



Recruiting and Hiring

Recruitment

Securitas utilizes a wide range of recruiting sources. These include our recruiting web page, www.securitasjobs.com, local news media, college campus placement centers, state employment agencies, veterans' groups, senior organizations, local social service agencies, private industry councils, JTPA programs, vocational centers, military organizations, law enforcement agencies, job fairs, specifically targeted groups, employee referrals (which provide referral bonuses), and many other qualified employment sources listed in our best practices. In low unemployment areas, we may offer sign-on bonuses (based on length of employment).

Selection Process Overview

Our step-by-step process goes well beyond the industry norm to focus on selecting world-class employees. Moreover, our process identifies candidates who possess the traits we believe are critical to our organization; such as honesty, integrity, and a strong customer service orientation suited to the culture and operating environment of South Huntington Public Library.

Our security personnel must meet the following minimum hiring standards:

- At least age 18.
- A reliable means of communication.
- A reliable means of transportation.
- The legal right to work in the United States.
- The ability to effectively speak, read, and write English (each tested to do so).
- A high school diploma or GED.
- Willingness to participate in the company's pre-employment screening process, including a background investigation and drug screen.

Our screening process provides us the reasonable assurance that our prospective security officers:

- Have a stable work history.
- Have well-developed interpersonal communications skills and professional composure to fit the client culture.
- Can withstand the scrutiny of a thorough interview and background investigation.
- Are drug free.
- Able to qualify for and obtain a state security officer license, where applicable.

Required security officer competencies include:

- Ability to provide high quality customer service.
- Ability to exercise good judgment and discretion in all business interactions with others.
- Ability to be an effective team member.
- Neatness in dress and grooming.
- Ability to deal courteously, tactfully, and effectively with others, both in person and on the telephone.
- Initiative, integrity, and high ethical standards.
- Ability to maintain professional composure when dealing with unusual circumstances.





Securitas USA's 8 Step Hiring Process

Securitas uses a comprehensive Eight Step Hiring Process which includes:

1. Job Application
2. Initial Interview
3. Background
4. Drug Screening
5. Assignment/Scheduling Meeting
6. Security Officer Introduction and Examination
7. Site Interview with Client
8. E-Verify™ Work Confirmation



Employee Benefits and Incentive Programs

Securitas offers its security officers benefits programs that are unmatched in the security services industry. Securitas has also invested in several new programs and resources to further support our employee's development and well-being. Benefits and incentives offered by Securitas to all eligible employees include the following:

Standard Benefits:

- Medical Plans
- Health Information and Assistance
- Dental Plans
- Vision Care
- 401(k) Savings Plan
- Life and Accident Insurance
- Holiday Pay
- Paid Time Off / Vacations
- Free Uniforms
- Payroll Choices/EPay Option
- Sons and Daughters Scholarship Program
- Employee Purchase / Discount Program
- Voluntary Supplemental Life Insurance
- My Rewards®

SecuritasCommitment - Our Enhanced Benefits

Having opportunities to grow professionally and personally is very important to our employees. It's also important to Securitas That's why Securitas has invested in several new programs and resources to further support our employees' development and well-being.

These programs cover:

- Healthy Lifestyle
- Personal Well Being
- Professional Growth

These initiatives also underscore Securitas' commitment to our clients to attract the best candidates, and to develop and retain the best employees.

These proven programs, tools and resources cover a broad spectrum of needs and opportunities that are available to all Securitas employees. Many of these programs are delivered via partnerships with highly regarded industry leaders.

Overviews of these programs are provided below:

Healthy Lifestyle

A science-backed health and weight management program. This service will help employees to take charge of their weight and reduce their risk for diabetes and other health conditions. Employees will find personalized support and easy-to-access tools and resources to build healthy, lasting habits.

Every participant will receive a free welcome packet that includes a wireless scale, pedometer and exercise bands.

A diabetes management program. This service will help employees living with diabetes to better manage and improve their condition and save money. Participants will receive a complimentary cellular glucometer, unlimited lancets and test strips delivered to their door.

This service also provides:

- Online tools and reports that can facilitate conversations with employees' doctors
- Coaching and live support
- Nutrition and health tips

A smoking cessation program. This service will provide employees who are thinking of quitting, who are ready to quit or who have already quit and want to remain tobacco-free the support and services they need to be successful. Through a mobile app, employees can track progress, learn to fight cravings, and connect with a personal quit coach.



Personal Wellbeing

Life Matters is our new, enhanced Employee Assistance Program. It offers employees and their families professional support to deal with an array of life's difficult challenges. These include marital and family issues, relationship difficulties, death or loss, personal crises, health concerns or even choosing a college for their child.

Life Matters is there:

- To help with the joys of life, such as adoption and child's education
- For the inevitable events in life, including day and elder care, and financial counseling
- For unexpected issues, like legal problems and identity theft
- If an employee just needs someone to talk to

Life Insurance is an important part of employees' well-being — now and in the event of their death. To help provide more peace of mind to our employees' loved ones, Securitas is doubling our employees' life insurance benefits.

Financial Wellness gives employees access to the nationally known SmartDollar program. Using motivational content, interactive tools and expert advice, SmartDollar will help them get out of debt (if needed), save for retirement and reach future financial goals.

Professional Growth

A highly subsidized, university level education program. Securitas believes that education is critical to developing its talent and helping officers grow into leadership roles. Our Learning, Education and Development (LEAD) program offers associate's and bachelor's degrees as well as four exclusive online security certificates through Purdue Global University. With heavy tuition subsidization from Securitas, up to 1,000 officers per year can accelerate their professional growth without debt.

Child Care Discount Program

Securitas has partnered with KinderCare Learning Centers to offer hardworking families childcare benefits for children ages 6 weeks to 12 years old.

- **Exclusive savings for families** - 10% off tuition for Securitas Security Services USA, Inc. employees.
- **Safety is priority number one** - KinderCare's classrooms are designed to keep kids safe so they can explore.
- **The best care** - KinderCare's team of professional teachers give kids everything they need to learn and grow.

Incentive Programs

- Awards of Merit
- Corporate Recognition
- Service Awards

Additional Incentives

- Securitas maintains a toll-free Service Heroes Line, which provides our officers an opportunity to recommend ways to improve our service, programs and processes; share best practices and recommend cost savings ideas.
- Securitas has a program in place to motivate our employees by providing an avenue of communication from the district office to the top of our executive management team. We use our awareness program, Securitas Hotline, to allow all of our employees a means to anonymously express their concerns without any fear of reproach. All of our officers receive a wallet card with the toll free Securitas Hotline and are urged to call if their concerns cannot be properly handled at the local or region level. The hotline is open 24 hours a day, seven days a week.
- We survey our officers periodically to determine how we can continue to improve our work environment. This survey provides information to assist in developing new programs that will improve officer morale and ultimately the officers' effectiveness on the job. These suggestions are reviewed and implemented whenever possible. In addition, we will not make suggestions based upon motivational effectiveness until we have surveyed our officers for their potential effectiveness.



- Our employees' achievements are also highlighted in the many publications we produce and distribute, such as local newsletters and our corporate management newsletter. In addition, we produce many other publications to provide a means of informing our employees and clients about company and security industry-related trends, news, events, services and new technologies.
- We offer opportunities to apply for scholarships with partnering institutions.



Security Officer Training and Certification

Professional Security Officer Training Development Path

Securitas provides each security officer with a clear training path. Our approach is based on three key elements:

- Certain principles and techniques, such as those dealing with observation, safety, reporting, interpersonal relations, and Securitas policies, are consistent regardless of an officer's assignment.
- Clients have unique situations that may require additional specialized training; therefore, we provide both general and client-specific training.
- We meet the need for meaningful ongoing professional development to keep skills sharp through a number of innovative programs.

The initial training requirements of South Huntington Public Library will be completed within a mutually agreeable timeframe for all officers prior to permanent placement at South Huntington Public Library sites. Retained incumbent officers, as applicable, will also receive Securitas-specific elements of this training in manageable groups after transition so as not to interfere with security operations.

Level One Training		
Level One focuses on basic security officer skills and exceeds many state-mandated minimum requirements for entry-level security officers. The following general subjects are covered:		
Hazard Communications & Globally Harmonized System	State Licensing & Additional Regulatory Requirements	Security Officer Handbook
Bloodborne Pathogens	Harassment Awareness	Acts of Terrorism
Client Service Skills	Active Shooter	Loss Prevention Techniques

Level Two Training	
Level Two focuses on career development and includes site-specific training as well as Securitas' premier Advanced Certification Training (ACT) Program and specialized industry-specific programs. A site-specific training program focusing directly on your requirements will be developed for South Huntington Public Library upon our selection as your security partner. On-the-job training, conducted mostly on-site, is designed to instruct the officer on the specific requirements of the job. Level Two training programs include:	
Site Orientation	AED/CPR/First Aid
Post Orders	Vertical Market Certification
Safe Driving Program	Metal Detectors/Wanding
Advanced Certification Training (ACT) 1	Firearms Instruction (if applicable)
Advanced Certification Training (ACT) 2	Work Stoppage Security
Advanced Certification Training (ACT) 3	In-Service Training
Customer Service	



Level Three Training	
Level Three offers rigorous, specialized training for officers who seek professional development beyond Level Two. Officer will work with their managers to select appropriate courses. Level Three training programs include:	
Workplace Violence	Professional Ethics
Loss Prevention	Harassment and Discrimination
Security Surveys and Risk Assessments	Teamwork and Leadership
Advanced Customer Service	Hazmat Awareness Level
Homeland Security Issues	Advanced Guarding Technology
Emergency Response	

TalentED, our E-Learning Training Platform

Securitas meets training needs with advanced technology and sophisticated courseware design. TalentED leverages our industry-leading proprietary online security training courseware with a comprehensive, state-of-the-art online education platform to create the finest e-learning program in the security profession.



E-courses offer security topics that deliver the highest-quality online learning experience and feature highly interactive simulations, engaging and informative graphics, self-paced learning, instant feedback, coaching, and real-time performance assessment.

TalentED delivers training when and where it's needed, with 24/7 learning access to both custom and off-the-shelf courseware, and standardized training across the organization. It is the perfect solution for just-in-time training for compliance issues, industry standards, homeland security, and more. All of this results in lower training costs, more training opportunities, and a dedicated workforce of security professionals.

Securitas' commitment to excellence in training and development provides you with the knowledge and assurance that you have the best-trained and most highly motivated security team working for you.

Record Keeping

We maintain training certifications that list all completed training modules in each officer's file. Upon completion of a training module, the instructor administering the training certifies that this training was satisfactorily completed. For courses delivered through TalentED, testing and record keeping is instant and automatic.

Advanced Certification Training (ACT)

Securitas has developed a three-part course of study known as our Advanced Certification Training Program (ACT 1, 2 and 3), which is designed to provide advanced training for each security officer. The ACT certification program is designed as three distinct curriculums, each with six to seven focused micro-learns.

We will make these curricula available to all security officers at South Huntington Public Library. We encourage our security officers to participate as an opportunity to further their security knowledge and to prepare them for advancement, both at South Huntington Public Library and within Securitas.

The state-of-the-art ACT e-Learning courses are fully interactive and based on the "tell, show, do" approach to learning that lets officers apply the principles they are learning in computer-simulated situations. Lessons are reinforced with online quizzes and a final exam that gives instant feedback.



Our ACT Program includes the following micro-learns in each curriculum:

ACT 1	ACT 2	ACT 3
About Securitas	Report writing	Workplace violence
The professional security officer	Access control	Traffic Control & Parking Lot Security
Professional image & teamwork	Telephone & radio communications	Crowd control
Customer Service <i>(includes three micro-learns)</i>	Patrol techniques	Bomb threats
Post orders	Perimeter control	Law & Order
Limits to Authority	Vehicle access control	Fire safety
SecuritasVision <i>(Proprietary Guard Management Tool)</i>	Introduction to Remote Guarding <i>(Security Technology)</i>	Information & Data Security <i>(Security Technology)</i>
Emergency Response		

Annual Refresher Training



We are committed to working closely with South Huntington Public Library to determine specific critical skills and knowledge that should be periodically reinforced and re-tested through annual training. In addition to standard refresher training (e.g. "Anti-Terrorism Awareness"), through the professional judgment of both of our organizations, we will determine those critical skills and tasks our personnel must be able to perform.

This will, in turn, suggest the subject matter appropriate to reinforce, such as first aid, CPR, legal restrictions, and the responsibility and authority of security officers. Of course, emergency procedures and plans, as well as any new or

changing information, laws, client relations, corporate policies, and case law applicable to the performance or duties of our security officers are also appropriate and should be included. The value to South Huntington Public Library is that each officer will possess the necessary tools to provide excellent service at your facilities immediately upon assignment and as part of an on-going program.

Additional Value-Added Training Solutions

Our Professional Development Series is designed to enhance general business skills. Hundreds of courses, videos and resource materials addressing terrorism awareness and homeland security are available from Securitas and America's front-line agencies, including guidelines and courses from ASIS International, FEMA, American Red Cross, Department of Homeland Security, FBI, Department of Justice and CiNet (Critical Information Network, formerly PSTN). We have access to additional innovative training materials to further enhance the skills and knowledge of our security officers, supervisors, and managers. We can work closely with you to implement these additional, exciting, high-quality training resources at each South Huntington Public Library site.

Security Training Succession Plans

We believe knowledge must also be linked to the successful application of that knowledge and job performance. Consequently, as openings or promotion opportunities occur, officers on the training succession path will be eligible for consideration based on their level of completed training in conjunction with their performance evaluations.



The benefits of such a program include the following:

- Qualified individuals are identified as they proceed along the training succession path and their skills are identified.
- Participating in training provides the officer with a sense of value to Securitas and South Huntington Public Library. This sense of value provides non-monetary reinforcement and contributes to good morale.
- Good morale through the investment of training leads to increased retention.



Transition Plan

Transitions, regardless of scope, pose a variety of challenges. Identifying these challenges makes overcoming them a matter of process. Securitas has successfully executed transitions throughout the world at levels that are truly remarkable. To continuously improve our transition process, "best practices" and "lessons learned" are communicated to all levels of management to provide timely implementation.

Most new Securitas clients already have incumbent security personnel with whom the account transition team works with to ensure a successful change in service providers. We understand it is the face to face interactions, the relationships that are so very important during transitions. We work to provide confidence and assurance to all those involved.

Securitas Managers are experts in transitions. In 2021, they transitioned over \$500 million in services from in-house private security and other contract security providers using our **Excellence in Service** process (Transition references are available upon request). This was accomplished without any major issues or disruption to our client's operations.

Securitas is well aware of the negative impact an inadequately designed and implemented transition can have on the continuity of operations of a client. Our team and our proven processes will help to provide a seamless transition at each facility.

Transformation, not transitioning, is our ultimate goal. To transition your current security staff to our practices and then transform them to our comprehensive security solution, a number of items are scheduled. We introduce our experienced transition team, consisting of the Area Vice President of Operations, District manager, Human Resources Manager, Recruiting Manager and Training Manager. These members oversee every area of the operation, helping to ensure all posts are understood, evaluated, and enhanced to our standards of protection. This team then works to develop a comprehensive transition and implementation plan for South Huntington Public Library.

Transition Objectives

- Enter into contract negotiations with South Huntington Public Library in good faith to efficiently and quickly finalize an executed service agreement.
- Establish communications with corporate and local South Huntington Public Library security representatives to receive early guidance during transition and contract operations.
- Conduct a **Risk Assessment** to determine the quality and effectiveness of security policies and procedures at each site covered by our service agreement.
- Customize our transition plan and develop milestones for activities and responsibilities.
- Implement an ongoing communications plan with all team members.
- Implement our recruitment, screening and selection programs for both new and incumbent employees.
- Conduct an assessment of job tasks, training needs and requirements and finalize our training program for South Huntington Public Library review/approval.
- Establish property control records and conduct an orderly transfer of any client-furnished equipment.
- Establish administrative, logistic and financial controls.
- Finalize our management and staffing plan with South Huntington Public Library management input.
- Review and revise general and post orders and other directives as needed.
- Develop and/or revise detailed job descriptions.

Service Initiation – Implementation

Securitas helps to remove transition concerns through process and planning accountability. This proven, formal process is documented in our 72-page **Securitas Service Excellence - Service Initiation Workbook**. The workbook, along with its companion guidebook, helps to ensure service starts smoothly and provides a foundation for ongoing success. Topics include:

- Transition Plan (from contract signing to service start)
- Implementation Plan (first 60 days after service start)



- Periodic Hazard Assessment Checklist
- Post Order Requirements Survey
- Client Service Plan

Post Orders Distribution System (PODS): As a result of the information captured by our Service Initiation Workbook, job descriptions, specific shift functions and an in-depth review of your facility, post orders for your facility are developed by our management staff. Once South Huntington Public Library approves the content of this information, your District Manager will prepare the final document utilizing our Post Orders Distribution System (PODS). PODS is a proprietary software program that helps to ensure that all of the client's expectations are being met in the post orders. This template ensures consistency and provides our officers with the detailed information needed to perform their jobs to your expectations. The template is stored electronically so maintenance and updates can be performed easily and communicated to the security staff efficiently.

Securitas will maintain and update post orders with the client having final approval on an annual basis to ensure compliance. Additionally, on-site officers will be retrained on any procedural changes in the post orders as they occur.

Retaining Incumbent Personnel: We recognize the value of incumbents' knowledge, skills and abilities and will seek to retain the personnel you request. Incumbents who are retained must successfully pass Securitas interviews, reliability testing, drug screening and reference checks to determine their eligibility for employment with Securitas.

Proactive Communication with Incumbent Personnel: Incumbent concerns regarding the transition to Securitas are mitigated through proactive, personal communications. After the contract award, and with your prior notification and approval, we will implement meetings with the incumbent staff.

Transition Newsletter: Communication, shared regularly and clearly, helps smooth many activities that can be otherwise stressful to a changing workforce. In addition to other communication tools, our newsletter provides for specific information to be shared for specific circumstances at any given site, post or unique location.

Transition Process

- The following activities help to deliver a contractually compliant, seamless transition.
- Ask critical questions to understand expectations, both corporate and local.
- Communicate transition information in a timely manner (employee packets, newsletters).
- Maintain flexibility in transition timelines and implementation to changing needs.
- Fully document and disseminate transition reports for evaluation and improvement.
- Measure performance and provide you with weekly progress reviews.
- Solicit post-transition feedback for improvement opportunities.
- Have a district office team member present for the start of each shift including weekends.
- Daily visits, including the first-time employees and visitors are on the site.
- Review site-specific training that has been performed.
- Review personnel assigned to the site to ensure they meet standards.
- Confirm all contract requirements met.
- Meet weekly with South Huntington Public Library representatives for the entire implementation period.
- Area Vice President will contact South Huntington Public Library representative twice during first two weeks.
- Review first invoice with South Huntington Public Library representative (face-to-face).
- Cross-train personnel and backup personnel.
- Document transition milestones.



Investment Summary

Position	Hours Per Week	Hourly Pay Rate	Hourly Bill Rate	Hourly Holiday / Overtime Rate
Security Officer	63	\$24.51*	\$36.25	\$54.38

**Securitas USA reserves the right to revisit the billing rates when a new Article 9 Prevailing Wage Schedule is released. The gross margin will remain the same. Pay rate is inclusive of supplemental benefits per the prevailing wage schedule.*

All conditions contained within these pricing details assume the start date in 2023. Pricing is valid for 60 days after submission, with the exceptions listed below. Any adjustments to rates must be approved in advance by South Huntington Public Library. Pricing is based on Net - 30 Payment Terms and Full Award.

Wages.

Securitas is confident that the wages provided above will allow us to recruit and retain quality personnel to fulfill the Scope of Work as discussed and agreed upon with South Huntington Public Library. In the event that South Huntington Public Library has incumbent personnel that they wish to retain with higher wages than what is provided above, Securitas looks forward to future discussions during the transition phase of the program.

Overtime:

Securitas will charge 1.5 times the straight time bill rate for each position providing requested overtime coverage with prior approval by South Huntington Public Library. No overtime will be charged for performance of standard duty hours, this is only for short term and short notice requests of additional coverage by South Huntington Public Library.

Holiday Pay:

The following nine (9) days are observed as holidays by Securitas and any officers working those dates will be paid at a Premium/Overtime rate. Any holidays worked will be directly billed and are not part of the bill rate.

- New Year's Day
- Memorial Day
- Thanksgiving
- Martin Luther King Day
- Independence Day
- Friday after Thanksgiving
- President's Day
- Labor Day
- Christmas Day

Background Screening

Securitas has included annual background search and drug screening costs in the bill rates. Any other non-standard background screening costs such as physical fitness tests, urine drug testing, etc., would require updating of the bill rates. Below are the background requirements for all officers to pass:

- Oral Kit - iScreen - Plan A/B
- Misdemeanor Level
- Federal Criminal
- National Criminal (Nationscan)
- Felony Level
- State Repository
- SSN Trace
- Employment Verification (3)
- Reference Check (3)

Uniforms

Securitas will provide the necessary uniforms and identification badges as requested. There are several varieties of style, colors, and sizes that we offer, from corporate uniforms to high level manufacturing and fire safety.



The local Securitas district office will maintain an appropriate supply of uniforms to adequately satisfy the needs of the security officers at South Huntington Public Library.

Additionally, employees do not pay for the cost of uniforms but are responsible for the care and cleaning of the uniforms they are assigned. Any portion of the uniform that needs to be replaced is readily available at the local district. Oversight and supervision are provided by assigned field service managers and district manager who will conduct ongoing and periodic spot checks of officer uniforms.

All uniform costs have been captured and included within the bill rates; the uniform consist of the following but can be customized for each specific post:

- Long sleeve shirt
- Trousers
- Tie
- Blazer
- Knit Cap
- Nameplate Logo
- Leather Belt
- Parka

Training:

All the training necessary for the security officer to obtain their State Security License is included in the bill rate, along with the following training as well:

- Pre-assignment/Post Specific Training – 8 hours
- On the Job Training – 16 hours
- Annual Required Training – 8 hours

Specialized training such as disaster recovery, active shooter, workplace safety, etc. is available through Securitas but is not included in the pricing and will be billed directly, as requested.

Medical Benefits:

Securitas is in compliance with the regulations contained within the Affordable Care Act (ACA) and only offers ACA compliant medical plans. Securitas agrees that such costs associated with the healthcare benefits including administration have been included within the bill rates. In the event there are changes in the law, we will make the appropriate pricing adjustments upon prior notice to South Huntington Public Library. Such changes will be accompanied by appropriate documentation.

Vacation:

Securitas believes in rewarding our officers with Paid Time Off (PTO). 56 hours of vacation have been built into the bill rates for every officer. If South Huntington Public Library requests a more robust vacation schedule, Securitas is open to discussing and will adjust the bill rates to include the additional costs or may direct bill as incurred.

Securitas will work with South Huntington Public Library to honor any accrued vacations for the incumbent security staff that South Huntington Public Library may wish to retain, if Securitas is awarded the contract.

Invoicing Fees:

Securitas pricing does not include any fees associated with invoicing systems such as Ariba or alternate invoice payment methods such as a P-Card. Should South Huntington Public Library choose to use one of these type systems, Securitas reserves the right to update pricing to capture those costs only if incurred in the course of billing.

Guard Management Technology:

Securitas' proprietary SecuritasVision software is included within your program via a provided smartphone device with built in custom post orders, contact numbers, distress signals, and real-time incident reporting. SecuritasVision will also provide reports on officer tours and time and attendance for your records.



Service Cost Increases:

Upon discussion with South Huntington Public Library, Securitas may make bill rate adjustments for any increases in costs for health care benefits, labor costs, costs arising from changes to laws, collective bargaining agreements (where applicable), regulations, SUI or similar government taxes. Our intent is only to have the ability to discuss unforeseeable and legally mandated cost changes.

Taxes:

Pricing excludes any state or city Sales Tax, Gross Revenue Tax, Use Tax, or country Value Added Tax (VAT).

Emergency/Disaster Coverage:

In the event of flood, hurricane or other region-wide emergency, Securitas shall supply additional resources, if required, to satisfy South Huntington Public Library security requirements. Rates for such additional services, which shall be determined in advance upon mutual written consent of the parties, may include premium wage rates, travel, lodging, and meal allowances.

The pricing for security officer and related services as quoted above are valid for a period of 60 days from the date of this proposal.

For Your Consideration: With today's economic environment and unforeseen safety threats, we understand the need to manage cost without compromising security. Securitas USA's approach to creating a total security solution combines traditional security officers with innovative guarding alternatives. These alternatives may include mobile patrols and remote monitoring which offer significant cost savings compared to a typical program.

We can provide additional information on our integrated guarding solutions and conduct a comprehensive no-cost, no-obligation security risk assessment of your property at any time.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Risk & Insurance Services CA License #0437153 633 W. Fifth Street, Suite 1200 Los Angeles, CA 90071 Attn: Securitas.Certrequest@marsh.com CN101410269-S-GAWC-23-24 SAMPL SAMPL	CONTACT NAME: Anna Martinez PHONE (A/C, No., Ext): 213-346-5653 FAX (A/C, No): E-MAIL ADDRESS: Anna.M.Martinez@marsh.com
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Old Republic Insurance Company 24147 INSURER B : ACE American Insurance Company 22667 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: LOS-002658632-01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		MWZY-317382-23	01/01/2023	01/01/2024	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY		ISA H1073454A	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WLR C50707386 (AOS)	01/01/2023	01/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B		N	SCF C50707489 (WI)	01/01/2023	01/01/2024	
B		N/A	WCU C50707581 (CA,OH,WA) \$1M SIR	01/01/2023	01/01/2024	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance only.
Certificate Holder: Securitas Security Services USA, Inc.; Pinkerton Consulting & Investigations; Burns Int'l Services Company, LLC; Securitas Critical Infrastructure Services, Inc.; Securitas Electronic Security, Inc.

CERTIFICATE HOLDER Securitas Holdings, Inc. Including: (See Complete Certificate Holder in Description) 4330 Park Terrace Drive Westlake Village, CA 91361	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Marsh USA Inc.</i>
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ADDITIONAL REMARKS SCHEDULE

AGENCY Marsh Risk & Insurance Services		NAMED INSURED Securitas Holdings, Inc. (See Page 2 for Additional Named Insureds) 4330 Park Terrace Drive Westlake Village, CA 91361	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Additional Named Insureds:

- Securitas Holdings, Inc. including:
- Securitas Security Services USA, Inc.
- Securitas Critical Infrastructure Services, Inc.
- Securitas Electronic Security, Inc.
- Pinkerton Consulting & Investigations Inc.



Confidentiality Statement

This entire proposal is considered confidential information by Securitas Security Services USA, Inc. and may not be distributed, in whole or in part, to any person, firm or corporation outside of South Huntington Public Library. In addition, this proposal may be distributed only to those employees or affiliates within South Huntington Public Library who have direct responsibility for the proposal/decision-making process.





Client References

Company Name	Copiague Memorial Library
Contact Name	Maryann Friend
Title	Business Manager
Address	50 Deauville Blvd., Copiague NY 11726
Phone Number	631.691.1111 x125
Email Address	mfriend@copiaguelibrary.org
Company Name	Comsewogue Public Library
Contact Name	Debbie Englehardt, MLS
Title	Library Director
Address	170 Terryville Rd., Port Jefferson Station, NY 11776
Phone Number	631.928.1212 x112
Email Address	debbie@cplib.org
Company Name	North Babylon Public Library
Contact Name	Marc D. Horowitz
Title	Library Director
Address	815 Deer Park Avenue, North Babylon NY 11703
Phone Number	631.669.4020
Email Address	horowrm@northbabylonpl.org

Electric Vehicle (EV) Charging Stations

Information

There are a myriad of reasons why installing EV Charging Stations in our parking lot would be beneficial, some of which include:

- Despite new vehicle sales slumping by 20% in the second quarter of 2022, electric vehicle sales soared. Sales of electrified vehicles – EVs, hybrids, and fuel-cell-powered vehicles – reached 442,740 units, a new quarterly record.
- Installing an EV charging stations demonstrates our commitment to sustainability and appeals to our eco-conscious community members.
- Stations in the library parking lot will help develop the EV infrastructure within the community and expand the range of these fuel-efficient commuting options.

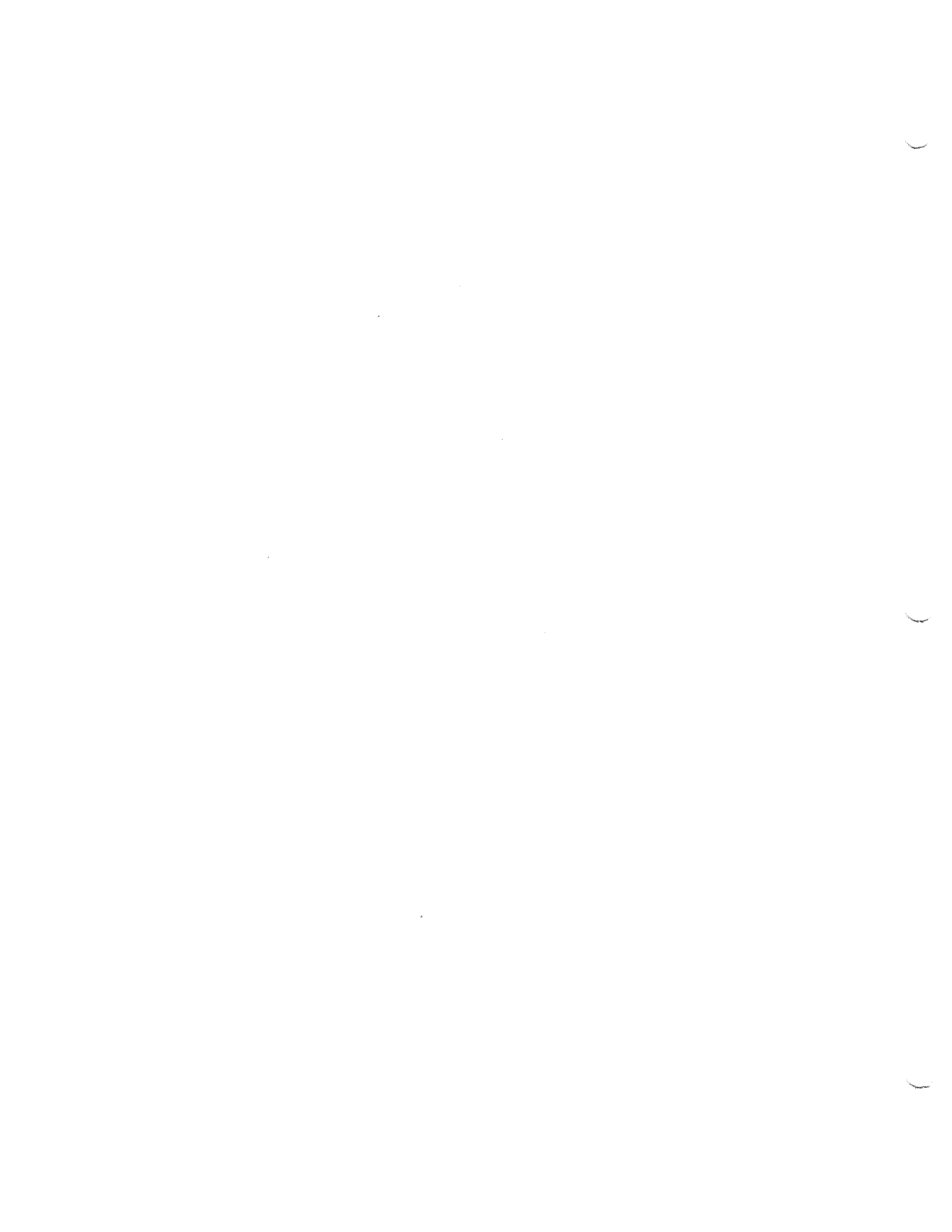
Attached is a google earth view of our parking lot delineating a possible location for installation.

Recommendation

That the Board of Trustees authorizes the library director to retain the services of John Tanzi Architects to perform the required architectural services in connection with the purchase and installation of two Electric Vehicle (EV) Charging Stations at a cost of \$5000.00 with an additional cost of \$2,800.00 to file all necessary documents for a SAM grant on behalf of the library.







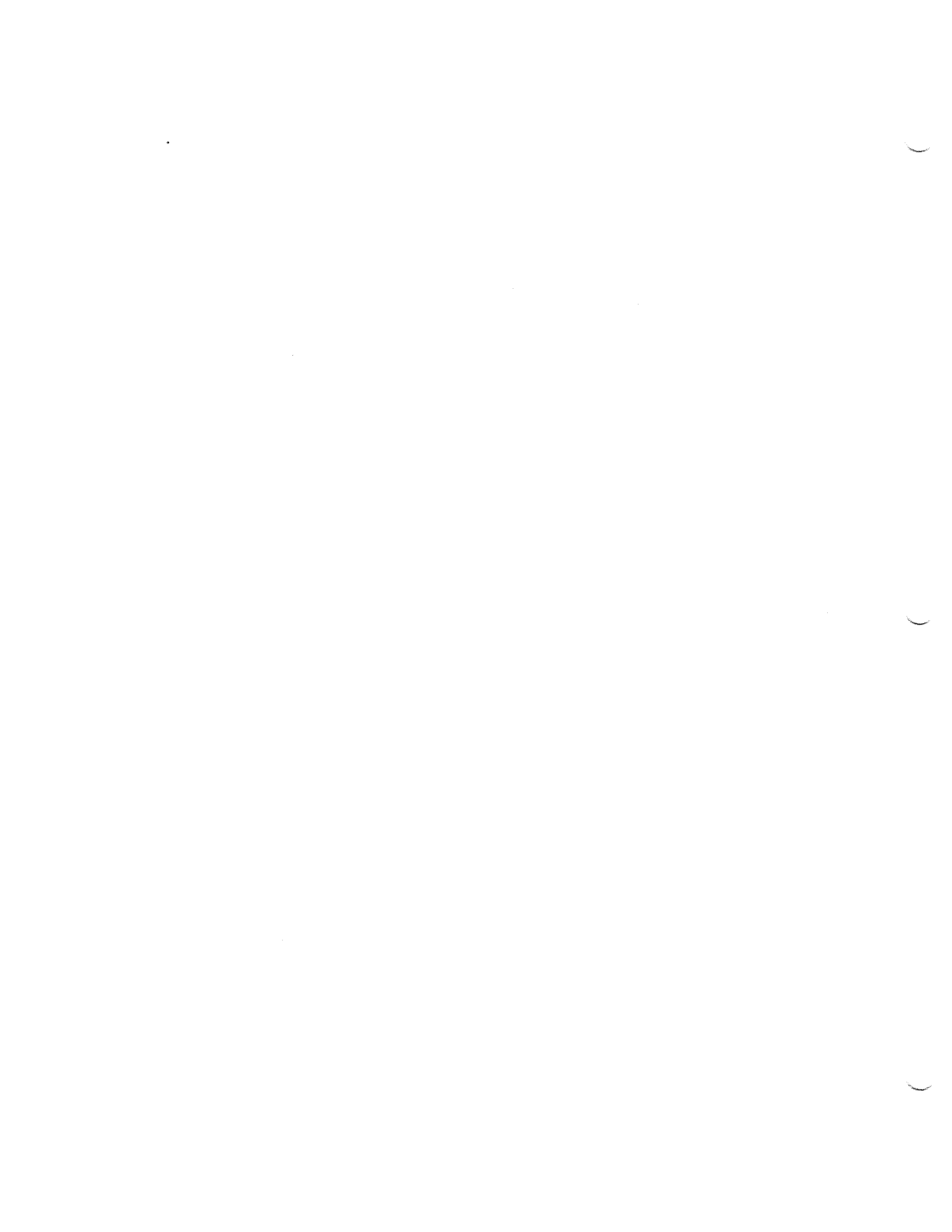
Furniture Purchase

Information

Our library continues to experience high patron demand for quiet space for the purpose of reading, working, and studying. To meet this need, we plan to relocate a portion of the nonfiction collection located on the mezzanine and add four reading tables to the space. Creative Library Concepts has provided the library with quality furniture in the past, and they offer custom, color-matched tables on New York State Contract.

Recommendation

That the Board of Trustees approves an expenditure of \$18,803.24 to be paid to Creative Library Concepts for the purchase, delivery, and installation of four custom reading tables on New York State Contract #PC69555.



Obsolete Equipment

June 20, 2023

Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

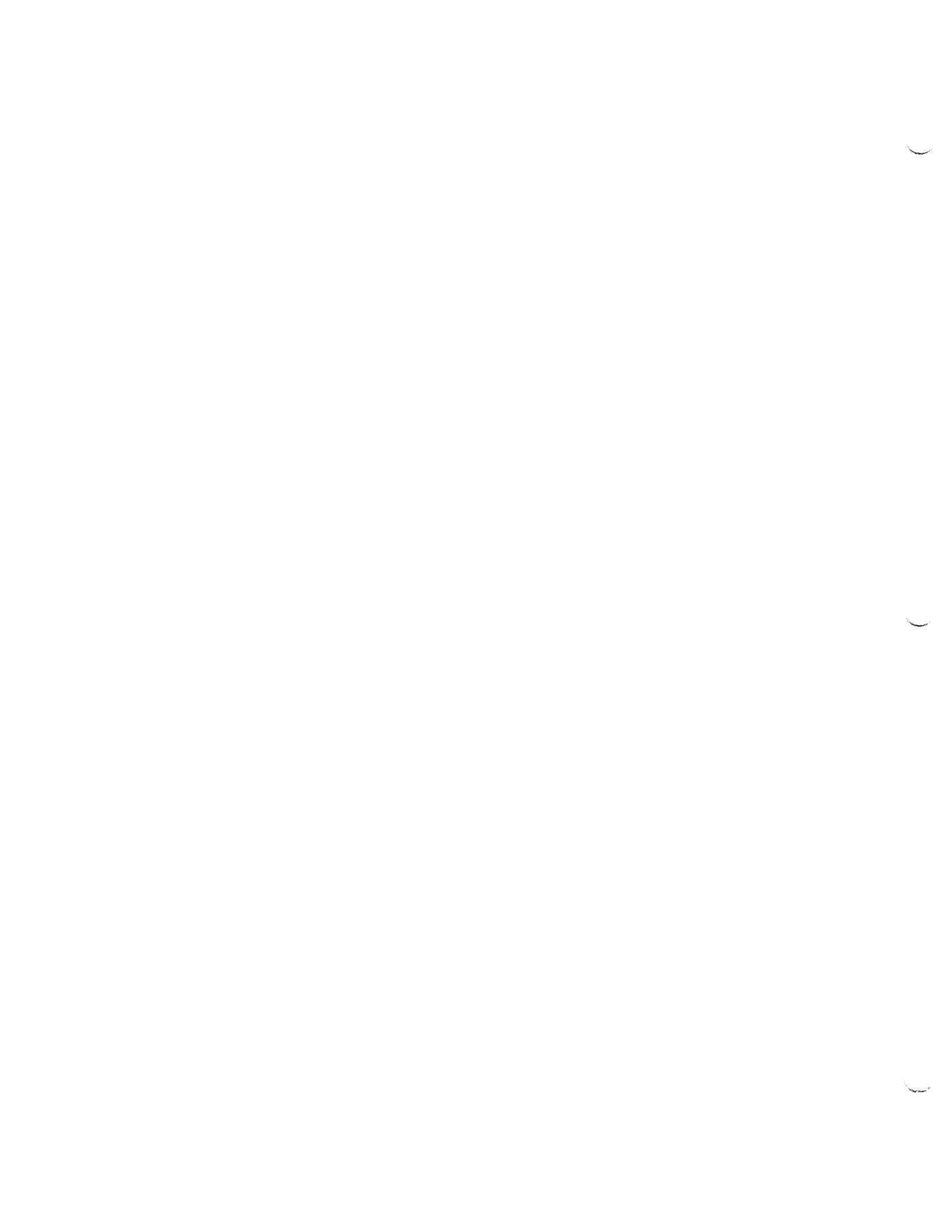
Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652002676452	Monitor	6CM7170TG9	HP	P232	06/01/2017	EOL
30652002676411	Monitor	6CM7170V8G	HP	P232	06/01/2017	EOL
30652002676429	Monitor	6CM7170V8M	HP	P232	06/01/2017	EOL
30652002676346	Monitor	6CM7170V8L	HP	P232	06/01/2017	EOL
30652002676676	Monitor	6CM7170TF3	HP	P232	06/01/2017	Failing
30652002676353	Monitor	6CM7170V8H	HP	P232	06/01/2017	EOL
30652002676387	Monitor	6CM7170TG8	HP	P232	06/01/2017	Failing
30652002676718	Monitor	6CM7170VCS	HP	P232	06/01/2017	EOL
30652002676502	Monitor	6CM7170TKZ	HP	P232	06/01/2017	EOL
30652002676585	Monitor	6CM7170T3B	HP	P232	06/01/2017	EOL
30652002676304	Monitor	6CM7170V8P	HP	P232	06/01/2017	EOL
30652002676262	Monitor	6CM7170TFG	HP	P232	06/01/2017	EOL
30652002676635	Monitor	6CM7170VCR	HP	P232	06/01/2017	EOL
30652002678193	Monitor	6CM8521P8D	HP	P232	03/01/2019	EOL
30652002675645	Desktop PC	2UA72335N0	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675751	Desktop PC	2UA72335NQ	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675520	Desktop PC	2UA72335NG	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675405	Desktop PC	2UA72335MQ	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675603	Desktop PC	2UA72335NH	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675710	Desktop PC	2UA72335MV	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675447	Desktop PC	2UA72335MR	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675678	Desktop PC	2UA72335ND	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675561	Desktop PC	2UA72335MY	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675777	Desktop PC	2UA72335NC	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675488	Desktop PC	2UA72335MP	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675637	Desktop PC	2UA72335NJ	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675769	Desktop PC	2UA72335MT	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL
30652002675595	Desktop PC	2UA72335N2	HP	EliteDesk 800 G3 SFF (Y2Z63AV)	05/01/2017	EOL



PROPOSED 2023-2024 BOARD OFFICERS

President – Eileen Sullivan

Vice President – Pat Dillon

Financial Chairperson – Stella Fox

PROPOSED BOARD MEETING DATES FOR FISCAL YEAR 2023-2024

(All meetings are at 7 p.m. on the third Monday of the month unless specified)

Day / Date	Notes
Monday, August 21, 2023	At 5:30 p.m.
Monday, September 18, 2023	
Monday, October 16, 2023	
Monday, November 20, 2023	
Monday, December 18, 2023	
Tuesday, January 16, 2024	Martin Luther King, Jr. Day is Monday
Tuesday, February 20, 2024	President's Day is Monday
Monday, March 18, 2024	
Monday, March 25, 2024	Annual Meeting (budget to the public)
Monday, April 15, 2024	
Monday, May 20, 2024	
Monday, June 17, 2024	
Monday, July 15, 2024	Regular and Organizational Meeting

PROPOSED 2024 BUDGET VOTE & TRUSTEE ELECTION DATE

INFORMATION

The common library vote day is Tuesday, April 2, 2024.

Parking Lot Maintenance

Information

Proposals have been solicited for repairing, seal coating and striping the library parking lot.

The following quotes were received:

Action Blacktop	A&L Blacktop Sealcoating	TopChoice Driveways
\$10,245	\$10,575	No response

The recommendation is to use A&L Blacktop Sealcoating. While they are the highest bidder, they do a superior job and their price includes the striping of the fire lane.

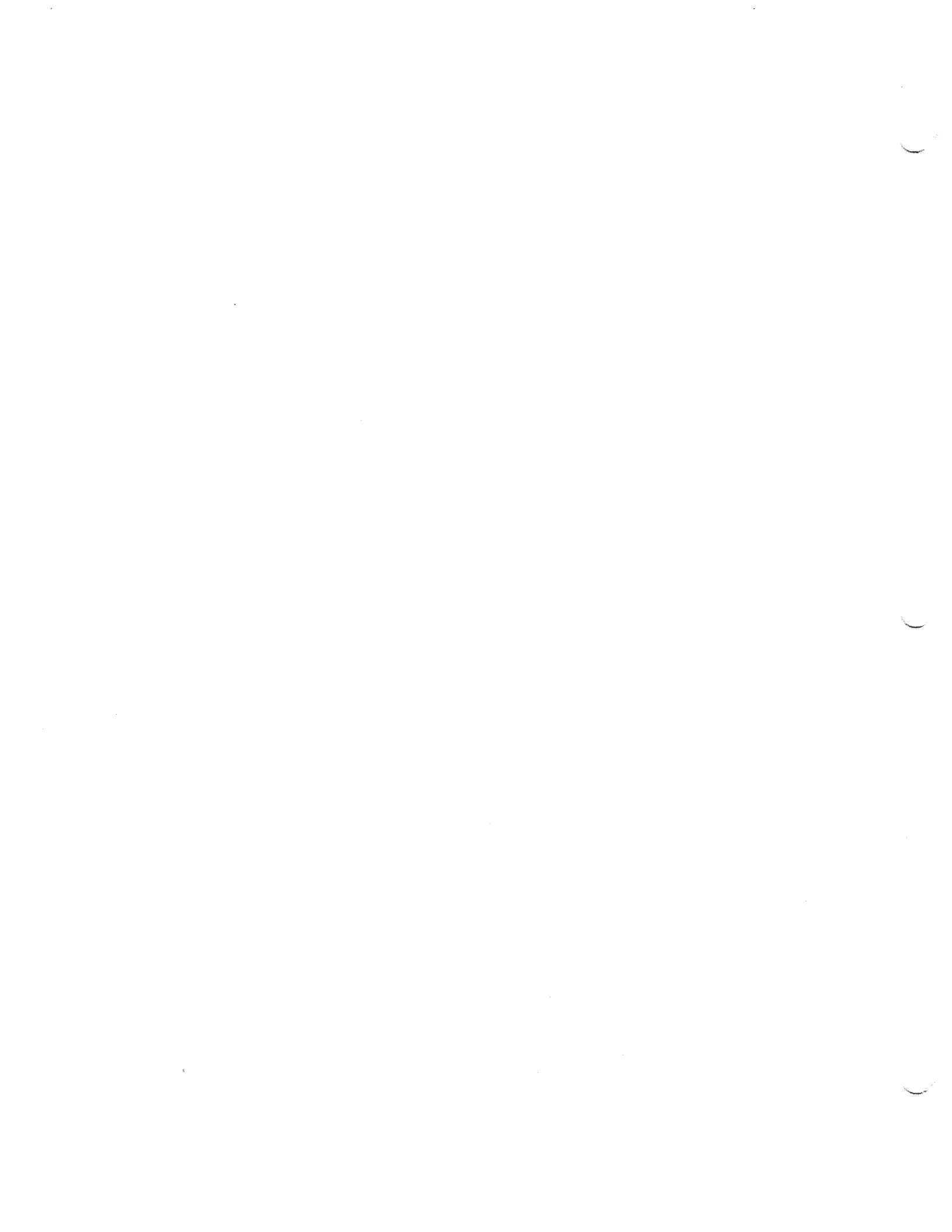
Recommendation

That the Board of Trustees approves an expenditure of \$10,575.00 to be paid to *A&L Blacktop Sealcoating* to furnish labor and materials to repair, seal coat and stripe the library parking lot pending insurance approval.



May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 1053	2 857	3 880	4 980	5 765	6 625
7 338	8 1198	9 830	10 902	11 695	12 802	13 558
14 174	15 953	16 1085	17 812	18 1004	19 717	20 466
21 440	22 975	23 903	24 803	25 813	26 773	27
28 CLOSED	29 CLOSED	30 553	31 786			



MAY 2023 - ADULT PROGRAMS

Title	Event Start Date	People in Attendance
Beginner Tai Chi	05/01/2023 @ 9:30am	25
Monday Yoga	05/01/2023 @ 11:00am	25
Movie: A Man Called Otto	05/01/2023 @ 2:00pm	72
Virtual Chair Yoga (V)	05/02/2023 @ 9:00am	10
Tai Chi Level 2	05/02/2023 @ 9:30am	18
Game Day	05/02/2023 @ 11:00am	4
SCORE	05/03/2023 @ 10:15am	14
SCORE	05/03/2023 @ 12:15pm	10
Thursday Yoga	05/04/2023 @ 9:30am	24
Genealogy Drop-in	05/04/2023 @ 10:00am	7
Yoga 2nd Session	05/04/2023 @ 11:00am	24
Intermediate ENL Class	05/04/2023 @ 6:00pm	5
North Shore Civil War Roundtable (L)	05/04/2023 @ 6:30pm	16
Beginner ENL Class	05/04/2023 @ 7:15pm	2
Gentle Yoga	05/06/2023 @ 9:30am	15
Walk2TheBeat Virtual Fitness (V)	05/06/2023 @ 9:30am	13
Balance & Stability Makeup class	05/06/2023 @ 11:00am	15
Meet the Artists: Permutations	05/06/2023 @ 2:00pm	25
Classical Sundays: Philsonia String Trio	05/07/2023 @ 2:30pm	43
Adult Take & Bake: Strawberry Chocolate Chip Muffins (V)	05/08/2023 @ 9:00am	23
Beginner Tai Chi	05/08/2023 @ 9:30am	24
Parker at Your Door Mobile Vaccination Program	05/08/2023 @ 10:00am	15
Monday Yoga	05/08/2023 @ 11:00am	25
Movie: Empire of Light	05/08/2023 @ 2:00pm	57
Virtual Chair Yoga (V)	05/09/2023 @ 9:00am	8
Tai Chi Level 2	05/09/2023 @ 9:30am	18
Game Day	05/09/2023 @ 11:00am	4
The Benefits of Volunteering	05/09/2023 @ 2:00pm	4
Non-Fiction Book Discussion	05/10/2023 @ 11:00am	8
Tech Class: All About Apps	05/10/2023 @ 11:00am	11
Cooking Class: Miso Magic	05/10/2023 @ 1:00pm	17
5 Basic Principles for Getting (and Staying) Organized (V)	05/10/2023 @ 7:00pm	14
Thursday Yoga	05/11/2023 @ 9:30am	25
Huntington AARP	05/11/2023 @ 10:00am	55
Yoga 2nd Session	05/11/2023 @ 11:00am	24
Writing Workshop (V)	05/11/2023 @ 4:00pm	9
Intermediate ENL Class	05/11/2023 @ 6:00pm	4
Plants From Seed Workshop	05/11/2023 @ 7:00pm	11
Adult Take & Make: Suncatcher (V)	05/11/2023 @ 7:00pm	29
Beginner ENL Class	05/11/2023 @ 7:15pm	3
Defensive Driving	05/13/2023 @ 9:00am	32
Gentle Yoga	05/13/2023 @ 9:30am	16
Walk2TheBeat Virtual Fitness (V)	05/13/2023 @ 9:30am	13
Bicycle & Sewing Machine Collection	05/13/2023 @ 11:00am	N/A
LI Romance Writers	05/13/2023 @ 11:00am	3
Booktok and Beyond	05/13/2023 @ 12:00pm	3

LI Romance Writers	05/13/2023 @ 1:30pm	3
Folk Music Jam	05/14/2023 @ 1:00pm	10
Beginner Tai Chi	05/15/2023 @ 9:30am	25
Medicare Counseling One-on-One	05/15/2023 @ 10:00am	N/A
Monday Yoga	05/15/2023 @ 11:00am	26
Movie: 80 for Brady	05/15/2023 @ 2:00pm	91
Get Your Body Back After Baby (V)	05/15/2023 @ 3:00pm	1
Library Board of Trustees Meeting	05/15/2023 @ 7:00pm	9
Virtual Chair Yoga (V)	05/16/2023 @ 9:00am	10
Tai Chi Level 2	05/16/2023 @ 9:30am	18
Operation Medicine Cabinet	05/16/2023 @ 10:00am	Table in lobby
Game Day	05/16/2023 @ 11:00am	4
Beginner Excel: Functions & Formulas	05/16/2023 @ 7:00pm	7
Adult Craft: Painted Pinecone Wreath	05/16/2023 @ 7:00pm	18
Medicare Made Easy	05/17/2023 @ 11:00am	5
Armchair Travel: Mexico	05/17/2023 @ 2:00pm	6
Outreach: OW Literacy Workshop for Parents	05/17/2023 @ 4:00pm	3
Evening Book Discussion	05/17/2023 @ 7:00pm	8
Rollingwood Civic Association	05/17/2023 @ 7:00pm	17
Thursday Yoga	05/18/2023 @ 9:30am	25
Yoga 2nd Session	05/18/2023 @ 11:00am	24
Free Hearing Screening	05/18/2023 @ 1:00pm	20
Writing Workshop (V)	05/18/2023 @ 4:00pm	9
NAACP Huntington	05/18/2023 @ 6:00pm	72
Intermediate ENL Class	05/18/2023 @ 6:00pm	3
Big Gardens in Small Places	05/18/2023 @ 6:30pm	8
Beginner ENL Class	05/18/2023 @ 7:15pm	2
Gentle Yoga	05/20/2023 @ 9:30am	16
Walk2TheBeat Virtual Fitness (V)	05/20/2023 @ 9:30am	13
Long Island Rose Society	05/20/2023 @ 1:00pm	17
Gilbert & Sullivan Light Opera: Princess Ida	05/21/2023 @ 2:30pm	45
Beginner Tai Chi	05/22/2023 @ 9:30am	25
Monday Yoga	05/22/2023 @ 11:00am	25
Creative Club: Collage with Acrylic Gouache	05/22/2023 @ 12:30pm	10
Movie: The Rose Maker	05/22/2023 @ 2:00pm	42
Employment Workshop	05/22/2023 @ 6:30pm	4
Google: Beyond Searching	05/22/2023 @ 7:00pm	3
Virtual Chair Yoga (V)	05/23/2023 @ 9:00am	10
Tai Chi Level 2	05/23/2023 @ 9:30am	18
Game Day	05/23/2023 @ 11:00am	0
Sleep Apnea Essentials (V)	05/23/2023 @ 6:30pm	13
Friends of the Library	05/23/2023 @ 7:00pm	14
Outreach: OW Kindergarten Parent Orientation	05/23/2023 @ 7:00pm	20
Outreach: CW Kindergarten Parent Orientation	05/23/2023 @ 7:00pm	20
Menopause: Definition, Symptoms, Diagnosis and Treatment	05/24/2023 @ 11:00am	4
Mah Jongg for Beginners	05/24/2023 @ 1:30pm	10
Afternoon Book Chat	05/24/2023 @ 3:00pm	2

May 2023 - Adult Programs

Google Suite	05/24/2023 @ 7:00pm	3
Thursday Yoga	05/25/2023 @ 9:30am	25
Yoga 2nd Session	05/25/2023 @ 11:00am	24
Writing Workshop (V)	05/25/2023 @ 4:00pm	9
Intermediate ENL Class	05/25/2023 @ 6:00pm	3
Beyond the Book @ The Whaling Museum	05/25/2023 @ 6:30pm	N/A
Adult Craft: Sew a Gnome	05/25/2023 @ 7:00pm	8
Beginner ENL Class	05/25/2023 @ 7:15pm	3
Gentle Yoga	05/27/2023 @ 9:30am	16
Walk2TheBeat Virtual Fitness (V)	05/27/2023 @ 9:30am	12
Virtual Chair Yoga (V)	05/30/2023 @ 9:00am	8
Tai Chi Level 2	05/30/2023 @ 9:30am	18
Game Day	05/30/2023 @ 11:00am	4
Mah Jongg for Beginners	05/31/2023 @ 1:30pm	10

MAY 2023 - CHILDREN'S PROGRAMS

Title	Event Start Date	People in Attendance
Bilingual BANANAS Bilingues (L)	05/01/2023 @ 10:30am	14
Class Visit: OW Kindergarten	05/01/2023 @ 12:00pm	44
Homework Help at the South Huntington Public Library	05/01/2023 @ 4:30pm	1
Seed Scouts (L)	05/02/2023 @ 10:00am	22
Wind in Your Sails (L)	05/02/2023 @ 2:30pm	9
Baby Bundle Take & Make / Paquete Para Bebes un Take &	05/03/2023 @ 10:00am	19
Class Visit: OW Kindergarten	05/03/2023 @ 12:00pm	46
Yoga Kids (L)	05/03/2023 @ 4:30pm	10
Zumbini (L)	05/04/2023 @ 10:30am	16
Zumbini (L)	05/04/2023 @ 11:30am	13
Class Visit: OW Kindergarten	05/04/2023 @ 12:00pm	45
May the 4th Be with You: Jedi Academy (L)	05/04/2023 @ 4:30pm	20
A Time for Kids	05/05/2023 @ 10:00am	15
A Time for Kids	05/05/2023 @ 11:00am	12
Class Visit: OW Kindergarten	05/05/2023 @ 12:00pm	54
Pequeños Lectores (L)	05/05/2023 @ 6:30pm	3
Flower Pot Painting Take & Make	05/06/2023 @ 10:00am	40
Lego Club (L)	05/06/2023 @ 10:30am	5
Are You My Mommy?	05/06/2023 @ 2:00pm	16
Mother's Day Take & Make	05/08/2023 @ 9:30am	53
Bilingual BANANAS Bilingues (L)	05/08/2023 @ 10:30am	12
Class Visit: OW Kindergarten	05/08/2023 @ 12:00pm	47
Adventures in Art: Mini Masters (L)	05/08/2023 @ 3:00pm	8
Garden Club	05/08/2023 @ 4:30pm	7
Homework Help at the South Huntington Public Library	05/08/2023 @ 4:30pm	3
Minecraft Mania! (L)	05/08/2023 @ 4:30pm	9
Toddlers Craft! Pretty Painted Pots (L)	05/09/2023 @ 10:00am	23
Picture Book Time (L)	05/09/2023 @ 3:00pm	12
Hip Hop Dance	05/09/2023 @ 4:45pm	12
Baby Time! (L)	05/10/2023 @ 10:30am	8
Baby Time! (L)	05/10/2023 @ 11:15am	12
Yoga Kids (L)	05/10/2023 @ 4:30pm	7
Zumbini (L)	05/11/2023 @ 10:30am	13
Zumbini (L)	05/11/2023 @ 11:30am	13
After School Club (L)	05/11/2023 @ 4:30pm	7
A Time for Kids	05/12/2023 @ 10:00am	16
A Time for Kids	05/12/2023 @ 11:00am	14
Art Club: Jim Dine (L)	05/12/2023 @ 4:30pm	14
My Grown-up & Me Yoga (L)	05/13/2023 @ 10:00am	5
Baking Coach: Sunflower Cupcakes (V)	05/13/2023 @ 2:00pm	24
Bilingual BANANAS Bilingues (L)	05/15/2023 @ 10:30am	9
Adventures in Art: Mini Masters (L)	05/15/2023 @ 3:00pm	6
Homework Help at the South Huntington Public Library	05/15/2023 @ 4:30pm	4
Minecraft Mania! (L)	05/15/2023 @ 4:30pm	5
Jack and the Beanstalk: Let's Grow Some Magic Beans	05/16/2023 @ 10:00am	24
Picture Book Time (L)	05/16/2023 @ 3:00pm	8

MAY 2023 - CHILDREN'S PROGRAMS

Hip Hop Dance	05/16/2023 @ 4:45pm	16
Baby Time! (L)	05/17/2023 @ 10:30am	10
Baby Time! (L)	05/17/2023 @ 11:15am	8
Yoga Kids (L)	05/17/2023 @ 4:30pm	8
Zumbini (L)	05/18/2023 @ 10:30am	18
Zumbini (L)	05/18/2023 @ 11:30am	13
After School Club (L)	05/18/2023 @ 4:30pm	8
A Time for Kids	05/19/2023 @ 10:00am	14
A Time for Kids	05/19/2023 @ 11:00am	16
Tweens Night Out: Tape Games (L)	05/19/2023 @ 7:00pm	7
PlayHooray Babies & Kids	05/20/2023 @ 10:00am	20
Learn to Draw with Art Teacher Amy	05/20/2023 @ 2:00pm	12
Lego Club (L)	05/21/2023 @ 2:00pm	7
Bilingual BANANAS BilinguG-es (L)	05/22/2023 @ 10:30am	14
Adventures in Art: Mini Masters (L)	05/22/2023 @ 3:00pm	8
Garden Club	05/22/2023 @ 4:30pm	6
Homework Help at the South Huntington Public Library	05/22/2023 @ 4:30pm	0
Minecraft Mania! (L)	05/22/2023 @ 4:30pm	6
Girl Scouts Troop 103	05/22/2023 @ 4:30pm	CANCELLED
Please the Bees (L)	05/23/2023 @ 10:00am	17
Picture Book Time (L)	05/23/2023 @ 3:00pm	5
Hip Hop Dance	05/23/2023 @ 4:45pm	10
Baby Time! (L)	05/24/2023 @ 10:30am	6
Baby Time! (L)	05/24/2023 @ 11:15am	7
Yoga Kids (L)	05/24/2023 @ 4:30pm	6
Zumbini (L)	05/25/2023 @ 10:30am	14
Zumbini (L)	05/25/2023 @ 11:30am	12
After School Club (L)	05/25/2023 @ 4:30pm	8
A Time for Kids	05/26/2023 @ 10:00am	11
A Time for Kids	05/26/2023 @ 11:00am	16
Art Club: Dale Chihuly (L)	05/26/2023 @ 4:30pm	12
So Big!	05/30/2023 @ 10:00am	17
Picture Book Time (L)	05/30/2023 @ 3:00pm	6
Hip Hop Dance	05/30/2023 @ 4:45pm	14
Baby Time! (L)	05/31/2023 @ 10:30am	10
Baby Time! (L)	05/31/2023 @ 11:15am	11
Yoga Kids (L)	05/31/2023 @ 4:30pm	9

MAY 2023 - YA PROGRAMS

Title	Event Start Date	People in Attendance
May Monthly Community Service: Recycling Challenge	05/01/2023 @ 12:00am	N/A
Homework Help-Teen Volunteers	05/01/2023 @ 4:30pm	2
Study Hours in the YA Library	05/01/2023 @ 6:30pm	4
Study Hours in the YA Library	05/02/2023 @ 3:00pm	16
Executive Teen Advisory Board	05/02/2023 @ 7:00pm	4
Study Hours in the YA Library	05/03/2023 @ 3:00pm	6
Alternatives for Education Tour	05/04/2023 @ 9:45am	11
Study Hours in the YA Library	05/04/2023 @ 3:00pm	10
May the Fourth Be with You: Star Wars Shrinky Dinks	05/04/2023 @ 7:00pm	6
Mother's Day Button Bouquet	05/05/2023 @ 7:00pm	8
Study Hours in the YA Library	05/07/2023 @ 1:00pm	6
Homework Help-Teen Volunteers	05/08/2023 @ 4:30pm	4
Study Hours in the YA Library	05/08/2023 @ 6:30pm	4
Digital Art	05/08/2023 @ 7:00pm	3
Study Hours in the YA Library	05/09/2023 @ 3:00pm	7
Study Hours in the YA Library	05/10/2023 @ 3:00pm	13
Stress ReDUCKtion	05/10/2023 @ 7:00pm	CANCELLED
Study Hours in the YA Library	05/11/2023 @ 3:00pm	9
MOM Pretzel	05/11/2023 @ 7:00pm	6
BLINGO	05/12/2023 @ 7:00pm	7
Homework Help-Teen Volunteers	05/15/2023 @ 4:30pm	3
Digital Art	05/15/2023 @ 7:00pm	1
Teen Advisory Board	05/16/2023 @ 7:00pm	13
Themed Trivia Thursday: Superheroes	05/18/2023 @ 7:00pm	7
Video Game Sampler	05/19/2023 @ 6:30pm	6
Homework Help-Teen Volunteers	05/22/2023 @ 4:30pm	1
Employment Workshop	05/22/2023 @ 6:30pm	4
Trivia Night (L)	05/26/2023 @ 7:00pm	7
Teen Advisory Board	05/30/2023 @ 7:00pm	9

APRIL 2023

ADULT PRINT	APR 23	APR 22	% CHANGE	APR 21	% CHANGE
Nonfiction	791	875	-9.60%	941	-15.94%
New Books	993	1,022	-2.84%	1,128	-11.97%
Fiction	1,006	1,176	-14.46%	1,133	-11.21%
Paperbacks	83	166	-50.00%	146	-43.15%
Mysteries	180	183	-1.64%	256	-29.69%
Large Type	195	202	-3.47%	271	-28.04%
Magazines	99	85	16.47%	156	-36.54%
Biographies	103	107	-3.74%	119	-13.45%
Test Books	15	20	-25.00%	12	25.00%
Science Fiction	20	51	-60.78%	13	53.85%
Foreign Language	25	15	66.67%	4	525.00%
Graphic Novel	26	55	-52.73%	36	-27.78%
Reference	0	1	-100.00%	0	N.M.
ESL Collection	8	7	14.29%	3	166.67%
Oversized Books	3	3	0.00%	3	0.00%
Short Stories	4	10	-60.00%	6	-33.33%
Adult Learner	0	0	N.M.	0	N.M.
Auto Repair	3	2	50.00%	3	0.00%
Total	3,554	3,980	-10.70%	4,230	-15.98%
ADULT MEDIA					
DVD	1,391	1,576	-11.74%	2,042	-31.88%
Blu-ray Disc	297	403	-26.30%	384	-22.66%
Compact Discs	591	340	73.82%	407	45.21%
Books on Disc	120	128	-6.25%	140	-14.29%
Video Games	24	32	-25.00%	30	-20.00%
Language Media	3	3	0.00%	2	50.00%
Hotspots	26	31	-16.13%	12	116.67%
Total	2,452	2,513	-2.43%	3,017	-18.73%
ELECTRONIC RESOURCES					
Live-brary E-Books	5,059	4,606	9.83%	4,767	6.13%
Live-brary Audiobooks	2,987	2,450	21.92%	1,955	52.79%
Flipster	320	449	-28.73%	465	-31.18%
New York Times	257	226	13.72%	222	15.77%
PressReader	96	187	-48.66%	80	20.00%
Hoopla	342	299	14.38%	400	-14.50%
Kanopy	325	254	27.95%	323	0.62%
Total	9,386	8,471	10.80%	8,212	14.30%
INTERLIBRARY LOAN					
Items Sent	1,452	1,507	-3.65%	2,435	-40.37%
Items Borrowed	975	1,179	-17.30%	1,041	-6.34%
NEW PATRONS					
	159	199	-20.10%	86	84.88%

APRIL 2023

JUVENILE PRINT	APR 23	APR 22	% CHANGE	APR 21	% CHANGE
Nonfiction	1,086	1,023	6.16%	787	37.99%
Picture Books	1,469	1,412	4.04%	1,174	25.13%
Fiction	689	675	2.07%	591	16.58%
Easy Readers	613	515	19.03%	585	4.79%
Biographies	86	104	-17.31%	98	-12.24%
Paperbacks	271	328	-17.38%	235	15.32%
Board Books	276	332	-16.87%	288	-4.17%
Graphic Novels	461	330	39.70%	289	59.52%
Foreign Language	169	115	46.96%	105	60.95%
Parents Collection	30	19	57.89%	21	42.86%
Magazines	24	15	60.00%	5	380.00%
Story Collection	5	1	400.00%	5	0.00%
Museum Passes	217	199	9.05%	99	119.19%
Total	5,396	5,068	6.47%	4,282	26.02%
JUVENILE MEDIA					
DVD	332	447	-25.73%	389	-14.65%
Blu-ray Disc	19	45	-57.78%	27	-29.63%
Video Games	254	163	55.83%	145	75.17%
Compact Discs	63	27	133.33%	25	152.00%
CD/Book Kits	94	44	113.64%	32	193.75%
Books on Disc	14	4	250.00%	4	250.00%
Launchpads	8	9	-11.11%	11	-27.27%
Total	784	739	6.09%	633	23.85%
YOUNG ADULT					
Magazines	0	0	N.M.	0	N.M.
Fiction	65	96	-32.29%	80	-18.75%
Nonfiction	3	2	50.00%	1	200.00%
Graphic Novel	50	77	-35.06%	74	-32.43%
Paperbacks	35	42	-16.67%	24	45.83%
Large Type	1	0	N.M.	0	N.M.
Test Books	8	9	-11.11%	3	166.67%
Foreign Language	2	1	100.00%	1	100.00%
Laptops	2	20	-90.00%	0	#DIV/0!
Total	166	247	-32.79%	183	-9.29%

MAY 2023

ADULT PRINT	MAY 23	MAY 22	% CHANGE	MAY 21	% CHANGE
Nonfiction	805	722	11.50%	715	12.59%
New Books	938	926	1.30%	1,099	-14.65%
Fiction	1,190	1,021	16.55%	1,087	9.48%
Paperbacks	128	156	-17.95%	170	-24.71%
Mysteries	182	192	-5.21%	206	-11.65%
Large Type	209	223	-6.28%	259	-19.31%
Magazines	136	94	44.68%	178	-23.60%
Biographies	70	39	79.49%	65	7.69%
Test Books	15	22	-31.82%	32	-53.13%
Science Fiction	42	21	100.00%	47	-10.64%
Foreign Language	14	7	100.00%	10	40.00%
Graphic Novel	27	42	-35.71%	47	-42.55%
Reference	0	0	N.M.	1	-100.00%
ESL Collection	7	5	40.00%	2	250.00%
Oversized Books	5	1	400.00%	4	25.00%
Short Stories	4	4	0.00%	3	33.33%
Adult Learner	1	1	0.00%	0	N.M.
Auto Repair	1	0	N.M.	1	0.00%
Total	3,774	3,476	8.57%	3,926	-3.87%
ADULT MEDIA					
DVD	1,336	1,597	-16.34%	1,813	-26.31%
Blu-ray Disc	294	325	-9.54%	344	-14.53%
Compact Discs	298	465	-35.91%	395	-24.56%
Books on Disc	151	139	8.63%	157	-3.82%
Video Games	29	14	107.14%	28	3.57%
Language Media	9	4	125.00%	0	N.M.
Hotspots	37	36	2.78%	19	94.74%
Total	2,154	2,580	-16.51%	2,756	-21.84%
ELECTRONIC RESOURCES					
Live-brary E-Books	4,826	4,642	3.96%	4,746	1.69%
Live-brary Audiobooks	2,917	2,630	10.91%	2,078	40.38%
Flipster	271	355	-23.66%	581	-53.36%
New York Times	241	217	11.06%	206	16.99%
PressReader	111	160	-30.63%	121	-8.26%
Hoopla	419	379	10.55%	422	-0.71%
Kanopy	346	294	17.69%	384	-9.90%
Total	9,131	8,677	5.23%	8,538	6.95%
INTERLIBRARY LOAN					
Items Sent	1,552	1,487	4.37%	2,016	-23.02%
Items Borrowed	971	1,201	-19.15%	910	6.70%
NEW PATRONS					
	174	110	58.18%	59	194.92%

MAY 2023

JUVENILE PRINT	MAY 23	MAY 22	% CHANGE	MAY 21	% CHANGE
Nonfiction	714	783	-8.81%	619	15.35%
Picture Books	1,243	1,262	-1.51%	1,165	6.70%
Fiction	536	656	-18.29%	529	1.32%
Easy Readers	607	565	7.43%	459	32.24%
Biographies	118	76	55.26%	76	55.26%
Paperbacks	320	256	25.00%	256	25.00%
Board Books	247	316	-21.84%	196	26.02%
Graphic Novels	338	287	17.77%	263	28.52%
Foreign Language	159	82	93.90%	116	37.07%
Parents Collection	10	15	-33.33%	3	233.33%
Magazines	7	10	-30.00%	6	16.67%
Story Collection	1	5	-80.00%	2	-50.00%
Museum Passes	199	144	38.19%	109	82.57%
Total	4,499	4,457	0.94%	3,799	18.43%
JUVENILE MEDIA					
DVD	200	410	-51.22%	397	-49.62%
Blu-ray Disc	15	38	-60.53%	28	-46.43%
Video Games	142	136	4.41%	149	-4.70%
Compact Discs	24	17	41.18%	25	-4.00%
CD/Book Kits	67	71	-5.63%	17	294.12%
Books on Disc	5	5	0.00%	5	0.00%
Launchpads	10	10	0.00%	11	-9.09%
Total	463	687	-32.61%	632	-26.74%
YOUNG ADULT					
Magazines	0	1	-100.00%	0	N.M.
Fiction	90	89	1.12%	114	-21.05%
Nonfiction	3	7	-57.14%	3	0.00%
Graphic Novel	50	109	-54.13%	74	-32.43%
Paperbacks	28	30	-6.67%	44	-36.36%
Large Type	1	0	N.M.	1	0.00%
Test Books	18	12	50.00%	12	50.00%
Foreign Language	2	4	-50.00%	0	N.M.
Laptops	0	14	-100.00%	0	N.M.
Total	192	266	-27.82%	248	-22.58%

SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

APRIL 2023

	ADDED	DISCARDED	APR 23
ADULT / YA			
Books, Fiction	338	197	44,315
Books, Nonfiction	211	85	63,057
Paperbacks	30	33	10,020
Periodical Titles	0	0	220
Compact Discs	19	0	6,995
DVDs	48	0	15,663
Blu-ray Disc	20	0	2,369
Books-on-CD	0	0	4,014
Videogames	0	0	58
Total	666	315	146,711
CHILDRENS			
Books, Fiction	173	459	44,515
Books, Nonfiction	161	54	42,536
Paperbacks	3	0	3,371
Videogames	9	0	1,328
Compact Discs	0	0	1,568
DVDs	11	0	7,849
Blu-ray Disc	2	0	542
Books-on-CD	0	0	543
CD/Book Kits	10	0	498
Launchpads	0	0	40
Total	369	513	102,790
TOTAL	1,035	828	249,501



SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

MAY 2023

	ADDED	DISCARDED	MAY 23
ADULT / YA			
Books, Fiction	157	195	44,277
Books, Nonfiction	109	127	63,039
Paperbacks	13	13	10,020
Periodical Titles	0	0	220
Compact Discs	23	11	7,007
DVDs	50	14	15,699
Blu-ray Disc	32	3	2,398
Books-on-CD	5	0	4,019
Videogames	9	0	67
Total	398	363	146,746
CHILDRENS			
Books, Fiction	225	253	44,487
Books, Nonfiction	305	70	42,771
Paperbacks	6	57	3,320
Videogames	14	33	1,309
Compact Discs	0	1	1,567
DVDs	28	12	7,865
Blu-ray Disc	0	0	542
Books-on-CD	0	0	543
CD/Book Kits	5	1	502
Launchpads	0	0	40
Total	583	427	102,946
TOTAL	981	790	249,692



	April			May		
	2021	2022	2023	2021	2022	2023
WEBSITE						
HomePage	13,248	13,531	13,431	12,268	12,851	12,623
% Change :		2%	-1%		5%	-2%
Virtual Reference	163	92	148	123	152	119
% Change :		-44%	61%		24%	-22%
Site Visitors	15,667	16,689	17,703	14,052	15,604	16,509
% Change :		7%	6%		11%	6%
COMPUTER USAGE						
<u>Adult Wired Computers</u>						
Application Usage :	1,930	2,180	2,202	1,631	1,946	1,715
Time Usage (hrs) :	651	557	574	553	429	536
<u>Stand-Up Wired Computers</u>						
Application Usage :	0	0	0	0	0	0
Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>						
Application Usage :	332	530	901	263	214	505
Time Usage (hrs) :	114	119	220	88	46	119
Total Application Usage :	2,262	2,730	3,105	1,894	2,174	2,220
% Change :		21%	14%		15%	2%
Total Time Usage (hrs) :	765	676	794	641	475	655
% Change :		-12%	17%		-26%	38%
<u>Laptops & Tablets</u>						
Children's iPad Checkouts :	0	0	0	0	0	0
YA Laptop & iPad Checkouts :	0	20	2	0	14	0
Total :	0	20	2	0	14	0
% Change :			-90%			-100%
<u>Public Wireless</u>						
Laptop and Mobile Usage :	5,149	7,663	8,925	5,145	7,934	9,362
% Change :		49%	16%		54%	18%
SCLS DATA						
Off-Site Renewals	15,082	13,544	13,764	14,942	13,528	13,691
% Change :		-10%	2%		-9%	1%
e-Commerce Payments	\$81.51	\$32.52		\$71.22	\$127.38	
% Change :		-60%			79%	
Consortium Databases	3,639	2,963	1,892	4,568	1,062	4,908
% Change :		-19%	-36%		-77%	362%
SHPL DATABASE SEARCHES						
Ancestry.com :	5	145	0	69	363	0
EbscoHost :	401	643	352	513	322	305
OCLC/FirstSearch :	159	192	153	184	114	80
ReferenceUSA :	0	0	0	0	0	0
Total :	565	980	505	766	799	385
% Change :		73%	-48%		4%	-52%
WEB SERVICES						
Homework Help (Tutor/BrainFuse) :	59	19	17	97	23	6
LibraryAware (NextReads) :	4	2	5	2	4	2
Live-Brary.com (eMedia Checkouts) :	6,722	7,067	8,046	6,830	7,276	7,746
Linked-In-Learning :	15	12	19	24	16	12
Pronunciator (Mango) :	31	7	6	11	3	4
Mosio Text Message Threads :	47	28	39	38	8	34
EnvisionWare Mobile Print (PrinterOn) :	265	179	248	43	408	454
Total :	7,143	7,314	8,380	7,045	7,738	8,258
% Change :		2%	15%		10%	7%

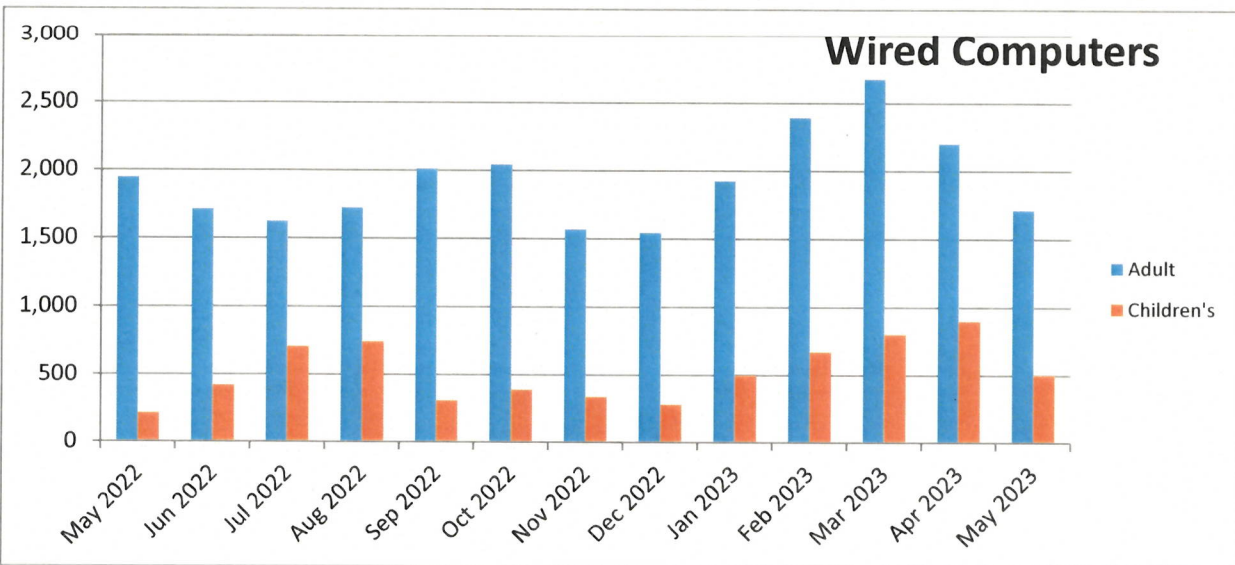
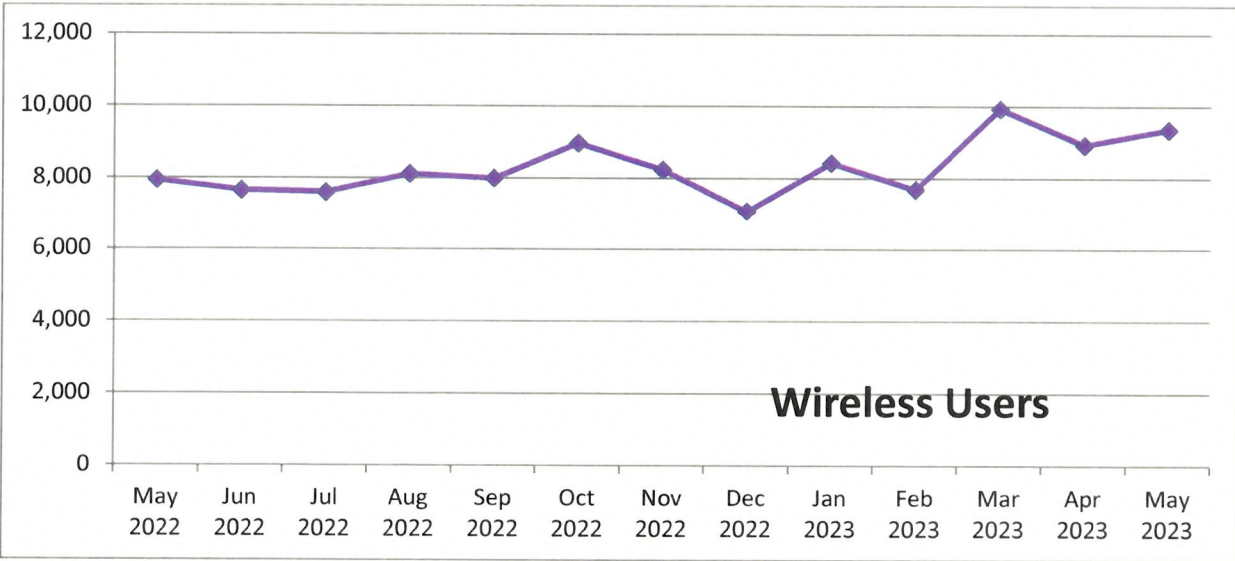
DATE	Total Building Checkouts (#231)	All Self Checkouts (#431)	Percent Self Checkouts
May 2022	8,729	116	1.33%
June 2022	8,614	0	0.00%
July 2022	10,461	59	0.56%
August 2022	10,919	2,233	20.45%
September 2022	8,560	2,074	24.23%
October 2022	9,377	1,850	19.73%
November 2022	8,999	1,897	21.08%
December 2022	8,290	1,353	16.32%
January 2023	10,659	1,997	18.74%
February 2023	9,948	1,979	19.89%
March 2023	10,750	1,864	17.34%
April 2023	9,920	1,853	18.68%
May 2023	8,804	1,644	18.67%

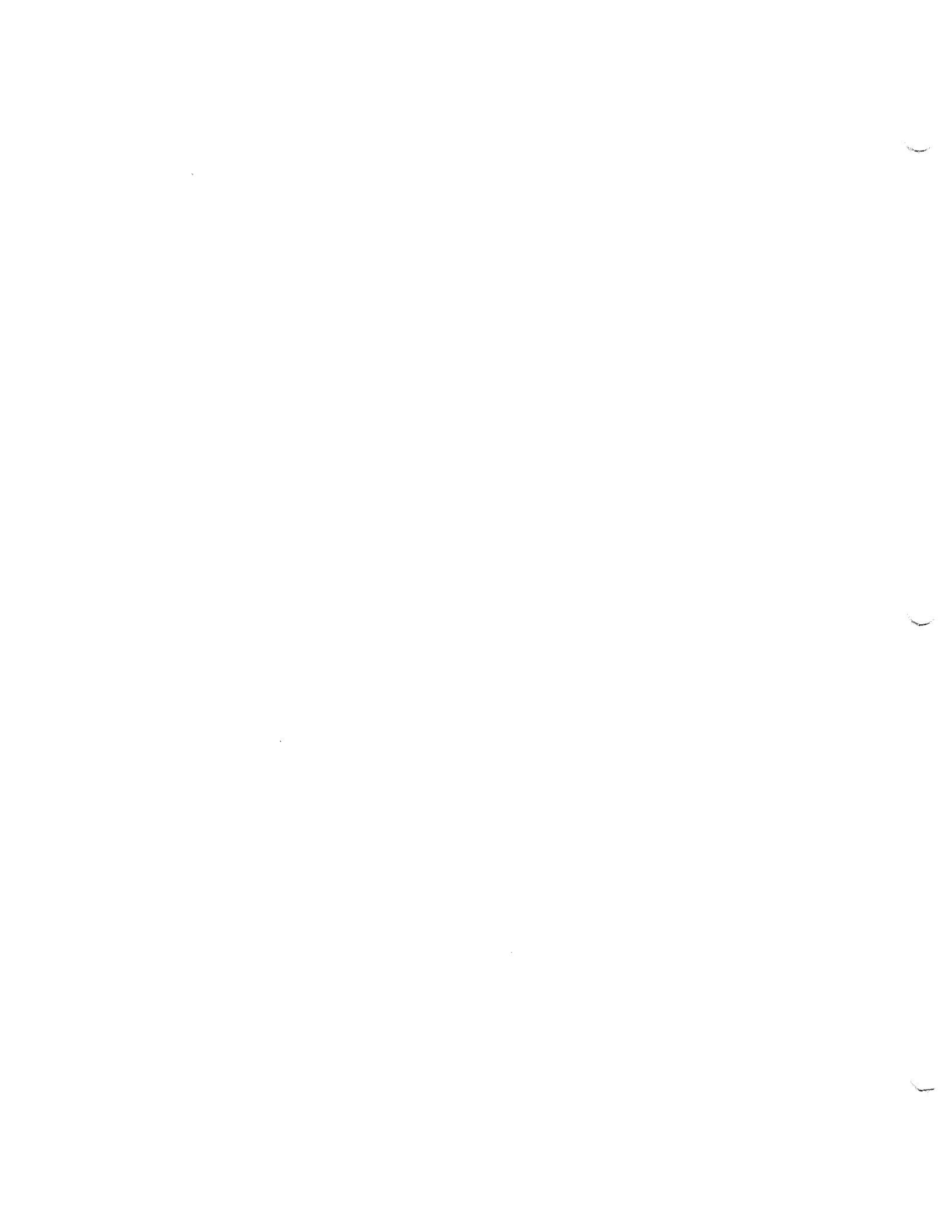
WIRED & WIRELESS STATISTICS : May 2023

Date	Wireless	Adult	Children's
May 2023	9,362	1,715	505
Apr 2023	8,925	2,202	901
Mar 2023	9,934	2,677	804
Feb 2023	7,686	2,396	674
Jan 2023	8,426	1,923	500
Dec 2022	7,065	1,547	281
Nov 2022	8,232	1,568	338
Oct 2022	8,967	2,045	389
Sep 2022	7,992	2,012	309
Aug 2022	8,118	1,725	744
Jul 2022	7,601	1,624	709
Jun 2022	7,647	1,713	421
May 2022	7,934	1,946	214

Summary:

Wireless usage was up 5% compared to last month and is up 18% from this time last year. Adult computer usage was down 2% from last month and is down 12% compared to last year. Childrens computer usage was down 34% compared to last month and is up 136% from last year.







Monthly Recovery Statistics: South Huntington Public Library
 3/2022 Through 5/2023

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
May-23	\$55.66	\$0.00	\$0.00	\$55.66	\$55.66	\$7.95
April-23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March-23	\$168.90	\$0.00	\$0.00	\$168.90	\$168.90	\$7.95
February-23	\$90.98	\$0.00	\$0.00	\$90.98	\$90.98	\$7.95
January-23	\$152.85	\$0.00	\$0.00	\$152.85	\$152.85	\$7.95
November-22	\$119.86	\$0.00	\$0.00	\$119.86	\$119.86	\$0.00
October-22	\$436.59	\$0.00	\$0.00	\$436.59	\$436.59	\$7.95
August-22	\$153.88	\$0.00	\$0.00	\$153.88	\$153.88	\$7.95
July-22	\$0.50	\$0.00	\$0.00	\$0.50	\$0.50	\$7.95
May-22	\$47.75	\$0.00	\$0.00	\$47.75	\$47.75	\$0.00
April-22	\$403.25	\$0.00	\$0.00	\$403.25	\$403.25	\$15.90
March-22	\$527.54	\$0.00	\$0.00	\$527.54	\$527.54	\$15.90
Total	\$2,157.76	\$0.00	\$0.00	\$2,157.76	\$2,157.76	\$87.45
Average	\$179.81	\$0.00	\$0.00	\$179.81	\$179.81	\$7.29
Total ROI: \$25:1						

