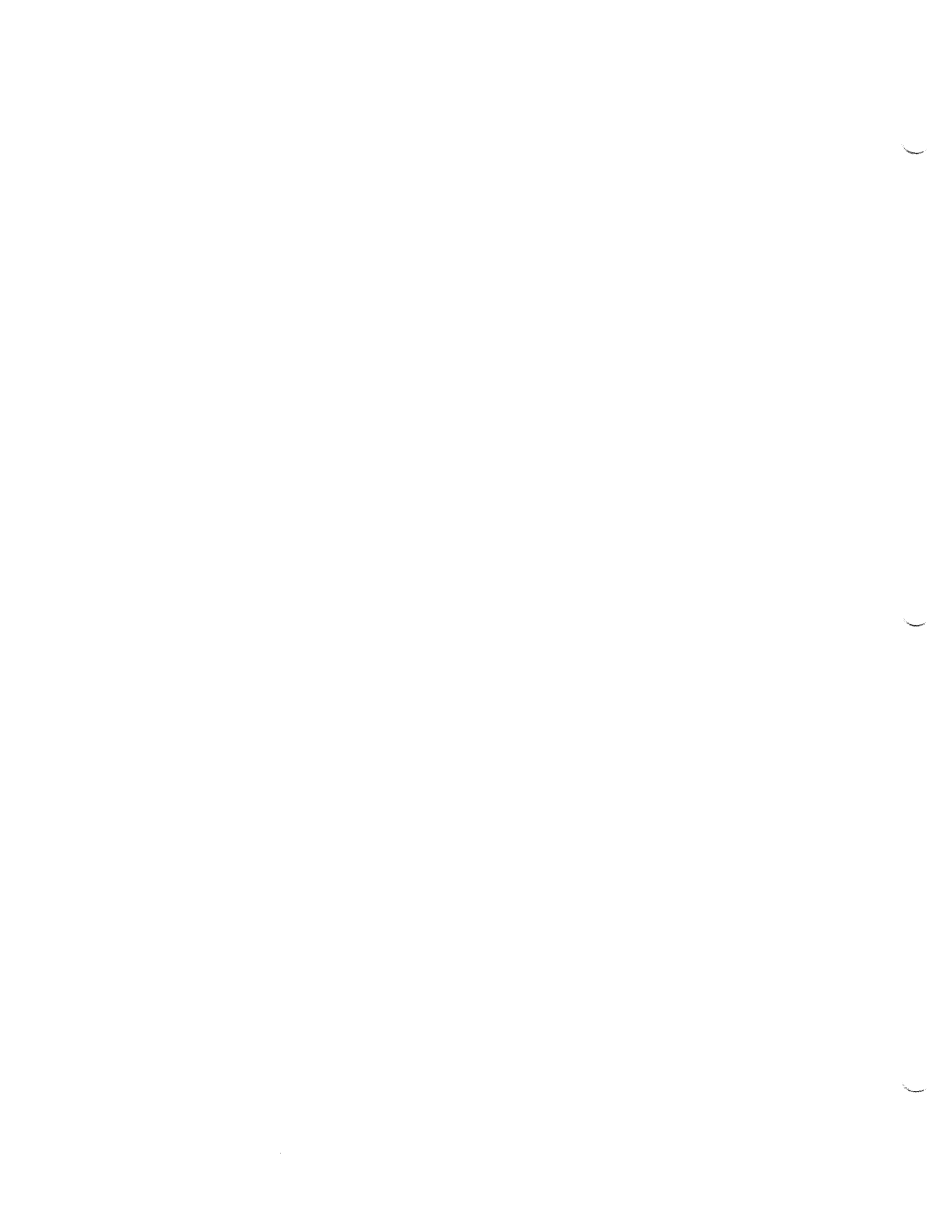


BOARD MEETING – MONDAY, AUGUST 21, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Monday, August 21, 2023 at 5:30 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. FINANCIAL MATTERS: (TAB A)
 - A. Schedule of Bills
 - B. Personnel
5. VOICE OF THE TAXPAYER
6. ADJOURNMENT



FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
A3	3	L	14,935.58
A5-A7	6	L	148,859.90
A9	7/06 PR	L	117,657.05
A11	7/20 PR	L	126,997.00
A13	1	TA	45,104.27
A15	2	TA	55,503.57
A16	American Express Amazon/Synchrony		
A17	Personnel Actions		



PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

August 15, 2023

President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through August 21, 2023.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,


Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #3 Fund L - July 2023 Schedule of Bills

Checks #58777 - 58781

Total warrant: \$14,935.58

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 3: CD - UTILITIES - 7/2023 For Dates 7/1/2023 - 7/31/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3777	07/11/2023	690	NATIONAL GRID		501.53
58778	07/11/2023	2555	OPTIMUM		82.74
58779	07/11/2023	20	PSEGLI		13,523.23
58780	07/11/2023	15	VERIZON		807.38
58781	07/11/2023	1419	VERIZON SELECT SERVICES		20.70
Number of Transactions: 5				Warrant Total:	14,935.58
				Vendor Portion:	14,935.58

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 14,935.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/23

Date

Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 14,935.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/11/23

Date

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #6 Fund L - August 21, 2023 Schedule of Bills

Checks #58788 - 58891

Total warrant: \$148,859.90

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 6: CD - GENERAL - 8/2023 For Dates 8/21/2023 - 8/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
J788	08/21/2023	131	A TIME FOR KIDS	*See Detail Report	1,200.00 ✓
58789	08/21/2023	2396	AMAZON		1,208.52 ✓
58790	08/21/2023	720	AMERICAN EXPRESS		2,836.67 ✓
58791	08/21/2023	2040	AMERIFLEX		265.00 ✓
58792	08/21/2023	2884	AMSTERDAM PRINTING & LITHO		87.81 ✓
58793	08/21/2023	23	BAKER & TAYLOR		14,066.97 ✓
58794	08/21/2023	2841	MICHAEL BARTOLOMEO		641.30 ✓
58795	08/21/2023	1866	BENEDETTO BROS. LANDSCAPING		250.00 ✓
58796	08/21/2023	1832	AUGUSTA BERNER	230089	2,200.00 ✓
58797	08/21/2023	1305	BLACKSTONE PUBLISHING.		166.72 ✓
58798	08/21/2023	2583	BILL BLEYER	230007	175.00 ✓
58799	08/21/2023	1189	BRODART CO.		1,119.00 ✓
58800	08/21/2023	31	BULL TERRIER NEWS DELIVERY SVC		291.58 ✓
58801	08/21/2023	1850	RONALDO CARTER		450.00 ✓
58802	08/21/2023	249	CAVENDISH SQUARE PUBLISHING		204.44 ✓
58803	08/21/2023	2358	CCE SUFFOLK	230045	200.00 ✓
58804	08/21/2023	2358	CCE SUFFOLK	230046	200.00 ✓
58805	08/21/2023	2358	CCE SUFFOLK	230052	250.00 ✓
58806	08/21/2023	2358	CCE SUFFOLK	230053	250.00 ✓
58807	08/21/2023	3069	AROOJ CHAUDHRY	230082	350.00 ✓
58808	08/21/2023	2985	CNA SURETY		140.00 ✓
809	08/21/2023	2572	COLLABORATIVE SUMMER LIB PRGM	220395	27.45 ✓
58810	08/21/2023	1916	JENNIFER CONLON		35.79 ✓
58811	08/21/2023	2633	CONNECTION, INC		913.00 ✓
58812	08/21/2023	2881	CORNELL COOPERATIVE EXTENSION OF SUFFOLK COUNTY	230037	210.00 ✓
58813	08/21/2023	2881	CORNELL COOPERATIVE EXTENSION OF SUFFOLK COUNTY	230038	210.00 ✓
58814	08/21/2023	1548	COUNTY LINE HARDWARE		137.44 ✓
58815	08/21/2023	2840	CATHERINE CROCETTI	230009	600.00 ✓
58816	08/21/2023	2702	CURIOUSLY CREATIVE CANDLE	*See Detail Report	825.00 ✓
58817	08/21/2023	99	CYBRARIAN CORPORATION		1,336.45 ✓
58818	08/21/2023	2444	MARIA D'ANDREA	230084	150.00 ✓
58819	08/21/2023	794	PHILIP DE DORA	230107	780.00 ✓
58820	08/21/2023	43	DEMCO	220615	259.08 ✓
58821	08/21/2023	2167	DORIS BENTER	230051	200.00 ✓
58822	08/21/2023	1665	EDMER SANITARY SUPPLY		268.10 ✓
58823	08/21/2023	1777	ELIZABETH ESPOSITO		105.14 ✓
58824	08/21/2023	923	FIRST UNUM LIFE INSURANCE CO.		1,298.08 ✓
58825	08/21/2023	362	FUN EXPRESS, LLC	*See Detail Report	495.77 ✓
58826	08/21/2023	52	GALE		112.77 ✓
58827	08/21/2023	3094	GEOVANNY & SONS	230000	925.00 ✓
58828	08/21/2023	2490	KATHLEEN GIERALTOWSKI		124.10 ✓
829	08/21/2023	225	GRAINGER, INC.		392.89 ✓
58830	08/21/2023	87	GREY HOUSE PUBLISHING	220537	507.50 ✓
58831	08/21/2023	3089	HAPPY FEET SUFFOLK	*See Detail Report	350.00 ✓

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 6: CD - GENERAL - 8/2023 For Dates 8/21/2023 - 8/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58832	08/21/2023	2362	HARBORFIELDS PUBLIC LIBRARY	230095	50.00
58833	08/21/2023	1077	HIGH HOPES PRODUCTIONS	230043	165.00
58834	08/21/2023	2989	HOLCOMBE, ALEXANDER	230074	350.00
58835	08/21/2023	2718	HUNTINGTON TOWNSHIP		510.00
58836	08/21/2023	2504	INGRAM LIBRARY SERVICES LLC		734.39
58837	08/21/2023	2504	INGRAM LIBRARY SERVICES LLC		10.77
58838	08/21/2023	2835	JAZZY TC INC.	230087	200.00
58839	08/21/2023	2610	JOYSIE JEROME	220608	480.00
58840	08/21/2023	3053	JIN, ELIZABETH	230083	350.00
58841	08/21/2023	2717	KANOPY LLC		478.00
58842	08/21/2023	3126	KLEEMANN, JOHN		150.00
58843	08/21/2023	2781	ELIZABETH KLEIN		21.49
58844	08/21/2023	2459	KONICA MINOLTA BUSINESS SOLUTN		33.01
58845	08/21/2023	2249	MICHAEL KRASOWITZ	230044	225.00
58846	08/21/2023	2994	ERIN LAVERY		14.19
58847	08/21/2023	3090	LIL' ATHLETES	*See Detail Report	512.00
58848	08/21/2023	1568	LONG ISLAND WASTE SERVICES		185.00
58849	08/21/2023	2974	M&M SIGN & AWNING	230078	1,895.00
58850	08/21/2023	3052	MAKIN, GEETU	230086	365.00
58851	08/21/2023	2629	JOANN MESSINA	230093	395.00
58852	08/21/2023	1594	MICHAEL J'S LANDSCAPING	220280	1,905.75
58853	08/21/2023	27	MIDWEST TAPE		563.32
58854	08/21/2023	2517	MIDWEST TAPE		2,451.10
58855	08/21/2023	3124	NAELA'S ORGANICS, INC.	230085	450.00
58856	08/21/2023	2240	NORTH SHORE NEWS GROUP		28.00
58857	08/21/2023	76	NORTHPORT-E. NPT PUBLIC LIBRY		57.00
58858	08/21/2023	1814	PATRICIA NOVAK	230090	125.00
58859	08/21/2023	127	NYS EMPLOYEES HEALTH INSURANCE		43,790.44
58860	08/21/2023	1731	PITNEY BOWES BANK INC PURCHASE POWER		400.00
58861	08/21/2023	1724	PITNEY BOWES GLOBAL FIN'L SERV		64.14
58862	08/21/2023	3125	PLAYLEARN	230098	284.05
58863	08/21/2023	12	POSTMASTER - BULK PERMIT 39		1,800.00
58864	08/21/2023	2760	GEORGIA PROTAN		21.25
58865	08/21/2023	3061	QUATELA CHIMERI PLLC		200.00
58866	08/21/2023	768	QUILL CORPORATION		33.99
58867	08/21/2023	3041	RYANN RIGGS		487.72
58868	08/21/2023	2558	GEORGINA RIVAS-MARTINEZ		44.76
58869	08/21/2023	2982	REGINA R. RUSSO	230099	525.00
58870	08/21/2023	2858	SCHOOLLIFE	230100	92.20
58871	08/21/2023	3079	BONNIE SCHWARTZ	230092	360.00
58872	08/21/2023	51	SCLS		4,050.00
58873	08/21/2023	234	SCLS - PALS		6,965.81
58874	08/21/2023	464	SCLS - TELECOMMUNICATIONS		15,800.00
58875	08/21/2023	2238	ROBERT SCOTT	*See Detail Report	598.00
58876	08/21/2023	711	SHARPER TRAINING SOLUTIONS	230080	220.00
58877	08/21/2023	11	SHPL - PETTY CASH		60.09

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 6: CD - GENERAL - 8/2023 For Dates 8/21/2023 - 8/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3878	08/21/2023	2602	RENATO STAFFORD	230081	300.00 ✓
58879	08/21/2023	95	STAPLES CREDIT PLAN		303.87 ✓
58880	08/21/2023	3115	SUMMIT FACILITY SOLUTIONS	220611	3,060.00 ✓
58881	08/21/2023	1520	THE BAKING COACH, INC.	*See Detail Report	3,250.00 ✓
58882	08/21/2023	2678	THE WHALING MUSEUM & EDUCATION	*See Detail Report	625.00 ✓
58883	08/21/2023	2940	THERESA'S PROGRAMS LLC	*See Detail Report	725.00 ✓
58884	08/21/2023	1162	UNIQUE MANAGEMENT SVCS.		7.95 ✓
58885	08/21/2023	378	UTICA NATIONAL INSURANCE GROUP		13,169.21 ✓
58886	08/21/2023	2536	AMY VAIL	230050	250.00 ✓
58887	08/21/2023	3018	VARUGHESE, KEN	*See Detail Report	400.00 ✓
58888	08/21/2023	2573	CHRIS VIVAS	230070	250.00 ✓
58889	08/21/2023	2232	W.B. MASON CO INC		371.88 ✓
58890	08/21/2023	1564	WERNER'S PLUMBING & HEATING		348.95 ✓
58891	08/21/2023	2613	TAMI WOOD	*See Detail Report	480.00 ✓

Number of Transactions: 104

Warrant Total: 148,859.90
Vendor Portion: 148,859.90

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 104 in number, in the total amount of \$ 148,859.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/23 _____
 Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 148,859.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/23 _____
 Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: July 6, 2023

Gross Total: \$117,657.05

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	117,657.05	Normal Distributed Amount	4,142.46
Non Cash Earnings	0.00	Direct Deposit Amount	74,200.75
Reimbursed Expenses	0.00	Direct Deposit Entries	61
FICA Wages	107,560.85		
FICA Withholding - Employee *	6,668.76		
FICA Withholding - Employer *	6,668.76		
Medicare Wages	107,560.85		
Medicare Withholding - Employee *	1,559.63		
Excess Medicare Wages	0.00	Federal Tax Deposit *	26,408.49
Excess Medicare Withholdings	0.00	State Tax Deposit **	4,532.95
Medicare Withholding - Employer *		City Tax Deposit - New York City ***	0.00
Federal Wages	101,661.26	City Tax Deposit - Yonkers ***	0.00
Federal Withholding *	9,951.71		
State Wages	103,494.22		
State Withholding **	4,532.95		
City Wages	0.00		
City Withholding ***	0.00		

Document Types On This Journal

Regular Checks	66
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	66
Active Payroll Employees	66
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: July 20, 2023

Gross Total: \$126,997.00

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	126,997.00	Normal Distributed Amount	3,691.02
Non Cash Earnings	0.00	Direct Deposit Amount	78,993.08
Reimbursed Expenses	0.00	Direct Deposit Entries	63
FICA Wages	114,414.86		
FICA Withholding - Employee *	7,093.69		
FICA Withholding - Employer *	7,093.69		
Medicare Wages	114,414.86		
Medicare Withholding - Employee *	1,659.02		
Excess Medicare Wages	0.00		
Excess Medicare Withholdings	0.00		
Medicare Withholding - Employer *			
Federal Wages	108,140.80		
Federal Withholding *	11,016.47		
State Wages	109,990.77		
State Withholding **	4,889.63		
City Wages	0.00		
City Withholding ***	0.00		
Annuities	4,424.09		
Flexible Spending	12,582.14		
Retirement	1,849.97		
Roth 403(b) Annuity	0.00		
Roth 457(b) Annuity	0.00		
All Other Deductions	797.89		
Net Pay	82,684.10		

Payment Distribution Methods

Normal Distributed Amount	3,691.02
Direct Deposit Amount	78,993.08
Direct Deposit Entries	63

Tax Deposit Information

Federal Tax Deposit *	28,521.89
State Tax Deposit **	4,889.63
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	67
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	67
Active Payroll Employees	67
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #1 Fund TA - July 6, 2023 Schedule of Bills

Check #7806

Wires #994243 - 994246

Total warrant: \$45,104.27

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 1: CD - 7/06/23 PAYROLL For Dates 7/6/2023 - 7/6/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
306	07/06/2023	127	NYS EMPLOYEES HEALTH INSURANCE		10,096.20 ✓
994243	07/06/2023	198	NEWPORT TRUST CO. FBO #22258#		1,553.40 ✓
994244	07/06/2023	371	NYS INCOME TAX		4,532.95 ✓
994245	07/06/2023	909	INTERNAL REVENUE SERVICE		26,408.49 ✓
994246	07/06/2023	1345	NEW YORK STATE DEFERRED COMP		2,513.23 ✓

Number of Transactions: 5

Warrant Total: 45,104.27

Vendor Portion: 45,104.27

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 45,104.27. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/23 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 45,104.27. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/5/23 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

August 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #2 Fund TA - July 20, 2023 Schedule of Bills

Checks #7807 - 7810

Wires #994247 - 994251

Total warrant: \$55,503.57

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eileen Sullivan _____
President, Board of trustees

Pat Dillon _____
Vice President, Board of trustees

Stella Fox _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 2: CD - 7/20/23 PAYROLL For Dates 7/20/2023 - 7/20/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
807	07/20/2023	1934	AFLAC		192.89 ✓
7808	07/20/2023	1338	AMERIFLEX - LIB CONTRIB		9,620.00 ✓
7809	07/20/2023	1267	AMERIFLEX, LLC.		1,210.02 ✓
7810	07/20/2023	3116	METLIFE SMALL BUSINESS CENTER		1,752.12 ✓
994247	07/20/2023	198	NEWPORT TRUST CO. FBO #22258#		1,567.31 ✓
994248	07/20/2023	202	NYS & LOCAL RETIREMENT SYSTEM		4,892.93 ✓
994249	07/20/2023	371	NYS INCOME TAX		4,889.63 ✓
994250	07/20/2023	909	INTERNAL REVENUE SERVICE		28,521.89 ✓
994251	07/20/2023	1345	NEW YORK STATE DEFERRED COMP		2,856.78 ✓

Number of Transactions: 9

Warrant Total: 55,503.57
Vendor Portion: 55,503.57

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 55,503.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/23 _____
 Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 55,503.57. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/26/23 _____
 Date Assistant Library Director

American Express Monthly Statement - July 2023 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	USPS (Postage for Passport Applications)	\$86.25	L7430.433
	Hotel Deposit - ABOS Conference (GRM, JO)	\$441.78	L7430.435-31
	Amtrak - Travel to ABOS Conference (GRM, JO)	\$200.00	L7430.435-31
	Greenlawn Farms (Hospitality - Trustee Training 7/13/23)	\$58.35	L7430.435-32
	Hummel-Hummel (Hospitality - Staff Meeting 7/19/23)	\$40.53	L7430.435-31
	Etsy - Pollinator Garden Sign (to be reimbursed by Friends)	\$110.25	L7440.469-81
	Etsy - Grow to Give Garden Sign (to be reimbursed by Friends)	\$235.67	L7440.469-81
	Johnny D's Pizza (Hospitality - Book Discussion 7/25/23)	\$56.06	L7430.442-11
	Amazon - Purchases made in error (Paid back by MK)	\$294.34	L7430.440
	Google (shpl.info e-mail service)	\$630.28	L7430.431
Nicholas Tanzi	FedEx - Return to CyberPower for Exchange	\$22.14	L7430.200-5
	Formlabs - Supplies for 3D printers	\$414.04	L7430.430-22
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7430.200
	Zoom.US (Teleconferencing)	\$193.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$13.02	L7420.429
	Total	\$2,836.67	

Amazon Capital Services Statement - 6/20/23 to 7/19/23		
Account	Description	Purchase \$
L7420.410-11	ADULT BOOKS	\$100.35
L7420.410-13	YOUNG ADULT BOOKS	\$115.76
L7420.411-11	DVD - ADULT	\$31.49
L7420.412-11	MUSIC CD'S - ADULT	\$11.79
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$294.61
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$128.22
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$216.62
L7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	\$26.49
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$283.19
	Total	\$1,208.52

Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Sal Capone	Fill-in PT Custodian	n/a	\$19.79	1	7/14/2023

Leave of Absence Extension

Name	Title	Hours / Week	Salary	Step	Effective Date
JoAnne Rasmussen	PT Library Page	10	\$15.45/hr	3	08/07/23 - 08/13/23

Resignation

Name	Title	Hours / Week	Salary	Step	Effective Date
Jessica Roesler	Page	13 hrs/wk	\$15.00/hr	1	8/27/2023
Zoe Yourish	Temporary Summer Page	35 hrs/wk	\$15.00/hr	1	8/19/2023
Kristiane DiMaulo	Temporary Summer Page	12 hrs/wk	\$15.00/hr	1	8/20/2023
Rebecca Kurjanski	Temporary Summer Page	35 hrs/wk	\$15.00/hr	1	8/16/2023



Doreen Kilkenny <dkilkenny@shpl.info>

Resignation

1 message

Jessica Roesler <jroesler@shpl.info>
To: Doreen Kilkenny <dkilkenny@shpl.info>

Wed, Aug 16, 2023 at 9:33 AM

Dear Doreen,

I am writing to notify you of my resignation from my position as a children's page at the South Huntington Public Library.

Thank you so much for the opportunity I've had here, my last date will be Saturday, August 26th.

-Jessica Roesler



Doreen Kilkenney <dkilkenney@shpl.info>

LOA Extension

1 message

Jo Anne Rasmussen <jrasmussen@shpl.info>
To: Doreen Kilkenney <dkilkenney@shpl.info>

Mon, Jul 24, 2023 at 12:39 PM

July 24, 2023

To the Board of Trustees at SHPL:

I have received a date to return to work from my orthopedic, Dr. Bitterman, which states I can return to work on August 14, 2023. As this is one week later than his original approximate date to return, I am respectfully requesting my leave be extended for one week.

I look forward to returning to my duties as an Adult Page.

Sincerely,

Jo Anne Rasmussen

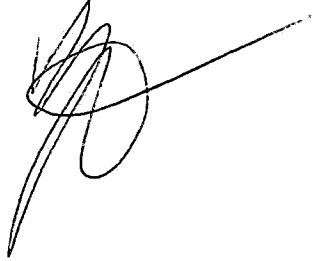
Sent from my iPhone

Zoe Yourish
8/2/2023

To whom it may concern,

I, Zoe Yourish will be resigning from my position as Library Summer Page as of August 19, 2023. I will be heading back to school but will sincerely miss everyone at South Huntington Public Library. Thank you for this opportunity, I really treasured my time here.

Thank you,
Zoe Yourish

A handwritten signature in black ink, appearing to be 'Zoe Yourish', with a long horizontal line extending to the right.

August 5, 2023

Janet Scherer, Director
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746


Dear Janet,

This letter is to inform you that I am resigning from my position as a seasonal Children's Page effective, Sunday, August 20, 2023. As per the current schedule, my last day of work will be Saturday, August 19, 2023. I am resigning as I have registered as a full time student for the Fall semester at the Fashion Institute of Technology in NYC.

I have truly enjoyed my position at SHPL and am very grateful for the experience I had this summer. Thank you very much for the opportunity you gave me.

Sincerely,

Kristiane DiMauro

A handwritten signature in cursive script that reads "Kristiane DiMauro".

Rebecca Kurjanski
38 Clafford Lane
Melville, NY 11747
8/02/2023

To whom it may concern,

I, Rebecca Kurjanski, will be ending my time as Summer Reading Club Page on Tuesday, August 15, my last day.

This job was a wonderful experience and I would have loved to see it through to the end if it was not for having to return to my studies.

Thank you.

Best Wishes,

Rebecca Kurjanski

A handwritten signature in cursive script that reads "Rebecca Kurjanski". The signature is written in black ink and is positioned below the typed name.