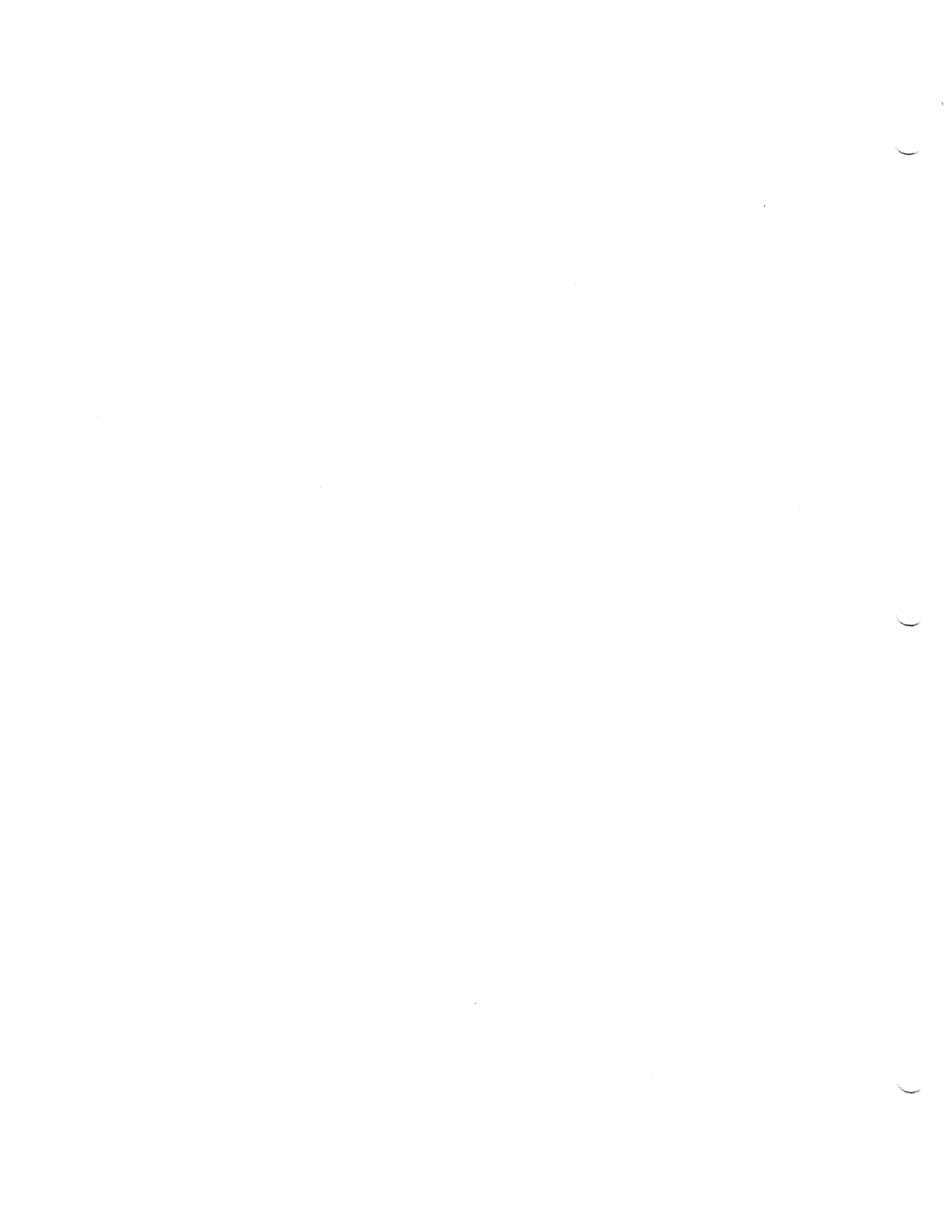


BOARD MEETING – MONDAY, OCTOBER 16, 2023  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Monday, October 16, 2023 in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
  1. Regular Meeting, Monday, September 18, 2023
5. FINANCIAL MATTERS: (TAB B)
  - A. Schedule of Bills
  - B. Investments
  - C. Financial Chairperson's Report
6. COMMUNICATIONS: (TAB C)
  1. SCLS Minutes (emailed to Board Members)
  2. Thank you letter to former Art Curator Deborah Katz
7. REPORTS: (TAB D)
  1. Director's Report
  2. Assistant Director's Report
  3. Building & Grounds Report
8. OLD BUSINESS: (TAB E)
  1. COVID Protocols
9. NEW BUSINESS: (TAB F)
  1. Obsolete Equipment
  2. Policy Review: South Huntington Public Library By-Laws
  3. Snow Removal Contract
  4. Mezzanine Electrical Installation
10. STATISTICAL REPORTS: (TAB G)
  1. Statistics and Program Attendance
11. PERIOD OF PUBLIC EXPRESSION
12. ADJOURNMENT



BOARD MEETING MINUTES - MONDAY, SEPTEMBER 18, 2023  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, September 18, 2023, at 7 p.m. in the Conference Room.

PRESENT: Mrs. Eileen Sullivan, President  
Mrs. Pat Dillon, Vice President  
Mrs. Stella Fox, Financial Chairperson  
Mr. Stuart Horowitz  
Mrs. Eleanora Ferrante

STAFF: Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Erin McShane-Hedger, Business Manager  
Mrs. Doreen Kilkenny, Board Secretary

CALL TO ORDER: The meeting was called to order by the President at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mrs. Ferrante, seconded by Mrs. Fox, and carried unanimously to accept the agenda as written.

DISPOSITION OF MINUTES:  
JULY 17, 2023: Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the organizational and regular meeting of July 17, 2023.

DISPOSITION OF MINUTES:  
AUGUST 21, 2023: Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the regular meeting of August 21, 2023.

FINANCIAL MATTERS  
2023-2024: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the

check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Fox, seconded by Mr. Horowitz, and carried unanimously to authorize payment of Warrant #5 Fund L in the amount of \$21,065.00; Warrant #7 Fund L in the amount of \$183,158.81; Warrant #8/03 PR Fund L in the amount of \$117,334.91; Warrant #8/17 PR Fund L in the amount of \$116,975.77; Warrant #8/31 PR Fund L in the amount of \$115,527.80.

Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #3 Fund TA in the amount of \$45,024.84; Warrant #4 Fund TA in the amount of \$40,537.14; Warrant #5 in the amount of 45,497.49.

Motion by Mr. Horowitz, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #1 Fund H in the amount of \$31,750.09.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to approve the American Express statement for August in the amount of \$1,043.12.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to approve the Amazon/Capital Services Monthly Statement for July 20, 2023 – August 19, 2023 in the amount of \$2,503.63.

#### FINANCIAL CHAIRPERSON'S REPORT

2022-2023:

Mrs. Dillon reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

#### FINANCIAL CHAIRPERSON'S REPORT

2023-2024:

Mrs. Fox reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants, and found the vendors' names, check amounts, and endorsements to be in order.

**COMMUNICATIONS:** The board acknowledged the SCLS minutes, congratulatory letters from Mary N. O'Grady regarding Update to NYS Historic Newspapers digitization transition, recognition letters regarding Marguerite Vezzani memorial and the SCLS memo regarding the Local Library Services Aid for 2023.

**DIRECTOR'S REPORT:** Mrs. Scherer reported on the following:

- Passport services – Mrs. Scherer provided a chart showing passports completed by our Reference Staff from August 2022-July 2023 and a chart showing total passports completed since the inception of the passport program by year.
- We have been fortunate to find a replacement for our curator Deborah Katz, who will be retiring. Her name is Danielle Reischman. Catherine Schmoller, Deborah Katz and Mrs. Scherer met with Danielle and were impressed with her enthusiasm and knowledge. Danielle holds a M. A. in Art market Studies and a B. A. in studio art. Next month there will be a formal motion before the board to hire her as the library's gallery consultant.
- We will once again be holding our staff appreciation breakfast and anniversary celebration on Wednesday, September 20<sup>th</sup>.
- The 32<sup>nd</sup> LILRC Annual Conference will take place on October 6, 2023, 8:00 a.m. at the Heritage Club at Bethpage. The theme this year is "AI in Libraries."

**ASSISTANT DIRECTOR'S REPORT:**

Mr. Tanzi reported on the following :

- We recently completed an annual industrial appraisal, listing library assets that need to be specifically noted. There were several additions to this year's appraisal documentation, including the newly-installed theater project and sound system, a server backup, self-check terminal, AWE Early Literacy Computers, and bottle refill stations. The final report was shared with Joe Price/EPIC Insurance.
- Support for the RFID gate at the library's main entrance was ended by Envisionware. The gate, which ensures that items are checked out before leaving the library, goes back to at least the opening of the building in 2004. While it had continued to operate, it was no longer possible to source replacement parts, or to carry a service contract. In the last week of August, we shipped a new gate, removed the old one, prepped the site, and had a technician install a new

gate. The work went relatively smoothly; the RFID frequency remains the same, the footprint of the gates was similar, and the underlying software was from a current vendor. Special thanks to Ray and Scott for ensuring a smooth transition.

**BUILDING & GROUNDS  
REPORT:**

The Board thanked Ray Capone for his monthly report.

**SUMMER READING  
REPORTS:**

The Board thanked Martha Kahn, Ryann Riggs, Jennifer Conlon, and Beth Pereira for their reports.

**SUMMER CONCERT  
REPORT:**

The Board thanked Catherine Schmoller for her report.

**NEW BUSINESS –  
OBSOLETE  
EQUIPMENT:**

Motion by Mrs. Dillon, seconded by Mrs. Fox and carried unanimously to authorize staff to discard obsolete equipment in accordance with library policy and best practice.

**NEW BUSINESS –  
NYLA ANNUAL  
CONFERENCE:**

Motion by Mrs. Fox, seconded by Mr. Horowitz and carried unanimously to authorize five staff members to attend the 2023 NYLA Conference at a cost not to exceed \$6,620.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send a Trustee to the conference.

**NEW BUSINESS –  
EMPLOYEE  
BACKGROUND  
CHECKS:**

The board reviewed our Employee Background Check Policy.

**NEW BUSINESS –  
STUDY BOOTH  
PURCHASE:**

Motion by Mrs. Ferrante, seconded by Mr. Horowitz and carried unanimously to approve an expenditure of \$13,980.00 to be paid to Pillar Booth for the purchase and delivery of two study booths.

**EXECUTIVE SESSION:**

Motion by Mr. Horowitz, seconded by Mrs. Dillon to go into executive session at 8:10 p.m. to discuss the employment history of an individual.

Motion by Mrs. Ferrante, seconded by Mrs. Fox to come out of executive session at 8:30 p.m.

ADJOURNMENT: Motion by Mr. Horowitz to adjourn the regular meeting at 8:34 p.m.

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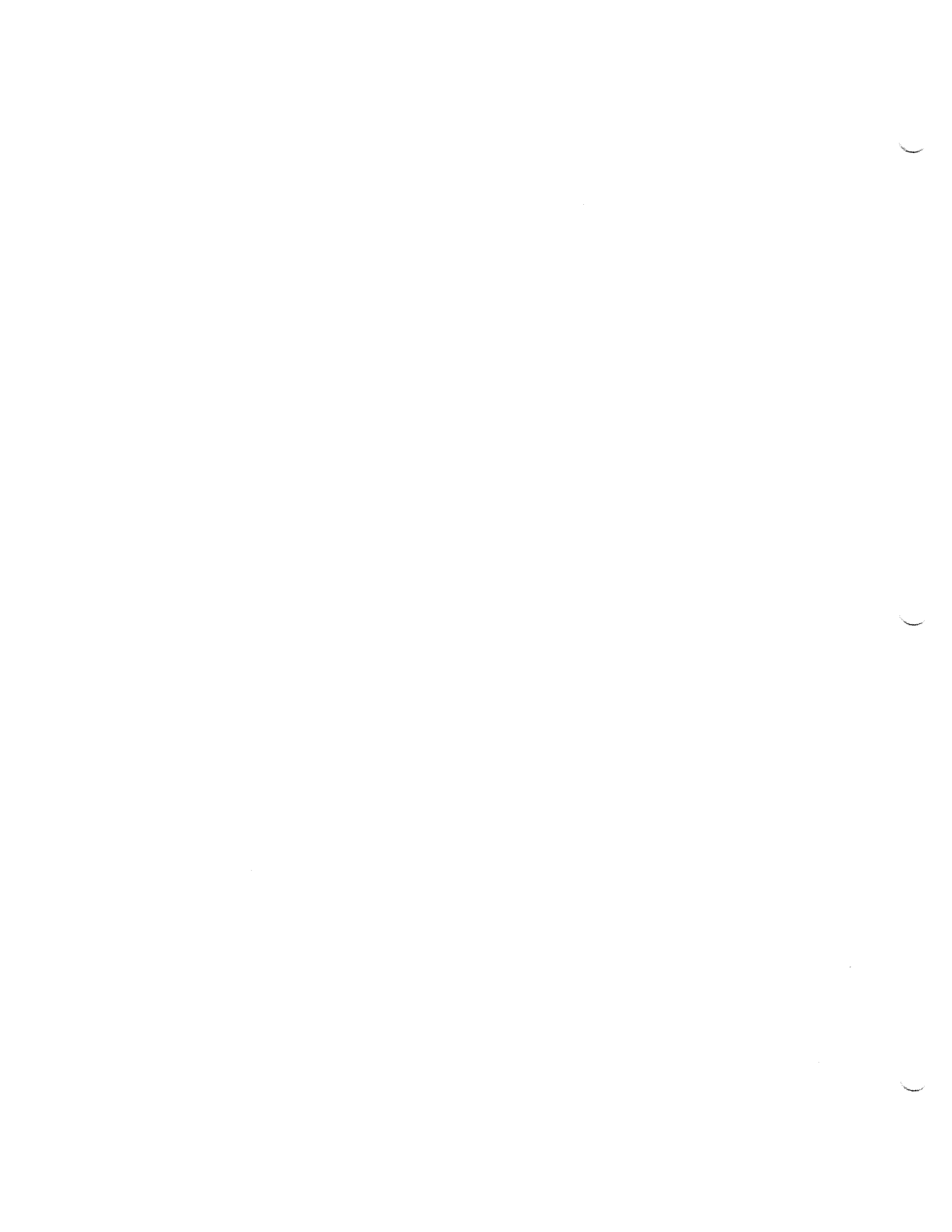
Respectfully submitted by,



Doreen Kilkenny, Board Secretary

Acknowledged by:

Patricia Dillon, Vice President





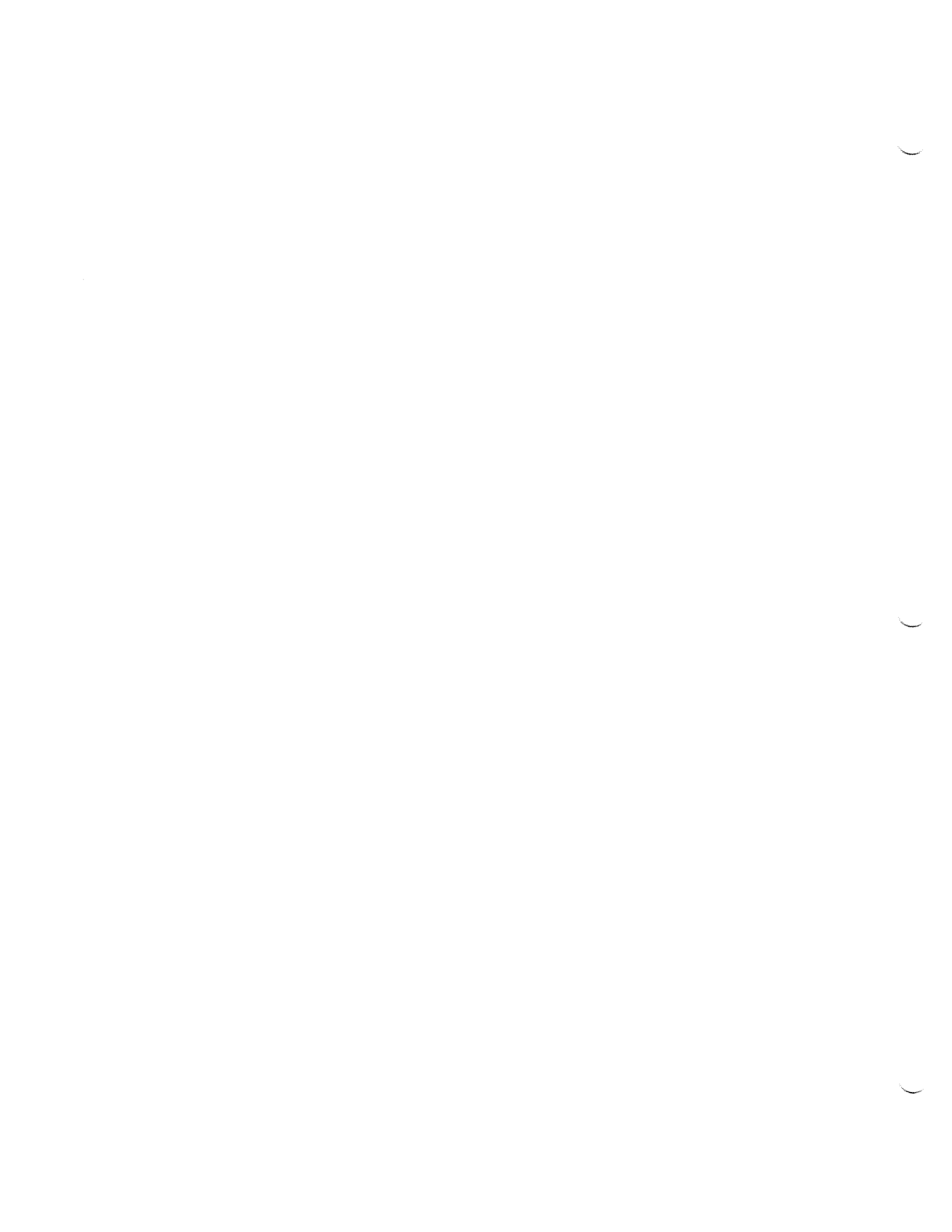
## FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	8	L	19,418.11
B5-7	10	L	135,594.84
B9	9/14 PR	L	114,022.79
B11	9/28 PR	L	118,748.04
B13	6	TA	44,196.57
B15	7	TA	46,500.27

B16      AMEX  
            Amazon Capital Services

B31      Investment Report

B32      Financial Chairperson Report



**PHILIP DE DORA, CPA**  
70 ARBUTUS ROAD  
GREENLAWN, NY 11740  
(631) 754-8310

October 11, 2023

President, Board of Trustees  
South Huntington Public Library  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

I have reviewed the warrants through October 16, 2023.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

  
Philip DeDora  
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #8 Fund L - September 2023 Schedule of Bills

Checks #58989 - 58994

Total warrant: \$19,418.11

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 8: CD - UTILITIES - 9/2023 For Dates 9/1/2023 - 9/30/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9989	09/19/2023	690	NATIONAL GRID		155.09
58990	09/19/2023	2400	NATIONAL GRID (SVC & GENR)		1,254.43
58991	09/19/2023	2555	OPTIMUM		82.11
58992	09/19/2023	20	PSEGLI		17,095.47
58993	09/19/2023	15	VERIZON		817.54
58994	09/19/2023	1419	VERIZON SELECT SERVICES		13.47
<b>Number of Transactions: 6</b>					<b>Warrant Total: 19,418.11</b>
					<b>Vendor Portion: 19,418.11</b>

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 19,418.11. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/11/23  
Date

[Signature]  
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 19,418.11. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/19/23  
Date

[Signature]  
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #10 Fund L - October 16, 2023 Schedule of Bills

Checks #58998 - 59085

Total warrant: \$135,594.84

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 10: CD - GENERAL - 10/2023 For Dates 10/16/2023 - 10/16/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
998	10/16/2023	87	HW WILSON		216.00
58999	10/16/2023	131	A TIME FOR KIDS	*See Detail Report	1,200.00
59000	10/16/2023	1671	ABOFFS INC.	230201	479.64
59001	10/16/2023	2396	AMAZON		1,454.44
59002	10/16/2023	2396	AMAZON		47.43
59003	10/16/2023	720	AMERICAN EXPRESS		2,748.27
59004	10/16/2023	2040	AMERIFLEX		265.00
59005	10/16/2023	23	BAKER & TAYLOR		7,673.34
59006	10/16/2023	3100	SUSAN BARELL	230194	300.00
59007	10/16/2023	2520	KATHRYN BARI-PETRITIS	230192	325.00
59008	10/16/2023	1866	BENEDETTO BROS. LANDSCAPING		250.00
59009	10/16/2023	1832	AUGUSTA BERNER	230184	1,400.00
59010	10/16/2023	1305	BLACKSTONE PUBLISHING.		101.43
59011	10/16/2023	3046	BLUM, LAUREN	*See Detail Report	700.00
59012	10/16/2023	1189	BRODART CO.		559.50
59013	10/16/2023	31	BULL TERRIER NEWS DELIVERY SVC		291.58
59014	10/16/2023	2779	CERULLO CONSULTING CO, INC.	230186	200.00
59015	10/16/2023	3069	AROOJ CHAUDHRY	230190	200.00
59016	10/16/2023	3118	COACH ME SOMMER	230176	350.00
59017	10/16/2023	2633	CONNECTION, INC		405.00
59018	10/16/2023	1548	COUNTY LINE HARDWARE		144.00
9019	10/16/2023	2840	CATHERINE CROCETTI	230179	600.00
9020	10/16/2023	2444	MARIA D'ANDREA	230181	150.00
59021	10/16/2023	2191	DANZIGER, OKSANA	230178	450.00
59022	10/16/2023	2810	JODI DLUGOS	230175	225.00
59023	10/16/2023	3138	EARLY BIRD SWEEPNG CONTRACTORS INC.	230202	750.00
59024	10/16/2023	1665	EDMER SANITARY SUPPLY		2,183.80
59025	10/16/2023	2022	EnvisionWare, Inc.	230154	6,922.20
59026	10/16/2023	3117	PATRICK FIERRO	230177	125.00
59027	10/16/2023	923	FIRST UNUM LIFE INSURANCE CO.		649.04
59028	10/16/2023	52	GALE		601.47
59029	10/16/2023	3094	GEOVANNY & SONS	230000	2,925.00
59030	10/16/2023	2490	KATHLEEN GIERALTOWSKI		111.40
59031	10/16/2023	3005	SVETLANA GOROKHOVICH	230195	600.00
59032	10/16/2023	225	GRAINGER, INC.		1,425.64
59033	10/16/2023	1077	HIGH HOPES PRODUCTIONS	230115	165.00
59034	10/16/2023	1584	HOME DEPOT CREDIT SERVICES		89.82
59035	10/16/2023	2504	INGRAM LIBRARY SERVICES LLC		488.77
59036	10/16/2023	2504	INGRAM LIBRARY SERVICES LLC		61.34
59037	10/16/2023	2835	JAZZY TC INC.	230185	200.00
59038	10/16/2023	2610	JOYSIE JEROME	230114	360.00
59039	10/16/2023	3053	JIN, ELIZABETH	230189	425.00
59040	10/16/2023	2717	KANOPY LLC		570.00
9041	10/16/2023	3137	HOLLY KIX	230193	275.00
59042	10/16/2023	2459	KONICA MINOLTA BUSINESS SOLUTN	220402	669.67
59043	10/16/2023	1779	L.I. LOCKSMITH & ALARM CO.		834.00

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 10: CD - GENERAL - 10/2023 For Dates 10/16/2023 - 10/16/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
59044	10/16/2023	2994	ERIN LAVERY		35.82
59045	10/16/2023	2713	PAUL LEVINE	230174	200.00
59046	10/16/2023	133	LILRC		835.00
59047	10/16/2023	1332	LONG ISLAND CHESS NUTS	230120	120.00
59048	10/16/2023	1568	LONG ISLAND WASTE SERVICES		185.00
59049	10/16/2023	3136	HEATHER DUNE MACADAM	230182	200.00
59050	10/16/2023	27	MIDWEST TAPE		630.90
59051	10/16/2023	2517	MIDWEST TAPE		168.30
59052	10/16/2023	3124	NAELA'S ORGANICS, INC.	230191	450.00
59053	10/16/2023	317	NEW YORK LIBRARY ASSOC.		220.00
59054	10/16/2023	2939	NEW-YORK HISTORICAL SOCIETY	230198	262.50
59055	10/16/2023	2943	NICHE ACADEMY		2,100.00
59056	10/16/2023	1814	PATRICIA NOVAK	230187	125.00
59057	10/16/2023	127	NYS EMPLOYEES HEALTH INSURANCE		44,609.53
59058	10/16/2023	96	NYSIF		569.37
59059	10/16/2023	1201	OCLC		562.39
59060	10/16/2023	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00
59061	10/16/2023	3006	IRENA PORTENKO	230203	600.00
59062	10/16/2023	12	POSTMASTER - BULK PERMIT 39		1,800.00
59063	10/16/2023	2068	PYRAMID AIR COND. & HEATING	220602	2,005.00
59064	10/16/2023	3061	QUATELA CHIMERI PLLC		225.00
59065	10/16/2023	768	QUILL CORPORATION		184.32
59066	10/16/2023	2982	REGINA R. RUSSO	230183	975.00
59067	10/16/2023	284	RYDER PIANO TUNING		225.00
59068	10/16/2023	2731	JACK SCHNUR	230173	250.00
59069	10/16/2023	3056	SCHOENHOFEN, KAREN	230111	120.00
59070	10/16/2023	3079	BONNIE SCHWARTZ	230188	370.00
59071	10/16/2023	51	SCLS		20,355.00
59072	10/16/2023	2238	ROBERT SCOTT	230197	299.00
59073	10/16/2023	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	750.00
59074	10/16/2023	2416	STANDARD SECURITY LIFE INS. CO		576.60
59075	10/16/2023	2106	STERLING NORTH AMERICA INC.		8,422.00
59076	10/16/2023	3135	STORAGE QUARTERS RECORDS MGMT.	230180	675.00
59077	10/16/2023	2029	SWINGTIME BIG BAND	230199	2,500.00
59078	10/16/2023	1520	THE BAKING COACH, INC.	230124	495.00
59079	10/16/2023	2678	THE WHALING MUSEUM & EDUCATION	230196	150.00
59080	10/16/2023	2285	TIMES BEACON RECORD NEWSPAPERS		59.00
59081	10/16/2023	1162	UNIQUE MANAGEMENT SVCS.		23.85
59082	10/16/2023	2536	AMY VAIL	230116	250.00
59083	10/16/2023	2232	W.B. MASON CO INC		813.48
59084	10/16/2023	2613	TAMI WOOD	230117	240.00
59085	10/16/2023	794	PHILIP DE DORA	230107	390.00



**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For L - 10: CD - GENERAL - 10/2023 For Dates 10/16/2023 - 10/16/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
<b>Number of Transactions: 88</b>				<b>Warrant Total:</b>	<b>135,594.84</b>
				<b>Vendor Portion:</b>	<b>135,594.84</b>

\*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 88 in number, in the total amount of \$ 135,594.84. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/11/23 \_\_\_\_\_  
Date Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 135,594.84. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/11/23 \_\_\_\_\_  
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: September 14, 2023

Gross Total: \$114,022.79

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson



Payroll Transaction Totals

Gross Wages	114,022.79	Normal Distributed Amount	3,812.90
Non Cash Earnings	0.00	Direct Deposit Amount	71,522.52
Reimbursed Expenses	0.00	Direct Deposit Entries	61

FICA Wages	103,926.59
FICA Withholding - Employee *	6,443.45
FICA Withholding - Employer *	6,443.45
Medicare Wages	103,926.59

Medicare Withholding - Employee *	1,506.95
Excess Medicare Wages	0.00
Excess Medicare Withholdings	0.00

Medicare Withholding - Employer *	1,506.95
Federal Wages	97,991.44
Federal Withholding *	9,681.99
State Wages	99,795.64
State Withholding **	4,386.63

City Wages	0.00
City Withholding ***	0.00

Annuities	4,130.95	Pre-Tax
Flexible Spending	10,096.20	Pre-Tax
Retirement	1,804.20	Pre-Tax
Roth 403(b) Annuity	0.00	
Roth 457(b) Annuity	0.00	

All Other Deductions	637.00
Net Pay	75,335.42

Tax Deposit Information

Federal Tax Deposit *	25,582.79
State Tax Deposit **	4,386.63
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	65
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: September 28, 2023

Gross Total: \$118,748.04

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson



Payroll Transaction Totals

Gross Wages	118,748.04		Normal Distributed Amount	4,061.19
Non Cash Earnings	0.00		Direct Deposit Amount	79,485.44
Reimbursed Expenses	0.00		Direct Deposit Entries	62
FICA Wages	115,785.90			
FICA Withholding - Employee *	7,178.74			
FICA Withholding - Employer *	7,178.74			
Medicare Wages	115,785.90			
Medicare Withholding - Employee *	1,678.92		Federal Tax Deposit *	29,121.75
Excess Medicare Wages	0.00		State Tax Deposit **	5,011.88
Excess Medicare Withholdings	0.00		City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *			City Tax Deposit - Yonkers ***	0.00
Federal Wages	1,678.92			
Federal Withholding *	109,652.49			
State Wages	11,406.43			
State Withholding **	111,523.83			
City Wages	5,011.88			
City Withholding ***	0.00			
Annuities	0.00			
Flexible Spending	4,262.07	Pre-Tax	Regular Checks	65
Retirement	2,962.14	Pre-Tax	Manual / Hand Drawn Checks	0
Roth 403(b) Annuity	1,871.34	Pre-Tax	Payroll Earning Transfers	0
Roth 457(b) Annuity	0.00		Voided Checks	0
All Other Deductions	0.00			
Net Pay	829.89			
	83,546.63			

Document Types On This Journal

Employee Types On This Journal

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #6 Fund TA - September 14, 2023 Schedule of Bills

Check #7816

Wires #994266 - 994269

Total warrant: \$44,196.57

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson

**SOUTH HUNTINGTON LIBRARY**

Check Warrant Report For TA - 6: CD - 9/14/23 PAYROLL For Dates 9/14/2023 - 9/14/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
816	09/14/2023	127	NYS EMPLOYEES HEALTH INSURANCE		10,096.20
94266	09/14/2023	198	NEWPORT TRUST CO. FBO #22258#		1,495.81
94267	09/14/2023	371	NYS INCOME TAX		4,386.63
94268	09/14/2023	909	INTERNAL REVENUE SERVICE		25,582.79
94269	09/14/2023	1345	NEW YORK STATE DEFERRED COMP		2,635.14

Number of Transactions: 5

**Warrant Total: 44,196.57**  
**Vendor Portion: 44,196.57**

**Certification of Warrant**

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 44,196.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/11/23 \_\_\_\_\_  
Date Treasurer

**Certification of Warrant**

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 44,196.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/19/23 \_\_\_\_\_  
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

October 16, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #7 Fund TA - September 28, 2023 Schedule of Bills

Check #7817 - 7818

Wires #994270 - 994275

Total warrant: \$46,500.27

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan \_\_\_\_\_  
President, Board of trustees

Pat Dillon \_\_\_\_\_  
Vice President, Board of trustees

Stella Fox \_\_\_\_\_  
Financial Chairperson



SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 7: CD - 9/28/23 PAYROLL For Dates 9/28/2023 - 9/28/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
317	09/28/2023	1267	AMERIFLEX, LLC.		1,210.02
7818	09/28/2023	3116	METLIFE SMALL BUSINESS CENTER		1,752.12
994270	09/28/2023	198	NEWPORT TRUST CO. FBO #22258#		1,495.81
994271	09/28/2023	202	NYS & LOCAL RETIREMENT SYSTEM		4,949.54
994272	09/28/2023	371	NYS INCOME TAX		5,011.88
994273	09/28/2023	909	INTERNAL REVENUE SERVICE		29,121.75
994274	09/28/2023	1345	NEW YORK STATE DEFERRED COMP		2,766.26
994275	09/28/2023	1934	AFLAC		192.89

Number of Transactions: 8

**Warrant Total:** 46,500.27  
**Vendor Portion:** 46,500.27

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 46,500.27. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

10/14/23 \_\_\_\_\_  
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 46,500.27. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/26/23 \_\_\_\_\_  
Date Assistant Library Director

<b>American Express Monthly Statement - September 2023 purchases</b>			
<b>Name</b>	<b>Item(s) Purchased</b>	<b>Purchase \$</b>	<b>Account</b>
Janet Scherer	LILRC Conference Registration (JC, CS, GRM, HS, JS)	\$650.00	L7430.435-31
	LILRC Conference Registration (SH, ES, PD)	\$390.00	L7430.435-32
	Hummel & Hummel (Staff Appreciation Breakfast - 9/20/23)	\$69.78	L7430.435-31
	Greenlawn Farms (Staff Appreciation Breakfast - 9/20/23)	\$96.19	L7430.435-31
	Hummel-Hummel (Hospitality - Staff Training 9/27/23)	\$30.75	L7430.435-31
	Google (shpl.info e-mail service)	\$628.54	L7430.431
Nicholas Tanzi	Mosio for Libraries - 1 Librarian Login	\$240.00	L7420.429
	Internet Librarian 2023 Registration (MS)	\$202.78	L7430.435-31
	Dunkin Donuts (Legislators Breakfast - 9/11/23)	\$44.38	L7430.435-31
	USPS (Postage for Passport Applications)	\$28.75	L7430.433
	JEJOJO Bagels (Staff Appreciation Breakfast - 9/20/23)	\$120.12	L7430.435-31
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7430.200
	Zoom.US (Teleconferencing)	\$193.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$13.02	L7420.429
	<b>Total</b>	<b>\$2,748.27</b>	

to be reimbursed by Friends  
to be reimbursed by Friends  
to be reimbursed by Friends

<b>Amazon Capital Services Statement - 8/20/23 to 9/19/23</b>		
<b>Account</b>	<b>Description</b>	<b>Purchase \$</b>
L7420.410-11	ADULT BOOKS	\$67.19
L7420.410-12	CHILDRENS BOOKS	\$34.57
L7420.410-13	YOUNG ADULT BOOKS	\$11.24
L7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	\$179.64
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$289.72
L7430.200	EQUIPMENT	\$79.00
L7430.430-21	SUPPLIES - OFFICE	\$25.69
L7430.430-22	SUPPLIES - LIBRARY	\$461.17
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$11.98
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$43.16
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$251.08
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	\$47.48
L7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	(\$0.03)
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	(\$0.02)
	<b>Total</b>	<b>\$1,501.87</b>

			<b>SOUTH HUNTINGTON LIBRARY</b>
<b>Cash Receipt Schedule Report For L - 5: CR - DAILY FINES 9/2023</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	634.42	0.00
L 2082.1	BOOK FINES	0.00	6.65
L 2082.2	LOST LIBRARY MATERIALS	0.00	30.99
L 2082.42	PRINT VEND MACHINES	0.00	65.73
L 2082.52	IWIN - DVDs	0.00	5.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	125.30
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	15.75
L 2770.8	MISC. INCOME - PASSPORTS	0.00	385.00
<b>Grand Total</b>		<b>634.42</b>	<b>634.42</b>

			<b>SOUTH HUNTINGTON LIBRARY</b>
<b>Cash Receipt Schedule Report For L - 6: CR - GENERAL - 9/2023</b>			
<b>Account</b>	<b>Account Description</b>	<b>Sum of DEBITS</b>	<b>Sum of CREDITS</b>
L 200	CHECKING - VALLEY NATIONAL BANK	4,557.76	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	785.29	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	137.10	0.00
L 211	MM - FLUSHING BANK	9,434.09	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	227.84
L 2082.6	COMPUTER PAPER/DISCS	0.00	16.50
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	785.29
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	458.12
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	137.10
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	9,434.09
L 2770.5	MISC. INCOME - BOOKS PAID	0.00	35.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	926.30
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	848.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	2,046.00
<b>Grand Total</b>		<b>14,914.24</b>	<b>14,914.24</b>

SOUTH HUNTINGTON PUBLIC LIBRARY  
 REVENUE BUDGET STATUS  
 PERIOD COVERED: July 1, 2023 - September 30, 2023

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 3 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,131,502.00	1,532,875.50	1,532,875.50	0.00	0.00	4,598,626.50
BOOK FINES	\$0.00	19.15	0.00	19.15	#DIV/0!	(19.15)
LOST LIBRARY MATERIALS	\$2,500.00	926.03	625.00	301.03	48.16	1,573.97
COPY MACHINES	\$3,000.00	177.75	750.00	(572.25)	-76.30	2,822.25
PRINT VEND MACHINES	\$9,000.00	1,112.79	2,250.00	(1,137.21)	-50.54	7,887.21
DVD FINES	\$0.00	5.00	0.00	5.00	#DIV/0!	(5.00)
IWIN - DVDs	\$0.00	65.00	0.00	65.00	#DIV/0!	(65.00)
COMPUTER PAPER/DISCS	\$1,000.00	16.50	250.00	(233.50)	-93.40	983.50
LATE FINES - MUSEUM PASSES	\$0.00	5.00	0.00	5.00	#DIV/0!	(5.00)
INTEREST - MM- VALLEY NAT'L BANK	\$3,000.00	2,053.25	750.00	1,303.25	173.77	946.75
INTEREST - CKING - VALLEY NAT'L BANK	\$800.00	1,629.96	200.00	1,429.96	714.98	(829.96)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$200.00	443.95	50.00	393.95	787.90	(243.95)
INTEREST - MM FLUSHING BANK	\$11,000.00	26,191.60	2,750.00	23,441.60	852.42	(15,191.60)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	335.45	0.00	335.45	#DIV/0!	(335.45)
MISC. INCOME - EAR BUD SALES	\$0.00	1.00	0.00	1.00	#DIV/0!	(1.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	48.85	250.00	(201.15)	-80.46	951.15
MISC. INCOME - HOTSPOT FINES	\$0.00	35.00	0.00	35.00	#DIV/0!	(35.00)
MISC. INCOME	\$2,000.00	0.00	500.00	(500.00)	-100.00	2,000.00
MISC. INCOME - PASSPORTS	\$12,000.00	4,178.80	3,000.00	1,178.80	39.29	7,821.20
STATE INCENTIVE AID	\$10,000.00	10,517.00	2,500.00	8,017.00	320.68	(517.00)
APPROPRIATED FUND BALANCE	\$150,000.00	0.00	37,500.00	(37,500.00)	-100.00	150,000.00
TOTALS	\$6,337,002.00	1,580,637.58	1,584,250.50	(3,612.92)	-0.23	4,756,364.42

**SOUTH JANTINGTON LIBRARY**

Revenue Status Report By Function From 7/1/2023 To 9/30/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	6,131,502.00	0.00	6,131,502.00	1,532,875.50	4,598,626.50
L 2082.1	BOOK FINES	0.00	0.00	0.00	19.15	-19.15
L 2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	926.03	1,573.97
L 2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	177.75	2,822.25
L 2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	1,112.79	7,887.21
L 2082.5	DVD FINES	0.00	0.00	0.00	5.00	-5.00
L 2082.52	IWIN - DVDs	0.00	0.00	0.00	65.00	-65.00
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	16.50	983.50
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	5.00	-5.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	3,000.00	0.00	3,000.00	2,053.25	946.75
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	800.00	0.00	800.00	1,629.96	-829.96
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	200.00	0.00	200.00	443.95	-243.95
L 2401.211	INTEREST - MM FLUSHING BANK	11,000.00	0.00	11,000.00	26,191.60	-15,191.60
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	335.45	-335.45
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	1.00	-1.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	48.85	951.15
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	35.00	-35.00
L 2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	0.00	2,000.00
L 2770.8	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	4,178.80	7,821.20
L 3840	STATE INCENTIVE AID	10,000.00	0.00	10,000.00	10,517.00	-517.00
L 3841	APPROPRIATED FUND BALANCE	150,000.00	0.00	150,000.00	0.00	150,000.00
<b>L Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>1,580,637.58</b>	<b>4,756,364.42</b>
<b>Grand Totals:</b>		<b>6,337,002.00</b>	<b>0.00</b>	<b>6,337,002.00</b>	<b>1,580,637.58</b>	<b>4,756,364.42</b>

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - September 30, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 3 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,967,908.03	535,509.30		535,509.30	529,821.39	(5,687.91)	(1.07)	\$1,432,398.73
SALARIES-PROF. FT	\$1,514,515.90	407,331.01	0.00	407,331.01	407,754.28	423.27	0.10	\$1,107,184.89
SALARIES - PROF. PT	\$453,392.13	128,178.29	0.00	128,178.29	122,067.11	(6,111.18)	(5.01)	\$325,213.84
SALARIES-CLERICAL FT & PT	\$645,824.42	165,032.77		165,032.77	173,875.81	8,843.04	5.09	\$480,791.65
SALARIES-CLERICAL FT	\$425,824.42	114,234.52	0.00	114,234.52	114,645.04	410.52	0.36	\$311,589.90
SALARIES-CLERICAL PT	\$220,000.00	50,798.25	0.00	50,798.25	59,230.77	8,432.52	14.24	\$169,201.75
SALARIES-PAGE	\$105,000.00	21,257.57	0.00	21,257.57	28,269.23	7,011.66	24.80	\$83,742.43
SALARIES-CUSTODIAL FT & PT	\$328,960.55	89,800.76		89,800.76	88,566.30	(1,234.46)	(1.39)	\$239,159.79
SALARIES-CUSTODIAL FT	\$272,960.55	74,910.01	0.00	74,910.01	73,489.38	(1,420.63)	(1.93)	\$198,050.54
SALARIES-CUSTODIAL PT	\$56,000.00	14,890.75	0.00	14,890.75	15,076.92	186.17	1.23	\$41,109.25
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	2,893.45	0.00	2,893.45	1,486.49	(1,406.96)	(94.65)	\$52,106.55
SALARIES-SUNDAY-CLERICAL	\$22,000.00	871.09	0.00	871.09	594.59	(276.50)	(46.50)	\$21,128.91
SALARIES-SUNDAY-PAGE	\$9,000.00	480.00	0.00	480.00	243.24	(236.76)	(97.33)	\$8,520.00
SALARIES-SUNDAY-CUSTODIAL	\$28,000.00	1,306.92	0.00	1,306.92	756.76	(550.16)	(72.70)	\$26,693.08
TEMPORARY SUMMER HELP	\$9,000.00	10,093.50	0.00	10,093.50	12,600.00	2,506.50	19.89	(\$1,093.50)
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$3,170,693.00	\$827,245.36	\$0.00	827,245.36	\$836,213.81	\$8,968.45	1.07	\$2,343,447.64
ADULT BOOKS	\$126,455.50	14,902.03	16,455.50	31,357.53	31,613.88	256.35	0.81	\$95,097.97
CHILDRENS BOOKS	\$87,556.71	9,538.50	7,556.71	17,095.21	21,889.18	4,793.97	21.90	\$70,461.50
YOUNG ADULT BOOKS	\$11,566.59	2,099.66	1,324.59	3,424.25	2,891.65	(532.60)	(18.42)	\$8,142.34
REFERENCE - ELECTRONIC	\$60,000.00	5,815.73	0.00	5,815.73	15,000.00	9,184.27	61.23	\$54,184.27
AUDIO BOOKS - ADULT	\$1,000.00	210.17	0.00	210.17	250.00	39.83	15.93	\$789.83
AUDIO BOOKS - CHILDREN	\$2,500.00	0.00	0.00	0.00	625.00	625.00	100.00	\$2,500.00
DIGITAL SUBSCRIPTIONS	\$260,500.00	750.00	150.00	15,591.08	65,125.00	49,533.92	76.06	\$244,908.92
MUSEUM PASSES	\$22,000.00	3,092.18	1,432.05	4,524.23	5,358.01	833.78	15.56	\$21,100.00
DVD - ADULT	\$21,432.05	490.72	618.89	1,109.61	1,904.72	795.11	41.74	\$16,907.82
DVD - CHILDREN	\$3,000.00	493.93	0.00	493.93	750.00	256.07	34.14	\$2,506.07
MUSIC CD'S - ADULT	\$500.00	0.00	0.00	0.00	125.00	125.00	100.00	\$500.00
MUSIC CD'S - CHILDREN	\$10,500.00	35.12	0.00	35.12	2,625.00	2,589.88	98.66	\$10,464.88
PERIODICALS - ADULTS	\$1,000.00	0.00	0.00	0.00	250.00	250.00	100.00	\$1,000.00
PERIODICALS - CHILDREN	\$400.00	0.00	0.00	0.00	100.00	100.00	100.00	\$400.00
PERIODICALS - YA	\$4,600.00	1,478.58	0.00	1,478.58	1,150.00	(328.58)	(28.57)	\$3,121.42
COMPUTER SOFTWARE-CIRC.-ADULTS	\$2,500.00	0.00	0.00	0.00	625.00	625.00	100.00	\$2,500.00
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$5,512.69	923.04	512.69	1,435.73	1,378.17	(57.56)	(4.18)	\$4,076.96
MATERIALS PROCESSING	\$20,000.00	3,411.39	0.00	3,411.39	5,000.00	1,588.61	31.77	\$16,588.61
COMPUTER SOFTWARE - NON-CIRC.	\$55,000.00	5,135.64	0.00	5,135.64	13,750.00	8,614.36	62.65	\$49,864.36
	\$703,642.43	63,967.77	28,050.43	92,018.20	175,910.61	83,892.41	47.69	\$611,624.23
EQUIPMENT	\$72,904.00	21,479.56	14,335.11	35,814.67	18,226.00	(17,588.67)	(96.50)	\$37,089.33



SOUTH PLYMOUTH TOWN PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - September 30, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						(UNFAVORABLE)		
						\$	%	
EQUIPMENT MAINTENANCE	\$10,000.00	1,782.14	0.00	1,782.14	2,500.00	717.86	28.71	\$8,217.86
FURNITURE & FIXTURES	\$64,502.29	24,982.02	18,971.89	43,953.91	16,125.57	(27,828.34)	(172.57)	\$20,548.38
SUPPLIES - OFFICE	\$30,000.00	1,637.74	0.00	1,637.74	7,500.00	5,862.26	78.16	\$28,362.26
SUPPLIES - LIBRARY	\$35,304.26	2,807.76	3.60	2,811.36	8,826.07	6,014.71	68.15	\$32,492.90
TELECOMMUNICATIONS	\$45,000.00	20,180.73	0.00	20,180.73	11,250.00	(8,930.73)	(79.38)	\$24,819.27
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	6,780.95	0.00	6,780.95	23,750.00	16,969.05	71.45	\$88,219.05
POSTAGE	\$30,000.00	4,578.23	0.00	4,578.23	7,500.00	2,921.77	38.96	\$25,421.77
PUBLICITY-PRINTING/NEWSLETTER	\$110,000.00	8,596.00	0.00	8,596.00	27,500.00	18,904.00	68.74	\$101,404.00
CONTINUING ED/MILEAGE REIMB/STAFF	\$35,600.00	1,811.33	600.00	2,411.33	8,900.00	6,488.67	72.91	\$33,188.67
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	69.35	0.00	69.35	2,000.00	1,930.65	96.53	\$7,930.65
LIBRARY VEHICLE	\$1,000.00	80.00	0.00	80.00	250.00	170.00	68.00	\$920.00
PROFESSIONAL FEES - AUDITOR	\$23,225.00	725.00	7,500.00	8,225.00	5,806.25	(2,418.75)	(41.66)	\$15,000.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	850.00	0.00	850.00	3,750.00	2,900.00	77.33	\$14,150.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	1,170.00	3,510.00	4,680.00	1,750.00	(2,930.00)	(167.43)	\$2,320.00
PROF. FEES- ART & MUSIC	\$9,500.00	0.00	0.00	0.00	2,375.00	2,375.00	100.00	\$9,500.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	345.00	0.00	345.00	1,375.00	1,030.00	74.91	\$5,155.00
MEMBERSHIP DUES	\$6,500.00	510.00	0.00	510.00	1,625.00	1,115.00	68.62	\$5,990.00
OFFICE EQUIPMENT - COPIER RENTAL	\$6,071.46	33.01	1,071.46	1,104.47	1,517.87	413.40	27.24	\$4,966.99
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,000.00	64.14	0.00	64.14	2,500.00	2,435.86	97.43	\$9,935.86
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$250.00	0.00	0.00	0.00	62.50	62.50	100.00	\$250.00
MISC. EXPENSES	\$1,000.00	38.29	0.00	38.29	250.00	211.71	84.68	\$961.71
COST OF VOTE	\$3,000.00	0.00	0.00	0.00	750.00	750.00	100.00	\$3,000.00
COMMUNITY ACTIVITIES-ADULT PROGR.	\$83,027.45	20,287.86	0.00	20,287.86	20,756.86	469.00	2.26	\$62,739.59
COMMUNITY ACTIVITIES-CHILDRENS PR	\$76,680.00	19,173.10	11,601.00	30,774.10	19,170.00	(11,604.10)	(60.53)	\$45,905.90
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$4,500.00	1,390.97	0.00	1,390.97	1,125.00	(265.97)	(23.64)	\$3,109.03
COMMUNITY ACTIVITIES-YA PROGRAMS	\$22,560.64	5,828.43	795.64	6,622.07	5,640.16	(981.91)	(17.41)	\$15,938.57
COMMUNITY ACTIVITIES-OUTREACH PR	\$5,191.12	191.12	0.00	191.12	1,297.78	1,106.66	85.27	\$5,000.00
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	0.00	0.00	0.00	2,125.00	2,125.00	100.00	\$8,500.00
CREDIT MERCHANT FEES	\$4,000.00	830.61	0.00	830.61	1,000.00	169.39	16.94	\$3,169.39
	\$828,816.22	146,221.34	58,388.70	204,610.04	207,204.06	2,594.01	1.25	\$624,206.18
UTILITIES - ELECTRIC	\$140,000.00	50,050.85	0.00	50,050.85	35,000.00	(15,050.85)	(43.00)	\$89,949.15
UTILITIES - WATER	\$5,000.00	575.14	0.00	575.14	1,250.00	674.86	53.99	\$4,424.86
UTILITIES - GAS	\$20,000.00	2,065.11	0.00	2,065.11	5,000.00	2,934.89	58.70	\$17,934.89
CUSTODIAL SUPPLIES	\$20,000.00	944.40	0.00	944.40	5,000.00	4,055.60	81.11	\$19,055.60
BUILDING EQUIPMENT & REPAIR	\$8,000.00	2,038.96	0.00	2,038.96	2,000.00	(38.96)	(1.95)	\$5,961.04
BUILDING MAINTENANCE & REPAIR	\$52,735.00	6,137.43	2,410.00	8,547.43	13,183.75	4,636.32	35.17	\$44,187.57
BUILDING SERVICE CONTRACTS	\$41,905.75	7,001.50	0.00	7,001.50	10,476.44	3,474.94	33.17	\$34,904.25
INSURANCE	\$55,000.00	13,309.21	0.00	13,309.21	13,750.00	440.79	3.21	\$41,690.79
GROUPS MAINTENANCE	\$30,000.00	6,817.73	3,700.00	10,517.73	7,500.00	(3,017.73)	(40.24)	\$19,482.27
	\$372,640.75	88,940.33	6,110.00	95,050.33	93,160.19	(1,890.14)	(2.03)	\$277,590.42

SOUTH HUNTINGTON PUBLIC LIBRARY  
 ACTUAL BUDGET EXPENDITURES / ESTIMATE  
 PERIOD COVERED: July 1, 2023 - September 30, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 3 MONTHS	VARIANCE FAVORABLE (UNFAVORABLE)		AVAILABLE
						\$	%	
NYS RETIREMENT SYSTEM	\$375,000.00	0.00	0.00	0.00	93,750.00	100.00	93,750.00	\$375,000.00
FICA EXPENSE	\$242,559.00	59,536.48	0.00	59,536.48	65,304.35	8.83	5,767.87	\$183,022.52
WORKERS' COMPENSATION	\$30,000.00	0.00	0.00	0.00	7,500.00	100.00	7,500.00	\$30,000.00
DISABILITY INSURANCE	\$4,000.00	0.00	0.00	0.00	1,000.00	100.00	1,000.00	\$4,000.00
LONG-TERM DISABILITY INS.	\$8,500.00	1,947.12	0.00	1,947.12	2,125.00	8.37	177.88	\$6,552.88
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	250.00	100.00	250.00	\$1,000.00
HEALTH INSURANCE	\$650,000.00	135,598.41	0.00	135,598.41	162,500.00	16.55	26,901.59	\$514,401.59
MEDICARE REIMBURSEMENT	\$55,000.00	0.00	0.00	0.00	13,750.00	100.00	13,750.00	\$55,000.00
	\$1,366,059.00	197,082.01	0.00	197,082.01	346,179.35	43.07	149,097.34	\$1,168,976.99
TOTAL	6,441,851.40	1,323,456.81	92,549.13	1,416,005.94	1,658,668.01	14.63	242,662.07	\$5,025,845.46



**SOUTH JANTINGTON LIBRARY**



Appropriation Status Detail Report By Function From 7/1/2023 To 9/30/2023

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>L7410.141-01</u>	SALARIES-PROF. FT	1,514,515.90	0.00	1,514,515.90	407,331.01	0.00	1,107,184.89
<u>L7410.141-01-P</u>	SALARIES - PROF. PT	453,392.13	0.00	453,392.13	128,178.29	0.00	325,213.84
<u>L7410.142-02</u>	SALARIES-CLERICAL FT	425,824.42	0.00	425,824.42	114,234.52	0.00	311,589.90
<u>L7410.142-02-P</u>	SALARIES-CLERICAL PT	220,000.00	0.00	220,000.00	50,798.25	0.00	169,201.75
<u>L7410.142-03</u>	SALARIES-PAGE	105,000.00	0.00	105,000.00	21,257.57	0.00	83,742.43
<u>L7410.142-04</u>	SALARIES-CUSTODIAL FT	272,960.55	0.00	272,960.55	74,910.01	0.00	198,050.54
<u>L7410.142-04-P</u>	SALARIES-CUSTODIAL PT	56,000.00	0.00	56,000.00	14,890.75	0.00	41,109.25
<u>L7410.143-01</u>	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	2,893.45	0.00	52,106.55
<u>L7410.143-02</u>	SALARIES-SUNDAY-CLERICAL	22,000.00	0.00	22,000.00	871.09	0.00	21,128.91
<u>L7410.143-03</u>	SALARIES-SUNDAY-PAGE	9,000.00	0.00	9,000.00	480.00	0.00	8,520.00
<u>L7410.143-04</u>	SALARIES-SUNDAY-CUSTODIAL	28,000.00	0.00	28,000.00	1,306.92	0.00	26,693.08
<u>L7410.143-05</u>	TEMPORARY SUMMER HELP	9,000.00	0.00	9,000.00	10,093.50	0.00	-1,093.50
<b>7410</b>		<b>3,170,693.00</b>	<b>0.00</b>	<b>3,170,693.00</b>	<b>827,245.36</b>	<b>0.00</b>	<b>2,343,447.64</b>
<u>L7420.410-11</u>	ADULT BOOKS	110,000.00	16,455.50	126,455.50	14,902.03	16,455.50	95,097.97
<u>L7420.410-12</u>	CHILDRENS BOOKS	80,000.00	7,556.71	87,556.71	9,538.50	7,556.71	70,461.50
<u>L7420.410-13</u>	YOUNG ADULT BOOKS	10,000.00	1,566.59	11,566.59	2,099.66	1,324.59	8,142.34
<u>L7420.410-14-2</u>	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	5,815.73	0.00	54,184.27
<u>L7420.410-15</u>	AUDIO BOOKS - ADULT	1,000.00	0.00	1,000.00	210.17	0.00	789.83
<u>L7420.410-15-C</u>	AUDIO BOOKS - CHILDREN	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>L7420.410-16-S</u>	DIGITAL SUBSCRIPTIONS	260,500.00	0.00	260,500.00	15,591.08	0.00	244,908.92
<u>L7420.410-17</u>	MUSEUM PASSES	22,000.00	0.00	22,000.00	750.00	150.00	21,100.00
<u>L7420.411-11</u>	DVD - ADULT	20,000.00	1,432.05	21,432.05	3,092.18	1,432.05	16,907.82
<u>L7420.411-12</u>	DVD - CHILDREN	7,000.00	618.89	7,618.89	490.72	618.89	6,509.28
<u>L7420.412-11</u>	MUSIC CD'S - ADULT	3,000.00	0.00	3,000.00	493.93	0.00	2,506.07
<u>L7420.412-12</u>	MUSIC CD'S - CHILDREN	500.00	0.00	500.00	0.00	0.00	500.00
<u>L7420.413-11</u>	PERIODICALS - ADULTS	10,500.00	0.00	10,500.00	35.12	0.00	10,464.88
<u>L7420.413-12</u>	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>L7420.413-13</u>	PERIODICALS - YA	400.00	0.00	400.00	0.00	0.00	400.00
<u>L7420.413-17</u>	PERIODICALS - NEWSPAPERS	4,600.00	0.00	4,600.00	1,478.58	0.00	3,121.42
<u>L7420.415-11</u>	COMPUTER SOFTWARE-CIRC.-ADULTS	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>L7420.415-12</u>	COMPUTER SOFTWARE-CIRC.-CHILDREN	5,000.00	512.69	5,512.69	923.04	512.69	4,076.96
<u>L7420.419</u>	MATERIALS PROCESSING	20,000.00	0.00	20,000.00	3,411.39	0.00	16,588.61
<u>L7420.429</u>	COMPUTER SOFTWARE - NON-CIRC.	55,000.00	0.00	55,000.00	5,135.64	0.00	49,864.36

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2023 To 9/30/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
7420	*	675,500.00	28,142.43	703,642.43	63,967.77	28,050.43	611,624.23
<u>L 7430.200</u>	EQUIPMENT	55,000.00	17,904.00	72,904.00	21,479.56	14,335.11	37,089.33
<u>L 7430.200-5</u>	EQUIPMENT MAINTENANCE	10,000.00	0.00	10,000.00	1,782.14	0.00	8,217.86
<u>L 7430.201</u>	FURNITURE & FIXTURES	30,000.00	34,502.29	64,502.29	24,982.02	18,971.89	20,548.38
<u>L 7430.430-21</u>	SUPPLIES - OFFICE	30,000.00	0.00	30,000.00	1,637.74	0.00	28,362.26
<u>L 7430.430-22</u>	SUPPLIES - LIBRARY	35,000.00	304.26	35,304.26	2,807.76	3.60	32,492.90
<u>L 7430.431</u>	TELECOMMUNICATIONS	45,000.00	0.00	45,000.00	20,180.73	0.00	24,819.27
<u>L 7430.432</u>	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	6,780.95	0.00	88,219.05
<u>L 7430.433</u>	POSTAGE	30,000.00	0.00	30,000.00	4,578.23	0.00	25,421.77
<u>L 7430.434</u>	PUBLICITY-PRINTING/NEWSLETTER	110,000.00	0.00	110,000.00	8,596.00	0.00	101,404.00
<u>L 7430.435-31</u>	CONTINUING ED/MILEAGE REIMB/STAFF	35,000.00	600.00	35,600.00	1,811.33	600.00	33,188.67
<u>L 7430.435-32</u>	CONTINUING ED/MILEAGE REIMB/BOA	8,000.00	0.00	8,000.00	69.35	0.00	7,930.65
<u>L 7430.435-33</u>	LIBRARY VEHICLE	1,000.00	0.00	1,000.00	80.00	0.00	920.00
<u>L 7430.437-41</u>	PROFESSIONAL FEES - AUDITOR	15,000.00	8,225.00	23,225.00	725.00	7,500.00	15,000.00
<u>L 7430.437-42</u>	PROFESSIONAL FEES - LEGAL	15,000.00	0.00	15,000.00	850.00	0.00	14,150.00
<u>L 7430.437-44</u>	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	1,170.00	3,510.00	2,320.00
<u>L 7430.437-45</u>	PROF. FEES- ART & MUSIC	9,500.00	0.00	9,500.00	0.00	0.00	9,500.00
<u>L 7430.437-46</u>	PROF. FEES - MISC. CONSULTANTS	5,500.00	0.00	5,500.00	345.00	0.00	5,155.00
<u>L 7430.438</u>	MEMBERSHIP DUES	6,500.00	0.00	6,500.00	510.00	0.00	5,990.00
<u>L 7430.439-51</u>	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	1,071.46	6,071.46	33.01	1,071.46	4,966.99
<u>L 7430.439-52</u>	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	0.00	10,000.00	64.14	0.00	9,935.86
<u>L 7430.439-53</u>	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	250.00	0.00	250.00	0.00	0.00	250.00
<u>L 7430.440</u>	MISC. EXPENSES	1,000.00	0.00	1,000.00	38.29	0.00	961.71
<u>L 7430.441</u>	COST OF VOTE	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>L 7430.442-11</u>	COMMUNITY ACTIVITIES-ADULT PROGRAMS	83,000.00	27.45	83,027.45	20,287.86	0.00	62,739.59
<u>L 7430.442-12</u>	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	1,680.00	76,680.00	19,173.10	11,601.00	45,905.90
<u>L 7430.442-12-F</u>	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	0.00	4,500.00	1,390.97	0.00	3,109.03
<u>L 7430.442-13</u>	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	2,560.64	22,560.64	5,826.43	795.64	15,938.57
<u>L 7430.442-14</u>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	0.00	0.00	8,500.00
<u>L 7430.442-15</u>	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	830.61	0.00	3,169.39



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	191.12	5,191.12	191.12	0.00	5,000.00
7430		761,750.00	67,066.22	828,816.22	146,221.34	58,388.70	624,206.18
L 7440.450-61	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	50,050.85	0.00	89,949.15
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	575.14	0.00	4,424.86
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	2,065.11	0.00	17,934.89
L 7440.451	CUSTODIAL SUPPLIES	20,000.00	0.00	20,000.00	944.40	0.00	19,055.60
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	8,000.00	0.00	8,000.00	2,038.96	0.00	5,961.04
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	7,735.00	52,735.00	6,137.43	2,410.00	44,187.57
L 7440.452-73	BUILDING SERVICE CONTRACTS	40,000.00	1,905.75	41,905.75	7,001.50	0.00	34,904.25
L 7440.454	INSURANCE	55,000.00	0.00	55,000.00	13,309.21	0.00	41,690.79
L 7440.469-81	GROUNDS MAINTENANCE	30,000.00	0.00	30,000.00	6,817.73	3,700.00	19,482.27
7440		363,000.00	9,640.75	372,640.75	88,940.33	6,110.00	277,590.42
74		4,970,943.00	104,849.40	5,075,792.40	1,126,374.80	92,549.13	3,856,868.47
7		4,970,943.00	104,849.40	5,075,792.40	1,126,374.80	92,549.13	3,856,868.47
L 9000.901-0	NYS RETIREMENT SYSTEM	375,000.00	0.00	375,000.00	0.00	0.00	375,000.00
L 9000.903-0	FICA EXPENSE	242,559.00	0.00	242,559.00	59,536.48	0.00	183,022.52
L 9000.904-0	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	1,947.12	0.00	6,552.88
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	650,000.00	0.00	650,000.00	135,598.41	0.00	514,401.59
L 9000.906-1	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00
9000		1,366,059.00	0.00	1,366,059.00	197,082.01	0.00	1,168,976.99
90		1,366,059.00	0.00	1,366,059.00	197,082.01	0.00	1,168,976.99
9		1,366,059.00	0.00	1,366,059.00	197,082.01	0.00	1,168,976.99
	<b>Fund LTotals:</b>	<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>1,323,456.81</b>	<b>92,549.13</b>	<b>5,025,845.46</b>
	<b>Grand Totals:</b>	<b>6,337,002.00</b>	<b>104,849.40</b>	<b>6,441,851.40</b>	<b>1,323,456.81</b>	<b>92,549.13</b>	<b>5,025,845.46</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 9/30/2023



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	0.00	21,150.94
L 204	MONEY MARKET - VALLEY NATIONAL BANK	0.00	81,179.34
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	443.95	0.00
L 211	MM - FLUSHING BANK	359,067.10	0.00
L 510	ESTIMATED REVENUE	6,337,002.00	0.00
L 521	ENCUMBRANCES	92,549.13	0.00
L 522	EXPENDITURES	1,323,456.81	0.00
L 599	APPROPRIATED FUND BALANCE	104,849.40	0.00
L 821	RESERVE FOR ENCUMBRANCES	12,300.27	0.00
L 909	FUND BALANCE, UNRESERVED	0.00	104,849.40
L 960	APPROPRIATIONS	0.00	6,441,851.40
L 980	REVENUES	0.00	1,580,637.58
<b>L Fund Totals:</b>		<b>8,229,668.66</b>	<b>8,229,668.66</b>
<b>Grand Totals:</b>		<b>8,229,668.66</b>	<b>8,229,668.66</b>



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	16,909.40	-16,909.40
<b>H Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,909.40</b>	<b>-16,909.40</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,909.40</b>	<b>-16,909.40</b>

**SOUTH HUNTINGTON LIBRARY**

Appropriation Status Detail Report By Function From 7/1/2022 To 9/30/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 7430.200-1	EMERGENCY REPAIR/REPLACEMENT	1,297,081.39	222,976.36	1,520,057.75	691,625.07	0.00	828,432.68
H 7430.200-4	TECHNOLOGY CENTER PROJECT	7,654.13	0.00	7,654.13	7,654.13	0.00	0.00
H 7430.200-5	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	25,000.00	0.00	25,000.00	-637,324.22	0.00	662,324.22
H 7430.200-6	CAPITAL IMPROVEMENT FEASIBILITY STUDY	0.00	0.00	0.00	-27,500.00	0.00	27,500.00
H 7430.210	IMPROVEMENTS TO GARDENS & GROUNDS	8,831.00	0.00	8,831.00	8,831.00	0.00	0.00
H 7430.210-1	IMPROVEMENTS FOR GARDEN	43,099.80	0.00	43,099.80	43,099.80	0.00	0.00
H 7430.220	COMPUTER/TELECOMM/EQUIPMENT	92,381.93	0.00	92,381.93	13,277.89	0.00	79,104.04
H 7430.445	UNALLOCATED	1,386.64	-1,386.64	0.00	0.00	0.00	0.00
7430		1,475,434.89	221,589.72	1,697,024.61	99,663.67	0.00	1,597,360.94
74		1,475,434.89	221,589.72	1,697,024.61	99,663.67	0.00	1,597,360.94
7		1,475,434.89	221,589.72	1,697,024.61	99,663.67	0.00	1,597,360.94
<b>Fund HTotals:</b>		<b>1,475,434.89</b>	<b>221,589.72</b>	<b>1,697,024.61</b>	<b>99,663.67</b>	<b>0.00</b>	<b>1,597,360.94</b>
<b>Grand Totals:</b>		<b>1,475,434.89</b>	<b>221,589.72</b>	<b>1,697,024.61</b>	<b>99,663.67</b>	<b>0.00</b>	<b>1,597,360.94</b>

**SOUTH HUNTINGTON LIBRARY**

Trial Balance Report From 7/1/2023 - 9/30/2023



Account	Description	Debits	Credits
200	VALLEY RESERVE CHECKING ACCT	0.00	31,664.16
1210	FLUSHING M/M	16,823.47	0.00
H 522	EXPENDITURES	31,750.09	0.00
H 980	REVENUES	0.00	16,909.40
<b>H Fund Totals:</b>		<b>48,573.56</b>	<b>48,573.56</b>
<b>Grand Totals:</b>		<b>48,573.56</b>	<b>48,573.56</b>

# SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2023 - 9/30/2023



Account	Description	Debits	Credits
TA 200	T/A CHECKING - VALLEY NAT'L BANK	612.17	0.00
TA 456	INTEREST	0.00	612.17
<b>TA Fund Totals:</b>		<b>612.17</b>	<b>612.17</b>
<b>Grand Totals:</b>		<b>612.17</b>	<b>612.17</b>



# Investment Report

## General Fund

### Flushing Bank

The current balance in this account is \$2,687,583.61 and the account is earning interest at 4.00%.

## Capital Reserve Fund

### Capital Reserve Projects

### Flushing Bank

The money market account balance of \$1,650,785.85 is earning interest at 4.00%.

10/10/2023

SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Stella Fox  
2023/24 Finance Chairperson

DATE: October 16, 2023

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
58795	08/21/2023	BENEDETTO BROS. LANDSCAPING	250.00
58808	08/21/2023	CAN SURETY	140.00
58814	08/21/2023	COUNTY LINE HARWARE	137.44
58827	08/21/2023	GEOVANNY & SONS	925.00
58834	08/21/2023	ALEXANDER HOLCOMBE	350.00
58849	08/21/2023	M & M SIGN & AWNING	1,895.00
58862	08/21/2023	PLAY LEARN	284.05
58876	08/21/2023	SHARPER TRAINING SOLUTIONS	220.00
58879	08/21/2023	STAPLES CREDIT PLAN	303.87
58889	08/21/2023	W. B. MASON	371.88



# SOUTH HUNTINGTON PUBLIC LIBRARY

145 Pidgeon Hill Road, Huntington Station, NY 11746

October 9, 2023

Deborah Katz  
54 Sugar Maple Drive  
Glen Cove, NY 11542

Dear Deborah:

I hope this letter finds you in the best of health and spirits. As you embark on this new chapter of your life, I wanted to take a moment to express my deepest gratitude for your outstanding contributions to our library's Van Loen Gallery over the years.

Your retirement marks the end of an era, one filled with creativity, dedication, and an unwavering commitment to promoting the arts within our community. Your curatorial prowess has transformed our library into a hub of inspiration, connecting patrons with the rich tapestry of human expression through the visual arts.

Your keen eye for selecting and showcasing captivating exhibits has allowed countless artists to shine and their work to touch the hearts and minds of all who have visited our library. The hours of hard work, meticulous planning, and your unwavering passion have not only enriched our cultural landscape but have left an indelible mark on the hearts of those who have had the privilege of experiencing your exhibitions.

Your warmth, guidance, and enthusiasm have not only fostered a welcoming environment for artists but have also ignited a spark of curiosity and appreciation for art in the hearts of our library's visitors. Your ability to make art accessible to everyone, regardless of their prior knowledge or background, is a testament to your dedication to our mission of promoting lifelong learning and cultural enrichment.

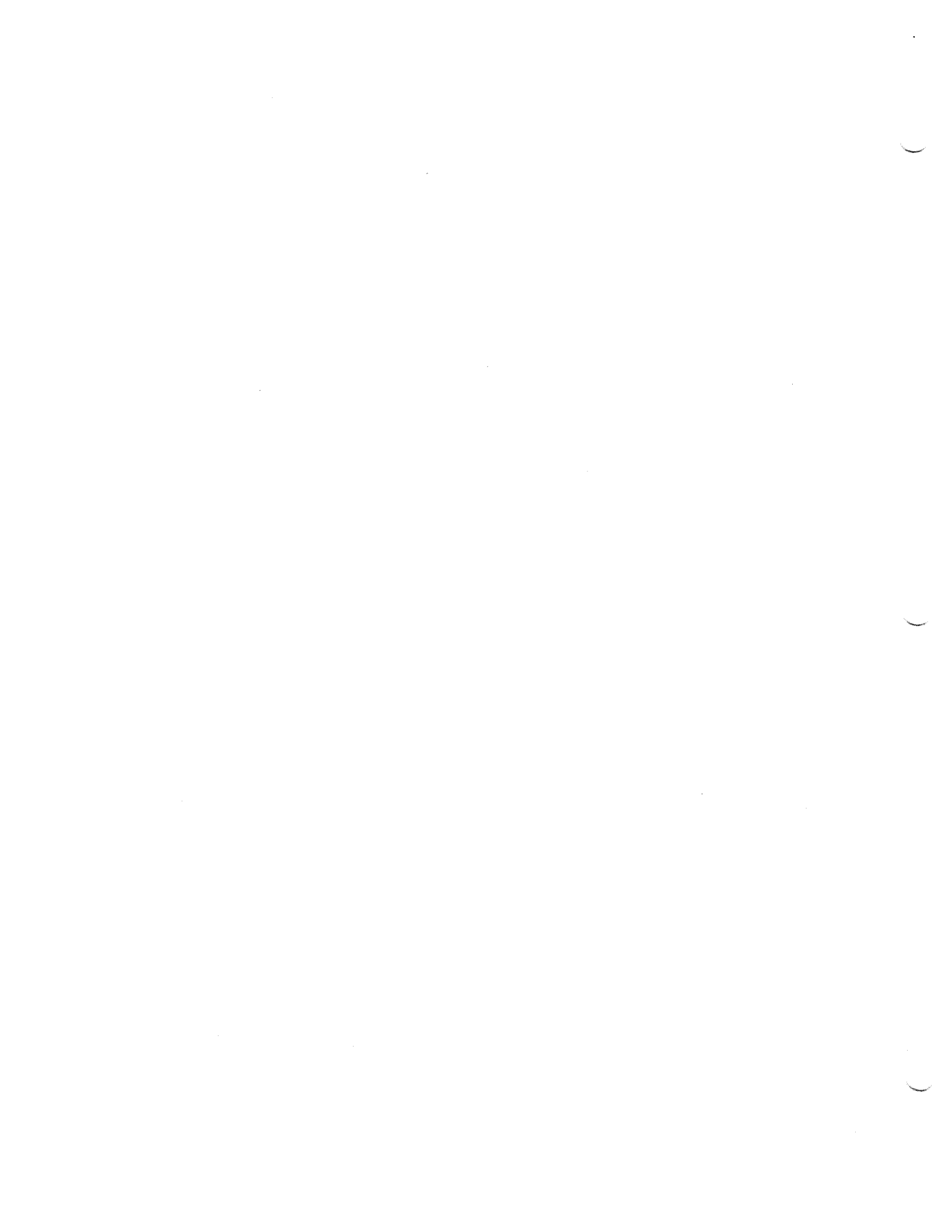
As you retire, please know that your legacy will live on through the countless individuals who have been inspired by your work and the lasting impact you've had on our community. Your shoes will be challenging to fill, but your influence will continue to guide us in our future endeavors.

On behalf of the entire library staff and our community, I would like to extend our deepest thanks and warmest wishes as you embark on this new and exciting chapter of your life. May your retirement be filled with joy, adventure, and the opportunity to explore new passions and interests.

Please keep in touch, and know that you will always have a special place in our hearts at the library. Your presence will be greatly missed, but your contributions will continue to inspire us for years to come.

With heartfelt thanks and warmest regards,

Janet Scherer  
Director



**HVAC Grant Update**

We are still awaiting notice of a start date for the project; however, we received our first payment from New York State in the amount of \$189,000.00. Our architect continues to pressure the company for a start date. The holdup appears to be with the manufacturing of the equipment.

**Security Update**

Our security guards have begun their work here and are off to a good start. The gentlemen are professional in manner and dress. Our staff has been welcoming and we look forward to working with them.

**SCLS Budget Information**

The proposed 2024 SCLS operational budget calls for a 1.5% increase in member support. Due to the formula that SCLS uses to determine member support, a combination of population and annual expenditures, our fee for 2024 will increase by 2.79%. Our total cost for 2024 will be \$59,887.00, an increase of \$1,628.00

SCLS annually requests additional funding from the member libraries for Overdrive, our countywide eBook collection. The budget draft contains a place holder as the final amount is yet to be determined. However, the service continues to grow. Between January and August of 2023, usage was up 12.4% from last year. It is expected that there will be an increase to our library’s contributions. Suffolk directors continue to discuss how we can sustainably maintain funding for this collection moving forward.

A draft of the 2024 SCLS Budget was included in the SCLS minutes emailed to you prior to the meeting.

**Meetings**

September 5	Tuesday	2:00 p.m.	Meeting with Securitas Representatives
September 6	Wednesday	9:00 a.m.	Legislative Meeting
September 18	Monday	10:00 a.m.	PLDA Meeting
September 18	Monday	3:00 p.m.	LILRC Annual Conference Committee Meeting
September 19	Tuesday	10:00 a.m.	Zone Meeting
September 20	Wednesday	9:00 a.m.	Staff Appreciation Breakfast
September 21	Thursday	10:00 a.m.	LILRC Board Meeting
September 27	Wednesday	8:00 a.m.	NARCAN Training

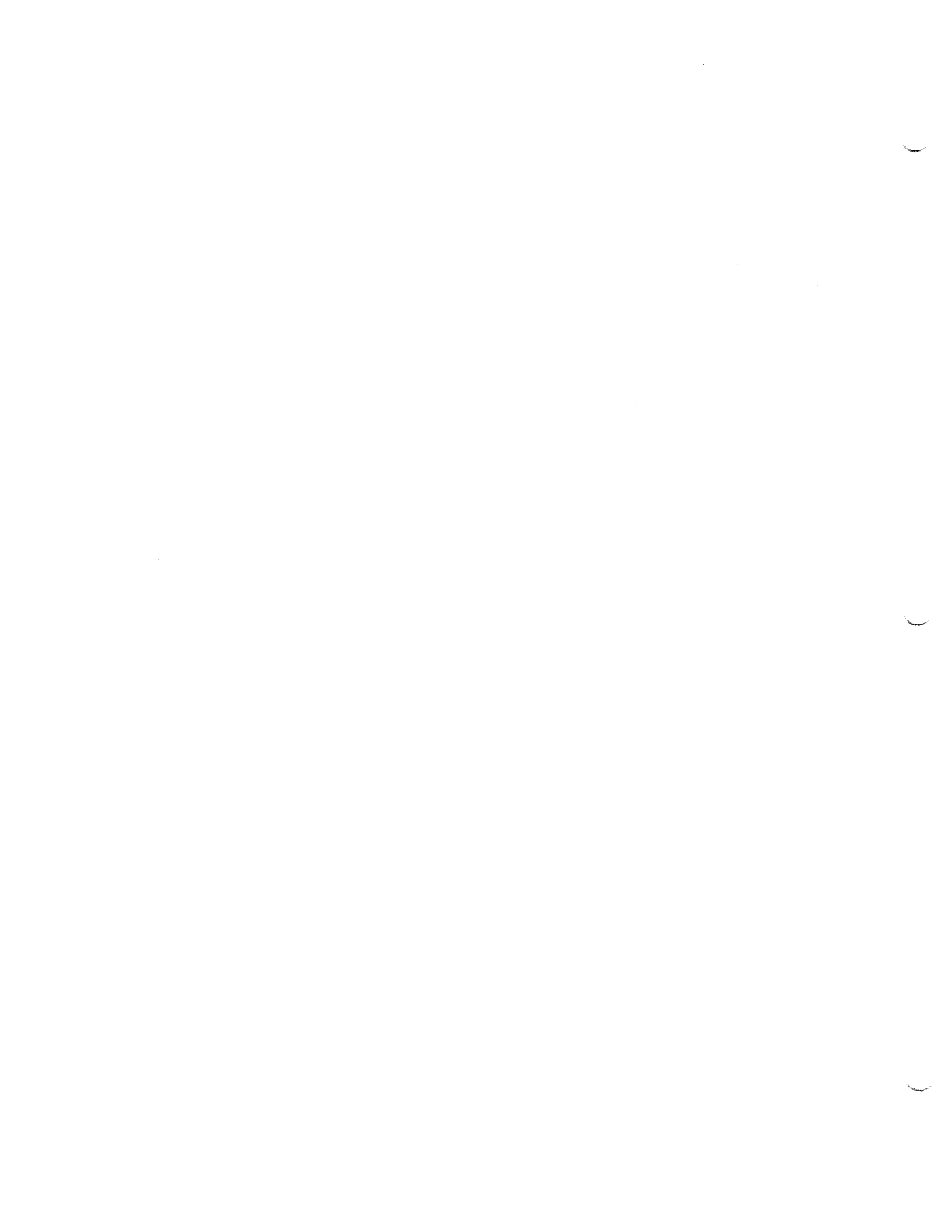
**Important Dates:**

Shredding Day – Saturday, October 21

Friends Book Sale – Saturday, November 4 and Sunday, November 5

Veterans Tribute Concert – Saturday, November 4

SHPL Board of Trustees Meeting – Monday, November 20



### **School Professional Development Workshop**

I'm happy to announce that we'll once again be collaborating with the SHUFSD on a professional development workshop centered on how educators (and by extension, their students) can utilize library collections and services. These workshops have proven popular in the past, and have strengthened ties between our two organizations. The workshops are currently scheduled for Thursday, November 2 and 9, from 4:00 – 6:30 p.m. Additionally, we have received an invitation to the New Teacher Reception on October 26<sup>th</sup>. The district indicated that they have approximately 40 new hires; we use this event as an opportunity to invite attendees to visit our library, sign up for a card, and otherwise take advantage of all we have to offer.

### **Blood Pressure Cuffs**

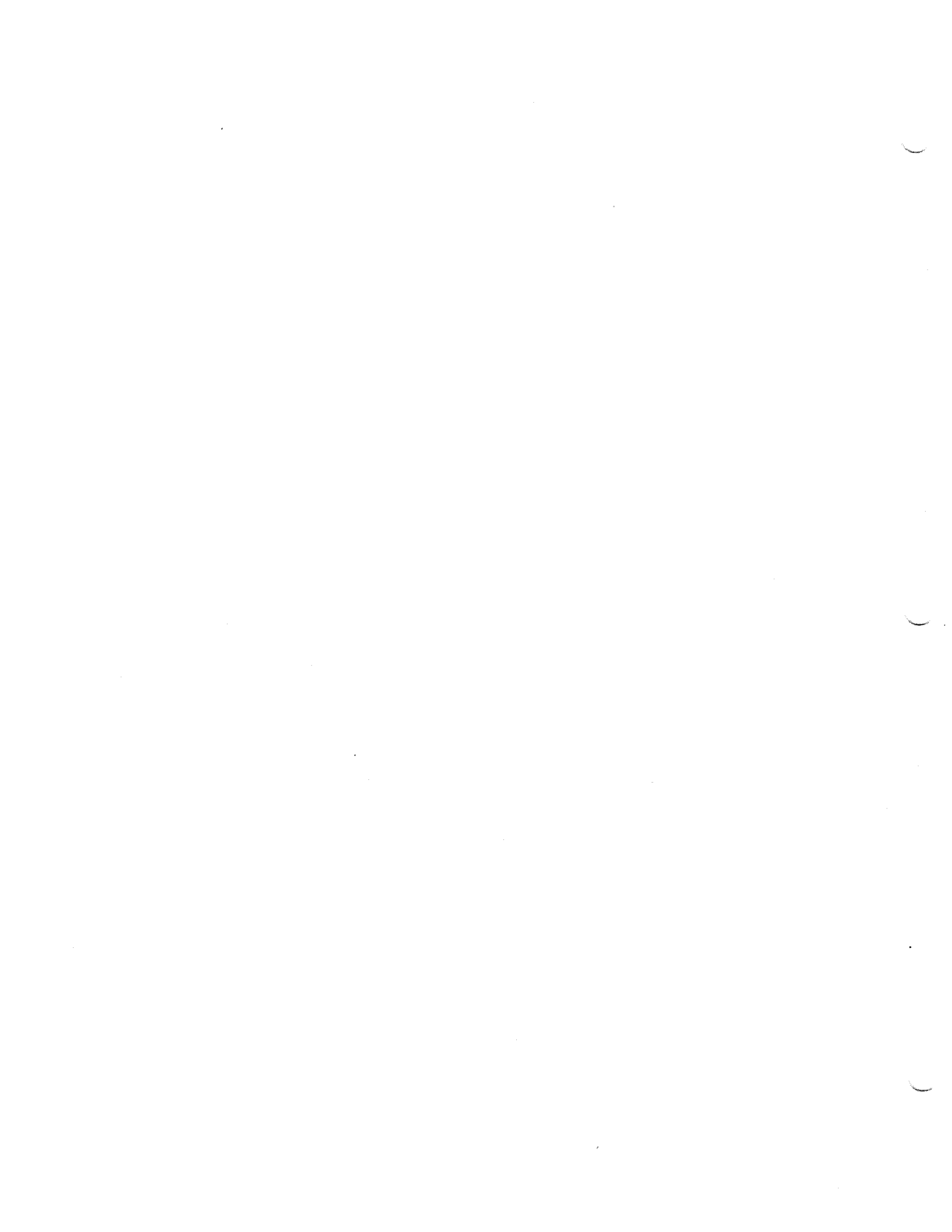
Our early experience loaning blood pressure cuffs has been a positive one. Demand for the cuffs has been strong enough that we have added three additional devices to the circulating collection!

### **AI User Group**

Our staff have lots of questions regarding artificial intelligence, as well as its potential place in the library. To address this fast-moving topic, we are working on building a staff AI user group. The hope is to create a group that is broadly representative of library staff. This group would then learn the basics of AI technology, and explore different tools and use cases in a controlled environment—essentially experimenting safely. The hope is that this group will help determine where AI can be helpful, where it should be avoided, and act as facilitators in future staff professional development in this area.

### **Meetings — September**

Tuesday, September 5	10:00 a.m.	East End Tech Committee Meeting
Tuesday, September 5	2:00 p.m.	Securitas Meeting
Thursday, September 7	1:30 p.m.	DH Meeting
Monday, September 11	9:30 a.m.	Legislative Breakfast
Monday, September 11	2:00 p.m.	WOW Outreach Meeting
Thursday, September 14	2:30 p.m.	SCLA/NCLA Joint Tech Meeting
Monday, September 18	7:00 p.m.	Library Board of Trustees Meeting
Wednesday, September 20	9:00 a.m.	Staff Appreciation Breakfast
Wednesday, September 27	8:00 a.m.	Narcan Workshop





## **Building & Grounds Report**

*Prepared by Ray Capone*

1. We removed the desk from up in the mezzanine area and located it by the front door for the newly-hired security officers. This lockable desk serves as their "home base", and can be used to store equipment used in their daily work activities.
2. We had water enter the building following the flash flood on 9/29; water came through the front doors flooding several areas downstairs, and water in the garden section came in through the children's doors and gallery area. The parking lot had the highest water level we have seen. Although it looked pretty bad, we had most of the damage cleaned up that night. We replaced all the damaged ceiling tiles and cleaned the carpets the next day. We also had to paint the green room. I would like to say the children's department, maintenance, and administration worked great together in containing the flood, preventing more extensive damage. Being this was the first time we ever experienced anything of this nature, we learned a lot. Hopefully this doesn't happen ever again, however I purchased instant dams, water absorbing socks, new rain gear wet vacs, and carpet dryers, just in case.
3. We had an issue with the fire system this month after one of the smoke detectors in the air handlers began to fail. When I placed the call with the service company, they said several companies were calling on with this issue. It seems that the combination of heavy AC use and high humidity was causing a lot of condensation, damaging the detectors. The detector at issue was replaced and the problem corrected.
4. I had Long Island Locksmith come in this month to look at the automatic doors in the children's department, as they were getting stuck on occasion. They made a few adjustments and replaced the sensor over the door, which corrected the problem.
5. Pyramid Air came in this month and performed the quarterly maintenance on all the air handlers. Everything checked out fine and the system is running well.

6. The landscaping company did their yearly end of the year extra thatching, seeding, and compost maintenance. We've noticed a real improvement to the lawn's health since beginning this process, so we'll likely continue it.
7. We had two broken sprinkler heads that we replaced this month, and I am getting ready to schedule the system winterization.
8. I put our three-year snow removal contract up for bid.
9. I went out to bid for the electrical work to be done in the mezzanine area for the new tables. Since the tables are going to be powered, we need to core drill four holes in the floor and deck and run four floor outlets. We also need to install a new quad outlet on the wall to power the quiet study booths.
10. I installed a Narcan emergency box in the Circulation Office after a number of employees took the Narcan training class. Staff was made aware of the location of the box via a library-wide email.
11. We have been having an issue with bees up in the mezzanine area; they found a way in the bricks by one of the windows, and eventually through the sheetrock. The recommended course of action from our exterminator was to seal the point of entry with the winter coming, and that work has been completed and the issue resolved.
12. We painted the gallery for the new incoming art curator. We also painted the mezzanine in preparation for the new room layout.
13. I had a street sweeper come in the Monday after the flood. The receding water left a lot of mud and debris that wouldn't easily clear on its own. The lot looks much better now.

## Obsolete Equipment

October 16, 2023

### Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

### Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652008131270	RFID Pad	2016232	Feig	ID-ISC.MR101	06/01/2012	EOL
30652002677815	RFID Pad	PRA5201815080	EnvisionWare	RFID-Reader PL	07/01/2018	Broken
30652002677773	RFID Pad	PRA5201815054	EnvisionWare	RFID-Reader PL	07/01/2018	EOL
30652002677732	RFID Pad	PRA5201812012	EnvisionWare	RFID-Reader PL	07/01/2018	EOL
30652002674846	Printer	ADHJ11085	Canon	Pixma ix6820	04/01/2019	Failed
30652002675363	Desktop PC	2UA72335NM	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675686	Desktop PC	2UA72335NL	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002676643	Desktop PC	MXL8502SBT	HP	EliteDesk 800 G4 SFF	12/01/2018	EOL
30652002676569	Desktop PC	MXL8502SBF	HP	EliteDesk 800 G4 SFF	12/01/2018	EOL
30652002676684	Desktop PC	MXL8502SBX	HP	EliteDesk 800 G4 SFF	12/01/2018	EOL

140 old chairs from library general use areas  
9 adult reference chairs  
9 Sofa chairs from children's department  
1 sofa from children's department

Maintenance Dept.  
Maintenance Dept.  
Maintenance Dept.  
Maintenance Dept.



October 16, 2023

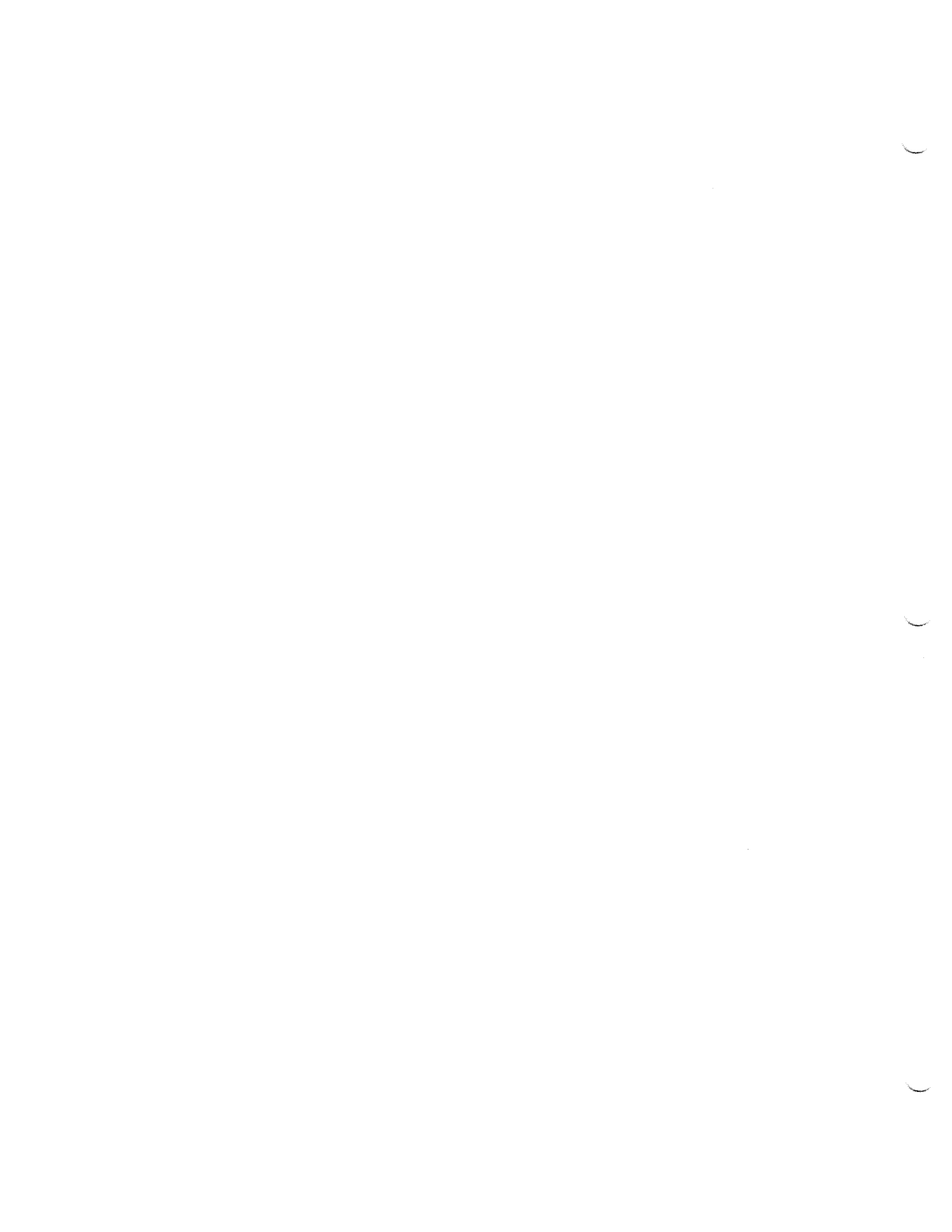
Policy Review  
By-Laws of the South Huntington Public Library

Information

New York State Education Law requires us to regularly review and revise, if necessary, all library policies. Our attorney recently reviewed our By-Laws. The amended copy is attached.

Recommendation

That the Board of Trustees approves the amended copy of the By-Laws of the South Huntington Public Library as written.



SOUTH HUNTINGTON PUBLIC LIBRARY  
145 Pidgeon Hill Road  
Huntington Station, NY 11746

BY - LAWS OF THE SOUTH HUNTINGTON PUBLIC LIBRARY  
(10/26/98, revised 7/16/01, 7/21/03)

In accordance with the laws governing School District Public Libraries in New York State, and under the charter granted South Huntington Public Library on September 25, 1970, by the Regents of the University of New York State, the Library Board, as agent for the taxpayers of U.F.S.D. #13, shall maintain free public library service to all residents and taxpayers of the District.

ARTICLE I- USE OF THE LIBRARY

1. Any resident and/or taxpayer of U.F.S.D. #13 who agrees to comply with all the rules and regulations of the Library shall be entitled to library privileges.
2. Individuals residing outside the boundaries of U.F.S.D. #13 shall be entitled to library privileges under rules and regulations determined by the Library' s Board of Trustees.

ARTICLE II

MEMBERS OF THE BOARD OF TRUSTEES

1. The Board of Trustees of the South Huntington Public Library shall consist of five (5) members, each elected for a five (5) year term. The regular term of office of one Trustee shall expire each year. Each vacancy upon the Library's Board of Trustees to be filled shall be considered as a separate, specific office. When a vacancy on the Board of Trustees occurs other than by expiration of a Trustee's regular term of office, said vacancy shall be filled by appointment of the Board until the next election for one or more Trusteeships of the South Huntington Public Library. At that time, nominations and elections of the Trustee to fill this unexpired term shall take place in line with the usual requirements for election of a member of the Board of Trustees, as established by Education Law.
2. An Oath of Office shall be administered to all newly-elected/appointed Trustees, and filed with the Suffolk County Clerk.
3. The authority of the Board of Trustees is vested in the Board as an entity.
4. The Board of Trustees shall be empowered to exercise the rights and privileges permitted it by State Law.
5. The duties of the Library' s Board of Trustees are to decide on the general policy of the institution and to see that this policy is carried out, employing for the purpose, an expert staff.
6. The Board shall employ a Library Director, who shall be considered the executive officer of the Library Board of Trustees and shall have sole charge of the administration of the Library

under the direction and review of the Board of Trustees. The Library Director shall be held responsible for the care of the building, grounds and equipment; for the screening and recommendation of employment and subsequent direction of the staff; for the efficiency of the Library's service to the public; and for the operation of the Library under the financial conditions set forth in the annual budget. The Director shall recommend to the Trustees ways of providing new services and stimulate their review of problems for the benefit of the community. The Library director will attend and participate in all meetings of the Board of Trustees, without vote, except for that portion of any meeting dedicating to discussing the employment or compensation of the Director. The Director shall be administered an Oath of Office, which shall be filed with the Suffolk County Clerk.

### ARTICLE III

#### ELECTION OF BOARD OFFICERS AND THEIR DUTIES

1. Officers of the Board of Trustees shall be elected by the members of the Board at the regular monthly meeting in July, and shall be as follows:

President, Vice-President, ~~and~~ Finance Chairperson, Secretary.

2. The President shall conduct the meeting, make assignments, appoint committees, and be the official spokesperson for the Board of Trustees.

3. The Vice-President shall perform all duties of the President in the absence of the President.

4. The Financial Chairperson. The Financial Chairperson shall be familiar with the financial transactions of the Library. In the absence of the President and the Vice-President, the Financial Chairperson shall perform all duties of the President.

5. The Secretary shall keep a true and accurate record of all meetings of the Board, shall issue notice of all regular and special meetings, and shall perform such other duties as are generally associated with that office. Upon approval of the Board, the Secretary may delegate certain of these clerical tasks to the Secretary to the Board. The Secretary shall also ensure that the official copies of bylaws, rules of order, policies and minutes of the Board and other Board records are properly stored, as well as other Library records, unless specifically designated to other Library personnel, such as the Treasurer's books.

6.

7. Vacancies:

- a. Any officer vacancy may be filled by a simple majority vote held at any regular public meeting.

- b. In the case of an extended illness, a temporary officer may be appointed by a simple majority vote held at any regular public meeting.

- c. An officer may be removed at any meeting by the unanimous vote of the other ~~four~~

- d. ~~(4)~~ members currently serving on the Board, provided, however, that a written complaint



- has been mailed to the officer charged and to the remaining members setting forth the specific complaint at least ten (10) days prior to the meeting.
- e. Any Trustee who shall fail to attend three consecutive regular meetings of the Board within a fiscal year, unless a majority of the Trustees consider his absences excusable, shall be deemed to have resigned as a Trustee and the vacancy shall be filled as expeditiously as possible by a person appointed to serve until the next annual election.
8.
    - a. No Library Trustee shall receive compensation of any kind or nature. Trustees may be reimbursed for actual expenses necessarily incurred in the performance of official Library business, upon approval by the Board.
    - b. The Board shall not conduct business with any person, partnership, firm, corpora-

tion or association in or with which ~~the~~a Board member has a financial interest, direct or indirect.

- c. Ownership of less than 5% of the stock of a corporation whose stock is listed on the New York and/or American Stock Exchanges shall not constitute an interest for the purpose of the section.
- d. A contract with a person, firm, corporation or association in which a Trustee has an interest shall not be prohibited if the remuneration of the Trustee's employment will not be directly effected as a result of such contract and/or if the duties of the Trustee's employment do not directly involve the preparation, performance or obtaining of any part of such contract.

#### ARTICLE IV - MEETINGS

1. The time and date of regular monthly board meetings shall be set for the current fiscal year at the annual organizational board meeting. At least four (4) weeks notice must be given for a change from the date and/or time for any specific regular monthly meeting, unless it becomes impossible to obtain a quorum under this condition. In that event the President shall designate the time and place of the meeting.
2. Special meetings may be called in the manner provided herein by the President, Vice-President, Financial Chairperson or a group of three (3) board members, when delay until the regular meeting shall be deemed unwise or detrimental to the Library.
  - a. There must be at least five (5) days, exclusive of Saturdays and Sundays, advance written notice for special meetings to each board member, and the notice must specify the subject of the meeting. The day of the postmark date is to be considered the first day of notice. The five (5) day period may be waived if all Board members consent.
  - b. Whatever action is necessary to complete the business for which the special meeting is called may be transacted.
  - c. That portion of special meetings not specifically designated, as Executive Session shall be open to the public. All motions must be passed in open public meeting.
  - d. Any regular public meeting, or special publicly advertised meeting, shall be public as soon as it is called.

#### ARTICLE V

##### COMMITTEES

1. Any committees deemed necessary may be created by majority vote of the Board of Trustees, to be standing or temporary. All temporary committees terminate at the end of the fiscal year.

2. All committee appointments shall be made by the President or by a majority vote of the Board. Should a conflict arise in such an appointment, the Board-appointed committee shall take precedence.

## ARTICLE VI

### ORDER OF BUSINESS

The library Director, in consultation with the President, shall prepare a proposed Agenda for regular meetings of the Library' s Board of Trustees. For circumstances not covered in these By-Laws, or the State Open Meetings Law, ¶the latest edition of Robert's Rules of Order shall govern all procedures. Normally, the order of business will include the following items:

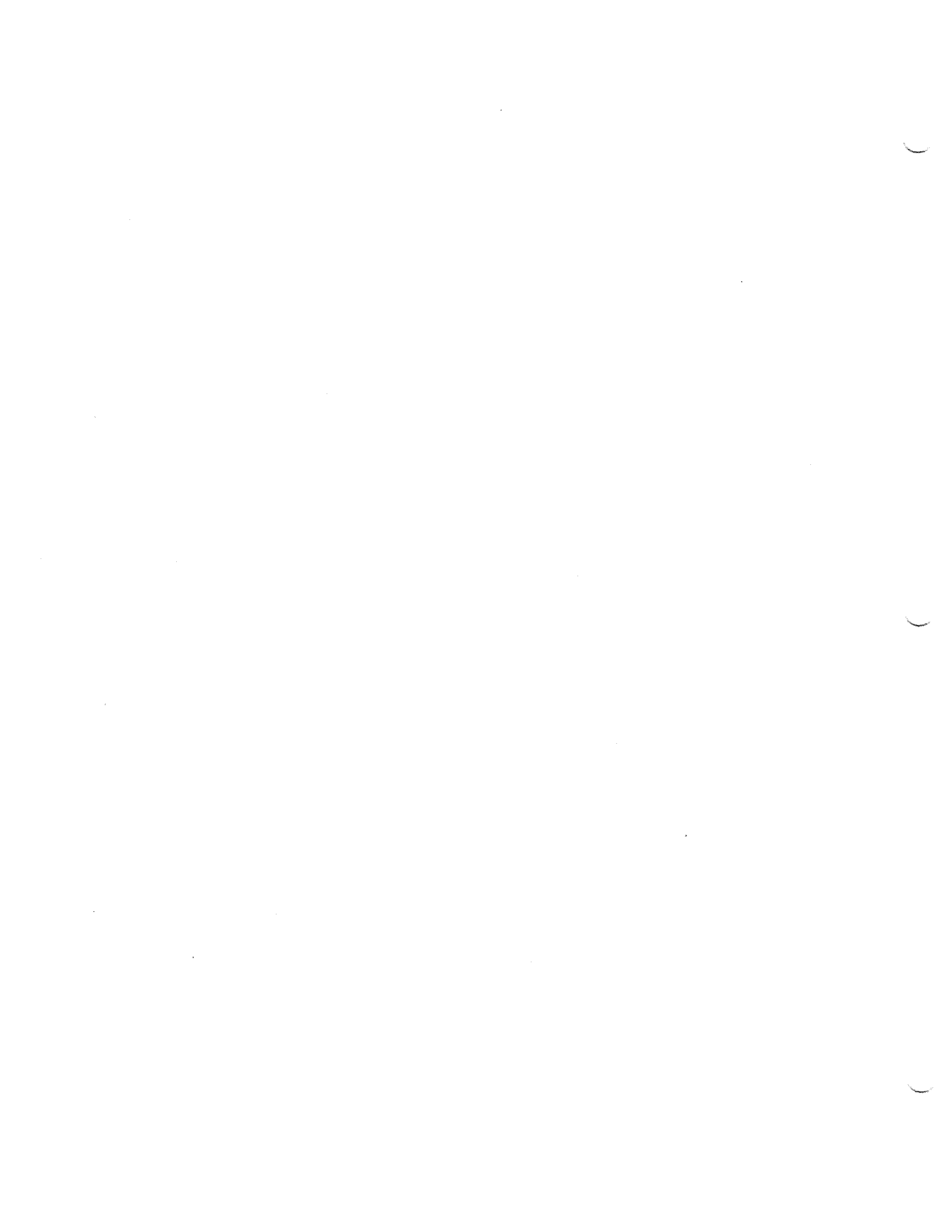
- a. Call to Order
- b. Adoption of Agenda
- c. Disposition of Minutes of previous meeting
- d. Schedule of bills, accounts clerk's or bookkeeper s report, and auditor's certification
- e. Communications and delegations
- f. Committee Reports
- g. Election of Officers
- h. Unfinished Business
- i. New Business
- j. Library Director's Report
- k. Questions of and by the Board
- l. Voice of the TaxpayerPeriod of Public Expression
- m. Adjournment

## ARTICLE VII - QUORUM

A quorum for the transaction of business shall consist of three (3) members of the Board of Trustees. No affirmative action shall be taken without the approval of the majority of the entire Board.

## AMENDMENTS

These By-Laws may be amended at any regular public meeting by an affirmative vote of not less than three (3) members of the Board of Trustees, provided that the approved amendment shall previously have been read and/or distributed to the audience at no fewer than two (2) regular monthly public meetings of the Library' s Board of Trustees.



## Snow Removal Contract

### Information

With the winter fast approaching, the library is seeking a three-year contract for snow removal. Reliable snow removal allows the library to operate with limited disruption on days where there is accumulation.

We have received the following three quotes:

<b>Michael J's Landscaping</b>	<b>Serano Fence</b>	<b>LI Professional Mgmt.</b>
\$24,600.00	\$117,315.00	\$87,000.00

Given this information, our recommendation is to use Michael J's Landscaping.

### Recommendation

That the Board of Trustees approves an expenditure of \$24,600.00 to be paid to Michael J's Landscaping for a three-year contract to perform snow removal for the library covering the years 2023-2026.



## Mezzanine Electrical Installation

### Information

We are in the process of creating new study space in the mezzanine area. Part of that process includes electrical work to provide outlets for four new study tables and two quiet study booths.

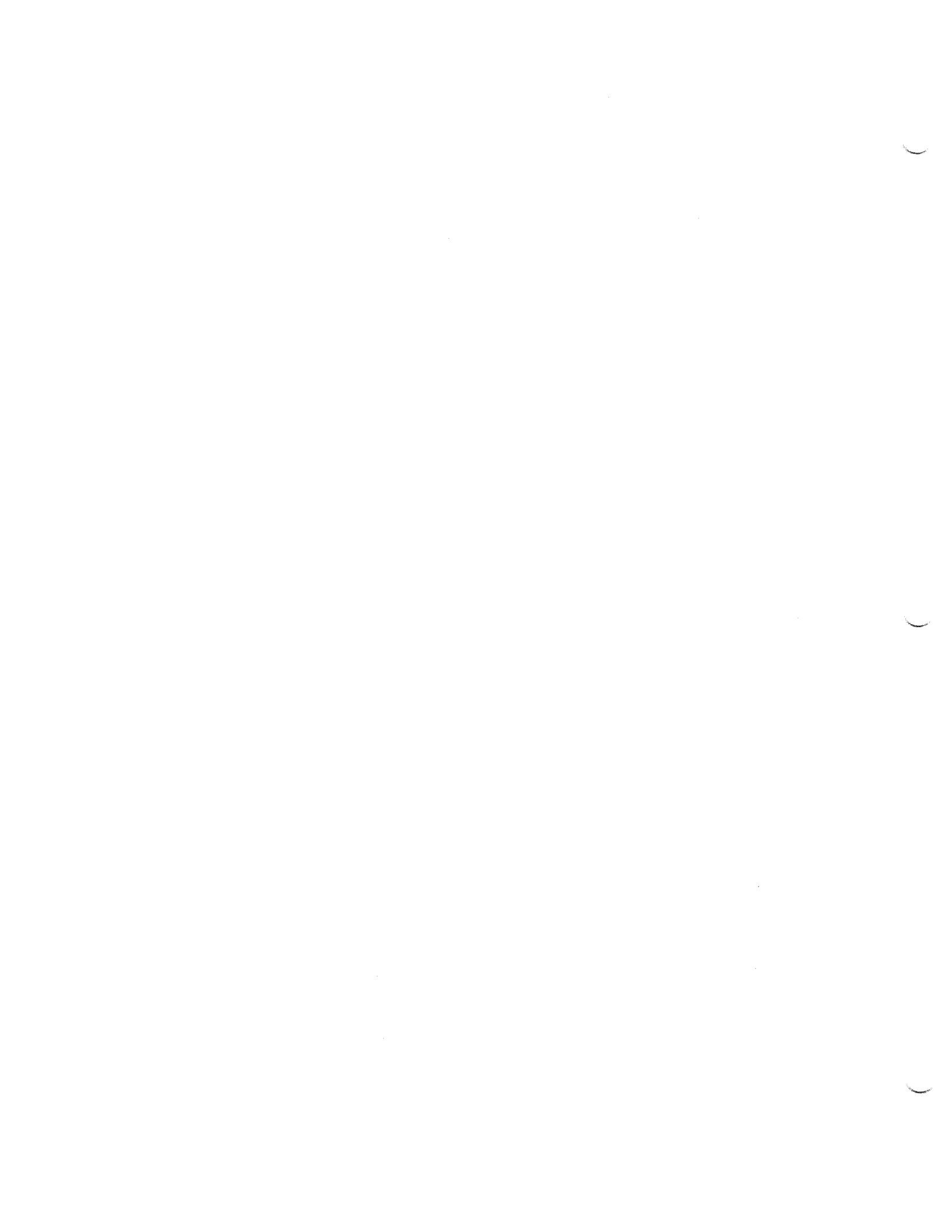
We have received the following three quotes:

<b>Roland's Electric</b>	<b>GLS Electrical</b>	<b>PLES Electrical</b>
\$6,285.00	\$6,625.00	\$8,949.00

Given this information, our recommendation is to use Roland's Electric.

### Recommendation

That the Board of Trustees approves an expenditure of \$6,285.00 to have Roland's Electric install four flush poke-thru floor boxes and one new wall receptacle.





**SEPTEMBER 2023 - ADULT PROGRAMS**

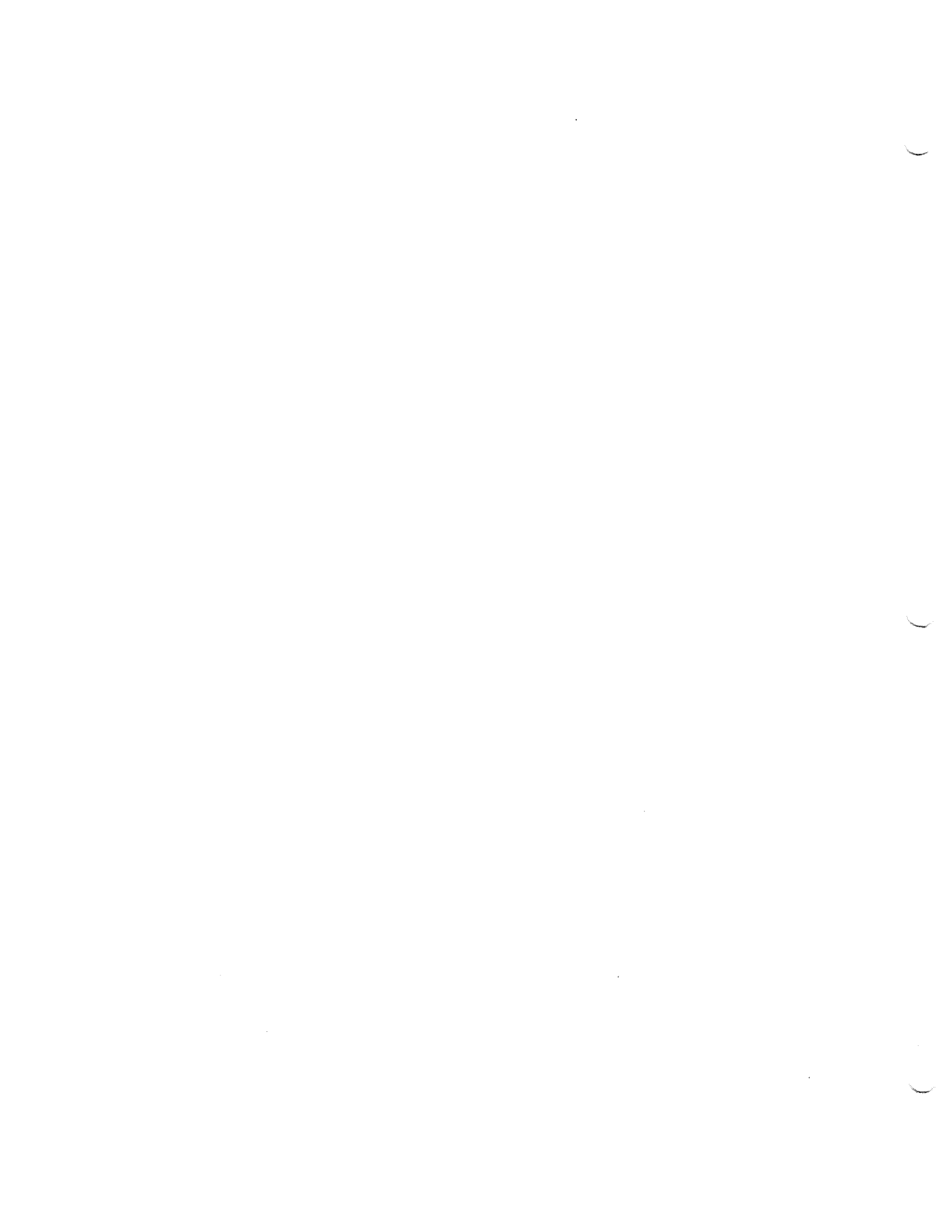
Title	Event Start Date	People in Attendance
Tai Chi Level 2	09/05/2023 @ 9:30am	17
Game Day	09/05/2023 @ 11:00am	4
SCORE	09/06/2023 @ 10:15am	12
Getting Ready for Community Service	09/06/2023 @ 6:30pm	15
Thursday Yoga	09/07/2023 @ 9:30am	25
Genealogy Drop-in	09/07/2023 @ 10:00am	4
Yoga 2nd Session	09/07/2023 @ 11:00am	24
Intermediate ENL Class	09/07/2023 @ 6:00pm	0
North Shore Civil War Roundtable	09/07/2023 @ 6:30pm	20
Beginner ENL Class	09/07/2023 @ 7:15pm	2
Bridge for Beginners	09/08/2023 @ 10:00am	9
Walk2TheBeat Virtual Fitness (V)	09/09/2023 @ 9:30am	12
Gentle Yoga	09/09/2023 @ 9:30am	24
Girl Scout Troop 334	09/09/2023 @ 11:30am	21
Adult Take & Bake: Banana Chocolate Chip Pancakes	09/11/2023 @ 9:00am	24
Legislative Breakfast	09/11/2023 @ 9:00am	9
Beginner Tai Chi	09/11/2023 @ 9:30am	25
Monday Yoga	09/11/2023 @ 11:00am	25
Movie: Love Again	09/11/2023 @ 2:00pm	60
Traveling with Your Smartphone	09/11/2023 @ 7:00pm	13
Virtual Chair Yoga (V)	09/12/2023 @ 9:00am	8
Tai Chi Level 2	09/12/2023 @ 9:30am	17
Game Day	09/12/2023 @ 11:00am	4
Cooking Class: Chickpea Curry Salad	09/12/2023 @ 6:30pm	8
Beginner Excel: Formatting & Navigating	09/12/2023 @ 7:00pm	13
Non-Fiction Book Discussion	09/13/2023 @ 11:00am	9
Small Business Counseling	09/13/2023 @ 4:30pm	0
Small Business Counseling	09/13/2023 @ 5:30pm	0
Small Business Counseling	09/13/2023 @ 6:30pm	1
Leave the Leaves	09/13/2023 @ 7:00pm	13
Thursday Yoga	09/14/2023 @ 9:30am	25
Huntington AARP	09/14/2023 @ 10:00am	24
Yoga 2nd Session	09/14/2023 @ 11:00am	25
Friends of the Library Meeting	09/14/2023 @ 2:00pm	12
Writing Workshop (V)	09/14/2023 @ 4:00pm	8
Intermediate ENL Class	09/14/2023 @ 6:00pm	0
Upcycle Your Jewelry	09/14/2023 @ 6:30pm	7
Adult Take & Make: Sunflower Quilt Square (V)	09/14/2023 @ 7:00pm	22
Solar 101: Not Your Neighbor's Solar	09/14/2023 @ 7:00pm	8
Beginner ENL Class	09/14/2023 @ 7:15pm	3
Bridge for Beginners	09/15/2023 @ 10:00am	14
Walk2TheBeat Virtual Fitness (V)	09/16/2023 @ 9:30am	12
Gentle Yoga	09/16/2023 @ 9:30am	24
Folk Music Society of Huntington	09/17/2023 @ 1:00pm	7
Beginner Tai Chi	09/18/2023 @ 9:30am	25
Monday Yoga	09/18/2023 @ 11:00am	25

## SEPTEMBER 2023 - ADULT PROGRAMS

Movie: About My Father	09/18/2023 @ 2:00pm	60
Acrylic Pour Painting	09/18/2023 @ 6:30pm	13
Meditation Workshop: Harvesting Your Spiritual Lotus Flow	09/18/2023 @ 7:00pm	8
Library Board of Trustees Meeting	09/18/2023 @ 7:00pm	9
Virtual Chair Yoga (V)	09/19/2023 @ 9:00am	8
Tai Chi Level 2	09/19/2023 @ 9:30am	17
Game Day	09/19/2023 @ 11:00am	4
Solutions to Acid Reflux (V)	09/19/2023 @ 3:00pm	CANCELLED
Citizen Preparedness Training	09/19/2023 @ 6:00pm	52
Navigating Digital Library Services	09/20/2023 @ 11:00am	1
Evening Book Discussion	09/20/2023 @ 7:00pm	10
Thursday Yoga	09/21/2023 @ 9:30am	25
Yoga 2nd Session	09/21/2023 @ 11:00am	24
About Internet Crime	09/21/2023 @ 11:00am	7
Cooking Class: Super Foods, Super You	09/21/2023 @ 1:30pm	15
CIA Covert Action: The President's Hidden Hand	09/21/2023 @ 2:00pm	13
Writing Workshop (V)	09/21/2023 @ 4:00pm	8
Intermediate ENL Class	09/21/2023 @ 6:00pm	CANCELLED
NAACP Huntington	09/21/2023 @ 6:30pm	6
Preserving Your Organic Harvest	09/21/2023 @ 6:30pm	4
Beginner ENL Class	09/21/2023 @ 7:15pm	CANCELLED
Bridge for Beginners	09/22/2023 @ 10:00am	11
Walk2TheBeat Virtual Fitness (V)	09/23/2023 @ 9:30am	12
Gentle Yoga	09/23/2023 @ 9:30am	24
Community Information Fair & Touch-A-Truck	09/23/2023 @ 11:00am	CANCELLED
Long Island Rose Society	09/23/2023 @ 1:00pm	0
George Gershwin: An American Original	09/24/2023 @ 2:30pm	91
Beginner Tai Chi	09/25/2023 @ 9:30am	25
Medicare Counseling One-on-One	09/25/2023 @ 10:00am	CANCELLED
Monday Yoga	09/25/2023 @ 11:00am	25
Movie: Book Club --The Next Chapter	09/25/2023 @ 2:00pm	67
The Modern Fall Garden	09/25/2023 @ 7:00pm	CANCELLED
Design Your Own Bag (Earth Friendly)	09/25/2023 @ 7:00pm	8
Virtual Chair Yoga (V)	09/26/2023 @ 9:00am	8
Tai Chi Level 2	09/26/2023 @ 9:30am	17
Game Day	09/26/2023 @ 11:00am	4
Beyond the Book @ the Whaling Museum	09/26/2023 @ 6:30pm	N/A
Intro to SketchUp	09/26/2023 @ 7:00pm	8
Aging in Place: Ways to Reduce Fall Risks and Maximize Acc	09/26/2023 @ 7:00pm	5
Flu Shot Clinic	09/27/2023 @ 1:00pm	27
Small Business Counseling	09/27/2023 @ 4:30pm	1
Small Business Counseling	09/27/2023 @ 5:30pm	0
Small Business Counseling	09/27/2023 @ 6:30pm	0
Adult Craft: Coffee Painting - Sunflowers	09/27/2023 @ 7:00pm	14
Rollingwood Civic Association	09/27/2023 @ 7:00pm	15
Thursday Yoga	09/28/2023 @ 9:30am	25
Yoga 2nd Session	09/28/2023 @ 11:00am	25

## SEPTEMBER 2023 - ADULT PROGRAMS

Medicare Basics	09/28/2023 @ 11:00am	CANCELLED
Writing Workshop (V)	09/28/2023 @ 4:00pm	8
Intermediate ENL Class	09/28/2023 @ 6:00pm	2
Film & Discussion: Broken Lines	09/28/2023 @ 7:00pm	8
Beginner ENL Class	09/28/2023 @ 7:15pm	3
Bridge for Beginners	09/29/2023 @ 10:00am	10
Defensive Driving	09/30/2023 @ 9:00am	41
Walk2TheBeat Virtual Fitness (V)	09/30/2023 @ 9:30am	12
Gentle Yoga	09/30/2023 @ 9:30am	24
Ask Me Anything with Author Marie Force (V)	09/30/2023 @ 11:30am	N/A
LI Romance Writers	09/30/2023 @ 12:00pm	CANCELLED



## SEPTEMBER 2023 - CHILDREN'S PROGRAMS

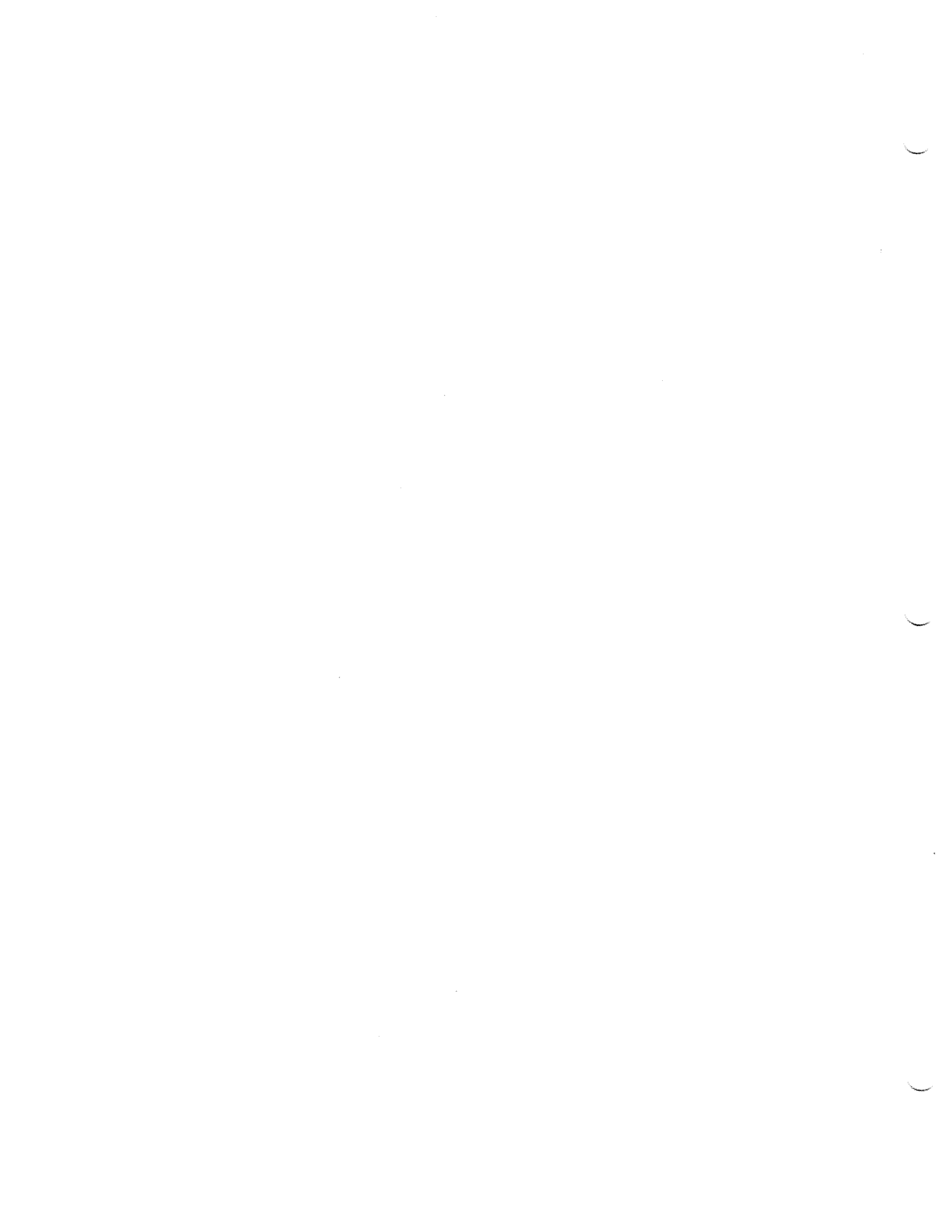
Title	Event Start Date	People in Attendance
Baby Bundle Take & Make / Paquete Para Bebés un Take & Make	09/06/2023 @ 10:00am	15
A Time for Kids	09/08/2023 @ 10:00am	18
A Time for Kids	09/08/2023 @ 11:00am	18
Art Club: Bronwyn Bancroft	09/08/2023 @ 4:30pm	14
Music & Movement	09/09/2023 @ 10:00am	15
Girl Scout Troop 334	09/09/2023 @ 11:30am	21
Lego Club	09/09/2023 @ 2:30pm	11
Bilingual BANANAS Bilingues	09/11/2023 @ 10:00am	13
Sprouts & Friends	09/12/2023 @ 10:00am	19
Sprouts & Friends	09/12/2023 @ 11:00am	22
Preschool Pals	09/12/2023 @ 3:00pm	4
Outreach: 1st & 2nd Grade Curriculum Night Countrywood	09/12/2023 @ 7:00pm	23
Outreach: 1st & 2nd Grade Curriculum Night Oakwood	09/12/2023 @ 7:00pm	46
Baby Time!	09/13/2023 @ 10:30am	13
Baby Time!	09/13/2023 @ 11:15am	10
Picture Book Time	09/13/2023 @ 3:00pm	5
Yoga Kids	09/13/2023 @ 4:30pm	14
Outreach: 3rd & 5th Grade Curriculum Night Maplewood	09/13/2023 @ 7:00pm	60
Outreach: 3rd & 5th Grade Curriculum Night Birchwood	09/13/2023 @ 7:00pm	20
PEQUENOS POLLITOS:CELEBRANDO EL MES DE LA HISPANIDAD	09/14/2023 @ 4:30pm	15
A Time for Kids	09/15/2023 @ 10:00am	17
A Time for Kids	09/15/2023 @ 11:00am	13
Tweens Night Out: Robot Rally	09/15/2023 @ 7:00pm	13
PlayHooray Babies & Kids	09/16/2023 @ 10:00am	17
Learn to Draw with Art Teacher Amy	09/16/2023 @ 2:00pm	16
Bilingual BANANAS Bilingues	09/18/2023 @ 10:00am	8
Adventures in Art: Paul Cezanne and His Astonishing Apples	09/18/2023 @ 4:30pm	5
Sprouts & Friends	09/19/2023 @ 10:00am	14
Sprouts & Friends	09/19/2023 @ 11:00am	21
Preschool Pals	09/19/2023 @ 3:00pm	6
Outreach: 4th Grade Curriculum Night Birchwood	09/19/2023 @ 7:00pm	20
Outreach: 4th Grade Curriculum Night Maplewood	09/19/2023 @ 7:00pm	10
Baby Time!	09/20/2023 @ 10:30am	14
Baby Time!	09/20/2023 @ 11:15am	9
Picture Book Time	09/20/2023 @ 3:00pm	7
Yoga Kids	09/20/2023 @ 4:30pm	10
Zumbini	09/21/2023 @ 10:30am	18
Zumbini	09/21/2023 @ 11:30am	9
PEQUENOS POLLITOS:CELEBRANDO EL MES DE LA HISPANIDAD	09/21/2023 @ 4:30pm	14
Outreach: Kindergarten Curriculum Night Oakwood	09/21/2023 @ 7:00pm	38
Outreach: Kindergarten Curriculum Night Countrywood	09/21/2023 @ 7:00pm	12
A Time for Kids	09/22/2023 @ 10:00am	16
A Time for Kids	09/22/2023 @ 11:00am	12
Art Club: KAWS (Brian Donnelly)	09/22/2023 @ 4:30pm	19
Community Information Fair & Touch-A-Truck	09/23/2023 @ 11:00am	CANCELLED
Chess Nuts	09/24/2023 @ 2:30pm	20

## SEPTEMBER 2023 - CHILDREN'S PROGRAMS

Lego Club	09/25/2023 @ 10:30am	18
GSSC Troop 103	09/25/2023 @ 5:00pm	14
Sprouts & Friends	09/26/2023 @ 10:00am	17
Sprouts & Friends	09/26/2023 @ 11:00am	20
Preschool Pals	09/26/2023 @ 3:00pm	3
Hip Hop Dance	09/26/2023 @ 4:45pm	14
Baby Time!	09/27/2023 @ 10:30am	13
Baby Time!	09/27/2023 @ 11:15am	8
Picture Book Time	09/27/2023 @ 3:00pm	6
Yoga Kids	09/27/2023 @ 4:30pm	8
Zumbini	09/28/2023 @ 10:30am	12
Zumbini	09/28/2023 @ 11:30am	10
PEQUENOS POLLITOS:CELEBRANDO EL MES DE LA HISPANIDAD	09/28/2023 @ 4:30pm	14
A Time for Kids	09/29/2023 @ 10:00am	16
A Time for Kids	09/29/2023 @ 11:00am	7
Lil' Athletes Toddler	09/30/2023 @ 10:00am	CANCELLED
Lil' Athletes	09/30/2023 @ 11:00am	CANCELLED
Girls Empowerment Movement (GEM)	09/30/2023 @ 1:00pm	25
Baking Coach: Taco Cupcakes	09/30/2023 @ 2:30pm	25

## SEPTEMBER 2023 - YA PROGRAMS

Title	Event Start Date	People in Attendance
Coloring and Music (L)	09/01/2023 @ 6:30pm	9
Getting Ready for Community Service	09/06/2023 @ 6:30pm	15
Game On!	09/08/2023 @ 6:30pm	17
Outreach: Silas Wood Sixth Grade Center Curriculum Night	09/14/2023 @ 6:00pm	48
YA Theater Auditions	09/15/2023 @ 6:30pm	CANCELLED
YA Theater Auditions	09/16/2023 @ 12:00pm	CANCELLED
Second Precinct Thank You Goodie Bag: a Community Service	09/16/2023 @ 2:00pm	20
Outreach: Stimson Middle School Curriculum Night	09/18/2023 @ 6:00pm	22
Huntington Manor Fire Department Thank You Goodie Bags:	09/19/2023 @ 6:00pm	15
Teen Advisory Board	09/19/2023 @ 7:00pm	15
YA Theater Rehearsals	09/20/2023 @ 7:00pm	CANCELLED
Outreach: Walt Whitman High School Curriculum Night	09/21/2023 @ 6:00pm	30
Young Adult Photography Contest Reception	09/22/2023 @ 7:00pm	9
YA Theater Rehearsals	09/22/2023 @ 7:00pm	CANCELLED
Community Information Fair & Touch-A-Truck	09/23/2023 @ 11:00am	CANCELLED
YA Theater Rehearsals	09/23/2023 @ 11:00am	CANCELLED
Fall Decorations: a Community Service Program	09/26/2023 @ 7:00pm	16
EMS Thank You Goodie Bags: a Community Service Program	09/27/2023 @ 7:00pm	14
YA Theater Rehearsals	09/27/2023 @ 7:00pm	CANCELLED
Trivia Night	09/29/2023 @ 7:00pm	CANCELLED
YA Theater Rehearsals	09/29/2023 @ 7:00pm	CANCELLED
YA Theater Rehearsals	09/30/2023 @ 11:00am	CANCELLED





SEPTEMBER 2023

ADULT PRINT	SEP 23	SEP 22	% CHANGE	SEP 21	% CHANGE
Nonfiction	890	739	20.43%	740	20.27%
New Books	893	861	3.72%	1,015	-12.02%
Fiction	1,141	926	23.22%	1,136	0.44%
Paperbacks	140	193	-27.46%	144	-2.78%
Mysteries	224	214	4.67%	236	-5.08%
Large Type	231	262	-11.83%	266	-13.16%
Magazines	77	114	-32.46%	119	-35.29%
Biographies	88	80	10.00%	100	-12.00%
Test Books	19	7	171.43%	20	-5.00%
Science Fiction	24	38	-36.84%	32	-25.00%
Foreign Language	14	16	-12.50%	5	180.00%
Graphic Novel	17	26	-34.62%	43	-60.47%
Reference	5	0	N.M.	0	N.M.
ESL Collection	3	2	50.00%	2	50.00%
Oversized Books	2	6	-66.67%	3	-33.33%
Short Stories	0	10	-100.00%	5	-100.00%
Adult Learner	0	2	-100.00%	0	N.M.
Auto Repair	2	1	100.00%	0	N.M.
<b>Total</b>	<b>3,770</b>	<b>3,497</b>	<b>7.81%</b>	<b>3,866</b>	<b>-2.48%</b>
<b>ADULT MEDIA</b>					
DVD	1,392	1,449	-3.93%	1,696	-17.92%
Blu-ray Disc	380	309	22.98%	341	11.44%
Compact Discs	253	326	-22.39%	400	-36.75%
Books on Disc	142	125	13.60%	204	-30.39%
Video Games	12	19	-36.84%	17	-29.41%
Language Media	4	5	-20.00%	3	33.33%
Hotspots	24	27	-11.11%	25	-4.00%
<b>Total</b>	<b>2,207</b>	<b>2,260</b>	<b>-2.35%</b>	<b>2,686</b>	<b>-17.83%</b>
<b>ELECTRONIC RESOURCES</b>					
Live-brary E-Books	5,205	4,620	12.66%	4,640	12.18%
Live-brary Audiobooks	3,150	2,629	19.82%	2,243	40.44%
Flipster	308	381	-19.16%	352	-12.50%
New York Times	292	351	-16.81%	212	37.74%
PressReader	74	163	-54.60%	124	-40.32%
Hoopla	391	343	13.99%	342	14.33%
Kanopy	755	274	175.55%	271	178.60%
<b>Total</b>	<b>10,175</b>	<b>8,761</b>	<b>16.14%</b>	<b>8,184</b>	<b>24.33%</b>
<b>INTERLIBRARY LOAN</b>					
Items Sent	1,559	1,650	-5.52%	1,918	-18.72%
Items Borrowed	1,069	1,007	6.16%	1,026	4.19%
<b>NEW PATRONS</b>					
	230	369	-37.67%	184	25.00%

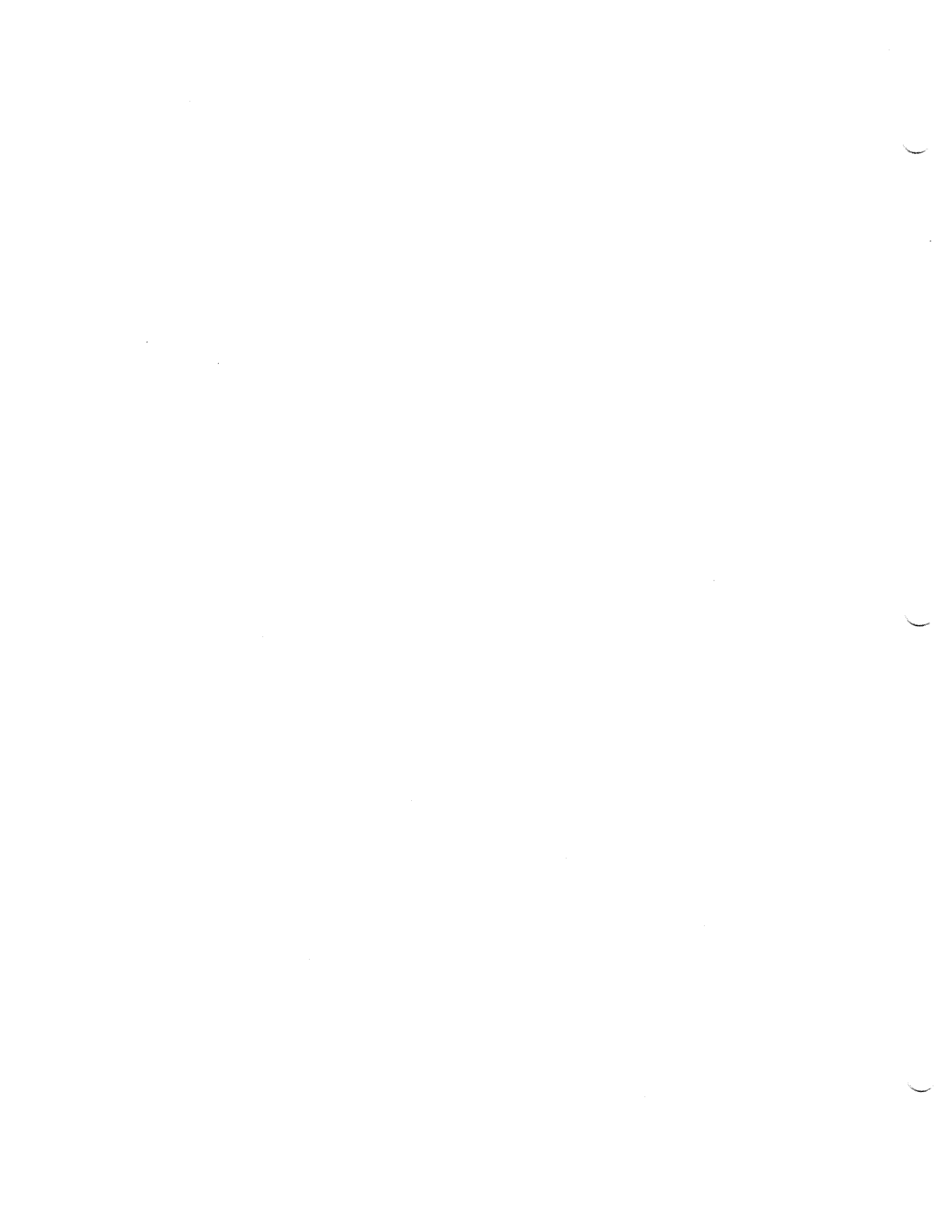
SEPTEMBER 2023

JUVENILE PRINT	SEP 23	SEP 22	% CHANGE	SEP 21	% CHANGE
Nonfiction	728	723	0.69%	631	15.37%
Picture Books	1,508	1,235	22.11%	1,222	23.40%
Fiction	661	649	1.85%	849	-22.14%
Easy Readers	707	504	40.28%	591	19.63%
Biographies	90	69	30.43%	60	50.00%
Paperbacks	255	201	26.87%	278	-8.27%
Board Books	403	341	18.18%	335	20.30%
Graphic Novels	369	345	6.96%	352	4.83%
Foreign Language	199	110	80.91%	107	85.98%
Parents Collection	25	49	-48.98%	8	212.50%
Magazines	3	3	0.00%	14	-78.57%
Story Collection	5	4	25.00%	7	-28.57%
Museum Passes	150	146	2.74%	132	13.64%
<b>Total</b>	<b>5,103</b>	<b>4,379</b>	<b>16.53%</b>	<b>4,586</b>	<b>11.27%</b>
<b>JUVENILE MEDIA</b>					
DVD	263	348	-24.43%	453	-41.94%
Blu-ray Disc	31	44	-29.55%	46	-32.61%
Video Games	190	144	31.94%	112	69.64%
Compact Discs	17	11	54.55%	47	-63.83%
CD/Book Kits	46	40	15.00%	63	-26.98%
Books on Disc	2	6	-66.67%	7	-71.43%
Launchpads	5	9	-44.44%	12	-58.33%
<b>Total</b>	<b>554</b>	<b>602</b>	<b>-7.97%</b>	<b>740</b>	<b>-25.14%</b>
<b>YOUNG ADULT</b>					
Magazines	3	2	50.00%	1	200.00%
Fiction	66	84	-21.43%	104	-36.54%
Nonfiction	3	1	200.00%	6	-50.00%
Graphic Novel	73	52	40.38%	82	-10.98%
Paperbacks	90	82	9.76%	71	26.76%
Large Type	1	1	0.00%	0	N.M.
Test Books	6	11	-45.45%	5	20.00%
Foreign Language	0	3	-100.00%	3	-100.00%
Laptops	4	9	-55.56%	1	300.00%
<b>Total</b>	<b>246</b>	<b>245</b>	<b>0.41%</b>	<b>273</b>	<b>-9.89%</b>

SOUTH HUNTINGTON PUBLIC LIBRARY  
RESOURCES WORKSHEET

SEPTEMBER 2023

	ADDED	DISCARDED	SEP 23
<b>ADULT / YA</b>			
Books, Fiction	182	88	44,642
Books, Nonfiction	105	382	61,777
Paperbacks	2	41	9,997
Periodical Titles	0	0	220
Compact Discs	18	0	7,087
DVDs	53	296	15,640
Blu-ray Disc	21	82	2,411
Books-on-CD	2	0	4,033
Videogames	1	0	82
<b>Total</b>	<b>384</b>	<b>889</b>	<b>145,889</b>
<b>CHILDRENS</b>			
Books, Fiction	202	61	44,771
Books, Nonfiction	204	630	42,323
Paperbacks	16	12	3,339
Videogames	7	1	1,347
Compact Discs	0	0	1,567
DVDs	27	3	8,047
Blu-ray Disc	8	0	556
Books-on-CD	0	0	543
CD/Book Kits	0	0	510
Launchpads	0	0	40
<b>Total</b>	<b>464</b>	<b>707</b>	<b>103,043</b>
<b>TOTAL</b>	<b>848</b>	<b>1,596</b>	<b>248,932</b>



# Circulation Statistics

	September 2023	August 2023	September 2022
SHPL Material Check-Outs (ALL Libraries)	9,392	10,937	8,560
Self Checkouts (Kiosks)	1,931	2,330	2,074
YA Laptop Checkouts	4	5	9
Circulating Chromebook Checkouts	5	7	0
Circulating Laptop Checkouts	4	4	2
Hotspot Checkouts	24	28	27

## Percent of all checkouts using SHPL Self-Check Kiosks

September 2023	20.6%	↓	-17.1%	Change since last month
August 2023	21.3%			
September 2022	24.2%	{last year}	↓ -6.9%	Change since last year

## Laptop Checkouts (Combined)

September 2023	13	↓	-18.8%	Change since last month
August 2023	16			
September 2022	11	{last year}	↑ 18.2%	Change since last year

## e-Commerce Payments (released quarterly)

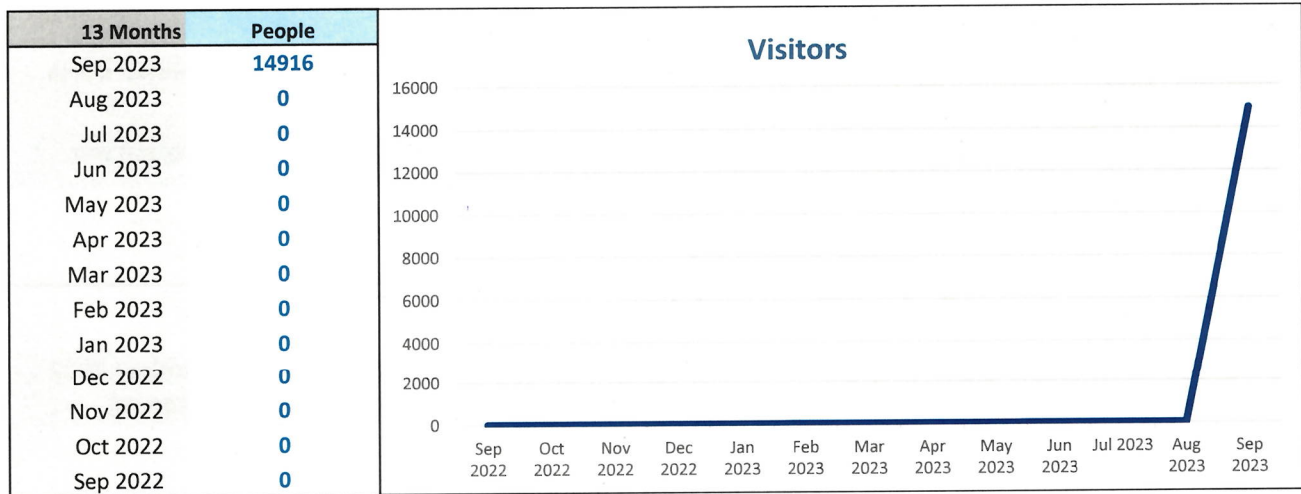
September 2023	August 2023	July 2023	June 2023	September 2022
\$0.00	\$0.00	\$0.00	\$63.63	\$40.98



## Subscription Statistics

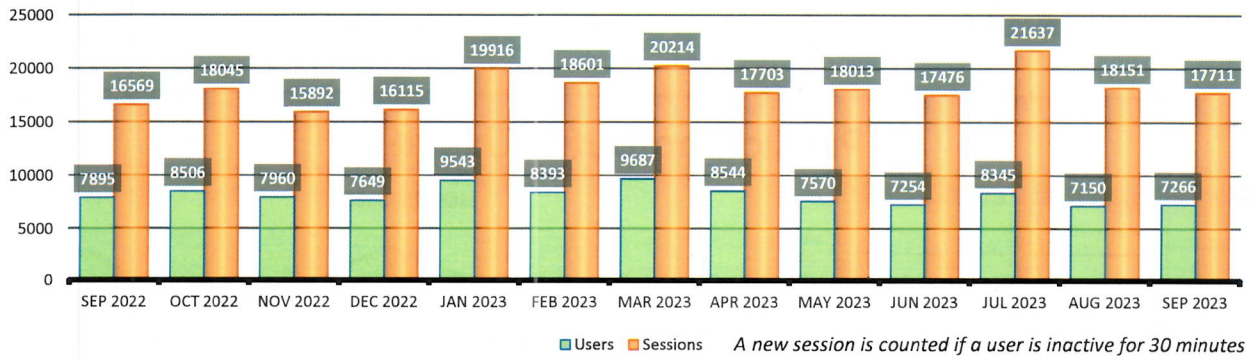
	September 2023	August 2023	Change (last month)	September 2022	Change (last year)
EBSCO	233	368	↓ -37%	320	↓ -27%
OCLC / First Search	113	147	↓ -23%	114	↓ -1%
Homework Help	37	6	↑ 517%	28	↑ 32%
LinkedIn Learning	13	13	↑ 0%	11	↑ 18%
Overdrive	8355	8695	↓ -4%	7251	↑ 15%
Pronunciator	1	7	↓ -86%	7	↓ -86%
WAM Consortium Databases	1436	892	↑ 61%	1389	↑ 3%

## Gate Count Statistics



# WebSite Statistics

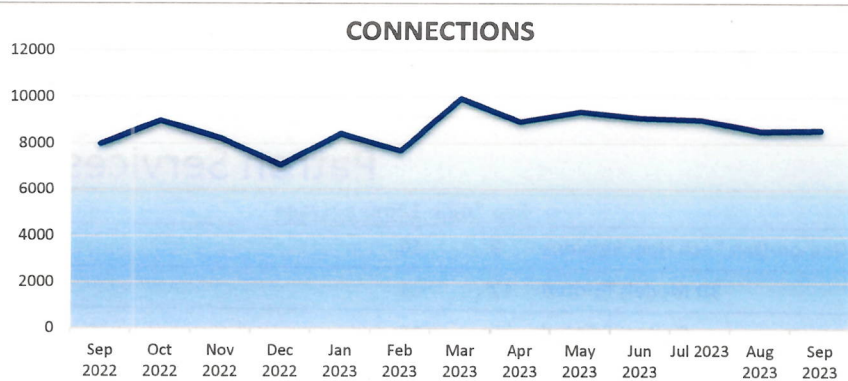
13 Months	Users	Sessions	Total Page Views	Home Page Views
Sep 2023	7266	17711	49464	12634
Aug 2023	7150	18151	47686	13454
Jul 2023	8345	21637	66067	15277
Jun 2023	7254	17476	53795	12917
May 2023	7570	18013	48285	12535
Apr 2023	8544	17703	52100	13431
Mar 2023	9687	20214	59666	15435
Feb 2023	8393	18601	62273	14891
Jan 2023	9543	19916	64289	15576
Dec 2022	7649	16115	0	0
Nov 2022	7960	15892	0	0
Oct 2022	8506	18045	0	0
Sep 2022	7895	16569	0	0



↑ **1.6%** Change in website users compared to last month  
↓ **-8.0%** Change in website users compared to **last year**  
↓ **-10.7%** Compared to the **average monthly users::** **8,136**

# WiFi Usage

13 Months	Wireless devices connected
Sep 2023	8570
Aug 2023	8534
Jul 2023	9007
Jun 2023	9090
May 2023	9362
Apr 2023	8925
Mar 2023	9934
Feb 2023	7686
Jan 2023	8426
Dec 2022	7065
Nov 2022	8232
Oct 2022	8967
Sep 2022	7992



Multiple connections by a single device are counted as 1 per day

↑ **0.4%** Change in wireless users compared to last month  
↑ **7.2%** Change in wireless users compared to **last year**  
↓ **-0.3%** Compared to the **average monthly connections::** **8599**



## Public Printing

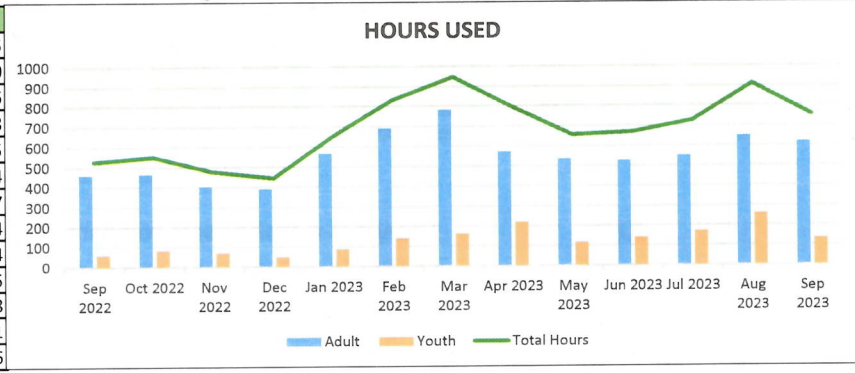
13 Months	Adult	Youth	Wireless
Sep 2023	5793	1185	189
Aug 2023	3804	1551	379
Jul 2023	3222	1061	652
Jun 2023	4631	906	203
May 2023	6178	698	454
Apr 2023	4830	889	248
Mar 2023	4444	1739	293
Feb 2023	4859	770	396
Jan 2023	2892	677	502
Dec 2022	3192	580	207
Nov 2022	4711	1348	846
Oct 2022	3992	510	798
Sep 2022	4828	913	305



Sent via Printer-On "Wireless"	This month	3%
	Last month	7%
	12 month period	8%

## Public Computer Usage

13 Months	Adult	Youth	Total Hours
Sep 2023	619	136	755
Aug 2023	649	261	910
Jul 2023	551	175	726
Jun 2023	527	141	668
May 2023	536	119	655
Apr 2023	574	220	794
Mar 2023	783	164	947
Feb 2023	693	141	834
Jan 2023	566	88	654
Dec 2022	393	52	445
Nov 2022	406	72	478
Oct 2022	466	85	551
Sep 2022	462	64	526



- ↓ **-4.6%** **Adult Reference**
  - ↓ **-47.9%** **Youth Services**
  - ↑ **34.0%** **Adult Reference**
  - ↑ **112.5%** **Youth Services**
- Change compared to last month
- Change compared to last year

## Patron Services

	Sep 2023	12mo average
One-on-One Tech Help Sessions	9	10
3D Models Printed	12	11
Posters Printed	25	14
Text-a-Librarian (conversations)	36	40





## Monthly Recovery Statistics: South Huntington Public Library

8/2022 Through 9/2023

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
September-23	\$553.31	\$0.00	\$0.00	\$553.31	<b>\$553.31</b>	\$7.95
August-23	\$432.90	\$0.00	\$0.00	\$432.90	<b>\$432.90</b>	\$23.85
July-23	\$24.99	\$0.00	\$0.00	\$24.99	<b>\$24.99</b>	\$0.00
June-23	\$181.77	\$0.00	\$0.00	\$181.77	<b>\$181.77</b>	\$7.95
May-23	\$55.66	\$0.00	\$0.00	\$55.66	<b>\$55.66</b>	\$7.95
April-23	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>	\$0.00
March-23	\$168.90	\$0.00	\$0.00	\$168.90	<b>\$168.90</b>	\$7.95
February-23	\$90.98	\$0.00	\$0.00	\$90.98	<b>\$90.98</b>	\$7.95
January-23	\$152.85	\$0.00	\$0.00	\$152.85	<b>\$152.85</b>	\$7.95
November-22	\$119.86	\$0.00	\$0.00	\$119.86	<b>\$119.86</b>	\$0.00
October-22	\$436.59	\$0.00	\$0.00	\$436.59	<b>\$436.59</b>	\$7.95
August-22	\$153.88	\$0.00	\$0.00	\$153.88	<b>\$153.88</b>	\$7.95
<b>Total</b>	<b>\$2,371.69</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,371.69</b>	<b>\$2,371.69</b>	<b>\$87.45</b>
<b>Average</b>	<b>\$197.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$197.64</b>	<b>\$197.64</b>	<b>\$7.29</b>

Total ROI: \$27:1

