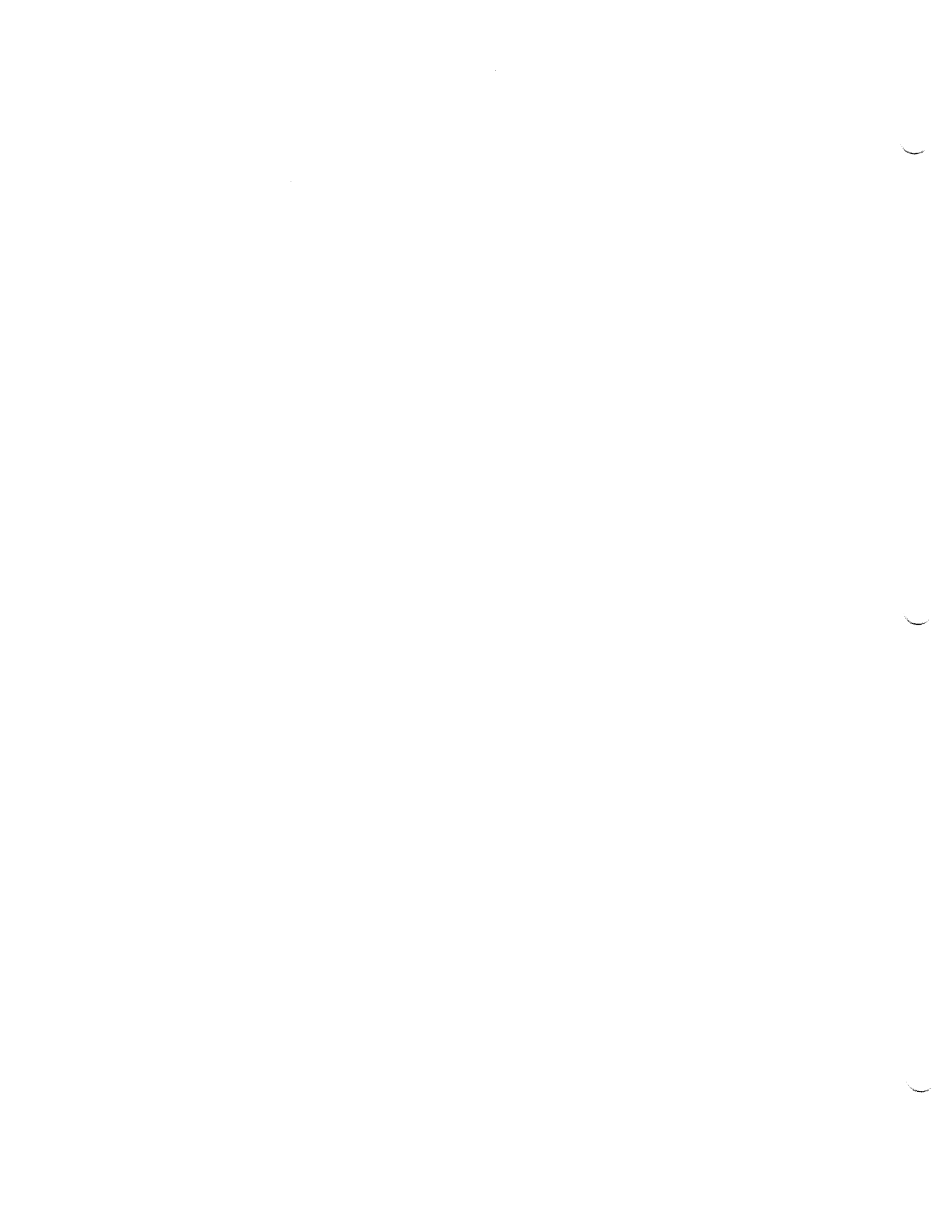


BOARD MEETING- MONDAY, MAY 15, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Monday, May 15, 2023 at 7:00pm in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
 1. Regular Meeting, Monday, April 17, 2023
5. FINANCIAL MATTERS: (TAB B)
 - A. Schedule of Bills
 - B. Investments
 - C. Financial Chairperson's Report
 - D. Personnel Actions
6. COMMUNICATIONS: (TAB C)
 1. SCLS Minutes and Memorandum (emailed to Board members)
 2. AARP Tax Aide Year End email from Patrick McAsey
 3. Thank you letter to Debbie Rimler and the Tri-CYA Board
7. REPORTS: (TAB D)
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
 4. Computers in Libraries Conference Report by Michael Bartolomeo
8. OLD BUSINESS: (TAB E)
 1. Covid-19 Protocol
 2. Library Security – Discussion
9. NEW BUSINESS: (TAB F)
 1. STAAC Website - Presentation
 2. Capital Reserve Fund Allocation
 3. Theater Chair Purchase
 4. Children's Library Furniture Purchase
 5. New Minimum Wage Requirements – Discussion
 6. Connections and Confections ABOS Conference 2023
10. STATISICAL REPORTS: Statistics and Program Attendance (TAB G)
11. VOICE OF THE TAXPAYER
12. EXECUTIVE SESSION – To discuss a personnel matter.
13. ADJOURNMENT



BOARD MEETING MINUTES - MONDAY, APRIL 17, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, April 17 at 7:00 p.m. in the Conference Room.

- PRESENT:** Mrs. Eleanora Ferrante, President
Mrs. Eileen Sullivan, Vice President
Mrs. Stella Fox
Mrs. Pat Dillon, Financial Chairperson
Mr. Stuart Horowitz
- STAFF:** Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Erin McShane Hedger, Business Manager
Mrs. Doreen Kilkenny, Board Secretary
- CALL TO ORDER:** The meeting was called to order by the president at 7:01 p.m.
- PLEDGE OF ALLEGIANCE:** The president led everyone in the Pledge of Allegiance.
- ADOPTION OF THE AGENDA:** Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to accept the agenda as written.
- DISPOSITION OF MINUTES:**
MARCH 20, 2023: Motion by Mrs. Sullivan, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the regular meeting of March 20, 2023.
- DISPOSITION OF MINUTES:**
MARCH 27, 2023: Motion by Mrs. Sullivan, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the annual budget meeting of March 27, 2023.
- FINANCIAL MATTERS:** Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided check log has been viewed and recorded. He also reviewed the check

signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mr. Horowitz, and carried unanimously to authorize payment of Warrant #30 Fund L in the amount of \$13,058.22; Warrant #31 Fund L in the amount of \$180,652.39; Warrant #3/02 PR Fund L in the amount of \$114,282.10; Warrant #3/16 PR Fund L in the amount of \$115,479.29; Warrant #3/30 PR in the amount of \$115,169.02.

Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #18 Fund TA in the amount of \$43,794.05; Warrant #19 Fund TA in the amount of \$39,804.59; Warrant #20 Fund TA in the amount of \$44,855.73.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #5 Fund H in the amount of \$2,021.88.

Motion by Mrs. Sullivan, seconded by Mrs. Fox and carried unanimously to approve the American Express statement for March in the amount of \$5,623.08.

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to approve the Amazon Capital Services Monthly Statement for February 20, 2023 through March 19, 2023 in the amount of \$3,263.63.

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The board acknowledged the SCLS minutes, letter from Councilwoman Cergol and thank you letter to Eileen Sullivan.

DIRECTOR'S REPORT: Mrs. Scherer reported on the following:

- I am happy to report that our 2023-2024 budget passed 190-32. Congratulations to Pat Dillon, who was re-elected to a five-year term. Voter turnout was low across the zone, but to date, all budgets across Suffolk County have passed.
- The Trex Challenge has been extremely popular with both patrons and staff. To date, we have collected 94.52 lbs. of the 500 needed to earn a bench.

- SCLS received additional funds for last year's construction grant program and are increasing South Huntington's award by \$10,000 for a new total of \$210,000.00. However, until the State officially approves everything, and we hear from them, we need to hold off on any public announcements.

**ASSISTANT
DIRECTOR'S
REPORT:**

Mr. Tanzi reported on the following:

- We are in the process of creating a "Library of Things," essentially a more formal collection of gadgets and equipment available to be borrowed. This collection will combine established items (such as our laptops and mobile hotspots) with new offerings, including blood pressure monitors and digitization equipment. We are working with our web developer on a web-presence for the collection that showcases each item, links to pertinent information (such as the instruction manual), and defines the lending rules, including a user agreement (if necessary) .
- Earlier this month, the library pushed through a major calendar software update. To ensure minimal downtime, we scheduled the update on a Saturday night into Sunday morning. We also chose a week where there were no upcoming paid programs. I am happy to say that the update was completed without major incident, and we are good to go!
- On Wednesday, March 22nd, we held the second and final session of our school professional development workshop. The more hands-on approach we utilized was very well-received by both the school district and the staff conducting the workshop. We ended the day with a series of coding, robotics, and augmented reality stations meant to mirror the activities we engage in during class visits. Given the excellent feedback, I expect us to continue these workshops using this new model.

**BUILDING & GROUNDS
REPORT:**

The board thanked Ray Capone for his report.

**WINTER SERIES 2023
REPORT:**

The board thanked Catherine Schmoller for her report.

**NEW BUSINESS –
PERSONNEL POLICY
MANUAL AND
SALARIES 2023-2024:**

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously that the board of trustees approves the proposed 2023-2024 Salary Schedules and individual staff salaries as presented.

Motion by Mrs. Dillion, seconded by Mrs. Sullivan, and carried unanimously that the board of trusees approves the proposed changes to the current Personnel Policy Manual for the 2023-2024 fiscal year.

**NEW BUSINESS –
OBSOLETE
EQUIPMENT:**

Motion by Mrs. Dillon, seconded by Mrs. Fox and carried unanimously that the board of trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

**NEW BUSINESS –
ALA ANNUAL
CONFERENCE:**

Motion by Mr. Horowitz, seconded by Mrs. Dillon and carried unanimously that the board of trustees authorizes four staff members to attend the 2023 ALA Annual Conference in Chicago, IL at a cost not to exceed \$10,860.00 If there is interest, sufficient funds are available in the Board Continuing Education code to send trustees to the conference.

**NEW BUSINESS –
LIBRARY SECURITY**

The board carried out a discussion regarding library security.

EXECUTIVE SESSION:

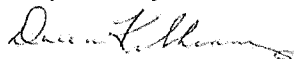
Motion by Mr. Horowitz, seconded by Mrs. Fox to go into executive session at 8:12 p.m. to discuss a legal issue.

Motion by Mr. Horowitz, seconded by Mrs. Fox to come out of executive session at 8:25 p.m.

ADJOURNMENT:

Motion by Mr. Horowitz to adjourn the regular meeting at 8:26 p.m.

Respectfully submitted by,



Doreen Kilkeny, Board Secretary

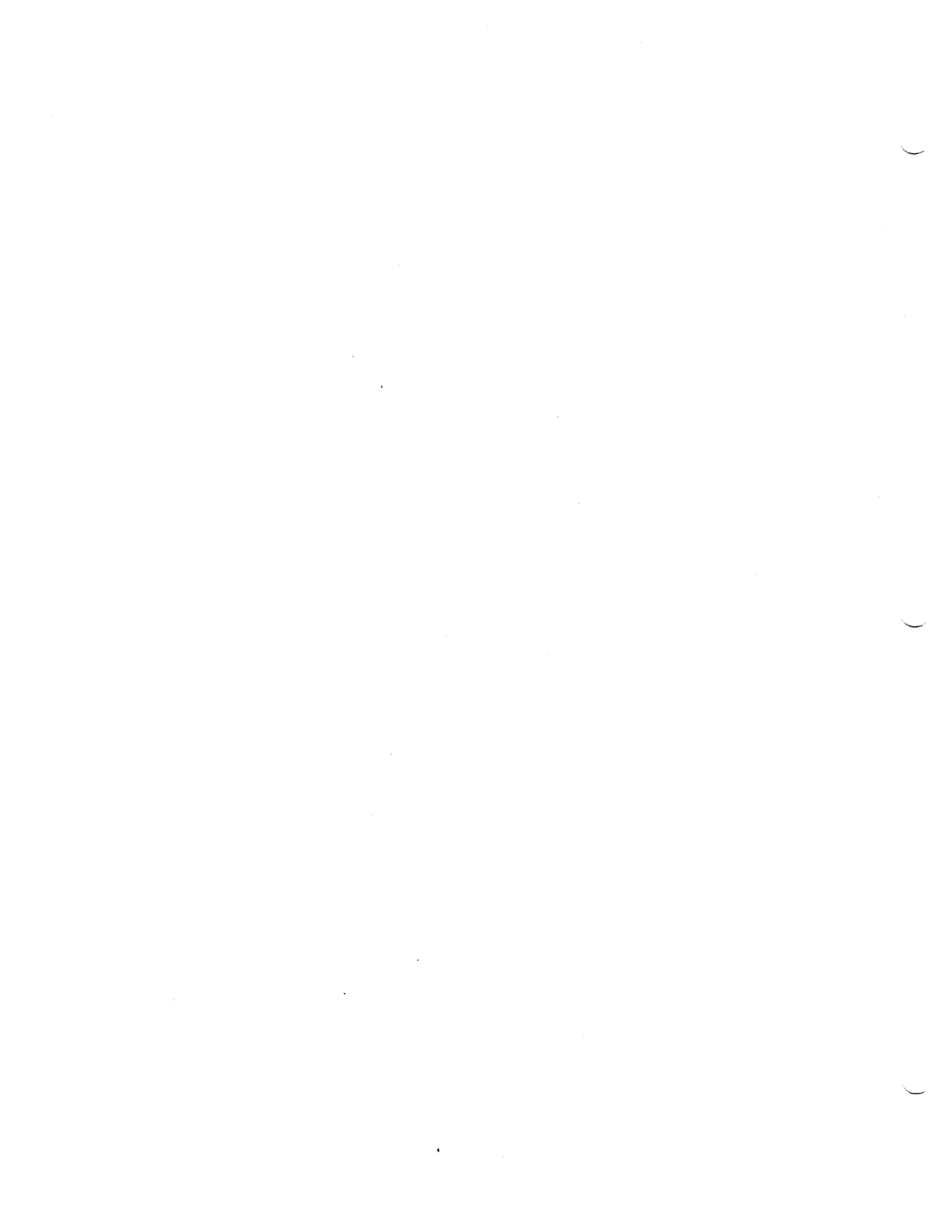
Acknowledged by:

Eileen Sullivan, Vice President

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	32	L	6,753.85
B5-7	36	L	132,680.58
B9	4/13 PR	L	115,513.83
B11	4/27 PR	L	120,697.12
B13	21	TA	44,595.78
B15	20	TA	53,092.26
B17	6	H	2,430.63

B18	AMEX Amazon Capital Services
B33	Investment Report
B34	Financial Chairperson Report
B35	Personnel Actions



PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

May 9, 2023

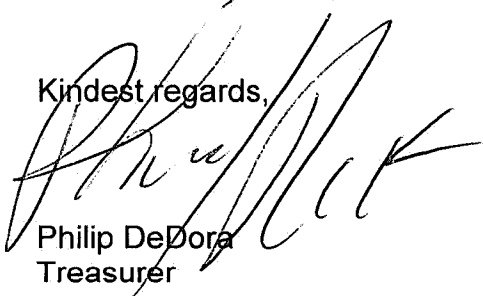
President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through May 15, 2023.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Philip DeDora', written over the typed name and title.

Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #32 Fund L - April 2023 Schedule of Bills

Checks #58353 - 58456

Total warrant: \$6,753.85

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 32: CD - UTILITIES - 4/2023 For Dates 4/1/2023 - 4/30/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
.453	04/11/2023	2555	OPTIMUM		69.49 ✓
58454	04/11/2023	20	PSEGLI		5,853.36 ✓
58455	04/11/2023	1419	VERIZON SELECT SERVICES		20.57 ✓
58456	04/26/2023	15	VERIZON		810.43 ✓
Number of Transactions: 4				Warrant Total:	6,753.85
				Vendor Portion:	6,753.85

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$ 6753.85. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23
Date

Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 6753.85. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/27/23
Date

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #36 Fund L - May 15, 2023 Schedule of Bills

Checks #58457 - 58554

Total warrant: \$132,680.58

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 36: CD - GENERAL - 5/2023 For Dates 5/15/2023 - 5/15/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3457	05/15/2023	3000	4IMPRINT	220350	490.45
58458	05/15/2023		131 A TIME FOR KIDS	*See Detail Report	600.00
58459	05/15/2023	2396	AMAZON		3,628.12
58460	05/15/2023		720 AMERICAN EXPRESS		4,918.71
58461	05/15/2023	2040	AMERIFLEX		275.60
58462	05/15/2023		23 BAKER & TAYLOR		15,773.13
58463	05/15/2023	2520	KATHRYN BARI-PETRITIS	220536	275.00
58464	05/15/2023	1832	AUGUSTA BERNER	220522	1,700.00
58465	05/15/2023		1305 BLACKSTONE PUBLISHING.		77.90
58466	05/15/2023	3046	BLUM, LAUREN	*See Detail Report	680.00
58467	05/15/2023	3106	MARY BLY		65.00
58468	05/15/2023	1189	BRODART CO.		559.80
58469	05/15/2023		31 BULL TERRIER NEWS DELIVERY SVC		291.58
58470	05/15/2023	2779	CERULLO CONSULTING CO, INC.	220534	175.00
58471	05/15/2023	3104	J. NEAL CHAMBERLAIN		143.00
58472	05/15/2023	3069	AROOJ CHAUDHRY	220527	300.00
58473	05/15/2023	3030	DONNA COANE	220529	244.00
58474	05/15/2023		201 JEANNE CONDON		71.50
58475	05/15/2023	2633	CONNECTION, INC		2,639.00
58476	05/15/2023	1548	COUNTY LINE HARDWARE		326.12
58477	05/15/2023	1856	CSH FISH HATCHERY & AQUARIUM	*See Detail Report	1,000.00
58478	05/15/2023		794 PHILIP DE DORA	220102	390.00
58479	05/15/2023	3024	VIRGINIA DELLE		65.00
58480	05/15/2023		45 EBSCO		550.11
58481	05/15/2023	1665	EDMER SANITARY SUPPLY		515.90
58482	05/15/2023	2348	FINDAWAY WORLD, LLC	220497	654.89
58483	05/15/2023	2970	FIRE ISLAND LIGHTHOUSE PRESERVATION SOCIETY, INC	220545	175.00
58484	05/15/2023		923 FIRST UNUM LIFE INSURANCE CO.		649.04
58485	05/15/2023	2511	FORT ORANGE PRESS, INC		443.00
58486	05/15/2023		52 GALE		827.08
58487	05/15/2023	3094	GEOVANNY & SONS	220463	3,050.00
58488	05/15/2023	2490	KATHLEEN GIERALTOWSKI		84.93
58489	05/15/2023		608 GILBERT & SULLIVAN LIGHT OPERA	220528	500.00
58490	05/15/2023		225 GRAINGER, INC.		1,096.78
58491	05/15/2023	2954	GREAT SOUTH BAY DANCE LLC	220542	200.00
58492	05/15/2023		254 GREY HOUSE PUBLISHING		378.00
58493	05/15/2023	1916	JENNIFER CONLON GRIFFING		98.94
58494	05/15/2023	3107	KAYLEIGH GRIFFING		143.00
58495	05/15/2023	3108	NATALIE GRILLO		65.00
58496	05/15/2023	3089	HAPPY FEET SUFFOLK	*See Detail Report	350.00
58497	05/15/2023	1077	HIGH HOPES PRODUCTIONS	220427	165.00
58498	05/15/2023	2508	LUCILLE HOELL	220533	495.00
58499	05/15/2023	1584	HOME DEPOT CREDIT SERVICES		33.77
58500	05/15/2023	2504	INGRAM LIBRARY SERVICES LLC		628.97
58501	05/15/2023	3097	INSTITUTE OF EDUCATIONAL DEVELOPMENT	220518	558.00

SOUTH HUNTINGTON LIBRARY



Check Warrant Report For L - 36: CD - GENERAL - 5/2023 For Dates 5/15/2023 - 5/15/2023

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58502	05/15/2023	2835	JAZZY TC INC.	220524	200.00
58503	05/15/2023	2610	JOYSIE JEROME	*See Detail Report	480.00
58504	05/15/2023	2717	KANOPY LLC		431.00
58505	05/15/2023	1716	DIANE KENTROS		560.00
58506	05/15/2023	2163	XIAOFEN KRASOWITZ	220426	225.00
58507	05/15/2023	2249	MICHAEL KRASOWITZ	220417	225.00
58508	05/15/2023	2960	MARIAJOANNA KUMMAR		71.50
58509	05/15/2023	3109	LATORRE, KATRINA		110.11
58510	05/15/2023	2994	ERIN LAVERY		54.09
58511	05/15/2023	3090	LIL' ATHLETES	*See Detail Report	256.00
58512	05/15/2023	1568	LONG ISLAND WASTE SERVICES		185.00
58513	05/15/2023	485	LONG ISLANDER		812.80
58514	05/15/2023	3095	LUCAS HOLDINGS, LLC	220467	1,787.72
58515	05/15/2023	1809	MARGARETHA MAIMONE	220284	1,575.00
58516	05/15/2023	27	MIDWEST TAPE		2,505.52
58517	05/15/2023	27	MIDWEST TAPE		428.86
58518	05/15/2023	2517	MIDWEST TAPE		613.29
58519	05/15/2023	2181	MUSEUM OF MODERN ART	220543	1,500.00
58520	05/15/2023	3105	ERIC NEWDALE		143.00
58521	05/15/2023	217	NEWSDAY, INC.		287.92
58522	05/15/2023	2240	NORTH SHORE NEWS GROUP		703.84
58523	05/15/2023	76	NORTHPORT-E. NPT PUBLIC LIBRY	220538	27.99
58524	05/15/2023	1814	PATRICIA NOVAK	220535	125.00
58525	05/15/2023	202	NYS & LOCAL RETIREMENT SYSTEM		485.65
58526	05/15/2023	127	NYS EMPLOYEES HEALTH INSURANCE		45,075.03
58527	05/15/2023	2424	JENNIFER O'CONNOR		30.00
58528	05/15/2023	2935	ORGANIZE ME! OF NY, LLC	220530	250.00
58529	05/15/2023	3110	PHILOSONIA STRING TRIO	220539	1,200.00
58530	05/15/2023	12	POSTMASTER - BULK PERMIT 39		1,800.00
58531	05/15/2023	2760	GEORGIA PROTAN		124.14
58532	05/15/2023	1731	PURCHASE POWER		400.00
58533	05/15/2023	3061	QUATELA CHIMERI PLLC		375.00
58534	05/15/2023	2982	REGINA R. RUSSO	220525	675.00
58535	05/15/2023	3056	SCHOENHOFEN, KAREN	220540	120.00
58536	05/15/2023	2858	SCHOOLLIFE	220519	331.34
58537	05/15/2023	3079	BONNIE SCHWARTZ	220526	360.00
58538	05/15/2023	51	SCLS		206.10
58539	05/15/2023	234	SCLS - PALS		6,965.81
58540	05/15/2023	2238	ROBERT SCOTT	220532	299.00
58541	05/15/2023	11	SHPL - PETTY CASH		49.74
58542	05/15/2023	3096	SMARTDEPLOY	220468	1,020.00
58543	05/15/2023	3083	SPROUTS & FRIENDS, INC.	*See Detail Report	250.00
58544	05/15/2023	2602	RENATO STAFFORD	220531	300.00
58545	05/15/2023	95	STAPLES CREDIT PLAN		396.38
58546	05/15/2023	2106	STERLING NORTH AMERICA INC.		8,422.00
58547	05/15/2023	1444	SWEETBRIAR NATURE CENTER	220421	250.00

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 36: CD - GENERAL - 5/2023 For Dates 5/15/2023 - 5/15/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
548	05/15/2023	2678	THE WHALING MUSEUM & EDUCATION	*See Detail Report	900.00 ✓
58549	05/15/2023	2940	THERESA'S PROGRAMS LLC	220343	375.00 ✓
58550	05/15/2023	3018	VARUGHESE, KEN	220541	200.00 ✓
58551	05/15/2023	2232	W.B. MASON CO INC		203.93 ✓
58552	05/15/2023	2613	TAMI WOOD	220428	240.00 ✓
58553	05/15/2023	2878	ZOOBEAN, INC.		1,595.00 ✓
58554	05/15/2023	3102	ZORO TOOLS, INC.		121.50 ✓
Number of Transactions: 98				Warrant Total:	132,680.58
				Vendor Portion:	132,680.58

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 98 in number, in the total amount of \$ 132,680.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 132,680.58. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: April 13, 2023

Gross Total: \$115,513.83

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	115,513.83	Normal Distributed Amount	3,753.34
Non Cash Earnings	0.00	Direct Deposit Amount	72,818.16
Reimbursed Expenses	0.00	Direct Deposit Entries	60
FICA Wages	105,134.15		
FICA Withholding - Employee *	6,518.28		
FICA Withholding - Employer *	6,518.28		
Medicare Wages	105,134.15		
Medicare Withholding - Employee *	1,524.48		
Excess Medicare Wages	0.00		
Excess Medicare Withholdings	0.00		
Medicare Withholding - Employer *	1,524.48		
Federal Wages	99,472.19	Federal Tax Deposit *	25,890.88
Federal Withholding *	9,805.36	State Tax Deposit **	4,447.57
State Wages	101,256.50	City Tax Deposit - New York City ***	0.00
State Withholding **	4,447.57	City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

City Wages	0.00	Regular Checks	63
City Withholding ***	0.00	Manual / Hand Drawn Checks	0
Annuities	3,877.65	Payroll Earning Transfers	0
Flexible Spending	10,379.68	Voiced Checks	0
Retirement	1,784.31		
Roth 403(b) Annuity	0.00		
Roth 457(b) Annuity	0.00		
All Other Deductions	605.00		
Net Pay	76,571.50		

Employee Types On This Journal

Employee Count	63
Active Payroll Employees	63
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: April 27, 2023

Gross Total: \$120,697.12

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	120,697.12	Normal Distributed Amount	3,563.58
Non Cash Earnings	0.00	Direct Deposit Amount	74,717.23
Reimbursed Expenses	0.00	Direct Deposit Entries	61
FICA Wages	108,322.14		
FICA Withholding - Employee *	6,715.95		
FICA Withholding - Employer *	6,715.95		
Medicare Wages	108,322.14		
Medicare Withholding - Employee *	1,570.69	Federal Tax Deposit *	27,107.05
Excess Medicare Wages	0.00	State Tax Deposit **	4,620.58
Excess Medicare Withholdings	0.00	City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *		City Tax Deposit - Yonkers ***	0.00
Federal Wages	102,519.69		
Federal Withholding *	10,533.77		
State Wages	104,254.88		
State Withholding **	4,620.58		
City Wages	0.00		
City Withholding ***	0.00		

Tax Deposit Information

Federal Tax Deposit *	27,107.05
State Tax Deposit **	4,620.58
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	64
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	64
Active Payroll Employees	64
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #21 Fund TA - April 13, 2023 Schedule of Bills

Check #7791

Wires #994216 - 994219

Total warrant: \$44,595.78

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 21: CD - 4/13/23 PAYROLL For Dates 4/13/2023 - 4/13/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
91	04/13/2023	127	NYS EMPLOYEES HEALTH INSURANCE		10,379.68
994216	04/13/2023	198	NEWPORT TRUST CO. FBO #22258#		1,309.36
994217	04/13/2023	371	NYS INCOME TAX		4,447.57
994218	04/13/2023	909	INTERNAL REVENUE SERVICE		25,890.88
994219	04/13/2023	1345	NEW YORK STATE DEFERRED COMP		2,568.29

Number of Transactions: 5

Warrant Total: 44,595.78

Vendor Portion: 44,595.78

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 44,595.78. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 44,595.78. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/11/23
Date

[Signature]
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #22 Fund TA - April 27, 2023 Schedule of Bills

Checks #7792 - 7795

Wires #994220 - 994224

Total warrant: \$53,092.26

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 22: CD - 4/27/23 PAYROLL For Dates 4/27/2023 - 4/27/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
92	04/27/2023	1934	AFLAC		192.89
7793	04/27/2023	1338	AMERIFLEX - LIB CONTRIB		9,533.32
7794	04/27/2023	1267	AMERIFLEX, LLC.		1,164.18
7795	04/27/2023	2889	GIS BENEFITS		1,677.48
994220	04/27/2023	198	NEWPORT TRUST CO. FBO #22258#		1,300.53
994221	04/27/2023	202	NYS & LOCAL RETIREMENT SYSTEM		4,729.50
994222	04/27/2023	371	NYS INCOME TAX		4,620.58
994223	04/27/2023	909	INTERNAL REVENUE SERVICE		27,107.05
994224	04/27/2023	1345	NEW YORK STATE DEFERRED COMP		2,766.73

Number of Transactions: 9

Warrant Total: 53,092.26

Vendor Portion: 53,092.26

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$53,092.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$53,092.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/27/23
Date

[Signature]
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

May 15, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #6 Fund H - May 15, 2023 Schedule of Bills

Checks #10014

Total warrant: \$2,430.63

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 6: CD - RESERVE - 5/2023 For Dates 5/15/2023 - 5/15/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
014	05/15/2023	230	BEATTY HARVEY COCO, LLP.		2,430.63
Number of Transactions: 1					Warrant Total: 2,430.63
					Vendor Portion: 2,430.63

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 2430.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 2430.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/9/23 _____
Date Library Director

American Express Monthly Statement - April 2023 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	USPS (Postage for Passport Applications)	\$86.25	L7430.433
	Hummel-Hummel (Hospitality - Staff Meeting 4/5/23)	\$40.53	L7430.435-31
	Lidl - Refreshments for Vote Day Workers	\$36.32	L7430.441
	First Class Bagels (Hospitality - Lib. Worker Appreciation Day 4/25/23)	\$65.46	L7430.435-31
	Storytime PODs - 1 Yr Subscription LOTE Online for Kids (World Language Content)	\$885.94	L7420.410-16-S
	Amazon data back-up (cloud)	\$151.76	L7430.431
	Google (shpl.info e-mail service)	\$514.06	L7430.431
Nicholas Tanzi	Bagel Biz - Lunch/Dinner for Vote Day Workers	\$129.83	L7430.441
	USPS (Postage for Passport Applications)	\$28.75	L7430.433
	Fomlabs - Grey Resin (for 3D printers)	\$161.56	L7430.430-22
	Hiverhq.com - Gmail Helpdesk Software	\$720.00	L7420.429
	Scout Books - 50 DIY Mega Scout Books (Adult Programming)	\$170.00	L7430.442-11
	Microsoft Online Store (Minecraft: Java & Bedrock Edition Deluxe)	\$43.44	L7420.415-12
	NYLA Organizational Membership	\$1,550.00	L7430.438
	NYLA Additional Memberships	\$90.00	L7430.438
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7430.200
	Zoom.US (Teleconferencing)	\$193.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$10.85	L7420.429
	Total	\$4,918.71	

Amazon Capital Services Statement - 3/20/23 to 4/19/23		
Account	Description	Purchase \$
L7420.410-11	ADULT BOOKS	\$167.45
L7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	\$293.95
L7430.200	EQUIPMENT	\$25.72
L7430.430-21	SUPPLIES - OFFICE	\$106.30
L7430.430-22	SUPPLIES - LIBRARY	\$95.03
L7430.441	COST OF VOTE	\$287.94
L7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	\$238.82
L7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	\$27.34
L7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	\$136.14
L7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	\$226.56
L7440.452-70	BUILDING EQUIPMENT & REPAIR	\$2,022.87
	Total	\$3,628.12

Amazon Detail						
Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total	
3/20/2023	Home Improvement	Elkay DSSBF8S ezH2O Floor Standing Bottle Filling Station, Stainless Steel	1,887.00	1	1,893.99	
3/23/2023	Automotive Parts and Accessories	(2-Pack) AR-PRO 10-Inch Solid Rubber Tires and Wheels - Replacement 4.10/3.50-4" Tires and Wheels with 5/8" Axle Bore Hole, and Double Sealed Bearings	32.22	4	128.88	
		BUILDING EQUIPMENT & REPAIR			\$2,022.87	

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 20: CR - DAILY FINES - 4/2023			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	1,492.97	0.00
L 2082.1	BOOK FINES	0.00	15.99
L 2082.2	LOST LIBRARY MATERIALS	0.00	149.98
L 2082.4	COPY MACHINES	0.00	161.00
L 2082.42	PRINT VEND MACHINES	0.00	567.55
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	82.40
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	32.30
L 2770.8	MISC. INCOME - PASSPORTS	0.00	483.75
Grand Total		1,492.97	1,492.97

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 21: CR - GENERAL - 4/2023			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	8,825.20	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	688.86	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	121.80	0.00
L 211	MM - FLUSHING BANK	1,526,763.64	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,517,688.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	123.94
L 2082.42	PRINT VEND MACHINES	0.00	281.68
L 2082.6	COMPUTER PAPER/DISCS	0.00	1.40
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	688.86
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	365.64
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	121.80
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	9,075.64
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	0.50
L 2770.8	MISC. INCOME - PASSPORTS	0.00	862.50
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	104.04
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	0.00	247.50
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	6,376.00
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	0.00	462.00
Grand Total		1,536,399.50	1,536,399.50

**SOUTH HUNTINGTON PUBLIC LIBRARY
REVENUE BUDGET STATUS
PERIOD COVERED: July 1, 2022 - April 30, 2023**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 10 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,070,752.00	6,070,752.00	5,058,960.00	1,011,792.00	20.00	0.00
PROPERTY TAXES-DEBT SVCE	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
BOOK FINES	\$0.00	90.41	0.00	90.41	#DIV/0!	(90.41)
LOST LIBRARY MATERIALS	\$2,500.00	2,432.36	2,083.33	349.03	16.75	67.64
COPY MACHINES	\$3,000.00	1,062.58	2,500.00	(1,437.42)	-57.50	1,937.42
PRINT VEND MACHINES	\$9,000.00	6,060.79	7,500.00	(1,439.21)	-19.19	2,939.21
DVD FINES	\$0.00	1.00	0.00	1.00	#DIV/0!	(1.00)
IWIN - DVDs	\$0.00	211.25	0.00	211.25	#DIV/0!	(211.25)
COMPUTER PAPER/DISCS	\$1,000.00	114.50	833.33	(718.83)	-86.26	885.50
LAPTOP FINES	\$0.00	11.00	0.00	11.00	#DIV/0!	(11.00)
LATE FINES - MUSEUM PASSES	\$0.00	25.00	0.00	25.00	#DIV/0!	(25.00)
INTEREST - MM-VALLEY NAT'L BANK	\$300.00	4,941.35	250.00	4,691.35	1,876.54	(4,641.35)
INTEREST - CKING - VALLEY NAT'L BANK	\$180.00	2,795.39	150.00	2,645.39	1,763.59	(2,615.39)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$20.00	856.16	16.67	839.49	5,036.96	(836.16)
INTEREST - MM FLUSHING BANK	\$7,500.00	48,640.67	6,250.00	42,390.67	678.25	(41,140.67)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	82.40	0.00	82.40	#DIV/0!	(82.40)
MISC. INCOME - EAR BUD SALES	\$0.00	3.00	0.00	3.00	#DIV/0!	(3.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	596.05	833.33	(237.28)	-28.47	403.95
MISC. INCOME - HOTSPOT FINES	\$0.00	175.00	0.00	175.00	#DIV/0!	(175.00)
MISC. INCOME	\$2,000.00	900.00	1,666.67	(766.67)	-46.00	1,100.00
MISC. INCOME - PASSPORTS	\$12,000.00	12,218.50	10,000.00	2,218.50	22.19	(218.50)
STATE INCENTIVE AID	\$5,000.00	11,659.00	4,166.67	7,492.33	179.82	(6,659.00)
TOTALS	\$6,114,252.00	6,163,628.41	5,095,210.00	1,068,418.41	20.97	-49,376.41



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	5,459,373.00	611,379.00	6,070,752.00	6,070,752.00	0.00
L 1001.1	PROPERTY TAXES-DEBT SVCE	611,379.00	-611,379.00	0.00	0.00	0.00
L 2082.1	BOOK FINES	0.00	0.00	0.00	90.41	-90.41
L 2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	2,432.36	67.64
L 2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	1,062.58	1,937.42
L 2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	6,060.79	2,939.21
L 2082.5	DVD FINES	0.00	0.00	0.00	1.00	-1.00
L 2082.52	IWIN - DVDS	0.00	0.00	0.00	211.25	-211.25
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	114.50	885.50
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	11.00	-11.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	25.00	-25.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	300.00	0.00	300.00	4,941.35	-4,641.35
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	180.00	0.00	180.00	2,795.39	-2,615.39
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	20.00	0.00	20.00	856.16	-836.16
L 2401.211	INTEREST - MM FLUSHING BANK	7,500.00	0.00	7,500.00	48,640.67	-41,140.67
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	82.40	-82.40
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	3.00	-3.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	596.05	403.95
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	175.00	-175.00
L 2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	900.00	1,100.00
L 2770.8	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	12,218.50	-218.50
L 3840	STATE INCENTIVE AID	5,000.00	0.00	5,000.00	11,659.00	-6,659.00
L Totals:		6,114,252.00	0.00	6,114,252.00	6,163,628.41	-49,376.41
Grand Totals:		6,114,252.00	0.00	6,114,252.00	6,163,628.41	-49,376.41

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2022 - April 30, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 10 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,887,929.48	1,615,307.41	0.00	1,615,307.41	1,597,478.79	(17,828.62)	(1.12)	\$272,622.07
SALARIES-PROF. FT *	\$1,457,929.48	1,239,605.44	0.00	1,239,605.44	1,233,632.64	(5,972.80)	(0.48)	\$218,324.04
SALARIES - PROF. PT	\$430,000.00	375,701.97	0.00	375,701.97	363,846.15	(11,855.82)	(3.26)	\$64,298.03
SALARIES-CLERICAL FT & PT	\$580,821.87	498,200.19	0.00	498,200.19	491,464.66	(6,735.53)	(1.37)	\$82,621.68
SALARIES-CLERICAL FT	\$360,980.29	346,301.28	0.00	346,301.28	305,444.86	(40,856.42)	(13.38)	\$14,679.01
SALARIES-CLERICAL PT	\$219,841.58	151,898.91	0.00	151,898.91	186,019.80	34,120.89	18.34	\$67,942.67
SALARIES-PAGE	\$108,000.00	74,513.80	0.00	74,513.80	91,384.62	16,870.82	18.46	\$33,486.20
SALARIES-CUSTODIAL FT & PT	\$314,955.65	269,788.04	0.00	269,788.04	266,500.93	(3,287.11)	(1.23)	\$45,167.61
SALARIES-CUSTODIAL FT	\$264,955.65	229,755.92	0.00	229,755.92	224,193.24	(5,562.68)	(2.48)	\$35,199.73
SALARIES-CUSTODIAL PT	\$50,000.00	40,032.12	0.00	40,032.12	42,307.69	2,275.57	5.38	\$9,967.88
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	40,903.95	0.00	40,903.95	43,108.11	2,204.16	5.11	\$14,096.05
SALARIES-SUNDAY-CLERICAL	\$18,000.00	15,545.03	0.00	15,545.03	14,108.11	(1,436.92)	(10.19)	\$2,454.97
SALARIES-SUNDAY-PAGE	\$8,640.00	6,232.00	0.00	6,232.00	6,771.89	539.89	7.97	\$2,408.00
SALARIES-SUNDAY-CUSTODIAL	\$26,000.00	20,334.17	0.00	20,334.17	20,378.38	44.21	0.22	\$5,665.83
TEMPORARY SUMMER HELP	\$8,000.00	7,891.75	0.00	7,891.75	35,200.00	27,308.25	77.58	\$108.25
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$3,007,347.00	\$2,548,716.34	\$0.00	2,548,716.34	\$2,566,395.49	\$17,679.15	0.69	\$458,630.66
ADULT BOOKS	\$157,070.62	83,693.16	0.00	83,693.16	130,892.18	47,199.02	36.06	\$73,377.46
CHILDRENS BOOKS	\$88,374.90	41,977.53	1,550.37	43,527.90	73,645.75	30,117.85	40.90	\$44,847.00
YOUNG ADULT BOOKS	\$11,403.56	4,973.76	0.00	4,973.76	9,502.97	4,529.21	47.66	\$6,429.80
REFERENCE - PRINT	\$0.00	(197.05)	0.00	-197.05	0.00	197.05	#DIV/0!	\$197.05
REFERENCE - ELECTRONIC	\$60,000.00	25,787.99	0.00	25,787.99	50,000.00	24,212.01	48.42	\$34,212.01
AUDIO BOOKS - ADULT	\$5,000.00	1,166.36	0.00	1,166.36	4,166.67	3,000.31	72.01	\$3,833.64
AUDIO BOOKS - CHILDREN	\$2,557.97	1,696.66	0.00	1,696.66	2,131.64	434.98	20.41	\$861.31
DIGITAL DOWNLOADS - ADULT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
DIGITAL SUBSCRIPTIONS	\$257,010.00	140,491.72	6,510.00	147,001.72	214,175.00	67,173.28	31.36	\$110,008.28
MUSEUM PASSES	\$22,000.00	11,735.00	0.00	11,735.00	18,333.33	6,598.33	35.99	\$10,265.00
DVD - ADULT	\$36,400.29	18,433.96	0.00	18,433.96	30,333.58	11,899.62	39.23	\$17,966.33
DVD - CHILDREN	\$9,589.70	4,569.54	0.00	4,569.54	7,991.42	3,421.88	42.82	\$5,020.16
MUSIC CD'S - ADULT	\$4,212.46	3,325.98	0.00	3,325.98	3,510.38	184.40	5.25	\$886.48
MUSIC CD'S - CHILDREN	\$519.63	144.46	0.00	144.46	433.03	288.57	66.64	\$375.17
PERIODICALS - ADULTS	\$10,100.00	11,204.36	0.00	11,204.36	8,416.67	(2,787.69)	(33.12)	(\$1,104.36)
PERIODICALS - CHILDREN	\$1,000.00	801.88	0.00	801.88	833.33	31.45	3.77	\$198.12
PERIODICALS - YA	\$400.00	195.98	0.00	195.98	333.33	137.35	41.21	\$204.02
PERIODICALS - NEWSPAPERS	\$3,500.00	3,913.22	0.00	3,913.22	2,916.67	(996.55)	(34.17)	(\$413.22)
COMPUTER SOFTWARE-CIRC-ADULTS	\$3,000.00	1,007.99	0.00	1,007.99	2,500.00	1,492.01	59.68	\$1,992.01
COMPUTER SOFTWARE-CIRC-CHILDRE	\$5,000.00	3,061.11	0.00	3,061.11	4,166.67	1,105.56	26.53	\$1,938.89
MATERIALS PROCESSING	\$35,000.00	22,537.57	0.00	22,537.57	29,166.67	6,629.10	22.73	\$12,462.43
COMPUTER SOFTWARE - NON-CIRC.	\$45,340.85	29,529.79	1,020.00	30,549.79	37,784.04	7,234.25	19.15	\$14,791.06
	\$757,479.98	410,050.97	9,080.37	419,131.34	631,233.32	212,101.98	33.60	\$338,348.64

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
EQUIPMENT	\$57,952.78	41,687.53	20,328.46	62,015.99	48,293.98	(13,722.01)	(28.41)	(\$4,063.21)
EQUIPMENT MAINTENANCE	\$13,483.77	6,631.59	63.77	6,695.36	11,236.48	4,541.12	40.41	\$6,788.41
FURNITURE & FIXTURES	\$41,374.72	5,234.60	168.65	5,403.25	34,478.93	29,075.68	84.33	\$35,971.47
SUPPLIES - OFFICE	\$25,000.00	8,274.22	0.00	8,274.22	20,833.33	12,559.11	60.28	\$16,725.78
SUPPLIES - LIBRARY	\$45,145.31	17,957.27	2,112.16	20,069.43	37,621.09	17,551.66	46.65	\$25,075.88
TELECOMMUNICATIONS	\$45,000.00	26,905.78	0.00	26,905.78	37,500.00	10,594.22	28.25	\$18,094.22
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	78,302.59	0.00	78,302.59	79,166.67	864.08	1.09	\$16,697.41
POSTAGE	\$30,000.00	20,422.75	0.00	20,422.75	25,000.00	4,577.25	18.31	\$9,577.25
PUBLICITY-PRINTING/NEWSLETTER	\$65,000.00	53,487.58	0.00	53,487.58	54,166.67	679.09	1.25	\$11,512.42
CONTINUING ED/MILEAGE REIMB/STAFF	\$40,000.00	26,706.76	558.00	27,264.76	33,333.33	6,068.57	18.21	\$12,735.24
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	355.00	0.00	355.00	6,666.67	6,311.67	94.68	\$7,645.00
LIBRARY VEHICLE	\$2,000.00	1,192.44	0.00	1,192.44	1,666.67	474.23	28.45	\$807.56
PROFESSIONAL FEES - AUDITOR	\$23,800.00	10,875.00	8,225.00	19,100.00	19,833.33	733.33	3.70	\$4,700.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	5,125.00	0.00	5,125.00	12,500.00	7,375.00	59.00	\$9,875.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	3,840.00	840.00	4,680.00	5,833.33	1,153.33	19.77	\$2,320.00
PROF. FEES- ART & MUSIC	\$10,060.00	5,135.00	1,575.00	6,710.00	8,383.33	1,673.33	19.96	\$3,350.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	2,545.00	0.00	2,545.00	4,583.33	2,038.33	44.47	\$2,955.00
MEMBERSHIP DUES	\$6,500.00	2,261.00	0.00	2,261.00	5,416.67	3,155.67	58.26	\$4,239.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	1,316.77	1,071.46	2,388.23	4,166.67	1,778.44	42.68	\$2,611.77
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,148.98	7,999.70	148.98	8,148.68	8,457.48	308.80	3.65	\$2,000.30
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$750.00	290.00	0.00	290.00	625.00	335.00	53.60	\$460.00
MISC. EXPENSES	\$1,000.00	351.98	0.00	351.98	833.33	481.35	57.76	\$648.02
COST OF VOTE	\$4,500.00	590.88	0.00	590.88	3,750.00	3,159.12	84.24	\$3,909.12
COMMUNITY ACTIVITIES-ADULT PROGR.	\$84,373.49	51,350.60	1,402.45	52,753.05	70,311.24	17,558.19	24.97	\$31,620.44
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,373.54	54,518.13	12,578.51	67,096.64	62,811.28	(4,285.36)	(6.82)	\$8,276.90
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$5,781.94	5,265.78	331.34	5,597.12	4,818.28	(778.84)	(16.16)	\$184.82
COMMUNITY ACTIVITIES-YA PROGRAMS	\$20,364.22	7,691.37	3,426.72	11,118.09	16,970.18	5,852.09	34.48	\$9,246.13
COMMUNITY ACTIVITIES-OUTREACH PR	\$7,736.70	3,633.44	490.45	4,123.89	6,447.25	2,323.36	36.04	\$3,612.81
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	7,300.00	0.00	7,300.00	7,083.33	(216.67)	(3.06)	\$1,200.00
CREDIT MERCHANT FEES	\$4,000.00	2,693.11	0.00	2,693.11	3,333.33	640.22	19.21	\$1,306.89
BUS TRIPS	\$1,000.00	0.00	0.00	0.00	833.33	833.33	100.00	\$1,000.00
	\$764,345.45	459,940.87	53,320.95	513,261.82	636,954.54	123,692.72	19.42	\$251,083.63
UTILITIES - ELECTRIC	\$140,000.00	120,396.81	0.00	120,396.81	116,666.67	(3,730.14)	(3.20)	\$19,603.19
UTILITIES - WATER	\$5,000.00	2,246.73	0.00	2,246.73	4,166.67	1,919.94	46.08	\$2,753.27
UTILITIES - GAS	\$20,000.00	14,597.35	0.00	14,597.35	16,666.67	2,069.32	12.42	\$5,402.65
CUSTODIAL SUPPLIES	\$25,000.00	9,112.58	0.00	9,112.58	20,833.33	11,720.75	56.26	\$15,887.42
BUILDING EQUIPMENT & REPAIR	\$8,265.00	5,586.58	265.00	5,851.58	6,887.50	1,035.92	15.04	\$2,413.42
BUILDING MAINTENANCE & REPAIR	\$49,535.50	35,769.07	2,847.00	38,616.07	41,279.58	2,663.51	6.45	\$10,919.43
BUILDING SERVICE CONTRACTS	\$40,000.00	31,003.01	1,905.75	32,908.76	33,333.33	424.57	1.27	\$7,091.24
INSURANCE	\$55,000.00	53,036.77	0.00	53,036.77	45,833.33	(7,203.44)	(15.72)	\$1,963.23
FOUNDATIONS MAINTENANCE	\$35,430.00	18,005.88	1,850.00	19,855.88	29,525.00	9,669.12	32.75	\$15,574.12

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2022 - April 30, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 10 MONTHS	VARIANCE		AVAILABLE
						\$	%	
	\$378,230.50	289,754.78	6,867.75	296,622.53	315,192.08	18,569.55	5.89	\$81,607.97
NYS RETIREMENT SYSTEM	\$425,000.00	304,288.00	0.00	304,288.00	354,166.67	49,878.67	14.08	\$120,712.00
FICA EXPENSE	\$230,155.00	182,511.64	0.00	182,511.64	194,746.54	12,234.90	6.28	\$47,643.36
WORKERS' COMPENSATION	\$30,000.00	8,568.44	0.00	8,568.44	25,000.00	16,431.56	65.73	\$21,431.56
DISABILITY INSURANCE	\$4,000.00	1,737.60	0.00	1,737.60	3,333.33	1,595.73	47.87	\$2,262.40
LONG-TERM DISABILITY INS.	\$8,500.00	6,471.49	0.00	6,471.49	7,083.33	611.84	8.64	\$2,028.51
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	833.33	833.33	100.00	\$1,000.00
HEALTH INSURANCE	\$535,000.00	435,503.17	0.00	435,503.17	445,833.33	10,330.16	2.32	\$99,496.83
MEDICARE REIMBURSEMENT	\$55,000.00	25,991.20	0.00	25,991.20	45,833.33	19,842.13	43.29	\$29,008.80
	\$1,288,655.00	965,071.54	0.00	965,071.54	1,076,829.87	111,758.33	10.38	\$323,583.46
TOTAL	6,196,057.93	4,673,534.50	69,269.07	4,742,803.57	5,226,605.30	483,801.73	9.26	\$1,453,254.36



Appropriation Status Detail Report By Function From 7/1/2022 To 4/30/2023

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,457,929.48	0.00	1,457,929.48	1,239,605.44	0.00	218,324.04
L 7410.141-01-P	SALARIES - PROF. PT	430,000.00	0.00	430,000.00	375,701.97	0.00	54,298.03
L 7410.142-02	SALARIES-CLERICAL FT	360,980.29	0.00	360,980.29	346,301.28	0.00	14,679.01
L 7410.142-02-P	SALARIES-CLERICAL PT	219,841.58	0.00	219,841.58	151,898.91	0.00	67,942.67
L 7410.142-03	SALARIES-PAGE	108,000.00	0.00	108,000.00	74,513.80	0.00	33,486.20
L 7410.142-04	SALARIES-CUSTODIAL FT	264,955.65	0.00	264,955.65	229,755.92	0.00	35,199.73
L 7410.142-04-P	SALARIES-CUSTODIAL PT	50,000.00	0.00	50,000.00	40,032.12	0.00	9,967.88
L 7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	40,903.95	0.00	14,096.05
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	18,000.00	0.00	18,000.00	15,545.03	0.00	2,454.97
L 7410.143-03	SALARIES-SUNDAY-PAGE	8,640.00	0.00	8,640.00	6,232.00	0.00	2,408.00
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	26,000.00	0.00	26,000.00	20,334.17	0.00	5,665.83
L 7410.143-05	TEMPORARY SUMMER HELP	8,000.00	0.00	8,000.00	7,891.75	0.00	108.25
7410		3,007,347.00	0.00	3,007,347.00	2,548,716.34	0.00	458,630.66
L 7420.410-11	ADULT BOOKS	140,000.00	17,070.62	157,070.62	83,693.16	0.00	73,377.46
L 7420.410-12	CHILDRENS BOOKS	80,000.00	8,374.90	88,374.90	41,977.53	1,550.37	44,847.00
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,403.56	11,403.56	4,973.76	0.00	6,429.80
L 7420.410-14-1	REFERENCE - PRINT	0.00	0.00	0.00	-197.05	0.00	197.05
L 7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	25,787.99	0.00	34,212.01
L 7420.410-15	AUDIO BOOKS - ADULT	5,000.00	0.00	5,000.00	1,166.36	0.00	3,833.64
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	2,500.00	57.97	2,557.97	1,696.66	0.00	861.31
L 7420.410-16-D-A	DIGITAL DOWNLOADS - ADULT	0.00	0.00	0.00	0.00	0.00	0.00
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	250,500.00	6,510.00	257,010.00	140,491.72	6,510.00	110,008.28
L 7420.410-17	MUSEUM PASSES	22,000.00	0.00	22,000.00	11,735.00	0.00	10,265.00
L 7420.411-11	DVD - ADULT	30,000.00	6,400.29	36,400.29	18,433.96	0.00	17,966.33
L 7420.411-12	DVD - CHILDREN	8,000.00	1,589.70	9,589.70	4,569.54	0.00	5,020.16
L 7420.412-11	MUSIC CD'S - ADULT	3,000.00	1,212.46	4,212.46	3,325.98	0.00	886.48
L 7420.412-12	MUSIC CD'S - CHILDREN	500.00	19.63	519.63	144.46	0.00	375.17
L 7420.413-11	PERIODICALS - ADULTS	10,100.00	0.00	10,100.00	11,204.36	0.00	-1,104.36
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	801.88	0.00	198.12
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	195.98	0.00	204.02
L 7420.413-17	PERIODICALS - NEWSPAPERS	3,500.00	0.00	3,500.00	3,913.22	0.00	-413.22
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	3,000.00	0.00	3,000.00	1,007.99	0.00	1,992.01
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	5,000.00	0.00	5,000.00	3,061.11	0.00	1,938.89

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 4/30/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.419	MATERIALS PROCESSING	35,000.00	0.00	35,000.00	22,537.57	0.00	12,462.43
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	45,000.00	340.85	45,340.85	29,529.79	1,020.00	14,791.06
7420	EQUIPMENT	714,500.00	42,979.98	757,479.98	410,050.97	9,080.37	338,348.64
L 7430.200	EQUIPMENT MAINTENANCE	55,000.00	2,952.78	57,952.78	41,687.53	20,328.46	-4,063.21
L 7430.200-5	FURNITURE & FIXTURES	10,000.00	3,483.77	13,483.77	6,631.59	63.77	6,788.41
L 7430.201	SUPPLIES - OFFICE	40,000.00	1,374.72	41,374.72	5,234.60	168.65	35,971.47
L 7430.430-21	SUPPLIES - LIBRARY	25,000.00	0.00	25,000.00	8,274.22	0.00	16,725.78
L 7430.430-22	TELECOMMUNICATIONS	40,000.00	5,145.31	45,145.31	17,957.27	2,112.16	25,075.88
L 7430.431	SCLS SERVICES / CIRCULATION CONTROL	45,000.00	0.00	45,000.00	26,905.78	0.00	18,094.22
L 7430.432	POSTAGE	95,000.00	0.00	95,000.00	78,302.59	0.00	16,697.41
L 7430.433	PUBLICITY-PRINTING/NEWSLETTER	30,000.00	0.00	30,000.00	20,422.75	0.00	9,577.25
L 7430.434	CONTINUING ED/MILEAGE REIMB/STAFF	65,000.00	0.00	65,000.00	53,487.58	0.00	11,512.42
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/BOA	40,000.00	0.00	40,000.00	26,706.76	558.00	12,735.24
L 7430.435-32	LIBRARY VEHICLE	8,000.00	0.00	8,000.00	355.00	0.00	7,645.00
L 7430.435-33	PROFESSIONAL FEES - AUDITOR	2,000.00	0.00	2,000.00	1,192.44	0.00	807.56
L 7430.437-41	PROFESSIONAL FEES - LEGAL	15,000.00	8,800.00	23,800.00	10,875.00	8,225.00	4,700.00
L 7430.437-42	PROFESSIONAL FEES - TREASURER	15,000.00	0.00	15,000.00	5,125.00	0.00	9,875.00
L 7430.437-44	PROFESSIONAL FEES - ART & MUSIC	7,000.00	0.00	7,000.00	3,840.00	840.00	2,320.00
L 7430.437-45	PROF. FEES - MISC. CONSULTANTS	9,500.00	560.00	10,060.00	5,135.00	1,575.00	3,350.00
L 7430.437-46	MEMBERSHIP DUES	5,500.00	0.00	5,500.00	2,545.00	0.00	2,955.00
L 7430.438	OFFICE EQUIPMENT - COPIER RENTAL	6,500.00	0.00	6,500.00	2,261.00	0.00	4,239.00
L 7430.439-51	OFFICE EQUIPMENT - SERVICE CONTRACTS	5,000.00	0.00	5,000.00	1,316.77	1,071.46	2,611.77
L 7430.439-52	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	10,000.00	148.98	10,148.98	7,999.70	148.98	2,000.30
L 7430.439-53	MISC. EXPENSES	750.00	0.00	750.00	290.00	0.00	460.00
L 7430.440	COST OF VOTE	1,000.00	0.00	1,000.00	351.98	0.00	648.02
L 7430.441	COMMUNITY ACTIVITIES-ADULT PROGRAMS	4,500.00	0.00	4,500.00	590.88	0.00	3,909.12
L 7430.442-11	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	83,000.00	1,373.49	84,373.49	51,350.60	1,402.45	31,620.44
L 7430.442-12	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	75,000.00	373.54	75,373.54	54,518.13	12,578.51	8,276.90
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	1,281.94	5,781.94	5,265.78	331.34	184.82
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	364.22	20,364.22	7,691.37	3,426.72	9,246.13



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-14	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	7,300.00	0.00	1,200.00
L 7430.442-15	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	2,693.11	0.00	1,306.89
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	2,736.70	7,736.70	3,633.44	490.45	3,612.81
L 7430.443	BUS TRIPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7430		735,750.00	28,595.45	764,345.45	459,940.87	53,320.95	251,083.63
L 7440.450-61	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	120,396.81	0.00	19,603.19
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	2,246.73	0.00	2,753.27
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	14,597.35	0.00	5,402.65
L 7440.451	CUSTODIAL SUPPLIES	25,000.00	0.00	25,000.00	9,112.58	0.00	15,887.42
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	8,000.00	265.00	8,265.00	5,586.58	265.00	2,413.42
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	4,535.50	49,535.50	35,769.07	2,847.00	10,919.43
L 7440.452-73	BUILDING SERVICE CONTRACTS	40,000.00	0.00	40,000.00	31,003.01	1,905.75	7,091.24
L 7440.454	INSURANCE	55,000.00	0.00	55,000.00	53,036.77	0.00	1,963.23
L 7440.469-81	GROUPS MAINTENANCE	30,000.00	5,430.00	35,430.00	18,005.88	1,850.00	15,574.12
7440		368,000.00	10,230.50	378,230.50	289,754.78	6,867.75	81,607.97
74		4,825,597.00	81,805.93	4,907,402.93	3,708,462.96	69,269.07	1,129,670.90
7		4,825,597.00	81,805.93	4,907,402.93	3,708,462.96	69,269.07	1,129,670.90
L 9000.901-0	NYS RETIREMENT SYSTEM	425,000.00	0.00	425,000.00	304,288.00	0.00	120,712.00
L 9000.903-0	FICA EXPENSE	230,155.00	0.00	230,155.00	182,511.64	0.00	47,643.36
L 9000.904-0	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	8,568.44	0.00	21,431.56
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,737.60	0.00	2,262.40
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	6,471.49	0.00	2,028.51
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	535,000.00	0.00	535,000.00	435,503.17	0.00	99,496.83
L 9000.906-1	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	25,991.20	0.00	29,008.80
9000		1,288,655.00	0.00	1,288,655.00	965,071.54	0.00	323,583.46
90		1,288,655.00	0.00	1,288,655.00	965,071.54	0.00	323,583.46
9		1,288,655.00	0.00	1,288,655.00	965,071.54	0.00	323,583.46
Fund L Totals:		6,114,252.00	81,805.93	6,196,057.93	4,673,534.50	69,269.07	1,453,254.36
Grand Totals:		6,114,252.00	81,805.93	6,196,057.93	4,673,534.50	69,269.07	1,453,254.36

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 4/30/2023



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	36,045.51	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	217,292.34	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	14,174.12	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	3,423,444.11	0.00
L 391	DUE FROM OTHER FUNDS	14,394.76	0.00
L 510	ESTIMATED REVENUE	6,114,252.00	0.00
L 521	ENCUMBRANCES	69,269.07	0.00
L 522	EXPENDITURES	4,673,534.50	0.00
L 599	APPROPRIATED FUND BALANCE	81,805.93	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	69,269.07
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	605,438.00
L 909	FUND BALANCE, UNRESERVED	0.00	1,610,368.93
L 960	APPROPRIATIONS	0.00	6,196,057.93
L 980	REVENUES	0.00	6,163,628.41
L Fund Totals:		14,644,762.34	14,644,762.34
Grand Totals:		14,644,762.34	14,644,762.34



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	27,915.54	-27,915.54
H 2850	TRANSFER FROM GEN FUND	0.00	0.00	0.00	221,589.72	-221,589.72
H Totals:		0.00	0.00	0.00	249,505.26	-249,505.26
Grand Totals:		0.00	0.00	0.00	249,505.26	-249,505.26

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 4/30/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 7430.200-1	EMERGENCY REPAIR/REPLACEMENT	1,297,081.39	1,386.64	1,298,468.03	529,620.28	0.00	768,847.75
H 7430.200-4	TECHNOLOGY CENTER PROJECT	7,654.13	0.00	7,654.13	0.00	0.00	7,654.13
H 7430.200-5	HVAC REPLACEMENT - 2022/2023 (BHC PROJECT# 10183)	25,000.00	0.00	25,000.00	-673,547.85	0.00	698,547.85
H 7430.200-6	CAPITAL IMPROVEMENT FEASIBILITY STUDY	0.00	0.00	0.00	-27,500.00	0.00	27,500.00
H 7430.210	IMPROVEMENTS TO GARDENS & GROUNDS	8,831.00	0.00	8,831.00	0.00	0.00	8,831.00
H 7430.210-1	IMPROVEMENTS FOR GARDEN	43,099.80	0.00	43,099.80	0.00	0.00	43,099.80
H 7430.220	COMPUTER/TELECOMM/EQUIPMENT	92,381.93	0.00	92,381.93	8,163.94	5,113.95	79,104.04
H 7430.445	UNALLOCATED	1,386.64	-1,386.64	0.00	0.00	0.00	0.00
7430	*	1,475,434.89	0.00	1,475,434.89	-163,263.63	5,113.95	1,633,584.57
74	**	1,475,434.89	0.00	1,475,434.89	-163,263.63	5,113.95	1,633,584.57
7	***	1,475,434.89	0.00	1,475,434.89	-163,263.63	5,113.95	1,633,584.57
	Fund HTotals:	1,475,434.89	0.00	1,475,434.89	-163,263.63	5,113.95	1,633,584.57
	Grand Totals:	1,475,434.89	0.00	1,475,434.89	-163,263.63	5,113.95	1,633,584.57

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 4/30/2023



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	2,458.05	0.00
H 210	FLUSHING M/M	1,649,156.01	0.00
H 521	ENCUMBRANCES	5,113.95	0.00
H 522	EXPENDITURES	0.00	163,263.63
H 599	APPROPRIATED FUND BALANCE	1,475,434.89	0.00
H 821	RESERVE FOR ENCUMBRANCES	0.00	5,113.95
H 909	FUND BALANCE, UNRESERVED	0.00	1,460,434.89
H 960	APPROPRIATIONS	0.00	1,475,434.89
H 980	REVENUES	0.00	27,915.54
H Fund Totals:		3,132,162.90	3,132,162.90
Grand Totals:		3,132,162.90	3,132,162.90

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 4/30/2023



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	25.55
TA 200	T/A CHECKING - VALLEY NAT'L BANK	15,520.30	0.00
TA 22	FEDERAL INCOME TAX	20.00	0.00
TA 456	INTEREST	0.00	1,119.99
TA 630	DUE TO/FROM OTHER FUNDS	0.00	14,394.76
TA Fund Totals:		15,540.30	15,540.30
Grand Totals:		15,540.30	15,540.30

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$3,423,444.11 and the account is earning interest at 4.08%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,649,156.01 is earning interest at 4.08%.

5/09/2023

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Patricia Dillon
2022/23 Finance Chairperson

DATE: MAY 15, 2023

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
58262	03/20/2023	AMERIFLEX	270.30
58269	03/20/2023	BPAMOCO	125.72
58272	03/20/2023	CENTERPOINT LAGRGE PRINT	217.85
58280	03/20/2023	DRIVERS LICENCE GUIDE CO.	31.95
58295	03/20/2023	LUCILLE HOELL	365.00
58311	03/20/2023	MIDWEST TAPE	2,649.24
58328	03/20/2023	SCLS	76,179.40
58336	03/20/2023	STERLING NORTH AMERICA	8,422.00
58339	03/20/2023	FRANK TASSIELLI	VOIDED
58341	03/20/2023	THE LIVERPOOL SHUFFLE	1,200.00

Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Jessica Roesler	PT Page	12.00/wk	\$15.00/hr	1	5/1/2023
Taylor Mankowski	PT Librarian Trainee	10.42/wk	26.70/hr	1	5/1/2023

Resignation

Name	Title	Hours / Week	Salary	Step	Effective Date
Ellis Ging	PT Librarian 1	10.5/wk	31.47/hr	1	5/7/2023

Ellis D. Ging

ellis.ging@gmail.com • 2 Prospect Drive South • Huntington Station, NY 11746 • (631) 742-1629

South Huntington Public Library

145 Pidgeon Hill Road

Huntington Station, NY 11746

April 21, 2023

Dear Janet and Howard,

Please accept this letter as formal confirmation that I am resigning from my role as a part-time Librarian I in the Adult Services Department of South Huntington Public Library. I have accepted a full-time Substitute Assistant Professor Librarian position at CUNY John Jay College of Criminal Justice. As such, my last day at South Huntington Public Library will be Sunday, May 7.

I want to express my appreciation for your willingness to rehire me in the short term during a difficult period in my early career. The opportunity to return to a supportive work environment has helped me remember why librarianship appealed to me so much in the first place. South Huntington Public Library has been an important part of my life since childhood; I am proud to have worked here and glad that I will continue to be a patron.

I will be happy to assist with the transition in any way possible, and I hope to keep in touch.

Regards,

Ellis D. Ging
Ellis Ging



Jamie Gholson <jgholson@shpl.info>

AARP Tax-Aide - Final Figures

Patrick McAsey <ptmcasey@gmail.com>

Fri, Apr 28, 2023 at 11:03 AM

To: Janet Scherer <jscherer@shpl.info>

Cc: Catherine Schmoller <cschmoller@shpl.info>, Jamie Gholson <jgholson@shpl.info>

I am pleased to give you the final figures that we were able to achieve with your great help this year. All these figures are for federal returns only; we are not able to get NY State figures.

Total number of tax returns: 185

Refunds: \$128,041

returns with refunds: 98

% returns with refunds: 54

Average refund: \$1,307

taxpayers age 60+: 81%

Median Adjusted Gross Income: \$25,276

Considering our goal was to reach low to moderate-income seniors, the last two figures indicate we met that goal!

You and your staff have just been the greatest! Anything we asked for from meeting space for training to taking appointments to weekly setup you were always there for us. A special thank you to Ray Capone and his staff for a perfect setup every week, making changes as needed and even turning on the equipment!

You really made all this possible - thank you so much!!

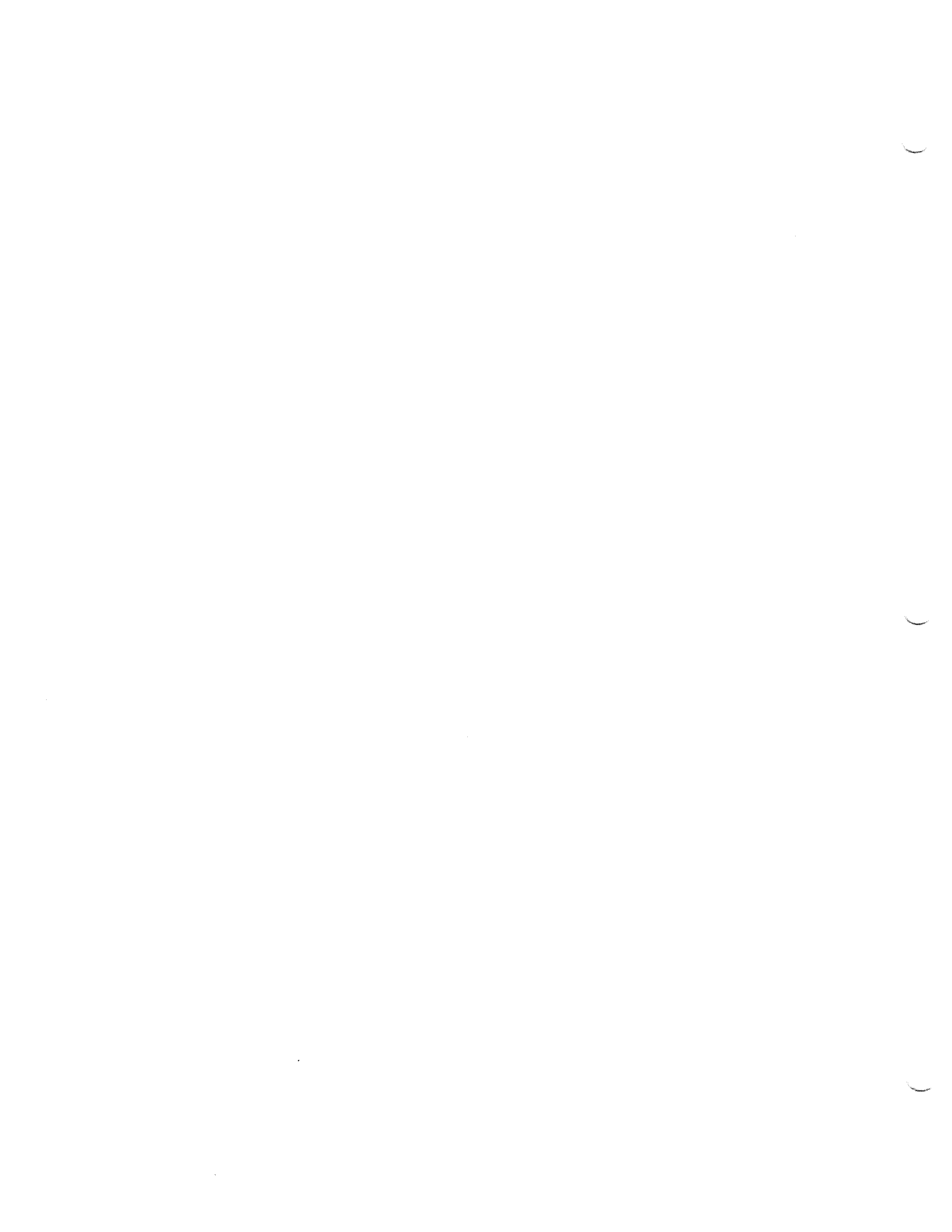
I look forward to working with you again next year - with a little luck and if our volunteers continue I hope to do even more in 2024.

Take care,
Pat

Patrick T. McAsey

ptmcasey@gmail.com

cell: (516) 459-7653





145 Pidgeon Hill Road, Huntington Station, NY 11746-4511

Phone: 631-549-4411

contactus@shpl.info

April 26, 2023

Ms. Debbie Rimler
Tri-CYA Board of Directors
Tri-CYA
809 New York Ave
Huntington, NY 11743

Dear Debbie and Board:

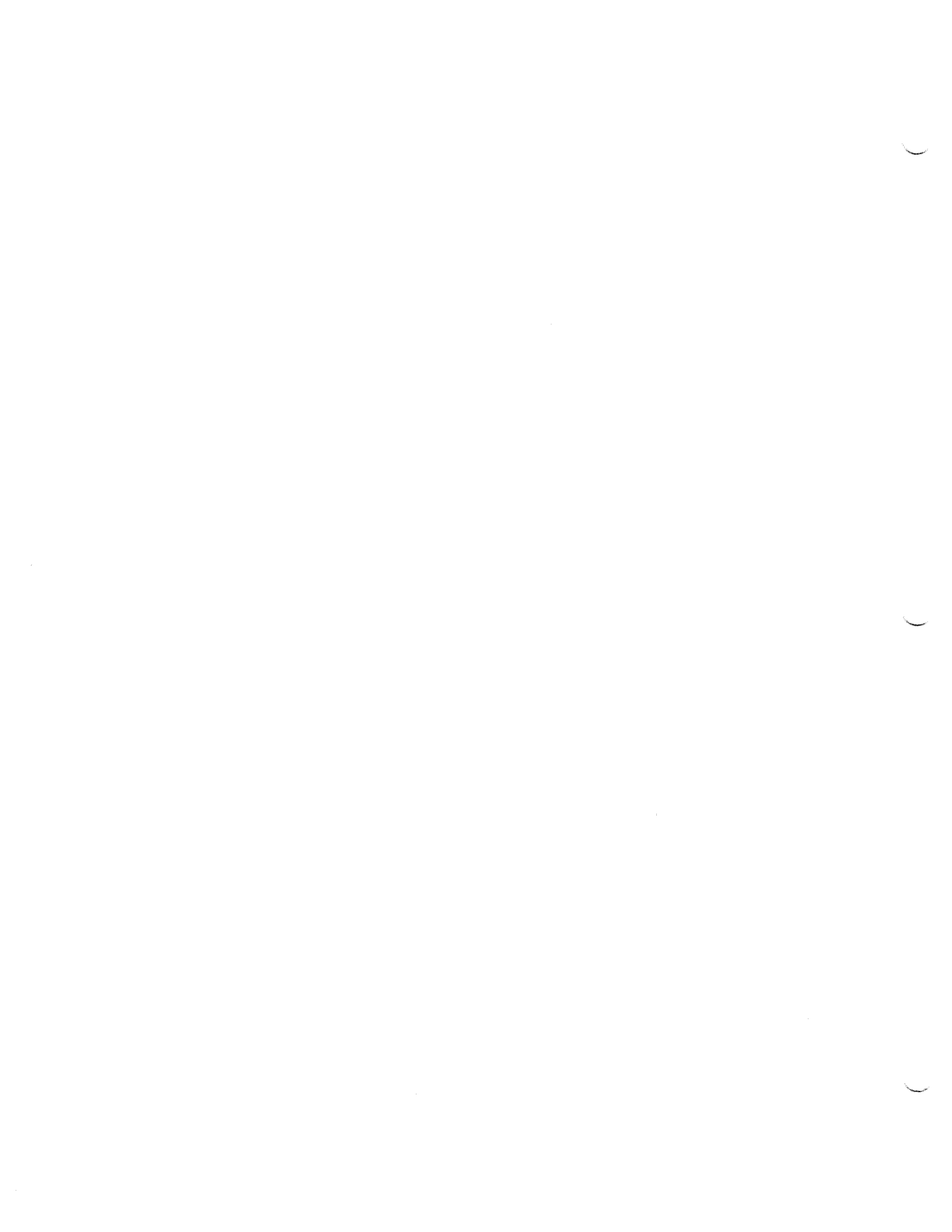
On behalf of our entire staff and Board of Trustees I want to thank you for recognizing the work of the South Huntington Public Library at your recent Hall of Honor on March 23, 2023. Our staff works tirelessly to provide services for our community and an honor such as this means so much to us. We were also privileged to be in the good company of the impressive slate of additional honorees this year.

We thank you and your team for all you do each and every day for the youth of Huntington. It is our hope that we can continue to grow our partnership with the Tri-CYA in the future.

Sincerely

A handwritten signature in blue ink that reads "Janet Scherer". The signature is written in a cursive style.

Janet Scherer
Library Director



Suffolk County Summer Library Tour

This program will be similar to last year's Huntington Zone Passport to Libraries program but will involve all libraries in Suffolk County. It will run from July 1–August 31. Participants will pick up a booklet at their home library. They will receive stamps from each library they visit and raffle tickets will be awarded at 5, 15 and 25 library stamps (visits). At five stamps, patrons can enter the raffle for a \$50 Barnes & Noble gift card, 15 stamps, a \$100 Barnes and Noble gift card and at 25 stamps, they can enter the raffle for a \$25 Barnes & Noble gift card and Nook e-reader.

New York State Budget

The State Budget is finally complete and it unfortunately was not as positive as we had hoped. The library funding that the Governor proposed cutting was restored but there were no gains beyond what we received last year. That means that general library aid will remain at \$99.6M and construction aid at \$34M.

The Love Your Library Fund will provide SCLS with a grant in the neighborhood of \$8-9K to run a summer event next year (this year it is the Library Tour.) In addition, a modest civil service reform was included that will allow additional continuous recruitment to take place in some positions though we are waiting for the full details on that.

Friends of the South Huntington Public Library

Thank you to the Friends of the South Huntington Public Library for their generous donations: \$2000.00 towards summer reading programs; \$2100.00 for the Technology Center sign; and \$460.52 to cover the vote day raffle prizes.

Trustee Training Opportunity

The Huntington zone libraries will be sponsoring a trustee training session, given by Kevin Verbese, on the subject of library law. This training will take place here at South Huntington on Thursday, July 13th, from 6:30 until 9:00 p.m. This training will count towards the state trustee training requirement.

Solar Charging Pole

I am happy to report that our charging pole has been installed on our terrace and already being used by our patrons.

Meetings

April 1	Saturday	1:30 p.m.	Magic Show
April 4	Tuesday	10:00 a.m.	Interview
April 4	Tuesday	10:00 a.m.	LILRC Annual Conference Committee Meeting
April 4	Tuesday	2:00 p.m.	Sustainability Team Meeting
April 5	Wednesday	9:00 a.m.	Staff Meeting
April 6	Thursday	11:00 a.m.	SLCP Meetup
April 11	Tuesday		Budget Vote and Trustee Election
April 13	Thursday	1:30 p.m.	Department Head Meeting
April 17	Monday	2:00 p.m.	LILRC Budget & Personnel Committee Meeting

April 17	Monday	7:00 p.m.	SHPL Board of Trustees Meeting
April 18	Tuesday	2:00 p.m.	Wellness Team Meeting
April 19	Wednesday	9:30 a.m.	Huntington Zone Director Meeting
April 19	Wednesday	2:00 p.m.	Sustainability Team Meeting
April 20	Thursday	10:00 a.m.	LILRC Board Meeting
April 21	Friday	2:30 p.m.	SLI Advisory Board Meeting
April 24	Monday	1:30 p.m.	Interview
April 25	Tuesday	10:00 a.m.	PLDA Director Roundtable
April 27	Thursday	2:00 p.m.	Webinar – Library 2.0 Security

Important Dates:

Long Island Library Conference – Thursday, May 11 @ 8:30 a.m., Melville Marriot

SHPL Board Meeting – Monday, May 15 @ 7:00 p.m.

SHPL Board Meeting – Tuesday, June 20 @ 7:00 p.m.

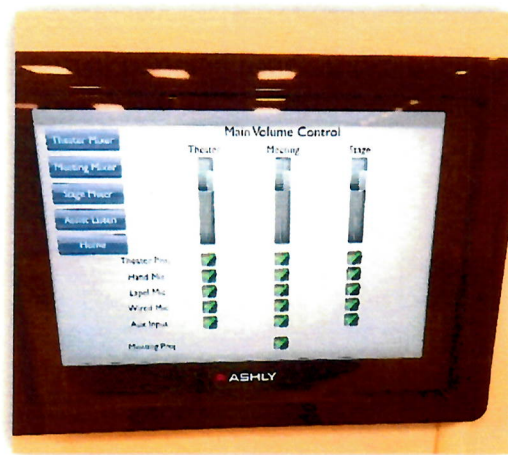
ALA Annual Conference – June 23-27, Chicago, ILL.

Trustee Training – Thursday, July 13 @ 6:30 p.m.

SHPL Organizational Board Meeting – Monday, July 17 @ 7:00 p.m.

Theater Project Update

Work has been completed on the theater project, with the sound system in place and an iPad control panel mounted and configured. This control panel is much more user intuitive, and the audio quality has been improved significantly!



Staff Training

Staff professional development continues to be a priority at the library. A virtual training module on Google Business has been created and is being sent to staff this month. It will cover common applications including email and collaborative documents, and is being administered by our Emerging Technologies Librarian, Michael Bartolomeo. We will continue to identify core staff competencies and develop appropriate training to match. Separately, I am working with the New York State Office of Addiction Services and Supports to provide voluntary in-person naloxone training to staff in the Fall.

Meetings — April

Tuesday, April 4 th	2:00 p.m.	Sustainability Committee
Wednesday, April 5 th	9:00 a.m.	Staff Meeting
Tuesday, April 11 th	All day	Library Budget Vote
Thursday, April 13 th	1:30 p.m.	Department Head Meeting

Friday, April 14 th	10:00 a.m.	Technology Information Forum (TIF)
Monday, April 17 th	7:00 p.m.	Library Board of Trustees Meeting
Thursday, April 27 th	2:00 p.m.	Library 2.0 Security Webinar

Building & Grounds Report

Prepared by Ray Capone

1. We repaired auto-flusher in a restroom in the main lobby. I had to replace a control box and diaphragm that was preventing the toilet from flushing. I performed a similar repair for one of the restrooms downstairs.
2. We removed some ivy from the Arborvitae in the staff section and from the garden next to the generator which was choking the bushes and trees.
3. We put all the snow equipment back away in the shed for the summer. The room is created by putting out our outdoor furniture.
4. We finished sealing all the summer wood furniture.
5. We installed the solar charging station this month; we core drilled through the cement pad and installed four 18-inch rods into the pad and filled the holes back up with cement. This solid base is working well and the charger is functioning properly.
6. I replaced the burglar control panel since the old one was no longer charging the backup battery and had begun to fail.
7. I had 3 new cameras installed. Two had failed and one was approaching end-of-life, as they were all original to the building's opening.
8. I changed a light and ballast in the staff stairwell.
9. We replaced a few ceiling tiles in the mezzanine area that had some water damage. This damage occurred prior to the repair of a slit in the roof.
10. We replaced the p-trap under the sink in the staff break room after a small leak was noticed. The replacement PVC is working well.
11. The landscapers installed mulch to all of the beds on the grounds this month. Flowers were also planted and we fertilized them all with Miracle Grow.
12. The upgrade to the sound system was completed. The process went smoothly and the audio is much clearer now with noticeably higher quality.
13. All the trees on the grounds got their first spray treatment this month to protect them from disease and insects.
14. We started prepping the steel frame supports on the roof where the two new air handlers are going. I picked up some white outdoor paint and Rust-Oleum spray-paint to prime them.
15. We polished the Program Room floor.
16. We had our 2-year boiler inspection done this month. The consultant said everything looks ok and that the boiler is in very good shape.
17. We turned on the sprinkler system this month and went over the whole system. After replacing 2 rotor heads and 6 heads in the flower beds, the system is running well.
18. We had to change bulbs in one of the light frames over the stairs in the main lobby. We had to use the lift to reach them. They are working fine now.
19. We had to re-secure one of the tables in the first quiet room.

20. We replaced a few ceiling tiles in the mezzanine area. There are a few small leaks on the high roof that we are still trying to locate.
21. We secured all the umbrellas to the tables outside with screws to prevent them from tipping on windy days.
22. We weeded the four vegetable beds in the back. The Children's Department will be using two for their gardening club, while Jose and I will use the other two for a pollinator garden.



TO: Janet Scherer
FROM: Michael Bartolomeo
SUBJECT: CIL 2023 Report

Thank you for the opportunity to attend the 2023 Computers in Libraries Conference. Please find below a summary of some of the programs I attended that I believed warranted mention.

Keynote Address: AI Parade: Human-Centris, All Inclusive, Artificial Intelligence

Eppo van Nispen, the very charismatic and eccentric director for the Netherlands Institute for Sound & Vision, highlighted the ways the Dutch government is introducing its citizens to Artificial Intelligence (AI). One of these methods was a tour of the country, bringing AI-related displays and technologies to individual libraries and communities to experience firsthand. Having our own displays, temporary or otherwise, showcasing AI and its potential impact on the present and future might be an interesting route to pursue.

Keynote Address: Future Libraries & Information Communities: Next-Gen Skills & Opportunities

Laurentia Romaniuk is a trends expert and the principal product manager for Instacart who spoke on the ways technology is reshaping how people search for information. For example, she noted that TikTok has become a pseudo replacement for cookbooks for younger adults, with some channels posting recipes and users bookmarking them for future use. She talked about potentially training a private instance of ChatGPT on a library database to provide answers to easy informational questions, like where the bathroom is, in addition to more complex things like readers advisory. This would be a difficult project to complete in-house and also carries with it concerns about privacy and accuracy.

Building Trust in AI-Assisted Library Technology

Frode Opdahl is the CEO of Keenious, a company that has published a Microsoft Word and Google Docs extension designed to aid researchers find relevant open-access research by analyzing the text of a document. His company undertook a project to overcome the block-box phenomenon with AI as a means of building trust with libraries. The black-box phenomenon relates to how AI search results are reached. We enter a prompt into something like ChatGPT, *something* happens, and we get our result. It's that something that the company is seeking to demystify and push companies to be more transparent with. Their takeaway was that making this process more transparent is a priority for libraries and other privacy conscious organizations in determining whether to adopt AI technologies.

Data Warehousing 101: Collecting & Using Data for Success

This panel program discussed methods by which libraries can make use of data that they collect every day for better decision-making, program improvement, and to support DEI initiatives. The methods demonstrated were all impressive, ranging from custom platforms to more simplified spreadsheets. It may be challenging to pull off something similar as each of the speakers

worked for libraries but had data analysis as their primary job function or title. Creating and maintaining these data dashboards seems to be a full-time job. That said, it might be worthwhile looking into companies to help do this for us.

AI-Driven Search Engines

Marydee Ojala discussed the basics of AI-driven search and provided examples of search engines utilizing AI and privacy. Two search engines in particular looked interesting and were superior to Google and Bing in a number of ways, primarily in not focusing on advertisements. Neeva and You.com are two search engines utilizing AI to deliver more relevant results. One example they provided was if you were to search “what to do in a car accident”. Neeva’s first result was a step-by-step guide from a government website on what to do in the event of an accident. Google’s first results were ads for accident lawyers and injury attorneys. You.com searches give you the ability to train the search engine to be more personalized. For example, in a search for new shoes you can prioritize or deprioritize certain stores so that you might only see results from Zappos and Amazon rather than Target or Walmart. Both are worth trying and might be an indication of what to expect from search engines in the future.

Technology Skills Assessment & Training

In terms of actionable suggestions, I found this program on skills assessment and training to be the most relevant to my job duties. The presenters demonstrated how pre-training assessments to determine how comfortable staff were with technology helped them create better staff training curricula. To conduct staff training, they used NicheAcademy which we already have access to, in addition to other free resources and courses available on the internet. After these trainings they found that staff reported feeling more comfortable helping patrons and students with their technology issues. One training in particular I am interested in implementing is a ‘Troubleshooting 101’ that focuses on common questions frontline staff might receive related to technology (like how to connect to the WiFi).

Regards,
Michael Bartolomeo

Allocation and Transfers of Restricted Capital Fund Balance

Information

In consideration of our approved 2023-2024 budget and future plans for our Capital Reserve Funds, the following allocations are recommended:

Recommendation One: Allocation of Funds to Operating Account

Authorize an allocation of \$150,000.00 from the reserve fund to our operating account. While this amount is already included as revenue in our 2023-2024 budget, it requires formal board authorization which was inadvertently omitted during the General Fund authorizations at the December meeting.

Recommendation Two: Transfer of Funds from Garden & Grounds Fund

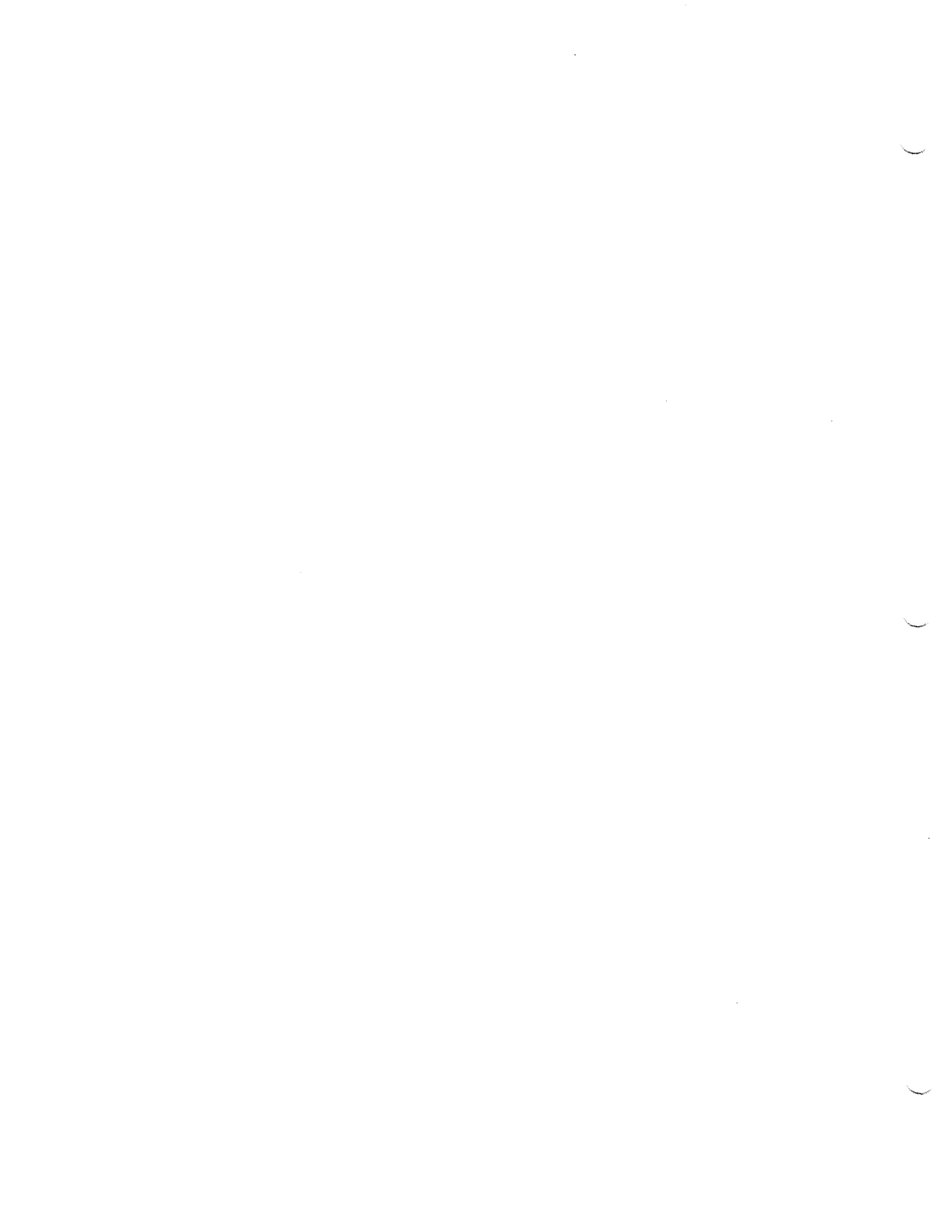
Transfer \$51,930.80 from the *Improvements to Garden & Grounds Fund* to the *Repairs & Improvements to Building Fund - Emergency Repair/Replacement*. The *Garden & Grounds Fund* was established when the plan was to incorporate more trees and gardens on library grounds. However, as we observed how our library grounds were being utilized for concerts and programs, it became apparent that this idea was no longer the best use of our space. The funds can be better utilized in the *Repairs & Improvements to Building Fund – Emergency Repair/Replacement*, which is more aligned with our future capital fund planning.

Recommendation Three: Transfer of Funds from Technology Center Project

Transfer \$7,654.13 from the *Repairs & Improvements Fund - Technology Center Project* to *Repairs & Improvements Fund - Emergency Repair/Replacement*, closing out the Technology Center Project.

Recommendation

1. That the Board of Trustees authorizes an allocation of \$150,000.00 of the Restricted Fund Balance to be allocated as Assigned Fund Balance for Revenue in the 2023-2024 Operating Budget.
2. That the Board of Trustees authorizes a transfer of \$51,930.80 from the *Improvements to Garden & Grounds Fund* to the *Repairs & Improvements to Building Fund- Emergency Repair/Replacement*, closing out the *Improvements to Garden & Grounds Fund*.
3. That the Board of Trustees authorizes a transfer of \$7,654.13 from the *Repairs & Improvements Fund – Technology Center Project* to *Repairs & Improvements Fund – Emergency Repair/Replacement*, closing out the Technology Center Project.



Theater Chair Purchase

Information

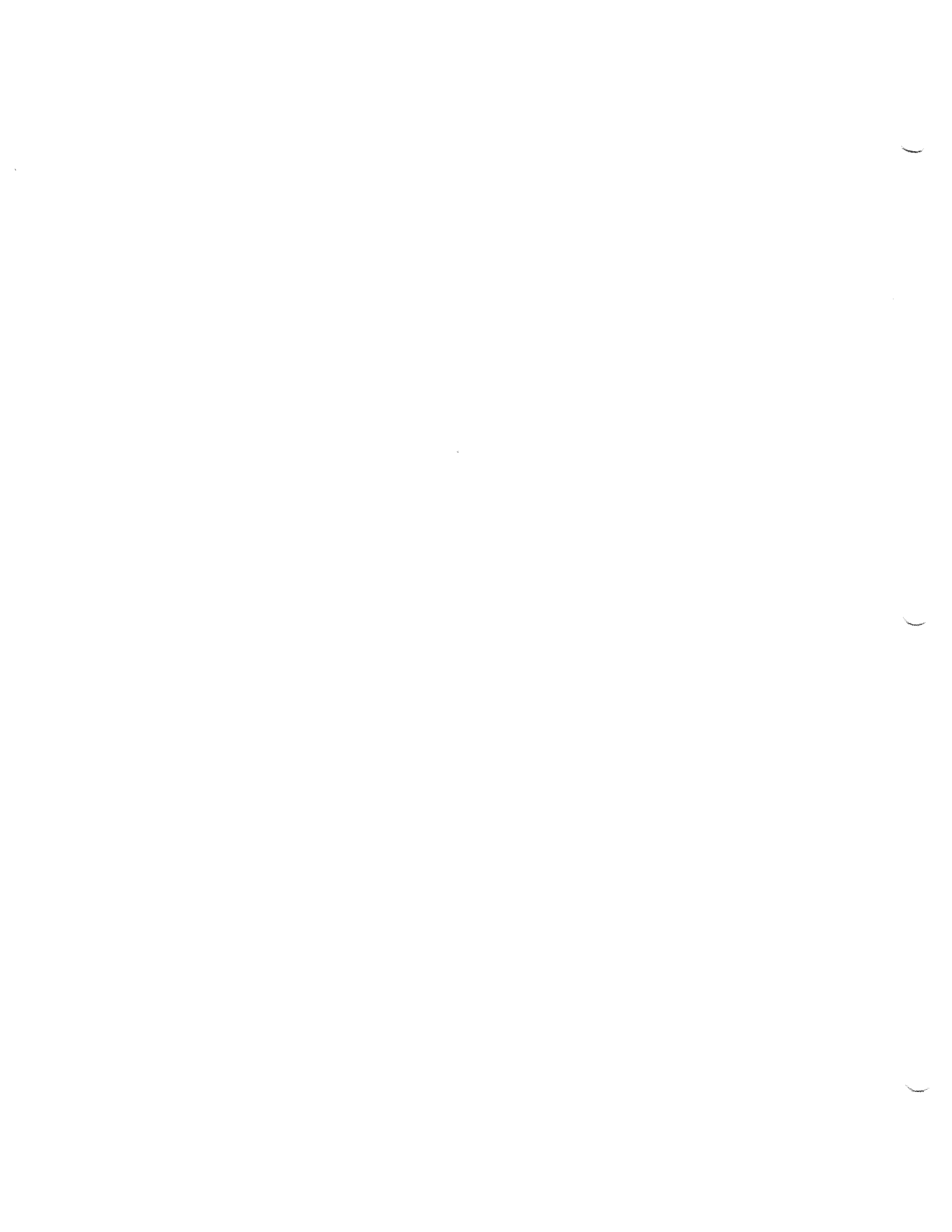
The stackable chairs that we use for library events in our theater and elsewhere need replacement. Below are the quotes we received for 150 chairs. Mity-Lite provided us with the lowest bid; additionally their pricing includes six carts used to transport stacks of chairs.

Mity-Lite	Wayfair	Zoro
\$8,161.00	\$9,898.50	\$9,112.50

Given this information, our recommendation is to use Mity-Lite.

Recommendation

That the Board of Trustees approves an expenditure of \$8,161.00 to be paid to Mity-Lite for the purchase of 150 stackable theater chairs.



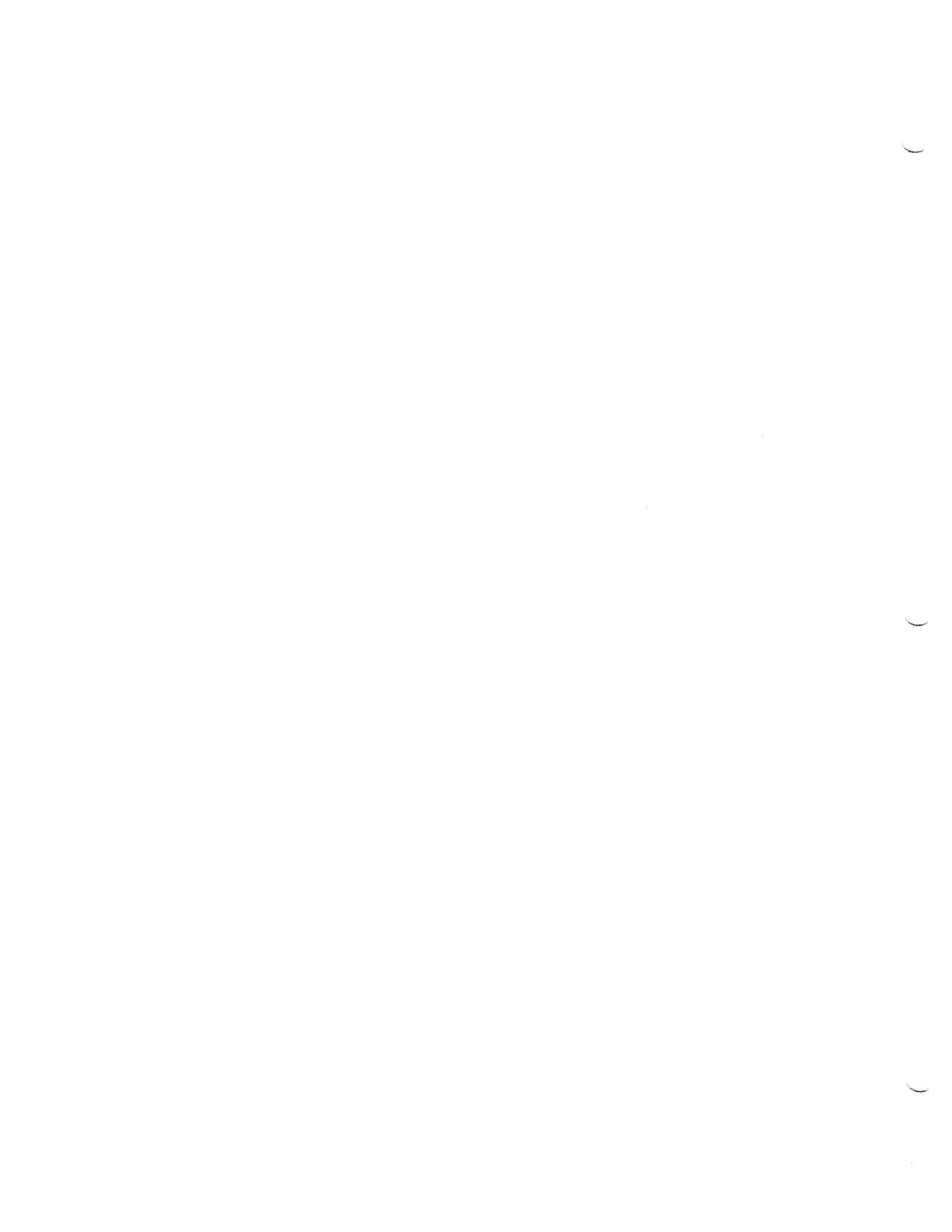
Children's Library Furniture Purchase

Information

We are in the process of redecorating the Children's Library; part of this work involves purchasing new furnishings. We have received a quote from Creative Library Concepts on New York State Contract #PC68417 for eight lounge chairs and a lounge sofa in the amount of \$16,771.02.

Recommendation

That the Board of Trustees approves an expenditure of \$16,771.02 to be paid to Creative Library Concepts on New York State Contract #PC68417.



Connections and Confections ABOS Conference 2023

Information

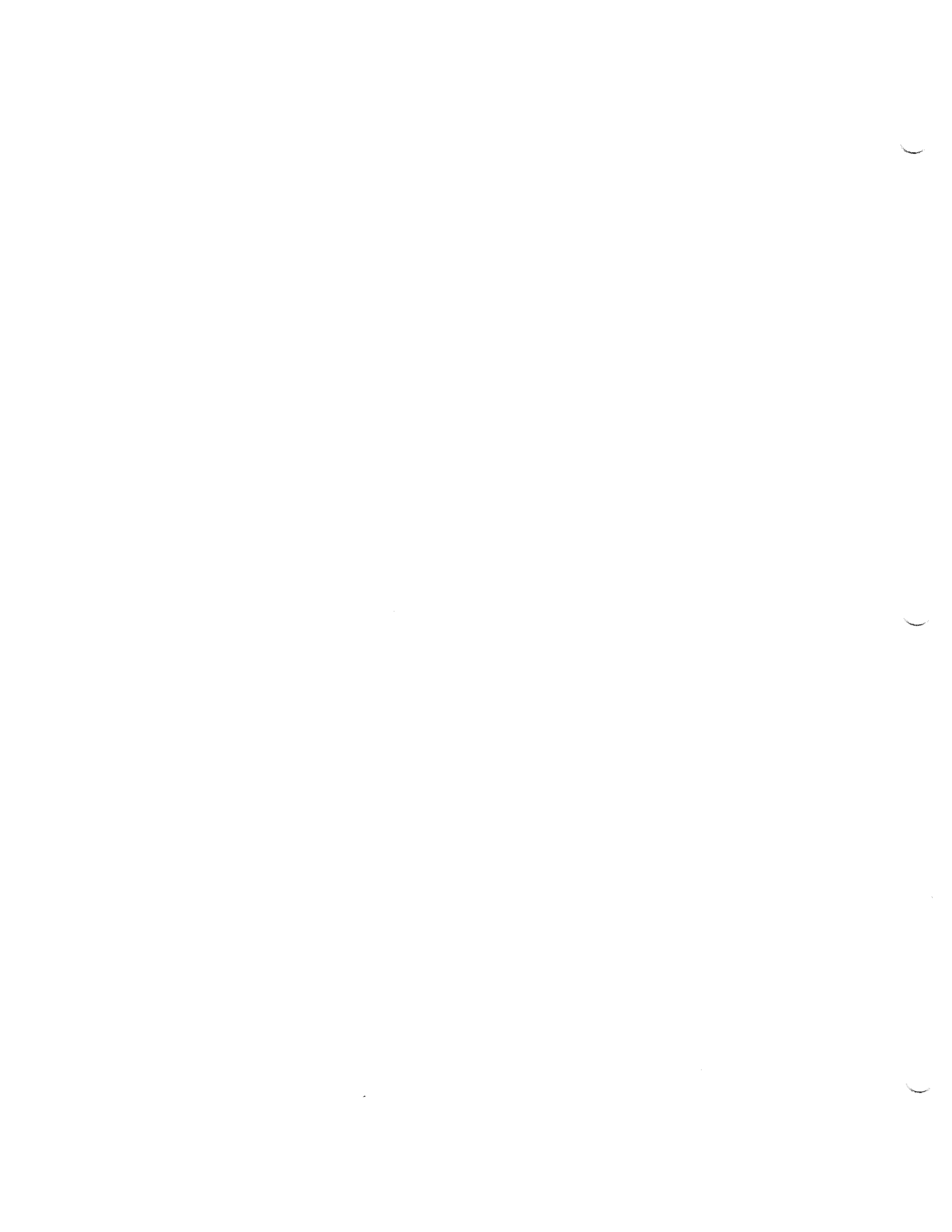
ABOS is the Association of Bookmobile and Outreach Services. Their annual conference offers a wide variety of learning opportunities covering all types of outreach, bookmobile services and programs—information that is of particular interest to the library's WOW Team. This year's conference takes place from October 9-11, 2023 in Hershey, Pennsylvania.

Conference Expenses

	Cost per Person	Cost for 3 Staff Members
Early Bird Registration	\$475.00	\$1,425.00
Travel	\$200.00	\$600.00
Hotel	\$221.00 night (\$442.00 for 2 nights)	\$1,326.00
Meals	\$60 per day (\$180 for 3 days)	\$540.00
Totals	\$1,297.00	\$3,891.00

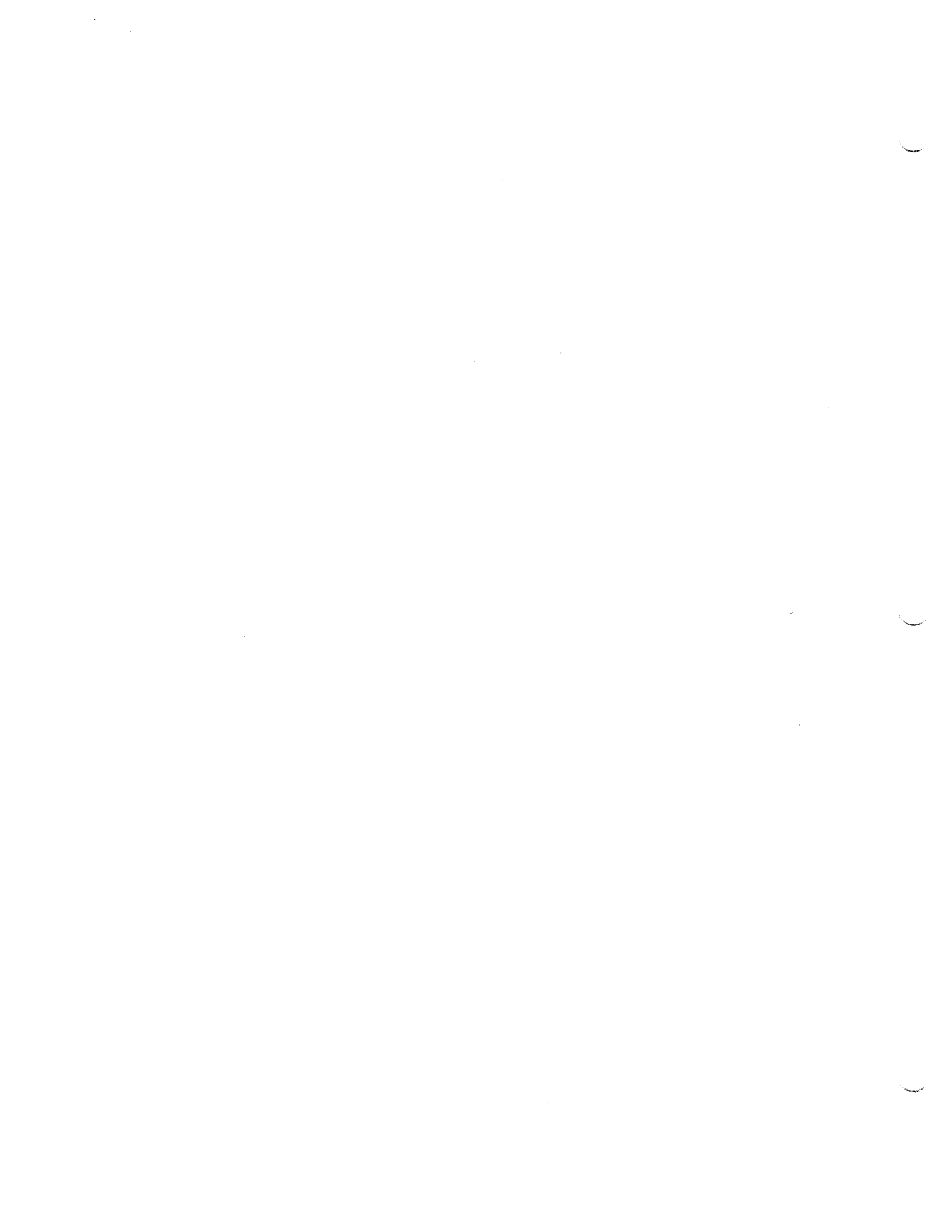
Recommendation

That the Board of Trustees authorizes three staff members to attend the 2023 ABOS Annual Conference in Hershey, PA at a cost not to exceed \$3,891.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send Trustees to the conference.



April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 575
2 400	3 1153	4 959	5 1024	6 903	7 677	8 672
9 CLOSED	10 777	11 808	12 902	13 909	14 777	15 676
16 356	17 1032	18 890	19 748	20 723	21 624	22 545
23 325	24 948	25 790	26 802	27 856	28 725	29 456
30 390						



April 2023 - Adult Programs

Title	Event Start Date	People in Attendance
Walk2TheBeat Virtual Fitness (V)	04/01/2023 @ 9:30am	11
Balance & Stability Fitness	04/01/2023 @ 9:30am	21
Winter Series: Magic Beyond Imagination	04/01/2023 @ 2:00pm	150
Classical Sundays: Ko-Eun Yi, solo piano	04/02/2023 @ 2:30pm	87
Beginner Tai Chi	04/03/2023 @ 9:30am	25
Monday Yoga	04/03/2023 @ 11:00am	26
Movie: The Whale	04/03/2023 @ 2:00pm	97
Preserving Your Photos with Canva	04/03/2023 @ 7:00pm	10
AARP Tax Assistance	04/04/2023 @ 9:00am	14
Virtual Chair Yoga (V)	04/04/2023 @ 9:00am	13
Tai Chi Level 2	04/04/2023 @ 9:30am	17
Game Day	04/04/2023 @ 11:00am	4
2nd Precinct Community Meeting	04/04/2023 @ 7:00pm	30
Job Fair	04/05/2023 @ 1:00pm	150
First Time Homebuyer Workshop	04/05/2023 @ 7:00pm	6
Thursday Yoga	04/06/2023 @ 9:30am	24
Genealogy Drop-in (L)	04/06/2023 @ 10:00am	5
Yoga 2nd Session	04/06/2023 @ 11:00am	23
Writing Workshop (V)	04/06/2023 @ 4:00pm	7
Connecting with Past Lives	04/06/2023 @ 7:00pm	11
Walk2TheBeat Virtual Fitness (V)	04/08/2023 @ 9:30am	15
Balance & Stability Fitness	04/08/2023 @ 9:30am	21
Adult Take & Bake: Churro Chocolate Chip Banana Bread (V)	04/10/2023 @ 9:00am	24
Beginner Tai Chi	04/10/2023 @ 9:30am	25
Monday Yoga	04/10/2023 @ 11:00am	26
Movie: Best Sellers	04/10/2023 @ 2:00pm	40
Preserving Your Photos with Canva	04/10/2023 @ 7:00pm	12
AARP Tax Assistance	04/11/2023 @ 9:00am	15
Library Budget Vote & Trustee Election	04/11/2023 @ 10:00am	149
Movie: The Fabelmans	04/11/2023 @ 2:00pm	21
The Tragedy of the Pelican (V)	04/11/2023 @ 7:00pm	8
Non-Fiction Book Discussion	04/12/2023 @ 11:00am	9
Cooking Class: Amazing Asparagus	04/12/2023 @ 1:00pm	16
HBCAC	04/12/2023 @ 5:45pm	14
What to Know About Selling Your Home	04/12/2023 @ 7:00pm	6
Thursday Yoga	04/13/2023 @ 9:30am	24
Huntington AARP	04/13/2023 @ 10:00am	20
Yoga 2nd Session	04/13/2023 @ 11:00am	23
Writing Workshop (V)	04/13/2023 @ 4:00pm	7
Intermediate ENL Class	04/13/2023 @ 6:00pm	5
North Shore Civil War Roundtable (L)	04/13/2023 @ 6:30pm	13
Adult Take & Make: Tiny Libraries	04/13/2023 @ 7:00pm	22
Beginner ENL Class	04/13/2023 @ 7:15pm	0
Craft Supply Swap	04/14/2023 @ 10:00am	N/A
Walk2TheBeat Virtual Fitness (V)	04/15/2023 @ 9:30am	15
Balance & Stability Fitness	04/15/2023 @ 9:30am	21

April 2023 - Adult Programs

Long Island Rose Society	04/15/2023 @ 1:00pm	15
Folk Music Society of Huntington	04/16/2023 @ 1:00pm	16
Beginner Tai Chi	04/17/2023 @ 9:30am	25
Medicare Counseling One-on-One (L)	04/17/2023 @ 10:00am	N/A
Monday Yoga	04/17/2023 @ 11:00am	25
Movie: Women Talking	04/17/2023 @ 2:00pm	39
Library Board of Trustees Meeting	04/17/2023 @ 7:00pm	9
Local Spring Birding Sites	04/17/2023 @ 7:00pm	3
Virtual Chair Yoga (V)	04/18/2023 @ 9:00am	13
Tai Chi Level 2	04/18/2023 @ 9:30am	17
Defensive Driving	04/18/2023 @ 11:00am	20
Game Day	04/18/2023 @ 11:00am	4
Beginner Excel: Formatting & Navigating	04/18/2023 @ 7:00pm	11
Adult Craft: Pressed Flower Art	04/18/2023 @ 7:00pm	13
The Pros & Cons of Medicare Advantage Plans	04/19/2023 @ 11:00am	4
Outreach- Sunrise of Huntington Craft Program	04/19/2023 @ 2:00pm	12
Evening Book Discussion	04/19/2023 @ 7:00pm	5
Cooking Class: Butter Chicken	04/19/2023 @ 7:00pm	10
Thursday Yoga	04/20/2023 @ 9:30am	22
Yoga 2nd Session	04/20/2023 @ 11:00am	21
Travel Apps & Sites	04/20/2023 @ 11:00am	6
Writing Workshop (V)	04/20/2023 @ 4:00pm	7
Intermediate ENL Class	04/20/2023 @ 6:00pm	3
NAACP Huntington	04/20/2023 @ 6:30pm	13
Adult Craft: Tote Bag	04/20/2023 @ 7:00pm	7
Beginner ENL Class	04/20/2023 @ 7:15pm	2
Walk2TheBeat Virtual Fitness (V)	04/22/2023 @ 9:30am	12
Balance & Stability Fitness	04/22/2023 @ 9:30am	20
Beginner Tai Chi	04/24/2023 @ 9:30am	25
Monday Yoga	04/24/2023 @ 11:00am	24
Creative Club: Let's Collage	04/24/2023 @ 1:00pm	6
Movie: Confess, Fletch	04/24/2023 @ 2:00pm	59
Garage Sales for Fun & Profit	04/24/2023 @ 7:00pm	17
Virtual Chair Yoga (V)	04/25/2023 @ 9:00am	10
Tai Chi Level 2	04/25/2023 @ 9:30am	16
Game Day	04/25/2023 @ 11:00am	0
How to Choose Quality Child Care	04/25/2023 @ 7:00pm	0
Starting Your Organic Vegetable Garden	04/26/2023 @ 6:30pm	1
Thursday Yoga	04/27/2023 @ 9:30am	24
Yoga 2nd Session	04/27/2023 @ 11:00am	23
Intermediate ENL Class	04/27/2023 @ 6:00pm	4
Beyond the Book @ the Whaling Museum	04/27/2023 @ 6:30pm	N/A
Whitman Ridge Condominium	04/27/2023 @ 7:00pm	16
Beginner ENL Class	04/27/2023 @ 7:15pm	2
Walk2TheBeat Virtual Fitness (V)	04/29/2023 @ 9:30am	15
Balance & Stability Fitness	04/29/2023 @ 9:30am	21
New York Photosongs	04/30/2023 @ 2:30pm	N/A

April 2023 - Children's Programs

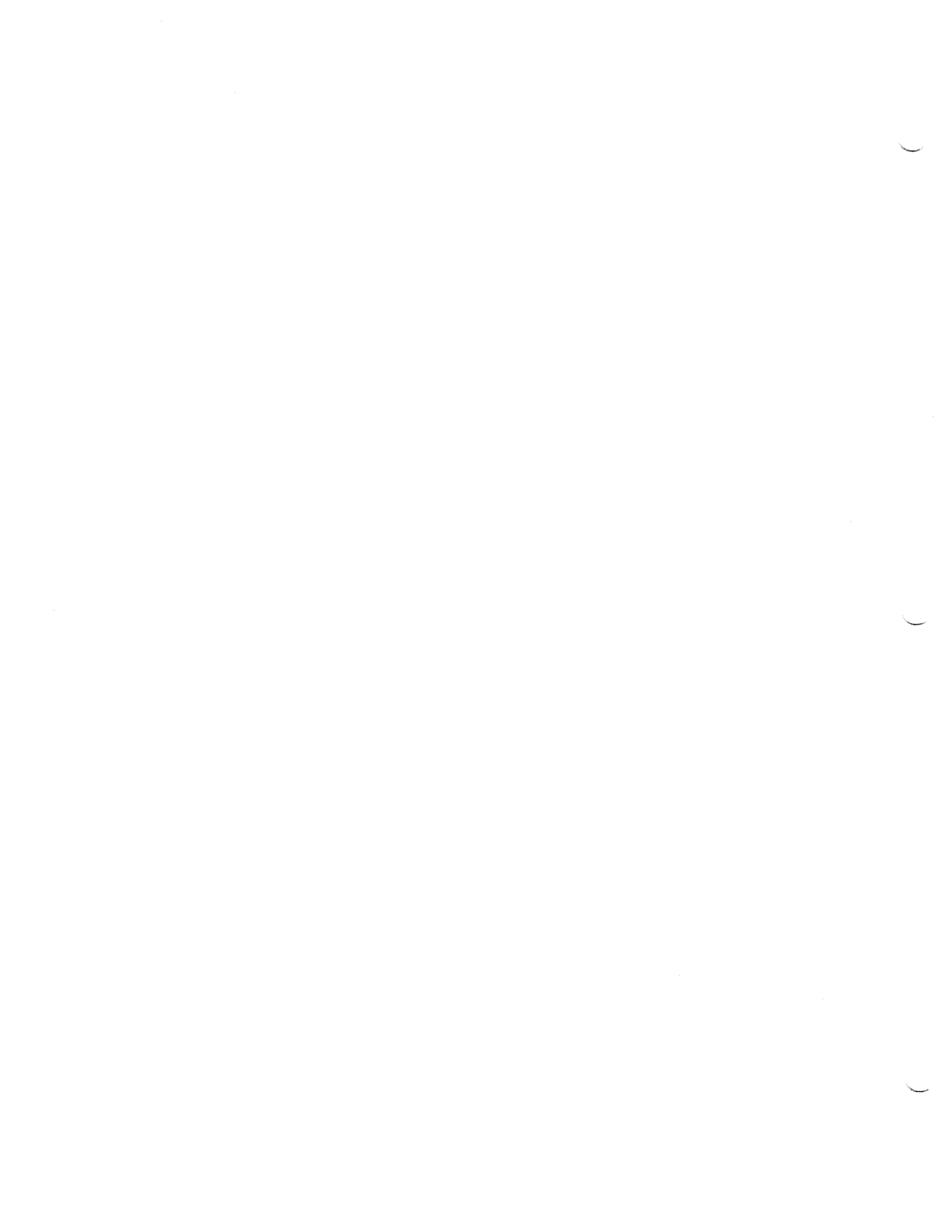
Title	Event Start Date	People in Attendance
Winter Series: Magic Beyond Imagination	04/01/2023 @ 2:00pm	150
Spring Take & Make	04/03/2023 @ 9:30am	60
Mad Science: Walloping Weather (L)	04/03/2023 @ 2:00pm	20
From Egg to Chick (L)	04/04/2023 @ 2:00pm	17
From Egg to Chick (L)	04/04/2023 @ 3:00pm	16
Baby Bundle Take & Make / Paquete Para BebÃ©s un Take & M	04/05/2023 @ 10:00ar	17
Make-A-Candle! (L)	04/05/2023 @ 2:00pm	20
Make-A-Candle! (L)	04/05/2023 @ 3:00pm	18
Eggs Away	04/06/2023 @ 2:30pm	19
Library Arts Presents: Make Way for Ducklings (L)	04/07/2023 @ 2:00pm	12
Tweens Night Out: Laser Puzzle Box Challenge (L)	04/07/2023 @ 7:00pm	8
Lego Club (L)	04/08/2023 @ 10:30ar	10
Baking Coach: Bunny Cupcakes (V)	04/08/2023 @ 2:00pm	24
Bilingual BANANAS BilingÃ¼es (L)	04/10/2023 @ 10:30ar	12
Homework Help at the South Huntington Public Library	04/10/2023 @ 4:30pm	3
So Big! (L)	04/11/2023 @ 10:00ar	14
Picture Book Time (L)	04/11/2023 @ 3:00pm	6
Toddler Music with Happy Feet	04/12/2023 @ 10:30ar	14
Toddler Music with Happy Feet	04/12/2023 @ 11:30ar	15
Yoga Kids (L)	04/12/2023 @ 4:30pm	8
Zumbini (L)	04/13/2023 @ 10:30ar	18
Zumbini (L)	04/13/2023 @ 11:30ar	12
Let's Make Prints!	04/13/2023 @ 4:30pm	21
A Time for Kids (L)	04/14/2023 @ 10:00ar	18
A Time for Kids (L)	04/14/2023 @ 11:00ar	9
Art Club: Beatriz Milhazes (L)	04/14/2023 @ 4:30pm	12
PequeÃ±os Lectores (L)	04/14/2023 @ 6:30pm	Cancelled
My Grown-up & Me Yoga (L)	04/15/2023 @ 10:00ar	2
Backyard Wildlife	04/15/2023 @ 2:00pm	12
Bilingual BANANAS BilingÃ¼es (L)	04/17/2023 @ 10:30ar	12
Earth Scientists (L)	04/17/2023 @ 4:30pm	14
Homework Help at the South Huntington Public Library	04/17/2023 @ 4:30pm	1
Girl Scouts Troop 103	04/17/2023 @ 4:30pm	11
So Big! (L)	04/18/2023 @ 10:00ar	18
Picture Book Time (L)	04/18/2023 @ 3:00pm	6
Hip Hop Dance	04/18/2023 @ 4:45pm	16
Class Visit: Step by Step Preschool	04/19/2023 @ 10:00ar	7
Baby Time! (L)	04/19/2023 @ 10:30ar	11
Baby Time! (L)	04/19/2023 @ 11:15ar	9
Yoga Kids (L)	04/19/2023 @ 4:30pm	9
Sprouts & Friends	04/20/2023 @ 10:00ar	16
Sprouts & Friends	04/20/2023 @ 11:00ar	13
Chinese Dance	04/20/2023 @ 4:30pm	14
Trashion Fashion (L)	04/21/2023 @ 2:30pm	15
PlayHooray Babies & Kids (L)	04/22/2023 @ 10:00ar	15
Lego Club (L)	04/23/2023 @ 2:00pm	7

April 2023 - Children's Programs

Bilingual BANANAS BilingÃ¼es (L)	04/24/2023 @ 10:30ar	9
Adventures in Art: Garbage or Art? (L)	04/24/2023 @ 4:30pm	9
Homework Help at the South Huntington Public Library	04/24/2023 @ 4:30pm	4
Outreach: Countrywood Career Day	04/25/2023 @ 9:00am	24
Lil' Athletes	04/25/2023 @ 10:00ar	12
Lil' Athletes Toddler	04/25/2023 @ 11:00ar	11
Picture Book Time (L)	04/25/2023 @ 3:00pm	7
Hip Hop Dance	04/25/2023 @ 4:45pm	13
Outreach: Countrywood Career Day	04/26/2023 @ 9:00am	14
Baby Time! (L)	04/26/2023 @ 10:30ar	9
Baby Time! (L)	04/26/2023 @ 11:15ar	10
Yoga Kids (L)	04/26/2023 @ 4:30pm	7
Zumbini (L)	04/27/2023 @ 10:30ar	17
Zumbini (L)	04/27/2023 @ 11:30ar	13
Celebrate DÃ-a: Book Fiesta (L)	04/27/2023 @ 2:30pm	13
Class Visit: BW 5th Grade Gruttadauria	04/28/2023 @ 9:30am	24
A Time for Kids (L)	04/28/2023 @ 10:00ar	15
A Time for Kids (L)	04/28/2023 @ 11:00ar	8
Art Club: Takashi Murakami (L)	04/28/2023 @ 4:30pm	14
Music & Movement	04/29/2023 @ 10:00ar	18
Star Wars Day (L)	04/29/2023 @ 2:00pm	16

April 2023 - YA Programs

Title	Event Start Date	People in Attendance
April Monthly Community Service: Mental Health Awareness	04/01/2023 @ 12:00am	12
Winter Series: Magic Beyond Imagination	04/01/2023 @ 2:00pm	150
Cheesecake Strawberry/Raspberry Shortcake Cupcakes	04/04/2023 @ 7:00pm	10
Executive Teen Advisory Board	04/04/2023 @ 7:00pm	Cancelled
Jelly Belly Bean Taste Test	04/05/2023 @ 7:00pm	8
Themed Trivia Thursday: Video Games	04/06/2023 @ 7:00pm	4
Friday Night Seed Sorting: a Community Service Program	04/07/2023 @ 7:00pm	17
Homework Help-Teen Volunteers	04/10/2023 @ 4:30pm	4
HBCAC	04/12/2023 @ 5:45pm	14
International Snack Tasting	04/13/2023 @ 7:00pm	12
Trivia Night (L)	04/14/2023 @ 7:00pm	8
Authors Unlimited	04/15/2023 @ 10:00am	4
Homework Help-Teen Volunteers	04/17/2023 @ 4:30pm	3
Teen Advisory Board	04/18/2023 @ 7:00pm	17
DIY Tiny Library	04/19/2023 @ 7:00pm	5
Cookie Dough!	04/20/2023 @ 7:00pm	12
Paint Night	04/21/2023 @ 4:00pm	Cancelled
Flower Pot Decoration and Adopt a Plant	04/21/2023 @ 7:00pm	7
Homework Help-Teen Volunteers	04/24/2023 @ 4:30pm	3
Comfort in Yourself	04/25/2023 @ 7:00pm	Cancelled
Nailed It!	04/27/2023 @ 7:00pm	12
BLINGO	04/28/2023 @ 7:00pm	6
Study Hours in the YA Library	04/30/2023 @ 1:00pm	6



	March			April		
	2021	2022	2023	2021	2022	2023
WEBSITE						
HomePage	15,595	15,043	15,435	13,248	13,531	13,431
% Change :		-4%	3%		2%	-1%
Virtual Reference	350	126	259	163	92	148
% Change :		-64%	106%		-44%	61%
Site Visitors	17,939	17,839	20,214	15,667	16,689	17,703
% Change :		-1%	13%		7%	6%
COMPUTER USAGE						
<u>Adult Wired Computers</u>						
Application Usage :	2,010	2,928	2,677	1,930	2,180	2,202
Time Usage (hrs) :	789	745	783	651	557	574
<u>Stand-Up Wired Computers</u>						
Application Usage :	0	0	0	0	0	0
Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>						
Application Usage :	262	466	804	332	530	901
Time Usage (hrs) :	95	110	164	114	119	220
Total Application Usage :	2,273	3,459	3,484	2,262	2,730	3,105
% Change :		52%	1%		21%	14%
Total Time Usage (hrs) :	884	855	947	765	676	794
% Change :		-3%	11%		-12%	17%
<u>Laptops & Tablets</u>						
Children's iPad Checkouts :	0	0	0	0	0	0
YA Laptop & iPad Checkouts :	1	65	3	0	20	2
Total :	1	65	3	0	20	2
% Change :		6400%	-95%			-90%
<u>Public Wireless</u>						
Laptop and Mobile Usage :	5,124	7,854	9,934	5,149	7,663	8,925
% Change :		53%	26%		49%	16%
SCLS DATA						
Off-Site Renewals	15,615	13,360	13,527	15,082	13,544	13,764
% Change :		-14%	1%		-10%	2%
e-Commerce Payments	\$96.93	\$58.11	\$29.14	\$81.51	\$32.52	
% Change :		-40%	-50%		-60%	
Consortium Databases	9,563	1,929	2,553	3,639	2,963	1,892
% Change :		-80%	32%		-19%	-36%
SHPL DATABASE SEARCHES						
Ancestry.com :	0	96	0	5	145	0
EbscoHost :	599	397	540	401	643	352
OCLC/FirstSearch :	96	141	208	159	192	153
ReferenceUSA :	0	0	0	0	0	0
Total :	695	634	748	565	980	505
% Change :		-9%	18%		73%	-48%
WEB SERVICES						
Homework Help (Tutor/BrainFuse) :	91	44	39	59	19	17
LibraryAware (NextReads) :	2	3	2	4	2	5
Live-Brary.com (eMedia Checkouts) :	6,866	7,190	8,460	6,722	7,067	8,046
Linked-In-Learning :	37	20	16	15	12	19
Pronunciator (Mango) :	48	2	7	31	7	6
Mosio Text Message Threads :	87	37	55	47	28	39
EnvisionWare Mobile Print (PrinterOn) :	731	227	293	265	179	248
Total :	7,862	7,523	8,872	7,143	7,314	8,380
% Change :		-4%	18%		2%	15%

DATE	Total Building Checkouts (#231)	All Self Checkouts (#431)	Percent Self Checkouts
April 2022	9,331	204	2.19%
May 2022	8,729	116	1.33%
June 2022	8,614	0	0.00%
July 2022	10,461	59	0.56%
August 2022	10,919	2,233	20.45%
September 2022	8,560	2,074	24.23%
October 2022	9,377	1,850	19.73%
November 2022	8,999	1,897	21.08%
December 2022	8,290	1,353	16.32%
January 2023	10,659	1,997	18.74%
February 2023	9,948	1,979	19.89%
March 2023	10,750	1,864	17.34%
April 2023	9,920	1,853	18.68%

WIRED & WIRELESS STATISTICS : April 2023

Date	Wireless	Adult	Children's
Apr 2023	8,925	2,202	901
Mar 2023	9,934	2,677	804
Feb 2023	7,686	2,396	674
Jan 2023	8,426	1,923	500
Dec 2022	7,065	1,547	281
Nov 2022	8,232	1,568	338
Oct 2022	8,967	2,045	389
Sep 2022	7,992	2,012	309
Aug 2022	8,118	1,725	744
Jul 2022	7,601	1,624	709
Jun 2022	7,647	1,713	421
May 2022	7,934	1,946	214
Apr 2022	7,663	2,180	530

Summary:

Wireless usage was down 10% compared to last month and is up 16% from this time last year. Adult computer usage was down 18% from last month and is up 1% compared to last year. Childrens computer usage was up 12% compared to last month and is up 70% from last year.

