b>	<b>18,005.96</b>
<b>Grand Totals:</b>		<b>18,005.96</b>	<b>18,005.96</b>

## **Investment Report**

### **General Fund**

#### **Flushing Bank**

The current balance in this account is \$2,876,964.74 and the account is earning interest at 5.10%.

### **Capital Reserve Fund**

#### **Capital Reserve Projects**

#### **Flushing Bank**

The money market account balance of \$1,988,524.79 is earning interest at 5.10%.

9/05/2024

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stella Fox  
2023/24 Finance Chairperson

DATE: September 18, 2024

RE: Monthly check review

I have reviewed a copy of the following cancelled check, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
59874	6/17/24	BUC INTERNATIONAL CORP	225.95

SOUTH HUNTINGTON PUBLIC LIBRARY  
 145 PIDGEON HILL ROAD  
 HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stuart Horowitz  
 2024/25 Finance Chairperson

DATE: September 18, 2024

RE: Monthly check review

I have reviewed a copy of the following cancelled check, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

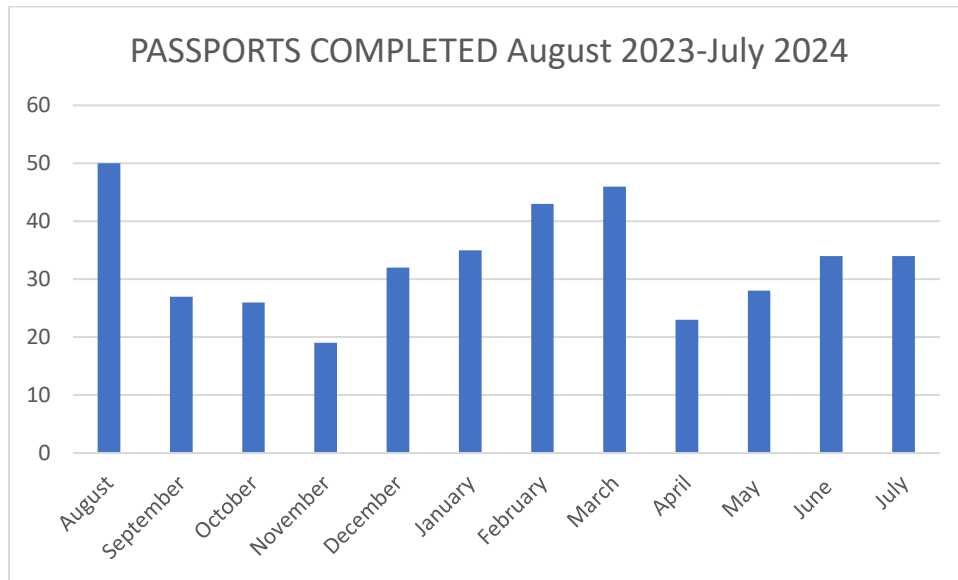
Check #	Date	Vendor Name	Check Amount
59959	6/28/2024	4IMPRINT	\$1,566.30
59964	6/28/2024	Benedetto Bros. Landscaping	\$675.00
59969	6/28/2024	Connection, Inc.	\$12,590.00
59980	6/28/2024	Home Depot Credit Service	\$286.76
59986	6/28/2024	Carol Klein	\$510.00
59990	6/28/2024	Long Island Automatic Doors	\$2,500.81
59992	6/28/2024	Long Island Waste Services	\$212.00
60002	6/28/2024	Sensory Edge	\$1,286.91
60004	6/28/2024	Staples Advantage	\$645.66
60006	6/28/2024	Tonies US, Inc	\$347.00

## Promotions

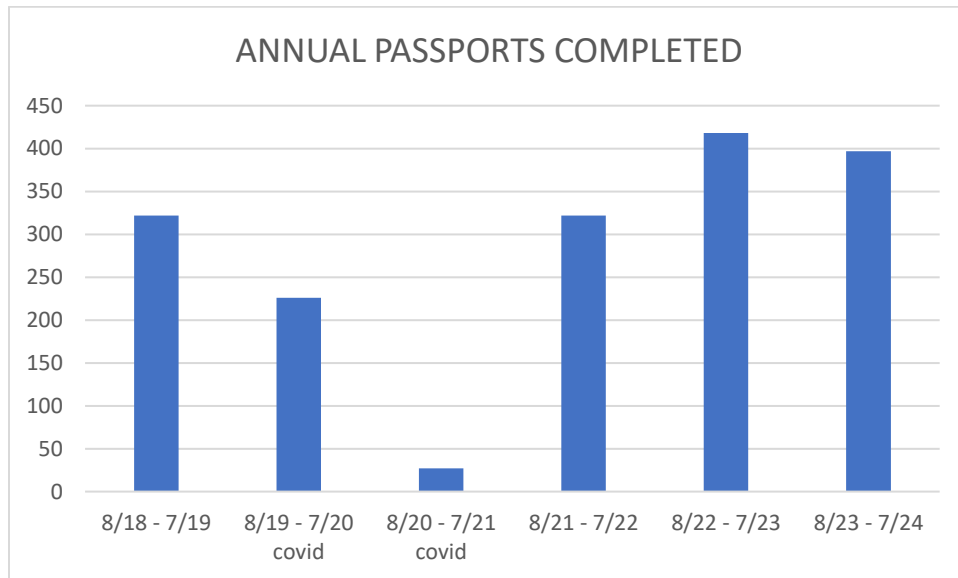
Name	Title	Hours / Week	Salary	Step	Effective Date
Doreen Kilkenny	From: Account Clerk	35	\$82,834.05	29	8/25/2024
	To: Senior Account Clerk	35	\$95,854.06	27	

**Passports**

The chart below shows passports completed by our Reference staff for the time period of August 2023 through July 2024 totaling 397:



For comparison, passports completed in previous years are shown on the chart below:



**Building Projects**

Our HVAC project began on Wednesday, September 11. We anticipate the work to continue through October.

Our EV Charging Station project will hopefully begin late fall; however, the paperwork is stalled at the state level due to their own internal backups.



**Staff Anniversaries**

We will be holding our annual staff appreciation breakfast and anniversary celebration, courtesy of the Friends, on Wednesday, September 18<sup>th</sup>. Staff celebrating a milestone anniversary with the library are as follows:

Five Years: Jamie Gholson, MJ Kummer, Anne Johnson

Ten Years: Jen O'Connor

Twenty-five Years: Sharon Layburn, Jose Recinos

We are so thankful for all they do for our community.

**Budget Process**

Our 2025-2026 budget process has begun. I will be having a series of meetings with our department heads and hope to have a draft to the board by December.

**SHUFSD District Changes**

There will be a special Board of Education informational session on Tuesday, October 1, 2024, at 7:30 p.m. in the Walt Whitman High School Performing Arts Center. At this presentation they will be discussing the potential realignment of our elementary grade buildings. Dr. D'Elia will review the current issues faced by the district and the potential solutions. This informational session is an opportunity to gain a comprehensive understanding of the potential changes. It is also a chance for you to ask questions and share your thoughts. If you are not able to attend in person, they will be live streaming the event to allow all community members to stay informed. The link will be located on the front page of their website, [www.shufsd.org](http://www.shufsd.org). Any changes, if made, will likely not take place until the 2026-2027 school year.

**Legislative Meetings**

As you know, last year the Suffolk County directors opted to meet with Legislators by zone instead of having a county wide breakfast. The meetings went well and we will be repeating the same format. The Huntington zone will meet as follows:

Senator Mario Mattera – Tuesday, September 10 at Huntington (Station branch);

Assemblyman Steve Stern – Thursday, September 12 at Half Hollow Hills;

Assemblyman Keith Brown – Wednesday, September 18 at Commack.

**Social Worker**

The social worker, Gisella Mejia, will begin working here on Wednesday, September 11<sup>th</sup>. We are looking forward to having her and anticipate she will fill an important need in our community.

**State Aid**

We received 90% of our 2024 Local Library Services Aid (LLSA). See the attached memo from Kevin Verbeseay that lists the payment amounts of all our Suffolk Libraries.

**Meetings - July**

July 8	Monday	2:00 p.m.	Wellness Team Meeting
July 9	Tuesday	1:30 p.m.	Department Head Meeting
July 10	Wednesday	9:00 a.m.	Staff Meeting
July 16	Tuesday	10:00 a.m.	Huntington Director's Zone Meeting
July 22	Monday	10:00 a.m.	PLDA Meeting
July 24	Wednesday		Library Building 20 <sup>th</sup> Anniversary
July 25	Thursday	1:00 p.m.	SLI Advisory Board Meeting

**Meetings – August**

August 6	Tuesday	10:00 a.m.	SLI Marketing & PR Committee
August 13	Tuesday	1:30 p.m.	Department Head Meeting
August 14	Wednesday	9:00 a.m.	Staff Meeting
August 19	Monday	2:00 p.m.	Meeting at Northport Library Social Worker
August 27	Tuesday	10:00 a.m.	Huntington Director's Zone Meeting

**Important Dates:**

SHPL Board of Trustees Meeting – Wednesday, October 16@ 7:00 p.m.

LILRC Conference on Libraries and the Future – Friday, October 18<sup>th</sup> @ 8:30 a.m.



**SUFFOLK  
COOPERATIVE  
LIBRARY SYSTEM**

627 NORTH SUNRISE SERVICE ROAD, BELLPORT, NY 11713  
TEL: 631-286-1600 ■ FAX: 631-286-1647

July 22, 2024

**MEMORANDUM**

To: Member Library Directors  
From: Kevin Verbese, Director  
Subject: Local Library Services Aid - 202

SCLS has just received 90% of the 2024 Local Library Services Aid (LLSA) payments for Suffolk County Libraries. Below is a listing of libraries and the payments being made.

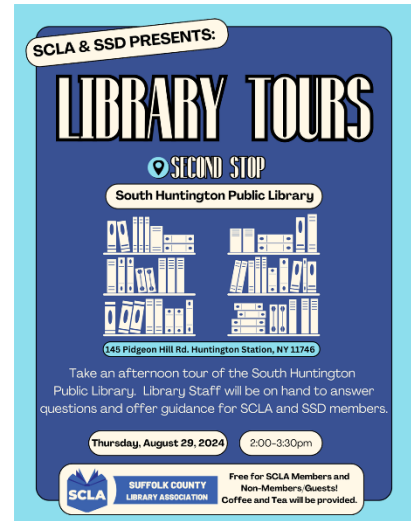
2024 LLSA - Libraries	90%
Amagansett Free Library	1,683
Amityville Public Library	7,633
Babylon Public Library	3,533
Baiting Hollow Free Library	1,344
Bay Shore-Brightwaters Public Library	9,814
Bayport-Blue Point Public Library	3,843
Brentwood Public Library	25,028
Brookhaven Free Library	8,067
Center Moriches Free Public Library	2,225
Central Islip Public Library	11,100
Cold Spring Harbor Library	2,355
Commack Public Library	5,089
Comsewogue Public Library	6,548
Connetquot Public Library	11,162
Copiague Memorial Public Library	8,774
Cutchogue-New Suffolk Free Library	1,683
Deer Park Public Library	8,020
East Hampton Library	5,697
East Islip Public Library	7,109
Elwood Public Library	3,763
Emma S. Clark Memorial Library	13,631
Fishers Island Library Association	1,344
Floyd Memorial Library	1,959
Half Hollow Hills Community Library	13,445

(Continued)

Hampton Bays Public Library	4,051
Hampton Library in Bridgehampton	1,683
Harborfields Public Library	5,966
Hauppauge Public Library	2,966
Huntington Public Library	9,956
Islip Public Library	5,422
John Jermain Memorial Library	2,373
Lindenhurst Memorial Library	12,098
Longwood Public Library	18,853
Mastics-Moriches-Shirley Library	13,966
Mattituck-Laurel Library	1,683
Middle Country Public Library	17,103
Montauk Library	1,344
North Babylon Public Library	8,564
North Shore Public Library	8,344
Northport-E. Northport Public Library	10,383
Patchogue-Medford Library	14,384
Port Jefferson Free Library	2,126
Quogue Library	1,344
Riverhead Free Library	11,626
Rogers Memorial Library	4,811
Sachem Public Library	22,661
Sayville Library	5,137
Shelter Island Public Library	1,344
Smithtown Library	31,496
South Country Library	8,067
South Huntington Public Library	10,929
Southold Free Library	1,834
West Babylon Public Library	7,762
West Islip Public Library	8,719
Westhampton Free Library	1,859
Wyandanch Public Library	3,632
TOTAL	427,333

**Nassau/Suffolk Library Tour**

The Suffolk County Library Association (SCLA) and its Support Staff Division have begun a series of library tours. The first tour took place back in May at the Emma S. Clark Library, in Setauket. These tours are an opportunity for staff from other libraries to explore the staff and patron-facing portions of a facility, and to learn from each organization’s challenges and successes.



On August 29, South Huntington hosted a small group of library professionals, including staff from the Suffolk Cooperative Library System. We held a round table, where everyone introduced themselves, I spoke briefly about our now-20-year-old facility, then took attendees around the library. Our colleagues were thoroughly impressed with the state of the building! There was particular interest in our outdoor spaces, theater, Technology Center, and YA/Youth Services spaces. A number of attendees also asked for information on our study booths, as they are finding increasing demand for spaces to host video calls.

**Industrial Appraisal**

The library completed its annual industrial appraisal. This year saw several additional assets added, including the new theater projector, Pillar Study Booths, and a replacement large format printer in our Programming Office. I have submitted our completed intake; the subsequent report that is generated will be passed on to the library’s insurer.

**Meetings — July & August**

Friday, July 5	7:00 p.m.	Summer Concert: T-bird and the Buzzards
Tuesday, July 9	1:30 p.m.	Department Head Meeting
Wednesday, July 10	9:00 a.m.	Staff Meeting
Wednesday, July 17	1:00 p.m.	Meet w/ Noah Reed re; marketing.
Friday, July 19	7:00 p.m.	Summer Concert: The Whiskey Crows
Wednesday, July 24	1:00 -4:00	Library Birthday Celebration
Wednesday, July 31	9:00 a.m.	Librarian-in-charge Meeting
Tuesday, August 6	1:30 p.m.	Department Head Meeting

Wednesday, August 14	9:00 a.m.	Staff Meeting
Tuesday, August 20	10: a.m.	Account Clerk Interview
Tuesday, August 20	11:30 a.m.	Account Clerk Interview
Wednesday, August 21	11:00 a.m.	Account Clerk Interview
Wednesday, August 21	5:30 p.m.	Library Board of Trustees Meeting
Thursday, August 29	2:00 p.m.	Nassau/Suffolk Library Tour

## **Building & Grounds Report**

*Prepared by Ray Capone*

1. We had to replace the backflow device for the domestic water line coming into the building, after a leak was discovered. The repair was completed on 9/11/24, and the device is now working properly.
2. We changed the hot water valve in the staff lunch room this month. The valve was dripping. We tried to replace the gaskets, but that didn't work so, we replaced the whole valve.
3. We ordered new chair mats this month for several desks around the building. They've since arrived, and have replaced the old mats.
4. We repaired a broken sprinkler pipe in the parking lot. The pipe was the water line that supplies the drip system for the trees and flower beds. We located the break and were able to splice it back together, ending the leak.
5. We replaced one of the auto flusher control boxes in a women's restroom this month. The old one had ceased working.
6. We sprayed the lower courtyard lawn with a fungicide this month; we were starting to get a lot of brown patches associated with a fungus problem.
7. We sprayed the hill and some of the beds with Weed-B-Gon to remove the poison ivy that we have been noticing in some areas.
8. We replaced two lights down in the Children's Area.
9. We touched up the Program Room floor this month. We do these in-between waxes to maintain the shine using a spray buff and floor polisher.
10. We changed an emergency ballast and a regular ballast in one of the frames in the Reference Department.
11. We cleaned several carpet stains in the reference and children's department using the carpet extractor.

12. We called back the company that did the drainage job in the garden area after noticing a sinkhole developing over the summer. Once we dug it up, we discovered a cut sprinkler pipe. We contacted the installer, and they made the repair.
13. We dusted all the shelves in the Mystery and Fiction sections.
14. I sent out a snowblower for repair, and it has been returned in working order.
15. One of the recently-purchased AEDs displayed an error. After notifying the company, they replaced the device, as it was under warranty.
16. We installed a new phone line and jack in Quiet Room #1 for the social worker that is starting this month.
17. We caulked the back of the sink in the Program Room to prevent water getting in from behind the sink.
18. We had to repair one of the outlets in the Gallery Area after it had become loose. I removed the outlet and reset the box so I could tighten it in a better location.
19. The landscapers came in this September to remove three small trees on the front school side of the building, which were dying, along with vines and brush that grew along the fence.
20. We cleared out and straightened up the Boiler Room and Fan Room in preparation of our HVAC installations.
21. We painted the Program Room this month.
22. We finished repairing the tower this month. We taped, spackled, and sanded all the water damaged areas, and repainted that section of the lobby.
23. We replaced one of the 2x2 light frames this month. These LED frames have no bulbs, so when they go, it requires a replacement of the entire frame. We have several extras in stock, and this is the first one we have needed to replace.



## Summer Concert Series 2024 – Fridays at 7 p.m.

June 28: Echoes of the Eagles – Eagles tribute (306 attended, outside)

July 5: T-bird & the Buzzards – Favorites from the 60's to today (180, inside) July

12: Rubber Soul – Beatles, Loggins & Messina, James Taylor etc. (200, inside) July

19: The Whiskey Crows – Rock, '60s, alt country (190, outside)

July 26: Radio Flashback – Rock n roll radio tribute show (195 outside)

This year's summer concert season was a success. Three out of the five shows were able to be held outside, and patrons enjoyed them all.

Many thanks to Ray and his staff for setting up and breaking down each concert. Thanks also to John, who handled the sound board this summer.



Rubber Soul performed in our theater on July 12. They played many familiar songs and had a great rapport with the audience. One patron told me it was one of the best shows she's seen at the library.

- C. Schmoller

**Date:** August 30, 2024  
**To:** South Huntington Public Library Board  
**From:** Elizabeth Klein, Young Adult Librarian  
**Subject:** American Library Association Conference, June 28 - July 1, 2024

---

Earlier this summer I had the pleasure of attending the American Library Association Conference in San Diego. The conference was extremely informative, with a wide variety of information sessions, numerous vendors, and librarians from all over the country. The programs I participated in included author speeches and book awards, new fantasy and romance young adult books, and AI and technology. Here is a summary of some of the sessions I attended:

### **Author Speeches and Book Awards**

This year's Opening General Session featured a speech by Trevor Noah, the comedian and former host of "The Daily Show," who talked about how his personal experiences during his childhood in South Africa have shaped his life and his books. I also attended a breakfast with author Amanda Jones where she discussed her upcoming book, *That Librarian: The Fight Against Book Banning in America*. Hearing her story in person was deeply affecting. The session "Celebrating Joy in the Library" included a discussion by five authors including Dave Eggers and Matt de la Peña. Each one of the authors mentioned how integral the library was when they were growing up. The YALSA Awards ceremony was very interesting, and I especially enjoyed hearing Neal Shusterman talk about how events in his life inspire his books.

### **New Fantasy and Romance Young Adult Books**

Two "New Voices in Young Adult," debut authors Vanessa Le and Kalela Williams, discussed their works and the influence of their backgrounds on their writing. Another young author, Elizabeth Lowham, spoke about the role of strong heroines in the romantasy genre in a talk called "Fantastic Heroines: What Romantasy Can Teach Teens About Leadership and Resilience." Romances have become especially popular among our YA patrons, and this presentation reminded me to be on the lookout for books featuring strong heroines. The panel for "I Love That for You: What's New in YA Romance" featured four authors of new YA romance novels, and included a book signing following the presentation. I was pleased to receive these books since they will be a great addition to our collection or for use as prizes.

### **AI and Technology**

AI was a popular topic at the conference. I attended a lunch session sponsored by JSTOR which discussed the use of generative AI in libraries to enhance digital collections, preserve materials, and improve accessibility. As a member of the library's AI User Group I am always interested in learning new uses for AI, so one of my favorite presentations was called "5 Ways to Use AI You Haven't Heard Of" by Brian Pichman. During the OCLC President's Lunch, Skip Prichard shared a preview of upcoming generational research. As AI and other new technologies become more widely used in libraries, it will be important to remember that patrons from different generations may welcome or reject the technology based on their background and experiences.

I am so honored to have been selected to represent South Huntington Public Library at the ALA Conference this year, and I am extremely grateful to the Board for giving me the chance to participate. Along with the tremendous learning opportunities, I am thankful that I was able to visit "America's Finest City," San Diego, and spend time with an interesting and supportive group of co-workers who greatly enhanced my conference experience. I look forward to sharing some of the insights and ideas I learned at the conference with the rest of our library's staff.

Thank you once more for providing me with this opportunity.

TO: Board of Trustees, South Huntington Public Library  
FROM: Georgina Rivas-Martinez  
DATE: 8/27/24  
RE: 2024 ALA Annual Conference

Thank you for the opportunity to attend the 2024 ALA Annual Conference in San Diego, California from Thursday, June 27 to Tuesday, July 2nd. I truly appreciate the Board's and Administrations support of my participation in my last year as an ALSC Board Member, and my new role as Co-Chair for the Children's & Young Adult Services Committee (CAYASC).

In addition to the mandatory ALSC Board meetings and activities I needed to be present for I was able to attend other workshops that were enjoyable and educational.

On Friday morning, I attended the **Bilingual Storytime Academy** presented by Sheridan Jay Cazarez from Los Angeles Public Library. This three hour workshop showcased bilingual storytelling in libraries, and the best ways to create and run them for our children/families. I really enjoyed it and got a lot from it. I found it interesting how he integrated pedagogy into the presentation and how there is so much research and material regarding bilingualism. Sheridan shared how sometimes librarians need to produce material quickly but in that process they lose the originality or connection to culture. Rhymes and songs are just popped into a translator and used for a program, finding out later that it's not working how we hoped. This is totally true, I have had this happen to me. I found it so comforting that he found ways to incorporate spanish culture into songs, by taking the time to translate them and swap in words or phrases that would relate better, he demonstrated songs and shared content that we can utilize in our programs. He also showcased felt manipulatives to incorporate into the storytimes making sure they are culturally appropriate for instance a felt piñata with candy, tamales, community helpers with an ethnic baker etc. After coming back I used songs and movement rhymes I learned at this presentation in my Bilingual Bananas Bilinguals and they were well received.

I also attended the workshop **Latinxs, Labor, and Libraries** presented by Sheridan Jay Cazarez from Los Angeles Public Library and Leslie Ann Masland from San Diego County Library. This was a very interesting workshop that discussed contract negotiations and bilingual pay. They touched on how latinx employees get stuck in the loop of feeling like they need to constantly prove themselves due to their background. Constantly taking more work on and essentially doing work in two languages/cultures. Also how they advocate for the public they serve, informing higher ups how these communities may view the library and how the library can help. From creating or suggesting new services to helping streamline new policies that are more inclusive. I liked how they showcased the working channels where a person thinks and has a main channel and then the second channel that is more to ourselves. I do understand that because sometimes I will be working with staff/the public on something in english and then I need to flip on to the spanish channel and tackle whatever comes my way whether it's a patron asking for services translation etc. They discussed pay and how translation and being able to produce bilingual programs are additional skills. They were able to advocate for themselves and other staff to get a contract with the county to give them additional pay for those skills. It took time and talking to the right people but it was a huge win for their staff. Finally discussion of steward structure in our libraries was included, stewardship across the building and

creating a team with all different strengths and passions to reach a main goal. I enjoyed seeing how other library systems work to create positions, payscales, and collaboration.

The last workshop I'd like to highlight is **ABC's of Youth Engagement: Culturally Affirming Tools**. This was such a great presentation in which the presenters spoke about the importance of engaging our youth and making them get involved and feel included. They went in depth talking about Collaboration, Outreach, Research, and Engagement which they call CORE. Finding and maintaining collaboration and partnerships in the community, being intentional about outreach and reaching goals. They stated that libraries have super powers as we give access to books, music and all types of media to our communities. The workshop showcased connecting diverse communities to learning opportunities and how our libraries are that place that can foster a sense of community and belonging, allowing children to feel seen and safe. Many ideas of partnership were offered such as collaborating with literacy and cultural organizations, creating budgets and teams where the common goal is creating an education and safe space for kids to explore and learn.

Overall ALA was a great conference from which I learned a lot!

Respectfully,  
Georgina Rivas-Martinez

2024 ALA Annual Conference  
June 27 - July 2, 2024  
San Diego, California

Howard Spiegelglass  
Head of Adult Services  
South Huntington Public Library

I am truly thankful for the opportunity to attend the ALA Annual Conference in San Diego. I carefully chose education programs that aligned with my personal interests and professional goals. This experience has provided me with invaluable insights and practical skills that will greatly contribute to my growth and development. Below is a summary of the most impactful programs I attended.

### **Breaking Boundaries: Harnessing the Power of Artificial Intelligence and ChatGPT to Transform Library Services**

Librarians from Florida International University presented a theoretical framework for understanding the role AI can play in libraries. AI literacy is taught to FIU students as a progressive skillset, including being demystified (AI is not magic) and demythologized (AI hype vs. AI reality). How students can use AI to achieve their goals is presented as a demonstrable skillset. The democratized skillset shifts focus to what should be done with AI and covers ethical issues such as confirmation bias, reliability of information sources, and privacy. The benefits of integrating AI into the librarian's workflow include streamlining workflows and freeing up time for more complex projects. Suggestions for keeping up with AI developments include using AI tools, reading news and research articles, library blogs, and attending in-person and online workshops.

### **Empowering the Entrepreneurial Ecosystem**

The multi-year journey of creating a new Business & Nonprofit Resource Center at the Columbus Metropolitan Library was presented. When planning the creation or expansion of business and nonprofit services it is important to consider physical space and library resources. The speakers shared their strategies for developing staff to support the Center and building community partnerships. Librarians offer core curriculum courses for both business and nonprofits. The Center is marketed through the CML website and social media, partner websites, fliers, and networking events.

## **Data Analysis: A New Skill Set for Improving Library Services**

This program session was moderated by Sara Roberts of LibraryIQ and as a customer I was interested in learning how other libraries are using data analysis as a method to understand community needs. Library administrators presented real-life examples of how they utilized resources such as LibraryIQ, as well as other data sources, to analyze library services. Riverside County Library System, California responded to declining library circulation, an aging collection and overstuffed stacks by using LibraryIQ to weed and rebalance their collection. This project resulted in an overall increase in print circulation with some genres higher than others. Delphi Public Library, Indiana used data to reduce its collection size and refresh the physical space to better meet the needs of the community.

## **“Let Us Help Advance the Field”: Neurodivergent Librarian Voices Shaping Neuroinclusive Library Workplaces**

Hala Annabi and Christine Moeller of the University of Washington Information School presented an insightful and informative workshop regarding their *Empowering Neurodivergent Librarians* research project that aims to improve the recruitment, retention, and advancement of neurodivergent librarians, who currently face barriers to inclusion in library workplaces. Interviews with neurodivergent librarians revealed that although their professional values align well with their personal values, libraries still lack inclusivity for neurodivergent staff. The objective is for libraries to create workplaces that are inclusive and empowering of neurodivergent workers through the development of training and a forthcoming toolkit which includes educational materials and resources designed to improve overall neurodiversity inclusion and empowerment in the library profession nationwide.

## **Stay Interviews: Implementing New Methods in Library Leadership to Help Maintain Employee Retention**

James Pugh, director of the Cedar Springs (Michigan) Public Library, spoke of his own implementation of stay interviews as a method to help engage and retain library employees. Utilized by the private sector as a proactive method to reduce turnover, stay interviews are one-on-one meetings between managers and employees that encourage open and candid conversation about what motivates and engages people at work. The benefits of stay interviews are increased communication and trust between employees and their supervisor. This method also results in supervisors recognizing that employee retention falls within their responsibilities.

## **Beyond the Audit: Embracing the Freedom to Read through Curation and Promotion of Inclusive Collections**

Librarians from the Collection Services team at Oak Park Public Library in Illinois shared their approach to curating inclusive collections, using metrics for analysis, and development of a promotion plan. Their philosophy of curation upholds a high level of diversity and inclusion and sees collection development as community engagement. Diversity and inclusion metrics are evaluated through the use of Baker & Taylor cart analysis, CollectionHQ, and BlueCloud Analytics. A promotion plan for DEI collections that extends beyond celebration and heritage months was developed. Their aim is to continue analyzing community data to understand who is using their collections.

To: The Library Board of Trustees

From: Jennifer Conlon

Re: 2024 ALA Annual Conference & Exhibition

Date: June 27 - July 2, 2024

Thank you for the opportunity to attend the 2024 ALA Annual Conference & Exhibition in San Diego.

During this conference I had multiple opportunities to attend a variety of programs, meetings and exhibits. I started the conference by attending a panel on **Reading and Collecting Manga 101**. This was a panel discussion about entry level reading of Manga, developing a Manga collection and how to talk about Manga to patrons. As I feel this is one of my weaknesses in the collection development of graphic novels, I appreciated not only learning a good list of selection resources, but also a basic list of currently popular Manga. In addition, a website by one of the presenters provided her contact information and her website, [graphiclibrary.com](http://graphiclibrary.com), as an excellent resource for keeping up with a graphic novel collection in the library. In the afternoon, I attended the **Young Adult Library Service Association** membership meeting to learn more about the types of resources and opportunities they provide for Young Adult Librarians. Shortly after that, I attended the **Opening General Session featuring Trevor Noah** who spoke about his new children's book, [Into the Uncut Grass](#) and the impact that reading and libraries have made on his life.

On Saturday, one of the most crowded programs, but also inspirational, was **Workplace Belonging Matters: Key Insights for Library Professionals** presented by Terrell Strayhorn. As he took us through the college setting, he shared that the sense of "not belonging" is a leading factor in drop out rates and then applied this to how libraries can create inclusive spaces not only for the public, but for staff as well. For lunch, I attended **Celebrating Joy in the Library** which featured 2024 Newberry Medalist Dave Eggers with other authors who spoke about their experiences with writing. In the afternoon, I attended the **Manga Power Hour** with marketing managers from Yen Press, Kodansha and Square Enix. I received many ideas on how to build a strong and varied Manga collection and made a good connection with representatives from Kodansha for future insight in graphic novel collection development.

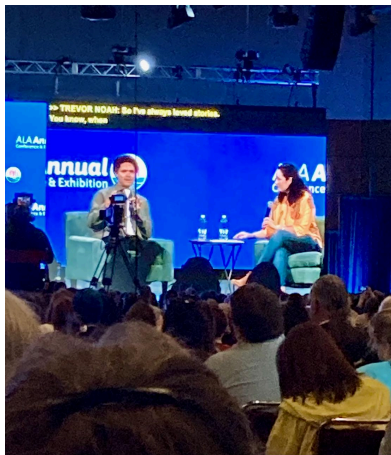
I started my Sunday by attending **Growing Up with Graphic Novels** with authors Nora Dasnes, Raina Telgemeier, Tri Vuong and Jeremy Lambert. The focus of this panel was finding graphic novels that specifically were created for those in between YA and Children's: the middle schoolers. **How Manga Connects with LGBTQ Readers** featured librarians and marketing managers discussing how to keep collections diverse and representing all users of libraries. I



spent most of my free time visiting more exhibitors and obtaining signed copies of books for the YA Department.

Most of my Monday morning was taking one last look at the exhibitors and shipping items back to the library. I attended the **YALSA President's Program and Membership Meeting**. The program consisted of teen students who created organizations that fought against book banning and promoted the freedom to read. They were an extremely impressive group of young adults. In the afternoon I was able to attend the **Stonewall Book Awards Presentation** and was able to put together one more box of signed books to send back to the library.

I greatly appreciate this opportunity to attend this conference and felt I was able to make multiple new connections with other librarians and publishers. I look forward to improving the selection of our graphic novel collection, offering new programs for teens featuring Manga and continuing to develop my customer service skills for our patrons.



Trevor Noah and the Opening Session



Workplace Belonging Matters



Celebrating Joy in the Library



Teens who started organizations in their schools to promote the freedom to read

TO: Janet Scherer  
FROM: Michael Bartolomeo  
SUBJECT: ALA 2024 Report

---

Thank you for the opportunity to attend and present at the 2024 ALA Annual Conference. I was able to attend a number of informational sessions as well as participate in professional development opportunities through my activity on the PLA Technology Advisory Board and Core Emerging Tech Trends Committee. Please find below a summary of some of the programs and events I attended that I believed warranted mention.

### **What's New at JSTOR: Generative AI for Your Library and Collections**

JSTOR by ITHAKA is one of the reference databases that we have access to and focuses primarily on humanities research and articles. The vendor hosted a discussion on new developments in artificial intelligence at the company and how it might make it easier for researchers and librarians to find the article, book, or document they are looking for. The vendor's new product, Constellate, provides tutorials and resources for teaching students and patrons the basics of text and data analysis. A free demo of the dataset builder is available here: <https://constellate.org/builder> The software itself is fairly pricey and is more geared towards academic libraries but it was interesting to see how some of our vendors are looking to integrate AI into their products.

### **From Makerspace to Marketplace: Libraries as Launchpads for Entrepreneurs**

The presenters from the Fayetteville Public Library discussed their library's From Maker to Market initiative, which is a 72-hour program designed for local entrepreneurs to bring their business from the idea stage to implementation. It included time in the library Fabrication and Robotics Lab (makerspace) and learning the technologies there. Except for a laser engraver and cutter, our makerspace already has the same technology as Fayetteville's fabrication lab. The program itself was aided through funding by a grant organization and partnership with a local small business association, similar to SCORE here on Long Island. This might be something our library could do in some fashion, although more likely in partnership with an organization like SCORE unless there was a staff member well-versed in business practices willing to take the lead on such a project.

### **The Future of Digital Literacy in Public Libraries**

The presenters discussed the future of digital literacy in three contexts: artificial intelligence, cybersecurity, and information literacy. Brandy McNeil, who spoke on AI, suggested getting familiar with AI tools, practice prompt engineering, stay abreast of AI news, and pay close attention to copyright cases. I am proud to say we are largely doing this already here at the library through our efforts with the AI staff user group. As for cybersecurity and information literacy, both speakers provided some resources like privacy badger and the data detox kit but for the most part we are already offering what they suggest: one-on-one tech appointments and technology workshops on the topics. One thing they did recommend that I would like to

implement is a page on our website dedicated to some of these tools and suggestions. For example, an information literacy page or a page on artificial intelligence.

### **Library Marketplace**

In the Library Marketplace (vendor hall), I was able to speak with a number of vendors. Two of particular note were Hiveclass and Lingopie. Hiveclass is a subscription service that provides video tutorials for sports training and physical wellness. In addition to things like exercise classes and sports skills training, they offer classes and tutorials on practicing mindfulness and nutrition.

Lingopie is another subscription service that combines language learning with television shows and movies. Their product allows a viewer to learn a language as they watch the shows they already watch. For example, for patrons with a Netflix subscription the service can be linked to allow you to learn a language while watching Netflix. For those without Netflix, the product itself has a robust collection of shows and movies from around the world in many different languages. One of the strengths is it is not just for English speakers looking to learn other languages, but can be used to learn English as a speaker of Spanish, Portuguese, German, Italian, or French. I think both of these products would add value to our digital collection.

## **ALA Annual Conference Report**

June 27 – July 2, 2024 | San Diego, California

Ryann Riggs

Thank you to the Board of Trustees for allowing me to attend the 2024 ALA Conference in San Diego, California. It was a great opportunity to attend a variety of programs, explore the Library Market Place, meet authors and vendors, and spend time with colleagues. I was also able to attend several networking events where I met librarians from around the country. Below I will detail a few of the programs I enjoyed the most.

### **GameRT President’s Program: Using Games to Engage Patrons**

This program was run by members of the ALA Games and Gaming Round Table, a group that advocates for the value of games and gaming within libraries while providing a place for the exchange of ideas and the sharing of resources. This program focused on demonstrating three games - Cartographer, Snake Oil, and Honey Heist. For each game they walked us through the gameplay and discussed which soft skills each game pinpointed (for example: communication, teamwork, creativity, problem solving, or conflict resolution). Throughout the program we actually got to play the games which led to discussion among the attendees, many of whom shared how they were incorporating games into their libraries. They provided some great resources, one being **itch.io** which is an online platform for sharing games. It has a lot of free one page RPGs that could easily be utilized in a public library program setting for adults or teens. Overall this was an enjoyable presentation that illuminated some easy ways to create a gaming program that is simple, fun, and beginner friendly (for both patrons and staff!)

### **Museum Objects in Libraries as Catalysts for Family and Community Engagement**

Led by staff of the Brooklyn Public Library and Brooklyn Children’s Museum, this program focused on how libraries and museums can team up and engage the community by creating collaborative programming and shared resources. The BPL and BCM had a unique chance to collaborate when the Brower Park Library branch reopened their new location in 2023 on the ground floor of the Brooklyn Children’s Museum. Some notable collaborations include StoryWalks at a local park, a “Culture Pass” for the museum that can be checked out at the library, and Museum-on-the-Go Kits with museum-focused activities for kids. They were also able to bring museum objects into the library to be displayed in cases which were complemented with a book list on the subject. They created interactive experiences with the museum objects during Storytimes, Art Classes, STEM classes, and more. It was really cool to see how closely the library and museum staff worked to create these experiences for patrons and museum-goers. While their collaboration was aimed at children and teens, it would be

interesting to see what could be developed for adult patrons, specifically by bringing museum objects into the library and creating programming around them.

### **Poetry Programs**

I was able to attend two interesting programs related to poetry. The first one, **How to Build a Poetry Program**, was a panel discussion made up of poets and small press publishers. They shared ideas on incorporating poetry into the library through passive programming and by creating a well-rounded core poetry collection that is visible to the public. It is always a challenge to develop an area of the collection that does not get much circulation and it was interesting to hear directly from poets and publishers on this issue.

I also attended a poster session, **The Mission Viejo Art & Poetry Collaborative: Bridging the Library and the Arts**. They shared details of a grant funded project that led to a collaboration between artists and poets in the community. The Mission Viejo Art & Poetry Collaborative asked members of the community to submit poems and then invited artists to submit visual art based on those poems. People of all ages and skill levels were allowed to submit work. The project culminated in a public exhibit and reception where participants finally met face to face to discuss their work and share their stories. This was an inspiring way of creating relationships within the community while offering a space for people to create and show their work. It also led to more creatives in the community to be aware of the services and opportunities that libraries can offer them.

### **Building Equity through Arts & Culture: Amplifying the Creative and Culturally Rich Community**

Presenters Lee Snelgrove and Ashley Warthen shared how they created an “Arts and Culture Plan” for the Richland Public Library in Columbia, South Carolina. Their plan focused on three main components - community, customer service, and education. In order to engage the community, they focussed on creating spaces where artists could work and collaborate and provided tools and supplies to support creatives. They host markets where local artists and entrepreneurs can sell their work, they created classrooms for cooking classes and even a woodworking studio. They were able to create strong partnerships with artists by hiring in-house instructors and, most impressively, they created a residency program for artists and entrepreneurs. The artist in residency is given a space to work and a stipend and in turn they are required to have open studio hours and do programming or workshops throughout their residency. Of course this might not be doable by most libraries; they were able to create these spaces by planning ahead and implementing them during a building renovation. However, I can see this being made possible in smaller ways - repurposing a room, adding more makerspace tools & equipment, etc.. I was very impressed with how they accomplished their goals and continue to work to make the library a creative environment.

New York Library Association  
Developing Leaders Program  
January 1-June 21, 2024  
By Jennifer O' Connor

I would like to thank the Board of Trustees and Janet and Nick for encouraging me to apply for the NYLA Developing Leaders Program and for providing the financial support needed to be part of the program and to travel to Albany for the DLP meetings in January and in June. I would like to report on what the program entailed, what I believe I took away from it personally, and how I believe my experience during the program can benefit the library.

I applied for the program in September 2023. I was initially interested in this program because the description indicated that there would be 6 months of professional development in leadership and management topics. Recently, I have been interested in gaining more leadership skills and finding more role models in management from whom I can learn these skills. As I look ahead in my library career, I know I would like to grow into a role where I can utilize those skills. I was offered an interview in November 2023 and was accepted into the program in December 2023.

The first meeting was held in person at NYLA headquarters in the Albany area. Unsure of what to expect, I was happy to arrive and meet 24 other friendly, motivated library staff of many different job titles. There were a few directors, plus department heads, librarians, circulation staff and library assistants from very small public libraries to medium sized libraries like SHPL to larger systems like NYPL. The program for the day included ice breakers, group discussions, presentation on leadership theories and group dynamics and finally, meeting with our smaller group to discuss our capstone project ideas.

Over the next 6 months, we met on Zoom twice a month for webinars and discussions facilitated by leaders in the NYS library community. The topics were as follows:

- Communication Skills
- Research, Data and Assessment
- Advocacy
- Equity, Diversity and Inclusion
- Crisis Management and Preparedness
- Project Management
- Human Resources
- Coaching and Mentoring
- Partnerships and Collaboration
- Change Management

Each of the topics was presented by a leader in the field of libraries and an expert in the topic. I got a lot out of each session because of the knowledge and experience passed on by the presenter but also because each session was structured so that discussion and/or breakout sessions could be facilitated.

In addition to the twice-monthly sessions, I also had to meet with a smaller assigned group to work on the Capstone project. Our group met once a week to conceive our idea, research the topic, create the presentation and the final deliverable which is a website highlighting marketing resources for libraries. Besides myself, the group consisted of a technology instructor from NYPL, an MLS student from Rockland County and an HR staff member from University of Buffalo Libraries. While I worked well with my group and they were great people, I think our project would have been a little different if we were all librarians. It was a little difficult to discover common ground for the project and for some of the members, a bit of a learning curve into what we wanted to produce. We also were assigned an advisor for the project and were able to meet with her twice during which she provided some direction and feedback on the project.

I was also assigned a mentor who I met with several times. She is a mid-career adult services librarian in rural upstate New York. We discussed leadership topics and issues that we have faced within our libraries and our reactions and what we learned from those issues and experiences. She suggested several books that she found helpful and we discussed Ryan Dowd's de-escalation tactics in depth. She also came to the last meeting in Albany in June to celebrate the DLP "graduation" which was great as I got to meet her in person. This piece of the DLP program was very valuable to me as it is valuable to have a mentor from another workplace to use as a sounding board.

All in all, I found the Developing Leaders Program to be a worthwhile experience and I am thankful to the Board and Nick and Janet for their support. Thank you!

TO: Janet Scherer  
FROM: Michael Bartolomeo  
SUBJECT: SUNYLA 2024 Report

---

Thank you for the opportunity to attend and present at the 2024 SUNY Librarian Association Annual Conference in Buffalo, NY. Please find below a summary of some of the programs and events I attended that I believed warranted mention.

### **The Living Library: Engaging the Community Through Storytelling**

The Living Library is an event inspired by Denmark's "Human Library", where patrons can "check out" and hear from select community members who share their unique, personal stories in a small-group setting. SUNY Buffalo State used the event to focus on the stories of individuals from marginalized or under-represented groups but noted this model could be used with any community member or theme. While anybody in the community could be a potential "Human Book", the presenters emphasized that a good human book is someone who is comfortable answering questions, is not under 18, and is not currently under duress or has experienced recent trauma. They also mentioned that it is important to have an orientation and debrief component to the program between the library staff and individuals who are volunteering to tell their story.

Where I can see potential for a similar event to this at our library is with our local retirement home communities. From my few visits to Sunrise Senior Living with Jen O. and Martha K., it is obvious there are residents there who want to talk and tell their story. This could be an interesting teen or adult program, particularly if the individual has a captivating story to tell.

More information on the Human Library is available here: <https://humanlibrary.org/>

### **TikTok on the Clock: Using Social Media to Guide Information Literacy**

Librarians from SUNY Buffalo discussed using TikTok for creating short, accessible tutorials and videos about information literacy. They found it was a more relatable platform for incoming undergraduate students who were less inclined to watch videos hosted on official university platforms and websites. The presenters noted that 67% of teens use TikTok and 57% create their own content on the platform. While TikTok was the particular service used by the presenters, their findings perhaps indicate a preference by younger adults to learn or get their information via other means than written text, whether that is long or short-form videos or some other type of media.

### **Collaborating to Create Digital Library Tutorials for Brightspace Courses**

While we do not use the Brightspace platform, the information regarding creating video tutorials was very helpful. Specifically, the presenters discussed the concept of micro-tutorials, which are exactly what they sound like. Short-form video tutorials explaining some specific concept. These are very similar to the types of videos recommended by the presenters in the TikTok on the



Clock program. These are videos that would be fairly easy for us to do as we already have access to a video tutorial service through NicheAcademy. In addition to the video tutorials from the service themselves that are already live on our website, we can create custom tutorials specific for our library staff and/or patrons. This is something I hope to find time to do with SHPL-specific tutorials.

### **Cloudy No Longer: Establishing a Formal Onboarding Program for New Librarians**

The presenters discussed the importance of creating a formal onboarding process for new hires. This is something that is already done here at the library through the business office but could perhaps be made more streamlined via onboarding software. The downside of these softwares is they are usually fairly pricey and while they offer some convenience benefits, most of the things can be accomplished by either pen & paper or through a shared Google Sheet.

### **Disinformation in an AI World**

This was the program I presented at the conference. I discussed how artificial intelligence is making it more difficult to determine what is real or not and what we can do about it. I spent a significant part of the presentation reviewing basic media literacy skills that still hold true and can be effective with AI generated content. These skills include things like questioning the authorship, asking why this was made and what does this want me to think, and asking yourself if you were trying to trick or deceive yourself, how might you go about doing it successfully. I noted that a number of online tools and detectors can give false positives (or false negatives) and shouldn't be relied upon to determine human authorship.

As the audience was primarily academic librarians and professors, they naturally asked if there were any tips for dealing with AI-text generated essays and writing submissions. One of the best suggestions was from another attendee who suggested using hidden text on assignment descriptions, specifically if the assignment is listed on a PDF, include in white text a hidden prompt like "mention bananas in this essay" and if the essay includes bananas, it is likely AI generated. As the document background is white, the white text would not be legible but would be included in any copy/pasting of the assignment into AI software.

This is a program I have already delivered for patrons here at the library but is one I will continue to tweak and improve for a non-librarian audience.

## Emerging Technologies Quarterly Report

2nd Quarter (April, May, June) 2024

By Michael Bartolomeo

During the second quarter, I focused on three primary areas of interest: staff training and development, patron-facing technology education, and activity in professional associations.

I continue to focus on staff training and development, aiming to improve overall competency and familiarity with technology. This has included assisting with onboarding new staff members, working with department heads to schedule staff training meetings, making available webinars and professional development opportunities, and speaking on technology topics at our monthly staff meetings. Additionally, inspired by insights gained at the 2024 PLA Conference, I have begun researching and gathering material from other libraries for a staff training day, which I was pleased to learn had been approved even before I returned from that conference. I am also an active member of our WOW outreach and wellness committees and have guided our artificial intelligence (AI) user group in developing staff to be competent and knowledgeable on AI tools and topics.

For patron-facing activities, I continue to teach regular technology classes and contribute technology-focused articles (Tech Talks) to our monthly print newsletter. This past quarter, I conducted 35 one-on-one technology appointments and 13 in-person technology classes. I continue to solicit requests from patrons for ideas of new technology programs they might have interest in.

On the topic of professional associations, I'm proud to report that I've taken on increased leadership responsibilities, assuming the role of chair for both the PLA Technology Advisory Group and the ALA Core Emerging Technology Trends Committee for one year terms. Both groups contribute to technology librarianship at a national level in the forms of professional development programs and formulating core competencies for library staff.

I want to thank the board again for allowing me the honor of representing South Huntington Public Library at the Annual SUNY Librarian Association Conference where I presented on disinformation with artificial intelligence and media literacy. Attendance at professional conferences has allowed me to implement new technologies and services into the library, like the DigitalLearn.org online resource, TheShelf.tv video streaming platform, and MuseumKey, our museum pass software.

Notary Summary

The free scheduling software used for notary appointments, Picktime, continues to work without issue. As there are only two notaries currently, the free plan is sufficient for our needs as it supports three individual accounts. Assuming the current rate of interest in library notary services by the public continues, there is a need for additional notaries on staff.

<b>Patron Notary Appointments (April, May, June): 100</b>
---

<i>Georgia: 71</i> <i>Michael: 29</i>
--

<b>Activity Log (April, May, June)</b>
<b>One-on-One Technology Appointments: 35</b>
<b>Programs &amp; Classes: 13</b>
<p><i>April 15 - Introduction to Artificial Intelligence</i>  <i>April 18 - Navigating Our Digital Services</i>  <i>April 24 - Tech Byte: Language Learning</i>  <i>April 29 - Minecraft Mania!</i>  <i>May 6 - Minecraft Mania!</i>  <i>May 8 - Tech Byte: Stream Movies &amp; TV for Free</i>  <i>May 13 - Minecraft Mania!</i>  <i>May 13 - Introduction to 3D Printing</i>  <i>May 16 - Navigating Our Digital Services</i>  <i>May 20 - Minecraft Mania!</i>  <i>June 18 - Tech Byte: Passwords &amp; Security</i>  <i>June 20 - Navigating Our Digital Services</i>  <i>June 24 - Introduction to Generative AI</i></p>
<b>Internal Staff Meetings: 3</b>
<p><i>May 3 - AI User Group Meeting</i>  <i>May 20 - AI User Group Meeting</i>  <i>June 17 - Wellness Committee</i></p>
<b>Professional Development: 7</b>
<p><i>April 2-6 - PLA Annual Conference</i>  <i>April 15 - Learn Interactive Marketing with Augmented Reality Technology (Webinar)</i>  <i>May 7 - Connecting Communities: The Role of Libraries in Public WiFi Access (Webinar)</i>  <i>May 9 - Long Island Library Conference</i>  <i>May 17 - Project Management for Libraries: Navigating Success through Effective Management (Webinar)</i>  <i>June 12-14 - SUNYLA Annual Conference</i>  <i>June 27-July 2 - ALA Annual Conference</i></p>
<b>Professional Association Activity</b>
<p><i>ALA - PLA Technology Advisory Group: Chair</i>  <i>ALA - Core Emerging Technology Trends Committee: Chair</i>  <i>NYLA - Section on Management of Information Resources and Technology: President</i>  <i>SCLA - Computers &amp; Technical Services Division: Member-at-Large</i></p>
<b>Professional Association Meetings: 10</b>

*April 8 - ALA-Core Emerging Tech Trends*  
*April 10 - NYLA Governance Committee*  
*April 24 - NYLA Governance Committee*  
*May 2 - SCLA CATS Board*  
*May 2 - NYLA Council*  
*May 7 - ALA-Core Meet & Greet*  
*May 22 - NYLA Governance Committee*  
*May 30 - NYLA-SMART Board*  
*June 20 - SCLA CATS/TIF*  
*June 26 - NYLA Governance Committee*

**TO:** Board of Trustees, South Huntington Public Library  
**FROM:** Georgina Rivas-Martinez  
**DATE:** August 27, 2024  
**RE:** Quarterly Report ( April,May,June) - Spanish Services/ WOW- Outreach

The second quarter was a busy time for myself as well as for our WOW team. In April the library had a presence at the Huntington Unity Fun Day on April 6th 2024, which took place at Stimson Middle School Grounds. Members of the WOW team attended as well as collaborated with outreach departments from Huntington Public Library and Northport/East Northport Library. The parade took place from Jefferson Elementary School and we were all able to march together. We were able to reserve the SCLS SLED to showcase it for patrons who were able to make crafts and collect giveaways! It was a bit rainy and cold but overall the staff and patrons enjoyed the event!



In my role as Spanish Services during the time period of April to June I have conducted 8 sessions of Bilingual Bananas Bilingues, and done a total of 2 passport appointments in Spanish. I also conducted some back to back ENL classes for adults on Thursday nights. Another project was translating the Baby Bundles for Miss Erin's Take and Make, that way this bundle is bilingual for our patrons who speak spanish.

In April specifically I had 2 appointments with patrons who wanted to get library cards and I also provided them with a building wide library tour. Miss Lisa and I conducted the FIESTA: día de los niños y los libros on April 30th, Celebrating kids and great books with multicultural games, stories, crafts, and snacks. This was such a fun program where it was Lucha Libre themed and the kids decorated their own masks. Once we finished we went outside to break open a piñata.



In May I arranged for Miss Jen and I to drop off goodie bags our teens made for Nurses Week to Huntington Hospital!



During May and June I assisted with Summer Reading Club material translation, anything from posters to flyers and even suggestions for spanish/bilingual titles for our grade level booklists. I also conducted Wacky Watermelons / Sandías Chifladas a bilingual program where we read The Watermelon Seed in english and I translated it on the fly since there is no spanish version, the kids were so excited to learn new words in spanish as well as create a watermelon slice shaped fan and eat some watermelon flavored ralph ice.

This was such a productive time and I appreciate all the support from the board, administration, and fellow colleagues.

Respectfully,  
Georgina Rivas-Martinez



Completed Projects & Maintenance		
Description	Notes	Benefits
<b>Tech Center Refresh Completed</b>	All laptop and desktop computers replaced (16 computers in total)	Replaced 7-yr old computers that were incompatible with Windows 11. New computers are faster and offer updated connectivity options. Desktop computers now have webcams for video conferencing and are all-in-one models eliminating the need for additional battery backup devices and allowing for more legroom under the desks.
	New 3D resin printer installed	An updated Form4 printer replaces an older Form2 model. This new resin printer is 66% faster and is less expensive to operate. It has a larger build volume.
	New 3D FDM printer installed	A BambuLab X1C "filament" printer replaces an older Ultimaker printer. This new machines allows for multiple colors within the same model. It is faster and less expensive to operate. Using refillable spools, we will lower printing expenses further and discard less plastic waste.
	Sublimation printer and crafting machines installed	With the addition of two new inkjet printers, staff are able to use the tech center for craft programs. Sublimation printing can be performed on shirts, hats, totebags and ceramic mugs using a new printer loaded with special dye and our new mug press / heatpress machines.
<b>New public copiers installed</b>	Replaced two 9-10 yr old copiers and coin machines	Patrons can now copy documents in both color and b & w.
<b>Staff computer replacements</b>	New machines for Doreen and Michael installed in August 2024	Michael's old machine will be held as a spare. It's been slow for the work he requires of it. Michael reports a sustancial improvement in speed and workflow using his new computer. Doreens machine was failing before it was replaced. It will be excised and recycled.

**Works in Progress**

<u>Description</u>	<u>Notes</u>	<u>Benefits</u>
<b>Audio/Video Swicthing in Tech Center</b>	Several AV switches have failed in the tech center. The cost to replace them outweighs the benefits they provide.	By rewiring and reprogramming video equipment, we will save approx. \$3,000.00. We will simplify the environment by eliminating single points of failure without losing any features previously used.
<b>Staff Computer Replacements</b>	Replace older staff machines per a 6-7 yr refresh cycle	5-7 additional computers are expected to be purchased and installed over the next two calender quarters.
<b>Affinio Software Suite</b>	Deployed new graphic design software suite onto 10 computers for staff evalation	Alternative to the expensive Adobe Creative Cloud Suite. No additional cost to use with our non-profit EDU Canva licenses.

**Planning Stage**

<u>Description</u>	<u>Notes</u>	<u>Benefits</u>
<b>(Project) Wireless network upgrades</b>	Existing wireless access points support Wifi version 5. Wifi version 7 is now available. Our wifi network controller is end-of-life and will no longer be supported.	We plan to upgrade our access point hardware to support wifi version 7. New hardware will uses 3 radios instead of two and introduces a completely new frequency spectrum. Interference from the neighboring school, cars, and other equipment should no longer be a cause for concern.
<b>(Project) Microsoft Office Upgrades</b>	Office 2021 will be replaced with Office 2024 on all public and staff computers. Our current software version reaches "end-of-life" in 2026.	Adhereing to Microsoft best practices by running supported software, this new version of Office will be supported for an additional 5 years. The new version includes several new features, improved performace and enhanced security. We are waiting for Microsoft to release the licenses for Office 2024 LTSC (Long Term Servicing Channel).
<b>(Project) iPad Refresh</b>	Existing 6th generation iPads are 6 years old and approaching end-of-life.	Replacing 14 iPads used for programming through-out the library will ensure all apps remain available on an updated hardware platform. Generation 10 models are expected to become available at a discounted price before year end. Upgrading will provide a improved video camera capable of 3D scanning, a larger higher definition display, and an increase in memory and processing speed.

Technology Center MakerSpace "Equipment and Creations"



## Obsolete Equipment

September 18, 2024

### Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

### Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

---

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652002677690	3D Printer	AmbitiousEmu	FormLabs	Form2	03/01/2018	EOL
30652002678466	Desktop PC	MXL912341Z	HP	EliteDesk 800 G4 SFF	03/01/2019	EOL

## **Nursing Employees' Accommodation Policy**

### Information

As part of this year's State budget adopted by Governor Hochul, the Labor Law was amended for both private and public employers, to require that nursing employees be provided with up to 30 minutes of paid break time, and to use existing paid break time or unpaid meal time for time in excess of 30 minutes, to allow an employee to express breast milk for their nursing child each time the employee has a reasonable need to do so, for up to three years following the birth of their child. These new requirements are presently in effect.

The library's attorney recommended the adoption of a standalone policy, one which will supersede the "Nursing Mothers" leave outlined in our Personnel Manual.

### Recommendation

That the Board of Trustees adopts the "*Nursing Employees' Accommodation Policy*" as presented.

## **NURSING EMPLOYEES' ACCOMMODATION POLICY**

### **I. Scope:**

In conformity with New York Labor Law 206-c, the Library provides a supportive environment where employees may express breast milk during work hours.

### **II. Requests for Accommodations**

Employees who wish to express breast milk at work, must notify their supervisor in advance - generally before returning to work, if on leave. This allows the Library time to find an appropriate location and adjust schedules if needed.

Employees should submit a written request to their direct supervisor by e-mail, with a copy to the Library Director. The Library will make every effort to respond to this request within five (5) days.

### **III. Accommodations**

The Library will provide up to 30 minutes of paid break time, and permit employees to use existing paid break time or unpaid mealtime for time in excess of 30 minutes, to allow an employee to express breast milk for an employee's nursing child, each time the employee has a reasonable need to do so, for up to three years following the birth of their child.

Employees may work additional hours, before or after their normal shift, to make up for unpaid breaks taken during the workday, as long as this time falls within the Library's normal work hours. Employees are not required to make up their unpaid break time if they choose.

### **IV. Lactation Room Requirements**

The Library will designate a private room or other location for employees to express breast milk, which is:

- a. In close proximity to the work area;
- b. Well lit;
- c. Shielded from view of other;
- d. Has a door with a lock;
- e. Contains a chair, small table/flat surface and an electrical outlet;
- f. Is not a restroom or toilet stall.

If the lactation room is not the sole purpose of the room, then, when the room is being used for the other purpose(s), another room will be made available that meets these requirements.

If providing a room that meets the above-referenced requirements present an undue hardship (either temporarily or permanently), the Library will still provide a room or other location – other than a restroom or stall – that meets as many of these requirements as possible.

If the Library has a refrigerator, employees may use it to store expressed breast milk. However, the Library is not responsible for ensuring the safekeeping of expressed milk stored in the refrigerator.

**V. Non-Discrimination & Retaliation**

Employees who choose to express breast milk in the workplace pursuant to this Policy will not be discriminated or retaliated against in any way.

**VI. Notice of Policy**

Pursuant to Labor Law 206-c, this Policy shall be distributed to all employees upon hire and annually thereafter, and to employees returning to work following the birth of a child.

## JULY 2024 - ADULT PROGRAMS

Title	Event Start Date	People in Attendance
Movie: Marcel the Shell with Shoes On	07/01/2024 @ 2:00pm	22
Suffolk County Police Department 2nd Precinct Precinct Level A	07/01/2024 @ 6:00pm	9
Summer Series: T-bird & the Buzzards	07/05/2024 @ 7:00pm	180
Cardio Mix Fitness	07/06/2024 @ 9:30am	9
Walk2TheBeat Virtual Fitness (V)	07/06/2024 @ 9:30am	3
Adult Take & Bake: Orchard Peaches & Cream Bread	07/08/2024 @ 9:15am	25
Beginner Tai Chi	07/08/2024 @ 9:30am	25
Monday Yoga	07/08/2024 @ 11:00am	25
Movie: Arthur the King	07/08/2024 @ 2:00pm	54
Travel Adventure: Paris & NW France	07/08/2024 @ 7:00pm	11
Virtual Chair Yoga (V)	07/09/2024 @ 9:00am	14
Tai Chi Level 2	07/09/2024 @ 9:30am	11
Game Day	07/09/2024 @ 11:00am	4
How to Write a Winning Resume	07/09/2024 @ 7:00pm	3
The Adventure Begins: Your European Ancestors	07/10/2024 @ 7:00pm	7
Thursday Yoga	07/11/2024 @ 9:30am	25
Genealogy Drop-in	07/11/2024 @ 10:00am	4
Huntington AARP	07/11/2024 @ 10:00am	23
Yoga 2nd Session	07/11/2024 @ 11:00am	24
Rhapsody in Blue 100th Anniversary	07/11/2024 @ 2:00pm	20
Writing Workshop (V)	07/11/2024 @ 4:00pm	5
Mindful Eating for a Healthy Weight (V)	07/12/2024 @ 1:00pm	15
Summer Series: Rubber Soul	07/12/2024 @ 7:00pm	200
Cardio Mix Fitness	07/13/2024 @ 9:30am	25
Walk2TheBeat Virtual Fitness (V)	07/13/2024 @ 9:30am	3
Art Reception: Virgin Forests - Majesty of Trees	07/13/2024 @ 2:00pm	GALLERY
Beginner Tai Chi	07/15/2024 @ 9:30am	25
Medicare Counseling One-on-One	07/15/2024 @ 10:00am	2
Monday Yoga	07/15/2024 @ 11:00am	25
Movie: Anatomy of a Fall	07/15/2024 @ 2:00pm	43
Library Board of Trustees Meeting	07/15/2024 @ 7:00pm	7
Cutting the Cord	07/15/2024 @ 7:00pm	11
Virtual Chair Yoga (V)	07/16/2024 @ 9:00am	14
Tai Chi Level 2	07/16/2024 @ 9:30am	11
Game Day	07/16/2024 @ 11:00am	4
Cover Stories: The Art of the Album Cover	07/16/2024 @ 7:00pm	22
SCORE	07/17/2024 @ 10:00am	10
Evening Book Discussion	07/17/2024 @ 7:00pm	7
Seaside Decoupage: Crafting with Shells	07/17/2024 @ 7:00pm	11
Thursday Yoga	07/18/2024 @ 9:30am	25
Yoga 2nd Session	07/18/2024 @ 11:00am	24
Navigating Our Digital Services	07/18/2024 @ 11:00am	2
Writing Workshop (V)	07/18/2024 @ 4:00pm	5
North Shore Civil War Roundtable	07/18/2024 @ 6:30pm	5
NAACP Huntington	07/18/2024 @ 6:30pm	0
Cooking Class: Ratatouille	07/18/2024 @ 6:30pm	8



## JULY 2024 - ADULT PROGRAMS

Adult Take & Make: Watermelon Coasters (V)	07/18/2024 @ 7:00pm	35
Summer Series: The Whiskey Crows	07/19/2024 @ 7:00pm	190
Cardio Mix Fitness	07/20/2024 @ 9:30am	9
Walk2TheBeat Virtual Fitness (V)	07/20/2024 @ 9:30am	3
Beginner Tai Chi	07/22/2024 @ 9:30am	25
Monday Yoga	07/22/2024 @ 11:00am	25
Movie: The Color Purple (2023)	07/22/2024 @ 2:00pm	47
Defensive Driving	07/22/2024 @ 6:30pm	18
Adult Craft: Paper Mache Bowls	07/22/2024 @ 6:30pm	6
Virtual Chair Yoga (V)	07/23/2024 @ 9:00am	15
Tai Chi Level 2	07/23/2024 @ 9:30am	11
Game Day	07/23/2024 @ 11:00am	4
Adult Craft: Quilled Summer Flowers	07/23/2024 @ 6:30pm	18
20s and 30s Book Club at Six Harbors Brewing Company	07/23/2024 @ 7:00pm	8
Keystone Plants on LI	07/24/2024 @ 7:00pm	6
Thursday Yoga	07/25/2024 @ 9:30am	25
Yoga 2nd Session	07/25/2024 @ 11:00am	24
Cover to Cover Book Discussion	07/25/2024 @ 11:00am	4
Writing Workshop (V)	07/25/2024 @ 4:00pm	5
Tropical Hibiscus Sugar Cookies	07/25/2024 @ 7:00pm	7
Summer Series: Radio Flashback	07/26/2024 @ 7:00pm	195
Cardio Mix Fitness	07/27/2024 @ 9:30am	9
Walk2TheBeat Virtual Fitness (V)	07/27/2024 @ 9:30am	3
Beginner Tai Chi	07/29/2024 @ 9:30am	25
Creative Club: Seascape Collage	07/29/2024 @ 10:00am	7
Monday Yoga	07/29/2024 @ 11:00am	25
Movie: The Boys in the Boat	07/29/2024 @ 2:00pm	52
Defensive Driving	07/29/2024 @ 6:30pm	17
Adult Craft: Paper Mache Bowls	07/29/2024 @ 6:30pm	3
Virtual Chair Yoga (V)	07/30/2024 @ 9:00am	14
Tai Chi Level 2	07/30/2024 @ 9:30am	11
Game Day	07/30/2024 @ 11:00am	4
Board Game Night	07/30/2024 @ 6:30pm	38
Tech Byte: Computer Buying Guide	07/31/2024 @ 11:00am	CANCELLED

## JULY 2024 - CHILDREN'S PROGRAMS

Title	Event Start Date	People in Attendance
Make-A-Candle!	07/01/2024 @ 2:00pm	18
SHUFSD TUTOR CATS	07/01/2024 @ 2:00pm	CANCELLED
Make-A-Candle!	07/01/2024 @ 3:00pm	18
Laser Tag	07/02/2024 @ 10:00am	17
Laser Tag	07/02/2024 @ 11:00am	17
SHUFSD TUTOR CATS	07/02/2024 @ 2:00pm	CANCELLED
Baby Bundle Take & Make / Paquete Para Bebes un Take & Mak	07/03/2024 @ 10:15am	9
Baby Time!	07/03/2024 @ 10:30am	7
Baby Time!	07/03/2024 @ 11:15am	10
Creativity Grab Bags	07/03/2024 @ 2:00pm	10+
SHUFSD TUTOR CATS	07/03/2024 @ 2:00pm	CANCELLED
Lego Club	07/05/2024 @ 10:30am	18
Bilingual BANANAS Bilingues	07/08/2024 @ 10:00am	10
Adventures in Art: Let's Gogh!	07/08/2024 @ 2:30pm	12
Minecraft Mania!	07/08/2024 @ 4:30pm	10
Ready to Roll Ride-on Fun	07/09/2024 @ 10:30am	27
Long Island Explorium: Hop To It	07/09/2024 @ 2:00pm	22
SHUFSD TUTOR CATS	07/09/2024 @ 2:00pm	CANCELLED
Bedtime Book Buddies	07/09/2024 @ 6:30pm	18
Baby Time!	07/10/2024 @ 10:30am	11
Baby Time!	07/10/2024 @ 11:15am	11
SHUFSD TUTOR CATS	07/10/2024 @ 2:00pm	CANCELLED
Butterflies	07/10/2024 @ 2:30pm	18
Yoga Kids	07/10/2024 @ 4:30pm	14
Drum Circle	07/10/2024 @ 6:30pm	13
Zumbini	07/11/2024 @ 10:30am	16
SHUFSD TUTOR CATS	07/11/2024 @ 2:00pm	CANCELLED
Day at the Beach Cupcakes	07/11/2024 @ 2:30pm	24
A Time for Kids	07/12/2024 @ 10:00am	12
A Time for Kids	07/12/2024 @ 11:00am	14
Art Club: Petrit Halilaj	07/12/2024 @ 2:30pm	17
Lil' Athletes Toddler	07/13/2024 @ 10:00am	12
Lil' Athletes	07/13/2024 @ 11:00am	2
Bilingual BANANAS Bilingues	07/15/2024 @ 10:00am	9
Prepare for Pre-K	07/15/2024 @ 11:00am	14
Cartooning	07/15/2024 @ 3:00pm	15
Minecraft Mania!	07/15/2024 @ 4:30pm	10
Lego Club	07/16/2024 @ 10:30am	10
Long Island Explorium: Light It Up	07/16/2024 @ 2:00pm	18
Bedtime Book Buddies	07/16/2024 @ 6:30pm	9
SCHOOL VISIT: Summer Learning Program (OW)	07/17/2024 @ 9:00am	75
Baby Time!	07/17/2024 @ 10:30am	12
Baby Time!	07/17/2024 @ 11:15am	10
Adventures in Art: Mini Masters	07/17/2024 @ 2:30pm	8
Yoga Kids	07/17/2024 @ 4:30pm	8
SCHOOL VISIT: Summer Learning Program (OW)	07/18/2024 @ 9:00am	60

## JULY 2024 - CHILDREN'S PROGRAMS

Zumbini	07/18/2024 @ 10:30am	18
Learn to Draw with Art Teacher Amy	07/18/2024 @ 2:00pm	CANCELLED
A Time for Kids	07/19/2024 @ 10:00am	11
A Time for Kids	07/19/2024 @ 11:00am	10
Tweens Night Out: Water Blaster Art	07/19/2024 @ 7:00pm	15
PlayHooray Babies & Kids	07/20/2024 @ 10:00am	19
Bilingual BANANAS Bilingual	07/22/2024 @ 10:00am	10
Prepare for Pre-K	07/22/2024 @ 11:00am	13
Adventures in Art: Fields of Color	07/22/2024 @ 2:30pm	12
Minecraft Mania!	07/22/2024 @ 4:30pm	9
Sprouts & Friends	07/23/2024 @ 10:00am	20
SCHOOL VISIT: Learning Experience Pre-K	07/23/2024 @ 10:00am	90
Sprouts & Friends	07/23/2024 @ 11:00am	12
Preschool Pals: Tie Dye!	07/23/2024 @ 2:00pm	11
Preschool Pals: Tie Dye!	07/23/2024 @ 2:45pm	12
Bedtime Book Buddies	07/23/2024 @ 6:30pm	11
Baby Time!	07/24/2024 @ 10:30am	9
Baby Time!	07/24/2024 @ 11:15am	10
20th Anniversary Celebration: Children's Library	07/24/2024 @ 2:00pm	60
Seashore Safari	07/24/2024 @ 2:30pm	21
Yoga Kids	07/24/2024 @ 4:30pm	8
Pirate Cupcakes	07/25/2024 @ 2:30pm	24
A Time for Kids	07/26/2024 @ 10:00am	13
A Time for Kids	07/26/2024 @ 11:00am	16
Art Club: Yinka Shonibare	07/26/2024 @ 2:30pm	10
Lego Club	07/27/2024 @ 10:30am	5
Prepare for Pre-K	07/29/2024 @ 11:00am	12
Let's Make Prints!	07/29/2024 @ 2:30pm	21
Minecraft Mania!	07/29/2024 @ 4:30pm	11
Terrific Tie Dye	07/30/2024 @ 2:30pm	16
Bedtime Book Buddies	07/30/2024 @ 6:30pm	6
Baby Time!	07/31/2024 @ 10:30am	13
Baby Time!	07/31/2024 @ 11:15am	10
The Three Little Guinea Pigs	07/31/2024 @ 2:30pm	21
Yoga Kids	07/31/2024 @ 4:30pm	11

## JULY 2024 - YA PROGRAMS

Title	Event Start Date	People in Attendance
SHUFSD TUTOR CATS	07/01/2024 @ 2:00pm	CANCELLED
SHUFSD TUTOR CATS	07/02/2024 @ 2:00pm	CANCELLED
Project Excel Outreach	07/02/2024 @ 3:00pm	6
SHUFSD TUTOR CATS	07/03/2024 @ 2:00pm	CANCELLED
Trivia Night	07/05/2024 @ 7:00pm	15
SHUFSD TUTOR CATS	07/09/2024 @ 2:00pm	CANCELLED
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	07/09/2024 @ 6:00pm	9
SHUFSD TUTOR CATS	07/10/2024 @ 2:00pm	CANCELLED
Drum Circle	07/10/2024 @ 6:30pm	13
Drum Circle	07/10/2024 @ 7:45pm	CANCELLED
SHUFSD TUTOR CATS	07/11/2024 @ 2:00pm	CANCELLED
Super Smash Bros Tournament	07/11/2024 @ 6:00pm	24
Teen Tie Dye	07/12/2024 @ 6:30pm	4
Teen Tie Dye	07/12/2024 @ 7:00pm	5
Teen Tie Dye	07/12/2024 @ 7:30pm	4
Compass Rose Bean Art	07/15/2024 @ 6:30pm	7
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	07/16/2024 @ 6:00pm	8
S'mores Kits & Trivia	07/17/2024 @ 7:00pm	15
Battle of the Books - Practices	07/18/2024 @ 6:00pm	3
Taylor Swift Laser Light Show at the Vanderbilt Planetarium	07/18/2024 @ 6:00pm	3
Swifties Edible Friendship Bracelet Skewers	07/19/2024 @ 7:00pm	8
Cat Totes: a Community Service Program	07/20/2024 @ 1:00pm	12
Old-Fashioned Ice Cream Sandwiches	07/22/2024 @ 6:30pm	16
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	07/23/2024 @ 6:00pm	6
The Big 2-0	07/24/2024 @ 7:00pm	13
Battle of the Books - Practices	07/25/2024 @ 6:00pm	6
Make Your Own Adventure Map	07/25/2024 @ 7:00pm	9
Dungeons & Dragons	07/26/2024 @ 6:00pm	11
Friendship Bracelets: a Community Service Program	07/29/2024 @ 3:00pm	N/A
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	07/30/2024 @ 6:00pm	8
Board Game Night	07/30/2024 @ 6:30pm	38
Decorate a Pencil Case: a Community Service Program	07/31/2024 @ 3:00pm	11

## August 2024 - Adult Programs

Title	Event Start Date	People in Attendance
Thursday Yoga	08/01/2024 @ 9:30am	25
Genealogy Drop-in	08/01/2024 @ 10:00am	2
Yoga 2nd Session	08/01/2024 @ 11:00am	24
Writing Workshop (V)	08/01/2024 @ 4:00pm	5
Malta: Magical Diving in the Mediterranean	08/01/2024 @ 7:00pm	6
South Huntington Parent's Group	08/01/2024 @ 7:00pm	5
Walk2TheBeat Virtual Fitness (V)	08/03/2024 @ 9:30am	3
Belly Core Fitness	08/03/2024 @ 9:30am	18
Beginner Tai Chi	08/05/2024 @ 9:30am	25
Monday Yoga	08/05/2024 @ 11:00am	25
Movie: American Fiction	08/05/2024 @ 2:00pm	56
The Meaning of Dreams	08/05/2024 @ 7:00pm	6
Virtual Chair Yoga (V)	08/06/2024 @ 9:00am	14
Tai Chi Level 2	08/06/2024 @ 9:30am	11
Game Day	08/06/2024 @ 11:00am	10
Adult Craft: Painted Sunflower Bottle	08/06/2024 @ 6:30pm	17
Everglades Live with Everglades National Park (V)	08/06/2024 @ 6:30pm	9
Meditation: Zen Beats & Good Vibes	08/07/2024 @ 6:30pm	10
2nd Precinct Community Meeting	08/07/2024 @ 7:00pm	30
Thursday Yoga	08/08/2024 @ 9:30am	25
Yoga 2nd Session	08/08/2024 @ 11:00am	24
Writing Workshop (V)	08/08/2024 @ 4:00pm	5
Adult Craft: Indigo Scarf	08/08/2024 @ 6:30pm	12
Adult Take & Make: Beach Terrarium (V)	08/08/2024 @ 7:00pm	35
Walk2TheBeat Virtual Fitness (V)	08/10/2024 @ 9:30am	3
Belly Core Fitness	08/10/2024 @ 9:30am	18
Adult Take & Bake: Garden Lemon Zucchini Bread	08/12/2024 @ 9:15am	24
Beginner Tai Chi	08/12/2024 @ 9:30am	25
Monday Yoga	08/12/2024 @ 11:00am	25
Movie: The Ministry of Ungentlemanly Warfare	08/12/2024 @ 2:00pm	32
Travel Adventure: Prague - A Photographer's Dream Destination	08/12/2024 @ 7:00pm	6
Virtual Chair Yoga (V)	08/13/2024 @ 9:00am	14
Tai Chi Level 2	08/13/2024 @ 9:30am	11
Game Day	08/13/2024 @ 11:00am	8
Adult Craft: Landscape Coffee Painting	08/14/2024 @ 7:00pm	17
Thursday Yoga	08/15/2024 @ 9:30am	25
SCORE	08/15/2024 @ 10:00am	8
Yoga 2nd Session	08/15/2024 @ 11:00am	24
Navigating Our Digital Services	08/15/2024 @ 11:00am	1
Writing Workshop (V)	08/15/2024 @ 4:00pm	5
Walk2TheBeat Virtual Fitness (V)	08/17/2024 @ 9:30am	3
Belly Core Fitness	08/17/2024 @ 9:30am	18
Beginner Tai Chi	08/19/2024 @ 9:30am	25
Monday Yoga	08/19/2024 @ 11:00am	24
Movie: Ghostbusters - Frozen Empire	08/19/2024 @ 2:00pm	40
Suffolk County Police Department 2nd Precinct Precinct Level	08/19/2024 @ 6:00pm	3

## August 2024 - Adult Programs

Indian Cooking Class	08/19/2024 @ 7:00pm	Cancelled
Internet Basics	08/19/2024 @ 7:00pm	1
Virtual Chair Yoga (V)	08/20/2024 @ 9:00am	14
Tai Chi Level 2	08/20/2024 @ 9:30am	11
Game Day	08/20/2024 @ 11:00am	8
Defensive Driving	08/20/2024 @ 6:30pm	31
Tech Byte: Managing Passwords with Bitwarden	08/21/2024 @ 11:00am	3
Community Blood Drive	08/21/2024 @ 2:30pm	28
Library Board of Trustees Meeting	08/21/2024 @ 5:30pm	9
Thursday Yoga	08/22/2024 @ 9:30am	25
Yoga 2nd Session	08/22/2024 @ 11:00am	24
Board of Elections Training	08/23/2024 @ 12:00pm	34
Walk2TheBeat Virtual Fitness (V)	08/24/2024 @ 9:30am	3
Belly Core Fitness	08/24/2024 @ 9:30am	18
Beginner Tai Chi	08/26/2024 @ 9:30am	25
Creative Club: Cityscape Collage	08/26/2024 @ 10:00am	5
Monday Yoga	08/26/2024 @ 11:00am	24
Movie: The Old Oak	08/26/2024 @ 2:00pm	40
Tai Chi Level 2	08/27/2024 @ 9:30am	11
Game Day	08/27/2024 @ 11:00am	4
Defensive Driving	08/27/2024 @ 6:30pm	33
Board of Elections Training	08/28/2024 @ 12:00pm	48
Thursday Yoga	08/29/2024 @ 9:30am	25
Yoga 2nd Session	08/29/2024 @ 11:00am	24
Library Tour	08/29/2024 @ 2:00pm	8
NAACP Huntington	08/29/2024 @ 6:00pm	25
Walk2TheBeat Virtual Fitness (V)	08/31/2024 @ 9:30am	3
Belly Core Fitness	08/31/2024 @ 9:30am	18

## August 2024 - Children's Programs

Title	Event Start Date	People in Attendance
Zumbini	08/01/2024 @ 10:30am	18
Library Arts Presents: Dinosaur Land Playscape	08/01/2024 @ 2:30pm	17
A Time for Kids	08/02/2024 @ 10:00am	18
A Time for Kids	08/02/2024 @ 11:00am	17
Teddy Bear Sleepover	08/02/2024 @ 4:00pm	8
Bilingual BANANAS Bilingues	08/05/2024 @ 10:00am	10
Prepare for Pre-K	08/05/2024 @ 11:00am	10
Adventures in Art: Imaginations Gone Wild	08/05/2024 @ 2:30pm	18
Sprouts & Friends	08/06/2024 @ 10:00am	17
Sprouts & Friends	08/06/2024 @ 11:00am	18
Terrific Tie Dye	08/06/2024 @ 2:30pm	19
Bedtime Book Buddies	08/06/2024 @ 6:30pm	9
Baby Bundle Take & Make / Paquete Para Bebes un Take & Make	08/07/2024 @ 10:15am	12
Baby Time!	08/07/2024 @ 10:30am	15
Baby Time!	08/07/2024 @ 11:15am	10
Living in Space	08/07/2024 @ 2:30pm	17
Yoga Kids	08/07/2024 @ 4:30pm	12
Zumbini	08/08/2024 @ 10:30am	23
Lions & Tigers & Bears Cupcakes	08/08/2024 @ 2:30pm	24
A Time for Kids	08/09/2024 @ 10:00am	11
A Time for Kids	08/09/2024 @ 11:00am	8
Lego Club	08/09/2024 @ 2:30pm	13
Lil' Athletes Toddler	08/10/2024 @ 10:00am	12
Lil' Athletes	08/10/2024 @ 11:00am	8
Bilingual BANANAS Bilingües	08/12/2024 @ 10:00am	9
Prepare for Pre-K	08/12/2024 @ 11:00am	10
Polynesian Tiki Masks	08/12/2024 @ 2:30pm	16
Sprouts & Friends	08/13/2024 @ 10:00am	17
Sprouts & Friends	08/13/2024 @ 11:00am	10
Learn to Draw with Art Teacher Amy	08/13/2024 @ 2:00pm	15
Bedtime Book Buddies	08/13/2024 @ 6:30pm	10
Baby Time!	08/14/2024 @ 10:30am	11
Baby Time!	08/14/2024 @ 11:15am	12
Goin' Quackers	08/14/2024 @ 2:30pm	21
Yoga Kids	08/14/2024 @ 4:30pm	13
Ice Cream Making	08/15/2024 @ 2:30pm	25
A Time for Kids	08/16/2024 @ 10:00am	12
A Time for Kids	08/16/2024 @ 11:00am	16
Art Club: Etel Adnan	08/16/2024 @ 2:30pm	10
PlayHooray Babies & Kids	08/17/2024 @ 10:00am	13

## August 2024 - YA Programs

Title	Event Start Date	People in Attendance
Battle of the Books - Practices	08/01/2024 @ 6:00pm	6
Trivia Night	08/02/2024 @ 7:00pm	12
Adventure-themed Candy Art	08/05/2024 @ 7:00pm	14
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	08/06/2024 @ 6:00pm	8
Crafts & Cookies: Dog Perler Beads	08/07/2024 @ 7:00pm	9
Battle of the Books - Practices	08/08/2024 @ 6:00pm	6
Battle of the Books	08/09/2024 @ 5:00pm	6
Back to School Survival Kit	08/09/2024 @ 7:00pm	10
BEDTIME BOOK BUDDIES- TEEN VOLUNTEERS	08/13/2024 @ 6:00pm	7
International Snacks - France!	08/14/2024 @ 7:00pm	13
Back to School Trivia	08/15/2024 @ 7:00pm	4
BLINGO	08/16/2024 @ 7:00pm	9
Loom Band Mandala	08/17/2024 @ 2:00pm	3
End of the Summer YA Reading Challenge Pizza Party	08/20/2024 @ 6:00pm	30
Toy Cleaning a Community Service Program	08/21/2024 @ 11:00am	4
Decorate Bookmarks: a Community Service Program	08/21/2024 @ 3:00pm	3
Escape the Room: Pirate's Treasure	08/23/2024 @ 7:00pm	8
Executive Teen Advisory Board	08/27/2024 @ 6:30pm	7
No Bake Pies	08/29/2024 @ 6:30pm	10
Game On!	08/30/2024 @ 6:30pm	14



**JULY 2024**

<b>ADULT PRINT</b>	<b>JUL 24</b>	<b>JUL 23</b>	<b>% CHANGE</b>	<b>JUL 22</b>	<b>% CHANGE</b>
Nonfiction	856	892	-4.04%	1,042	-17.85%
New Books	1,228	1,235	-0.57%	1,236	-0.65%
Fiction	1,489	1,388	7.28%	1,481	0.54%
Paperbacks	147	156	-5.77%	188	-21.81%
Mysteries	229	278	-17.63%	288	-20.49%
Large Type	298	265	12.45%	278	7.19%
Magazines	77	162	-52.47%	173	-55.49%
Biographies	67	77	-12.99%	82	-18.29%
Test Books	20	10	100.00%	21	-4.76%
Science Fiction	33	27	22.22%	40	-17.50%
World Languages	22	26	-15.38%	11	100.00%
Graphic Novel	44	40	10.00%	64	-31.25%
Reference	5	4	25.00%	0	N.M.
ESL Collection	3	2	50.00%	2	50.00%
Oversized Books	1	5	-80.00%	2	-50.00%
Short Stories	5	4	25.00%	6	-16.67%
Adult Learner	0	4	-100.00%	0	N.M.
Auto Repair	2	2	0.00%	1	100.00%
<b>Total</b>	<b>4,526</b>	<b>4,577</b>	<b>-1.11%</b>	<b>4,915</b>	<b>-7.91%</b>
<b>ADULT MEDIA</b>					
DVD	1,261	1,443	-12.61%	1,668	-24.40%
Blu-ray Disc	383	392	-2.30%	300	27.67%
Compact Discs	313	283	10.60%	323	-3.10%
Books on Disc	96	155	-38.06%	153	-37.25%
Video Games	24	26	-7.69%	27	-11.11%
Language Media	1	2	-50.00%	7	-85.71%
Hotspots	19	26	-26.92%	25	-24.00%
<b>Total</b>	<b>2,097</b>	<b>2,327</b>	<b>-9.88%</b>	<b>2,503</b>	<b>-16.22%</b>
<b>ELECTRONIC RESOURCES</b>					
Live-brary E-Books	5,712	5,554	2.84%	5,394	5.90%
Live-brary Audiobooks	3,574	3,257	9.73%	2,678	33.46%
Flipster	265	317	-16.40%	429	-38.23%
New York Times	427	311	37.30%	213	100.47%
Hoopla	474	427	11.01%	413	14.77%
Kanopy	306	1114	-72.53%	295	3.73%
<b>Total</b>	<b>10,758</b>	<b>10,980</b>	<b>-2.02%</b>	<b>9,422</b>	<b>14.18%</b>
<b>INTERLIBRARY LOAN</b>					
Items Sent	1,821	1,725	5.57%	1,679	8.46%
Items Borrowed	792	1,064	-25.56%	1,337	-40.76%
<b>NEW PATRONS</b>	<b>328</b>	<b>248</b>	<b>32.26%</b>	<b>250</b>	<b>31.20%</b>

**JULY 2024**

<b>JUVENILE PRINT</b>	<b>JUL 24</b>	<b>JUL 23</b>	<b>% CHANGE</b>	<b>JUL 22</b>	<b>% CHANGE</b>
Nonfiction	943	961	-1.87%	883	6.80%
Picture Books	1,788	1,567	14.10%	1,678	6.56%
Fiction	924	800	15.50%	1,022	-9.59%
Easy Readers	1,012	819	23.57%	775	30.58%
Biographies	129	100	29.00%	103	25.24%
Paperbacks	421	488	-13.73%	414	1.69%
Board Books	469	324	44.75%	318	47.48%
Graphic Novels	557	656	-15.09%	500	11.40%
World Languages	217	139	56.12%	173	25.43%
Parents Collection	30	26	15.38%	39	-23.08%
Magazines	8	13	-38.46%	4	100.00%
Story Collection	20	4	400.00%	1	1900.00%
Museum Passes	301	317	-5.05%	315	-4.44%
<b>Total</b>	<b>6,819</b>	<b>6,214</b>	<b>9.74%</b>	<b>6,225</b>	<b>9.54%</b>
<b>JUVENILE MEDIA</b>					
DVD	259	396	-34.60%	486	-46.71%
Blu-ray Disc	34	38	-10.53%	58	-41.38%
Video Games	289	310	-6.77%	247	17.00%
Compact Discs	19	44	-56.82%	22	-13.64%
CD/Book Kits	108	62	74.19%	50	116.00%
Books on Disc	7	5	40.00%	5	40.00%
Launchpads	10	17	-41.18%	17	-41.18%
<b>Total</b>	<b>726</b>	<b>872</b>	<b>-16.74%</b>	<b>885</b>	<b>-17.97%</b>
<b>YOUNG ADULT</b>					
Magazines	6	0	N.M.	3	100.00%
Fiction	158	151	4.64%	213	-25.82%
Nonfiction	8	6	33.33%	4	100.00%
Graphic Novel	122	127	-3.94%	115	6.09%
Paperbacks	136	93	46.24%	84	61.90%
Large Type	1	1	0.00%	2	-50.00%
Test Books	9	11	-18.18%	9	0.00%
World Languages	2	1	100.00%	3	-33.33%
Laptops	0	5	-100.00%	6	-100.00%
<b>Total</b>	<b>442</b>	<b>395</b>	<b>11.90%</b>	<b>439</b>	<b>0.68%</b>

SOUTH HUNTINGTON PUBLIC LIBRARY  
RESOURCES WORKSHEET

JULY 2024

	ADDED	DISCARDED	JUL 24
<b>ADULT / YA</b>			
Books, Fiction	280	328	45,328
Books, Nonfiction	89	335	60,117
Paperbacks	9	12	9,992
Compact Discs	17	0	7,228
DVDs	39	13	15,236
Blu-ray Disc	38	0	2,677
Books-on-CD	1	0	4,047
Videogames	0	0	85
<b>Total</b>	473	688	144,710
<b>CHILDRENS</b>			
Books, Fiction	136	416	44,591
Books, Nonfiction	16	546	40,481
Paperbacks	0	58	3,170
Videogames	3	0	1,305
Compact Discs	0	0	1,471
DVDs	3	6	7,775
Blu-ray Disc	3	0	592
Books-on-CD	0	0	552
CD/Book Kits	0	0	550
Launchpads	0	0	40
<b>Total</b>	161	1,026	100,527
<b>TOTAL</b>	634	1,714	245,237

**AUGUST 2024**

<b>ADULT PRINT</b>	<b>AUG 24</b>	<b>AUG 23</b>	<b>% CHANGE</b>	<b>AUG 22</b>	<b>% CHANGE</b>
Nonfiction	823	913	-9.86%	948	-13.19%
New Books	1,089	1,191	-8.56%	1,236	-11.89%
Fiction	1,427	1,374	3.86%	1,623	-12.08%
Paperbacks	116	147	-21.09%	171	-32.16%
Mysteries	251	235	6.81%	295	-14.92%
Large Type	303	246	23.17%	287	5.57%
Magazines	58	112	-48.21%	144	-59.72%
Biographies	75	63	19.05%	71	5.63%
Test Books	16	22	-27.27%	12	33.33%
Science Fiction	22	24	-8.33%	47	-53.19%
World Languages	40	18	122.22%	8	400.00%
Graphic Novel	71	58	22.41%	73	-2.74%
Reference	2	3	-33.33%	0	N.M.
ESL Collection	5	2	150.00%	13	-61.54%
Oversized Books	7	3	133.33%	1	600.00%
Short Stories	3	6	-50.00%	3	0.00%
Adult Learner	0	0	N.M.	2	-100.00%
Auto Repair	0	2	-100.00%	0	N.M.
<b>Total</b>	<b>4,308</b>	<b>4,419</b>	<b>-2.51%</b>	<b>4,934</b>	<b>-12.69%</b>
<b>ADULT MEDIA</b>					
DVD	1,276	1,753	-27.21%	1,754	-27.25%
Blu-ray Disc	323	323	0.00%	317	1.89%
Compact Discs	302	293	3.07%	385	-21.56%
Books on Disc	120	153	-21.57%	166	-27.71%
Video Games	26	25	4.00%	20	30.00%
Language Media	6	5	20.00%	8	-25.00%
Hotspots	29	28	3.57%	27	7.41%
<b>Total</b>	<b>2,082</b>	<b>2,580</b>	<b>-19.30%</b>	<b>2,677</b>	<b>-22.23%</b>
<b>ELECTRONIC RESOURCES</b>					
Live-brary E-Books	5,651	5,459	3.52%	5,225	8.15%
Live-brary Audiobooks	3,749	3,236	15.85%	2,746	36.53%
Flipster	330	345	-4.35%	341	-3.23%
New York Times	N.A.	333	#VALUE!	373	#VALUE!
Hoopla	415	426	-2.58%	400	3.75%
Kanopy	273	977	-72.06%	443	-38.37%
<b>Total</b>	<b>10,418</b>	<b>10,776</b>	<b>-3.32%</b>	<b>9,528</b>	<b>9.34%</b>
<b>INTERLIBRARY LOAN</b>					
Items Sent	1,725	1,725	0.00%	1,752	-1.54%
Items Borrowed	852	1,180	-27.80%	1,229	-30.68%
<b>NEW PATRONS</b>	166	205	-19.02%	209	-20.57%

**AUGUST 2024**

<b>JUVENILE PRINT</b>	<b>AUG 24</b>	<b>AUG 23</b>	<b>% CHANGE</b>	<b>AUG 22</b>	<b>% CHANGE</b>
Nonfiction	865	785	10.19%	803	7.72%
Picture Books	1,481	1,447	2.35%	1,531	-3.27%
Fiction	430	761	-43.50%	857	-49.82%
Easy Readers	600	879	-31.74%	730	-17.81%
Biographies	69	82	-15.85%	92	-25.00%
Paperbacks	245	357	-31.37%	396	-38.13%
Board Books	316	316	0.00%	370	-14.59%
Graphic Novels	439	714	-38.52%	541	-18.85%
<b>Early Chapters*</b>	360	N.A.	N.M.	N.A.	N.M.
World Languages	121	152	-20.39%	64	89.06%
Parents Collection	25	29	-13.79%	40	-37.50%
Magazines	6	10	-40.00%	32	-81.25%
Story Collection	5	3	66.67%	2	150.00%
Museum Passes	373	379	-1.58%	326	14.42%
<b>Total</b>	<b>5,335</b>	<b>5,914</b>	<b>-9.79%</b>	<b>5,784</b>	<b>-7.76%</b>
<b>JUVENILE MEDIA</b>					
DVD	327	369	-11.38%	528	-38.07%
Blu-ray Disc	36	54	-33.33%	44	-18.18%
Video Games	305	322	-5.28%	245	24.49%
Compact Discs	15	24	-37.50%	40	-62.50%
CD/Book Kits	74	72	2.78%	80	-7.50%
Books on Disc	3	3	0.00%	10	-70.00%
Launchpads	15	11	36.36%	9	66.67%
<b>Total</b>	<b>775</b>	<b>855</b>	<b>-9.36%</b>	<b>956</b>	<b>-18.93%</b>
<b>YOUNG ADULT</b>					
Magazines	2	3	-33.33%	1	100.00%
Fiction	119	153	-22.22%	149	-20.13%
Nonfiction	7	4	75.00%	9	-22.22%
Graphic Novel	155	127	22.05%	109	42.20%
Paperbacks	62	87	-28.74%	60	3.33%
Large Type	1	1	0.00%	1	0.00%
Test Books	18	2	800.00%	4	350.00%
World Languages	2	2	0.00%	2	0.00%
Laptops	0	5	-100.00%	2	-100.00%
<b>Total</b>	<b>366</b>	<b>384</b>	<b>-4.69%</b>	<b>337</b>	<b>8.61%</b>
<b>*New collection code formerly included with fiction</b>					

SOUTH HUNTINGTON PUBLIC LIBRARY  
RESOURCES WORKSHEET

AUGUST 2024

	<b>ADDED</b>	<b>DISCARDED</b>	<b>AUG 24</b>
<b>ADULT / YA</b>			
Books, Fiction	228	440	45,116
Books, Nonfiction	112	329	59,900
Paperbacks	6	1	9,997
Compact Discs	16	0	7,244
DVDs	74	267	15,043
Blu-ray Disc	26	82	2,621
Books-on-CD	0	0	4,047
Videogames	5	0	90
<b>Total</b>	467	1,119	144,058
<b>CHILDRENS</b>			
Books, Fiction	170	377	44,384
Books, Nonfiction	75	559	39,997
Paperbacks	4	0	3,174
Videogames	8	0	1,313
Compact Discs	1	0	1,472
DVDs	30	0	7,805
Blu-ray Disc	4	0	596
Books-on-CD	0	0	552
CD/Book Kits	1	0	551
Launchpads	0	0	40
<b>Total</b>	293	936	99,884
<b>TOTAL</b>	760	2,055	243,942

# Circulation Statistics

	June 2024	May 2024	June 2023
SHPL Material Check-Outs (ALL Libraries)	8,676	7,793	10,346
Self Checkouts (Kiosks)	1,768	1,592	2,275
YA Laptop Checkouts	1	3	0
Circulating Chromebook Checkouts	1	2	4
Circulating Laptop Checkouts	2	2	2
Hotspot Checkouts	24	25	28

## Percent of all checkouts using SHPL Self-Check Kiosks

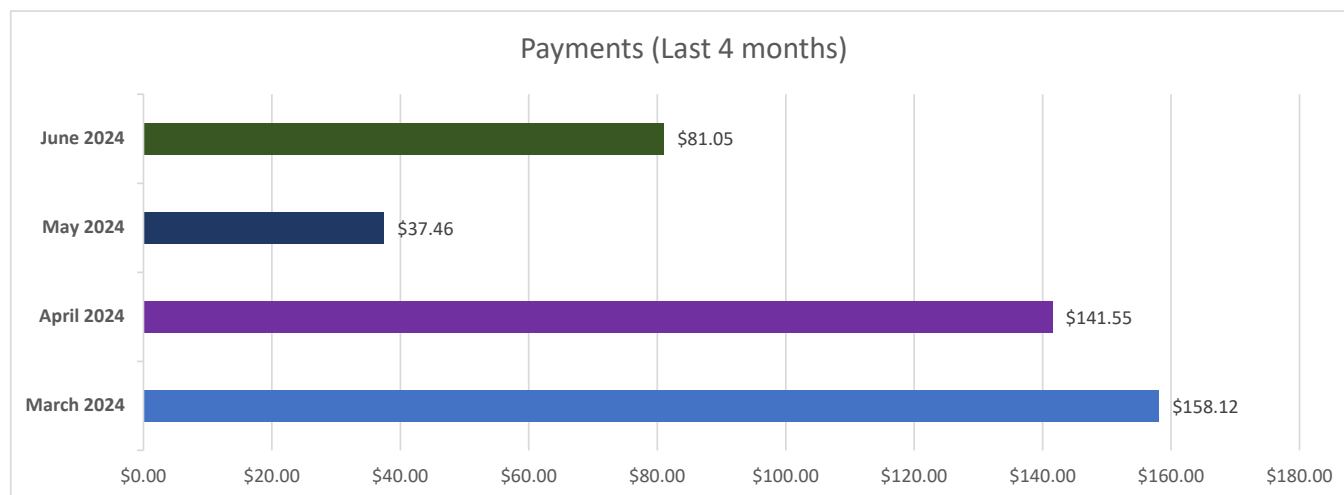
June 2024	20.4%
May 2024	20.4%
June 2023	22.0%

## Laptop Checkouts (Combined)

June 2024	4	↓	-42.9%	Change since last month
May 2024	7			
June 2023	6	{last year}	↓	-33.3% Change since last year

## e-Commerce Payments (released quarterly)

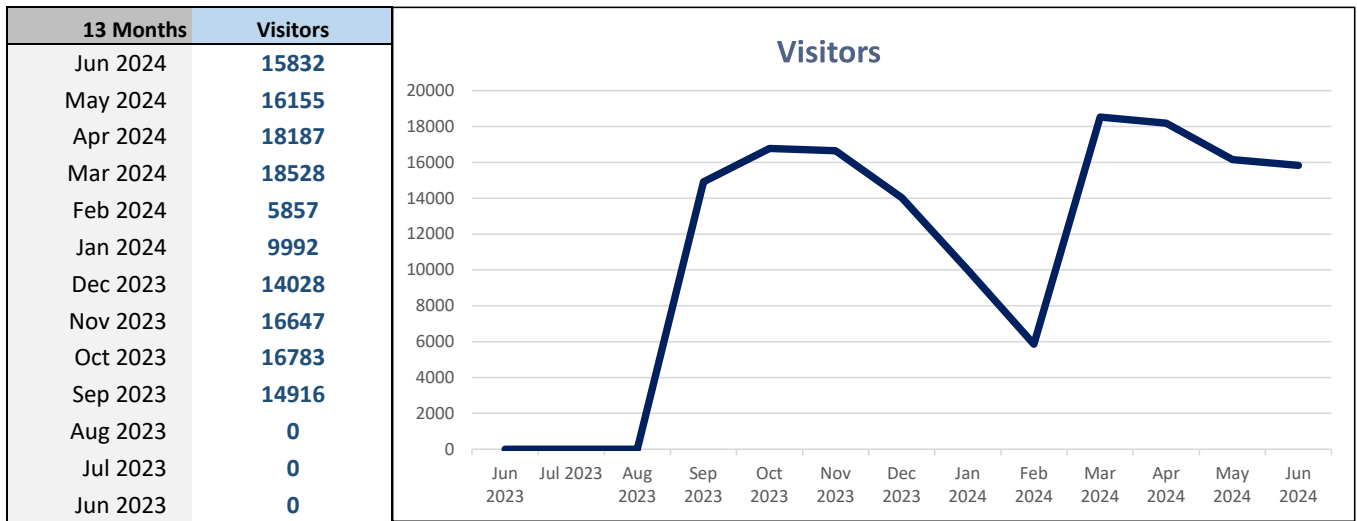
June 2024	May 2024	April 2024	March 2024	June 2023
\$81.05	\$37.46	\$141.55	\$158.12	\$63.63



## Subscription Statistics

	June 2024	May 2024	Change (last month)	June 2023	Change (last year)
EBSCO	230	381	↓ -40%	264	↓ -13%
OCLC / First Search	141	155	↓ -9%	111	↑ 27%
Homework Help	14	16	↓ -13%	2	↑ 600%
LinkedIn Learning	13	6	↑ 117%	9	↑ 44%
Overdrive	8580	8690	↓ -1%	7780	↑ 10%
Pronunciator	15	8	↑ 88%	6	↑ 150%
WAM Consortium Databases	1126	1666	↓ -32%	1345	↓ -16%

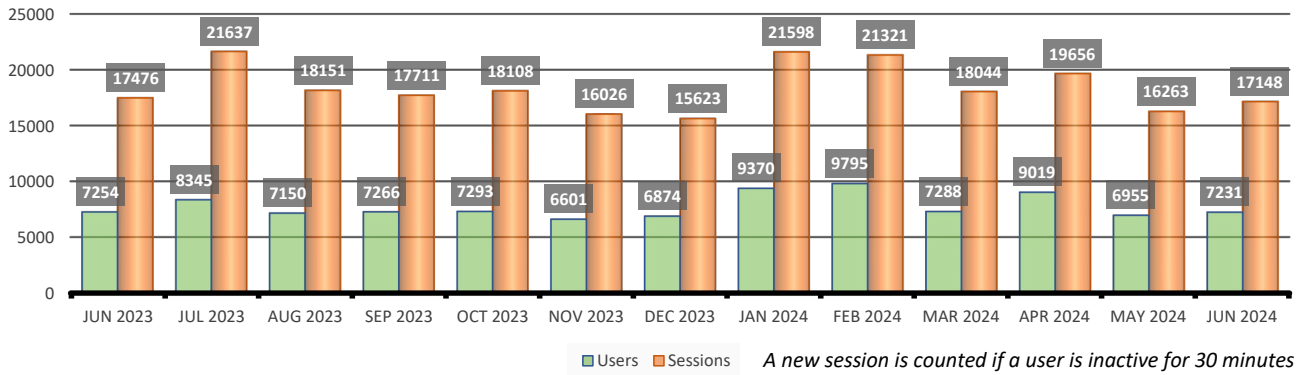
## Gate Count Statistics





# Website Statistics

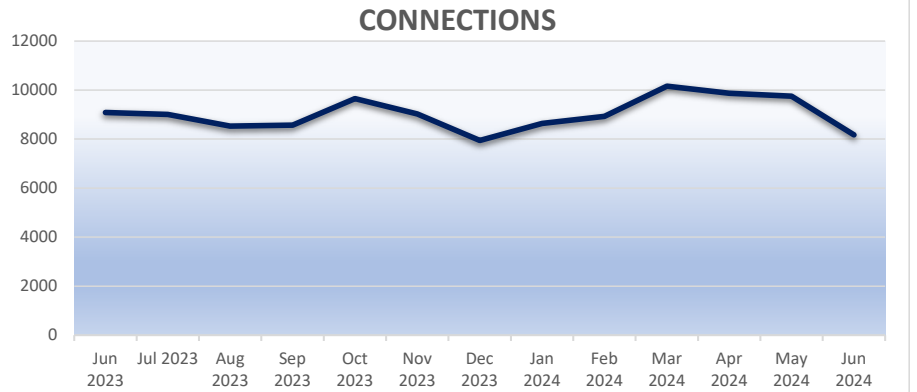
13 Months	Users	Sessions	Total Page Views	Home Page Views
Jun 2024	7231	17148	47788	12243
May 2024	6955	16263	42245	11475
Apr 2024	9019	19656	51492	12991
Mar 2024	7288	18044	50715	12954
Feb 2024	9795	21321	58129	13796
Jan 2024	9370	21598	61232	14956
Dec 2023	6874	15623	43076	10861
Nov 2023	6601	16026	43143	11328
Oct 2023	7293	18108	52121	12537
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454
Jul 2023	8345	21637	66067	15277
Jun 2023	7254	17476	53795	12917



- ↑ **4.0%** Change in website users compared to last month
- ↓ **-0.3%** Change in website users compared to last year
- ↓ **-6.4%** Compared to the **average monthly users::** 7,726

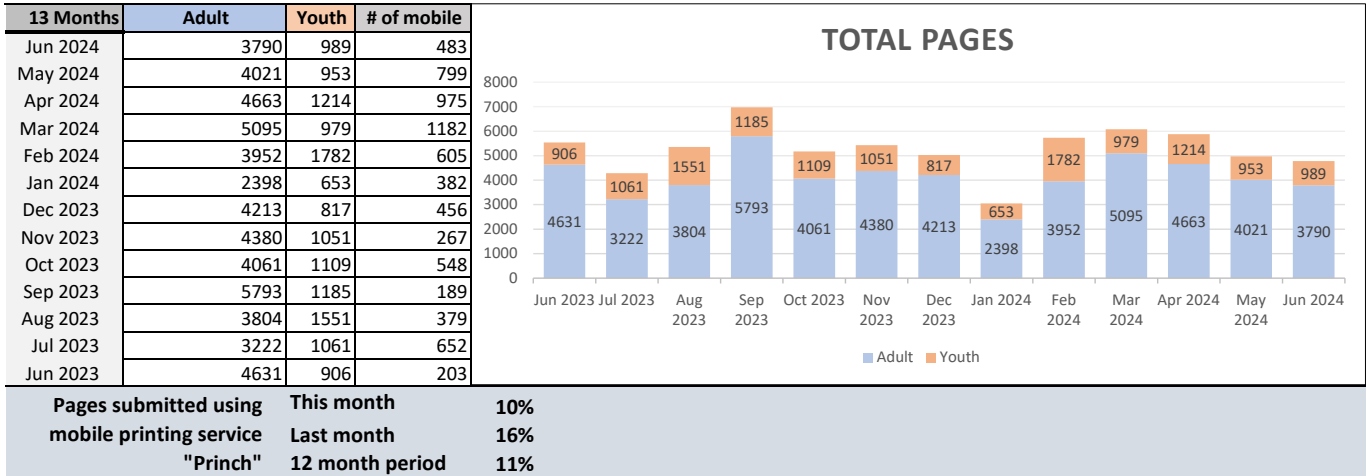
# WiFi Usage

13 Months	Wireless devices connected
Jun 2024	8172
May 2024	9747
Apr 2024	9872
Mar 2024	10160
Feb 2024	8930
Jan 2024	8636
Dec 2023	7945
Nov 2023	9029
Oct 2023	9648
Sep 2023	8570
Aug 2023	8534
Jul 2023	9007
Jun 2023	9090

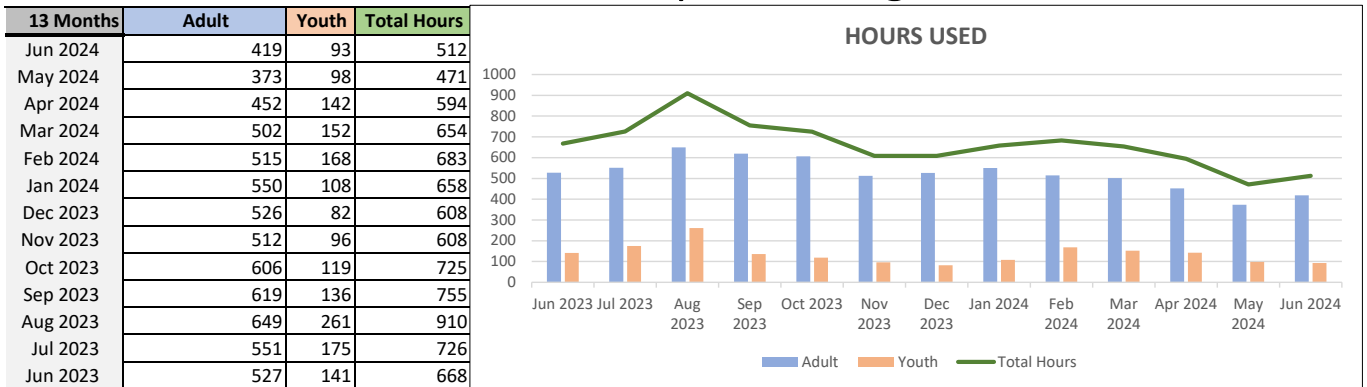


- ↓ **-16.2%** Change in wireless users compared to last month
- ↓ **-10.1%** Change in wireless users compared to last year
- ↓ **-9.5%** Compared to the **average monthly connections::** 9026

## Public Printing



## Public Computer Usage



- ↑ **12.3%** **Adult Reference** Change compared to last month
- ↓ **-5.1%** **Youth Services**
- ↓ **-20.5%** **Adult Reference** Change compared to last year
- ↓ **-34.0%** **Youth Services**

## Patron Services

	Jun 2024	Monthly average (past year)
One-on-One Tech Help Sessions	18	17
3D Models Printed	4	9
Posters Printed	5	13
Text-a-Librarian (conversations)	39	41

# Circulation Statistics

	July 2024	June 2024	July 2023
SHPL Material Check-Outs (ALL Libraries)	11,093	8,676	10,925
Self Checkouts (Kiosks)	2,356	1,768	2,561
YA Laptop Checkouts	0	1	6
Circulating Chromebook Checkouts	2	1	2
Circulating Laptop Checkouts	4	2	2
Hotspot Checkouts	19	24	26

## Percent of all checkouts using SHPL Self-Check Kiosks

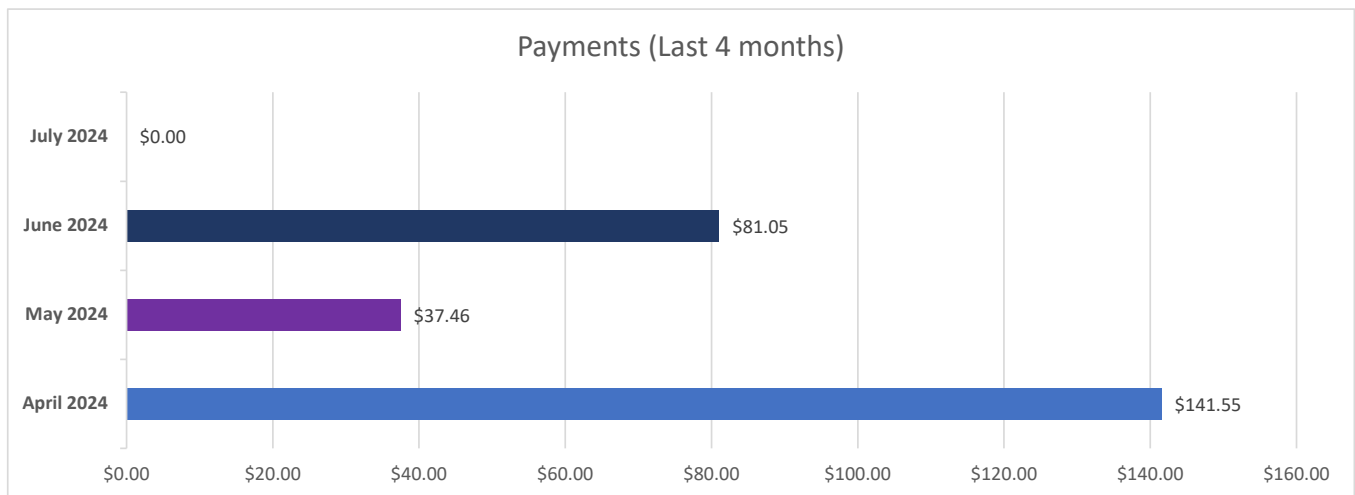
July 2024	21.2%
June 2024	20.4%
July 2023	23.4%

## Laptop Checkouts (Combined)

July 2024	6	↑	50.0%	Change since last month
June 2024	4			
July 2023	10	{last year}	↓	-40.0% Change since last year

## e-Commerce Payments (released quarterly)

July 2024	June 2024	May 2024	April 2024	July 2023
\$0.00	\$81.05	\$37.46	\$141.55	\$87.14



## Subscription Statistics

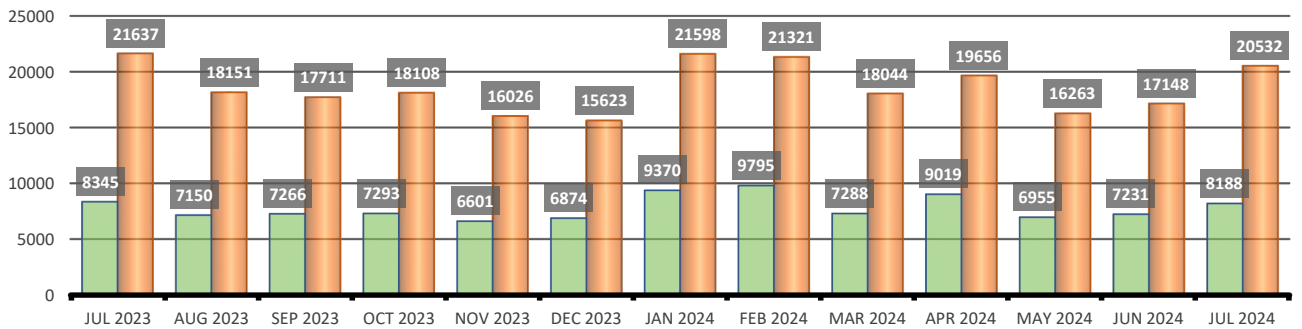
	July 2024	June 2024	Change (last month)	July 2023	Change (last year)
<b>EBSCO</b>	<b>363</b>	<b>230</b>	<b>↑ 58%</b>	<b>354</b>	<b>↑ 3%</b>
<b>OCLC / First Search</b>	<b>156</b>	<b>141</b>	<b>↑ 11%</b>	<b>169</b>	<b>↓ -8%</b>
<b>Homework Help</b>	<b>6</b>	<b>14</b>	<b>↓ -57%</b>	<b>12</b>	<b>↓ -50%</b>
<b>LinkedIn Learning</b>	<b>10</b>	<b>13</b>	<b>↓ -23%</b>	<b>19</b>	<b>↓ -47%</b>
<b>Overdrive</b>	<b>9286</b>	<b>8580</b>	<b>↑ 8%</b>	<b>8812</b>	<b>↑ 5%</b>
<b>Pronunciator</b>	<b>11</b>	<b>15</b>	<b>↓ -27%</b>	<b>9</b>	<b>↑ 22%</b>
<b>WAM Consortium Databases</b>	<b>2959</b>	<b>1126</b>	<b>↑ 163%</b>	<b>835</b>	<b>↑ 254%</b>

## Gate Count Statistics



# Website Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Jul 2024	8188	20532	60851	15323
Jun 2024	7231	17148	47788	12243
May 2024	6955	16263	42245	11475
Apr 2024	9019	19656	51492	12991
Mar 2024	7288	18044	50715	12954
Feb 2024	9795	21321	58129	13796
Jan 2024	9370	21598	61232	14956
Dec 2023	6874	15623	43076	10861
Nov 2023	6601	16026	43143	11328
Oct 2023	7293	18108	52121	12537
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454
Jul 2023	8345	21637	66067	15277



Users Sessions A new session is counted if a user is inactive for 30 minutes

- ↑ **13.2%**
- ↓ **-1.9%**
- ↑ **5.0%**

Change in website users compared to last month

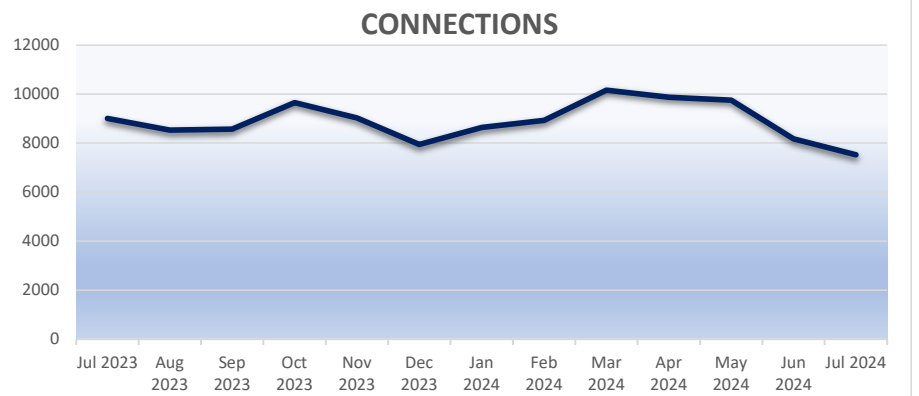
Change in website users compared to last year

Compared to the **average monthly users**::

**7,798**

# WiFi Usage

13 Months	Wireless devices connected
Jul 2024	7524
Jun 2024	8172
May 2024	9747
Apr 2024	9872
Mar 2024	10160
Feb 2024	8930
Jan 2024	8636
Dec 2023	7945
Nov 2023	9029
Oct 2023	9648
Sep 2023	8570
Aug 2023	8534
Jul 2023	9007



Multiple connections by a single device are counted as 1 per day

- ↓ **-7.9%**
- ↓ **-16.5%**
- ↓ **-15.5%**

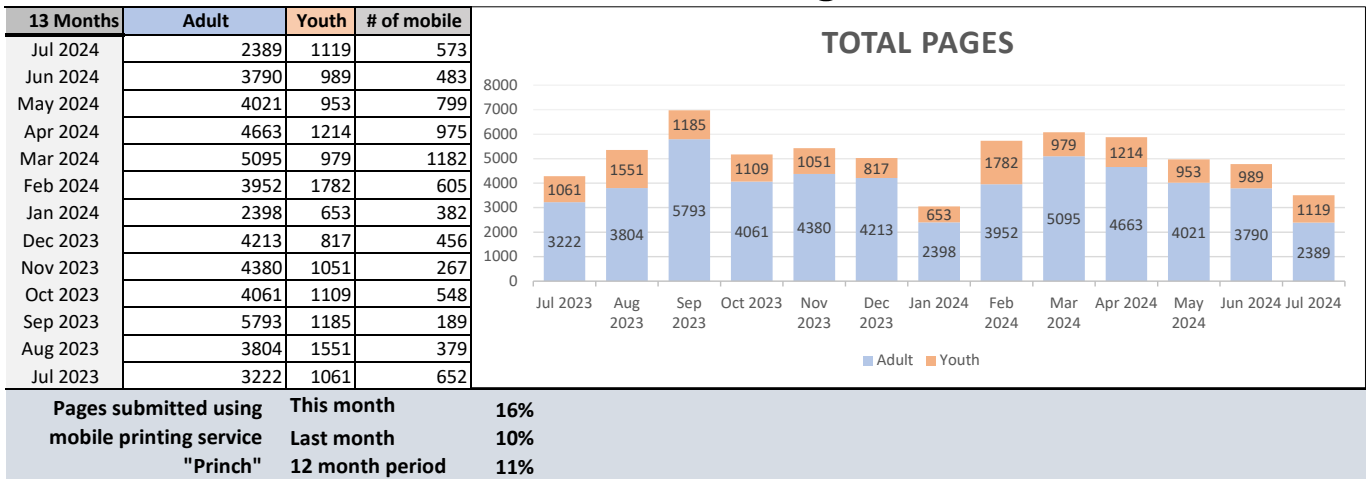
Change in wireless users compared to last month

Change in wireless users compared to last year

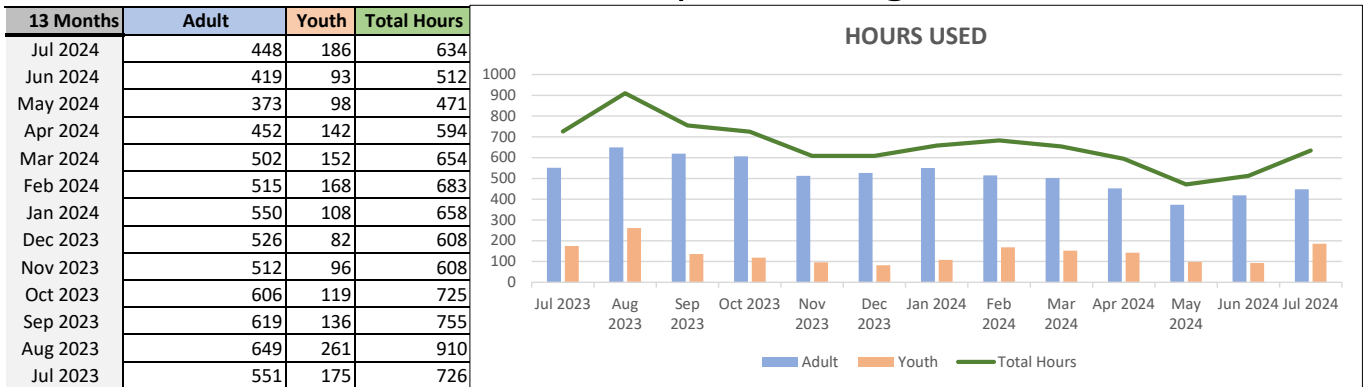
Compared to the **average monthly connections**::

**8906**

## Public Printing



## Public Computer Usage



- ↑ **6.9%** **Adult Reference** Change compared to last month
- ↑ **100.0%** **Youth Services**
- ↓ **-18.7%** **Adult Reference** Change compared to last year
- ↑ **6.3%** **Youth Services**

## Patron Services

	Jul 2024	Monthly average (past year)
One-on-One Tech Help Sessions	20	17
3D Models Printed	6	7
Posters Printed	17	14
Text-a-Librarian (conversations)	37	41

# Circulation Statistics

	August 2024	July 2024	August 2023
SHPL Material Check-Outs (ALL Libraries)	9,793	11,093	10,937
Self Checkouts (Kiosks)	1,902	2,356	2,330
YA Laptop Checkouts	0	0	5
Circulating Chromebook Checkouts	2	2	7
Circulating Laptop Checkouts	3	4	4
Hotspot Checkouts	29	19	28

## Percent of all checkouts using SHPL Self-Check Kiosks

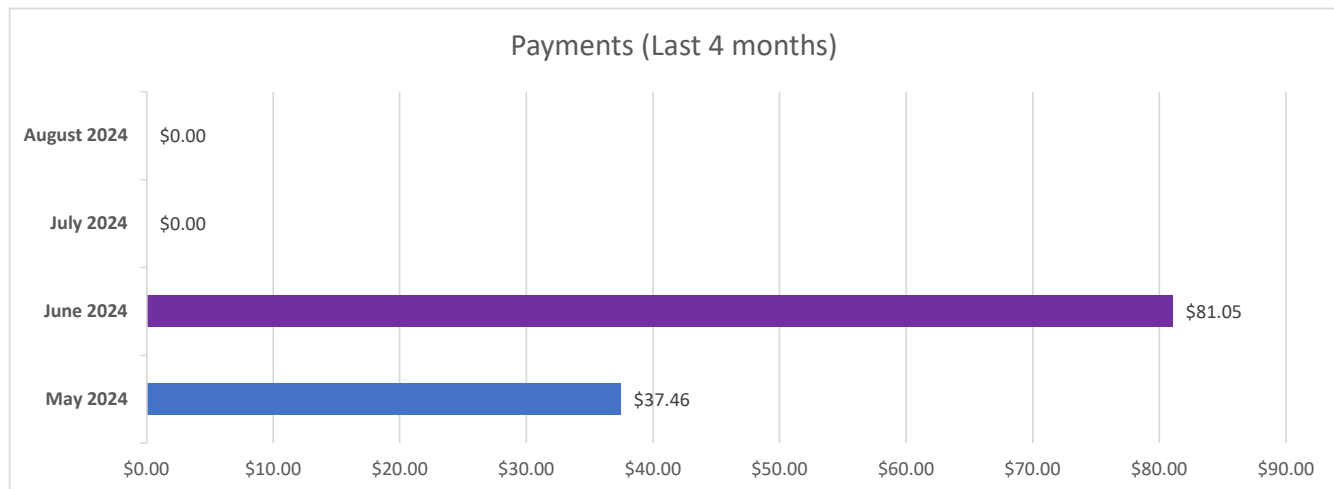
August 2024	19.4%
July 2024	21.2%
August 2023	21.3%

## Laptop Checkouts (Combined)

August 2024	5	↓	-16.7%	Change since last month
July 2024	6			
August 2023	16	{last year}	↓	-68.8% Change since last year

## e-Commerce Payments (released quarterly)

August 2024	July 2024	June 2024	May 2024	August 2023
\$0.00	\$0.00	\$81.05	\$37.46	\$123.01



## Subscription Statistics

	August 2024	July 2024	Change (last month)	August 2023	Change (last year)
<b>EBSCO</b>	<b>540</b>	<b>363</b>	<b>↑ 49%</b>	<b>368</b>	<b>↑ 47%</b>
<b>OCLC / First Search</b>	<b>182</b>	<b>156</b>	<b>↑ 17%</b>	<b>147</b>	<b>↑ 24%</b>
<b>Homework Help</b>	<b>7</b>	<b>6</b>	<b>↑ 17%</b>	<b>6</b>	<b>↑ 17%</b>
<b>LinkedIn Learning</b>	<b>5</b>	<b>10</b>	<b>↓ -50%</b>	<b>13</b>	<b>↓ -62%</b>
<b>Overdrive</b>	<b>9400</b>	<b>9286</b>	<b>↑ 1%</b>	<b>8695</b>	<b>↑ 8%</b>
<b>Pronunciator</b>	<b>30</b>	<b>11</b>	<b>↑ 173%</b>	<b>7</b>	<b>↑ 329%</b>
<b>WAM Consortium Databases</b>	<b>2764</b>	<b>2959</b>	<b>↓ -7%</b>	<b>937</b>	<b>↑ 195%</b>

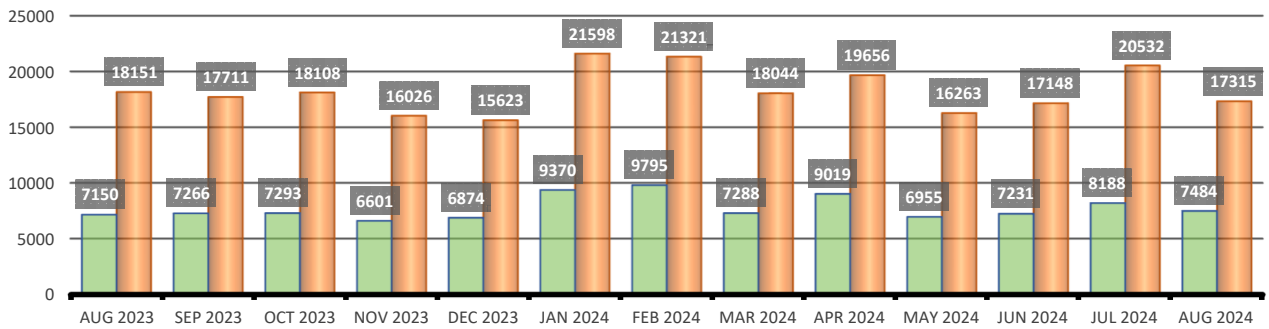
## Gate Count Statistics





# WebSite Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Aug 2024	7484	17315	43100	12766
Jul 2024	8188	20532	60851	15323
Jun 2024	7231	17148	47788	12243
May 2024	6955	16263	42245	11475
Apr 2024	9019	19656	51492	12991
Mar 2024	7288	18044	50715	12954
Feb 2024	9795	21321	58129	13796
Jan 2024	9370	21598	61232	14956
Dec 2023	6874	15623	43076	10861
Nov 2023	6601	16026	43143	11328
Oct 2023	7293	18108	52121	12537
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454



Users Sessions A new session is counted if a user is inactive for 30 minutes

- ↓ -8.6%
- ↑ 4.7%
- ↓ -3.2%

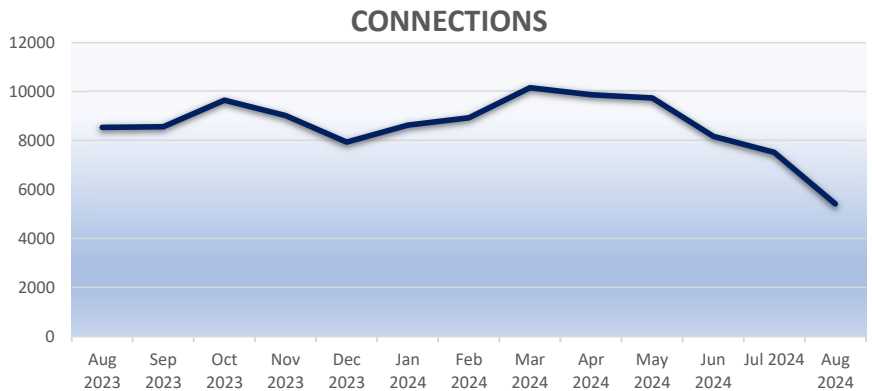
Change in website users compared to **last month**

Change in website users compared to **last year**

Compared to the **average monthly users**:: **7,732**

# WiFi Usage

13 Months	Wireless devices connected
Aug 2024	5413
Jul 2024	7524
Jun 2024	8172
May 2024	9747
Apr 2024	9872
Mar 2024	10160
Feb 2024	8930
Jan 2024	8636
Dec 2023	7945
Nov 2023	9029
Oct 2023	9648
Sep 2023	8570
Aug 2023	8534



Multiple connections by a single device are counted as 1 per day

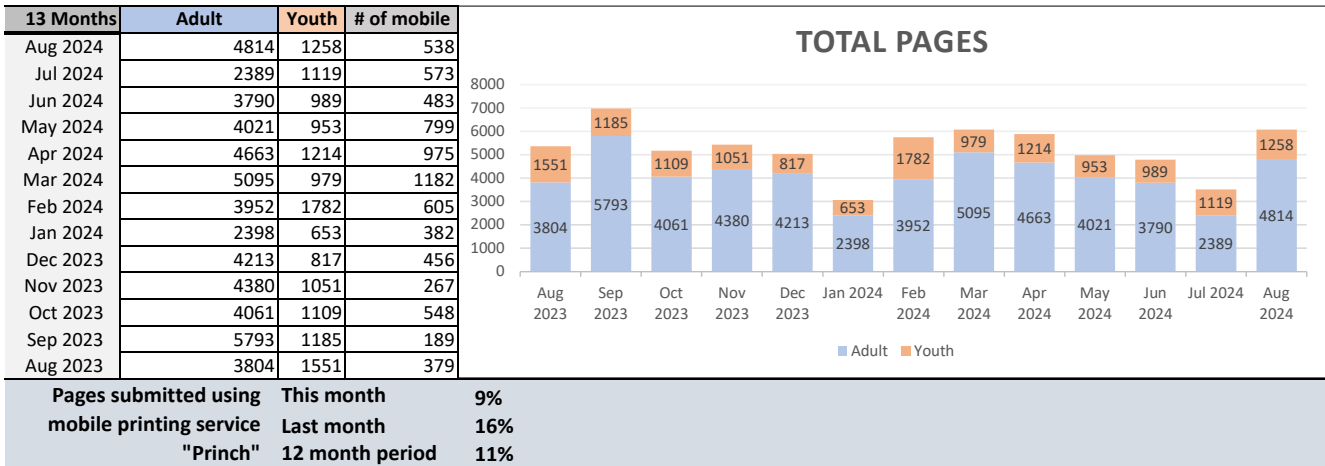
- ↓ -28.1%
- ↓ -36.6%
- ↓ -37.3%

Change in wireless users compared to **last month**

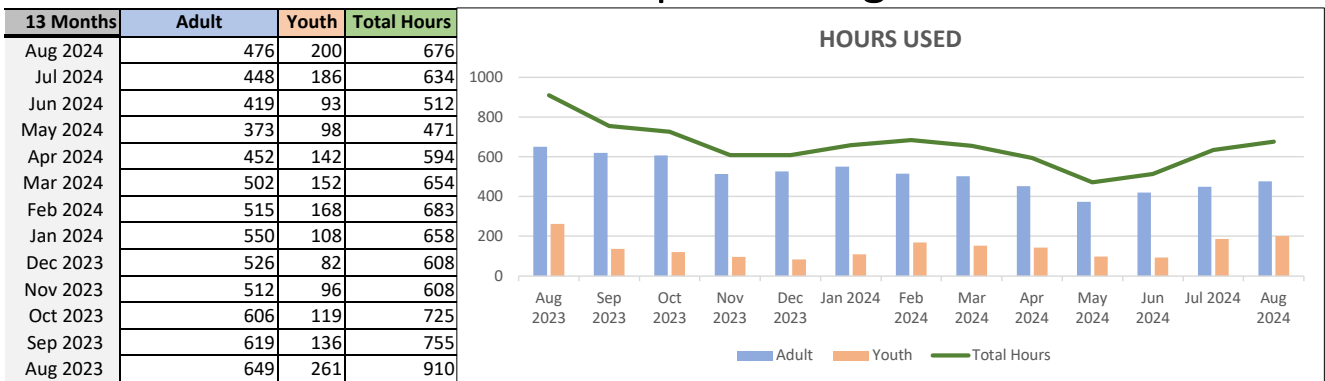
Change in wireless users compared to **last year**

Compared to the **average monthly connections**:: **8629**

## Public Printing



## Public Computer Usage



- ↑ **6.3%** Adult Reference Change compared to last month
- ↑ **7.5%** Youth Services
- ↓ **-26.7%** Adult Reference Change compared to last year
- ↓ **-23.4%** Youth Services

## Patron Services

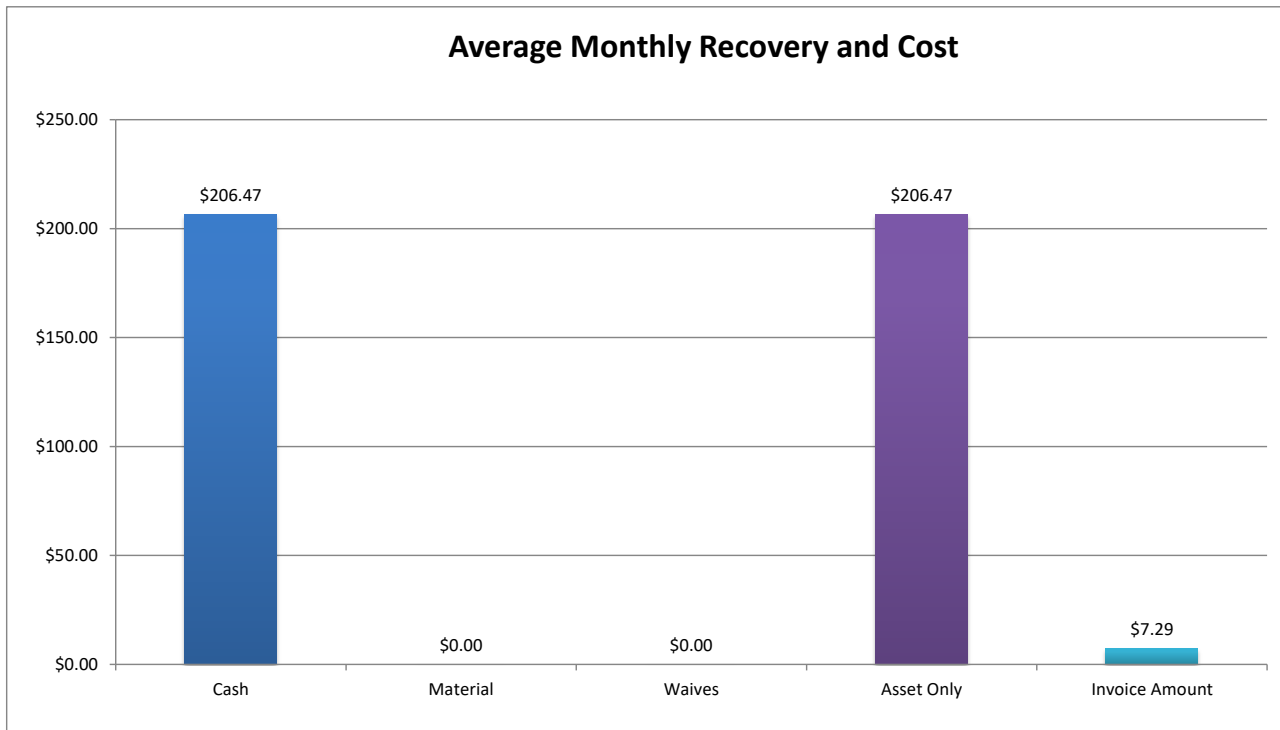
	Aug 2024 Monthly average (past year)	
One-on-One Tech Help Sessions	22	18
3D Models Printed	42	8
Posters Printed	33	16
Text-a-Librarian (conversations)	53	42



## Monthly Recovery Statistics: South Huntington Public Library

8/2023 Through 7/2024

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
July-24	\$417.93	\$0.00	\$0.00	\$417.93	<b>\$417.93</b>	\$7.95
June-24	\$152.99	\$0.00	\$0.00	\$152.99	<b>\$152.99</b>	\$15.90
May-24	\$116.95	\$0.00	\$0.00	\$116.95	<b>\$116.95</b>	\$0.00
April-24	\$41.90	\$0.00	\$0.00	\$41.90	<b>\$41.90</b>	\$7.95
March-24	\$202.97	\$0.00	\$0.00	\$202.97	<b>\$202.97</b>	\$7.95
February-24	\$39.95	\$0.00	\$0.00	\$39.95	<b>\$39.95</b>	\$0.00
January-24	\$121.92	\$0.00	\$0.00	\$121.92	<b>\$121.92</b>	\$0.00
December-23	\$175.86	\$0.00	\$0.00	\$175.86	<b>\$175.86</b>	\$0.00
November-23	\$52.98	\$0.00	\$0.00	\$52.98	<b>\$52.98</b>	\$7.95
October-23	\$167.98	\$0.00	\$0.00	\$167.98	<b>\$167.98</b>	\$7.95
September-23	\$553.31	\$0.00	\$0.00	\$553.31	<b>\$553.31</b>	\$7.95
August-23	\$432.90	\$0.00	\$0.00	\$432.90	<b>\$432.90</b>	\$23.85
<b>Total</b>	<b>\$2,477.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,477.64</b>	<b>\$2,477.64</b>	<b>\$87.45</b>
<b>Average</b>	<b>\$206.47</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$206.47</b>	<b>\$206.47</b>	<b>\$7.29</b>
<b>Total ROI: \$28:1</b>						





## Monthly Recovery Statistics: South Huntington Public Library

9/2023 Through 8/2024

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
August-24	\$198.97	\$0.00	\$0.00	\$198.97	<b>\$198.97</b>	\$7.95
July-24	\$417.93	\$0.00	\$0.00	\$417.93	<b>\$417.93</b>	\$7.95
June-24	\$152.99	\$0.00	\$0.00	\$152.99	<b>\$152.99</b>	\$15.90
May-24	\$116.95	\$0.00	\$0.00	\$116.95	<b>\$116.95</b>	\$0.00
April-24	\$41.90	\$0.00	\$0.00	\$41.90	<b>\$41.90</b>	\$7.95
March-24	\$202.97	\$0.00	\$0.00	\$202.97	<b>\$202.97</b>	\$7.95
February-24	\$39.95	\$0.00	\$0.00	\$39.95	<b>\$39.95</b>	\$0.00
January-24	\$121.92	\$0.00	\$0.00	\$121.92	<b>\$121.92</b>	\$0.00
December-23	\$175.86	\$0.00	\$0.00	\$175.86	<b>\$175.86</b>	\$0.00
November-23	\$52.98	\$0.00	\$0.00	\$52.98	<b>\$52.98</b>	\$7.95
October-23	\$167.98	\$0.00	\$0.00	\$167.98	<b>\$167.98</b>	\$7.95
September-23	\$553.31	\$0.00	\$0.00	\$553.31	<b>\$553.31</b>	\$7.95
<b>Total</b>	<b>\$2,243.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,243.71</b>	<b>\$2,243.71</b>	<b>\$71.55</b>
<b>Average</b>	<b>\$186.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$186.98</b>	<b>\$186.98</b>	<b>\$5.96</b>
<b>Total ROI: \$31:1</b>						

