

BOARD MEETING – MONDAY, MARCH 18, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Monday, March 18, 2024 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES
  1. Regular Meeting, Tuesday, February 20, 2024
5. FINANCIAL MATTERS
  - A. Schedule of Bills
  - B. Investments
  - C. Financial Chairperson's Report
  - D. Personnel
  - E. Cost of Vote Day Workers
6. COMMUNICATIONS
  1. SCLS Minutes and Memorandum (emailed to Board members)
  2. Thank you letter from Dr. Dave Bennardo re: library impact on the community
7. REPORTS
  1. Director's Report
  2. Assistant Director's Report
  3. Building and Grounds Report
  4. Winter Reading Reports
8. OLD BUSINESS
  1. COVID-19 Protocol
  2. Tax Reductions for Community Volunteers – Discussion
  3. Collection HQ Presentation by Howard Spiegelglass
9. NEW BUSINESS
  1. Social Worker Contract
  2. Library Auditor
10. STATISTICAL REPORTS
  1. Statistics and Program Attendance
11. PERIOD OF PUBLIC EXPRESSION
12. EXECUTIVE SESSION: To discuss a personnel matter.
13. ADJOURNMENT

BOARD MEETING MINUTES – TUESDAY, FEBRUARY 20, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Tuesday, February 20, 2024 at 7 p.m. in the Conference Room.

- PRESENT: Mrs. Eileen Sullivan, President  
Mrs. Pat Dillon, Vice President  
Mrs. Stella Fox, Financial Chairperson  
Mrs. Eleanora Ferrante
- EXCUSED: Mr. Stuart Horowitz  
Mrs. Erin McShane-Hedger, Business Manager
- STAFF: Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Doreen Kilkenny, Board Secretary
- GUEST: Mr. Michael Pastore, representing the Huntington Manor Fire District
- CALL TO ORDER: The meeting was called to order by the president at 7:00 p.m.
- PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.
- ADOPTION OF THE AGENDA: Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to accept the agenda as amended as follows:
- Move Period of Public Expression to after adoption of agenda
  - Move New Business – Tax Reductions for Community Volunteers to after Period of Public Expression
  - Table New Business – Collection HQ Presentation to next meeting
  - Add EV Charging Station Project State Environmental Review Act to New Business
  - Add EV Charging Stations Authorization of Project to New Business

**NEW BUSINESS –  
TAX REDUCTION  
FOR COMMUNITY  
VOLUNTEERS:**

The board discussed property tax exemptions for volunteer firefighters with guest, Michael Pastore, of the Huntington Manor Fire District.

**DISPOSITION OF MINUTES**

**JANUARY 16, 2024:** Motion by Mrs. Fox, seconded by Mrs. Ferrante, and carried unanimously to accept the minutes of the regular meeting of January 16, 2024.

**FINANCIAL MATTERS**

**2023-2024:**

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #22 Fund L in the amount of \$8,322.14; Warrant #23 Fund L in the amount of \$151,144.66; Warrant #1/04 PR Fund L in the amount of \$120,316.29; Warrant #1/18 PR Fund L in the amount of \$128,474.81.

Motion by Mrs. Dillon, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #14 Fund TA in the amount of \$46,214.96; Warrant #15 Fund TA in the amount of \$56,226.41.

Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #4 Fund H in the amount of \$400.00.

Motion by Mrs. Fox, seconded by Mrs. Ferrante, and carried unanimously to approve the American Express statement for January in the amount of \$3,533.10.

Motion by Mrs. Ferrante, seconded by Mrs. Fox, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for December 20, 2023 – January 19, 2024 in the amount of \$2,087.94.

FINANCIAL

CHAIRPERSON'S

REPORT 2023-2024:

Mrs. Fox reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

PERSONNEL ACTIONS:

Motion by Mrs. Ferrante, seconded by Mrs. Dillon, and carried unanimously to approve the personnel report.

COMMUNICATIONS:

The board acknowledged the letter of thanks to Ken & Chris Weil for their donation to the Friends of the Library.

DIRECTOR'S REPORT:

Mrs. Scherer reported on the following:

- Lobby Day was a huge success as far as participation goes. The well in the Legislative building was filled to capacity with library supporters for the noon rally. LILRC did an excellent job scheduling appointments with all the Long Island legislators. Both Senators and Assemblypersons pledged their support to our cause. Hopefully their words will translate to the Governor's final budget numbers.
- According to our architect the installation of the HVAC equipment will begin in April. Work on our EV Charging Stations should begin in late spring or early summer.

ASSISTANT DIRECTOR'S

REPORT:

Mr. Tanzi reported on the following :

- I am happy to report that we now have two soundproof booths on the library mezzanine. We had experienced some delays; one weather related, and another when a panel was found damaged upon unboxing. The manufacturer has been very good to work with, and was able to ship a replacement panel within a week of discovering the damage. With all the pieces on site, Ray and Jose assembled the two units, with only minor difficulty securing the roof panels. Stools have been ordered, received, and placed inside. The booths have proven popular, with steady use since their unveiling. We will monitor this new amenity and determine if we need to create a reservation system, or if first-come-first-served will suffice.
- We have completed the annual library report for the board's review, and eventual submittal to the Suffolk Cooperative Library System, and later, to New York State. As is typically

the case, the report was completed under a tight deadline; the portal was first opened to us on January 31st, and required statistical reports from Howard Spiegelglass, Scott Kalogris, Jen Conlon, Michael Bartolomeo, Catherine Schmoller, Georgina Rivas-Martinez, and Sally Nikolis. Jamie Gholson is due special thanks in helping to organize staff responses to the state's queries.

**BUILDING & GROUNDS  
REPORT:**

The board thanked Ray Capone for his monthly report.

**OLD BUSINESS –  
SHPL 2024-2025  
BUDGET DRAFT:**

Mrs. Scherer distributed the final draft of the 2024-2025 budget for the board to review and discuss in future meetings.

**OLD BUSINESS -  
APPROVAL OF  
PROPOSED 2024-2025  
OPERATING BUDGET  
FOR PRESENTATION  
TO THE PUBLIC:**

Motion by Mrs. Fox, seconded by Mrs. Dillon and carried unanimously that the board of trustees approves the South Huntington Public Library proposed operating budget for 2024-2025 for presentation to the public.

**NEW BUSINESS –  
COLLECTION HQ  
PRESENTATION:**

Tabled.

**NEW BUSINESS –  
LONG ISLAND  
LIBRARY  
CONFERENCE:**

Motion by Mrs. Dillon, seconded by Mrs. Ferrante that the Board of Trustees authorizes twelve staff members to attend the 2024 Long Island Library Conference at a cost not to exceed \$960.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send Trustees to the conference.

**NEW BUSINESS –  
LANDSCAPING  
CONTRACT:**

Motion by Mrs. Dillon, seconded by Mrs. Fox that the board of trustees authorizes Geovanny & Sons Landscaping to furnish landscaping services for the March 2024 through December 2027 seasons for a total cost of \$34,050.00.

**NEW BUSINESS –  
2023 ANNUAL  
REPORT:**

Motion by Mrs. Dillon, seconded by Mrs. Fox that the board of trustees accepts the South Huntington Public Library's New York State Report for 2023.

NEW BUSINESS –  
STAFF DEVELOPMENT  
DAY:

The board discussed the possibility of having a Staff development day in the late summer or fall.

NEW BUSINESS –  
FRIENDS FUNDRAISING  
CAMPAIGN:

The board discussed the possibility of a Friends of the Library fundraising campaign.

NEW BUSINESS –  
EV CHARGING STATION  
PROJECT STATE  
ENVIRONMENTAL  
QUALITY REVIEW ACT:

Motion by Mrs. Dillon, seconded by Mrs. Fox that the Board of Trustees hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby declares that the Project is a Type II Action, which require no further review under SEQR; and BE IT FURTHER RESOLVED, that the Board of Trustees hereby shall forward an official copy of this Resolution to the New York State Education Department in connection with its request for approval of the listed Project from the New York State Education Department.

NEW BUSINESS –  
EV CHARGING  
STATION  
AUTHORIZATION  
OF PROJECT:

Motion by Mrs. Dillon, seconded by Mrs. Fox that the South Huntington Public Library Board of Trustees authorizes the use of funds to be taken from the Repairs and Improvements to Building Capital Reserve Fund to facilitate implementation of the EV Charging Station Project.

EXECUTIVE SESSION:

Motion by Mrs. Dillon, seconded by Mrs. Ferrante to go into Executive Session at 8:05 p.m. to discuss a personnel issue.


Motion by Mrs. Ferrante, seconded by Mrs. Dillon to come out of Executive Session at 8:17 p.m.

ADJOURNMENT:

Motion by Mrs. Dillon to adjourn the regular meeting at 8:18 p.m.

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Respectfully submitted by,



Doreen Kilkenney, Board Secretary

Acknowledged by:

Patricia Dillon, Vice President

## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
9	24	L	10,857.10
11	28	L	1,000.00
13	26	L	235,873.20
17	2/01 PR	L	121,624.01
19	2/15 PR	L	120,845.49
21	2/29 PR	L	121,076.72
23	16	TA	46,996.29
25	17	TA	41,875.91
27	18	TA	48,858.41
29	AMEX Amazon Capital Services		
44	Investment Report		
45	Financial Chairperson Report		
46	Personnel Actions		

**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

March 18, 2024

President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through March 18, 2024.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

  
Philip DeDora  
Treasurer



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #24 Fund L - February 2024 Schedule of Bills

Checks #59405 - 59411

Total warrant: \$10,857.10

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 24: CD - UTILITIES - 2/2024 For Dates 2/1/2024 - 2/29/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59405	02/01/2024	690	NATIONAL GRID		3,053.56
59406	02/01/2024	2400	NATIONAL GRID (SVC & GENR)		78.98
59407	02/01/2024	15	VERIZON		847.18
59408	02/14/2024	2555	OPTIMUM		71.59
59409	02/14/2024	20	PSEGLI		5,727.51
59410	02/14/2024	152	SO. HUNTINGTON WATER DISTRICT		1,070.00
59411	02/14/2024	1419	VERIZON SELECT SERVICES		8.28
<b>Number of Transactions: 7</b>				<b>Warrant Total:</b>	<b>10,857.10</b>
				<b>Vendor Portion:</b>	<b>10,857.10</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 10,857.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

[Signature]  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 10,857.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24  
Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #28 Fund L - March 1, 2024 Schedule of Bills

Checks #59528 - 59529

Voided Check - 59528

Total warrant: \$1,000.00

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

**Check Warrant Report For L - 28: CD - VOID/REISSUE - 3/1/2024 For Dates 3/1/2024 - 3/31/2024**



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59528	03/01/2024	2108	OPERA NIGHT, LONG ISLAND	230344	1,000.00
59528	03/01/2024	2108	**VOID** OPERA NIGHT, LONG ISLAND	230344	-1,000.00
59529	03/01/2024	2108	OPERA NIGHT, LONG ISLAND	230344	1,000.00
<b>Number of Transactions: 3</b>				<b>Warrant Total:</b>	<b>1,000.00</b>
				<b>Vendor Portion:</b>	<b>1,000.00</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$ 1000. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

[Signature]  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1000.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/1/24  
Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #26 Fund L - March 18,2024 Schedule of Bills

Checks #59527, 59534 - 59639

Voided Checks - 59345, 59527

Total warrant: \$235,873.20

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 26: CD - GENERAL - 3/2024 For Dates 3/18/2024 - 3/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59345	03/18/2024	2108	**VOID** JOHNSON, ISABELLA	230344	-1,000.00
59475	03/18/2024	3052	**VOID** MAKIN, GEETU	230394	-390.00
59527	03/18/2024	2108	OPERA NIGHT, LONG ISLAND	230344	1,000.00
59527	03/18/2024	2108	**VOID** OPERA NIGHT, LONG ISLAND	230344	-1,000.00
59534	03/18/2024	131	A TIME FOR KIDS	*See Detail Report	900.00 ✓
59535	03/18/2024	14	A.R.KROPP CO.	230304	642.32 ✓
59536	03/18/2024	2984	ALA (STORE)	230420	104.43 ✓
59537	03/18/2024	2396	AMAZON		2,170.94 ✓
59538	03/18/2024	2396	AMAZON		136.16 ✓
59539	03/18/2024	720	AMERICAN EXPRESS		2,245.53 ✓
59540	03/18/2024	2040	AMERIFLEX		275.60 ✓
59541	03/18/2024	23	BAKER & TAYLOR		14,910.74 ✓
59542	03/18/2024	2839	NAVJOT BAL	230476	75.00 ✓
59543	03/18/2024	2520	KATHRYN BARI-PETRITIS	230456	375.00 ✓
59544	03/18/2024	2841	MICHAEL BARTOLOMEO		186.20 ✓
59545	03/18/2024	1832	AUGUSTA BERNER	230475	1,400.00 ✓
59546	03/18/2024	3169	BIXSON, MARY		9.56 ✓
59547	03/18/2024	1305	BLACKSTONE PUBLISHING.		78.44 ✓
59548	03/18/2024	3046	BLUM, LAUREN	*See Detail Report	1,400.00 ✓
59549	03/18/2024	3158	BOCCIA INC.	230387	3,775.00 ✓
59550	03/18/2024	3168	BOLD SYSTEMS, LLC		1,686.02 ✓
59551	03/18/2024	3172	BONJOURNEYNY, LLC	230469	1,200.00 ✓
59552	03/18/2024	30	BRODART CO.	230428	175.36 ✓
59553	03/18/2024	1189	BRODART CO.		559.50 ✓
59554	03/18/2024	31	BULL TERRIER NEWS DELIVERY SVC		309.07 ✓
59555	03/18/2024	1850	RONALDO CARTER		600.00 ✓
59556	03/18/2024	2358	CCE SUFFOLK	230377	225.00 ✓
59557	03/18/2024	2779	CERULLO CONSULTING CO, INC.	230460	200.00 ✓
59558	03/18/2024	3069	AROOJ CHAUDHRY	230461	150.00 ✓
59559	03/18/2024	647	COMMACK PUBLIC LIBRARY	230455	50.00 ✓
59560	03/18/2024	1916	JENNIFER CONLON		110.00 ✓
59561	03/18/2024	2633	CONNECTION, INC		5,999.00 ✓
59562	03/18/2024	2248	COUNTRY CARPET & RUG	230325	5,650.00 ✓
59563	03/18/2024	1548	COUNTY LINE HARDWARE		151.93 ✓
59564	03/18/2024	2444	MARIA D'ANDREA	230459	200.00 ✓
59565	03/18/2024	794	PHILIP DE DORA	230107	390.00 ✓
59566	03/18/2024	2810	JODI DLUGOS	230474	375.00 ✓
59567	03/18/2024	3174	WILLIAM DONNELLY	230472	200.00 ✓
59568	03/18/2024	2167	DORIS BENTER	230376	200.00 ✓
59569	03/18/2024	1665	EDMER SANITARY SUPPLY		440.10 ✓
59570	03/18/2024	1777	ELIZABETH ESPOSITO		63.24 ✓
59571	03/18/2024	3156	FAROOQ, BIBI	230382	175.00 ✓
59572	03/18/2024	3117	PATRICK FIERRO	230464	125.00 ✓
59573	03/18/2024	923	FIRST UNUM LIFE INSURANCE CO.		649.04 ✓
59574	03/18/2024	3130	SUSAN J. FISHBEIN	230471	1,200.00 ✓
59575	03/18/2024	3010	FRIENDS FOR OLD BETHPAGE VILLAGE	230481	400.00 ✓

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 26: CD - GENERAL - 3/2024 For Dates 3/18/2024 - 3/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59576	03/18/2024	362	FUN EXPRESS, LLC	230430	94.39 ✓
59577	03/18/2024	52	GALE		193.54 ✓
59578	03/18/2024	3094	GEOVANNY & SONS	230427	925.00 ✓
59579	03/18/2024	2490	KATHLEEN GIERALTOWSKI		100.48 ✓
59580	03/18/2024	3171	VIRGINIA E. GRACE	230454	500.00 ✓
59581	03/18/2024	225	GRAINGER, INC.		1,075.57 ✓
59582	03/18/2024	2954	GREAT SOUTH BAY DANCE LLC	230309	1,250.00 ✓
59583	03/18/2024	2950	HARBES BARNYARD ADVENTURE, LLC	230482	2,900.00 ✓
59584	03/18/2024	2362	HARBORFIELDS PUBLIC LIBRARY	230449	40.00 ✓
59585	03/18/2024	1077	HIGH HOPES PRODUCTIONS	230373	165.00 ✓
59586	03/18/2024	1991	HP INC.	230372	4,279.98 ✓
59587	03/18/2024	2504	INGRAM LIBRARY SERVICES LLC		691.24 ✓
59588	03/18/2024	2610	JOYSIE JEROME	230371	450.00 ✓
59589	03/18/2024	3053	JIN, ELIZABETH	230458	350.00 ✓
59590	03/18/2024	3170	JOYFUL DAY CEREMONIES, LLC	230452	250.00 ✓
59591	03/18/2024	2717	KANOPIY LLC		365.00 ✓
59592	03/18/2024	1716	DIANE KENTROS		960.00 ✓
59593	03/18/2024	3173	KINZ BAND MANAGEMENT	230470	1,200.00 ✓
59594	03/18/2024	2781	ELIZABETH KLEIN		242.93 ✓
59595	03/18/2024	2459	KONICA MINOLTA BUSINESS SOLUTN	230261	639.11 ✓
59596	03/18/2024	2761	LIBRARY IDEAS	*See Detail Report	1,304.17 ✓
59597	03/18/2024	3090	LIL' ATHLETES	*See Detail Report	256.00 ✓
59598	03/18/2024	1332	LONG ISLAND CHESS NUTS	230380	120.00 ✓
59599	03/18/2024	3157	LONG ISLAND MUSIC THERAPY SERVICES, INC	230383	150.00 ✓
59600	03/18/2024	1568	LONG ISLAND WASTE SERVICES		212.00 ✓
59601	03/18/2024	3052	MAKIN, GEETU	230466	390.00 ✓
59602	03/18/2024	3154	MARIAS MEXICAN COOKING, LLC	230422	385.00 ✓
59603	03/18/2024	2629	JOANN MESSINA	230463	620.00 ✓
59604	03/18/2024	1594	MICHAEL J'S LANDSCAPING	230210	2,050.00 ✓
59605	03/18/2024	27	MIDWEST TAPE		2,705.69 ✓
59606	03/18/2024	2517	MIDWEST TAPE		895.38 ✓
59607	03/18/2024	3098	MUSEUM OF THE DOG	230480	250.00 ✓
59608	03/18/2024	3124	NAELA'S ORGANICS, INC.	230457	550.00 ✓
59609	03/18/2024	3153	NAILS BY TRACEY INC.	230358	175.00 ✓
59610	03/18/2024	3074	NEW YORK PRO AV SYSTEMS, INC		95.00 ✓
59611	03/18/2024	1814	PATRICIA NOVAK	230468	125.00 ✓
59612	03/18/2024	127	NYS EMPLOYEES HEALTH INSURANCE		45,433.60 ✓
59613	03/18/2024	2322	TOM O'REILLY	230453	175.00 ✓
59614	03/18/2024	1851	OLD WESTBURY GARDENS	230479	350.00 ✓
59615	03/18/2024	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00 ✓
59616	03/18/2024	1262	QUALIFIED FIRE INSPECTION CORP		390.00 ✓
59617	03/18/2024	3061	QUATELA CHIMERI PLLC		1,250.00 ✓
59618	03/18/2024	3131	REWILD LONG ISLAND	230451	300.00 ✓
59619	03/18/2024	2982	REGINA R. RUSSO	230473	675.00 ✓
59620	03/18/2024	284	RYDER PIANO TUNING		250.00 ✓

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For L - 26: CD - GENERAL - 3/2024 For Dates 3/18/2024 - 3/18/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59621	03/18/2024	855	JANET SCHERER		251.25 ✓
59622	03/18/2024	3056	SCHOENHOFEN, KAREN	230375	120.00 ✓
59623	03/18/2024	3079	BONNIE SCHWARTZ	230467	370.00 ✓
59624	03/18/2024	51	SCLS		78,776.50 ✓
59625	03/18/2024	234	SCLS - PALS		7,369.83 ✓
59626	03/18/2024	2778	SCORE	230465	100.00 ✓
59627	03/18/2024	2238	ROBERT SCOTT	230462	299.00 ✓
59628	03/18/2024	3140	SECURITAS SECURITY SERVICES USA, INC.		11,935.31 ✓
59629	03/18/2024	11	SHPL - PETTY CASH		139.43 ✓
59630	03/18/2024	3151	MICHELLE SILVA-MERA	230448	250.00 ✓
59631	03/18/2024	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	270.00 ✓
59632	03/18/2024	3167	STAPLES ADVANTAGE		348.32 ✓
59633	03/18/2024	2106	STERLING NORTH AMERICA INC.		8,422.00 ✓
59634	03/18/2024	1525	THE WHALING MUSEUM	230450	100.00 ✓
59635	03/18/2024	236	USA TODAY		399.30 ✓
59636	03/18/2024	2536	AMY VAIL	230381	250.00 ✓
59637	03/18/2024	2573	CHRIS VIVAS	230359	275.00 ✓
59638	03/18/2024	2613	TAMI WOOD	230374	240.00 ✓
59639	03/18/2024	3175	YOUNG CONCERT ARTISTS, INC.	230477	1,000.00 ✓

Number of Transactions: 110

**Warrant Total: 235,873.20**

**Vendor Portion: 235,873.20**

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 110 in number, in the total amount of \$ 235,873.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

[Signature]  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 235,873.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/11/24  
Date

[Signature]  
Library Director



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: February 1, 2024

Gross Total: \$121,624.01

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**Payroll Transaction Totals**

**Payment Distribution Methods**

Gross Wages	121,624.01	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	110,662.61	
FICA Withholding - Employee *	6,861.08	
FICA Withholding - Employer *	6,861.08	
Medicare Wages	110,662.61	
Medicare Withholding - Employee *	1,604.63	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,604.63	
Federal Wages	104,263.60	
Federal Withholding *	9,959.78	
State Wages	106,219.57	
State Withholding **	4,700.65	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,622.46	Pre-Tax
Flexible Spending	10,961.40	Pre-Tax
Retirement	1,955.97	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	734.02	
Net Pay	80,224.02	

Normal Distributed Amount	3,974.91
Direct Deposit Amount	76,249.11
Direct Deposit Entries	61

**Tax Deposit Information**

Federal Tax Deposit *	26,891.20
State Tax Deposit **	4,700.65
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	66
Active Payroll Employees	65
Inactive Payroll Employees	1

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: February 15, 2024

Gross Total: \$120,845.49

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Payroll Transactions - After Checks Posted

2/15/2024 - 2/15/2024



**Payroll Transaction Totals**

**Payment Distribution Methods**

Gross Wages	120,845.49	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	117,846.43	
FICA Withholding - Employee *	7,306.45	
FICA Withholding - Employer *	7,306.45	
Medicare Wages	117,846.43	
Medicare Withholding - Employee *	1,708.73	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *	1,708.73	
Federal Wages	111,488.27	
Federal Withholding *	11,182.29	
State Wages	113,492.54	
State Withholding **	5,117.42	
City Wages	0.00	
City Withholding ***	0.00	
Annuities	4,565.07	Pre-Tax
Flexible Spending	2,999.06	Pre-Tax
Retirement	2,004.27	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	
All Other Deductions	926.91	
Net Pay	85,035.29	

Normal Distributed Amount	3,899.02
Direct Deposit Amount	81,136.27
Direct Deposit Entries	62

**Tax Deposit Information**

Federal Tax Deposit *	29,212.65
State Tax Deposit **	5,117.42
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	65
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

**Employee Types On This Journal**

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: February 29, 2024

Gross Total: \$121,076.72

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

**Payment Distribution Methods**

Gross Wages	121,076.72
Non Cash Earnings	0.00
Reimbursed Expenses	0.00
FICA Wages	121,076.72
FICA Withholding - Employee *	7,506.75
FICA Withholding - Employer *	7,506.75
Medicare Wages	121,076.72
Medicare Withholding - Employee *	1,755.63
Excess Medicare Wages	0.00
Excess Medicare Withholdings	0.00
Medicare Withholding - Employer *	1,755.63
Federal Wages	114,717.55
Federal Withholding *	11,868.20
State Wages	116,670.23
State Withholding **	5,313.90
City Wages	0.00
City Withholding ***	0.00
Annuities	4,645.97 Pre-Tax
Flexible Spending	0.00 Pre-Tax
Retirement	1,952.68 Pre-Tax
Roth 403(b) Annuity	0.00
Roth 457(b) Annuity	0.00
All Other Deductions	734.02
Net Pay	87,299.57

Normal Distributed Amount	5,255.84
Direct Deposit Amount	82,043.73
Direct Deposit Entries	62

**Tax Deposit Information**

Federal Tax Deposit *	30,392.96
State Tax Deposit **	5,313.90
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

**Document Types On This Journal**

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	1

**Employee Types On This Journal**

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #16 Fund TA - February 1, 2024 Schedule of Bills

Checks #7836

Wires #994316 - 994319

Total warrant: \$46,996.29

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For TA - 16: CD - 2/01/24 PAYROLL For Dates 2/1/2024 - 3/1/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7836	02/01/2024	127	NYS EMPLOYEES HEALTH INSURANCE		10,961.40 ✓
994316	02/01/2024	198	NEWPORT TRUST CO. FBO #22258#		1,809.99 ✓
994317	02/01/2024	371	NYS INCOME TAX		4,700.65 ✓
994318	02/01/2024	909	INTERNAL REVENUE SERVICE		26,891.20 ✓
994319	02/01/2024	1345	NEW YORK STATE DEFERRED COMP		2,633.05 ✓
<b>Number of Transactions: 5</b>					<b>Warrant Total: 46,996.29</b>
					<b>Vendor Portion: 46,996.29</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 46,996.29. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

*Philip L. Ke...*  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 46,996.29. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/31/24  
Date

*Janet Schen*  
Library Director



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #17 Fund TA - February 15, 2024 Schedule of Bills

Checks #7837-7838

Wires #994320 - 994324

Total warrant: \$41,875.91

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 17: CD - 2/15/24 PAYROLL For Dates 2/15/2024 - 2/15/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7837	02/15/2024	1267	AMERIFLEX, LLC.		1,210.02
7838	02/15/2024	3116	METLIFE SMALL BUSINESS CENTER		1,789.04
994320	02/15/2024	198	NEWPORT TRUST CO. FBO #22258#		1,808.98
994321	02/15/2024	371	NYS INCOME TAX		5,117.42
994322	02/15/2024	909	INTERNAL REVENUE SERVICE		29,212.65
994323	02/15/2024	1345	NEW YORK STATE DEFERRED COMP		2,544.91
994324	02/15/2024	1934	AFLAC		192.89
<b>Number of Transactions: 7</b>				<b>Warrant Total:</b>	<b>41,875.91</b>
				<b>Vendor Portion:</b>	<b>41,875.91</b>

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 7 in number, in the total amount of \$ 41,875.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

[Signature]  
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 41,875.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24  
Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

March 18, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #18 Fund TA - February 29, 2024 Schedule of Bills

Wires #994325 - 994329

Total warrant: \$48,858.41

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For TA - 18: CD - 2/29/24 PAYROLL For Dates 2/29/2024 - 2/29/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
994325	02/29/2024	198	NEWPORT TRUST CO. FBO #22258#		1,757.01
994326	02/29/2024	202	NYS & LOCAL RETIREMENT SYSTEM		8,114.98
994327	02/29/2024	371	NYS INCOME TAX		5,313.90
994328	02/29/2024	909	INTERNAL REVENUE SERVICE		30,392.96
994329	02/29/2024	1345	NEW YORK STATE DEFERRED COMP		3,279.56
<b>Number of Transactions: 5</b>					<b>Warrant Total: 48,858.41</b>
					<b>Vendor Portion: 48,858.41</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 48,858.41. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

3/12/24  
Date

[Signature]  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 48,858.41. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/29/24  
Date

[Signature]  
Library Director



			<i>SOUTH HUNTINGTON LIBRARY</i>
<b>Cash Receipt Schedule Report For L - 13: CR - DAILY FINES - 2/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	1,368.44	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	50.20
L 2082.4	COPY MACHINES	0.00	362.53
L 2082.42	PRINT VEND MACHINES	0.00	342.81
L 2082.7	LAPTOP FINES	0.00	10.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	90.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	22.90
L 2770.8	MISC. INCOME - PASSPORTS	0.00	490.00
<b>Grand Total</b>		<b>1,368.44</b>	<b>1,368.44</b>

			<i>SOUTH HUNTINGTON LIBRARY</i>
<b>Cash Receipt Schedule Report For L - 14: CR - GENERAL - 2/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	3,935.85	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	843.96	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	142.31	0.00
L 211	MM - FLUSHING BANK	1,544,878.47	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,532,875.50
L 2082.2	LOST LIBRARY MATERIALS	0.00	148.89
L 2082.42	PRINT VEND MACHINES	0.00	88.55
L 2082.6	COMPUTER PAPER/DISCS	0.00	13.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	843.96
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	393.52
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	142.31
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	12,002.97
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	1.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	1.00
L 2770.6	MISC. INCOME	0.00	300.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	700.00
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	183.87
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	120.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	1,986.02
<b>Grand Total</b>		<b>1,549,800.59</b>	<b>1,549,800.59</b>

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**REVENUE BUDGET STATUS**  
**PERIOD COVERED: July 1, 2023 - February 29, 2024**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 8 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,131,502.00	4,598,626.50	4,087,668.00	510,958.50	12.50	1,532,875.50
BOOK FINES	\$0.00	77.94	0.00	77.94	#DIV/0!	(77.94)
LOST LIBRARY MATERIALS	\$2,500.00	2,379.54	1,666.67	712.87	42.77	120.46
COPY MACHINES	\$3,000.00	1,120.28	2,000.00	(879.72)	-43.99	1,879.72
PRINT VEND MACHINES	\$9,000.00	3,263.45	6,000.00	(2,736.55)	-45.61	5,736.55
DVD FINES	\$0.00	15.00	0.00	15.00	#DIV/0!	(15.00)
IWIN - DVDs	\$0.00	105.00	0.00	105.00	#DIV/0!	(105.00)
COMPUTER PAPER/DISCS	\$1,000.00	46.60	666.67	(620.07)	-93.01	953.40
LAPTOP FINES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
LATE FINES - MUSEUM PASSES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
INTEREST - MM- VALLEY NAT'L BANK	\$3,000.00	9,777.51	2,000.00	7,777.51	388.88	(6,777.51)
INTEREST - CKING - VALLEY NAT'L BANK	\$800.00	5,140.40	533.33	4,607.07	863.83	(4,340.40)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$200.00	1,130.06	133.33	996.73	747.55	(930.06)
INTEREST - MM FLUSHING BANK	\$11,000.00	85,865.19	7,333.33	78,531.86	1,070.89	(74,865.19)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	293.55	0.00	293.55	#DIV/0!	(293.55)
MISC. INCOME - EAR BUD SALES	\$0.00	4.00	0.00	4.00	#DIV/0!	(4.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	277.95	666.67	(388.72)	-58.31	722.05
MISC. INCOME - HOTSPOT FINES	\$0.00	80.00	0.00	80.00	#DIV/0!	(80.00)
MISC. INCOME	\$2,000.00	300.00	1,333.33	(1,033.33)	-77.50	1,700.00
MISC. INCOME - PASSPORTS	\$12,000.00	9,508.80	8,000.00	1,508.80	18.86	2,491.20
STATE INCENTIVE AID	\$10,000.00	10,517.00	6,666.67	3,850.33	57.76	(517.00)
APPROPRIATED FUND BALANCE	\$150,000.00	0.00	100,000.00	(100,000.00)	-100.00	150,000.00
TOTALS	\$6,337,002.00	4,728,548.77	4,224,668.00	503,880.77	11.93	1,608,453.23

# SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>L 1001</u>	REAL PROPERTY TAXES	6,131,502.00	0.00	6,131,502.00	4,598,626.50	1,532,875.50
<u>L 2082.1</u>	BOOK FINES	0.00	0.00	0.00	77.94	-77.94
<u>L 2082.2</u>	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	2,379.54	120.46
<u>L 2082.4</u>	COPY MACHINES	3,000.00	0.00	3,000.00	1,120.28	1,879.72
<u>L 2082.42</u>	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	3,263.45	5,736.55
<u>L 2082.5</u>	DVD FINES	0.00	0.00	0.00	15.00	-15.00
<u>L 2082.52</u>	IWIN - DVDs	0.00	0.00	0.00	105.00	-105.00
<u>L 2082.6</u>	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	46.60	953.40
<u>L 2082.7</u>	LAPTOP FINES	0.00	0.00	0.00	10.00	-10.00
<u>L 2082.9</u>	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	10.00	-10.00
<u>L 2401.204</u>	INTEREST - MM- VALLEY NAT'L BANK	3,000.00	0.00	3,000.00	9,777.51	-6,777.51
<u>L 2401.206</u>	INTEREST - CKING - VALLEY NAT'L BANK	800.00	0.00	800.00	5,140.40	-4,340.40
<u>L 2401.207</u>	INTEREST - PAYROLL- VALLEY NAT'L BANK	200.00	0.00	200.00	1,130.06	-930.06
<u>L 2401.211</u>	INTEREST - MM FLUSHING BANK	11,000.00	0.00	11,000.00	85,865.19	-74,865.19
<u>L 2670</u>	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	293.55	-293.55
<u>L 2770.2</u>	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	4.00	-4.00
<u>L 2770.4</u>	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	277.95	722.05
<u>L 2770.5</u>	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	80.00	-80.00
<u>L 2770.6</u>	MISC. INCOME	2,000.00	0.00	2,000.00	300.00	1,700.00
<u>L 2770.8</u>	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	9,508.80	2,491.20
<u>L 3840</u>	STATE INCENTIVE AID	10,000.00	0.00	10,000.00	10,517.00	-517.00
<u>L 3841</u>	APPROPRIATED FUND BALANCE	150,000.00	0.00	150,000.00	0.00	150,000.00
<b>L Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>4,728,548.77</b>	<b>1,608,453.23</b>
<b>Grand Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>4,728,548.77</b>	<b>1,608,453.23</b>



SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - February 29, 2024

3/5/2024 9:15 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 8 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,967,908.03	1,377,123.17		1,377,123.17	1,362,397.87	(14,725.30)	(1.08)	\$590,784.86
SALARIES-PROF. FT	\$1,514,515.90	1,049,771.88	0.00	1,049,771.88	1,048,511.01	(1,260.87)	(0.12)	\$464,744.02
SALARIES - PROF. PT	\$453,392.13	327,351.29	0.00	327,351.29	313,886.86	(13,464.43)	(4.29)	\$126,040.84
SALARIES-CLERICAL FT & PT	\$645,824.42	434,662.93		434,662.93	447,109.21	12,446.28	2.78	\$211,161.49
SALARIES-CLERICAL FT	\$425,824.42	301,143.69	0.00	301,143.69	294,801.52	(6,342.17)	(2.15)	\$124,680.73
SALARIES-CLERICAL PT	\$220,000.00	133,519.24	0.00	133,519.24	152,307.69	18,788.45	12.34	\$86,480.76
SALARIES-PAGE	\$105,000.00	58,199.14	0.00	58,199.14	72,692.31	14,493.17	19.94	\$46,800.86
SALARIES-CUSTODIAL FT & PT	\$328,960.55	233,081.75		233,081.75	227,741.92	(5,339.83)	(2.34)	\$95,878.80
SALARIES-CUSTODIAL FT	\$272,960.55	194,156.42	0.00	194,156.42	188,972.69	(5,183.73)	(2.74)	\$78,804.13
SALARIES-CUSTODIAL PT	\$56,000.00	38,925.33	0.00	38,925.33	38,769.23	(156.10)	(0.40)	\$17,074.67
SALARIES-SUNDAY-PROF.	\$55,000.00	34,140.47	0.00	34,140.47	32,702.70	(1,437.77)	(4.40)	\$20,859.53
SALARIES-SUNDAY-CLERICAL	\$22,000.00	10,501.74	0.00	10,501.74	13,081.08	2,579.34	19.72	\$11,498.26
SALARIES-SUNDAY-PAGE	\$9,000.00	5,160.00	0.00	5,160.00	5,351.35	191.35	3.58	\$3,840.00
SALARIES-SUNDAY-CUSTODIAL	\$28,000.00	14,967.37	0.00	14,967.37	16,648.65	1,681.28	10.10	\$13,032.63
TEMPORARY SUMMER HELP	\$9,000.00	10,093.50	0.00	10,093.50	32,400.00	22,306.50	68.85	(\$1,093.50)
	\$3,170,693.00	\$2,177,930.07	\$0.00	\$2,177,930.07	\$2,210,125.09	\$32,195.02	\$120.41	\$992,762.93
ADULT BOOKS	\$126,455.50	59,103.43	0.00	59,103.43	84,303.67	25,200.24	29.89	\$67,352.07
CHILDRENS BOOKS	\$87,556.71	40,027.26	481.96	40,509.22	58,371.14	17,861.92	30.60	\$47,047.49
YOUNG ADULT BOOKS	\$11,566.59	4,185.82	115.76	4,301.58	7,711.06	3,409.48	44.22	\$7,265.01
REFERENCE - ELECTRONIC	\$60,000.00	35,953.73	0.00	35,953.73	40,000.00	4,046.27	10.12	\$24,046.27
AUDIO BOOKS - ADULT	\$1,000.00	931.97	0.00	931.97	666.67	(265.30)	(39.80)	\$68.03
AUDIO BOOKS - CHILDREN	\$2,500.00	130.91	1,304.17	1,435.08	1,666.67	231.59	13.90	\$1,064.92
DIGITAL SUBSCRIPTIONS	\$185,500.00	34,248.79	0.00	34,248.79	123,666.67	89,417.88	72.31	\$151,251.21
MUSEUM PASSES	\$22,000.00	9,770.00	0.00	9,770.00	14,666.67	4,896.67	33.39	\$12,230.00
DVD - ADULT	\$21,432.05	13,630.33	0.00	13,630.33	14,288.03	657.70	4.60	\$7,801.72
DVD - CHILDREN	\$7,618.89	3,492.23	0.00	3,492.23	5,079.26	1,587.03	31.25	\$4,126.66
MUSIC CD'S - ADULT	\$3,000.00	2,277.59	0.00	2,277.59	2,000.00	(277.59)	(13.88)	\$722.41
MUSIC CD'S - CHILDREN	\$500.00	59.94	0.00	59.94	333.33	273.39	82.02	\$440.06
PERIODICALS - ADULTS	\$10,500.00	9,158.79	0.00	9,158.79	7,000.00	(2,158.79)	(30.84)	\$1,341.21
PERIODICALS - CHILDREN	\$1,000.00	711.08	0.00	711.08	666.67	(44.41)	(6.66)	\$288.92
PERIODICALS - YA	\$400.00	196.61	0.00	196.61	266.67	70.06	26.27	\$203.39
PERIODICALS - NEWSPAPERS	\$4,600.00	3,876.73	0.00	3,876.73	3,066.67	(810.06)	(26.42)	\$723.27
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	1,142.49	0.00	1,142.49	1,666.67	524.18	31.45	\$1,357.51
COMPUTER SOFTWARE-CIRC.-CHILDREN	\$5,512.69	2,803.39	512.69	3,316.08	3,675.13	359.05	9.77	\$2,196.61
MATERIALS PROCESSING	\$20,000.00	16,491.89	0.00	16,491.89	13,333.33	(3,158.56)	(23.69)	\$3,508.11
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	15,301.33	0.00	15,301.33	36,666.67	21,365.34	58.27	\$39,698.67
	\$628,642.43	253,494.31	2,414.58	255,908.89	419,094.95	163,186.06	38.94	\$372,733.54
EQUIPMENT	\$72,904.00	41,055.49	5,047.78	46,103.27	48,602.67	2,499.40	5.14	\$26,800.73
EQUIPMENT MAINTENANCE	\$10,000.00	2,422.14	0.00	2,422.14	6,666.67	4,244.53	63.67	\$7,577.86
FURNITURE & FIXTURES	\$64,502.29	61,942.81	253.77	62,196.58	43,001.53	(19,195.05)	(44.64)	\$2,305.71

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**ACTUAL BUDGET EXPENDITURES / ESTIMATE**  
**PERIOD COVERED: July 1, 2023 - February 29, 2024**

3/5/2024 9:15 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 8 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SUPPLIES - OFFICE	\$30,000.00	7,901.07	279.79	8,180.86	20,000.00	11,819.14	59.10	\$21,819.14
SUPPLIES - LIBRARY	\$35,304.26	11,804.52	3.60	11,808.12	23,536.17	11,728.05	49.83	\$23,496.14
TELECOMMUNICATIONS	\$45,000.00	23,898.54	0.00	23,898.54	30,000.00	6,101.46	20.34	\$21,101.46
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	13,378.74	0.00	13,378.74	63,333.33	49,954.59	78.88	\$81,621.26
POSTAGE	\$30,000.00	15,693.23	0.00	15,693.23	20,000.00	4,306.77	21.53	\$14,306.77
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	61,769.36	0.00	61,769.36	73,333.33	11,563.97	15.77	\$48,230.64
CONTINUING ED/MILEAGE REIMB/STAFF	\$35,600.00	12,608.70	600.00	13,208.70	23,733.33	10,524.63	44.35	\$22,391.30
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	459.35	0.00	459.35	5,333.33	4,873.98	91.39	\$7,540.65
LIBRARY VEHICLE	\$1,000.00	789.35	0.00	789.35	666.67	(122.68)	(18.40)	\$210.65
PROFESSIONAL FEES - AUDITOR	\$23,225.00	9,725.00	9,000.00	18,725.00	15,483.33	(3,241.67)	(20.94)	\$4,500.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	3,200.00	0.00	3,200.00	10,000.00	6,800.00	68.00	\$11,800.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	3,120.00	1,560.00	4,680.00	4,666.67	(13.33)	(0.29)	\$2,320.00
PROF. FEES- ART & MUSIC	\$9,500.00	2,795.00	2,795.00	5,590.00	6,333.33	743.33	11.74	\$3,910.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	1,359.99	0.00	1,359.99	3,666.67	2,306.68	62.91	\$4,140.01
PROFESSIONAL FEES - SECURITY SERV	\$100,000.00	38,182.26	0.00	38,182.26	66,666.67	28,484.41	42.73	\$61,817.74
MEMBERSHIP DUES	\$6,500.00	1,861.00	0.00	1,861.00	4,333.33	2,472.33	57.05	\$4,639.00
OFFICE EQUIPMENT - COPIER RENTAL	\$6,071.46	1,437.72	1,667.28	3,105.00	4,047.64	942.64	23.29	\$2,966.46
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	5,233.12	0.00	5,233.12	6,666.67	1,433.55	21.50	\$4,766.88
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	166.67	166.67	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	349.60	0.00	349.60	666.67	317.07	47.56	\$650.40
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	2,000.00	2,000.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR,	\$83,027.45	58,888.67	0.00	58,888.67	55,351.63	(3,537.04)	(6.39)	\$24,138.78
COMMUNITY ACTIVITIES-CHILDRENS PR	\$76,680.00	47,129.40	13,065.31	60,194.71	51,120.00	(9,074.71)	(17.75)	\$16,485.29
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$4,500.00	1,682.62	895.05	2,577.67	3,000.00	422.33	14.08	\$1,922.33
COMMUNITY ACTIVITIES-YA PROGRAMS	\$22,560.64	9,438.34	3,440.64	12,878.98	15,040.43	2,161.45	14.37	\$9,681.66
COMMUNITY ACTIVITIES-OUTREACH PR	\$5,191.12	166.60	0.00	166.60	3,460.75	3,294.15	95.19	\$5,024.52
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	5,500.00	0.00	5,500.00	5,666.67	166.67	2.94	\$3,000.00
CREDIT MERCHANT FEES	\$4,000.00	2,180.87	0.00	2,180.87	2,666.67	485.80	18.22	\$1,819.13
	\$928,816.22	445,973.49	38,608.22	484,581.71	619,210.81	134,629.10	21.74	\$444,234.51
UTILITIES - ELECTRIC	\$140,000.00	91,251.10	0.00	91,251.10	93,333.33	2,082.23	2.23	\$48,748.90
UTILITIES - WATER	\$5,000.00	2,237.92	0.00	2,237.92	3,333.33	1,095.41	32.86	\$2,762.08
UTILITIES - GAS	\$20,000.00	9,261.13	0.00	9,261.13	13,333.33	4,072.20	30.54	\$10,738.87
CUSTODIAL SUPPLIES	\$20,000.00	9,672.63	0.00	9,672.63	13,333.33	3,660.70	27.46	\$10,327.37
BUILDING EQUIPMENT & REPAIR	\$8,000.00	7,379.30	557.20	7,936.50	5,333.33	(2,603.17)	(48.81)	\$63.50
BUILDING MAINTENANCE & REPAIR	\$52,735.00	19,212.29	5,650.00	24,862.29	35,156.67	10,294.38	29.28	\$27,872.71
BUILDING SERVICE CONTRACTS	\$41,995.75	23,897.06	2,050.00	25,947.06	27,937.17	1,990.11	7.12	\$15,958.69
INSURANCE	\$55,000.00	55,666.60	0.00	55,666.60	36,666.67	(18,999.93)	(51.82)	(\$666.60)
GROUNDS MAINTENANCE	\$30,000.00	22,439.40	7,475.00	29,914.40	20,000.00	(9,914.40)	(49.57)	\$85.60
	\$372,640.75	241,017.43	15,732.20	256,749.63	248,427.17	(8,322.46)	(3.35)	\$115,891.12
NYS RETIREMENT SYSTEM	\$350,000.00	348,973.00	0.00	348,973.00	233,333.33	(115,639.67)	(49.56)	\$1,027.00

**SOUTH HUNTINGTON PUBLIC LIBRARY**  
**ACTUAL BUDGET EXPENDITURES / ESTIMATE**  
**PERIOD COVERED: July 1, 2023 - February 29, 2024**

3/5/2024 9:15 AM

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 8 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
FICA EXPENSE	\$242,559.00	156,184.94	0.00	156,184.94	167,925.46	11,740.52	6.99	\$86,374.06
WORKERS' COMPENSATION	\$30,000.00	10,976.25	0.00	10,976.25	20,000.00	9,023.75	45.12	\$19,023.75
DISABILITY INSURANCE	\$4,000.00	1,138.20	0.00	1,138.20	2,666.67	1,528.47	57.32	\$2,861.80
LONG-TERM DISABILITY INS.	\$8,500.00	5,192.32	0.00	5,192.32	5,666.67	474.35	8.37	\$3,307.68
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	666.67	666.67	100.00	\$1,000.00
HEALTH INSURANCE	\$650,000.00	373,772.81	0.00	373,772.81	433,333.33	59,560.52	13.74	\$276,227.19
MEDICARE REIMBURSEMENT	\$55,000.00	21,765.00	0.00	21,765.00	36,666.67	14,901.67	40.64	\$33,235.00
	\$1,341,059.00	918,002.52	0.00	918,002.52	900,258.79	(17,743.73)	(1.97)	\$423,056.48
TOTAL	6,441,851.40	4,036,417.82	56,755.00	4,093,172.82	4,397,116.82	303,944.00	6.91	\$2,348,678.58

# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>L 7410.141-01</u>	SALARIES-PROF. FT	1,514,515.90	0.00	1,514,515.90	1,049,771.88	0.00	464,744.02
<u>L 7410.141-01-P</u>	SALARIES - PROF. PT	453,392.13	0.00	453,392.13	327,351.29	0.00	126,040.84
<u>L 7410.142-02</u>	SALARIES-CLERICAL FT	425,824.42	0.00	425,824.42	301,143.69	0.00	124,680.73
<u>L 7410.142-02-P</u>	SALARIES-CLERICAL PT	220,000.00	0.00	220,000.00	133,519.24	0.00	86,480.76
<u>L 7410.142-03</u>	SALARIES-PAGE	105,000.00	0.00	105,000.00	58,199.14	0.00	46,800.86
<u>L 7410.142-04</u>	SALARIES-CUSTODIAL FT	272,960.55	0.00	272,960.55	194,156.42	0.00	78,804.13
<u>L 7410.142-04-P</u>	SALARIES-CUSTODIAL PT	56,000.00	0.00	56,000.00	38,925.33	0.00	17,074.67
<u>L 7410.143-01</u>	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	34,140.47	0.00	20,859.53
<u>L 7410.143-02</u>	SALARIES-SUNDAY-CLERICAL	22,000.00	0.00	22,000.00	10,501.74	0.00	11,498.26
<u>L 7410.143-03</u>	SALARIES-SUNDAY-PAGE	9,000.00	0.00	9,000.00	5,160.00	0.00	3,840.00
<u>L 7410.143-04</u>	SALARIES-SUNDAY-CUSTODIAL	28,000.00	0.00	28,000.00	14,967.37	0.00	13,032.63
<u>L 7410.143-05</u>	TEMPORARY SUMMER HELP	9,000.00	0.00	9,000.00	10,093.50	0.00	-1,093.50
<b>7410</b>	<b>*</b>	<b>3,170,693.00</b>	<b>0.00</b>	<b>3,170,693.00</b>	<b>2,177,930.07</b>	<b>0.00</b>	<b>992,762.93</b>
<u>L 7420.410-11</u>	ADULT BOOKS	110,000.00	16,455.50	126,455.50	59,103.43	0.00	67,352.07
<u>L 7420.410-12</u>	CHILDRENS BOOKS	80,000.00	7,556.71	87,556.71	40,027.26	481.96	47,047.49
<u>L 7420.410-13</u>	YOUNG ADULT BOOKS	10,000.00	1,566.59	11,566.59	4,185.82	115.76	7,265.01
<u>L 7420.410-14-1</u>	REFERENCE - PRINT	0.00	0.00	0.00	33.95	0.00	-33.95
<u>L 7420.410-14-2</u>	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	35,953.73	0.00	24,046.27
<u>L 7420.410-15</u>	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	931.97	0.00	68.03
<u>L 7420.410-15-C</u>	AUDIO BOOKS - CHILDREN	2,500.00	0.00	2,500.00	130.91	1,304.17	1,064.92
<u>L 7420.410-16-S</u>	DIGITAL SUBSCRIPTIONS	260,500.00	-75,000.00	185,500.00	34,248.79	0.00	151,251.21
<u>L 7420.410-17</u>	MUSEUM PASSES	22,000.00	0.00	22,000.00	9,770.00	0.00	12,230.00
<u>L 7420.411-11</u>	DVD - ADULT	20,000.00	1,432.05	21,432.05	13,630.33	0.00	7,801.72
<u>L 7420.411-12</u>	DVD - CHILDREN	7,000.00	618.89	7,618.89	3,492.23	0.00	4,126.66
<u>L 7420.412-11</u>	MUSIC CD'S - ADULT	3,000.00	0.00	3,000.00	2,277.59	0.00	722.41
<u>L 7420.412-12</u>	MUSIC CD'S - CHILDREN	500.00	0.00	500.00	59.94	0.00	440.06
<u>L 7420.413-11</u>	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	9,158.79	0.00	1,341.21
<u>L 7420.413-12</u>	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	711.08	0.00	288.92
<u>L 7420.413-13</u>	PERIODICALS - YA	400.00	0.00	400.00	196.61	0.00	203.39
<u>L 7420.413-17</u>	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	3,876.73	0.00	723.27
<u>L 7420.415-11</u>	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	1,142.49	0.00	1,357.51
<u>L 7420.415-12</u>	COMPUTER SOFTWARE-CIRC.-CHILDREN	5,000.00	512.69	5,512.69	2,803.39	512.69	2,196.61
<u>L 7420.419</u>	MATERIALS PROCESSING	20,000.00	0.00	20,000.00	16,491.89	0.00	3,508.11

# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	15,301.33	0.00	39,698.67
<b>7420</b>	<b>*</b>	<b>675,500.00</b>	<b>-46,857.57</b>	<b>628,642.43</b>	<b>253,528.26</b>	<b>2,414.58</b>	<b>372,699.59</b>
L 7430.200	EQUIPMENT	55,000.00	17,904.00	72,904.00	41,055.49	5,047.78	26,800.73
L 7430.200-5	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	2,422.14	0.00	7,577.86
L 7430.201	FURNITURE & FIXTURES	30,000.00	34,502.29	64,502.29	61,942.81	253.77	2,305.71
L 7430.430-21	SUPPLIES - OFFICE	30,000.00	0.00	30,000.00	7,901.07	279.79	21,819.14
L 7430.430-22	SUPPLIES - LIBRARY	35,000.00	304.26	35,304.26	11,804.52	3.60	23,496.14
L 7430.431	TELECOMMUNICATIONS	45,000.00	0.00	45,000.00	23,898.54	0.00	21,101.46
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	13,378.74	0.00	81,621.26
L 7430.433	POSTAGE	30,000.00	0.00	30,000.00	15,693.23	0.00	14,306.77
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	61,769.36	0.00	48,230.64
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	35,000.00	600.00	35,600.00	12,608.70	600.00	22,391.30
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	8,000.00	0.00	8,000.00	459.35	0.00	7,540.65
L 7430.435-33	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	789.35	0.00	210.65
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	15,000.00	8,225.00	23,225.00	9,725.00	9,000.00	4,500.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	15,000.00	0.00	15,000.00	3,200.00	0.00	11,800.00
L 7430.437-44	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	3,120.00	1,560.00	2,320.00
L 7430.437-45	PROF. FEES- ART & MUSIC	9,500.00	0.00	9,500.00	2,795.00	2,795.00	3,910.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	5,500.00	0.00	5,500.00	1,359.99	0.00	4,140.01
L 7430.437-47	PROFESSIONAL FEES - SECURITY SERVICES	0.00	100,000.00	100,000.00	38,182.26	0.00	61,817.74
L 7430.438	MEMBERSHIP DUES	6,500.00	0.00	6,500.00	1,861.00	0.00	4,639.00
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	1,071.46	6,071.46	1,437.72	1,667.28	2,966.46
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	5,233.12	0.00	4,766.88
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	349.60	0.00	650.40
L 7430.441	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	83,000.00	27.45	83,027.45	58,888.67	0.00	24,138.78
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	1,680.00	76,680.00	47,129.40	13,065.31	16,485.29
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	0.00	4,500.00	1,682.62	895.05	1,922.33

# SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>L 7430.442-13</u>	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	2,560.64	22,560.64	9,438.34	3,440.64	9,681.66
<u>L 7430.442-14</u>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	5,500.00	0.00	3,000.00
<u>L 7430.442-15</u>	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	2,180.87	0.00	1,819.13
<u>L 7430.442-16</u>	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	191.12	5,191.12	166.60	0.00	5,024.52
<b>7430</b>	<b>*</b>	<b>761,750.00</b>	<b>167,066.22</b>	<b>928,816.22</b>	<b>445,973.49</b>	<b>38,608.22</b>	<b>444,234.51</b>
<u>L 7440.450-61</u>	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	91,251.10	0.00	48,748.90
<u>L 7440.450-62</u>	UTILITIES - WATER	5,000.00	0.00	5,000.00	2,237.92	0.00	2,762.08
<u>L 7440.450-63</u>	UTILITIES - GAS	20,000.00	0.00	20,000.00	9,261.13	0.00	10,738.87
<u>L 7440.451</u>	CUSTODIAL SUPPLIES	20,000.00	0.00	20,000.00	9,672.63	0.00	10,327.37
<u>L 7440.452-70</u>	BUILDING EQUIPMENT & REPAIR	8,000.00	0.00	8,000.00	7,379.30	557.20	63.50
<u>L 7440.452-71</u>	BUILDING MAINTENANCE & REPAIR	45,000.00	7,735.00	52,735.00	19,212.29	5,650.00	27,872.71
<u>L 7440.452-73</u>	BUILDING SERVICE CONTRACTS	40,000.00	1,905.75	41,905.75	23,897.06	2,050.00	15,958.69
<u>L 7440.454</u>	INSURANCE	55,000.00	0.00	55,000.00	55,666.60	0.00	-666.60
<u>L 7440.469-81</u>	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	22,439.40	7,475.00	85.60
<b>7440</b>	<b>*</b>	<b>363,000.00</b>	<b>9,640.75</b>	<b>372,640.75</b>	<b>241,017.43</b>	<b>15,732.20</b>	<b>115,891.12</b>
<b>74</b>	<b>**</b>	<b>4,970,943.00</b>	<b>129,849.40</b>	<b>5,100,792.40</b>	<b>3,118,449.25</b>	<b>56,755.00</b>	<b>1,925,588.15</b>
<b>7</b>	<b>***</b>	<b>4,970,943.00</b>	<b>129,849.40</b>	<b>5,100,792.40</b>	<b>3,118,449.25</b>	<b>56,755.00</b>	<b>1,925,588.15</b>
<u>L 9000.901-0</u>	NYS RETIREMENT SYSTEM	375,000.00	-25,000.00	350,000.00	348,973.00	0.00	1,027.00
<u>L 9000.903-0</u>	FICA EXPENSE	242,559.00	0.00	242,559.00	156,184.94	0.00	86,374.06
<u>L 9000.904-0</u>	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	10,976.25	0.00	19,023.75
<u>L 9000.905-5</u>	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,138.20	0.00	2,861.80
<u>L 9000.905-6</u>	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	5,192.32	0.00	3,307.68
<u>L 9000.905-7</u>	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>L 9000.906-0</u>	HEALTH INSURANCE	650,000.00	0.00	650,000.00	373,772.81	0.00	276,227.19
<u>L 9000.906-1</u>	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	21,765.00	0.00	33,235.00
<b>9000</b>	<b>*</b>	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>918,002.52</b>	<b>0.00</b>	<b>423,056.48</b>
<b>90</b>	<b>**</b>	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>918,002.52</b>	<b>0.00</b>	<b>423,056.48</b>
<b>9</b>	<b>***</b>	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>918,002.52</b>	<b>0.00</b>	<b>423,056.48</b>
<b>Fund LTotals:</b>		<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>4,036,451.77</b>	<b>56,755.00</b>	<b>2,348,644.63</b>
<b>Grand Totals:</b>		<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>4,036,451.77</b>	<b>56,755.00</b>	<b>2,348,644.63</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	31,711.44	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	110,072.23	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	15,562.56	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	3,010,099.04	0.00
L 391	DUE FROM OTHER FUNDS	15,824.63	0.00
L 510	ESTIMATED REVENUE	6,337,002.00	0.00
L 521	ENCUMBRANCES	56,755.00	0.00
L 522	EXPENDITURES	4,036,451.77	0.00
L 599	APPROPRIATED FUND BALANCE	104,849.40	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	56,755.00
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	652,623.00
L 909	FUND BALANCE, UNRESERVED	0.00	1,839,099.90
L 960	APPROPRIATIONS	0.00	6,441,851.40
L 980	REVENUES	0.00	4,728,548.77
<b>L Fund Totals:</b>		<b>13,718,878.07</b>	<b>13,718,878.07</b>
<b>Grand Totals:</b>		<b>13,718,878.07</b>	<b>13,718,878.07</b>

**SOUTH HUNTINGTON LIBRARY**

Revenue Status Report By Function From 7/1/2023 To 2/29/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>H 2401</u>	INTEREST	-39,084.07	39,084.07	0.00	53,847.59	-53,847.59
<u>H 2770</u>	MISCELLANEOUS INCOME	0.00	189,000.00	189,000.00	189,000.00	0.00
<u>H 2850</u>	TRANSFER FROM GEN FUND	-15,000.00	268,936.16	253,936.16	253,936.16	0.00
<b>H Totals:</b>		<b>-54,084.07</b>	<b>497,020.23</b>	<b>442,936.16</b>	<b>496,783.75</b>	<b>-53,847.59</b>
<b>Grand Totals:</b>		<b>-54,084.07</b>	<b>497,020.23</b>	<b>442,936.16</b>	<b>496,783.75</b>	<b>-53,847.59</b>



**SOUTH HUNTINGTON LIBRARY**

**Appropriation Status Detail Report By Function From 7/1/2023 To 2/29/2024**



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 7430.200-1	EMERGENCY REPAIR/REPLACEMENT	828,432.68	293,020.23	1,121,452.91	0.00	0.00	1,121,452.91
H 7430.200-5	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	694,074.31	204,000.00	898,074.31	36,576.61	0.00	861,497.70
H 7430.200-6	CAPITAL IMPROVEMENT FEASIBILITY STUDY	27,500.00	0.00	27,500.00	9,444.74	0.00	18,055.26
H 7430.220	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
H 7430.445	UNALLOCATED	0.00	0.00	0.00	0.00	0.00	0.00
<b>7430</b>	<b>*</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>46,021.35</b>	<b>0.00</b>	<b>2,080,109.91</b>
<b>74</b>	<b>**</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>46,021.35</b>	<b>0.00</b>	<b>2,080,109.91</b>
<b>7</b>	<b>***</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>46,021.35</b>	<b>0.00</b>	<b>2,080,109.91</b>
	<b>Fund HTotals:</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>46,021.35</b>	<b>0.00</b>	<b>2,080,109.91</b>
<b>Grand Totals:</b>		<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>46,021.35</b>	<b>0.00</b>	<b>2,080,109.91</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	180,901.30	0.00
H 210	FLUSHING M/M	1,938,056.20	0.00
H 510	ESTIMATED REVENUE	442,936.16	0.00
H 522	EXPENDITURES	46,021.35	0.00
H 599	APPROPRIATED FUND BALANCE	1,683,195.10	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	1,668,195.10
H 960	APPROPRIATIONS	0.00	2,126,131.26
H 980	REVENUES	0.00	496,783.75
<b>H Fund Totals:</b>		<b>4,291,110.11</b>	<b>4,291,110.11</b>
<b>Grand Totals:</b>		<b>4,291,110.11</b>	<b>4,291,110.11</b>

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2023 - 2/29/2024



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	19.34
TA 19	GROUP DENTAL INSURANCE	20.35	0.00
TA 200	T/A CHECKING - VALLEY NAT'L BANK	17,269.74	0.00
TA 25	FLEXIBLE SPENDING A/C	125.38	0.00
TA 456	INTEREST	0.00	1,571.50
TA 630	DUE TO/FROM OTHER FUNDS	0.00	15,824.63
<b>TA Fund Totals:</b>		<b>17,415.47</b>	<b>17,415.47</b>
<b>Grand Totals:</b>		<b>17,415.47</b>	<b>17,415.47</b>

## Investment Report

### General Fund

#### Flushing Bank

The current balance in this account is \$3,010,099.04 and the account is earning interest at 5.10%.

### Capital Reserve Fund

#### Capital Reserve Projects

#### Flushing Bank

The money market account balance of \$1,938,056.20 is earning interest at 5.10%.

3/04/2024

SOUTH HUNTINGTON PUBLIC LIBRARY  
 145 PIDGEON HILL ROAD  
 HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stella Fox  
 2023/24 Finance Chairperson

DATE: March 18, 2024

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
59318	01/09/2024	BRODART, CO.	559.50
59330	01/09/2024	DEMCO	663.93
59335	01/09/2024	PATRICK FIERRO	125.00
59340	01/09/2024	GRAINGER, INC	1078.34
59345	01/09/2024	JOHNSON, ISABELLA	VOID/REISSUE
59356	01/09/2024	LONG ISLAND WASTE SERVICES	1179.05
59377	01/09/2024	ROLAND'S ELECTRIC	6285.00
59389	01/09/2024	STANDARD SECURITY LIFE INS.	561.60
59393	01/09/2024	THE WHALING MUSEUM	100.00
59398	01/09/2024	YANKA INDUSTRIES INC.	1350.00

## Promotions

Name	Title	Hours / Week	Salary	Step	Effective Date
Mary Courtemanche	PT Youth Page	16/wk	\$15.00/hr	1	8/28/2023
	PT Librarian Trainee	13.5/wk	\$25.74/hr	1	3/4/2024

## Cost of Vote-Day Workers

### Information

The library hires registrars to check in voters for the budget vote and trustee election on April 16. This year, we will be using electronic sign-in and paper ballots, so we need fewer registrars and no voting machine inspectors. The following schedule is proposed for April 16:

Name	Job Title	Shift	Hourly Rate	Total
TBA	Voter registrar	10 a.m.-3 p.m.	\$13	\$65.00
TBA	Voter registrar	10 a.m.-3 p.m.	\$13	\$65.00
TBA	Voter registrar	3-8:30 p.m.	\$13	\$71.50
TBA	Voter registrar	3-8:30 p.m.	\$13	\$71.50
				\$273.00

### Recommendation

That the board of trustees approves the above schedule of workers to be paid at the rate of \$13 per hour for the budget vote and trustee election on April 16, 2024.



Town Hall • 100 Main Street  
Huntington, NY 11743-6991

Phone: (631) 351-3172  
Fax: (631) 673-3379  
DBennardo@HuntingtonNY.gov

**DR. DAVE BENNARDO**  
*Councilman*

Ms. Eileen Sullivan  
South Huntington Public Library President  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

February, 7<sup>th</sup> 2024

Dear Ms. Sullivan,

We wanted to reach out in gratitude for your organization's fine work. The South Huntington Public Library is a shining gem in the community, and our residents are truly blessed to have such a wonderful resource at their disposal. The members of our Team have been at your Library on numerous occasions and emerged better educated and more impressed after each and every visit. Simply put, you are a bright light, which illuminates the power of the written word and creates a ripple effect that will impact generations to come.

Ms. Sullivan, decades of work in our community's schools provided an up close and personal view of the South Huntington Public Library's magic.

However, the best testimonial in the world is the excitement in our children's eyes when they emerge from one of the amazing activities your team has to offer. You have created something very special, and we would be honored to partner with you should the opportunity ever arise. Our team is more than happy to publicize your events, attend important ceremonies, and use our considerable Town infrastructure, ranging from newsletters to social media, to showcase your programs.

Be well.

Sincerely,

Dr. Dave Bennardo  
Huntington Councilman  
Office – 631-351-3172  
Cell – 631-334-9636  
Email - [dbennardo@huntingtonny.gov](mailto:dbennardo@huntingtonny.gov)

- |     |   |   |
|-----|---|---|
| Cc: | Dr. D'Elia Vito Superintendent of Schools                   | Ms. Patricia Dillion Vice President             |
|     | Mr. R. Ciappetta J.D. Nicholas Board of Education President | Ms. Stella Fox Finance Chairperson              |
|     | Ms. LaCara Linda O. Board of Education Vice President       | Mr. Stuart Horowitz Trustee                     |
|     | Mr. Joyner Sidney B. Board of Education Trustee             | Ms. Eleanora Ferrante Trustee                   |
|     | Mr. Bronson Andrew D. Board of Education Trustee            | Ms. Meijer Erin Board of Education Trustee      |
|     | Mr. Biangasso William Board of Education Trustee            | Mr. Scragg Frederick Board of Education Trustee |





### Mezzanine Project

I am happy to announce that the mezzanine project is complete. The carpet installation went well. Patrons can be seen using the space every day.



**Meetings**

February 2	Friday	1:30 p.m.	Meeting with Architect John Tanzi re: EV Chargers
February 6-7			NYLA Lobby Day
February 14	Wednesday	9:00 a.m.	Staff Meeting
February 15	Thursday	1:30 p.m.	Department Heads Meeting
February 20	Tuesday	10:00 a.m.	SLI Community of Practice Meeting
February 23	Friday	10:00 a.m.	Huntington Zone Director's Meeting
February 27	Tuesday	10:00 a.m.	SCLS Youth Services Advisory Meeting
February 27	Tuesday	2:00 p.m.	Personnel Policy Committee Meeting
February 28	Thursday	1:30 p.m.	SLI Advisory Board Meeting

**Important Dates:**

SHPL Annual Meeting and Budget Presentation – Monday, April 8 @ 7:00 p.m.

SHPL board of Trustees Meeting – Monday, April 15 @ 7:00 p.m.

SHPL Annual Budget Vote and Trustee Election – Tuesday, April 16 @ 10-9:00 p.m.

## Library of Things

The library has been building a small but growing collection of equipment, gadgets, toys and tools known as a Library of Things (LoTs). Previously, we detailed the back-end website work that was taking place to inventory, categorize, and organize the collection. Our Emerging Technologies Librarian Michael Bartolomeo has overseen that work, with Joann Mariani and Howard Spiegelglass assisting with the cataloging and materials processing component.

More recently, Ray Capone has created a space to store and display much of the collection, using repurposed space in the video room, and repurposed, excess shelving. This solution will allow the collection to be visible, and easily retrievable by our Circulation staff for checkout. Recent acquisitions include an all-in-one film scanner for negatives and slides, and a video-to-digital converter. We expect this collection to continue to grow over time.



**Meetings — February**

Friday, February 2	1:30 p.m.	Meet with John Tanzi re: EV stations
Saturday, February 3	5:00 a.m.	National Library of Nigeria, Digital Literacy Cohort Onboarding Ceremony
Thursday, February 8	2:30 p.m.	Technology Information Forum (TIF)
Monday, February 12	10:00 a.m.	LILRC Annual Conference Committee
Wednesday, February 14	9:00 a.m.	Staff Meeting
Thursday, February 15	1:30 p.m.	DH Meeting
Tuesday, February 20	7:00 p.m.	Board of Trustees Meeting
Thursday, February 22	3:00 p.m.	AI User Group
Monday, February 26	1:00 p.m.	LILRC Annual Conference Committee
Tuesday, February 27	2:00 p.m.	Personnel Committee Meeting

## Building & Grounds Report

*Prepared by Ray Capone*

1. After several bad leaks in the tower, I reached out to a new roofing company to try and resolve the issue. It's been three weeks since they completed their repairs, and we have had no further leaks. If that remains the case, we'll then repair the ceiling area.
2. I had to change the filter in the staff room bottle filling station for the 1<sup>st</sup> time.
3. The new carpet was installed in the mezzanine area of the library. The work to rip up the old carpet and install the new one took two days.
4. The drainage project down in the garden area was completed this month. The installers were able to complete their work without much damage to the surrounding lawn. We'll be able to assess the success of the project when we next have heavy rain.
5. We had to replace a ballast in the meeting room side of the Community Room this month.
6. Upon request from Youth Services, we created two more sections of stand-up book shelves.
7. When we replaced the carpet in the mezzanine area, we removed two non-functional electrical floor boxes. After removal, we filled the holes with cement to level the floor, which was then covered by new carpeting.
8. We changed two ballasts in Youth Services, and a bulb in the gallery area.
9. The elevator company was here this month to do one of the quarterly inspections and everything checked out fine.
10. We received our certificate of occupancy from the school this month. I removed the old one and hung the new one up.
11. Several specialty bulbs in YA near the ramp have burned out. I am working on sourcing replacements.
12. We removed all of the parking lot snow removal markers this week, set all the clocks back, and adjusted the lights outside for daylight saving time.
13. We repaired two wooden chairs in Youth Services. The wooden dowels that hold the two sides of the chairs were worn, so we filled the holes on both sides with wood glue and fastened them together overnight. The fix worked.
14. We polished the Program Room floor this month with the floor buffer.
15. I changed a breaker in the in the Reference Office fuse box.

TO: Board of Trustees  
FROM: Jennifer Conlon  
DATE: February 27, 2024  
RE: 2024 Young Adult Winter Reading Challenge

The following are the statistics for the 2024 Young Adult “Imagine Your Story” Winter Reading Challenge:

- The program ran from January 6 – February 24, 2024.
- A total of 29 teens registered and 23 teens completed the challenge.
- A total of 25 teens entered read a total of 86 books.

We had 3 raffle prizes for participants. Our winners were as follow:

\$25 Gift Card Amazon – Kyle Plett

\$25 Gift Card Target- Shannon Sinnott

\$25 Gift Card The Next Chapter Book Store – Holden Helstein

Young Adults completing the challenge of reading three books were given a choice of picking out their own Squishmallow.

Participation and completion in this year’s challenge went up significantly from the previous year. We visit the Silas Wood Sixth Grade Center every year to introduce students to the library’s research databases and this year we also made a point to talk about the Reading Challenge. 14 of our participants were currently in grade 6. In addition, Squishmallows seem to be a very popular prize among this age group.

The YA Department’s community service programs continued to thrive during January and February with full registrations and our walk in community service often has at least 15 participants. Other than community service, we offered a variety of programs:

Pet Sitting 101

Winter Splatter Art

Swifties Karaoke Night

Dragon Sculpture

Henna Workshop

Teen STEAM Challenge

International Snacks

Trivia Night

Snowman Bark

While the past several weeks have been a whirlwind of activity, we can honestly say that the library feels so alive during all this activity and we very much appreciate being able to work with our community.

## 2024 Adult Winter Reading Challenge Report

Prepared by Ryann Riggs and Jen O'Connor

The Winter Reading Challenge ran from January 6 to February 24. Participating patrons read/listened to books, wrote reviews, and completed activities to fill their Bingo board and earn virtual raffle tickets towards prizes.

### Participation:

Patrons could participate online using Beanstack or offline with a paper copy of the challenge. We had a **total of 71 patrons register**, with 11 patrons choosing to participate offline. We saw an increase in participation from last year's total of 57 participants. We have found that readily offering the option to participate offline has increased registration.

### Books and activities:

Patrons read a total of **243 books** and completed a total of **85 activities**. Activities were aimed at increasing circulation and use of library services. For example, checking out a book on display, downloading the Libby app, visiting the Alfred Van Loen Gallery, etc.

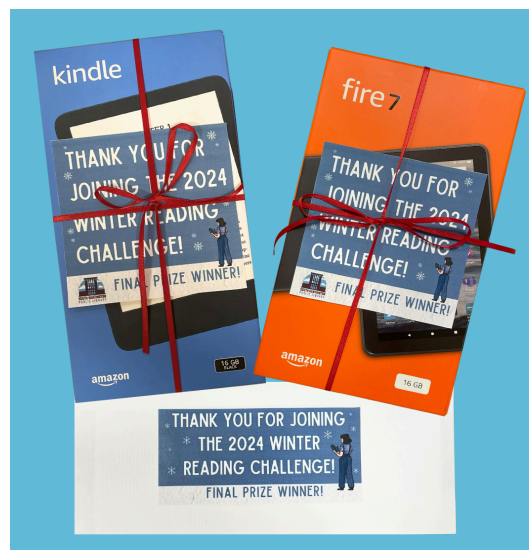
### Prizes:

This year's completion prize was a SHPL logo insulated mug and a coupon for a local coffee business, Bauer's Brew. A completion prize was earned by any patron that completed the challenge by earning "Bingo" on their board. **45 patrons completed the challenge.**

Our final prizes were a Kindle, a Fire Tablet, and a \$25 gift card to Bauer's Brew. Bauer's Brew was kind enough to donate the coupons and gift card. Patron's can redeem their coupons at the Huntington Winter Farmers Market; the gift card can be used at the market or their online shop.



Completion Prize



Final Prizes

## Library Social Worker

### Information

As discussed at previous Board meetings, many Suffolk County Libraries are opting to employ an in-house Social Worker for their patrons. The social workers can help with such issues as education; emergency services (food, clothing, housing, and crisis support); employment; family matters; health improvement (including health insurance); immigration; and support groups for men, women, and teens. The Family Service League has offered to partner in hiring a Social Worker who would be deployed to cooperating libraries. The cost to each library would be based upon the number of hours required by each individual library within the cooperative group. The initial libraries in the cooperative group are Northport-East Northport, Harborfields, Huntington and South Huntington. South Huntington is scheduled for 7 hours a week, which would require a contribution of approximately \$14,756.83 per year towards the total salary of this individual. This social worker would be officially employed and insured by the Family Services League and would be paid directly by them.

### Recommendation

That the Board of Trustees authorizes the library director to enter into a contract with the Family Service League to provide the services of a licensed social worker to our library community at an annual cost not to exceed \$15,000.00. The library attorney has reviewed the contract.



## February 2024 -Adult Programs

Title	Event Start Date	People in Attendance
Thursday Yoga	02/01/2024 @ 9:30am	25
Genealogy Drop-in	02/01/2024 @ 10:00am	3
Yoga 2nd Session	02/01/2024 @ 11:00am	25
Writing Workshop (V)	02/01/2024 @ 4:00pm	7
Intermediate ENL Class	02/01/2024 @ 6:00pm	1
North Shore Civil War Roundtable	02/01/2024 @ 6:30pm	9
Beginner ENL Class	02/01/2024 @ 7:15pm	4
Writing Your Way to Positivity	02/02/2024 @ 11:00am	6
Walk2TheBeat Virtual Fitness (V)	02/03/2024 @ 9:30am	10
Falun Dafa Meditation Exercise	02/03/2024 @ 9:30am	16
Winter Series: Abracadabra	02/03/2024 @ 2:00pm	180
Beginner Tai Chi	02/05/2024 @ 9:30am	25
Monday Yoga	02/05/2024 @ 11:00am	25
SCLS Board Meeting	02/05/2024 @ 1:00pm	11
Movie: A Haunting in Venice	02/05/2024 @ 2:00pm	70
Virtual Chair Yoga (V)	02/06/2024 @ 9:00am	15
AARP Tax Help	02/06/2024 @ 9:00am	12
Tai Chi Level 2	02/06/2024 @ 9:30am	14
Game Day	02/06/2024 @ 11:00am	4
2nd Precinct Community Meeting	02/06/2024 @ 7:00pm	40
SCORE	02/07/2024 @ 10:00am	12
Bridge for Advanced Beginners	02/07/2024 @ 2:00pm	12
Create Cards with Canva	02/07/2024 @ 6:30pm	12
Omens & Signs	02/07/2024 @ 7:00pm	21
Thursday Yoga	02/08/2024 @ 9:30am	25
Huntington AARP	02/08/2024 @ 10:00am	24
Yoga 2nd Session	02/08/2024 @ 11:00am	25
Electing the President	02/08/2024 @ 2:00pm	7
Writing Workshop (V)	02/08/2024 @ 4:00pm	7
Intermediate ENL Class	02/08/2024 @ 6:00pm	Cancelled
Adult Take & Make: Puzzle Piece Wr	02/08/2024 @ 7:00pm	35
Beginner ENL Class	02/08/2024 @ 7:15pm	Cancelled
Writing Your Way to Positivity	02/09/2024 @ 11:00am	9
Winter Series: Sympatico Jazz	02/09/2024 @ 7:00pm	90
Walk2TheBeat Virtual Fitness (V)	02/10/2024 @ 9:30am	10
Falun Dafa Meditation Exercise	02/10/2024 @ 9:30am	17
Pilates Makeup Class	02/10/2024 @ 11:00am	22
Saturday at the Opera: Aida	02/10/2024 @ 1:00pm	18
South Huntington Wolves Soccer Tea	02/11/2024 @ 2:00pm	18
Take & Bake: Sweet Cinnamon Roll M	02/12/2024 @ 9:00am	24
Beginner Tai Chi	02/12/2024 @ 9:30am	25
Monday Yoga	02/12/2024 @ 11:00am	25
Movie: What Happens Later	02/12/2024 @ 2:00pm	57
Abraham Lincoln: From Rail Splitter t	02/12/2024 @ 7:00pm	8
Media Literacy in an AI World	02/12/2024 @ 7:00pm	5
Virtual Chair Yoga (V)	02/13/2024 @ 9:00am	15

## February 2024 -Adult Programs

AARP Tax Help	02/13/2024 @ 9:00am	0 (snow day)
Tai Chi Level 2	02/13/2024 @ 9:30am	0 (snow day)
Game Day	02/13/2024 @ 11:00am	0 (snow day)
Learn to Knit	02/13/2024 @ 7:00pm	0(snow day)
Non-Fiction Book Discussion	02/14/2024 @ 11:00am	6
Small Business Counseling	02/14/2024 @ 4:30pm	1
Small Business Counseling	02/14/2024 @ 5:30pm	1
Small Business Counseling	02/14/2024 @ 6:30pm	0
Thursday Yoga	02/15/2024 @ 9:30am	25
Yoga 2nd Session	02/15/2024 @ 11:00am	25
Navigating Our Digital Services	02/15/2024 @ 11:00am	2
Cooking Class: Heart Healthy Vegan S	02/15/2024 @ 1:30pm	12
Writing Workshop (V)	02/15/2024 @ 4:00pm	7
Intermediate ENL Class	02/15/2024 @ 6:00pm	Cancelled
Adult Craft: Petwear	02/15/2024 @ 6:30pm	2
NAACP Huntington	02/15/2024 @ 6:30pm	25
Beginner ENL Class	02/15/2024 @ 7:15pm	Cancelled
Writing Your Way to Positivity	02/16/2024 @ 11:00am	6
Winter Series: Broadway Showstopp	02/16/2024 @ 7:00pm	97
Walk2TheBeat Virtual Fitness (V)	02/17/2024 @ 9:30am	10
Falun Dafa Meditation Exercise	02/17/2024 @ 9:30am	17
Why and How to Prepare a Business	02/17/2024 @ 10:00am	5
Folk Music Society of Huntington	02/18/2024 @ 1:00pm	14
Classical Sundays: Poetica Ensemble	02/18/2024 @ 2:30pm	109
Virtual Chair Yoga (V)	02/20/2024 @ 9:00am	15
AARP Tax Help	02/20/2024 @ 9:00am	12
Tai Chi Level 2	02/20/2024 @ 9:30am	14
Defensive Driving	02/20/2024 @ 11:00am	30
Game Day	02/20/2024 @ 11:00am	8
Library Board of Trustees Meeting	02/20/2024 @ 7:00pm	8
Intermediate Excel: Tips & Tricks	02/20/2024 @ 7:00pm	4
Indian Cooking Class	02/20/2024 @ 7:00pm	Cancelled
Learn to Knit	02/20/2024 @ 7:00pm	13
Overweight & Obesity Lecture (V)	02/21/2024 @ 11:00am	7
Tech Byte: Intro to Chat GPT	02/21/2024 @ 11:00am	6
Bridge for Advanced Beginners	02/21/2024 @ 2:00pm	9
Suffolk County Police Department 2n	02/21/2024 @ 6:00pm	7
Evening Book Discussion	02/21/2024 @ 7:00pm	7
Thursday Yoga	02/22/2024 @ 9:30am	25
Yoga 2nd Session	02/22/2024 @ 11:00am	25
Writing Workshop (V)	02/22/2024 @ 4:00pm	6
Intermediate ENL Class	02/22/2024 @ 6:00pm	2
Adult Craft: Felt Door Hanging	02/22/2024 @ 7:00pm	20
Beginner ENL Class	02/22/2024 @ 7:15pm	5
Writing Your Way to Positivity	02/23/2024 @ 11:00am	8
Winter Series: Foreign Journey	02/23/2024 @ 7:00pm	141
Walk2TheBeat Virtual Fitness (V)	02/24/2024 @ 9:30am	9

## February 2024 -Adult Programs

Falun Dafa Meditation Exercise	02/24/2024 @ 9:30am	17
Kids Flick: Trolls Band Together	02/24/2024 @ 2:30pm	26
Beginner Tai Chi	02/26/2024 @ 9:30am	25
Medicare Counseling One-on-One	02/26/2024 @ 10:00am	6
Creative Club: Origami	02/26/2024 @ 10:00am	9
Monday Yoga	02/26/2024 @ 11:00am	25
Movie: Dumb Money	02/26/2024 @ 2:00pm	51
How to Negotiate Your Salary	02/26/2024 @ 7:00pm	6
Virtual Chair Yoga (V)	02/27/2024 @ 9:00am	11
AARP Tax Help	02/27/2024 @ 9:00am	12
Tai Chi Level 2	02/27/2024 @ 9:30am	13
Game Day	02/27/2024 @ 11:00am	6
Black Citizenship in the Age of Jim Cr	02/27/2024 @ 7:00pm	2
Learn to Knit	02/27/2024 @ 7:00pm	14
Bridge for Advanced Beginners	02/28/2024 @ 2:00pm	9
Small Business Counseling	02/28/2024 @ 4:30pm	0
Small Business Counseling	02/28/2024 @ 5:30pm	1
Adult Craft: Acrylic Pour Painting	02/28/2024 @ 6:30pm	15
Small Business Counseling	02/28/2024 @ 6:30pm	1
Thursday Yoga	02/29/2024 @ 9:30am	25
Yoga 2nd Session	02/29/2024 @ 11:00am	25
Cover to Cover Book Discussion	02/29/2024 @ 11:00am	4
A Heart Healthy Diet (V)	02/29/2024 @ 2:00pm	4
Intermediate ENL Class	02/29/2024 @ 6:00pm	2
Native Plant Winter Seed Sowing	02/29/2024 @ 6:30pm	15
All About Sports Memorabilia	02/29/2024 @ 6:30pm	12
Beyond the Book @ The Whaling Mu	02/29/2024 @ 6:30pm	3
Beginner ENL Class	02/29/2024 @ 7:15pm	3

## February 2024 - Children's Programs

Title	Event Start Date	People in Attendance
Zumbini	02/01/2024 @ 10:30am	13
Zumbini	02/01/2024 @ 11:30am	10
A Time for Kids	02/02/2024 @ 10:00am	11
A Time for Kids	02/02/2024 @ 11:00am	14
Girl Scout Troop 1969	02/02/2024 @ 5:00pm	11
Take Your Child to the Library Day	02/03/2024 @ 9:30am	50+
Make-A-Valentine	02/03/2024 @ 10:00am	50+
Winter Series: Abracadabra	02/03/2024 @ 2:00pm	180
Bilingual BANANAS Bilingues	02/05/2024 @ 10:00am	6
Minecraft Mania!	02/05/2024 @ 4:30pm	9
Homework Help at the South Huntington Public Library	02/05/2024 @ 4:30pm	6
Sprouts & Friends	02/06/2024 @ 10:00am	13
Sprouts & Friends	02/06/2024 @ 11:00am	14
Preschool Pals: Floaters and Sinkers	02/06/2024 @ 3:00pm	19
Hip Hop Dance	02/06/2024 @ 4:45pm	8
Baby Bundle Take & Make / Paquete Para Bebes un Take & M	02/07/2024 @ 10:00am	9
Baby Time!	02/07/2024 @ 10:30am	10
Baby Time!	02/07/2024 @ 11:15am	9
Class Visit: CW 2nd Grade (DL)	02/07/2024 @ 11:30am	39
Picture Book Time	02/07/2024 @ 3:00pm	6
Yoga Kids	02/07/2024 @ 4:30pm	16
Zumbini	02/08/2024 @ 10:30am	14
Zumbini	02/08/2024 @ 11:30am	7
Lunar New Year Celebration	02/08/2024 @ 6:00pm	20
A Time for Kids	02/09/2024 @ 10:00am	13
A Time for Kids	02/09/2024 @ 11:00am	15
Class Visit: CW 2nd Grade	02/09/2024 @ 11:30am	41
Art Club: Ivan Guaderrama	02/09/2024 @ 4:30pm	17
PlayHooray Babies & Kids	02/10/2024 @ 10:00am	18
Lego Club	02/10/2024 @ 2:00pm	13
A Little Chocolate, A Little Dancing	02/11/2024 @ 2:30pm	12
Bilingual BANANAS Bilingues	02/12/2024 @ 10:00am	6
Minecraft Mania!	02/12/2024 @ 4:30pm	9
Homework Help at the South Huntington Public Library	02/12/2024 @ 4:30pm	3
Preschool Pals: Valentine's Day Fun	02/13/2024 @ 3:00pm	16
Hip Hop Dance	02/13/2024 @ 4:45pm	0
Baby Time!	02/14/2024 @ 10:30am	10
Baby Time!	02/14/2024 @ 11:15am	9
Picture Book Time	02/14/2024 @ 3:00pm	2
Yoga Kids	02/14/2024 @ 4:30pm	11
Zumbini	02/15/2024 @ 10:30am	15
Zumbini	02/15/2024 @ 11:30am	8
Class Visit: CW 2nd Grade	02/15/2024 @ 11:30am	41
Adventures in Art: Say "Cheese," Mr. President!	02/15/2024 @ 4:30pm	10
A Time for Kids	02/16/2024 @ 10:00am	19
A Time for Kids	02/16/2024 @ 11:00am	11

## February 2024 - Children's Programs

Class Visit: CW 2nd Grade (2 DL)	02/16/2024 @ 11:30am	41
Tweens Night Out: Playhouse Challenge	02/16/2024 @ 7:00pm	11
Music & Movement	02/17/2024 @ 10:00am	19
Library Arts Presents: Winter Cottage Mixed Media Painting	02/17/2024 @ 2:00pm	16
Wintertime Fun Cupcake Decorating	02/20/2024 @ 2:30pm	24
Royal Spa Day	02/21/2024 @ 2:00pm	13
Royal Spa Day	02/21/2024 @ 3:00pm	16
Cub Scout Pack 406	02/21/2024 @ 7:00pm	Cancelled
Pet Pals	02/22/2024 @ 2:00pm	26
Lego Club	02/23/2024 @ 10:30am	4
Art Club: Ansel Adams	02/23/2024 @ 4:30pm	15
Lil' Athletes Toddler	02/24/2024 @ 10:00am	15
Lil' Athletes	02/24/2024 @ 11:00am	9
Kids Flick: Trolls Band Together	02/24/2024 @ 2:30pm	26
Chess Nuts	02/25/2024 @ 2:30pm	16
1,2,3 Play with Me	02/26/2024 @ 10:30am	19
Homework Help at the South Huntington Public Library	02/26/2024 @ 4:30pm	6
Girl Scout Troop 103 Meeting	02/26/2024 @ 6:30pm	5
Sprouts & Friends	02/27/2024 @ 10:00am	20
Sprouts & Friends	02/27/2024 @ 11:00am	20
Preschool Pals: Animals in Winter	02/27/2024 @ 3:00pm	15
Baby Time!	02/28/2024 @ 10:30am	10
Baby Time!	02/28/2024 @ 11:15am	9
Picture Book Time	02/28/2024 @ 3:00pm	4
Yoga Kids	02/28/2024 @ 4:30pm	12
Zumbini	02/29/2024 @ 10:30am	10
Zumbini	02/29/2024 @ 11:30am	12
Learn to Draw with Art Teacher Amy	02/29/2024 @ 4:30pm	16

## February 2024 - YA Programs

Title	Event Start Date	People in Attendance
Candy Kiss in a Jar Guess	02/01/2024 @ 12:00am	60
Winter Splatter Art	02/02/2024 @ 7:00pm	16
Winter Series: Abracadabra	02/03/2024 @ 2:00pm	180
Pet Sitting 101	02/03/2024 @ 2:00pm	11
Class Visits at Silaswood	02/05/2024 @ 8:00am	84
Teen Volunteers - Homework Help at the South Huntington	02/05/2024 @ 4:30pm	7
Class Visits at Silaswood	02/06/2024 @ 8:00am	189
Executive Teen Advisory Board	02/06/2024 @ 7:00pm	5
Class Visits at Silaswood	02/07/2024 @ 8:00am	154
Dragon Sculpey Workshop	02/08/2024 @ 7:00pm	8
Trivia Night	02/09/2024 @ 7:00pm	11
Decorate Positivity Lunch Bags: a Community Service Progr	02/10/2024 @ 1:00pm	11
Teen Volunteers - Homework Help at the South Huntington	02/12/2024 @ 4:30pm	6
International Cooking: Lunar New Year	02/13/2024 @ 6:30pm	Cancelled
Stimson Middle School Library Visit	02/14/2024 @ 11:00am	48
Henna Workshop	02/16/2024 @ 7:00pm	6
Teen Advisory Board	02/20/2024 @ 7:00pm	9
Royal Spa Day Volunteers	02/21/2024 @ 1:30pm	6
Snowman Bark	02/21/2024 @ 7:00pm	4
Decorate Bookmarks: A Community Service Program	02/22/2024 @ 3:00pm	16
International Snacks - Candy!	02/22/2024 @ 7:00pm	9
Wacky Games Night	02/23/2024 @ 7:00pm	6
Kids Flick: Trolls Band Together	02/24/2024 @ 2:30pm	26
Teen Volunteers - Homework Help at the South Huntington	02/26/2024 @ 4:30pm	6
ENL Visit at Whitman (5 Classes)	02/27/2024 @ 9:00am	63
International Cooking: Lunar New Year	02/28/2024 @ 6:30pm	13

**FEBRUARY 2024**

<b>ADULT PRINT</b>	<b>FEB 24</b>	<b>FEB 23</b>	<b>% CHANGE</b>	<b>FEB 22</b>	<b>% CHANGE</b>
Nonfiction	787	840	-6.31%	764	3.01%
New Books	905	891	1.57%	770	17.53%
Fiction	1,058	1,061	-0.28%	984	7.52%
Paperbacks	110	106	3.77%	129	-14.73%
Mysteries	203	170	19.41%	211	-3.79%
Large Type	235	211	11.37%	225	4.44%
Magazines	58	76	-23.68%	141	-58.87%
Biographies	73	70	4.29%	96	-23.96%
Test Books	23	8	187.50%	19	21.05%
Science Fiction	22	21	4.76%	32	-31.25%
World Languages	18	8	125.00%	8	125.00%
Graphic Novel	38	24	58.33%	9	322.22%
Reference	2	0	N.M.	1	100.00%
ESL Collection	2	13	-84.62%	3	-33.33%
Oversized Books	1	4	-75.00%	0	N.M.
Short Stories	5	4	25.00%	8	-37.50%
Adult Learner	0	4	-100.00%	0	N.M.
Auto Repair	0	3	-100.00%	1	-100.00%
<b>Total</b>	<b>3,540</b>	<b>3,514</b>	<b>0.74%</b>	<b>3,401</b>	<b>4.09%</b>
<b>ADULT MEDIA</b>					
DVD	1,490	1,319	12.96%	1,647	-9.53%
Blu-ray Disc	392	307	27.69%	390	0.51%
Compact Discs	235	224	4.91%	376	-37.50%
Books on Disc	96	114	-15.79%	139	-30.94%
Video Games	49	34	44.12%	31	58.06%
Language Media	1	6	-83.33%	3	-66.67%
Hotspots	25	31	-19.35%	21	19.05%
<b>Total</b>	<b>2,288</b>	<b>2,035</b>	<b>12.43%</b>	<b>2,607</b>	<b>-12.24%</b>
<b>ELECTRONIC RESOURCES</b>					
Live-brary E-Books	5,277	4,907	7.54%	4,436	18.96%
Live-brary Audiobooks	3,338	2,758	21.03%	2,135	56.35%
Flipster	282	396	-28.79%	461	-38.83%
New York Times	296	320	-7.50%	204	45.10%
PressReader	72	85	-15.29%	159	-54.72%
Hoopla	454	386	17.62%	293	54.95%
Kanopy	381	354	7.63%	354	7.63%
<b>Total</b>	<b>10,100</b>	<b>9,206</b>	<b>9.71%</b>	<b>8,042</b>	<b>25.59%</b>
<b>INTERLIBRARY LOAN</b>					
Items Sent	1,508	1,396	8.02%	1,508	0.00%
Items Borrowed	1,008	1,160	-13.10%	1,235	-18.38%
<b>NEW PATRONS</b>					
	231	219	5.48%	178	29.78%

**FEBRUARY 2024**

<b>JUVENILE PRINT</b>	<b>FEB 24</b>	<b>FEB 23</b>	<b>% CHANGE</b>	<b>FEB 22</b>	<b>% CHANGE</b>
Nonfiction	839	799	5.01%	852	-1.53%
Picture Books	1,500	1,628	-7.86%	1,463	2.53%
Fiction	559	700	-20.14%	761	-26.54%
Easy Readers	642	909	-29.37%	582	10.31%
Biographies	184	169	8.88%	292	-36.99%
Paperbacks	267	383	-30.29%	302	-11.59%
Board Books	298	295	1.02%	373	-20.11%
Graphic Novels	430	373	15.28%	402	6.97%
World Languages	163	225	-27.56%	95	71.58%
Parents Collection	16	26	-38.46%	16	0.00%
Magazines	5	8	-37.50%	6	-16.67%
Story Collection	29	4	625.00%	5	480.00%
Museum Passes	201	135	48.89%	109	84.40%
<b>Total</b>	<b>5,133</b>	<b>5,654</b>	<b>-9.21%</b>	<b>5,258</b>	<b>-2.38%</b>
<b>JUVENILE MEDIA</b>					
DVD	356	344	3.49%	403	-11.66%
Blu-ray Disc	43	37	16.22%	35	22.86%
Video Games	234	290	-19.31%	175	33.71%
Compact Discs	24	34	-29.41%	17	41.18%
CD/Book Kits	54	64	-15.63%	35	54.29%
Books on Disc	2	3	-33.33%	7	-71.43%
Launchpads	6	16	-62.50%	2	200.00%
<b>Total</b>	<b>719</b>	<b>788</b>	<b>-8.76%</b>	<b>674</b>	<b>6.68%</b>
<b>YOUNG ADULT</b>					
Magazines	0	0	N.M.	0	N.M.
Fiction	64	68	-5.88%	137	-53.28%
Nonfiction	4	19	-78.95%	9	-55.56%
Graphic Novel	42	51	-17.65%	81	-48.15%
Paperbacks	40	63	-36.51%	54	-25.93%
Large Type	0	0	N.M.	1	-100.00%
Test Books	5	2	150.00%	0	N.M.
World Languages	1	2	-50.00%	3	-66.67%
Laptops	0	1	-100.00%	12	-100.00%
<b>Total</b>	<b>156</b>	<b>206</b>	<b>-24.27%</b>	<b>297</b>	<b>-47.47%</b>



SOUTH HUNTINGTON PUBLIC LIBRARY  
RESOURCES WORKSHEET

FEBRUARY 2024

	ADDED	DISCARDED	FEB 24
<b>ADULT / YA</b>			
Books, Fiction	342	154	44,822
Books, Nonfiction	149	217	60,630
Paperbacks	7	2	9,984
Periodical Titles	0	0	220
Compact Discs	7	0	7,155
DVDs	35	0	15,031
Blu-ray Disc	15	0	2,531
Books-on-CD	4	0	4,042
Videogames	2	0	86
<b>Total</b>	561	373	144,501
<b>CHILDRENS</b>			
Books, Fiction	180	72	44,832
Books, Nonfiction	119	277	41,302
Paperbacks	6	0	3,248
Videogames	5	0	1,365
Compact Discs	1	3	1,472
DVDs	49	7	7,725
Blu-ray Disc	4	0	565
Books-on-CD	8	0	550
CD/Book Kits	0	0	530
Launchpads	0	0	40
<b>Total</b>	372	359	101,629
<b>TOTAL</b>	933	732	246,130

# Circulation Statistics

	February 2024	January 2024	February 2023
SHPL Material Check-Outs (ALL Libraries)	9,345	9,357	9,948
Self Checkouts (Kiosks)	1,904	1,890	1,979
YA Laptop Checkouts	0	4	1
Circulating Chromebook Checkouts	5	2	4
Circulating Laptop Checkouts	3	4	2
Hotspot Checkouts	25	26	31

## Percent of all checkouts using SHPL Self-Check Kiosks

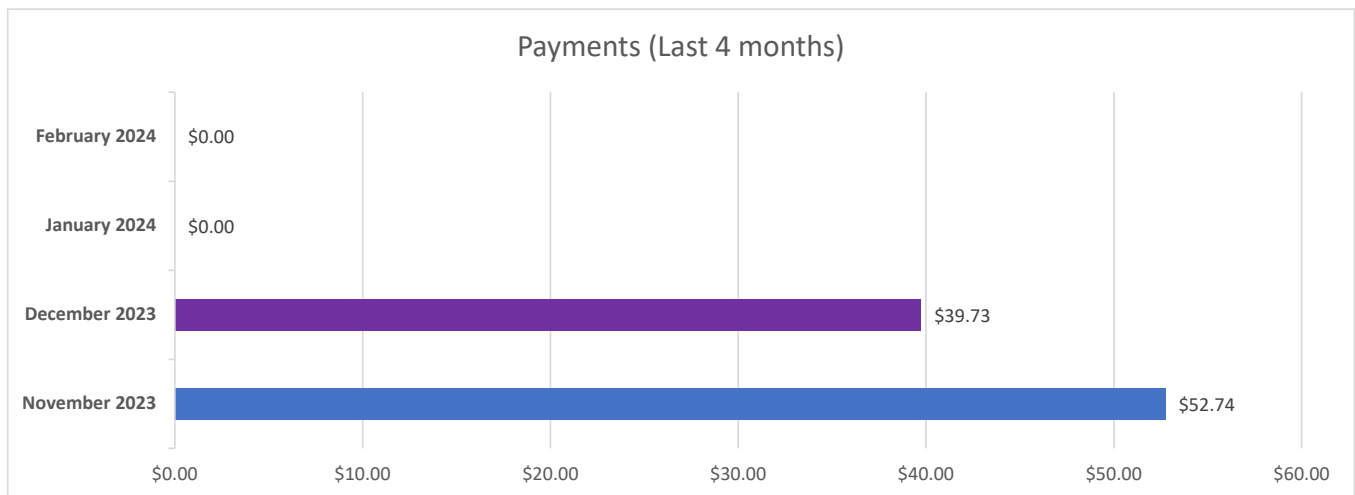
February 2024	20.4%	↑	0.7%	Change since last month
January 2024	20.2%			
February 2023	19.9%	{last year}	↓ -3.8%	Change since last year

## Laptop Checkouts (Combined)

February 2024	8	↓	-20.0%	Change since last month
January 2024	10			
February 2023	7	{last year}	↑ 14.3%	Change since last year

## e-Commerce Payments (released quarterly)

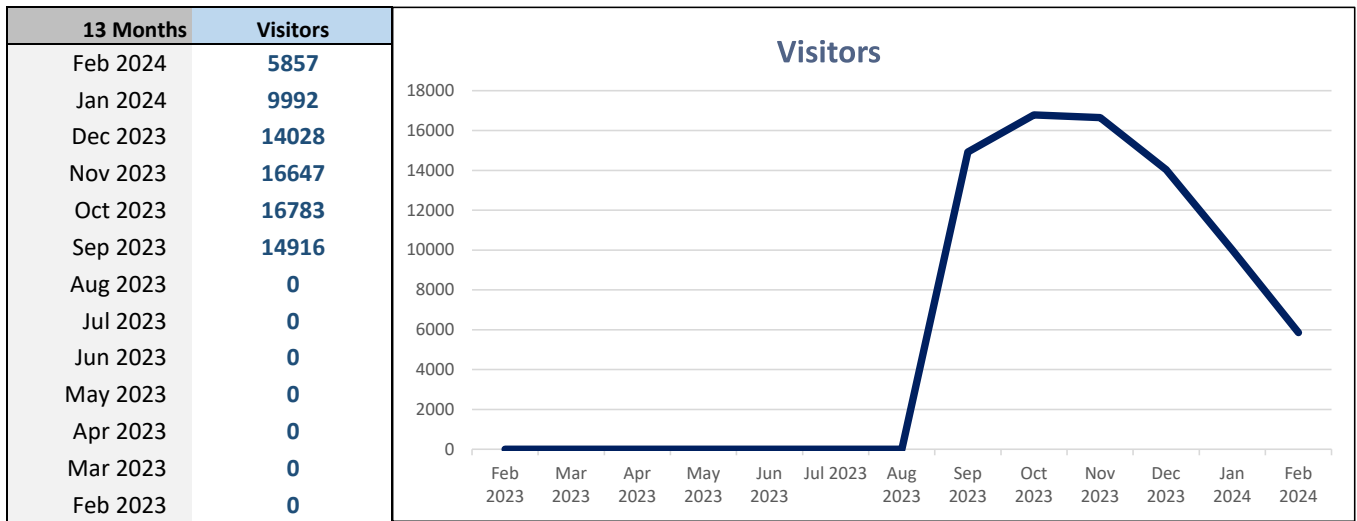
February 2024	January 2024	December 2023	November 2023	February 2023
\$0.00	\$0.00	\$39.73	\$52.74	\$29.76



## Subscription Statistics

	February 2024	January 2024	Change (last month)	February 2023	Change (last year)
EBSCO	364	306	↑ 19%	382	↓ -5%
OCLC / First Search	97	157	↓ -38%	153	↓ -37%
Homework Help	33	23	↑ 43%	37	↓ -11%
LinkedIn Learning	15	15	↑ 0%	13	↑ 15%
Overdrive	8617	9037	↓ -5%	7666	↑ 12%
Pronunciator	14	9	↑ 56%	6	↑ 133%
WAM Consortium Databases	1670	1965	↓ -15%	2327	↓ -28%

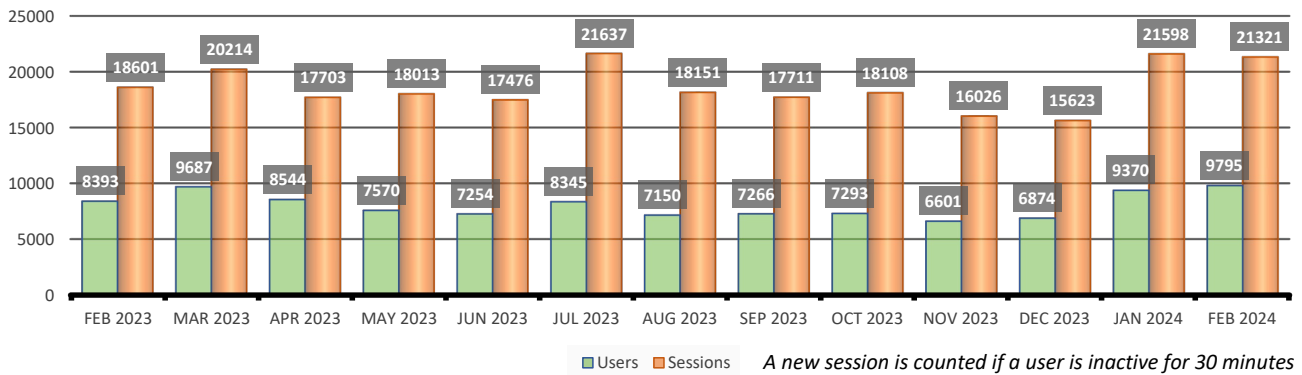
## Gate Count Statistics



**Note: Security gates appear to be losing sensitivity. A support ticket is in progress with our vendor.**

# Website Statistics

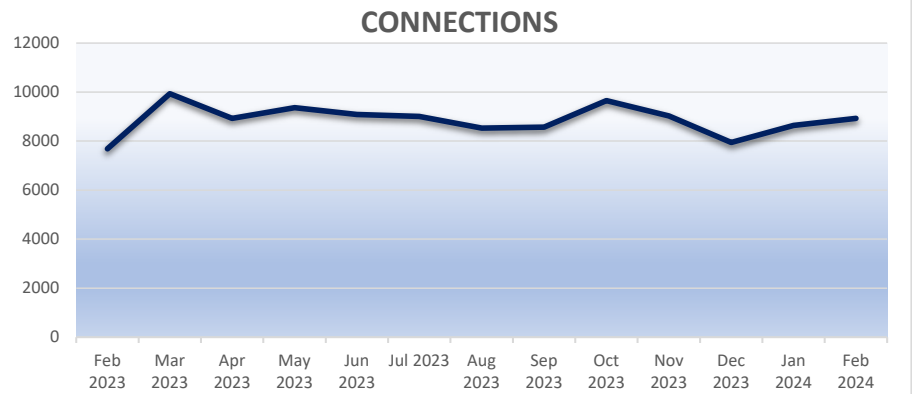
13 Months	Users	Sessions	Total Page Views	Home Page Views
Feb 2024	9795	21321	58129	13796
Jan 2024	9370	21598	61232	14956
Dec 2023	6874	15623	43076	10861
Nov 2023	6601	16026	43143	11328
Oct 2023	7293	18108	52121	12537
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454
Jul 2023	8345	21637	66067	15277
Jun 2023	7254	17476	53795	12917
May 2023	7570	18013	48285	12535
Apr 2023	8544	17703	52100	13431
Mar 2023	9687	20214	59666	15435
Feb 2023	8393	18601	62273	14891



- ↑ **4.5%** Change in website users compared to last month
- ↑ **16.7%** Change in website users compared to last year
- ↑ **22.3%** Compared to the **average monthly users::** 8,011

# WiFi Usage

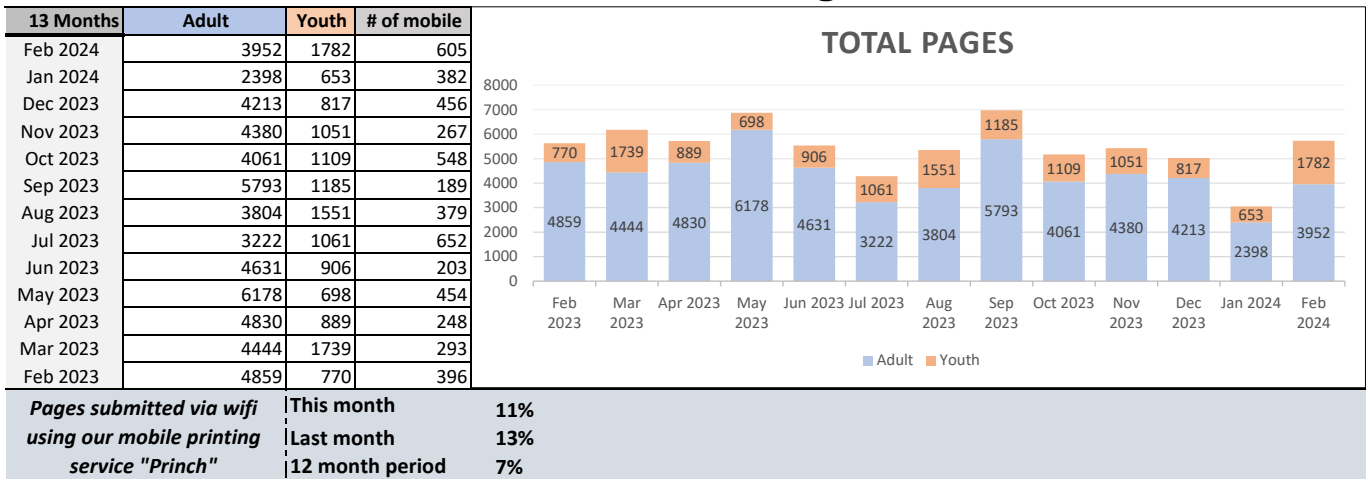
13 Months	Wireless devices connected
Feb 2024	8930
Jan 2024	8636
Dec 2023	7945
Nov 2023	9029
Oct 2023	9648
Sep 2023	8570
Aug 2023	8534
Jul 2023	9007
Jun 2023	9090
May 2023	9362
Apr 2023	8925
Mar 2023	9934
Feb 2023	7686



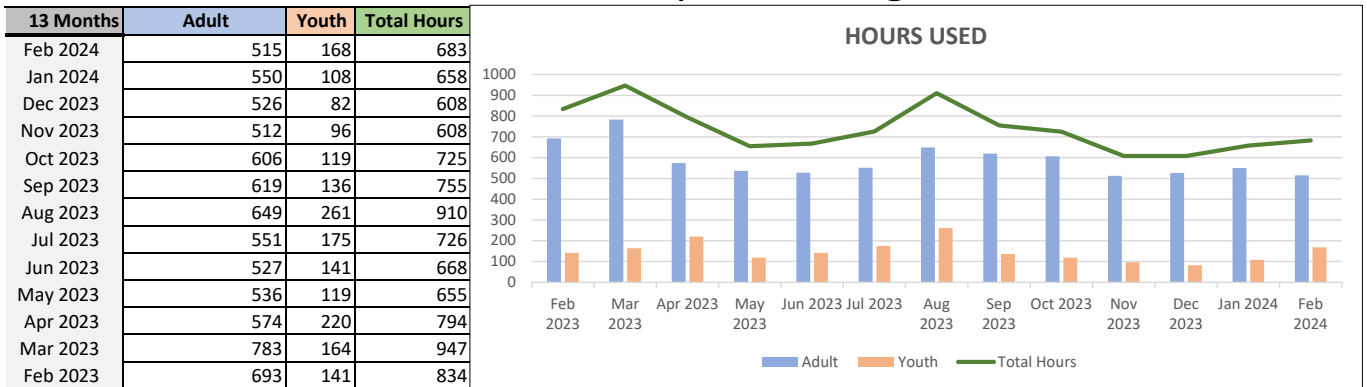
Multiple connections by a single device are counted as 1 per day

- ↑ **3.4%** Change in wireless users compared to last month
- ↑ **16.2%** Change in wireless users compared to last year
- ↑ **0.7%** Compared to the **average monthly connections::** 8869

## Public Printing



## Public Computer Usage



- ↓ **-6.4%** **Adult Reference** Change compared to last month
- ↑ **55.6%** **Youth Services**
- ↓ **-25.7%** **Adult Reference** Change compared to last year
- ↑ **19.1%** **Youth Services**

## Patron Services

	Feb 2024	Monthly average (past year)
One-on-One Tech Help Sessions	19	13
3D Models Printed	1	11
Posters Printed	16	14
Text-a-Librarian (conversations)	54	41