

BOARD MEETING – TUESDAY, FEBRUARY 20, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Tuesday, February 20, 2024 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
  1. Regular Meeting, Tuesday, January 16, 2024
5. FINANCIAL MATTERS: (TAB B)
  - A. Schedule of Bills
  - B. Investments
  - C. Financial Chairperson's Report
  - D. Personnel
6. COMMUNICATIONS: (TAB C)
  1. SCLS Minutes and Memorandum (emailed to Board members)
  2. Thank you letter to Ken & Chris Weil
7. REPORTS: (TAB D)
  1. Director's Report
  2. Assistant Director's Report
  3. Building & Grounds Report
8. OLD BUSINESS: (TAB E)
  1. COVID-19 Protocol
  2. SHPL 2024-2025 Budget – Draft
  3. Approval of the Proposed 2024-2025 Operating Budget for Presentation to the Public
9. NEW BUSINESS: (TAB F)
  1. Collection HQ Presentation
  2. Long Island Library Conference
  3. Landscaping Contract
  4. 2023 Annual Report
  5. Tax Reductions for Community Volunteers - Discussion
  6. Staff Development Day - Discussion
  7. Friends Fundraising Campaign – Discussion
10. STATISTICAL REPORTS: (TAB G)
  1. Statistics and Program Attendance
11. PERIOD OF PUBLIC EXPRESSION
12. EXECUTIVE SESSION: To discuss a personnel issue.
13. ADJOURNMENT

BOARD MEETING MINUTES – TUESDAY, JANUARY 16, 2024  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Tuesday, January 16, 2024 at 7 p.m. in the Conference Room.

PRESENT: Mrs. Eileen Sullivan, President  
Mrs. Pat Dillon, Vice President  
Mrs. Stella Fox, Financial Chairperson  
Mrs. Eleanora Ferrante

OBSERVING VIA  
ZOOM

CONFERENCE: Mr. Stuart Horowitz

STAFF: Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Erin McShane-Hedger, Business Manager  
Mrs. Doreen Kilkenny, Board Secretary

CALL TO ORDER: The meeting was called to order by the president at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to accept the agenda as written.

DISPOSITION OF MINUTES

DECEMBER 18, 2023: Motion by Mrs. Ferrante, seconded by Mrs. Fox, and carried unanimously to accept the minutes of the regular meeting of December 18, 2023.

FINANCIAL MATTERS  
2023-2024:

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #18 Fund L in the

amount of \$16,357.27; Warrant #20 Fund L in the amount of \$202,167.53; Warrant #12/07 PR Fund L in the amount of \$121,276.96; Warrant #12/21 PR Fund L in the amount of \$121,064.72.

Motion by Mrs. Dillon, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #12 Fund TA in the amount of \$47,365.17; Warrant #13 Fund TA in the amount of \$47,777.53.

Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #3 Fund H in the amount of \$10,670.36.

Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to approve the American Express statement for December in the amount of \$3,370.76.

Motion by Mrs. Fox, seconded by Mrs. Ferrante, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for November 20, 2023 – December 19, 2023 in the amount of \$1,341.19.

#### FINANCIAL CHAIRPERSON'S REPORT

2023-2024:

Mrs. Fox reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order. One check remains in transit.

PERSONNEL ACTIONS: Motion by Mrs. Ferrante, seconded by Mrs. Fox, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The board acknowledged the SCLS minutes and the letters of thanks to Eileen Sullivan and from Family Service League re: coat drive.

DIRECTOR'S REPORT: Mrs. Scherer reported on the following:

- The Suffolk County Board of Elections informed us that there will be a black out date for voting machine rental on April 16th. Due to this development, we will be forced to conduct our vote by paper ballot. We will also be using iPads this year instead of the paper voter registration books.

- Lobby Day is set for February 7th with a PAC cocktail party the evening before. LILRC will be making the appointments with legislators. The 2024 Legislative Agenda budget requests and policy initiatives was distributed to the board.

ASSISTANT DIRECTOR'S  
REPORT:

Mr. Tanzi reported on the following :

- The Suffolk Cooperative Library System's digital presence has two components; a public-facing site (<https://www.livebrary.com>), and an intranet designed for library staff and trustees (<https://portal.suffolklibrarysystem.org>) that requires a username and password to access. This intranet has a number of resources that may be of interest to the board, including continuing education opportunities, legal resources, and links to related professional organizations. We have secured a shared username and password for the library board to access this site. When navigating the gateway, the section "Support Services→Trustee Resources" may be of particular interest.
- As a certified Sustainable Library, we continue to identify new ways to limit paper waste and increase our efficiency. Our board packet is quite sizable, and goes through a number of revisions and reprintings prior to distribution, making it a prime candidate for virtualization. To that end, I have been exploring several cloud-based options that would allow us to go paperless. We are hoping to have a solution in place for the February 2024 board meeting.

BUILDING & GROUNDS  
REPORT:

The board thanked Ray Capone for his monthly report.

COMPUTER SERVICES  
END OF YEAR  
REPORT:

The board thanked Scott Kalogris for his report.

2023 ANNUAL REVIEW  
OF PERIODICALS  
REPORT:

The board thanked Jen O'Connor for her report.

MUSEUM PASS  
CIRCULATION  
REPORT:

The board thanked Sally Nikolis for her report.

OLD BUSINESS –  
SHPL 2024-2025  
BUDGET DRAFT:

Mrs. Scherer distributed the second draft of the 2024-2025 budget for the board to review and discuss in future meetings.

**NEW BUSINESS –  
ALLOCATION OF  
FUNDS – FISCAL  
2022-2023:**

Motion by Mrs. Dillon, seconded by Mrs. Ferrante and carried unanimously that the board of trustees:

1. authorizes an allocation of \$1,584,250.50 of the Unassigned General Fund Balance to be maintained as such to provide the library with a working capital margin of safety.
2. authorizes \$104,849.40 of the Unassigned General Fund Balance to be allocated as Assigned Fund Balance for Encumbrances carried forward from the 2022-2023 General Fund.
3. authorizes \$652,623.00 of the Unassigned General Fund Balance to be allocated as Assigned Fund Balance for Accrued Compensated Absences.
4. authorizes an allocation of \$150,000.00 from the 2022-2023 Unassigned General Fund Balance to be allocated as Assigned Fund Balance for Revenue in the 2023-2024 Operating Budget.
5. authorizes an allocation of \$253,936.16 from the 2022-2023 Unassigned General Fund Balance to be allocated as Restricted Fund Balance for the Repairs & Improvements to Building Capital Reserve Fund.
6. authorizes an allocation of \$39,084.07 from the Capital Reserve Fund Interest to be allocated as Restricted Fund Balance for the Repairs & improvements to the Building Capital Reserve Fund.

**NEW BUSINESS –  
COMPUTERS IN  
LIBRARIES  
CONFERENCE 2024:**

Motion by Mrs. Fox, seconded by Mrs. Ferrante and carried unanimously that the board of trustees authorizes three staff members to attend the 2024 Computers in Libraries Conference in Arlington, VA, at a cost not to exceed \$6,837.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send a Trustee to the conference.

**NEW BUSINESS –  
WATERPROOFING  
WORK ON LIBRARY  
GROUNDS:**

Motion by Mrs. Ferrante, seconded by Mrs. Fox and carried unanimously to approves an expenditure of \$11,775.00 to be paid to Boccia Waterproofing to install a drywell on the library grounds.

**EXECUTIVE SESSION:**

Motion by Mrs. Dillon, seconded by Mrs. Fox to go into Executive Session at 7:57 p.m. to discuss a personnel issue.

Motion by Mrs. Fox, seconded by Mrs. Dillon to come out of Executive Session at 8:27 p.m.

ADJOURNMENT:                      Motion by Mrs. Ferrante to adjourn the regular meeting at 8:28 p.m.

---

Respectfully submitted by,



Doreen Kilkenny, Board Secretary

Acknowledged by:

Patricia Dillon, Vice President

## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	22	L	8,322.14
B5-8	23	L	151,144.66
B10	1/04 PR	L	120,316.29
B12-13	1/18 PR	L	128,474.81
B15	14	TA	46,214.96
B17	15	TA	56,226.41
B19	4	H	400.00

B20-21      AMEX  
                 Amazon Capital Services

B36            Investment Report

B37            Financial Chairperson Report

B38            Personnel Actions

**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

February 15, 2024

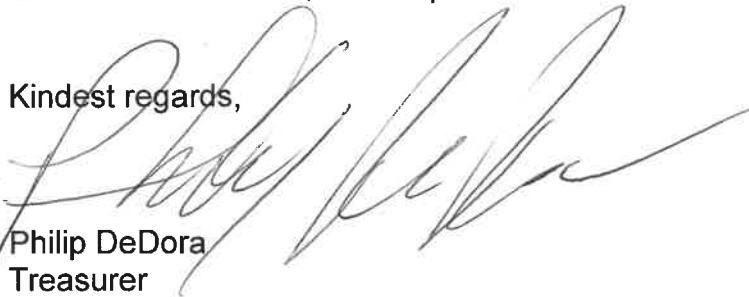
President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through February 20, 2024.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Philip DeDora', written over a printed name and title.

Philip DeDora  
Treasurer



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #22 Fund L - January 2024 Schedule of Bills

Checks #59399 - 59404

Total warrant: \$8,322.14

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



**Check Warrant Report For L - 22: CD - UTILITIES - 1/2024 For Dates 1/1/2024 - 1/31/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59399	01/09/2024	690	NATIONAL GRID		2,063.13 ✓
59400	01/09/2024	2400	NATIONAL GRID (SVC & GENR)		97.10 ✓
59401	01/09/2024	2555	OPTIMUM		71.60 ✓
59402	01/09/2024	20	PSEGLI		5,216.53 ✓
59403	01/09/2024	15	VERIZON		852.65 ✓
59404	01/09/2024	1419	VERIZON SELECT SERVICES		21.13 ✓
<b>Number of Transactions: 6</b>				<b>Warrant Total:</b>	<b>8,322.14</b>
				<b>Vendor Portion:</b>	<b>8,322.14</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 8,322.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/25/24  
Date

*Phyllis [Signature]*  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 8,322.14. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/9/24  
Date

*Janet Scher*  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #23 Fund L - February 20, 2024 Schedule of Bills

Checks #59412 - 59526

Voided Checks #58969, 59228, 59349 & 59493

Total warrant: \$151,144.66

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



Check Warrant Report For L - 23: CD - GENERAL - 2/2024 For Dates 2/20/2024 - 2/20/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58969	02/20/2024	3131	**VOID** REWILD LONG ISLAND	230144	-200.00
59228	02/20/2024	2351	**VOID** FRANK BENEDETTO JR.		-192.50
59349	02/20/2024	2836	**VOID** KNOWBE4 INC		-479.00
59412	02/20/2024	131	A TIME FOR KIDS	*See Detail Report	900.00
59413	02/20/2024	2152	AERUS ELECTROLUX -		54.94
59414	02/20/2024	2396	AMAZON		2,087.94
59415	02/20/2024	720	AMERICAN EXPRESS		3,206.26
59416	02/20/2024	720	AMERICAN EXPRESS		326.84
59417	02/20/2024	2040	AMERIFLEX		275.60
59418	02/20/2024	23	BAKER & TAYLOR		10,834.86
59419	02/20/2024	2520	KATHRYN BARI-PETRITIS	230412	375.00
59420	02/20/2024	3160	BENANNA BAND	230403	400.00
59421	02/20/2024	1832	AUGUSTA BERNER	230401	1,500.00
59422	02/20/2024	1305	BLACKSTONE PUBLISHING.		296.55
59423	02/20/2024	3046	BLUM, LAUREN	*See Detail Report	1,050.00
59424	02/20/2024	3158	BOCCIA INC.	230387	3,000.00
59425	02/20/2024	3158	BOCCIA INC.	230387	5,000.00
59426	02/20/2024	1189	BRODART CO.		559.50
59427	02/20/2024	31	BULL TERRIER NEWS DELIVERY SVC		309.07
59428	02/20/2024	1850	RONALDO CARTER		600.00
59429	02/20/2024	249	CAVENDISH SQUARE PUBLISHING		204.44
59430	02/20/2024	2779	CERULLO CONSULTING CO, INC.	230400	200.00
59431	02/20/2024	3069	AROOJ CHAUDHRY	230399	150.00
59432	02/20/2024	3166	CHECKR		14.99
59433	02/20/2024	3163	JAMES COLL	230407	250.00
59434	02/20/2024	1916	JENNIFER CONLON		197.43
59435	02/20/2024	2633	CONNECTION, INC		651.00
59436	02/20/2024	1548	COUNTY LINE HARDWARE		270.18
59437	02/20/2024	3113	CRABTREE PUBLISHING		613.59
59438	02/20/2024	2444	MARIA D'ANDREA	230410	200.00
59439	02/20/2024	794	PHILIP DE DORA	230107	390.00
59440	02/20/2024	3165	SONG-A DELL'AQUILA	230413	300.00
59441	02/20/2024	43	DEMCO	230364	143.85
59442	02/20/2024	2809	DRIVERS LICENSE GUIDE CO		33.95
59443	02/20/2024	1665	EDMER SANITARY SUPPLY		764.10
59444	02/20/2024	1777	ELIZABETH ESPOSITO		96.10
59445	02/20/2024	3117	PATRICK FIERRO	230396	125.00
59446	02/20/2024	1531	FIRE COMMAND CO INC.		525.00
59447	02/20/2024	923	FIRST UNUM LIFE INSURANCE CO.		649.04
59448	02/20/2024	2351	FRANK BENEDETTO JR.		192.50
59449	02/20/2024	3148	FROHMAN, DIANA	*See Detail Report	600.00
59450	02/20/2024	362	FUN EXPRESS, LLC	230360	192.34
59451	02/20/2024	52	GALE		211.14
59452	02/20/2024	2490	KATHLEEN GIERALTOWSKI		53.74
59453	02/20/2024	225	GRAINGER, INC.		463.91
59454	02/20/2024	2615	ERIN MCSHANE HEDGER		111.83

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 23: CD - GENERAL - 2/2024 For Dates 2/20/2024 - 2/20/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59455	02/20/2024	1077	HIGH HOPES PRODUCTIONS	230316	165.00
59456	02/20/2024	3161	DAVID HINCHLIFFE	230405	675.00
59457	02/20/2024	2504	INGRAM LIBRARY SERVICES LLC		1,605.67
59458	02/20/2024	2504	INGRAM LIBRARY SERVICES LLC		1,544.87
59459	02/20/2024	2504	INGRAM LIBRARY SERVICES LLC		861.87
59460	02/20/2024	2610	JOYSIE JEROME	230310	600.00
59461	02/20/2024	3053	JIN, ELIZABETH	230411	350.00
59462	02/20/2024	3129	JON KNOWS HOW	230388	500.00
59463	02/20/2024	2717	KANOPY LLC		384.00
59464	02/20/2024	1716	DIANE KENTROS		990.00
59465	02/20/2024	2781	ELIZABETH KLEIN		21.97
59466	02/20/2024	2459	KONICA MINOLTA BUSINESS SOLUTN		38.16
59467	02/20/2024	2994	ERIN LAVERY		63.98
59468	02/20/2024	3162	LES WOLFF SPORTS	230406	325.00
59469	02/20/2024	1796	LI CHILDREN'S MUSEUM	230419	3,300.00
59470	02/20/2024	2761	LIBRARY IDEAS	230209	43.87
59471	02/20/2024	3090	LIL' ATHLETES	*See Detail Report	256.00
59472	02/20/2024	1332	LONG ISLAND CHESS NUTS	230319	120.00
59473	02/20/2024	2484	LONG ISLAND STEAM GROUP	230322	335.00
59474	02/20/2024	1568	LONG ISLAND WASTE SERVICES		237.00
59475	02/20/2024	3052	MAKIN, GEETU	230394	390.00
59476	02/20/2024	3050	JENNIFER MARIOTTI	230408	175.00
59477	02/20/2024	2629	JOANN MESSINA	230397	495.00
59478	02/20/2024	1594	MICHAEL J'S LANDSCAPING	230210	2,050.00
59479	02/20/2024	1594	MICHAEL J'S LANDSCAPING	230210	2,050.00
59480	02/20/2024	27	MIDWEST TAPE		2,060.04
59481	02/20/2024	2517	MIDWEST TAPE		5,048.66
59482	02/20/2024	1136	MORE CONSULTING CORP.		588.66
59483	02/20/2024	72	NASSAU COUNTY LIBRARY ASSOC		65.00
59484	02/20/2024	2272	NEW YORK HISTORICAL SOCIETY	230417	160.00
59485	02/20/2024	217	NEWSDAY, INC.		287.92
59486	02/20/2024	1814	PATRICIA NOVAK	230392	125.00
59487	02/20/2024	127	NYS EMPLOYEES HEALTH INSURANCE		49,232.55
59488	02/20/2024	2424	JENNIFER O'CONNOR		125.51
59489	02/20/2024	1068	OTIS ELEVATOR		3,308.76
59490	02/20/2024	2674	ANDREW PEREA	230415	300.00
59491	02/20/2024	2675	REBECCA PEREA	230416	300.00
59492	02/20/2024	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00
59493	02/20/2024	1724	PITNEY BOWES GLOBAL FIN'L SERV		252.00
59493	02/20/2024	1724	**VOID** PITNEY BOWES GLOBAL FIN'L SERV		-252.00
59494	02/20/2024	754	PLAZA THEATRICAL PRODUCTIONS	230389	750.00
59495	02/20/2024	12	POSTMASTER - BULK PERMIT 39		1,800.00
59496	02/20/2024	416	PUBLIC LIBRARY DIRECTORS ASSOC		65.00
59497	02/20/2024	3061	QUATELA CHIMERI PLLC		650.00
59498	02/20/2024	3159	READY2ROCK LIVE MUSIC LLC	230391	1,500.00
59499	02/20/2024	3146	DANIELLE REISCHMAN	230298	560.00

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 23: CD - GENERAL - 2/2024 For Dates 2/20/2024 - 2/20/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59500	02/20/2024	3131	REWILD LONG ISLAND	230144	200.00
59501	02/20/2024	2558	GEORGINA RIVAS-MARTINEZ		125.74
59502	02/20/2024	586	ROBERT A. JOHNSON, CPA P.C.	230425	1,500.00
59503	02/20/2024	2982	REGINA R. RUSSO	230402	600.00
59504	02/20/2024	3056	SCHOENHOFEN, KAREN	230315	120.00
59505	02/20/2024	3079	BONNIE SCHWARTZ	230393	350.00
59506	02/20/2024	51	SCLS		2,886.00
59507	02/20/2024	2778	SCORE	230395	100.00
59508	02/20/2024	2238	ROBERT SCOTT	230398	299.00
59509	02/20/2024	3140	SECURITAS SECURITY SERVICES USA, INC.		4,794.07
59510	02/20/2024	2673	CHRISTOPHER SHAUGHNESSY	230414	300.00
59511	02/20/2024	532	SHOWCASES	230363	516.08
59512	02/20/2024	2652	BRAD SINGER	230421	800.00
59513	02/20/2024	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	1,080.00
59514	02/20/2024	2106	STERLING NORTH AMERICA INC.		8,422.00
59515	02/20/2024	1876	SUFFOLK COUNTY LIBRARY ASSN		220.00
59516	02/20/2024	3072	The Athletic		1,000.00
59517	02/20/2024	2266	THE SATURDAY EVENING POST		15.00
59518	02/20/2024	1525	THE WHALING MUSEUM	230404	100.00
59519	02/20/2024	2940	THERESA'S PROGRAMS LLC	230354	325.00
59520	02/20/2024	2402	TIGER/FRIED PRODUCTIONS	230390	950.00
59521	02/20/2024	2232	W.B. MASON CO INC		1,317.09
59522	02/20/2024	2211	WALT WHITMAN BIRTHPLACE	230418	150.00
59523	02/20/2024	3164	CHERYL WESTERFELD	230409	600.00
59524	02/20/2024	2613	TAMI WOOD	230306	240.00
59525	02/20/2024	2878	ZOOBEAN, INC.		1,595.00
59526	02/20/2024	1724	PITNEY BOWES GLOBAL FIN'L SERV		126.00

# SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 23: CD - GENERAL - 2/2024 For Dates 2/20/2024 - 2/20/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 119				Warrant Total:	151,144.66
				Vendor Portion:	151,144.66

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

### Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 119 in number, in the total amount of \$ 151,144.66. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/24  
Date

*Phil*  
Treasurer

### Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 151,144.66. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/24  
Date

*Janet*  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 4, 2023

Gross Total: \$120,316.29

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson





Payroll Transaction Totals

Gross Wages	120,316.29	Normal Distributed Amount	4,135.99
Non Cash Earnings	0.00	Direct Deposit Amount	75,584.69
Reimbursed Expenses	0.00	Direct Deposit Entries	62
FICA Wages	109,354.89		
FICA Withholding - Employee *	6,780.01		
FICA Withholding - Employer *	6,780.01		
Medicare Wages	109,354.89		
Medicare Withholding - Employee *	1,585.64		26,467.49
Excess Medicare Wages	0.00	Federal Tax Deposit *	4,631.54
Excess Medicare Withholdings	0.00	State Tax Deposit **	0.00
Medicare Withholding - Employer *	1,585.64	City Tax Deposit - New York City ***	0.00
Federal Wages	103,259.84	City Tax Deposit - Yonkers ***	0.00
Federal Withholding *	9,736.19		
State Wages	105,200.36		
State Withholding **	4,631.54		

Document Types On This Journal

City Wages	0.00	Regular Checks	65
City Withholding ***	0.00	Manual / Hand Drawn Checks	0
Annuities	4,323.31	Payroll Earning Transfers	0
Flexible Spending	10,961.40	Voided Checks	0
Retirement	1,940.52		
Roth 403(b) Annuity	0.00		
Roth 457(b) Annuity	0.00		
All Other Deductions	637.00		
Net Pay	79,720.68		

Employee Types On This Journal

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 18, 2023

Gross Total: \$128,474.81

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson



**Payroll Transaction Totals**

Gross Wages	128,474.81	Normal Distributed Amount	6,943.41
Non Cash Earnings	0.00	Direct Deposit Amount	79,697.88
Reimbursed Expenses	0.00	Direct Deposit Entries	76,538.43
FICA Wages	115,639.75		SEE ATTACHED 72
FICA Withholding - Employee *	7,169.68		
FICA Withholding - Employer *	7,169.68		
Medicare Wages	115,639.75		
Medicare Withholding - Employee *	1,676.79		28,517.66
Excess Medicare Wages	0.00	State Tax Deposit **	4,970.20
Excess Medicare Withholdings	0.00	City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *	1,676.79	City Tax Deposit - Yonkers ***	0.00
Federal Wages	109,232.25		
Federal Withholding *	10,824.72		
State Wages	111,156.89		
State Withholding **	4,970.20		
City Wages	0.00		
City Withholding ***	0.00		
Annuities	4,664.97	Regular Checks	70
Flexible Spending	12,835.06	Manual / Hand Drawn Checks	2
Retirement	1,924.64	Payroll Earning Transfers	0
Roth 403(b) Annuity	0.00	Voided Checks	7
Roth 457(b) Annuity	0.00		
All Other Deductions	926.91		
.Net Pay	83,481.84		
		<b>Employee Types On This Journal</b>	
		Employee Count	65
		Active Payroll Employees	64
		Inactive Payroll Employees	1

**Document Types On This Journal**

**Employee Types On This Journal**

**Payroll Transaction Totals**

**Payment Distribution Methods**

Normal Distributed Amount *Poste added to* **3,159.46**  
 Direct Deposit Amount **-3,159.46**  
 Direct Deposit Entries **7**

Gross Wages

Non Cash Earnings

Reimbursed Expenses

FICA Wages

FICA Withholding - Employee \*

FICA Withholding - Employer \*

Medicare Wages

Medicare Withholding - Employee \*

Excess Medicare Wages

Excess Medicare Withholdings

Medicare Withholding - Employer \*

Federal Wages

Federal Withholding \*

State Wages

State Withholding \*\*

City Wages

City Withholding \*\*\*

Annuities

Flexible Spending

Retirement

Roth 403(b) Annuity

Roth 457(b) Annuity

All Other Deductions

Net Pay

**Tax Deposit Information**

Federal Tax Deposit °

State Tax Deposit \*\*

City Tax Deposit - New York City \*\*\*

City Tax Deposit - Yonkers \*\*\*

**Document Types On This Journal**

Regular Checks

Manual / Hand Drawn Checks

Payroll Earning Transfers

Voided Checks

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #14 Fund TA - January 4, 2024 Schedule of Bills

Check #7832

Wires #994306 - 994309

Total warrant: \$46,214.96

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**



**Check Warrant Report For TA - 14: CD - 1/04/24 PAYROLL For Dates 1/4/2024 - 1/4/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7832	01/04/2024	127	NYS EMPLOYEES HEALTH INSURANCE		10,961.40
994306	01/04/2024	198	NEWPORT TRUST CO. FBO #22258#		1,635.81
994307	01/04/2024	371	NYS INCOME TAX		4,631.54
994308	01/04/2024	909	INTERNAL REVENUE SERVICE		26,467.49
994309	01/04/2024	1345	NEW YORK STATE DEFERRED COMP		2,518.72

Number of Transactions: 5

Warrant Total: 46,214.96

Vendor Portion: 46,214.96

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 46,214.96. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/24  
Date

Philip J. De Rosa  
Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 46,214.96. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/31/24  
Date

Janet Scherer  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #15 Fund TA - January 18, 2024 Schedule of Bills

Checks #7833 - 7835

Wires #994310 - 994315

Total warrant: \$56,226.41

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For TA - 15: CD - 1/18/24 PAYROLL For Dates 1/18/2024 - 1/18/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7833	01/18/2024	1338	AMERIFLEX - LIB CONTRIB		9,836.00
7834	01/18/2024	1267	AMERIFLEX, LLC.		1,210.02
7835	01/18/2024	3116	METLIFE SMALL BUSINESS CENTER		1,789.04
994310	01/18/2024	198	NEWPORT TRUST CO. FBO #22258#		1,733.08
994311	01/18/2024	202	NYS & LOCAL RETIREMENT SYSTEM		5,227.74
994312	01/18/2024	371	NYS INCOME TAX		4,970.20
994313	01/18/2024	909	INTERNAL REVENUE SERVICE		28,517.66
994314	01/18/2024	1345	NEW YORK STATE DEFERRED COMP		2,749.78
994315	01/18/2024	1934	AFLAC		192.89
<b>Number of Transactions: 9</b>					<b>Warrant Total: 56,226.41</b>
					<b>Vendor Portion: 56,226.41</b>

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 56,226.41. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/24 \_\_\_\_\_  
Date Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 56,226.41. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/31/24 \_\_\_\_\_  
Date Library Director



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

February 20, 2024

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #4 Fund H - February 20, 2024 Schedule of Bills

Checks #10021

Total warrant: \$400.00

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 4: CD - RESERVE - 2/2024 For Dates 2/20/2024 - 2/20/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
10021	02/20/2024	230	BEATTY HARVEY COCO, LLP.		400.00
<b>Number of Transactions: 1</b>				<b>Warrant Total:</b>	<b>400.00</b>
				<b>Vendor Portion:</b>	<b>400.00</b>

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/24  
Date

[Signature]  
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/24  
Date

[Signature]  
Library Director

<b>American Express Monthly Statement - January 2024 purchases</b>			
<b>Name</b>	<b>Item(s) Purchased</b>	<b>Purchase \$</b>	<b>Account</b>
Janet Scherer	USPS (Postage for Passport Applications)	\$28.75	L7430.433
	PLA Conference Registration (HS)	\$347.00	L7430.435-31
	ALA Membership (HS)	\$166.00	L7430.438
	First Class Bagels (Hospitality - Staff Meeting 1/10/24)	\$106.93	L7430.435-31
	Chicago Books - PLA Early Literacy Calendar (Spanish & English)	\$65.15	L7430.442-12F
	NYLA Emerging Leaders - Hotel Expense (JO)	\$169.86	L7430.435-31
	LILRC - Registration STEAM Heat: Libraries Bringing Arts to Teaching and Learning (MB)	\$30.00	L7430.440
	Dietzgen - Torino17M 36"X50' 1 Roll (Banner Canvas)	\$362.31	L7430.434
	efilemyforms.com (1099-NEC eFile)	\$142.80	L7430.440
	Google (shpl.info e-mail service)	\$600.46	L7430.431
Nicholas Tanzi	PLA Conference Registration (MB)	\$347.00	L7430.435-31
	Investor's Business Daily (1 Year Subscription)	\$260.00	L7420.413-11
	Hudson Valley Seed Co (Seeds for Seed Library)	\$10.87	L7430.442-11
	Milk Street Magazine (12 Issues)	\$39.90	L7420.413-11
	Seed Savers Exchange (for Seed Library)	\$138.95	L7430.442-11
	High Mowing Organic Seeds (Seeds for Seed Library)	\$55.81	L7430.442-11
	Johnny D's Pizza (Hospitality - Book Discussion 1/30/24)	\$56.06	L7430.442-11
	Amazon - Drafting Chair (x2)	\$195.97	L7430.201
	Formlabs - Grey Resin (for 3D printers)	\$162.30	L7430.430-22
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7430.200
	Zoom.US (Teleconferencing)	\$193.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$13.02	L7420.429
	<b>Total</b>	<b>\$3,533.10</b>	

<b>Amazon Capital Services Statement - 12/20/23 to 1/19/24</b>		
<b>Account</b>	<b>Description</b>	<b>Purchase \$</b>
L7420.410-11	ADULT BOOKS	\$191.69
L7420.410-12	CHILDRENS BOOKS	\$239.45
L7420.410-13	YOUNG ADULT BOOKS	\$114.92
L7420.411-12	DVD - CHILDREN	\$929.40
L7430.200	EQUIPMENT	\$474.20
L7430.430-21	SUPPLIES - OFFICE	\$69.99
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$68.29
	<b>Total</b>	<b>\$2,087.94</b>

**Amazon - DVD - Children**

Product Category	ASIN	Title	Item Qty	Item Net Total
DVD	B0000UJDLM	Short Circuit	1	\$24.99
DVD	B00069A5E6	Growing Up With Winnie the Pooh - Friends Forever [DVD]	1	\$21.31
DVD	B00JOP5BAQ	The Wubbulous World of Dr. Seuss: The Cat's Musical Tales	1	\$16.99
DVD	B00007GZRT	Hello Kitty Goes to the Movies	1	\$9.90
DVD	B002GECEOS	The Diary of Anne Frank	1	\$28.31
DVD	B001J6IKLK	Go Diego Go - Moonlight Rescue	1	\$9.98
DVD	B00390D6NW	Barney: Let's Play Outside	1	\$9.69
DVD	B004B93RHE	Max & Ruby: Bunny Tales	1	\$23.82
DVD	B0014BJ172	Barney: Hi! I'm Riff!	1	\$9.98
DVD	B000H6SXUQ	Blue's Clues - Blue's Room - Meet Blue's Baby Brother	1	\$9.98
DVD	B001TWT0C2	Dora the Explorer: Super Babies' Dream Adventure	1	\$12.84
DVD	B000LPS4J8	Chronicles of Narnia - Silver Chair (1990)	1	\$40.27
DVD	B006WYWCJ0	Barney Movie Pack Triple Feature	1	\$29.98
DVD	B00005UW87	Jack and the Beanstalk - The Real Story [DVD]	1	\$29.99
DVD	6305865620	White Wolves-Cry in the Wild II	1	\$9.98
DVD	B001675ZJC	The Backyardigans: Mighty Match-Up!	1	\$8.99
DVD	B00007GZRU	Hello Kitty Becomes a Princess	1	\$8.02
DVD	B002HK9IK4	The Backyardigans: Robot Repairman	1	\$8.99
DVD	B00008NV4N	Jimmy Neutron - Confusion Fusion	1	\$18.97
DVD	B0014FAIVQ	Go Diego Go!: Great Gorilla!	1	\$8.30
DVD	B006KJGNZQ	The Hello Kitty Collection	1	\$20.00
DVD	B000C0Z92C	The Barbie Diaries	1	\$33.96
DVD	B00290METK	Dragonball Evolution	1	\$16.09
DVD	B002DQSKMO	He-Man and the Masters of the Universe: Origins	1	\$13.90
DVD	B000E1MXVO	Full House: Season 3	1	\$14.94
DVD	B00005Y7AN	Anne Of Green Gables - The Sequel [DVD]	1	\$22.84
DVD	B0000C52I4	Winnie the Pooh - Seasons of Giving	1	\$39.99
DVD	B001LM64T2	Alvin and the Chipmunks: The Mystery of the Easter Chipmunk	1	\$10.54
DVD	B01NALI1EK	Alvin and the Chipmunks 4-Movie Collection	2	\$29.92
DVD	B00005YNTR	Anne of Green Gables	1	\$23.04
DVD	B00009L4S2	Piglet's Big Movie [DVD]	1	\$13.16
DVD	B0017WI5OI	Abel's Island / The Dancing Frog	1	\$14.95
DVD	B001AXU1EQ	Alvin and the Chipmunks - Alvin's Thanksgiving Celebration [DVD]	1	\$37.96
DVD	B000RBA6C4	Are We Done Yet?	1	\$9.88
DVD	B002GIOMEQ	MADELINE - THE COMPLETE COLLECTION DVD DVD	1	\$12.85
DVD	B000MGTQ70	Are We There Yet ?	1	\$13.22
DVD	3865389198	Arthur - Arthurs First Sleepover And Other Stories	1	\$28.92
DVD	B0040QTNSU	Fantasia & Fantasia 2000 Special Edition	1	\$27.99
DVD	B0007NY3A8	Aladdin and the King of Thieves	1	\$39.61
DVD	B00007G1X7	Dora the Explorer - Map Adventures	1	\$11.98
DVD	B086PT96C1	Arthur: The Ultimate Friendship Collection	1	\$13.90
DVD	B0039USJM4	Emily Of New Moon - The Complete Season 1	1	\$12.89
DVD	B0007NY3AI	The Return of Jafar	1	\$28.46
DVD	B002GIOK48	The Busy World of Richard Scarry - The Complete Series	1	\$19.78
DVD	B003R2BWJG	Busytown Mysteries: The Biggest Mysteries Ever!	1	\$13.85
DVD	B003R20CSI	Busytown Mysteries: You and Me Solve a Mystery	1	\$14.99
DVD	B00004T2SJ	Buzz Lightyear of Star Command: The Adventure Begins [DVD]	1	\$29.99
DVD	B005FLD3IU	The Voyages of Young Doctor Dolittle	1	\$8.97
DVD	B0031545UW	Alice's Adventures in Wonderland	1	\$9.55
			<b>Total</b>	<b>\$929.40</b>

			<b>SOUTH HUNTINGTON LIBRARY</b>
<b>Cash Receipt Schedule Report For L - 13: CR - DAILY FINES - 1/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	1,368.44	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	50.20
L 2082.4	COPY MACHINES	0.00	362.53
L 2082.42	PRINT VEND MACHINES	0.00	342.81
L 2082.7	LAPTOP FINES	0.00	10.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	90.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	22.90
L 2770.8	MISC. INCOME - PASSPORTS	0.00	490.00
<b>Grand Total</b>		<b>1,368.44</b>	<b>1,368.44</b>

			<b>SOUTH HUNTINGTON LIBRARY</b>
<b>Cash Receipt Schedule Report For L - 14: CR - GENERAL - 1/2024</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	3,935.85	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	843.96	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	142.31	0.00
L 211	MM - FLUSHING BANK	1,544,878.47	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,532,875.50
L 2082.2	LOST LIBRARY MATERIALS	0.00	148.89
L 2082.42	PRINT VEND MACHINES	0.00	88.55
L 2082.6	COMPUTER PAPER/DISCS	0.00	13.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	843.96
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	393.52
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	142.31
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	12,002.97
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	1.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	1.00
L 2770.6	MISC. INCOME	0.00	300.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	700.00
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	183.87
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	120.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	1,986.02
<b>Grand Total</b>		<b>1,549,800.59</b>	<b>1,549,800.59</b>

**SOUTH HUNTINGTON PUBLIC LIBRARY  
REVENUE BUDGET STATUS  
PERIOD COVERED: July 1, 2023 - January 31, 2024**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 7 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE)	%	
	\$	\$		\$	%	
REAL PROPERTY TAXES	\$6,131,502.00	4,598,626.50	3,576,709.50	1,021,917.00	28.57	1,532,875.50
BOOK FINES	\$0.00	50.15	0.00	50.15	#DIV/0!	(50.15)
LOST LIBRARY MATERIALS	\$2,500.00	1,993.95	1,458.33	535.62	36.73	506.05
COPY MACHINES	\$3,000.00	1,120.28	1,750.00	(629.72)	-35.98	1,879.72
PRINT VEND MACHINES	\$9,000.00	2,830.14	5,250.00	(2,419.86)	-46.09	6,169.86
DVD FINES	\$0.00	15.00	0.00	15.00	#DIV/0!	(15.00)
IWIN - DVDs	\$0.00	105.00	0.00	105.00	#DIV/0!	(105.00)
COMPUTER PAPER/DISCS	\$1,000.00	46.60	583.33	(536.73)	-92.01	953.40
LAPTOP FINES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
LATE FINES - MUSEUM PASSES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
INTEREST - MM- VALLEY NAT'L BANK	\$3,000.00	5,120.99	1,750.00	3,370.99	192.63	(2,120.99)
INTEREST - CKING - VALLEY NAT'L BANK	\$800.00	3,685.26	466.67	3,218.59	689.70	(2,885.26)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$200.00	980.59	116.67	863.92	740.51	(780.59)
INTEREST - MM FLUSHING BANK	\$11,000.00	73,149.87	6,416.67	66,733.20	1,040.00	(62,149.87)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	231.55	0.00	231.55	#DIV/0!	(231.55)
MISC. INCOME - EAR BUD SALES	\$0.00	4.00	0.00	4.00	#DIV/0!	(4.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	117.50	583.33	(465.83)	-79.86	882.50
MISC. INCOME - HOTSPOT FINES	\$0.00	80.00	0.00	80.00	#DIV/0!	(80.00)
MISC. INCOME	\$2,000.00	300.00	1,166.67	(866.67)	-74.29	1,700.00
MISC. INCOME - PASSPORTS	\$12,000.00	8,213.80	7,000.00	1,213.80	17.34	3,786.20
STATE INCENTIVE AID	\$10,000.00	10,517.00	5,833.33	4,683.67	80.29	(517.00)
APPROPRIATED FUND BALANCE	\$150,000.00	0.00	87,500.00	(87,500.00)	-100.00	150,000.00
<b>TOTALS</b>	<b>\$6,337,002.00</b>	<b>4,707,208.18</b>	<b>3,696,584.50</b>	<b>1,010,623.68</b>	<b>27.34</b>	<b>1,629,793.82</b>

**SOUTH HUNTINGTON LIBRARY**

Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	6,131,502.00	0.00	6,131,502.00	4,598,626.50	1,532,875.50
L 2082.1	BOOK FINES	0.00	0.00	0.00	50.15	-50.15
L 2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	1,993.95	506.05
L 2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	1,120.28	1,879.72
L 2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	2,830.14	6,169.86
L 2082.5	DVD FINES	0.00	0.00	0.00	15.00	-15.00
L 2082.52	IWIN - DVDs	0.00	0.00	0.00	105.00	-105.00
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	46.60	953.40
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	10.00	-10.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	10.00	-10.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	3,000.00	0.00	3,000.00	5,120.99	-2,120.99
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	800.00	0.00	800.00	3,685.26	-2,885.26
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	200.00	0.00	200.00	980.59	-780.59
L 2401.211	INTEREST - MM FLUSHING BANK	11,000.00	0.00	11,000.00	73,149.87	-62,149.87
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	231.55	-231.55
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	4.00	-4.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	117.50	882.50
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	80.00	-80.00
L 2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	300.00	1,700.00
L 2770.8	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	8,213.80	3,786.20
L 3840	STATE INCENTIVE AID	10,000.00	0.00	10,000.00	10,517.00	-517.00
L 3841	APPROPRIATED FUND BALANCE	150,000.00	0.00	150,000.00	0.00	150,000.00
<b>L Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>4,707,208.18</b>	<b>1,629,793.82</b>
<b>Grand Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>4,707,208.18</b>	<b>1,629,793.82</b>



SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - January 31, 2024

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,967,908.03	1,151,537.73		1,151,537.73	1,135,331.56	(16,206.17)	(1.43)	\$816,370.30
SALARIES-PROF. FT	\$1,514,515.90	877,567.32	0.00	877,567.32	873,759.17	(3,808.15)	(0.44)	\$636,948.58
SALARIES - PROF. PT	\$453,392.13	273,970.41	0.00	273,970.41	261,572.38	(12,398.03)	(4.74)	\$179,421.72
SALARIES-CLERICAL FT & PT	\$645,824.42	363,735.82		363,735.82	372,591.01	8,855.19	2.38	\$282,088.60
SALARIES-CLERICAL FT	\$425,824.42	251,265.03	0.00	251,265.03	245,667.93	(5,597.10)	(2.28)	\$174,559.39
SALARIES-CLERICAL PT	\$220,000.00	112,470.79	0.00	112,470.79	126,923.08	14,452.29	11.39	\$107,529.21
SALARIES-PAGE	\$105,000.00	48,732.82	0.00	48,732.82	60,576.92	11,844.10	19.55	\$56,267.18
SALARIES-CUSTODIAL FT & PT	\$328,960.55	193,914.28		193,914.28	189,784.93	(4,129.35)	(2.18)	\$135,046.27
SALARIES-CUSTODIAL FT	\$272,960.55	161,654.12	0.00	161,654.12	157,477.24	(4,176.88)	(2.65)	\$111,306.43
SALARIES-CUSTODIAL PT	\$56,000.00	32,260.16	0.00	32,260.16	32,307.69	47.53	0.15	\$23,739.84
SALARIES-SUNDAY-PROF.	\$55,000.00	24,360.79	0.00	24,360.79	23,783.78	(577.01)	(2.43)	\$30,639.21
SALARIES-SUNDAY-CLERICAL	\$22,000.00	7,660.81	0.00	7,660.81	9,513.51	1,852.70	19.47	\$14,339.19
SALARIES-SUNDAY-PAGE	\$9,000.00	3,720.00	0.00	3,720.00	3,891.89	171.89	4.42	\$5,280.00
SALARIES-SUNDAY-CUSTODIAL	\$28,000.00	10,628.10	0.00	10,628.10	12,108.11	1,480.01	12.22	\$17,371.90
TEMPORARY SUMMER HELP	\$9,000.00	10,093.50	0.00	10,093.50	27,000.00	16,906.50	62.62	(\$1,093.50)
	\$3,170,693.00	\$1,814,383.85	\$0.00	\$1,814,383.85	\$1,834,581.72	\$20,197.87	\$117.28	\$1,356,309.15
ADULT BOOKS	\$126,455.50	49,993.54	16,455.50	66,449.04	73,765.71	7,316.67	9.92	\$60,006.46
CHILDRENS BOOKS	\$87,556.71	33,787.62	7,556.71	41,344.33	51,074.75	9,730.42	19.05	\$46,212.38
YOUNG ADULT BOOKS	\$11,566.59	3,668.04	1,059.09	4,727.13	6,747.18	2,020.05	29.94	\$6,839.46
REFERENCE - ELECTRONIC	\$60,000.00	35,953.73	0.00	35,953.73	35,000.00	(953.73)	(2.72)	\$24,046.27
AUDIO BOOKS - ADULT	\$1,000.00	635.42	0.00	635.42	583.33	(52.09)	(8.93)	\$364.58
AUDIO BOOKS - CHILDREN	\$2,500.00	87.04	910.75	997.79	1,458.33	460.54	31.58	\$1,502.21
DIGITAL SUBSCRIPTIONS	\$185,500.00	26,221.13	0.00	26,221.13	108,208.33	81,987.20	75.77	\$159,278.87
MUSEUM PASSES	\$22,000.00	6,160.00	0.00	6,160.00	12,833.33	6,673.33	52.00	\$15,840.00
DVD - ADULT	\$21,432.05	12,550.07	1,432.05	13,982.12	12,502.03	(1,480.09)	(11.84)	\$7,449.93
DVD - CHILDREN	\$7,618.89	2,194.44	618.89	2,813.33	4,444.35	1,631.02	36.70	\$4,805.56
MUSIC CD'S - ADULT	\$3,000.00	2,090.22	0.00	2,090.22	1,750.00	(340.22)	(19.44)	\$909.78
MUSIC CD'S - CHILDREN	\$500.00	31.47	0.00	31.47	291.67	260.20	89.21	\$468.53
PERIODICALS - ADULTS	\$10,500.00	8,843.89	0.00	8,843.89	6,125.00	(2,718.89)	(44.39)	\$1,656.11
PERIODICALS - CHILDREN	\$1,000.00	711.08	0.00	711.08	583.33	(127.75)	(21.90)	\$288.92
PERIODICALS - YA	\$400.00	196.61	0.00	196.61	233.33	36.72	15.74	\$203.39
PERIODICALS - NEWSPAPERS	\$4,600.00	3,279.74	0.00	3,279.74	2,683.33	(596.41)	(22.23)	\$1,320.26
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	1,142.49	0.00	1,142.49	1,458.33	315.84	21.66	\$1,357.51
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$5,512.69	2,803.39	512.69	3,316.08	3,215.74	(100.34)	(3.12)	\$2,196.61
MATERIALS PROCESSING	\$20,000.00	14,981.65	0.00	14,981.65	11,666.67	(3,314.98)	(28.41)	\$5,018.35
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	15,288.31	0.00	15,288.31	32,083.33	16,795.02	52.35	\$39,711.69
	\$628,642.43	220,619.88	28,545.68	249,165.56	366,708.08	117,542.52	32.05	\$379,476.87
EQUIPMENT	\$72,904.00	40,541.29	5,047.78	45,589.07	42,527.33	(3,061.74)	(7.20)	\$27,314.93
EQUIPMENT MAINTENANCE	\$10,000.00	2,422.14	0.00	2,422.14	5,833.33	3,411.19	58.48	\$7,577.86
FURNITURE & FIXTURES	\$64,502.29	61,746.84	168.65	61,915.49	37,626.34	(24,289.15)	(64.55)	\$2,586.80



SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - January 31, 2024

DESCRIPTION	BUDGET	APPROX. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SUPPLIES - OFFICE	\$30,000.00	6,439.17	143.85	6,583.02	17,500.00	10,916.98	62.38	\$23,416.98
SUPPLIES - LIBRARY	\$35,304.26	10,267.34	519.68	10,787.02	20,594.15	9,807.13	47.62	\$24,517.24
TELECOMMUNICATIONS	\$45,000.00	22,177.07	0.00	22,177.07	26,250.00	4,072.93	15.52	\$22,822.93
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	13,378.74	0.00	13,378.74	55,416.67	42,037.93	75.86	\$81,621.26
POSTAGE	\$30,000.00	13,464.48	0.00	13,464.48	17,500.00	4,035.52	23.06	\$16,535.52
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	53,753.05	0.00	53,753.05	64,166.67	10,413.62	16.23	\$56,246.95
CONTINUING ED/MILEAGE REIMB/STAFF	\$35,600.00	9,755.40	600.00	10,355.40	20,766.67	10,411.27	50.13	\$25,244.60
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	459.35	0.00	459.35	4,666.67	4,207.32	90.16	\$7,540.65
LIBRARY VEHICLE	\$1,000.00	789.35	0.00	789.35	583.33	(206.02)	(35.32)	\$210.65
PROFESSIONAL FEES - AUDITOR	\$23,225.00	8,225.00	0.00	8,225.00	13,547.92	5,322.92	39.29	\$15,000.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	2,550.00	0.00	2,550.00	8,750.00	6,200.00	70.86	\$12,450.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	2,730.00	1,950.00	4,680.00	4,083.33	(596.67)	(14.61)	\$2,320.00
PROF. FEES- ART & MUSIC	\$9,500.00	2,235.00	3,355.00	5,590.00	5,541.67	(48.33)	(0.87)	\$3,910.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	695.00	0.00	695.00	3,208.33	2,513.33	78.34	\$4,805.00
PROFESSIONAL FEES - SECURITY SERV	\$100,000.00	33,388.19	0.00	33,388.19	58,333.33	24,945.14	42.76	\$66,611.81
MEMBERSHIP DUES	\$6,500.00	1,345.00	0.00	1,345.00	3,791.67	2,446.67	64.53	\$5,155.00
OFFICE EQUIPMENT - COPIER RENTAL	\$6,071.46	1,399.56	1,667.28	3,066.84	3,541.69	474.85	13.41	\$3,004.62
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	5,107.12	0.00	5,107.12	5,833.33	726.21	12.45	\$4,892.88
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	145.83	145.83	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	133.82	0.00	133.82	583.33	449.51	77.06	\$866.18
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	1,750.00	1,750.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR	\$83,027.45	50,144.98	0.00	50,144.98	48,432.68	(1,712.30)	(3.54)	\$32,882.47
COMMUNITY ACTIVITIES-CHILDRENS PR	\$76,680.00	41,259.66	12,049.34	53,309.00	44,730.00	(8,579.00)	(19.18)	\$23,371.00
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$4,500.00	1,617.47	625.00	2,242.47	2,625.00	382.53	14.57	\$2,257.53
COMMUNITY ACTIVITIES-YA PROGRAMS	\$22,560.64	8,767.41	2,735.64	11,503.05	13,160.37	1,657.32	12.59	\$11,057.59
COMMUNITY ACTIVITIES-OUTREACH PR	\$5,191.12	238.60	0.00	238.60	3,028.15	2,789.55	92.12	\$4,952.52
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	4,300.00	0.00	4,300.00	4,958.33	658.33	13.28	\$4,200.00
CREDIT MERCHANT FEES	\$4,000.00	1,933.22	0.00	1,933.22	2,333.33	400.11	17.15	\$2,066.78
	\$928,816.22	401,264.25	28,862.22	430,126.47	541,809.46	111,682.99	20.61	\$498,689.75
UTILITIES - ELECTRIC	\$140,000.00	85,523.59	0.00	85,523.59	81,666.67	(3,856.92)	(4.72)	\$54,476.41
UTILITIES - WATER	\$5,000.00	1,167.92	0.00	1,167.92	2,916.67	1,748.75	59.96	\$3,832.08
UTILITIES - GAS	\$20,000.00	6,128.59	0.00	6,128.59	11,666.67	5,538.08	47.47	\$13,871.41
CUSTODIAL SUPPLIES	\$20,000.00	8,500.91	0.00	8,500.91	11,666.67	3,165.76	27.14	\$11,499.09
BUILDING EQUIPMENT & REPAIR	\$8,000.00	7,205.17	567.20	7,762.37	4,666.67	(3,095.70)	(66.34)	\$237.63
BUILDING MAINTENANCE & REPAIR	\$52,735.00	18,023.83	5,650.00	23,673.83	30,762.08	7,088.25	23.04	\$29,061.17
BUILDING SERVICE CONTRACTS	\$41,905.75	16,251.30	6,150.00	22,401.30	24,445.02	2,043.72	8.36	\$19,504.45
INSURANCE	\$55,000.00	55,666.60	0.00	55,666.60	32,083.33	(23,583.27)	(73.51)	(\$666.60)
GROUPS MAINTENANCE	\$30,000.00	14,306.92	11,775.00	26,081.92	17,500.00	(8,581.92)	(49.04)	\$3,918.08
	\$372,640.75	212,774.83	24,132.20	236,907.03	217,373.77	(19,533.26)	(8.99)	\$135,733.72
NYS RETIREMENT SYSTEM	\$350,000.00	348,973.00	0.00	348,973.00	204,166.67	(144,806.33)	(70.93)	\$1,027.00

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - January 31, 2024

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE FAVORABLE (UNFAVORABLE)		AVAILABLE
						\$	%	
FICA EXPENSE	\$242,559.00	137,907.38	0.00	137,907.38	139,937.88	2,030.50	1.45	\$104,651.62
WORKERS' COMPENSATION	\$30,000.00	10,976.25	0.00	10,976.25	17,500.00	6,523.75	37.28	\$19,023.75
DISABILITY INSURANCE	\$4,000.00	1,138.20	0.00	1,138.20	2,333.33	1,195.13	51.22	\$2,861.80
LONG-TERM DISABILITY INS.	\$8,500.00	4,543.28	0.00	4,543.28	4,958.33	415.05	8.37	\$3,956.72
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	583.33	583.33	100.00	\$1,000.00
HEALTH INSURANCE	\$650,000.00	324,264.66	0.00	324,264.66	379,166.67	54,902.01	14.48	\$325,735.34
MEDICARE REIMBURSEMENT	\$55,000.00	21,765.00	0.00	21,765.00	32,083.33	10,318.33	32.16	\$33,235.00
	\$1,341,059.00	849,567.77	0.00	849,567.77	780,729.55	(68,838.22)	(8.82)	\$491,491.23
TOTAL	6,441,851.40	3,498,610.58	81,540.10	3,580,150.68	3,741,202.59	161,051.91	4.30	\$2,861,700.72

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,514,515.90	0.00	1,514,515.90	877,567.32	0.00	636,948.58
L 7410.141-01-P	SALARIES - PROF. PT	453,392.13	0.00	453,392.13	273,970.41	0.00	179,421.72
L 7410.142-02	SALARIES-CLERICAL FT	425,824.42	0.00	425,824.42	251,265.03	0.00	174,559.39
L 7410.142-02-P	SALARIES-CLERICAL PT	220,000.00	0.00	220,000.00	112,470.79	0.00	107,529.21
L 7410.142-03	SALARIES-PAGE	105,000.00	0.00	105,000.00	48,732.82	0.00	56,267.18
L 7410.142-04	SALARIES-CUSTODIAL FT	272,960.55	0.00	272,960.55	161,654.12	0.00	111,306.43
L 7410.142-04-P	SALARIES-CUSTODIAL PT	56,000.00	0.00	56,000.00	32,260.16	0.00	23,739.84
L 7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	24,360.79	0.00	30,639.21
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	22,000.00	0.00	22,000.00	7,660.81	0.00	14,339.19
L 7410.143-03	SALARIES-SUNDAY-PAGE	9,000.00	0.00	9,000.00	3,720.00	0.00	5,280.00
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	28,000.00	0.00	28,000.00	10,628.10	0.00	17,371.90
L 7410.143-05	TEMPORARY SUMMER HELP	9,000.00	0.00	9,000.00	10,093.50	0.00	-1,093.50
<b>7410</b>		<b>3,170,693.00</b>	<b>0.00</b>	<b>3,170,693.00</b>	<b>1,814,383.85</b>	<b>0.00</b>	<b>1,356,309.15</b>
L 7420.410-11	ADULT BOOKS	110,000.00	16,455.50	126,455.50	49,993.54	16,455.50	60,006.46
L 7420.410-12	CHILDRENS BOOKS	80,000.00	7,556.71	87,556.71	33,787.62	7,556.71	46,212.38
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,566.59	11,566.59	3,668.04	1,059.09	6,839.46
L 7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	35,953.73	0.00	24,046.27
L 7420.410-15	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	635.42	0.00	364.58
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	2,500.00	0.00	2,500.00	87.04	910.75	1,502.21
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	260,500.00	-75,000.00	185,500.00	26,221.13	0.00	159,278.87
L 7420.410-17	MUSEUM PASSES	22,000.00	0.00	22,000.00	6,160.00	0.00	15,840.00
L 7420.411-11	DVD - ADULT	20,000.00	1,432.05	21,432.05	12,550.07	1,432.05	7,449.93
L 7420.411-12	DVD - CHILDREN	7,000.00	618.89	7,618.89	2,194.44	618.89	4,805.56
L 7420.412-11	MUSIC CD'S - ADULT	3,000.00	0.00	3,000.00	2,090.22	0.00	909.78
L 7420.412-12	MUSIC CD'S - CHILDREN	500.00	0.00	500.00	31.47	0.00	468.53
L 7420.413-11	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	8,843.89	0.00	1,656.11
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	711.08	0.00	288.92
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	196.61	0.00	203.39
L 7420.413-17	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	3,279.74	0.00	1,320.26
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	1,142.49	0.00	1,357.51
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	5,000.00	512.69	5,512.69	2,803.39	512.69	2,196.61
L 7420.419	MATERIALS PROCESSING	20,000.00	0.00	20,000.00	14,981.65	0.00	5,018.35
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	15,288.31	0.00	39,711.69

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<b>7420</b>		<b>675,500.00</b>	<b>-46,857.57</b>	<b>628,642.43</b>	<b>220,619.88</b>	<b>28,545.68</b>	<b>379,476.87</b>
L 7430.200	EQUIPMENT	55,000.00	17,904.00	72,904.00	40,541.29	5,047.78	27,314.93
L 7430.200-5	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	2,422.14	0.00	7,577.86
L 7430.201	FURNITURE & FIXTURES	30,000.00	34,502.29	64,502.29	61,746.84	168.65	2,586.80
L 7430.430-21	SUPPLIES - OFFICE	30,000.00	0.00	30,000.00	6,439.17	143.85	23,416.98
L 7430.430-22	SUPPLIES - LIBRARY	35,000.00	304.26	35,304.26	10,267.34	519.68	24,517.24
L 7430.431	TELECOMMUNICATIONS	45,000.00	0.00	45,000.00	22,177.07	0.00	22,822.93
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	13,378.74	0.00	81,621.26
L 7430.433	POSTAGE	30,000.00	0.00	30,000.00	13,464.48	0.00	16,535.52
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	53,753.05	0.00	56,246.95
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	35,000.00	600.00	35,600.00	9,755.40	600.00	25,244.60
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	8,000.00	0.00	8,000.00	459.35	0.00	7,540.65
L 7430.435-33	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	789.35	0.00	210.65
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	15,000.00	8,225.00	23,225.00	8,225.00	0.00	15,000.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	15,000.00	0.00	15,000.00	2,550.00	0.00	12,450.00
L 7430.437-44	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	2,730.00	1,950.00	2,320.00
L 7430.437-45	PROF. FEES-ART & MUSIC	9,500.00	0.00	9,500.00	2,235.00	3,355.00	3,910.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	5,500.00	0.00	5,500.00	695.00	0.00	4,805.00
L 7430.437-47	PROFESSIONAL FEES - SECURITY SERVICES	0.00	100,000.00	100,000.00	33,388.19	0.00	66,611.81
L 7430.438	MEMBERSHIP DUES	6,500.00	0.00	6,500.00	1,345.00	0.00	5,155.00
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	1,071.46	6,071.46	1,399.56	1,667.28	3,004.62
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	5,107.12	0.00	4,892.88
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	133.82	0.00	866.18
L 7430.441	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	83,000.00	27.45	83,027.45	50,144.98	0.00	32,882.47
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	1,680.00	76,680.00	41,259.66	12,049.34	23,371.00
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	0.00	4,500.00	1,617.47	625.00	2,257.53
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	2,560.64	22,560.64	8,767.41	2,735.64	11,057.59

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-14	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	4,300.00	0.00	4,200.00
L 7430.442-15	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	1,933.22	0.00	2,066.78
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	191.12	5,191.12	238.60	0.00	4,952.52
<b>7430</b>	*	<b>761,750.00</b>	<b>167,066.22</b>	<b>928,816.22</b>	<b>401,264.25</b>	<b>28,862.22</b>	<b>498,689.75</b>
L 7440.450-61	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	85,523.59	0.00	54,476.41
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	1,167.92	0.00	3,832.08
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	6,128.59	0.00	13,871.41
L 7440.451	CUSTODIAL SUPPLIES	20,000.00	0.00	20,000.00	8,500.91	0.00	11,499.09
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	8,000.00	0.00	8,000.00	7,205.17	557.20	237.63
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	7,735.00	52,735.00	18,023.83	5,650.00	29,061.17
L 7440.452-73	BUILDING SERVICE CONTRACTS	40,000.00	1,905.75	41,905.75	16,251.30	6,150.00	19,504.45
L 7440.454	INSURANCE	55,000.00	0.00	55,000.00	55,666.60	0.00	-666.60
L 7440.469-81	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	14,306.92	11,775.00	3,918.08
<b>7440</b>	*	<b>363,000.00</b>	<b>9,640.75</b>	<b>372,640.75</b>	<b>212,774.83</b>	<b>24,132.20</b>	<b>135,733.72</b>
74	**	<b>4,970,943.00</b>	<b>129,849.40</b>	<b>5,100,792.40</b>	<b>2,649,042.81</b>	<b>81,540.10</b>	<b>2,370,209.49</b>
7	***	<b>4,970,943.00</b>	<b>129,849.40</b>	<b>5,100,792.40</b>	<b>2,649,042.81</b>	<b>81,540.10</b>	<b>2,370,209.49</b>
L 9000.901-0	NYS RETIREMENT SYSTEM	375,000.00	-25,000.00	350,000.00	348,973.00	0.00	1,027.00
L 9000.903-0	FICA EXPENSE	242,559.00	0.00	242,559.00	137,907.38	0.00	104,651.62
L 9000.904-0	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	10,976.25	0.00	19,023.75
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,138.20	0.00	2,861.80
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	4,543.28	0.00	3,956.72
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	650,000.00	0.00	650,000.00	324,264.66	0.00	325,735.34
L 9000.906-1	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	21,765.00	0.00	33,235.00
<b>9000</b>	*	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>849,567.77</b>	<b>0.00</b>	<b>491,491.23</b>
90	**	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>849,567.77</b>	<b>0.00</b>	<b>491,491.23</b>
9	***	<b>1,366,059.00</b>	<b>-25,000.00</b>	<b>1,341,059.00</b>	<b>849,567.77</b>	<b>0.00</b>	<b>491,491.23</b>
<b>Fund LTotals:</b>		<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>3,498,610.58</b>	<b>81,540.10</b>	<b>2,861,700.72</b>
<b>Grand Totals:</b>		<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>3,498,610.58</b>	<b>81,540.10</b>	<b>2,861,700.72</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	21,907.81	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	377,617.24	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	95,637.11	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	3,147,383.72	0.00
L 391	DUE FROM OTHER FUNDS	15,824.63	0.00
L 500	PAYROLL CLEARING ACCOUNT	41,399.99	0.00
L 510	ESTIMATED REVENUE	6,337,002.00	0.00
L 521	ENCUMBRANCES	81,540.10	0.00
L 522	EXPENDITURES	3,498,610.58	0.00
L 599	APPROPRIATED FUND BALANCE	104,849.40	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	81,540.10
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	652,623.00
L 909	FUND BALANCE, UNRESERVED	0.00	1,839,099.90
L 960	APPROPRIATIONS	0.00	6,441,851.40
L 980	REVENUES	0.00	4,707,208.18
<b>L Fund Totals:</b>		<b>13,722,322.58</b>	<b>13,722,322.58</b>
<b>Grand Totals:</b>		<b>13,722,322.58</b>	<b>13,722,322.58</b>

**SOUTH HUNTINGTON LIBRARY**

Revenue Status Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	-39,084.07	39,084.07	0.00	45,295.65	-45,295.65
H 2770	MISCELLANEOUS INCOME	0.00	189,000.00	189,000.00	189,000.00	0.00
H 2850	TRANSFER FROM GEN FUND	-15,000.00	268,936.16	253,936.16	253,936.16	0.00
<b>H Totals:</b>		<b>-54,084.07</b>	<b>497,020.23</b>	<b>442,936.16</b>	<b>488,231.81</b>	<b>-45,295.65</b>
<b>Grand Totals:</b>		<b>-54,084.07</b>	<b>497,020.23</b>	<b>442,936.16</b>	<b>488,231.81</b>	<b>-45,295.65</b>

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2023 To 1/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 7430.200-1	EMERGENCY REPAIR/REPLACEMENT	828,432.68	293,020.23	1,121,452.91	0.00	0.00	1,121,452.91
H 7430.200-5	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	694,074.31	204,000.00	898,074.31	36,176.61	0.00	861,897.70
H 7430.200-6	CAPITAL IMPROVEMENT FEASIBILITY STUDY	27,500.00	0.00	27,500.00	9,444.74	0.00	18,055.26
H 7430.220	COMPUTER/TELECOMM/EQUIPMENT	79,104.04	0.00	79,104.04	0.00	0.00	79,104.04
H 7430.445	UNALLOCATED	0.00	0.00	0.00	0.00	0.00	0.00
<b>7430</b>		<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>45,621.35</b>	<b>0.00</b>	<b>2,080,509.91</b>
<b>74</b>		<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>45,621.35</b>	<b>0.00</b>	<b>2,080,509.91</b>
<b>7</b>		<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>45,621.35</b>	<b>0.00</b>	<b>2,080,509.91</b>
	<b>Fund HTotals:</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>45,621.35</b>	<b>0.00</b>	<b>2,080,509.91</b>
	<b>Grand Totals:</b>	<b>1,629,111.03</b>	<b>497,020.23</b>	<b>2,126,131.26</b>	<b>45,621.35</b>	<b>0.00</b>	<b>2,080,509.91</b>



**SOUTH HUNTINGTON LIBRARY**



Trial Balance Report From 7/1/2023 - 1/31/2024

Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	180,585.97	0.00
H 210	FLUSHING M/M	1,930,219.59	0.00
H 510	ESTIMATED REVENUE	442,936.16	0.00
H 522	EXPENDITURES	45,621.35	0.00
H 599	APPROPRIATED FUND BALANCE	1,683,195.10	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	1,668,195.10
H 960	APPROPRIATIONS	0.00	2,126,131.26
H 980	REVENUES	0.00	488,231.81
<b>H Fund Totals:</b>		<b>4,282,558.17</b>	<b>4,282,558.17</b>
<b>Grand Totals:</b>		<b>4,282,558.17</b>	<b>4,282,558.17</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 1/31/2024



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	2,709.33
TA 19	GROUP DENTAL INSURANCE	20.35	0.00
TA 20	GROUP HEALTH INSURANCE	0.00	10,961.40
TA 200	T/A CHECKING - VALLEY NAT'L BANK	66,954.89	0.00
TA 21	NYS INCOME TAX	0.00	4,700.65
TA 22	FEDERAL INCOME TAX	0.00	9,959.78
TA 25	FLEXIBLE SPENDING A/C	125.38	0.00
TA 26	FICA	0.00	16,931.42
TA 29	TAX SHELTER ANNUITY	0.00	1,809.99
TA 31	NYS DEFERRED COMP	0.00	2,812.47
TA 456	INTEREST	0.00	1,390.95
TA 630	DUE TO/FROM OTHER FUNDS	0.00	15,824.63
<b>TA Fund Totals:</b>		<b>67,100.62</b>	<b>67,100.62</b>
<b>Grand Totals:</b>		<b>67,100.62</b>	<b>67,100.62</b>

## Investment Report

### General Fund

#### Flushing Bank

The current balance in this account is \$3,147,383.72 and the account is earning interest at 5.10%.

### Capital Reserve Fund

#### Capital Reserve Projects

#### Flushing Bank

The money market account balance of \$1,930,219.59 is earning interest at 5.10%.

2/15/2024

SOUTH HUNTINGTON PUBLIC LIBRARY  
 145 PIDGEON HILL ROAD  
 HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stella Fox  
 2023/24 Finance Chairperson

DATE: February 20, 2024

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
59047	10/16/2023	LONG ISLAND CHESS NUTS	120.00
59214	12/18/2023	BRODART CO.	559.50
59223	12/18/2023	EBSCO	10,047.69
59229	12/18/2023	FUN EXPRESS, LLC	368.07
59235	12/18/2023	GRAINGER, INC.	613.70
59243	12/18/2023	KANOPY LLC	391.00
59250	12/18/2023	LIBRARY MARKET	2,875.00
59264	12/18/2023	PITNEY BOWES GLOBAL FIN'L SERV	126.00
59277	12/18/2023	RYDER PIANO TUNING	225.00
59285	12/18/2023	TEQUIPMENT INCORPORATED	919.85
59299	12/18/2023	WERNER'S PLUMBING & HEATING	220.00

## Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Dominick Feliciano	PT Custodian	9/wk	\$19.79/hr	1	1/22/2024

## Resignations

Name	Title	Hours / Week	Salary	Step	Effective Date
Erin McShane	Business Manager	35/wk	\$89,367.92	24	3/6/2024
Amanda DeLisi	PT Librarian I	16.5/wk	\$32.57/hr	2	3/6/2024

Erin McShane  
3 Josephine Ct  
Northport, NY 11768  
February 5, 2024

Janet Scherer  
Library Director  
South Huntington Public Library  
145 Pidgeon Hill Rd  
Huntington Station, NY 11746

Dear Janet,

I am writing to inform you that I will be leaving South Huntington Public Library 30 days from the date of this letter. I've enjoyed working at the library for the last 10 years, however several pressing personal issues demand that I resign my position of Business Manager to focus on said issues. My final day will be March 6, 2024.

I am very grateful for all the opportunities I've been given along the way. Please allow me to do whatever is necessary to ensure a smooth transition after I move on.

Sincerely,



Erin McShane

Amanda DeLisi  
840 Strang Drive  
Wantagh, NY 11793

February 7, 2024

Janet Scherer  
Library Director  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

Dear Janet,

I would like to inform you that I am resigning from my position as part-time Librarian I at the South Huntington Public Library, effective Wednesday, March 6, 2024.

I want to thank you for all of the opportunities that you and the Library have given me during my time working here. I have learned a lot in the last 2 years during my time as both a part-time Librarian Trainee and Librarian I that I will carry with me for the rest of my career. I have really enjoyed working with you and everyone else at the Library.

Sincerely,

A handwritten signature in cursive script that reads "Amanda DeLisi". The signature is written in dark ink and is positioned above the printed name.

Amanda DeLisi



# SOUTH HUNTINGTON PUBLIC LIBRARY

145 Pidgeon Hill Road, Huntington Station, NY 11746-4511

Phone: 631-549-4411

contactus@shpl.info

January 12, 2024

Mr. & Mrs. Ken Weil  
686 Hilary Drive  
Tiburon, Ca 94920

Dear Ken & Chris:

On behalf of our Friends organization, our Board of Trustees and staff, I thank you for your generous donation to the Friends of the South Huntington Public Library.

All donations to the Friends of the South Huntington Public Library benefit our community through library programs such as our summer and winter reading clubs, student scholarships, special concerts and more.

We so appreciate your support and friendship and hope that the New Year finds you both healthy and happily enjoying your family and retirement.

Warm regards,

Janet Scherer  
Director

*Happy all is well  
with you both!*



**Legislative Lobby Day**

Lobby Day was a huge success as far as participation goes. The well in the Legislative building was filled to capacity with library supporters for the noon rally. LILRC did an excellent job scheduling appointments with all the Long Island legislators. Both Senators and Assemblypersons pledged their support to our cause. Hopefully their words will translate to the Governor’s final budget numbers. Attached is a handout given to our representatives showing statistics from 2022 for all of Suffolk County libraries.

**Building Project Updates**

According to our architect the installation of the HVAC equipment will begin in April. Work on our EV Charging Stations should begin in late spring or early summer.

**Meetings**

February 8	Monday	11:30 a.m.	Personnel Policy Committee Meeting
February 10	Wednesday	9:00 a.m.	Staff Meeting
February 11	Thursday	1:30 p.m.	Department Head Meeting
February 16	Tuesday	10:00 a.m.	LILRC Board Meeting
February 17	Wednesday	9:00 a.m.	Staff Book Discussion
February 17	Wednesday	7:00 p.m.	Book Discussion Facilitation
February 18	Thursday	10:00 a.m.	SLI Community of Practice Meeting
February 19	Friday	10:00 a.m.	Huntington Director Zone Meeting
February 30	Tuesday	10:00 a.m.	PLDA Director’s Roundtable
February 30	Tuesday	1:30 p.m.	SLI Advisory Board Meeting

**Important Dates:**

- SHPL Board of Trustees Meeting – March 18 @ 7:00 p.m.
- SHPL Board of Trustees Annual Meeting and Budget Presentation– April 8 @ 7:00 p.m.
- SHPL Board of Trustees Meeting – April 15 @ 7:00 p.m.
- SHPL Budget and Trustee Vote – April 16 @ 10-9:00 p.m.

# Year in Review

## Public Libraries of Suffolk County 2022

6,915,780

Website Visits



606,519

Computer Sessions  
(358 sessions per computer)



1,533,555

Wireless Sessions

\$161.43

Total Operating  
Spending per Capita  
(only \$0.44 per day)



3,568,232

Electronic Items  
Circulated

6,709,863

Physical Items  
Circulated

10,278,095

Items Circulated

1,533,634

Reference Transactions



5,660,543

Visits to the Library

202,183

Annual Service Hours

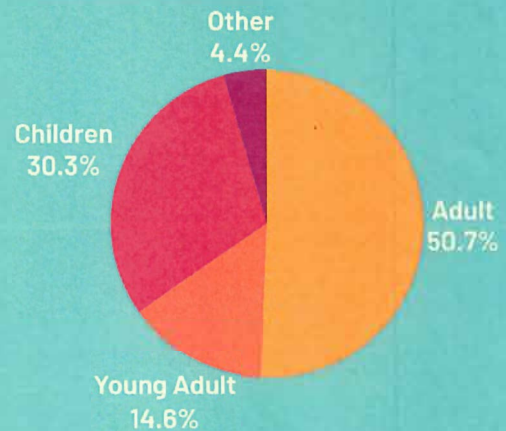


1,029,223

Program Attendance

63,423

Number of Programs



### **Soundproof Booths Have Arrived**

I am happy to report that we now have two soundproof booths in the library mezzanine. We had experienced some delays; one weather related, and another when a panel was found damaged upon unboxing. The manufacturer has been very good to work with, and was able to ship a replacement panel within a week of discovering the damage.

With all the pieces on site, Ray and Jose assembled the two units, with only minor difficulty securing the roof panels. Stools have been ordered, received, and placed inside. The booths have proven popular, with steady use since their unveiling. We will monitor this new amenity and determine if we need to create a reservation system, or if first-come-first-serve will suffice.

### **New York State Annual Report**

We have completed the annual library report for the board's review, and eventual submittal to the Suffolk Cooperative Library System, and later, to New York State. As is typically the case, the report was completed under a tight deadline; the portal was first opened to us on January 31st, and required statistical reports from Howard Spiegelglass, Scott Kalogris, Jen Conlon, Michael Bartolomeo, Catherine Schmoller, Georgina Rivas-Martinez, and Sally Nikolis. Jamie Gholson is due special thanks in helping to organize staff responses to the state's queries.

### **Meetings — January**

Thursday, January 4	10:00 a.m.	Social Media Team Meeting
Friday, January 5	1:00 p.m.	Meet w/ Onboard (virtual board book)
Monday, January 8	3:30 p.m.	Onboard Product Demo
Tuesday, January 9	2:00 p.m.	LILRC Conference Planning Meeting
Wednesday, January 10	9:00 a.m.	Staff Meeting
Thursday, January 11	10:30 a.m.	Custodial Worker Interview
Thursday, January 11	1:30 p.m.	Department Head Meeting
Thursday, January 11	2:30 p.m.	AI User Group Meeting
Tuesday, January 16	7:00 p.m.	Library Board of Trustees Meeting
Tuesday, January 23	10:00 a.m.	AI Presentation to East End Tech Committee (Rogers Memorial Library)
Monday, January 29	11:30 a.m.	Personnel Committee Meeting

Wednesday, January 31	11:00 a.m.	NYS Annual Report Meeting
Wednesday, January 31	12:00 p.m.	Library HQ Demonstration

## **Building & Grounds Report**

*Compiled by Ray Capone*

1. We had our annual fire extinguisher inspection. We needed to replace three extinguishers, while our remaining extinguishers have two years of life remaining.
2. We repaired one snow blower that had a clogged carburetor. It is working fine after the fix.
3. With our current HVAC maintenance contract expiring on 3/31, I put the contract out to bid.
4. We had to repair a light in the staff stairwell. It's working again after we replaced the ballast and bulb.
5. We cleaned the carpet in quiet room number two, removing several coffee and soda stains.
6. We assembled and installed the two Pillar Booths up in the mezzanine. They are working well and we have already experienced regular traffic with them.
7. We had to replace an electrical breaker in one of the panels in the Reference Office that controlled a bank of lights up in the mezzanine. From time to time we would have to play with the breaker to get the lights to come on. After installing the new breaker, everything is working fine.
8. We been having some leaks as of late in the tower area. I have called in our roofer a couple of time now to look at it, but the problem has continued. I have installed a gutter lead that comes down the top of tower, in order to divert the water. This seems to have helped, but we will continue to monitor the area.
9. We had to repair the staff entrance door this month. A metal bracket on the top of the door which keeps it in an open position had broken. We had an extra one laying around and installed it, resolving the issue.
10. We repaired the faucet in the staff kitchen. The hot water handle would leak, so we took it apart, cleaned up the gaskets, and tightened everything up. The leak has stopped.

11. The drain in the downstairs kitchenette was leaking from under the sink, we installed a new drain and p-trap, and the leak has stopped.
12. We replaced and painted some ceiling tiles this month that had been damaged/discolored from all the rain we have been experiencing.
13. We replaced a couple of the gallery wall lights that shine on the art displays.
14. We assembled two stools for the new quiet booths. They fit the space well.
15. We went out to bid for a new three-year landscaping contract.

**South Huntington Public Library**  
**2024 - 2025 Operating Budget**

	Budget 2023-24	Budget 2024-25	INC or DEC	%
<b>REVENUE</b>				
2082 Charges				
A Lost Material	2,500	2,500	0	0.00%
B Computer items/Printing	10,000	10,000	0	0.00%
C Photo copy equipment	3,000	3,000	0	0.00%
Total Charges	15,500	15,500	0	0.00%
2401 Interest	15,000	75,000	60,000	400.00%
2770 Misc. Income	15,000	15,000	0	0.00%
3840 State Incentive	10,000	20,000	10,000	100.00%
Applied Fund Balance	150,000	175,000	25,000	
<b>TOTAL REVENUE</b>	<b>205,500</b>	<b>300,500</b>	<b>95,000</b>	<b>46.23%</b>
<b>SALARIES</b>				
<b>SALARIES</b>	<b>3,170,693</b>	<b>3,275,767</b>	<b>105,074</b>	<b>3.31%</b>
<b>BENEFITS</b>				
9010 NYS Retirement	375,000	420,000	45,000	12.00%
9030 FICA/Medicare	242,559	250,597	8,038	3.31%
9040 Workers' Comp.	30,000	25,000	-5,000	-16.67%
9055 Disability Insurance	4,000	4,000	0	0.00%
9056 Long Term Disability Insura	8,500	8,500	0	0.00%
9057 Unemployment Insurance	1,000	1,000	0	0.00%
9060 Health Insurance	650,000	685,000	35,000	5.38%
9061 Medicare Reimbursement	55,000	55,000	0	0.00%
<b>TOTAL BENEFITS</b>	<b>1,366,059</b>	<b>1,449,097</b>	<b>83,038</b>	<b>6.08%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>4,536,752</b>	<b>4,724,864</b>	<b>188,112</b>	<b>4.15%</b>

**South Huntington Public Library**  
 2024 - 2025 Operating Budget

	Budget 2023-24	Budget 2024-25	INC or DEC	%
<b>EQUIPMENT, FURNITURE &amp; FIXTURES</b>				
200 Equipment & Computers	65,000	65,000	0	0.00%
201 Furniture and Fixtures	30,000	30,000	0	0.00%
<b>TOTAL EQUIPMENT, FURNITURE</b>	<b>95,000</b>	<b>95,000</b>	<b>0</b>	<b>0.00%</b>
<b>LIBRARY MATERIALS</b>				
410 Books				
A Adult	110,000	100,000	-10,000	-9.09%
B Young Adult	10,000	10,000	0	0.00%
C Child	80,000	75,000	-5,000	-6.25%
D Reference - Electronic	60,000	50,000	-10,000	-16.67%
E Audio Books - Adult	1,000	1,000	0	0.00%
F Audio Books - Children	2,500	2,000	-500	-20.00%
G Digital Subscriptions	260,500	220,500	-40,000	-15.36%
Total Books	524,000	458,500	-65,500	-12.50%
410 Museum Passes	22,000	22,000	0	0.00%
411 Comput. Software Adult	2,500	2,500	0	0.00%
411 Comput. Software Child	5,000	4,000	-1,000	-20.00%
411A Computer Software - Non-c	55,000	55,000	0	0.00%
Total Software	62,500	61,500	-1,000	-1.60%
412 Audiovisual				
A Audio Recordings-Adult	3,000	2,000	-1,000	-33.33%
C Audio Recordings-Child	500	500	0	0.00%
D Video Recordings-Adult	20,000	18,000	-2,000	-10.00%
E Video Recordings-Child	7,000	5,000	-2,000	-28.57%
Total Audiovisual	30,500	25,500	-5,000	-16.39%
413 Serials				
A Periodicals	16,500	16,500	0	0.00%
Total Serials	16,500	16,500	0	0.00%
419 Materials Processing	20,000	20,000	0	0.00%
<b>TOTAL LIBRARY MATERIALS</b>	<b>675,500</b>	<b>604,000</b>	<b>-71,500</b>	<b>-10.58%</b>



**South Huntington Public Library**  
 2024 - 2025 Operating Budget

	Budget 2023-24	Budget 2024-25	INC or DEC	%
<b>ADMINISTRATION</b>				
430 Supplies				
A Office	30,000	30,000	0	0.00%
B Library	35,000	30,000	-5,000	-14.29%
431 Telecommunications	45,000	40,000	-5,000	-11.11%
432 SCLS Services/Circ. Control	95,000	95,000	0	0.00%
433 Postage	30,000	30,000	0	0.00%
434 Publicity				
A Printing/Newsletter/Advertiser	110,000	110,000	0	0.00%
435 Continuing Education/Mileage				
A Staff	35,000	30,000	-5,000	-14.29%
B Board	8,000	5,000	-3,000	-37.50%
437 Consultant Fees				
A Auditor	15,000	15,000	0	0.00%
B Legal	15,000	12,000	-3,000	-20.00%
C Treasurer	7,000	7,000	0	0.00%
D Misc. Consultants	5,500	3,000	-2,500	-45.45%
E Art & Music	9,500	9,500	0	0.00%
F. Security	0	140,000	140,000	#DIV/0!
438 Memberships	6,500	6,000	-500	-7.69%
439 Equipment/Lease/Service				
A Photocopy	5,000	5,000	0	0.00%
B Service Contracts	10,000	10,000	0	0.00%
C Office & AV Equip. Repair	250	250	0	0.00%
440 Miscellaneous Expenses	1,000	1,000	0	0.00%
A Bus Trips	0	0	0	#DIV/0!
B Cost of Vote	3,000	3,000	0	0.00%
C Community Activities	200,000	180,000	-20,000	-10.00%
<b>TOTAL ADMINISTRATION</b>	<b>665,750</b>	<b>761,750</b>	<b>96,000</b>	<b>14.42%</b>

**South Huntington Public Library**  
 2024 - 2025 Operating Budget

	Budget 2023-24	Budget 2024-25	INC or DEC	%
<b>UTILITIES, BUILDING, VEHICLE</b>				
450 Utilities				
A Electricity	140,000	145,000	5,000	3.57%
B Water	5,000	5,000	0	0.00%
C Gas	20,000	20,000	0	0.00%
Total Utilities	165,000	170,000	5,000	3.03%
451 Custodial Supplies	20,000	15,000	-5,000	-25.00%
452 Building				
A Maintenance Equipment	8,000	8,000	0	0.00%
B Repair & Maintenance	45,000	45,000	0	0.00%
C Service Contracts	40,000	40,000	0	0.00%
454 Insurance	55,000	58,000	3,000	5.45%
469 Grounds Maintenance	30,000	30,000	0	0.00%
473 Operation of vehicle				
A Fuel / Maintenance	1,000	1,000	0	0.00%
<b>UTILITIES, BUILDING, VEHICLE</b>	364,000	367,000	3,000	0.82%
<b>TOTAL EXPENDITURES</b>	6,337,002	6,552,614	215,612	3.40%

**South Huntington Public Library**  
**2024 - 2025 Operating Budget**

	Budget 2023-24	Budget 2024-25	INC or DEC	%
<b>Budget Summary</b>				
TOTAL SALARIES	3,170,693	3,275,767	105,074	3.31%
EQUIPMENT	95,000	95,000	0	0.00%
TOTAL LIBRARY MATERIALS	675,500	604,000	-71,500	-10.58%
TOTAL ADMINISTRATION	665,750	761,750	96,000	14.42%
TOTAL UTILITIES, BUILDING, & MAINTENANCE	364,000	367,000	3,000	0.82%
TOTAL BENEFITS	1,366,059	1,449,097	83,038	6.08%
TOTAL EXPENDITURES	6,337,002	6,552,614	215,612	3.40%
EXPENDITURES	6,337,002	6,552,614	215,612	3.40%
REVENUE	205,500	300,500	95,000	46.23%
TO BE RAISED BY TAXES	6,131,502	6,252,114	120,612	1.97%
<b>OPERATING BUDGET TAX APPROPRIATION</b>				
	6,131,502	6,252,114	120,612	1.97%
<b>*TAX RATE</b>	<b>14.40</b>	<b>14.70</b>		

\*Based on a town assessment of 42,530,121 in 2023-24

**TOTAL COST** The total library tax bill for the average homeowner with property assessed at \$3,300.00 is estimated to be \$485.11 for the year. This represents an increase of 9.57 over last year.

Approval of the Proposed 2024-2025 Operating Budget for Presentation to the Public

Information

The Annual Budget Meeting of the South Huntington Public Library Board of Trustees will take place on Monday, April 8<sup>th</sup> at 7:00 p.m. At this meeting the proposed 2024-2025 operating budget will be presented to the public.

Recommendation

That the Board of Trustees approves the South Huntington Public Library proposed operating budget for 2024-2025 for presentation to the public.

## Long Island Library Conference 2024

### Information

The Long Island Library Conference is an educational forum for all those who work in and for libraries. Held annually to provide innovative and informational programs as well as networking opportunities to improve the quality of the public, special, school and university libraries of Long Island, the Conference is organized and sponsored by the Suffolk County Library Association (SCLA) and the Nassau County Library Association (NCLA). The conference will take place on Thursday, May 9<sup>th</sup>, at the Melville Marriott.

### **In-Person Conference**

	<b>Cost per Person</b>	<b>Cost for 12 Staff Members</b>
Registration	\$80.00	\$960.00

### **Recommendation**

That the Board of Trustees authorizes twelve staff members to attend the 2024 Long Island Library Conference at a cost not to exceed \$960.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send Trustees to the conference.

Landscape Contract

Information

Three landscape contractors responded to our RFP. Proposed pricing is for a three-season contract (March 2024 through December 2027) as summarized in the table below:

	<b>Geovanny &amp; Sons</b>	<b>Quality Island</b>	<b>Castle</b>
	Landscaping	Landscaping	Landscaping
Contract Price (3 seasons)	\$34,050	\$62,850	\$405,839*

\*Castle Landscaping submitted a four-year contract.

*Geovanny & Sons Landscaping* has provided this service for the library in the past and has performed reliably and capably.

Recommendation

That the Board of Trustees authorizes *Benedetto Brothers, Inc.* to furnish landscaping services for the March 2024 through December 2027 seasons for a total cost of \$34,050.00.

## **2023 New York State Annual State Report**

### **Information**

The 2023 Annual Report is included in your packet. New York State requires that each library board votes to accept the annual report at a public board meeting. While the majority of the data requested is similar to past year's, this report drew a new distinction between "live" and "pre-recorded" programming, and dropped the "synchronous" and "asynchronous" labels.

### **Recommendation**

That the Board of Trustees accepts the South Huntington Public Library's New York State Report for 2023.

# South Huntington Public Library

## Annual Report For Public And Association Libraries - 2023

CURRENT YEAR

PREVIOUS YEAR

### 1. GENERAL LIBRARY INFORMATION

#### Library / Director Information

#### Outline of Major Changes

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2023, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000583120	8000583120
1.2	Library Name	SOUTH HUNTINGTON PUBLIC LIBRARY	SOUTH HUNTINGTON PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)	00
1.4	Structure Status (State use only)	00 (for no change from previous year)	00 (for no change from previous year)
1.5	Community	Huntington Station	Huntington Station
1.6	Beginning Fiscal Reporting Year	07/01/2022	07/01/2021
1.7	Ending Fiscal Reporting Year	06/30/2023	06/30/2022
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A



1.11	Beginning <u>Local</u> Fiscal Year	07/01/2022	07/01/2021
1.12	Ending <u>Local</u> Fiscal Year	06/30/2023	06/30/2022
1.13	Address Status	00 (for no change from previous year)	00
1.14	Street Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.15	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.16	Zip Code	11746	11746
1.17	Mailing Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.18	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.19	Zip Code	11746	11746
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 549-4411	(631) 549-4411
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 547-6912	(631) 547-6912
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	contactus@shpl.info	contactus@shpl.info
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://shpl.info	https://shpl.info
1.24	Population Chartered to Serve (per 2020 Census)	39,349	39,349
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	Absolute

1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	09/25/1970	09/25/1970
1.30	Date the library was last registered	06/06/1968	06/06/1968
1.31	Federal Employer Identification Number	111982166	111982166
1.32	County	SUFFOLK	SUFFOLK
1.33	School District	South Huntington	South Huntington
1.34	Town/City	Huntington Station	Huntington Station
1.35	Library System	Suffolk Cooperative Library System	Suffolk Cooperative Library System

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

- 1.36a President/CEO Name
- 1.36b President/CEO Phone Number
- 1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Janet	Janet
1.38	Last Name of Library Director/Manager	Scherer	Scherer
1.39	NYS Public Librarian Certification Number	20018	20018
1.40	What is the highest education level of the library manager/director?	Master's Degree	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	Y
1.43	E-mail Address of the Director/Manager	jscherer@shpl.info	jscherer@shpl.info
1.44	Fax Number of the Director/Manager	(631) 547-6912	(631) 547-6912

1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	N
1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2023? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	Y	N

**Public Votes / Contracts**

**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Name of municipality or district holding the public vote	South Huntington	N/A
2.	Indicate the type of municipality or district holding the public vote	School District	N/A
3.	Date the vote was held (mm/dd/2023)	04/11/2023	N/A
4.	Was the vote successful? Y/N	Y	N/A
5.	What type of public vote was it?	budget vote (school district public library only)	N/A
6a.	Most recent prior year approved appropriation from a public vote:	\$6,070,752	N/A
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$60,750	N/A
6c.	Total proposed appropriation (manually sum of 6a and 6b):	\$6,131,502	N/A

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2023) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. Y

Please Note: last year's answers for repeating groups cannot be displayed.

- 1. Name of municipality or district holding the public vote *South Huntington*
- 2. Indicate the type of municipality or district holding the public vote *School District*
- 3. Date the last successful vote was held (mm/dd/yyyy) *04/02/2019*
- 4. What type of public vote was it? *budget vote (school district public library only)*
- 5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? *\$6,070,752*

1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.49. N

**Unusual Circumstances**

Please Note: last year's answers for repeating groups cannot be displayed.

- 1. Name of contracting municipality or district N/A
- 2. Is this a written contractual agreement? N/A

3.	Population of the geographic area served by this contract	N/A	N/A
4.	Dollar amount of contract	N/A	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A	N/A
1.49	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>Note</u> ; if no, please go to Part 2, Library Collection.	N	N

## 2. LIBRARY COLLECTION

### Print / Electronic / Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	48,283	47,310
2.2	Adult Non-fiction Books	58,603	58,635
2.3	Total Adult Books (Total questions 2.1 & 2.2)	106,886	105,945
2.4	Children's Fiction Books	42,020	42,260
2.5	Children's Non-fiction Books	43,561	42,958
2.6	Total Children's Books (Total questions 2.4 & 2.5)	85,581	85,218
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	192,467	191,163

**Other Print Materials**

2.8	Total Uncataloged Books	0	0
2.9	Total Print Serials	6,188	6,486
2.10	All Other Print Materials	0	0
2.11	<b>Total Other Print Materials</b> (Total questions 2.8 through 2.10)	6,188	6,486
2.12	<b>Total Print Materials (Total questions 2.7 and 2.11)</b>	198,655	197,649

**ALL OTHER MATERIALS****Electronic Materials**

2.13	Electronic Books	538,379	507,027
2.14	Local Electronic Collections	51	43
2.15	NOVEL <sup>NY</sup> Electronic Collections	15	15
2.16	<b>Total Electronic Collections</b> (Total questions 2.14 and 2.15)	66	58
2.17	Audio - Downloadable Units	468,869	434,881
2.18	Video - Downloadable Units	0	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	23,602	23,368
2.20	<b>Total Electronic Materials</b> (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	1,030,916	965,334

**Non-Electronic Materials**

2.21	Audio - Physical Units	13,992	14,164
2.22	Video - Physical Units	28,106	28,955
2.23	Other Circulating Physical Items	1,177	1,179
2.24	<b>Total Other Materials - Non-Electronic</b> (Total questions 2.21 through 2.23)	43,275	241,947

**Grand Total / Additions to Holdings**

2.25	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.20 and 2.24)	1,272,846	1,207,281
<b>ADDITIONS TO HOLDINGS</b> - Do <u>not</u> subtract withdrawals or discards.			
2.26	Cataloged Books	10,093	10,680
2.27	All Other Print Materials	0	0
2.28	Electronic Materials	239,303	154,238
2.29	All Other Materials	3,812	2,099
2.30	<b>Total Additions</b> (Total questions 2.26 through 2.29)	253,208	167,017

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

#### Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.32 as of the end fiscal year reported in Questions 1.6 and 1.7 in Part 1; report information on questions 3.33 through 3.77 for the 2023 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

#### LIBRARY USE

3.1	Library visits (total annual attendance)	236,020	230,424
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
3.2	Registered resident borrowers	16,032	15,613
3.3	Registered non-resident borrowers	0	0

Please report information on WRITTEN POLICIES as of 12/31/23.

#### WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y

- |      |   |   |   |
|------|---|---|---|
| 3.9  | Does the library have a board-approved whistle blower policy?               | Y | Y |
| 3.10 | Does the library have a board-approved sexual harassment prevention policy? | Y | Y |

Please report information on ACCESSIBILITY as of 12/31/23.

**ACCESSIBILITY (Answer Y for Yes, N for No)**

- |  |  |     |     |
|--|--|-----|-----|
| 3.11   | Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?   | Y   | Y   |
| 3.12   | Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?   | Y   | Y   |
| 3.13   | Does the library have large print books?   | Y   | Y   |
| 3.14   | Does the library have assistive technology for people who are visually impaired or blind?  | Y   | Y   |
| 3.15 - If so, what do you have? If no, go to next question | screen reader, such as JAWS, Windoweyes or NVDA  | Yes | No  |
|  | refreshable Braille commonly referred to as a refreshable Braille display  | No  | No  |
|  | screen magnification software, such as Zoomtext  | Yes | Yes |
|  | electronic scanning and reading software, such as OpenBook   | Yes | Yes |
| 3.16   | Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? | Y   | Y   |



## LIVE PROGRAM SESSIONS and ATTENDANCE

### Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.

Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

### Live Programs Categorized by Age

3.17a	Number of Sessions Targeted at Children Ages 0-5	377	345
3.17b	Attendance at Sessions Targeted at Children Ages 0-5	4,554	2,845
3.18a	Number of Sessions Targeted at Children Ages 6-11	291	171
3.18b	Attendance at Sessions Targeted at Children Ages 6-11	3,832	1,708
3.19a	Number of Sessions Targeted at Young Adults Ages 12-18	264	208
3.19b	Attendance at Sessions Targeted at Young Adults Ages 12-18	2,491	2,002
3.20a	Number of Sessions Targeted at Adults Age 19 or Older	927	623
3.20b	Attendance at Sessions Targeted at Adults Age 19 or Older	21,541	10,937
3.21a	Number of General Interest Program Sessions	2	0
3.21b	Attendance at General Interest Program Sessions	350	0
3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	1,861	1,347
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	32,768	17,492
<b>Live Programs Categorized by Venue</b>			
3.24a	Total Live Onsite Program Sessions	1,676	911

3.24b	Total Live Onsite Program Attendance	30,974	14,824
3.25a	Total Live Offsite Program Sessions	5	5
3.25b	Total Live Offsite Program Attendance	38	54
3.26a	Total Live Virtual Program Sessions	180	431
3.26b	Total Live Virtual Program Attendance	1,756	2,614
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	1,861	
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	32,768	
<b>Prerecorded and One-on-One Programs</b>			
3.29	Total Number of Prerecorded Program Presentations	4	144
3.30	Total Views of Prerecorded Program Presentations within 30 Days	46	3,246
3.31	One-on-One Program Sessions	2,604	3,577
3.32	Attendance at One-on-One Program Sessions	2,604	3,577

**Teen-Lead / Promotion / Summer Reading**

3.33	Did your library offer teen-led activities during the 2023 calendar year?	Y	Y
3.34	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes

Please report information on SUMMER READING PROGRAMS for the 2023 calendar year  
**SUMMER READING PROGRAM**

3.35	Did the library offer a summer reading program in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	
3.36	Library outlets offering the summer reading program	N/A	N/A
3.37	Children registered for the library's summer reading program	639	617
3.38	Young adults registered for the library's summer reading program	126	88
3.39	Adults registered for the library's summer reading program	168	121
3.40	Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	933	826
3.41a	Children's program sessions - Summer 2023	168	162
3.41b	Children's program attendance - Summer 2023	2,060	1,233
3.42a	Young adult program sessions - Summer 2023	52	33
3.42b	Young adult program attendance - Summer 2023	563	316
3.43a	Adult program sessions - Summer 2023	13	13
3.43b	Adult program attendance - Summer 2023	465	144
3.44	Total program sessions - Summer 2023 (total 3.41a + 3.42a + 3.43a)	233	208
3.45	Total program attendance - Summer 2023 (total 3.41b + 3.42b + 3.43b)	3,088	1,693
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	N	
3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	Y	

#### COLLABORATORS

3.48	Public school district(s) and/or BOCES	1	1
------	--	---	---

3.49	Non-public school(s)	3	3
3.50	Childcare center(s)	1	1
3.51	Summer camp(s)	0	0
3.52	Municipality/Municipalities	1	1
3.53	Literacy provider(s)	0	0
3.54	Other (describe using the State note)	0	0
3.55	<b>Total Collaborators (total 3.48 through 3.54)</b>	6	6

### Early Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2023 calendar year.

#### EARLY LITERACY PROGRAMS

3.56	Did the library offer early literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.57a	Focus on birth - school entry (kindergarten) sessions	28	33
3.57b	Focus on birth - school entry (kindergarten) attendance	214	265
3.58a	Focus on parents & caregivers sessions	0	0
3.58b	Focus on parents & caregivers attendance	0	0
3.59a	Combined audience sessions	380	139
3.59b	Combined audience attendance	9,454	3,296
3.60	<b>Total Sessions</b>	408	172
3.61	<b>Total Attendance</b>	9,668	3,561
3.62	Collaborators (check all that apply):		
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
d.	Health care providers/agencies	No	No
e.	Other (describe using the State note)	No	No

## Adult Literacy

Please report information on ADULT LITERACY for the 2023 calendar year.

### ADULT LITERACY

3.63	Did the library offer adult literacy programs in 2023? (Enter Y for Yes, N for No) Y If entering no, proceed to the next section.		Yes
3.64a	Total group program sessions	7	14
3.64b	Total group program attendance	178	120
3.65a	Total one-on-one program sessions	0	0
3.65b	Total one-on-one program attendance	0	0
3.66	- Collaborators (check all that apply)		
a.	Literacy NY (Literacy Volunteers of America)	Yes	No
b.	Public School District(s) and/or BOCES	Yes	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using Note)	Yes	No

## ESOL / Digital Literacy

Please report information on ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS for the 2023 calendar year.

### ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67	Did the library offer English for Speakers of Other Languages (ESOL) programs in 2023? (Enter Y Y for Yes, N for No) If entering no, proceed to the next section.		Y
3.68a	Children's program sessions	66	35
3.68b	Children's program attendance	719	369
3.69a	Young adult program sessions	13	8

3.69b	Young adult program attendance	200	183
3.70a	Adult program sessions	62	32
3.70b	Adult program attendance	141	136
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	141	75
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	1,060	688
3.73a	One-on-one program sessions	16	0
3.73b	One-on-one program attendance	16	0
3.74 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2023 calendar year.

#### DIGITAL LITERACY

3.75	Did the library offer digital literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y	Y
3.76a	Total group program sessions	62	47
3.76b	Total group program attendance	427	403
3.77a	Total one-on-one program sessions	110	92
3.77b	Total one-on-one program attendance	110	92

#### 4. LIBRARY TRANSACTIONS

##### Circulation / Electronic Use Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

##### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	31,627	33,024
4.2	Adult Non-fiction Books	12,044	12,519

4.3	Total Adult Books (Total questions 4.1 & 4.2)	43,671	45,543
4.4	Children's Fiction Books	46,372	43,991
4.5	Children's Non-fiction Books	11,395	10,561
4.6	Total Children's Books (Total questions 4.4 & 4.5)	57,767	54,552
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	101,438	100,095

#### **CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	32,297	34,847
4.9	Circulation of Children's Other Materials	8,418	8,217
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	40,715	43,064
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	142,153	143,159

#### **ELECTRONIC USE**

4.12	Use of Electronic Material	101,496	98,639
4.13	Successful Retrieval of Electronic Information	264,240	132,227
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	365,736	230,866
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	243,649	241,798
4.16	Total Collection Use (Total questions 4.13 & 4.15)	507,889	374,025
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	66,185	62,769
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No	No

#### **REFERENCE TRANSACTIONS**

4.19	Total Reference Transactions	23,920	14,871
------	------------------------------	--------	--------

4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	<i>CT - Annual Count</i>
4.20	Does the library offer virtual reference?	Y	Y

**Interlibrary Loan**

**INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)**

4.21	TOTAL MATERIALS RECEIVED	13,464	<i>13,609</i>
------	--------------------------	--------	---------------

**INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)**

4.22	TOTAL MATERIALS PROVIDED	19,379	<i>20,123</i>
------	--------------------------	--------	---------------

**5. TECHNOLOGY AND TELECOMMUNICATIONS**

Report all information as of December 31, 2023.

**SYSTEMS AND SERVICES**

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	219,179	<i>433,843</i>
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Does your library use social media?	Y	Y
5.7	Does the library file for E-rate benefits?	Y	Y
5.8	Is the library part of a consortium for E-rate benefits?	Y	Y
5.9	If yes, in which consortium are you participating?	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
5.10	Name of the person responsible for the library's Information Technology (IT) services	Nick Tanzi	<i>Nick Tanzi</i>
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 549-4411	<i>(631) 549-4411</i>
5.12	IT contact's email address	ntanzi@shpl.info	<i>ntanzi@shpl.info</i>



**6. STAFF INFORMATION**

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to fulltime equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

**FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
-----	--	----	----

**BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Library Manager (not certified)	0	0
6.5	Vacant Library Manager (not certified)	0	0
6.6	Librarian	17.53	18.89
6.7	Vacant Librarian	0	0
6.8	Library Specialist/Paraprofessional	0	0
6.9	Vacant Library Specialist/Paraprofessional	0	0
6.10	Other Staff	25.00	21.81
6.11	Vacant Other Staff	0	0
6.12	<b>TOTAL PAID STAFF</b> (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	43.53	41.70
6.13	<b>VACANT TOTAL PAID STAFF</b> (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

**SALARY INFORMATION**

6.14	FTE - Library Director (certified)	1	1
6.15	Salary - Library Director (certified)	\$157,737	\$143,232
6.16	FTE - Library Manager (not certified)	0	0
6.17	Salary - Library Manager (not certified)	\$0	\$0
6.18	FTE - Librarian	1	1
6.19	Salary - Librarian	\$59,110	\$57,236

**7. MINIMUM PUBLIC LIBRARY STANDARDS**

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2023**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

- |    |   |   |   |
|----|---|---|---|
| 1. | Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. | Y | Y |
| 2. | Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.   | Y | Y |
| 3. | Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.   | Y | Y |
| 4. | Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.   | Y | Y |
| 5. | Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.  | Y | Y |
| 6. | Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.   | Y | Y |

7.	Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
8a.	space	Y	Y
8b.	lighting	Y	Y
8c.	shelving	Y	Y
8d.	seating	Y	Y
8e.	power infrastructure	Y	Y
8f.	data infrastructure	Y	Y
8g.	public restroom	Y	Y
9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y
11.	Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above.	Y	Y
12.	Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y	Y
13.	Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service.	Y	Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y Y

**8. PUBLIC SERVICE INFORMATION**

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS</b> (Total questions 8.1 - 8.4)	1	1

**PUBLIC SERVICE HOURS** - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	67.59	67.50
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0.00
8.9	<b>Minimum Weekly Total Hours - Total Hours Open</b> (Total questions 8.6 - 8.8)	67.59	67.50
8.10	Annual Total Hours - Main Library	3,523.00	3,504.00
8.11	Annual Total Hours - Branch Libraries	0.00	0.00
8.12	Annual Total Hours - Bookmobiles	0.00	0.00
8.13	<b>Annual Hours Open - Total Hours Open</b> (Total questions 8.10 through 8.12)	3,523.00	3,504.00

**9. SERVICE OUTLET INFORMATION**

**Please Note: last year's answers for repeating groups cannot be displayed.**

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles.

Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link to an Excel sheet listing prior year outlets is located in section 9](#). Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	South Huntington Public Library	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
2.	Outlet Name Status	00 (for no change)	<i>00</i>
3.	Street Address	145 PIDGEON HILL ROAD	<i>145 PIDGEON HILL ROAD</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00</i>
5.	City	HUNTINGTON STATION	<i>HUNTINGTON STATION</i>
6.	Zip Code	11746	<i>11746</i>
7.	Phone (enter 10 digits only)	(631) 549-4411	<i>(631) 549-4411</i>
8.	Fax Number (enter 10 digits only)	(631) 547-6912	<i>(631) 547-6912</i>
9.	E-mail Address	contactus@shpl.info	<i>contactus@shpl.info</i>
10.	Outlet URL	https://shpl.info	<i>https://shpl.info</i>
11.	County	Suffolk	<i>SUFFOLK</i>
12.	School District	South Huntington	<i>South Huntington</i>
13.	Library System	Suffolk County Cooperative Library System	<i>Suffolk County Cooperative Library System</i>
14.	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	3,523	<i>3,504</i>
16.	Number of Weeks This Outlet is Open	52	<i>52</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
18.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>

19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	77	83
20.	Enter the appropriate outlet code (select one):	N/A	N/A
21.	Who owns this outlet building?	School District	School District
22.	Who owns the land on which this outlet is built?	School District	School District
23.	Indicate the year this outlet was initially constructed	2004	2004
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2018	2018
25.	Square footage of the outlet	48,980	48,980
26.	Number of Internet Computers Used by General Public	78	78
27.	Number of uses (sessions) of public Internet computers per year	12,152	32,034
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps
31.	Internet Provider	Crown Castle Fiber	Crown Castle Fiber
32.	WiFi Access	Other (specify using the State note)	Other (specify using the State note)
33.	Wireless Sessions	101,398	80,196
33a	Reporting Method for Wireless Sessions	CT - Annual Count	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y

36.	Does your outlet have a Makerspace?	Y	Y
37.	<i>LIBID</i>	8000583120	8000583120
38.	<i>FSCSID</i>	NY0670	NY0670
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2023. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2023 to December 31, 2023)	13	14
------	---	----	----

### NUMBER OF TRUSTEES AND TERMS

10.2	If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.	N/A	
10.3	If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.	N/A	
10.4	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.	5	5
10.5	What is the trustee term length, as stated in your library's charter documents (incorporation)? If a term length is not stated, please explain in a Note.	5 years	5 years

10.6 I attest that all trustees participated in trustee education in the last calendar year (2023). If entering No, provide explanation in a Note. Y Y

**BOARD MEMBER SELECTION**

10.7 Enter Board Member Selection Code (select one): EP - board members are elected in a public election EP - board members are elected in a public election

**Please Note: last year's answers for repeating groups cannot be displayed.**

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Eileen	<i>Eileen</i>
3.	Last Name of Board Member	Sullivan	<i>Sullivan</i>
4.	Mailing Address	92 E. 23rd Street	<i>92 E. 23rd Street</i>
5.	City	Huntington Station	<i>Huntington Station</i>
6.	Zip Code (5 digits only)	11746	<i>11746</i>
7.	E-mail address	esullivan@shpl.info	<i>esullivan@shpl.info</i>
8.	Office Held or Trustee	President	<i>Vice President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2019	<i>2019</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2024	<i>2024</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/15/2019	<i>07/15/2019</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/19/2019	<i>07/19/2019</i>



16.	Is this a brand new trustee?	N	N
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Patricia	<i>Patricia</i>
3.	Last Name of Board Member	Dillon	<i>Dillon</i>
4.	Mailing Address	31 Colonial Drive	<i>31 Colonial Drive</i>
5.	City	Huntington	<i>Huntington</i>
6.	Zip Code (5 digits only)	11743	<i>11743</i>
7.	E-mail address	pdillon@shpl.info	<i>pdillon@shpl.info</i>
8.	Office Held or Trustee	Vice President	<i>Financial Officer</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2023	<i>2018</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2028	<i>2023</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	06/20/2023	<i>07/16/2018</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/10/2023	<i>07/19/2018</i>
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Stella	<i>Stella</i>
3.	Last Name of Board Member	Fox	<i>Fox</i>
4.	Mailing Address	9 Woodoak Lane	<i>9 Woodoak Lane</i>
5.	City	Huntington	<i>Huntington</i>
6.	Zip Code (5 digits only)	11743	<i>11743</i>
7.	E-mail address	sfox@shpl.info	<i>sfox@shpl.info</i>
8.	Office Held or Trustee	Financial Officer	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>

10.	Term Begins - Year (year)	2020	2020
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2025	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/20/2020	07/20/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	08/03/2020	08/03/2020
16.	Is this a brand new trustee?	N	N
1.	Status	Filled	Filled
2.	First Name of Board Member	Stuart	Stuart
3.	Last Name of Board Member	Horowitz	Horowitz
4.	Mailing Address	49 Aldrich Street	49 Aldrich Street
5.	City	Huntington Station	Huntington Station
6.	Zip Code (5 digits only)	11746	11746
7.	E-mail address	shorowitz@shpl.info	shorowitz@shpl.info
8.	Office Held or Trustee	Trustee	Trustee
9.	Term Begins - Month	July	July
10.	Term Begins - Year (year)	2021	2021
11.	Term Expires	June	June
12.	Term Expires - Year (yyyy)	2026	2026

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 07/19/2021 07/19/2021
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/29/2021 07/29/2021
16. Is this a brand new trustee? N N

1. Status Filled
2. First Name of Board Member Eleanora
3. Last Name of Board Member Ferrante
4. Mailing Address 8 Bridle Lane
5. City Huntington Station
6. Zip Code (5 digits only) 11746
7. E-mail address eferrante@shpl.info
8. Office Held or Trustee Trustee
9. Term Begins - Month July
10. Term Begins - Year (year) 2022
11. Term Expires June
12. Term Expires - Year (yyyy) 2027
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 06/20/2022

- 15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/01/2022
- 16. Is this a brand new trustee? N

**11. OPERATING FUNDS RECEIPTS**

Local Public Funds / System Cash  
Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

**LOCAL PUBLIC FUNDS**

Specify by name the municipalities or school districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y Y

*Please Note: last year's answers for repeating groups cannot be displayed.*

1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or School District	South Huntington Union Free School District	<i>South Huntington Union Free School District</i>
3.	Amount	\$6,070,752	<i>\$6,070,752</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>
5.	Written Contractual Agreement	N	<i>N</i>
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$6,070,752	<i>\$6,070,752</i>

**SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3	Local Library Services Aid (LLSA)	\$11,659	<i>\$11,040</i>
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>
11.7	Other Cash Grants	\$0	<i>\$0</i>

11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$11,659	<i>\$11,040</i>
------	---	----------	-----------------

**OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	<i>\$0</i>
------	---	-----	------------

**Federal Aid / Other Receipts**

**FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0	<i>\$0</i>
11.11	Other Federal Aid	\$0	<i>\$0</i>
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0	<i>\$0</i>

11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0	<i>\$0</i>
-------	--	-----	------------

**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$0	<i>\$0</i>
11.15	Fund Raising	\$0	<i>\$0</i>
11.16	Income from Investments	\$81,285	<i>\$3,720</i>
11.17	Library Charges	\$12,684	<i>\$10,964</i>
11.18	Other	\$23,001	<i>\$47,670</i>
11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$116,970	<i>\$62,354</i>

11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$6,199,381	<i>\$6,144,146</i>
-------	---	-------------	--------------------

11.21	<b>BUDGET LOANS</b>	\$0	<i>\$0</i>
-------	---------------------	-----	------------

**Transfers / Grant Total**

**TRANSFERS**

11.22	From Capital Fund (Same as Question 14.8)	\$0	<i>\$0</i>
11.23	From Other Funds	\$0	<i>\$0</i>

11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	<b>BALANCE IN OPERATING FUND -</b> Beginning Balance for Fiscal Year Ending 2023 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$2,437,397	\$2,674,692
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$8,636,778	\$8,818,838

## 12. OPERATING FUND DISBURSEMENTS

### Staff / Collection / Capital Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

#### STAFF EXPENDITURES

##### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$1,952,531	\$1,885,390
12.2	Other Staff	\$1,052,373	\$1,071,686
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$3,004,904	\$2,957,076
12.4	<b>Employee Benefits Expenditures</b>	\$1,122,877	\$1,126,718
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$4,127,781	\$4,083,794

#### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$203,112	\$193,917
12.7	Electronic Materials Expenditures	\$330,314	\$314,655
12.8	Other Materials Expenditures	\$51,376	\$47,472
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$584,802	\$556,044

#### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	<b>Total Capital Expenditures (Add Questions 12.10 and 12.11)</b>	\$0	\$0

#### OPERATION AND MAINTENANCE OF BUILDINGS

##### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	<b>Total Repairs (Add Questions 12.13 and 12.14)</b>	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$345,393	\$326,712
12.17	<b>Total Operation &amp; Maintenance of Buildings (Add Questions 12.15 and 12.16)</b>	\$345,393	\$326,712

#### MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$37,537	\$37,120
12.19	Telecommunications	\$30,375	\$13,397
12.21	Professional & Consultant Fees	\$202,595	\$115,895
12.22	Equipment	\$57,873	\$42,840
12.23	Other Miscellaneous	\$209,914	\$125,388
12.24	<b>Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)</b>	\$538,294	\$357,667

#### Contracts / Debt Service / Transfers / Grand Total

12.25	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$58,259	\$57,956
-------	--	----------	----------

#### DEBT SERVICE

##### Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	\$0	\$611,317
12.27	From Other Funds (73OF)	\$0	\$0
12.28	<b>Total (Add Questions 12.26 and 12.27)</b>	\$0	\$611,317

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0	\$0
12.30	Short-Term Loans	\$0	\$0
12.31	<b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$0	\$611,317
12.32	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$5,654,529	\$5,993,490
<b>TRANSFERS</b>			
<b>Transfers to Capital Fund</b>			
12.33	From Local Public Funds (76PF)	\$236,590	\$387,951
12.34	From Other Funds (76OF)	\$0	\$0
12.35	<b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$236,590	\$387,951
12.36	Transfer to Other Funds	\$0	\$0
12.37	<b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$236,590	\$387,951
12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$5,891,119	\$6,381,441
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2023	\$2,745,659	\$2,437,397
12.40	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.38 and 12.39; same as Question 11.26)	\$8,636,778	\$8,818,838

**ASSURANCE**

12.41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/20/2024	02/21/2023
-------	--	------------	------------



12.42	Last audit performed (mm/dd/yyyy)	11/20/2023	11/21/2022
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2022-06/30/2023	07/01/2021-06/30/2022
12.44	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

### CAPITAL FUND

12.45	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y	Y
-------	--	---	---

### 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

#### REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$39,084	\$1,392
13.3	<b>Total Revenues from Local Sources</b> (Add Questions 13.1 and 13.2)	\$39,084	\$1,392

#### STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$0	\$0

#### FEDERAL AID FOR CAPITAL PROJECTS

13.7	<b>TOTAL FEDERAL AID</b>	\$0	\$0
------	--------------------------	-----	-----

#### INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$236,590	\$387,951
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$275,674	\$389,343
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0	\$0
13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$275,674	\$389,343

13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2023 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$1,460,435	\$1,158,553
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$1,736,109	\$1,547,896

#### 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

##### PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$54,636	\$0

##### Other Disbursements

14.3	Purchase of Buildings	\$0	\$22,632
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$13,278	\$64,829
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$13,278	\$87,461

14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$67,914	\$87,461
------	---	----------	----------

14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0	\$0
------	--	-----	-----

14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0	\$0
------	---------------------------------	-----	-----

14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$67,914	\$87,461
-------	---	----------	----------

14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2023	\$1,668,195	\$1,460,435
-------	---	-------------	-------------

14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$1,736,109	\$1,547,896
-------	---	-------------	-------------

#### 15. CENTRAL LIBRARIES

**PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY**

**16. FEDERAL TOTALS**

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	16.21	17.40
16.2	Total Librarians	16.21	17.40
16.3	All Other Paid Staff	21.88	19.08
16.4	Total Paid Employees	38.09	36.48
16.5	State Government Revenue	\$11,659	\$11,040
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$116,970	\$62,354
16.8	Total Operating Revenue	\$6,199,381	\$6,144,146
16.9	Other Operating Expenditures	\$941,946	\$742,335
16.10	Total Operating Expenditures	\$5,654,529	\$5,382,173
16.11	Total Capital Expenditures	\$67,914	\$87,461
16.12	Print Materials	198,655	197,649
16.12a	Total Physical Items in Collection	241,930	241,947
16.13	Total Registered Borrowers	16,032	15,613
16.14	Other Capital Revenue and Receipts	\$275,674	\$389,343
16.15	Number of Internet Computers Used by General Public	78	78
16.16	Total Uses (sessions) of Public Internet Computers Per Year	12,152	32,034
16.17	Wireless Sessions	101,398	80,196
16.18	Total Capital Revenue	\$275,674	\$389,343

**17. FOR NEW YORK STATE LIBRARY USE ONLY**

17.1	<i>LIB ID</i>	8000583120	8000583120
17.2	<i>Interlibrary Relationship Code</i>	ME	ME
17.3	<i>Legal Basis Code</i>	LD	LD
17.4	<i>Administrative Structure Code</i>	SO	SO
17.5	<i>FSCS Public Library Definition</i>	Y	Y
17.6	<i>Geographic Code</i>	SU1	SU1
17.7	<i>FSCS ID</i>	NY0670	NY0670
17.8	<i>SED CODE</i>	800000056340	800000056340

**SUGGESTED IMPROVEMENTS**

Library Name: SOUTH HUNTINGTON PUBLIC LIBRARY

*SOUTH  
HUNTINGTON  
PUBLIC LIBRARY*

Library System: Suffolk Cooperative Library System

*Suffolk Cooperative  
Library System*

Name of Person Completing Form: Jamie Gholson

*Jamie Gholson*

Phone Number: (631) 549-4411

*(631) 549-4411*

I am satisfied that this resource (Collect) is meeting library needs: Agree

*Agree*

Applying this resource (Collect) will help improve library services to the public: Agree

*Agree*

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

## January 2024 - Adult Programs

Title	Event Start Date	People in Attendance
Virtual Chair Yoga (V)	01/02/2024 @ 9:00am	15
Tai Chi Level 2	01/02/2024 @ 9:30am	14
Game Day	01/02/2024 @ 11:00am	4
SCORE	01/03/2024 @ 10:00am	11
Thursday Yoga	01/04/2024 @ 9:30am	25
Genealogy Drop-in	01/04/2024 @ 10:00am	4
Yoga 2nd Session	01/04/2024 @ 11:00am	25
North Shore Civil War Roundtable	01/04/2024 @ 6:30pm	10
Winter Series: Gold Coast Jazz Band	01/05/2024 @ 7:00pm	147
Walk2TheBeat Virtual Fitness (V)	01/06/2024 @ 9:30am	10
Pilates	01/06/2024 @ 9:30am	22
Paw Patrol: The Mighty Movie	01/07/2024 @ 2:30pm	2
Take & Bake: Little Italy Pizza Dough (V)	01/08/2024 @ 9:00am	25
Beginner Tai Chi	01/08/2024 @ 9:30am	25
Monday Yoga	01/08/2024 @ 11:00am	25
Movie: My Big Fat Greek Wedding 3	01/08/2024 @ 2:00pm	77
Virtual Chair Yoga (V)	01/09/2024 @ 9:00am	15
Tai Chi Level 2	01/09/2024 @ 9:30am	14
Game Day	01/09/2024 @ 11:00am	4
FAFSA Walkthrough	01/09/2024 @ 6:30pm	CANCELLED
Non-Fiction Book Discussion	01/10/2024 @ 11:00am	9
Small Business Counseling	01/10/2024 @ 4:30pm	0
Small Business Counseling	01/10/2024 @ 5:30pm	0
Small Business Counseling	01/10/2024 @ 6:30pm	0
Thursday Yoga	01/11/2024 @ 9:30am	25
Huntington AARP	01/11/2024 @ 10:00am	22
Yoga 2nd Session	01/11/2024 @ 11:00am	25
Steven Spielberg: His Life & Career	01/11/2024 @ 2:00pm	17
Intermediate ENL Class	01/11/2024 @ 6:00pm	3
Adult Take & Make: Jenga Plant Stand (V)	01/11/2024 @ 7:00pm	35
Beginner ENL Class	01/11/2024 @ 7:15pm	4
Winter Series: Jimmy Buffett Tribute	01/12/2024 @ 7:00pm	165
Walk2TheBeat Virtual Fitness (V)	01/13/2024 @ 9:30am	10
Pilates	01/13/2024 @ 9:30am	22
Folk Music Society of Huntington	01/14/2024 @ 1:00pm	15
Classical Sundays: Opera Night Long Island	01/14/2024 @ 2:30pm	97
Virtual Chair Yoga (V)	01/16/2024 @ 9:00am	15
Tai Chi Level 2	01/16/2024 @ 9:30am	14
Game Day	01/16/2024 @ 11:00am	0
Library Board of Trustees Meeting	01/16/2024 @ 7:00pm	9
Bridge for Advanced Beginners	01/17/2024 @ 2:00pm	14
Evening Book Discussion	01/17/2024 @ 7:00pm	8
Build a 3D Printed Model Train	01/17/2024 @ 7:00pm	9
Thursday Yoga	01/18/2024 @ 9:30am	25
Yoga 2nd Session	01/18/2024 @ 11:00am	25
Navigating Our Digital Services	01/18/2024 @ 11:00am	2

## January 2024 - Adult Programs

Cooking Class: Versatile Veggie Burgers	01/18/2024 @ 1:30pm	13
Writing Workshop (V)	01/18/2024 @ 4:00pm	7
Intermediate ENL Class	01/18/2024 @ 6:00pm	4
What does the new SAT look like?	01/18/2024 @ 7:00pm	5
Adult Craft: Dot Mandala	01/18/2024 @ 7:00pm	13
Beginner ENL Class	01/18/2024 @ 7:15pm	4
Writing Your Way to Positivity	01/19/2024 @ 11:00am	8
Rescheduled! - FAFSA Walkthrough	01/19/2024 @ 6:30pm	4
Winter Series: Aerosmith Tribute with Pump	01/19/2024 @ 7:00pm	70
Walk2TheBeat Virtual Fitness (V)	01/20/2024 @ 9:30am	10
Pilates	01/20/2024 @ 9:30am	20
The Essentials of Funding Your Business	01/20/2024 @ 10:00am	3
Art Reception: History Re-Imaged	01/20/2024 @ 2:00pm	42
Beginner Tai Chi	01/22/2024 @ 9:30am	25
Medicare Counseling One-on-One	01/22/2024 @ 10:00am	2
Monday Yoga	01/22/2024 @ 11:00am	25
Movie: Oppenheimer	01/22/2024 @ 2:00pm	88
Intro to Artificial Intelligence (AI)	01/22/2024 @ 7:00pm	11
Cooking Class: Indian Dal and Rice	01/22/2024 @ 7:00pm	14
Meditation Workshop: Believe -- Positivity Changes	01/22/2024 @ 7:00pm	8
Virtual Chair Yoga (V)	01/23/2024 @ 9:00am	12
Tai Chi Level 2	01/23/2024 @ 9:30am	14
Game Day	01/23/2024 @ 11:00am	4
Solutions to Acid Reflux (V)	01/23/2024 @ 2:00pm	10
Adult Craft: Make a Journal	01/23/2024 @ 6:30pm	9
Intermediate Excel: Crunching Numbers with Pivot T	01/23/2024 @ 7:00pm	12
Bridge for Advanced Beginners	01/24/2024 @ 2:00pm	16
Small Business Counseling	01/24/2024 @ 4:30pm	1
Small Business Counseling	01/24/2024 @ 5:30pm	0
Small Business Counseling	01/24/2024 @ 6:30pm	0
Understanding Financial Aid	01/24/2024 @ 7:00pm	1
How to Grow a Powerful Network	01/24/2024 @ 7:00pm	2
Thursday Yoga	01/25/2024 @ 9:30am	25
Yoga 2nd Session	01/25/2024 @ 11:00am	23
Cover to Cover Book Discussion	01/25/2024 @ 11:00am	6
Writing Workshop (V)	01/25/2024 @ 4:00pm	7
Intermediate ENL Class	01/25/2024 @ 6:00pm	2
Beyond the Book @ the Whaling Museum	01/25/2024 @ 6:30pm	5
Cooking Class: Sweet & Savory Fare	01/25/2024 @ 7:00pm	20
Beginner ENL Class	01/25/2024 @ 7:15pm	4
Writing Your Way to Positivity	01/26/2024 @ 11:00am	9
Winter Series: Bon Jovi Tribute with the Dead or Aliv	01/26/2024 @ 7:00pm	142
Defensive Driving	01/27/2024 @ 9:00am	34
Walk2TheBeat Virtual Fitness (V)	01/27/2024 @ 9:30am	10
Pilates	01/27/2024 @ 9:30am	20
Shiloh Duo	01/28/2024 @ 2:30pm	23
Beginner Tai Chi	01/29/2024 @ 9:30am	25

## January 2024 - Adult Programs

Creative Club: Art Journal	01/29/2024 @ 10:00am	6
Monday Yoga	01/29/2024 @ 11:00am	25
Movie: Indiana Jones & the Dial of Destiny	01/29/2024 @ 2:00pm	57
Meditation Workshop: Believe -- Positivity Changes	01/29/2024 @ 7:00pm	7
Virtual Chair Yoga (V)	01/30/2024 @ 9:00am	14
Tai Chi Level 2	01/30/2024 @ 9:30am	14
Game Day	01/30/2024 @ 11:00am	4
Suffolk County Police Department 2nd Precinct Prec	01/30/2024 @ 6:00pm	11
The Readers: A 20s & 30s Book Club	01/30/2024 @ 7:00pm	3
Tech Byte: Phishing & Smishing -- How Not to Get Sc	01/31/2024 @ 11:00am	5
Bridge for Advanced Beginners	01/31/2024 @ 2:00pm	12
Intro to Etsy	01/31/2024 @ 6:30pm	4

## January 2024 - Children's Programs

Title	Event Start Date	People in Attendance
Baby Bundle Take & Make / Paquete Para Bebés un Tal	01/03/2024 @ 10:00am	6
Lego Club	01/06/2024 @ 10:30am	6
Paw Patrol: The Mighty Movie	01/07/2024 @ 2:30pm	2
Bilingual BANANAS Bilingües	01/08/2024 @ 10:00am	8
Adventures in Art: Musical Colors with Sonia Delaunay	01/08/2024 @ 4:30pm	7
Homework Help at the South Huntington Public Library	01/08/2024 @ 4:30pm	4
Sprouts & Friends	01/09/2024 @ 10:00am	18
Sprouts & Friends	01/09/2024 @ 11:00am	14
Preschool Pals: Wintertime Fun	01/09/2024 @ 3:00pm	12
Hip Hop Dance	01/09/2024 @ 4:45pm	10
Baby Time!	01/10/2024 @ 10:30am	12
Baby Time!	01/10/2024 @ 11:15am	10
Picture Book Time	01/10/2024 @ 3:00pm	11
Yoga Kids	01/10/2024 @ 4:30pm	4
Zumbini	01/11/2024 @ 10:30am	19
Zumbini	01/11/2024 @ 11:30am	8
After School Club	01/11/2024 @ 4:30pm	9
A Time for Kids	01/12/2024 @ 10:00am	12
A Time for Kids	01/12/2024 @ 11:00am	17
Art Club: Jen Arnayi	01/12/2024 @ 4:30pm	13
Music & Movement	01/13/2024 @ 10:00am	20
The Wizarding Winter Reading Carnival	01/13/2024 @ 1:00pm	37
Sprouts & Friends	01/16/2024 @ 10:00am	0
Sprouts & Friends	01/16/2024 @ 11:00am	6
Preschool Pals: Wintertime Fun	01/16/2024 @ 3:00pm	11
Hip Hop Dance	01/16/2024 @ 4:45pm	9
Baby Time!	01/17/2024 @ 10:30am	10
Baby Time!	01/17/2024 @ 11:15am	7
Picture Book Time	01/17/2024 @ 3:00pm	8
Yoga Kids	01/17/2024 @ 4:30pm	10
Zumbini	01/18/2024 @ 10:30am	14
Zumbini	01/18/2024 @ 11:30am	5
After School Club	01/18/2024 @ 4:30pm	11
A Time for Kids	01/19/2024 @ 10:00am	14
A Time for Kids	01/19/2024 @ 11:00am	11
Lego Club	01/19/2024 @ 4:30pm	12
PlayHooray Babies & Kids	01/20/2024 @ 10:00am	15
Girl Scout Troop 334	01/20/2024 @ 11:00am	8
Incredible Dancing Goldens	01/20/2024 @ 1:00pm	30
Incredible Dancing Goldens	01/20/2024 @ 3:00pm	28
Chess Nuts	01/21/2024 @ 2:30pm	13
Bilingual BANANAS Bilingües	01/22/2024 @ 10:00am	10
Minecraft Mania!	01/22/2024 @ 4:30pm	9
Homework Help at the South Huntington Public Library	01/22/2024 @ 4:30pm	4
Sprouts & Friends	01/23/2024 @ 10:00am	19
Sprouts & Friends	01/23/2024 @ 11:00am	18



January 2024 - Children's Programs

Preschool Pals: Wintertime Fun	01/23/2024 @ 3:00pm	7
Hip Hop Dance	01/23/2024 @ 4:45pm	14
Baby Time!	01/24/2024 @ 10:30am	11
Baby Time!	01/24/2024 @ 11:15am	9
Picture Book Time	01/24/2024 @ 3:00pm	7
Yoga Kids	01/24/2024 @ 4:30pm	8
Zumbini	01/25/2024 @ 10:30am	19
Zumbini	01/25/2024 @ 11:30am	7
School Visit: CW 2nd Grade (Ms. Kapps)	01/25/2024 @ 11:45am	1
After School Club	01/25/2024 @ 4:30pm	11
A Time for Kids	01/26/2024 @ 10:00am	14
A Time for Kids	01/26/2024 @ 11:00am	13
Art Club: Jean-Baptiste Launay	01/26/2024 @ 4:30pm	18
Lil' Athletes Toddler	01/27/2024 @ 10:00am	18
Lil' Athletes	01/27/2024 @ 11:00am	11
Aboriginal Dot Art	01/27/2024 @ 2:30pm	11
Bilingual BANANAS Bilingues	01/29/2024 @ 10:00am	8
Homeschool Co-op	01/29/2024 @ 1:00pm	18
Minecraft Mania!	01/29/2024 @ 4:30pm	10
Homework Help at the South Huntington Public Library	01/29/2024 @ 4:30pm	5
Girl Scout Troop 103 Meeting	01/29/2024 @ 6:30pm	6
Sprouts & Friends	01/30/2024 @ 10:00am	14
Sprouts & Friends	01/30/2024 @ 11:00am	15
Class Visit: CW 2nd Grade	01/30/2024 @ 11:30am	34
Preschool Pals: Wintertime Fun	01/30/2024 @ 3:00pm	16
Hip Hop Dance	01/30/2024 @ 4:45pm	11
Baby Time!	01/31/2024 @ 10:30am	10
Baby Time!	01/31/2024 @ 11:15am	8
Picture Book Time	01/31/2024 @ 3:00pm	7
Yoga Kids	01/31/2024 @ 4:30pm	10

## January 2024 - YA Programs

Title	Event Start Date	People in Attendance
Executive Teen Advisory Board: WRC 2024 Training	01/02/2024 @ 7:00pm	14
Trivia Night	01/05/2024 @ 7:00pm	8
Paw Patrol: The Mighty Movie	01/07/2024 @ 2:30pm	2
Teen Volunteers - Homework Help at the South Huntington Public	01/08/2024 @ 4:30pm	4
FAFSA Walkthrough	01/09/2024 @ 6:30pm	CANCELLED
Tea Time: A Community Service Program	01/10/2024 @ 7:00pm	15
Swifties Karaoke Night	01/12/2024 @ 7:00pm	10
Winter Reading Carnival Volunteers	01/13/2024 @ 12:00pm	12
Teen Advisory Board	01/16/2024 @ 7:00pm	10
What does the new SAT look like?	01/18/2024 @ 7:00pm	5
Game On!	01/19/2024 @ 6:30pm	7
Rescheduled! - FAFSA Walkthrough	01/19/2024 @ 6:30pm	4
Teen Volunteers - Homework Help at the South Huntington Public	01/22/2024 @ 4:30pm	5
Study Hours in the YA Library	01/22/2024 @ 6:30pm	2
Homebound Student Exam	01/23/2024 @ 9:00am	2
Homebound Student Exam	01/23/2024 @ 12:15pm	2
Study Hours in the YA Library	01/23/2024 @ 3:00pm	4
Stimson Middle School- Research Visit	01/24/2024 @ 9:00am	25
Homebound Student Exam	01/24/2024 @ 10:00am	2
Study Hours in the YA Library	01/24/2024 @ 3:00pm	1
Understanding Financial Aid	01/24/2024 @ 7:00pm	1
Lil' Library Pals: A Community Service Program	01/24/2024 @ 7:00pm	18
Themed Trivia Thursday - Music	01/25/2024 @ 7:00pm	7
Class Visit	01/26/2024 @ 11:00am	5
Teen STEAM Challenge	01/26/2024 @ 7:00pm	12
Valentine's for Veterans: a Community Service Program	01/27/2024 @ 1:00pm	15
Teen Volunteers - Homework Help at the South Huntington Public	01/29/2024 @ 4:30pm	7
Creative Writing Project: a Community Service Program	01/29/2024 @ 6:30pm	CANCELLED

SOUTH HUNTINGTON PUBLIC LIBRARY  
RESOURCES WORKSHEET

JANUARY 2024

	ADDED	DISCARDED	JAN 24
<b>ADULT / YA</b>			
Books, Fiction	234	336	44,634
Books, Nonfiction	168	539	60,698
Paperbacks	20	0	9,979
Periodical Titles	0	0	220
Compact Discs	13	0	7,148
DVDs	33	205	14,996
Blu-ray Disc	15	0	2,516
Books-on-CD	5	0	4,038
Videogames	4	0	84
<b>Total</b>	492	1,080	144,313
<b>CHILDRENS</b>			
Books, Fiction	151	123	44,724
Books, Nonfiction	184	151	41,460
Paperbacks	4	0	3,242
Videogames	6	0	1,360
Compact Discs	3	0	1,474
DVDs	79	291	7,683
Blu-ray Disc	3	0	561
Books-on-CD	0	0	542
CD/Book Kits	1	0	530
Launchpads	0	0	40
<b>Total</b>	431	565	101,616
<b>TOTAL</b>	923	1,645	245,929

JANUARY 2024

ADULT PRINT	JAN 24	JAN 23	% CHANGE	JAN 22	% CHANGE
Nonfiction	1,011	993	1.81%	905	11.71%
New Books	997	882	13.04%	968	3.00%
Fiction	1,187	1,192	-0.42%	1,199	-1.00%
Paperbacks	102	128	-20.31%	167	-38.92%
Mysteries	220	251	-12.35%	207	6.28%
Large Type	192	245	-21.63%	254	-24.41%
Magazines	116	112	3.57%	158	-26.58%
Biographies	101	109	-7.34%	74	36.49%
Test Books	32	24	33.33%	22	45.45%
Science Fiction	23	34	-32.35%	35	-34.29%
World Languages	11	6	83.33%	8	37.50%
Graphic Novel	39	23	69.57%	32	21.88%
Reference	5	0	N.M.	0	N.M.
ESL Collection	3	3	0.00%	1	200.00%
Oversized Books	5	0	N.M.	2	150.00%
Short Stories	5	3	66.67%	4	25.00%
Adult Learner	0	0	N.M.	0	N.M.
Auto Repair	1	2	-50.00%	1	0.00%
<b>Total</b>	<b>4,050</b>	<b>4,007</b>	<b>1.07%</b>	<b>4,037</b>	<b>0.32%</b>
<b>ADULT MEDIA</b>					
DVD	1,464	1,510	-3.05%	1,916	-23.59%
Blu-ray Disc	393	368	6.79%	461	-14.75%
Compact Discs	303	318	-4.72%	355	-14.65%
Books on Disc	135	139	-2.88%	133	1.50%
Video Games	33	30	10.00%	31	6.45%
Language Media	2	1	100.00%	1	100.00%
Hotspots	26	28	-7.14%	29	-10.34%
<b>Total</b>	<b>2,356</b>	<b>2,394</b>	<b>-1.59%</b>	<b>2,926</b>	<b>-19.48%</b>
<b>ELECTRONIC RESOURCES</b>					
Live-brary E-Books	5,561	5,565	-0.07%	4,237	31.25%
Live-brary Audiobooks	3,475	2,964	17.24%	1,787	94.46%
Flipster	295	326	-9.51%	474	-37.76%
New York Times	328	373	-12.06%	214	53.27%
PressReader	49	130	-62.31%	193	-74.61%
Hoopla	440	368	19.57%	335	31.34%
Kanopy	467	331	41.09%	293	59.39%
<b>Total</b>	<b>10,615</b>	<b>10,057</b>	<b>5.55%</b>	<b>7,533</b>	<b>40.91%</b>
<b>INTERLIBRARY LOAN</b>					
Items Sent	1,590	1,793	-11.32%	1,667	-4.62%
Items Borrowed	1,093	1,104	-1.00%	1,087	0.55%
<b>NEW PATRONS</b>	<b>219</b>	<b>262</b>	<b>-16.41%</b>	<b>132</b>	<b>65.91%</b>

**JANUARY 2024**

<b>JUVENILE PRINT</b>	<b>JAN 24</b>	<b>JAN 23</b>	<b>% CHANGE</b>	<b>JAN 22</b>	<b>% CHANGE</b>
Nonfiction	866	1,106	-21.70%	639	35.52%
Picture Books	1,304	1,767	-26.20%	1,253	4.07%
Fiction	503	696	-27.73%	583	-13.72%
Easy Readers	525	815	-35.58%	480	9.38%
Biographies	212	148	43.24%	154	37.66%
Paperbacks	266	422	-36.97%	347	-23.34%
Board Books	323	359	-10.03%	312	3.53%
Graphic Novels	365	397	-8.06%	195	87.18%
World Languages	110	193	-43.01%	128	-14.06%
Parents Collection	35	46	-23.91%	12	191.67%
Magazines	4	8	-50.00%	9	-55.56%
Story Collection	22	10	120.00%	5	340.00%
Museum Passes	125	111	12.61%	34	267.65%
<b>Total</b>	<b>4,660</b>	<b>6,078</b>	<b>-23.33%</b>	<b>4,151</b>	<b>12.26%</b>
<b>JUVENILE MEDIA</b>					
DVD	234	305	-23.28%	317	-26.18%
Blu-ray Disc	31	38	-18.42%	48	-35.42%
Video Games	200	228	-12.28%	121	65.29%
Compact Discs	24	35	-31.43%	35	-31.43%
CD/Book Kits	43	81	-46.91%	29	48.28%
Books on Disc	3	7	-57.14%	5	-40.00%
Launchpads	8	7	14.29%	12	-33.33%
<b>Total</b>	<b>543</b>	<b>701</b>	<b>-22.54%</b>	<b>567</b>	<b>-4.23%</b>
<b>YOUNG ADULT</b>					
Magazines	1	0	N.M.	2	-50.00%
Fiction	73	79	-7.59%	70	4.29%
Nonfiction	4	4	0.00%	8	-50.00%
Graphic Novel	55	58	-5.17%	49	12.24%
Paperbacks	34	26	30.77%	17	100.00%
Large Type	0	2	-100.00%	0	N.M.
Test Books	5	11	-54.55%	4	25.00%
World Languages	0	0	N.M.	2	-100.00%
Laptops	4	7	-42.86%	1	300.00%
<b>Total</b>	<b>176</b>	<b>187</b>	<b>-5.88%</b>	<b>153</b>	<b>15.03%</b>

# Circulation Statistics

	January 2024	December 2023	January 2023
SHPL Material Check-Outs (ALL Libraries)	9,357	8,118	10,659
Self Checkouts (Kiosks)	1,890	1,416	1,997
YA Laptop Checkouts	4	2	7
Circulating Chromebook Checkouts	2	3	4
Circulating Laptop Checkouts	4	3	2
Hotspot Checkouts	26	20	28

## Percent of all checkouts using SHPL Self-Check Kiosks

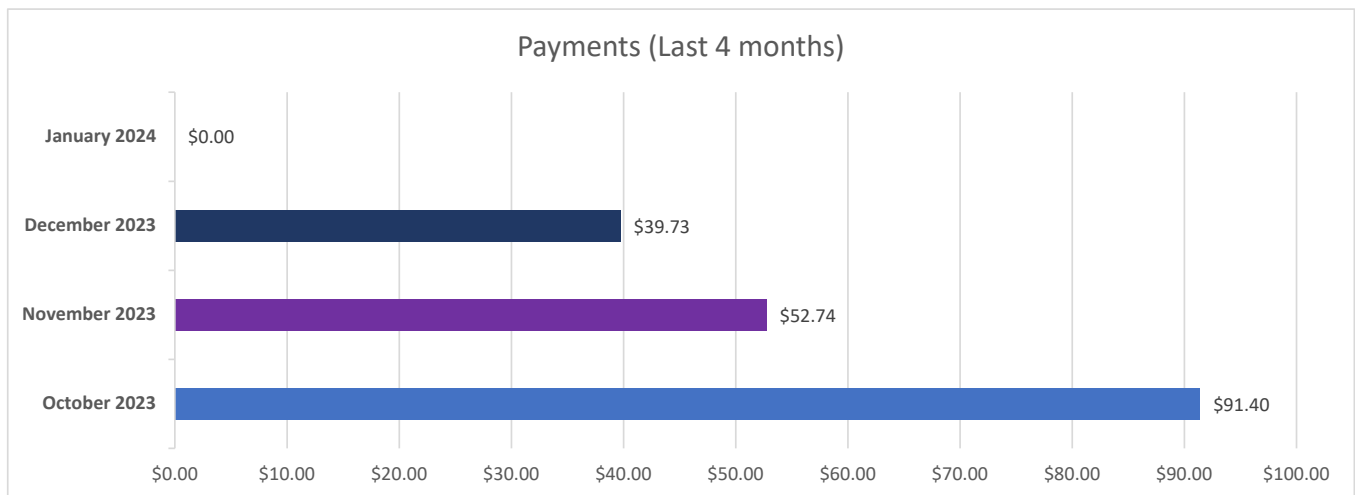
January 2024	20.2%	↑	33.5%	Change since last month	
December 2023	17.4%				
January 2023	18.7%	{last year}	↓	-5.4%	Change since last year

## Laptop Checkouts (Combined)

January 2024	10	↑	25.0%	Change since last month	
December 2023	8				
January 2023	13	{last year}	↓	-23.1%	Change since last year

## e-Commerce Payments (released quarterly)

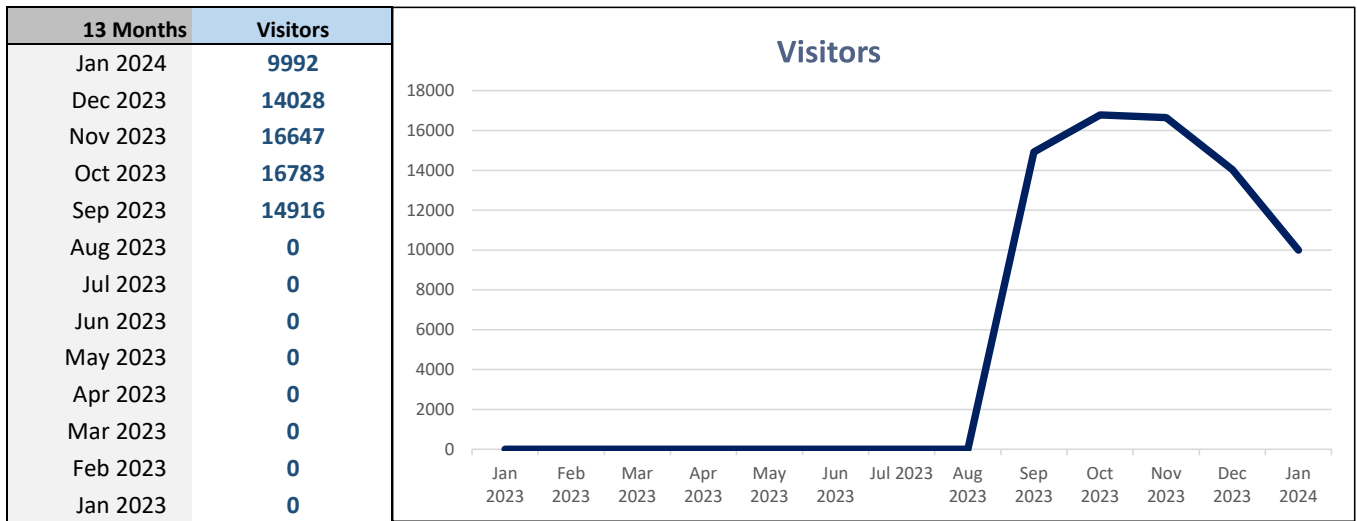
January 2024	December 2023	November 2023	October 2023	January 2023
\$0.00	\$39.73	\$52.74	\$91.40	\$45.14



## Subscription Statistics

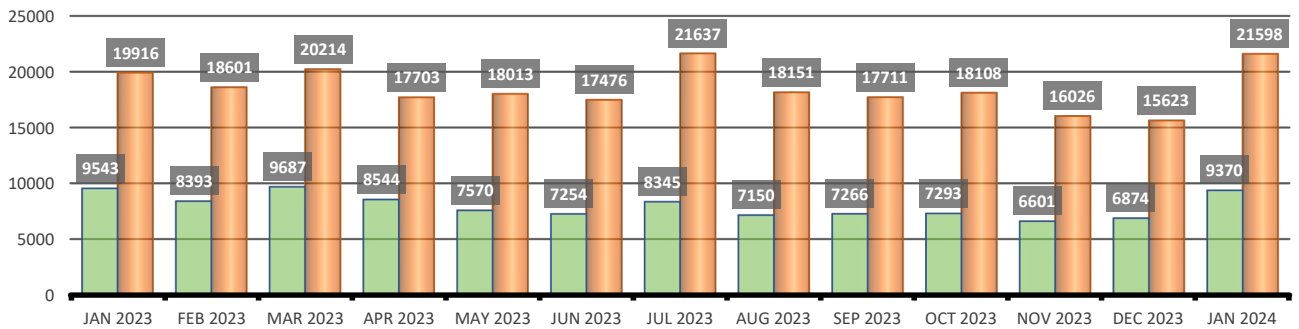
	January 2024	December 2023	Change (last month)	January 2023	Change (last year)
EBSCO	306	364	↓ -16%	708	↓ -57%
OCLC / First Search	157	126	↑ 25%	76	↑ 107%
Homework Help	23	32	↓ -28%	10	↑ 130%
LinkedIn Learning	15	16	↓ -6%	15	↑ 0%
Overdrive	9037	8264	↑ 9%	8532	↑ 6%
Pronunciator	9	6	↑ 50%	3	↑ 200%
WAM Consortium Databases	1965	1671	↑ 18%	1626	↑ 21%

## Gate Count Statistics



# Website Statistics

13 Months	Users	Sessions	Total Page Views	Home Page Views
Jan 2024	9370	21598	61232	14956
Dec 2023	6874	15623	43076	10861
Nov 2023	6601	16026	43143	11328
Oct 2023	7293	18108	52121	12537
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454
Jul 2023	8345	21637	66067	15277
Jun 2023	7254	17476	53795	12917
May 2023	7570	18013	48285	12535
Apr 2023	8544	17703	52100	13431
Mar 2023	9687	20214	59666	15435
Feb 2023	8393	18601	62273	14891
Jan 2023	9543	19916	64289	15576



Users Sessions A new session is counted if a user is inactive for 30 minutes

- ↑ 36.3%
- ↓ -1.8%
- ↑ 17.2%

Change in website users compared to last month

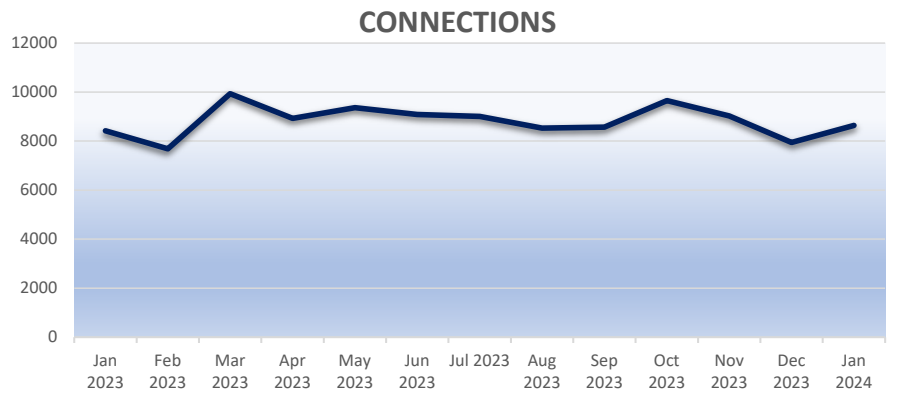
Change in website users compared to last year

Compared to the **average monthly users**::

**7,992**

# WiFi Usage

13 Months	Wireless devices connected
Jan 2024	8636
Dec 2023	7945
Nov 2023	9029
Oct 2023	9648
Sep 2023	8570
Aug 2023	8534
Jul 2023	9007
Jun 2023	9090
May 2023	9362
Apr 2023	8925
Mar 2023	9934
Feb 2023	7686
Jan 2023	8426



Multiple connections by a single device are counted as 1 per day

- ↑ 8.7%
- ↑ 2.5%
- ↓ -2.2%

Change in wireless users compared to last month

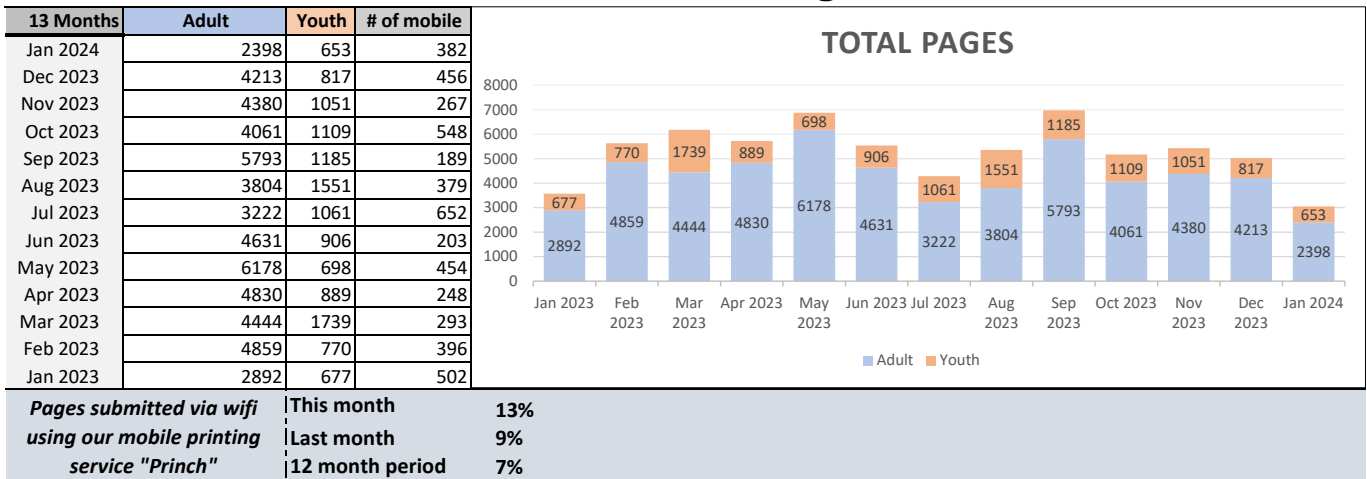
Change in wireless users compared to last year

Compared to the **average monthly connections**::

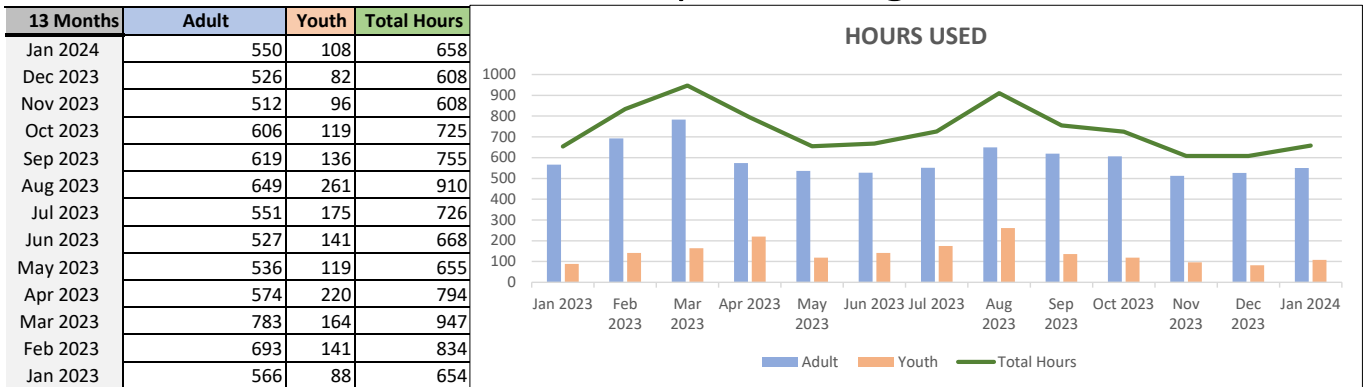
**8830**



## Public Printing



## Public Computer Usage



- ↑ **4.6%** **Adult Reference** Change compared to last month
- ↑ **31.7%** **Youth Services**
- ↓ **-2.8%** **Adult Reference** Change compared to last year
- ↑ **22.7%** **Youth Services**

## Patron Services

	Jan 2024	Monthly average (past year)
One-on-One Tech Help Sessions	15	13
3D Models Printed	6	11
Posters Printed	31	13
Text-a-Librarian (conversations)	59	41

Featuring  
Keynote Speaker

**BILL  
GOLDSTEIN**



**2024**  
**LONG ISLAND  
LIBRARY**  
*Conference*

---

**May 9, 2024**

Melville Marriott  
1350 Walt Whitman Rd  
Melville, NY

---

Bill Goldstein reviews books and interviews authors for NBC's *Weekend Today in New York* and was the founding editor of *The New York Times* books website. A graduate of the University of Chicago, Goldstein received a Ph.D. in English from the City University of New York Graduate Center. He is the author of *The World Broke in Two: Virginia Woolf, T. S. Eliot, D. H. Lawrence, E. M. Forster, and the Year that Changed Literature*, published in 2017.

To register, please visit  
<https://libconference.org/registration>  
Conference Registration Rates

NCLA/SCLA Members \$80

Non-Members \$95

Current Students \$50

Same Day Registration \$150

**Long Island**  
Library Conference 