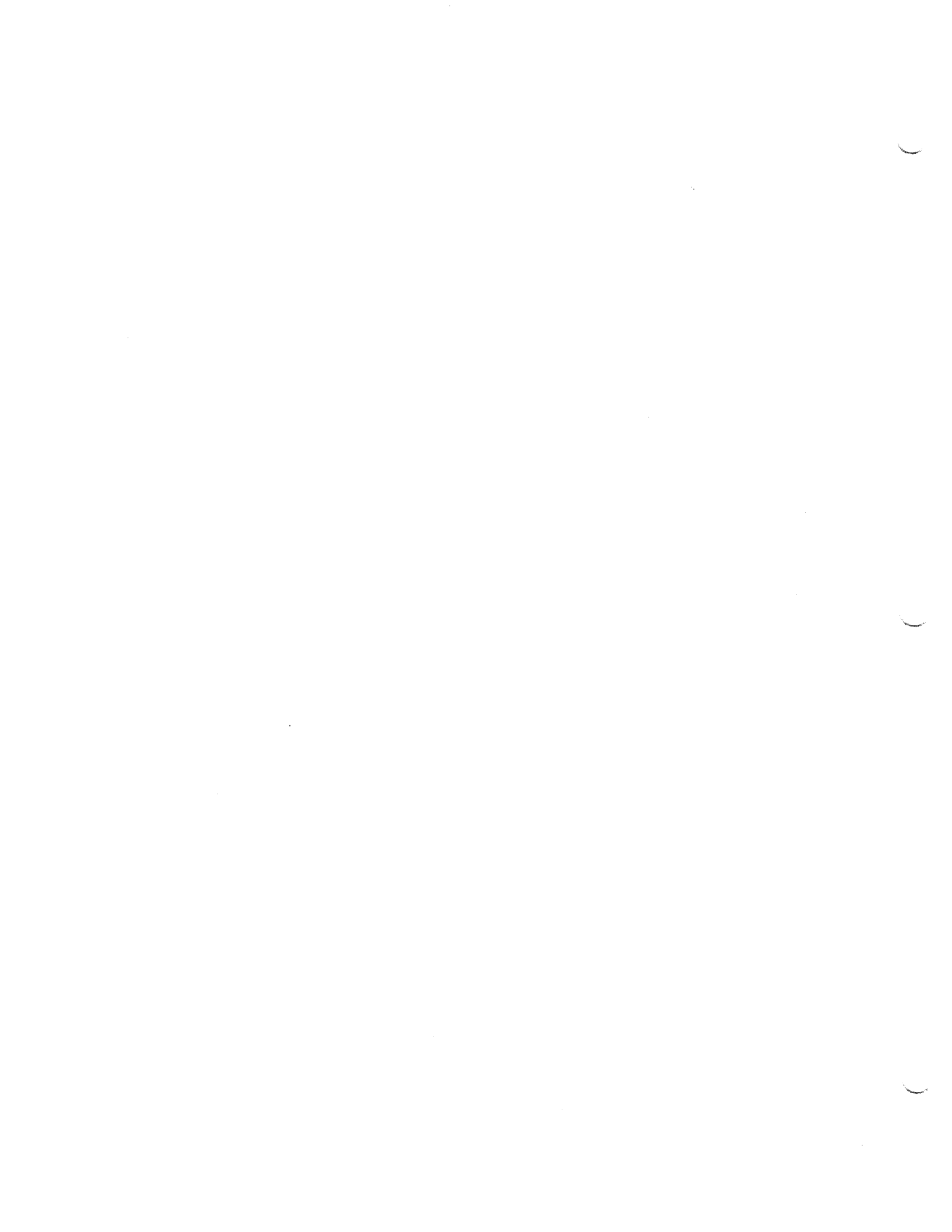


BOARD MEETING – TUESDAY, FEBRUARY 21, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Tuesday, February 21, 2023 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
 1. Regular Meeting, Tuesday, January 17, 2023
5. FINANCIAL MATTERS: (TAB B)
 - A. Schedule of Bills
 - B. Investments
 - C. Financial Chairperson's Report
 - D. Personnel
6. COMMUNICATIONS: (TAB C)
 1. SCLS Minutes and Memorandum (emailed to Board members)
7. REPORTS: (TAB D)
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
8. OLD BUSINESS: (TAB E)
 1. COVID-19 Protocol
 2. SHPL 2023-2024 Budget – Draft
 3. Approval of the Proposed 2023-2024 Operating Budget for Presentation to the Public
9. NEW BUSINESS: (TAB F)
 1. HVAC Project Contract Award – To be distributed at meeting
 2. 2022 NYS Annual Report
 3. Theater Sound System Purchase
 4. Obsolete Equipment
 5. Long Island Library Conference
 6. AED Replacement Purchase
10. STATISTICAL REPORTS: (TAB G)
 1. Statistics and Program Attendance
11. VOICE OF THE TAXPAYER
12. EXECUTIVE SESSION: To discuss a personnel issue.
13. ADJOURNMENT



BOARD MEETING MINUTES - TUESDAY, JANUARY 17, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Tuesday, January 17 at 7:00 p.m. in the Conference Room.

PRESENT: Mrs. Eleanora Ferrante, President
Mrs. Eileen Sullivan, Vice President
Mr. Stuart Horowitz
Mrs. Stella Fox
Mrs. Pat Dillon, Financial Chairperson

STAFF: Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Doreen Kilkenny, Board Secretary
Mrs. Erin McShane Hedger, Business Manager

CALL TO ORDER: The meeting was called to order by the president at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as written.

DISPOSITION OF MINUTES:
DECEMBER 19, 2022: Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to accept the minutes of the regular meeting of December 19, 2022.

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided checks have been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #19 Fund L in the amount of \$10,704.01; Warrant #23 Fund L in the amount

of \$121,241.65; Warrant #12/08 PR Fund L in the amount of \$113,138.96; Warrant #12/22 PR Fund L in the amount of \$115,485.56.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #12 Fund TA in the amount of \$43,826.22; Warrant #13 Fund TA in the amount of \$45,504.65.

Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #2 Fund H in the amount of \$3,049.98.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan and carried unanimously to approve the American Express statement for November in the amount of \$4,834.16.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for November in the amount of \$786.96.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon Capital Services Monthly Statement for November 20, 2022 through December 19, 2022 in the amount of 1,184.41

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The board acknowledged the SCLS minutes and thank you letter from William Gonyou at Long Island Care, Inc..

DIRECTOR'S REPORT: Mrs. Scherer reported on the following:

- On Friday, January 6th, the Long Island Association hosted its annual breakfast at the Crest Hollow in Woodbury. Both Eileen Sullivan and I attended along with other directors from the county, Kevin Verbese from SCLS and Tim Spindler from LILRC. The slate of speakers featured U.S. Senate Majority Leader Chuck Schumer, Suffolk County Executive Steve Bellone, and a video message from Nassau County Executive Bruce Blakeman. All three of the gentlemen summarized their legislative accomplishments specific to Long Island.

**ASSISTANT
DIRECTOR'S
REPORT:**

Mr. Tanzi reported on the following:

- I am currently investigating an electronic signature/cloud-based agreement solution for the library. While our web presence often presents convenient options for our patrons, the inability to easily e-sign or otherwise execute agreements digitally increasingly presents a barrier to card applications, meeting room use, and other services.

I am hopeful we can secure access to software that will facilitate these public-facing functions, as well as increase efficiency when contracting with library programmers and other third parties. While there are a number of software solutions available, I am working to balance their feature list with their pricing tiers. To that end, we are working with nonprofit software broker TechSoup to keep costs manageable.

**BUILDING & GROUNDS
REPORT:**

The board thanked Ray Capone for his report.

**NETWORK & SYSTEMS
ADMINISTRATOR'S
REPORT:**

The board thanked Scott Kalogris for his report.

**NEW BUSINESS –
SHPL 2023-2024
BUDGET DRAFT:**

Mrs. Scherer distributed the second draft of the 2023-2024 budget for the board to review and discuss in future meetings.

**NEW BUSINESS –
ANTIVIRUS &
CYBER SECURITY
SOFTWARE
PURCHASE:**

Motion by Mr. Horowitz, seconded by Mrs. Sullivan and carried unanimously that the board of trustees approves an expenditure of \$9,349.96 to CipherTech to purchase a two-year license of SentinelOne Control with XDR and Ransomware Warranty.

**NEW BUSINESS –
COMPUTERS
IN LIBRARIES 2023:**

Motion by Mr. Horowitz and seconded by Mrs. Dillon, and carried unanimously to authorize three staff members to attend the 2023 Computers in Libraries Conference in Arlington, VA at a cost not to exceed \$6,540.00. If there is interest, sufficient

funds are available in the board Continuing Education code to send a trustee to the conference.


EXECUTIVE SESSION: Motion by Mr. Horowitz, seconded by Mrs. Fox to go into Executive Session at 8:05 p.m. to discuss personnel issues.

Motion by Mr. Horowitz, seconded by Mrs. Dillon to come out of Executive Session at 8:35 p.m.

ADJOURNMENT: Motion by Mr. Horowitz to adjourn the regular meeting at 8:36 p.m.

X

Respectfully submitted by,



Doreen Kilkeny, Board Secretary

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	22	L	20,144.12
B5-7	27	L	148,421.62
B9	1/05 PR	L	120,732.05
B11	1/19 PR	L	124,367.40
B13	14	TA	46,088.23
B15	15	TA	54,034.59
B17	3	H	3,246.84
B18	AMEX Amazon/Synchrony		
B19	Amazon Capital Services		
B33	Investment Report		
B34	Financial Chairperson Report		
B35	Personnel Actions		

PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

February 14, 2023

President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through February 21, 2023.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #22 Fund L - January 2023 Schedule of Bills

Checks #58045 - 58050

Total warrant: \$20,144.12

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 22: CD - UTILITIES - 1/2023 For Dates 1/1/2023 - 1/31/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58045	01/03/2023	690	NATIONAL GRID		2,944.04
58046	01/03/2023	2400	NATIONAL GRID (SVC & GENR)		42.96
58047	01/03/2023	20	PSEGLI		16,256.26
58048	01/03/2023	15	VERIZON		806.59
58049	01/10/2023	2555	OPTIMUM		69.49
58050	01/10/2023	1419	VERIZON SELECT SERVICES		24.78
Number of Transactions: 6					Warrant Total: 20,144.12
					Vendor Portion: 20,144.12

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 20,144.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/23 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 20,144.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/10/23 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #27 Fund L - February 21, 2023 Schedule of Bills

Checks #58147 - 58244

Voided Check #58139

Total warrant: \$148,421.62

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 27: CD - GENERAL - 2/2023 For Dates 2/21/2023 - 2/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58139	02/21/2023	3017	**VOID** VOLLWEILER, VICKI	220293	-250.00
58147	02/21/2023	131	A TIME FOR KIDS	*See Detail Report	1,200.00
58148	02/21/2023	14	A.R.KROPP CO.	220131	886.58
58149	02/21/2023	2396	AMAZON		1,845.61
58150	02/21/2023	2396	AMAZON		398.10
58151	02/21/2023	2396	AMAZON		1,188.88
58152	02/21/2023	720	AMERICAN EXPRESS		2,991.30
58153	02/21/2023	2040	AMERIFLEX		270.30
58154	02/21/2023	23	BAKER & TAYLOR		7,711.08
58155	02/21/2023	2520	KATHRYN BARI-PETRITIS	220374	275.00
58156	02/21/2023	2841	MICHAEL BARTOLOMEO		725.60
58157	02/21/2023	1832	AUGUSTA BERNER	220362	1,500.00
58158	02/21/2023	1305	BLACKSTONE PUBLISHING.		174.13
58159	02/21/2023	3046	BLUM, LAUREN	*See Detail Report	1,700.00
58160	02/21/2023	2032	BOOK PAGE		243.00
58161	02/21/2023	1189	BRODART CO.		559.50
58162	02/21/2023	1644	BRODART CO.	220333	171.63
58163	02/21/2023	31	BULL TERRIER NEWS DELIVERY SVC		274.78
58164	02/21/2023	1850	RONALDO CARTER		450.00
58165	02/21/2023	249	CAVENDISH SQUARE PUBLISHING		204.44
58166	02/21/2023	1990	CENTER POINT LARGE PRINT		169.09
3167	02/21/2023	2779	CERULLO CONSULTING CO, INC.	220375	175.00
58168	02/21/2023	3084	CIPHERTECHS	220349	9,349.96
58169	02/21/2023	2572	COLLABORATIVE SUMMER LIB PRGM	210256	20.49
58170	02/21/2023	2633	CONNECTION, INC	220279	6,100.00
58171	02/21/2023	2633	CONNECTION, INC	220278	6,799.00
58172	02/21/2023	1548	COUNTY LINE HARDWARE		121.47
58173	02/21/2023	794	PHILIP DE DORA	220102	390.00
58174	02/21/2023	43	DEMCO	220346	286.99
58175	02/21/2023	1665	EDMER SANITARY SUPPLY		761.80
58176	02/21/2023	1777	ELIZABETH ESPOSITO		30.42
58177	02/21/2023	1531	FIRE COMMAND CO INC.		287.50
58178	02/21/2023	923	FIRST UNUM LIFE INSURANCE CO.		649.04
58179	02/21/2023	362	FUN EXPRESS, LLC	*See Detail Report	304.23
58180	02/21/2023	52	GALE		386.28
58181	02/21/2023	2505	GENSERVE INC	210247	460.00
58182	02/21/2023	2490	KATHLEEN GIERALTOWSKI		250.58
58183	02/21/2023	225	GRAINGER, INC.		677.35
58184	02/21/2023	3077	GREEN INSIDE & OUT, INC.	220365	150.00
58185	02/21/2023	1916	JENNIFER CONLON GRIFFING		105.24
58186	02/21/2023	2230	HAN, YOONIE	220396	1,000.00
58187	02/21/2023	2362	HARBORFIELDS PUBLIC LIBRARY	220377	100.00
58188	02/21/2023	1077	HIGH HOPES PRODUCTIONS	220251	165.00
58189	02/21/2023	3086	IMPROV THEATRE LLC	220379	500.00
58190	02/21/2023	2504	INGRAM LIBRARY SERVICES LLC		558.38
58191	02/21/2023	2835	JAZZY TC INC.	220361	200.00

SOUTH HUNTINGTON LIBRARY



Check Warrant Report For L - 27: CD - GENERAL - 2/2023 For Dates 2/21/2023 - 2/21/2023

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
58192	02/21/2023	2610	JOYSIE JEROME	*See Detail Report	360.00
58193	02/21/2023	3053	JIN, ELIZABETH	*See Detail Report	700.00
58194	02/21/2023	2717	KANOPY LLC		509.00
58195	02/21/2023	1546	DEBORAH KATZ	220101	600.00
58196	02/21/2023	1716	DIANE KENTROS		1,288.00
58197	02/21/2023	1846	KIRKUS MEDIA LLC		199.00
58198	02/21/2023	2781	ELIZABETH KLEIN		33.62
58199	02/21/2023	2459	KONICA MINOLTA BUSINESS SOLUTN		22.70
58200	02/21/2023	1796	LI CHILDREN'S MUSEUM	220354	3,300.00
58201	02/21/2023	631	LIBRARY STORE	220345	319.06
58202	02/21/2023	1568	LONG ISLAND WASTE SERVICES		185.00
58203	02/21/2023	2567	LOVE WINDOW TREATMENTS		743.24
58204	02/21/2023	1037	MATTHEW BENDER & CO., INC.		97.00
58205	02/21/2023	2629	JOANN MESSINA	220372	395.00
58206	02/21/2023	1594	MICHAEL J'S LANDSCAPING	220280	1,905.75
58207	02/21/2023	2517	MIDWEST TAPE		820.71
58208	02/21/2023	2272	NEW YORK HISTORICAL SOCIETY	220355	160.00
58209	02/21/2023	217	NEWSDAY, INC.		263.92
58210	02/21/2023	1814	PATRICIA NOVAK	220368	125.00
58211	02/21/2023	127	NYS EMPLOYEES HEALTH INSURANCE		46,266.75
58212	02/21/2023	1851	OLD WESTBURY GARDENS	220356	350.00
58213	02/21/2023	1724	PITNEY BOWES GLOBAL FIN'L SERV		64.14
58214	02/21/2023	754	PLAZA THEATRICAL PRODUCTIONS	220371	850.00
58215	02/21/2023	12	POSTMASTER - BULK PERMIT 39		1,800.00
58216	02/21/2023	1731	PURCHASE POWER		400.00
58217	02/21/2023	2068	PYRAMID AIR COND. & HEATING		41.25
58218	02/21/2023	3061	QUATELA CHIMERI PLLC		800.00
58219	02/21/2023	3085	RHONDA KAY MUSIC LLC	220373	600.00
58220	02/21/2023	2558	GEORGINA RIVAS-MARTINEZ		18.98
58221	02/21/2023	699	RIVERSHORE READING STORE	220351	167.00
58222	02/21/2023	2982	REGINA R. RUSSO	220363	825.00
58223	02/21/2023	284	RYDER PIANO TUNING		450.00
58224	02/21/2023	3088	ROBERT SABATINI		97.90
58225	02/21/2023	2401	JEANNE SCHNUPP	220359	100.00
58226	02/21/2023	3079	BONNIE SCHWARTZ	220369	350.00
58227	02/21/2023	51	SCLS		2,049.34
58228	02/21/2023	234	SCLS - PALS		6,965.81
58229	02/21/2023	2778	SCORE	220366	100.00
58230	02/21/2023	2238	ROBERT SCOTT	220367	744.00
58231	02/21/2023	11	SHPL - PETTY CASH		11.46
58232	02/21/2023	95	STAPLES CREDIT PLAN		374.53
58233	02/21/2023	96	STATE INSURANCE FUND		8,568.44
58234	02/21/2023	2106	STERLING NORTH AMERICA INC.		8,422.00
58235	02/21/2023	1520	THE BAKING COACH, INC.	220252	425.00
58236	02/21/2023	1525	THE WHALING MUSEUM	220397	100.00
58237	02/21/2023	2402	TIGER/FRIED PRODUCTIONS	220364	850.00

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 27: CD - GENERAL - 2/2023 For Dates 2/21/2023 - 2/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3238	02/21/2023	1162	UNIQUE MANAGEMENT SVCES.		7.95
58239	02/21/2023	2321	UNISTAR FIVE PRODUCTIONS, LTD	220376	600.00
58240	02/21/2023	236	USA TODAY		395.30
58241	02/21/2023	2536	AMY VAIL	220249	225.00
58242	02/21/2023	2800	ROBERT VIAGAS	220378	275.00
58243	02/21/2023	2232	W.B. MASON CO INC		432.02
58244	02/21/2023	2211	WALT WHITMAN BIRTHPLACE	220357	150.00
Number of Transactions: 99				Warrant Total:	148,421.62
				Vendor Portion:	148,421.62

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 99 in number, in the total amount of \$ 148,421.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/23 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 148,421.62. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/22 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 5, 2022

Gross Total: \$120,732.05

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	120,732.05			Normal Distributed Amount	3,747.02
Non Cash Earnings	0.00			Direct Deposit Amount	76,960.91
Reimbursed Expenses	0.00			Direct Deposit Entries	62
FICA Wages	110,302.37				
FICA Withholding - Employee *	6,838.77				
FICA Withholding - Employer *	6,838.77				
Medicare Wages	110,302.37				
Medicare Withholding - Employee *	1,599.39			Federal Tax Deposit *	27,251.28
Excess Medicare Wages	0.00			State Tax Deposit **	4,786.04
Excess Medicare Withholdings	0.00			City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *	1,599.39			City Tax Deposit - Yonkers ***	0.00
Federal Wages	104,912.09				
Federal Withholding *	10,374.96				
State Wages	106,631.14				
State Withholding **	4,786.04				
City Wages	0.00				
City Withholding ***	0.00				
Annuities	3,671.23	Pre-Tax			
Flexible Spending	10,429.68	Pre-Tax		Regular Checks	65
Retirement	1,719.05	Pre-Tax		Manual / Hand Drawn Checks	0
Roth 403(b) Annuity	0.00			Payroll Earning Transfers	0
Roth 457(b) Annuity	0.00			Voided Checks	0
All Other Deductions	605.00				
Net Pay	80,707.93				

Payment Distribution Methods

Normal Distributed Amount	3,747.02
Direct Deposit Amount	76,960.91
Direct Deposit Entries	62

Tax Deposit Information

Federal Tax Deposit *	27,251.28
State Tax Deposit **	4,786.04
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	65
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: January 19, 2023

Gross Total: \$124,367.40

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	124,367.40			6,159.28
Non Cash Earnings	0.00			75,064.70
Reimbursed Expenses	0.00			69
FICA Wages	111,335.74			
FICA Withholding - Employee *	6,902.79			
FICA Withholding - Employer *	6,902.79			
Medicare Wages	111,335.74			
Medicare Withholding - Employee *	1,614.33			27,447.78
Excess Medicare Wages	0.00			4,797.63
Excess Medicare Withholdings	0.00			0.00
Medicare Withholding - Employer *				0.00
Federal Wages	1,614.33			0.00
Federal Withholding *	105,750.16			0.00
State Wages	10,413.54			0.00
State Withholding **	107,418.29			0.00
City Wages	4,797.63			
City Withholding ***	0.00			
Annuities	0.00			
Flexible Spending	3,917.45	Pre-Tax		68
Retirement	13,031.66	Pre-Tax		2
Roth 403(b) Annuity	1,668.13	Pre-Tax		0
Roth 457(b) Annuity	0.00			4
All Other Deductions	0.00			
Net Pay	797.89			
	81,223.98			

Payment Distribution Methods

Normal Distributed Amount	
Direct Deposit Amount	
Direct Deposit Entries	69

Tax Deposit Information

Federal Tax Deposit *	27,447.78
State Tax Deposit **	4,797.63
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	68
Manual / Hand Drawn Checks	2
Payroll Earning Transfers	0
Voided Checks	4

Employee Types On This Journal

Employee Count	66
Active Payroll Employees	66
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #14 Fund TA - January 5, 2023 Schedule of Bills

Check #7776

Wires #994185 - 994188

Total warrant: \$46,088.23

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 14: CD - 1/05/23 PAYROLL For Dates 1/5/2023 - 1/5/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
'76	01/05/2023	127	NYS EMPLOYEES HEALTH INSURANCE		10,379.68
994185	01/05/2023	198	NEWPORT TRUST CO. FBO #22258#		1,221.78
994186	01/05/2023	371	NYS INCOME TAX		4,786.04
994187	01/05/2023	909	INTERNAL REVENUE SERVICE		27,251.28
994188	01/05/2023	1345	NEW YORK STATE DEFERRED COMP		2,449.45
Number of Transactions: 5					Warrant Total: 46,088.23
					Vendor Portion: 46,088.23

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 46,088.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/25
Date

Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 46,088.23. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/12/23
Date

Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #15 Fund TA - January 19, 2023 Schedule of Bills

Check #7777 - 7781

Wires #994189 - 994193

Total warrant: \$54,034.59

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 15: CD - 1/19/23 PAYROLL For Dates 1/19/2023 - 1/19/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
777	01/19/2023	1934	AFLAC		192.89
7778	01/19/2023	1338	AMERIFLEX - LIB CONTRIB		10,140.00
7779	01/19/2023	1267	AMERIFLEX, LLC.		1,164.18
7780	01/19/2023	2889	GIS BENEFITS		1,677.48
7781	01/19/2023	242	SHPL - GENERAL FUND		100.00
994189	01/19/2023	198	NEWPORT TRUST CO. FBO #22258#		1,270.53
994190	01/19/2023	202	NYS & LOCAL RETIREMENT SYSTEM		4,597.18
994191	01/19/2023	371	NYS INCOME TAX		4,797.63
994192	01/19/2023	909	INTERNAL REVENUE SERVICE		27,447.78
994193	01/19/2023	1345	NEW YORK STATE DEFERRED COMP		2,646.92

Number of Transactions: 10

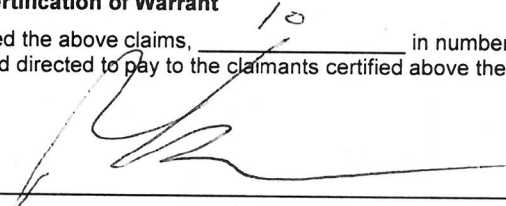
Warrant Total: 54,034.59

Vendor Portion: 54,034.59

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 54,034.59. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/23
Date


Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 54,034.59. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/16/23
Date


Assistant Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

February 21, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #3 Fund H - February 21, 2023 Schedule of Bills

Checks #10009 - 10010

Total warrant: \$3,246.84

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 3: CD - RESERVE - 2/2023 For Dates 2/21/2023 - 2/21/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
0009	02/21/2023	230	BEATTY HARVEY COCO, LLP.		3,147.12
10010	02/21/2023	485	LONG ISLANDER		99.72
Number of Transactions: 2					
					Warrant Total: 3,246.84
					Vendor Portion: 3,246.84

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 3246.84. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 3246.84. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/14/23
Date

Janet Schen
Library Director

American Express Monthly Statement - January 2023 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	ALA Store - Early Literacy Calendar (English & Spanish)	\$65.15	L7430.442-12-F
	High Mowing Organic Seeds (Seeds for Seed Library)	\$54.95	L7430.442-11
	USPS (Postage for Passport Applications)	\$27.90	L7430.433
	First Class Bagels (Hospitality - Staff Meeting 1/11/23)	\$129.84	L7430.435-31
	Seed Savers Exchange (Seeds for Seed Library)	\$96.47	L7430.442-11
	ALA LibLearnX Conference - Travel Expenses	\$148.63	L7430.435-31
	ALA LibLearnX Conference - Food Expenses	\$34.68	L7430.435-31
	ALA LibLearnX Conference - Hotel Expenses	\$1,035.04	L7430.435-31
	efilemyforms.com (1099-NEC eFile)	\$98.80	L7430.440
	Dollar Days (Winter Reading Program Prizes)	\$65.00	L7430.442-11
	Amazon data back-up (cloud)	\$146.37	L7430.431
	Google (shpl.info e-mail service)	\$529.66	L7430.431
Nicholas Tanzi	SCLA Membership (NT)	\$58.00	L7430.438
	Investor's Business Daily (1 Year Subscription)	\$260.00	L7420.413-11
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7430.200
	Zoom.US (Teleconferencing)	\$189.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$10.85	L7420.429
		Total	\$2,991.30

Amazon/Synchrony Bank Monthly Statement - December 2022		
Description	Purchase \$	Account
COMPUTER SOFTWARE-CHILD	\$59.88	L7420.415-12
CH. PROG-FAMILY PLACE	\$1,129.00	L730.442-12-F
	Total	\$1,129.00

Amazon Detail

Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total
1/8/2023	Business, Industrial, & Scientific Supplies Basic	Jonti-Craft 2492JC KYDZ King Castle	1,129.00	1	1,129.00
					PROGRAMS - FAMILY PLACE \$1,129.00

Amazon Capital Services Statement - 12/20/22 to 1/19/23		
Description	Purchase \$	Account
BOOKS - ADULT DEPT	\$292.22	L7420.410-11
BOOKS- CHILDREN'S DEPT	\$42.53	L7420.410-12
BOOKS- YA DEPARTMENT	\$38.97	L7420.410-13
DVDS - ADULT DEPT	\$177.74	L7420.411-11
DVD'S CHILDREN'S DEPT	\$191.86	L7420.411-12
ADULT MUSIC CD'S	\$12.98	L7420.412-11
COMPUTER SOFTWARE-CHILD	\$72.75	L7420.415-12
EQUIPMENT	\$595.27	L7430.200
OFFICE SUPPLIES	\$59.43	L7430.430-21
PROGRAMS - ADULT DEPT.	\$278.75	L7430.442-11
PROGRAMS - CHILDREN'S DEPT.	\$83.11	L7430.442-12
PROGRAMS - YA DEPT.	\$150.20	L7430.442-13
PROGRAMS- OUTREACH	\$79.99	L7430.442-16
CUSTODIAL SUPPLIES	\$167.91	L7440.451
Total	\$2,243.71	

Amazon Detail

Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total
12/26/2022	Personal Computer	Microsoft Ergonomic Desktop - Black - Wired, Comfortable, Ergonomic Keyboard and Mouse Combo, with Cushioned Wrist and Palm Support. Split Keyboard. D	57.68	1	57.68
12/26/2022	Personal Computer	WD_BLACK 2TB P40 Game Drive SSD - Up to 2,000MB/s, RGB Lighting, Portable External Solid State Drive SSD, Compatible with Playstation, Xbox, PC, & Mac	199.99	1	199.99
1/4/2023	Office Product	HP Wide Format Universal Instant-dry Satin Photo Paper 24 in x 100 ft 7.9 mil - 200 g/m ² 2" Core - Q6579A	107.91	2	215.82
1/10/2023	Speakers	Electronic Wipes Streak-Free for Screen Cleaner & Smart Watch [2 Pack x 40] TV Screen, Smart TV, Computer Screen, Laptop, Phone, Tablet, and Electroni	19.97	2	39.94
1/14/2023	CE	ANTIEE 90Wh VV09XL Laptop Battery for HP ZBook 15 G3, ZBook 15 G4 Mobile Workstation 808452-001 808452-002 808452-005 HSTNN-DB7D HSTNN-C87C 808398-2B1	39.85	1	39.85
1/14/2023	PC Accessory	QiaoYoubang 5 Pack of 2U Blank Panel - Metal Server Rack Panel for 19in Server Rack Cabinet or Enclosure, Black (2UBP5PC)	41.99	1	41.99
EQUIPMENT					\$595.27

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 14: CR - DAILY FINES - 1/2023			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	1,010.90	0.00
L 2082.1	BOOK FINES	0.00	6.15
L 2082.2	LOST LIBRARY MATERIALS	0.00	56.98
L 2082.42	PRINT VEND MACHINES	0.00	236.92
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	10.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	118.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	12.85
L 2770.5	MISC. INCOME - BOOKS PAID	0.00	5.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	565.00
Grand Total		1,010.90	1,010.90

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 15: CR - GENERAL 1/2023			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	5,532.27	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	699.46	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	117.28	0.00
L 211	MM - FLUSHING BANK	1,524,329.40	0.00
L 1001	REAL PROPERTY TAXES	0.00	1,517,688.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	419.13
L 2082.42	PRINT VEND MACHINES	0.00	54.60
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	699.46
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	361.69
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	117.28
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	6,641.40
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	17.00
L 2770.6	MISC. INCOME	0.00	600.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	1,105.80
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	158.05
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	2,716.00
L 9000.906-0	HEALTH INSURANCE	0.00	100.00
Grand Total		1,530,678.41	1,530,678.41

SOUTH HUNTINGTON PUBLIC LIBRARY
 REVENUE BUDGET STATUS
 PERIOD COVERED: July 1, 2022 - January 31, 2023

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 7 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				(UNFAVORABLE) \$	(FAVORABLE) %	
REAL PROPERTY TAXES	\$6,070,752.00	4,553,064.00	3,541,272.00	1,011,792.00	28.57	1,517,688.00
PROPERTY TAXES-DEBT SVCE	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
BOOK FINES	\$0.00	39.13	0.00	39.13	#DIV/0!	(39.13)
LOST LIBRARY MATERIALS	\$2,500.00	1,782.85	1,458.33	324.52	22.25	717.15
COPY MACHINES	\$3,000.00	808.10	1,750.00	(941.90)	-53.82	2,191.90
PRINT VEND MACHINES	\$9,000.00	3,761.48	5,250.00	(1,488.52)	-28.35	5,238.52
DVD FINES	\$0.00	1.00	0.00	1.00	#DIV/0!	(1.00)
IWIN - DVDs	\$0.00	204.25	0.00	204.25	#DIV/0!	(204.25)
COMPUTER PAPER/DISCS	\$1,000.00	90.90	583.33	(492.43)	-84.42	909.10
LAPTOP FINES	\$0.00	11.00	0.00	11.00	#DIV/0!	(11.00)
LATE FINES - MUSEUM PASSES	\$0.00	20.00	0.00	20.00	#DIV/0!	(20.00)
INTEREST - MM- VALLEY NAT'L BANK	\$300.00	2,938.30	175.00	2,763.30	1,579.03	(2,638.30)
INTEREST - CKING - VALLEY NAT'L BANK	\$180.00	1,790.15	105.00	1,685.15	1,604.90	(1,610.15)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$20.00	487.55	11.67	475.88	4,079.00	(467.55)
INTEREST - MM FLUSHING BANK	\$7,500.00	23,177.38	4,375.00	18,802.38	429.77	(15,677.38)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	236.00	0.00	236.00	#DIV/0!	(236.00)
MISC. INCOME - EAR BUD SALES	\$0.00	3.00	0.00	3.00	#DIV/0!	(3.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	465.60	583.33	(117.73)	-20.18	534.40
MISC. INCOME - HOTSPOT FINES	\$0.00	160.00	0.00	160.00	#DIV/0!	(160.00)
MISC. INCOME	\$2,000.00	600.00	1,166.67	(566.67)	-48.57	1,400.00
MISC. INCOME - PASSPORTS	\$12,000.00	7,466.40	7,000.00	466.40	6.66	4,533.60
STATE INCENTIVE AID	\$5,000.00	10,493.00	2,916.67	7,576.33	259.76	(5,493.00)
TOTALS	\$6,114,252.00	4,607,600.09	3,566,647.00	1,040,953.09	29.19	1,506,651.91

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2022 To 1/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	5,459,373.00	611,379.00	6,070,752.00	4,553,064.00	1,517,688.00
L 1001.1	PROPERTY TAXES-DEBT SVCE	611,379.00	-611,379.00	0.00	0.00	0.00
L 2082.1	BOOK FINES	0.00	0.00	0.00	39.13	-39.13
L 2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	1,782.85	717.15
L 2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	808.10	2,191.90
L 2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	3,761.48	5,238.52
L 2082.5	DVD FINES	0.00	0.00	0.00	1.00	-1.00
L 2082.52	IWIN - DVDs	0.00	0.00	0.00	204.25	-204.25
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	90.90	909.10
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	11.00	-11.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	20.00	-20.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	300.00	0.00	300.00	2,938.30	-2,638.30
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	180.00	0.00	180.00	1,790.15	-1,610.15
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	20.00	0.00	20.00	487.55	-467.55
L 2401.211	INTEREST - MM FLUSHING BANK	7,500.00	0.00	7,500.00	23,177.38	-15,677.38
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	236.00	-236.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	3.00	-3.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	465.60	534.40
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	160.00	-160.00
L 2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	600.00	1,400.00
L 2770.8	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	7,466.40	4,533.60
L 3840	STATE INCENTIVE AID	5,000.00	0.00	5,000.00	10,493.00	-5,493.00
L Totals:		6,114,252.00	0.00	6,114,252.00	4,607,600.09	1,506,651.91
Grand Totals:		6,114,252.00	0.00	6,114,252.00	4,607,600.09	1,506,651.91

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE FAVORABLE (UNFAVORABLE)		AVAILABLE
						\$	%	
SALARIES-PROF. FT & PT	\$1,887,929.48	1,107,037.32		1,107,037.32	1,089,190.08	(17,847.24)	(1.64)	\$780,892.16
SALARIES-PROF. FT	\$1,457,929.48	846,535.27	0.00	846,535.27	841,113.16	(5,422.11)	(0.64)	\$611,394.21
SALARIES - PROF. PT	\$430,000.00	260,502.05	0.00	260,502.05	248,076.92	(12,425.13)	(5.01)	\$169,497.95
SALARIES-CLERICAL FT & PT	\$580,821.87	339,610.70		339,610.70	335,089.54	(4,521.16)	(1.35)	\$241,211.17
SALARIES-CLERICAL FT	\$360,980.29	235,470.79	0.00	235,470.79	208,257.86	(27,212.93)	(13.07)	\$125,509.50
SALARIES-CLERICAL PT	\$219,841.58	104,139.91	0.00	104,139.91	126,831.68	22,691.77	17.89	\$115,701.67
SALARIES-PAGE	\$108,000.00	52,793.50	0.00	52,793.50	62,307.69	9,514.19	15.27	\$55,206.50
SALARIES-CUSTODIAL FT & PT	\$314,955.65	183,666.12		183,666.12	181,705.18	(1,960.94)	(1.08)	\$131,289.53
SALARIES-CUSTODIAL FT	\$264,955.65	156,796.38	0.00	156,796.38	152,859.03	(3,937.35)	(2.58)	\$108,159.27
SALARIES-CUSTODIAL PT	\$50,000.00	26,869.74	0.00	26,869.74	28,846.15	1,976.41	6.85	\$23,130.26
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	22,653.10	0.00	22,653.10	23,783.78	1,130.68	4.75	\$32,346.90
SALARIES-SUNDAY-CLERICAL	\$18,000.00	7,965.40	0.00	7,965.40	7,783.78	(181.62)	(2.33)	\$10,034.60
SALARIES-SUNDAY-PAGE	\$8,640.00	3,352.00	0.00	3,352.00	3,736.22	384.22	10.28	\$5,288.00
SALARIES-SUNDAY-CUSTODIAL	\$26,000.00	11,449.07	0.00	11,449.07	11,243.24	(205.83)	(1.83)	\$14,550.93
TEMPORARY SUMMER HELP	\$8,000.00	7,891.75	0.00	7,891.75	24,000.00	16,108.25	67.12	\$108.25
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$3,007,347.00	\$1,736,418.96	\$0.00	1,736,418.96	\$1,738,839.53	\$2,420.57	0.14	\$1,270,928.04
ADULT BOOKS	\$157,070.62	60,230.05	0.00	60,230.05	91,624.53	31,394.48	34.26	\$96,840.57
CHILDRENS BOOKS	\$88,374.90	26,774.74	105.38	26,880.12	51,552.03	24,671.91	47.86	\$61,494.78
YOUNG ADULT BOOKS	\$11,403.56	3,763.13	0.00	3,763.13	6,652.08	2,888.95	43.43	\$7,640.43
REFERENCE - PRINT	\$0.00	(229.00)	0.00	-229.00	0.00	229.00	#DIV/0!	\$229.00
REFERENCE - ELECTRONIC	\$60,000.00	25,308.59	0.00	25,308.59	35,000.00	9,691.41	27.69	\$34,691.41
AUDIO BOOKS - ADULT	\$5,000.00	835.40	0.00	835.40	2,916.67	2,081.27	71.36	\$4,164.60
AUDIO BOOKS - CHILDREN	\$2,557.97	1,031.73	0.00	1,031.73	1,492.15	460.42	30.86	\$1,526.24
DIGITAL DOWNLOADS - ADULT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
DIGITAL SUBSCRIPTIONS	\$257,010.00	60,621.13	6,510.00	67,131.13	149,922.50	82,791.37	55.22	\$189,878.87
MUSEUM PASSES	\$22,000.00	6,225.00	3,960.00	10,185.00	12,833.33	2,648.33	20.64	\$11,815.00
DVD - ADULT	\$36,400.29	14,918.65	0.00	14,918.65	21,233.50	6,314.85	29.74	\$21,481.64
DVD - CHILDREN	\$9,589.70	3,901.55	0.00	3,901.55	5,593.99	1,692.44	30.25	\$5,688.15
MUSIC CD'S - ADULT	\$4,212.46	2,549.30	0.00	2,549.30	2,457.27	(92.03)	(3.75)	\$1,663.16
MUSIC CD'S - CHILDREN	\$519.63	121.98	0.00	121.98	303.12	181.14	59.76	\$397.65
PERIODICALS - ADULTS	\$10,100.00	10,000.54	0.00	10,000.54	5,891.67	(4,108.87)	(69.74)	\$99.46
PERIODICALS - CHILDREN	\$1,000.00	801.88	0.00	801.88	583.33	(218.55)	(37.47)	\$198.12
PERIODICALS - YA	\$400.00	195.98	0.00	195.98	233.33	37.35	16.01	\$204.02
PERIODICALS - NEWSPAPERS	\$3,500.00	2,527.44	0.00	2,527.44	2,041.67	(485.77)	(23.79)	\$972.56
COMPUTER SOFTWARE-CIRC.-ADULTS	\$3,000.00	935.42	0.00	935.42	1,750.00	814.58	46.55	\$2,064.58
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$5,000.00	2,247.75	0.00	2,247.75	2,916.67	668.92	22.93	\$2,752.25
MATERIALS PROCESSING	\$35,000.00	15,886.47	0.00	15,886.47	20,416.67	4,530.20	22.19	\$19,113.53
COMPUTER SOFTWARE - NON-CIRC.	\$45,340.85	9,651.84	25,549.55	35,201.39	26,448.83	(8,752.56)	(33.09)	\$10,139.46
	\$757,479.98	248,299.57	36,124.93	284,424.50	441,863.32	157,438.82	35.63	\$473,055.48

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2022 - January 31, 2023

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
EQUIPMENT	\$57,952.78	23,013.78	21,399.46	44,413.24	33,805.79	(10,607.45)	(31.38)	\$13,539.54
EQUIPMENT MAINTENANCE	\$13,483.77	5,956.59	63.77	6,020.36	7,865.53	1,845.17	23.46	\$7,463.41
FURNITURE & FIXTURES	\$41,374.72	2,793.73	1,723.03	4,516.76	24,135.25	19,618.49	81.29	\$36,857.96
SUPPLIES - OFFICE	\$25,000.00	6,319.77	0.00	6,319.77	14,583.33	8,263.56	56.66	\$18,680.23
SUPPLIES - LIBRARY	\$45,145.31	11,258.12	3,570.59	14,828.71	26,334.76	11,506.05	43.69	\$30,316.60
TELECOMMUNICATIONS	\$45,000.00	29,030.32	0.00	29,030.32	26,250.00	(2,780.32)	(10.59)	\$15,969.68
SCLS SERVICES / CIRCULATION CONTR	\$95,000.00	12,933.03	0.00	12,933.03	55,416.67	42,483.64	76.66	\$82,066.97
POSTAGE	\$30,000.00	13,597.00	0.00	13,597.00	17,500.00	3,903.00	22.30	\$16,403.00
PUBLICITY-PRINTING/NEWSLETTER	\$65,000.00	36,426.62	0.00	36,426.62	37,916.67	1,490.05	3.93	\$28,573.38
CONTINUING ED/MILEAGE REIMB/STAFF	\$40,000.00	19,080.88	0.00	19,080.88	23,333.33	4,252.45	18.22	\$20,919.12
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	130.00	0.00	130.00	4,666.67	4,536.67	97.21	\$7,870.00
LIBRARY VEHICLE	\$2,000.00	624.57	0.00	624.57	1,166.67	542.10	46.47	\$1,375.43
PROFESSIONAL FEES - AUDITOR	\$23,800.00	9,425.00	9,675.00	19,100.00	13,883.33	(5,216.67)	(37.58)	\$4,700.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	2,325.00	0.00	2,325.00	8,750.00	6,425.00	73.43	\$12,675.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	2,670.00	2,010.00	4,680.00	4,083.33	(596.67)	(14.61)	\$2,320.00
PROF. FEES-ART & MUSIC	\$10,060.00	3,935.00	2,775.00	6,710.00	5,868.33	(841.67)	(14.34)	\$3,350.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	2,545.00	0.00	2,545.00	3,208.33	663.33	20.68	\$2,955.00
MEMBERSHIP DUES	\$6,500.00	1,470.00	0.00	1,470.00	3,791.67	2,321.67	61.23	\$5,030.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	703.85	0.00	703.85	2,916.82	2,212.82	75.87	\$4,296.15
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,148.98	5,996.42	148.98	6,145.40	5,920.24	(225.16)	(3.80)	\$4,003.58
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$750.00	0.00	0.00	0.00	437.50	437.50	100.00	\$750.00
MISC. EXPENSES	\$1,000.00	98.47	0.00	98.47	583.33	484.86	83.12	\$901.53
COST OF VOTE	\$4,500.00	40.30	0.00	40.30	2,625.00	2,584.70	98.46	\$4,459.70
COMMUNITY ACTIVITIES-ADULT PROGR,	\$84,373.49	34,528.81	695.49	35,224.30	49,217.87	13,993.57	28.43	\$49,149.19
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,373.54	33,886.01	10,920.41	44,806.42	43,967.90	(838.52)	(1.91)	\$30,567.12
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$5,781.94	4,555.37	0.00	4,555.37	3,372.80	(1,182.57)	(35.06)	\$11,226.57
COMMUNITY ACTIVITIES-YA PROGRAMS	\$20,364.22	5,182.64	3,210.25	8,392.89	11,879.13	3,486.24	29.35	\$11,971.33
COMMUNITY ACTIVITIES-OUTREACH PR	\$7,736.70	3,734.09	504.01	4,238.10	4,513.08	274.97	6.09	\$3,498.60
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	4,200.00	0.00	4,200.00	4,958.33	758.33	15.29	\$4,300.00
CREDIT MERCHANT FEES	\$4,000.00	1,839.19	0.00	1,839.19	2,333.33	494.14	21.18	\$2,160.81
BUS TRIPS	\$1,000.00	0.00	0.00	0.00	583.33	583.33	100.00	\$1,000.00
	\$764,345.45	278,299.56	56,695.99	334,995.55	445,868.18	110,872.63	24.87	429,349.90
UTILITIES - ELECTRIC	\$140,000.00	101,178.18	0.00	101,178.18	81,666.67	(19,511.51)	(23.89)	\$38,821.82
UTILITIES - WATER	\$5,000.00	1,181.48	0.00	1,181.48	2,916.67	1,735.19	59.49	\$3,818.52
UTILITIES - GAS	\$20,000.00	5,670.11	0.00	5,670.11	11,666.67	5,996.56	51.40	\$14,329.89
CUSTODIAL SUPPLIES	\$25,000.00	4,814.83	0.00	4,814.83	14,583.33	9,768.50	66.98	\$20,185.17
BUILDING EQUIPMENT & REPAIR	\$8,265.00	4,800.67	265.00	5,065.67	4,821.25	(244.42)	(5.07)	\$3,199.33
BUILDING MAINTENANCE & REPAIR	\$49,535.50	21,316.41	14,507.00	35,823.41	28,895.71	(6,927.70)	(23.97)	\$13,712.09
BUILDING SERVICE CONTRACTS	\$40,000.00	23,566.51	3,811.50	27,378.01	23,333.33	(4,044.68)	(17.33)	\$12,621.99
INSURANCE	\$55,000.00	52,864.57	0.00	52,864.57	32,083.33	(20,781.24)	(64.77)	\$2,135.43
GROUNDS MAINTENANCE	\$35,430.00	15,905.88	0.00	15,905.88	20,667.50	4,761.62	23.04	\$2,524.12

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 7 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
NYS RETIREMENT SYSTEM	\$378,230.50	231,298.64	18,583.50	249,882.14	220,634.46	(29,247.68)	(13.26)	\$128,348.36
FICA EXPENSE	\$425,000.00	304,288.00	0.00	304,288.00	247,916.67	(56,371.33)	(22.74)	\$120,712.00
WORKERS' COMPENSATION	\$230,155.00	132,197.37	0.00	132,197.37	132,781.73	584.36	0.44	\$97,957.63
DISABILITY INSURANCE	\$30,000.00	0.00	0.00	0.00	17,500.00	17,500.00	100.00	\$30,000.00
LONG-TERM DISABILITY INS.	\$4,000.00	1,172.10	0.00	1,172.10	2,333.33	1,161.23	49.77	\$2,827.90
UNEMPLOYMENT INSURANCE	\$8,500.00	4,524.37	0.00	4,524.37	4,958.33	433.96	8.75	\$3,975.63
HEALTH INSURANCE	\$1,000.00	0.00	0.00	0.00	583.33	583.33	100.00	\$1,000.00
MEDICARE REIMBURSEMENT	\$535,000.00	298,205.42	0.00	298,205.42	312,083.33	13,877.91	4.45	\$236,794.58
	\$55,000.00	25,991.20	0.00	25,991.20	32,083.33	6,092.13	18.99	\$29,008.80
	\$1,288,655.00	766,378.46	0.00	766,378.46	750,240.06	(16,138.40)	(2.15)	\$522,276.54
TOTAL WITHOUT DEBT SERVICE	6,196,057.93	3,260,695.19	111,404.42	3,372,099.61	3,597,445.55	225,345.94	6.26	\$2,823,958.32
SERIAL BOND - PRINCIPAL								
SERIAL BOND - INTEREST	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
TOTAL WITH DEBT SERVICE	\$6,196,057.93	3,260,695.19	111,404.42	3,372,099.61	\$3,597,445.55	225,345.94	6.26	\$2,823,958.32

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 1/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,457,929.48	0.00	1,457,929.48	846,535.27	0.00	611,394.21
L 7410.141-01-P	SALARIES - PROF. PT	430,000.00	0.00	430,000.00	260,502.05	0.00	169,497.95
L 7410.142-02	SALARIES-CLERICAL FT	360,980.29	0.00	360,980.29	235,470.79	0.00	125,509.50
L 7410.142-02-P	SALARIES-CLERICAL PT	219,841.58	0.00	219,841.58	104,139.91	0.00	115,701.67
L 7410.142-03	SALARIES-PAGE	108,000.00	0.00	108,000.00	52,793.50	0.00	55,206.50
L 7410.142-04	SALARIES-CUSTODIAL FT	264,955.65	0.00	264,955.65	156,796.38	0.00	108,159.27
L 7410.142-04-P	SALARIES-CUSTODIAL PT	50,000.00	0.00	50,000.00	26,869.74	0.00	23,130.26
L 7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	22,653.10	0.00	32,346.90
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	18,000.00	0.00	18,000.00	7,965.40	0.00	10,034.60
L 7410.143-03	SALARIES-SUNDAY-PAGE	8,640.00	0.00	8,640.00	3,352.00	0.00	5,288.00
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	26,000.00	0.00	26,000.00	11,449.07	0.00	14,550.93
L 7410.143-05	TEMPORARY SUMMER HELP	8,000.00	0.00	8,000.00	7,891.75	0.00	108.25
7410		3,007,347.00	0.00	3,007,347.00	1,736,418.96	0.00	1,270,928.04
L 7420.410-11	ADULT BOOKS	140,000.00	17,070.62	157,070.62	60,230.05	0.00	96,840.57
L 7420.410-12	CHILDRENS BOOKS	80,000.00	8,374.90	88,374.90	26,774.74	105.38	61,494.78
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,403.56	11,403.56	3,763.13	0.00	7,640.43
L 7420.410-14-1	REFERENCE - PRINT	0.00	0.00	0.00	-229.00	0.00	229.00
L 7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	25,308.59	0.00	34,691.41
L 7420.410-15	AUDIO BOOKS - ADULT	5,000.00	0.00	5,000.00	835.40	0.00	4,164.60
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	2,500.00	57.97	2,557.97	1,031.73	0.00	1,526.24
L 7420.410-16-D-A	DIGITAL DOWNLOADS - ADULT	0.00	0.00	0.00	0.00	0.00	0.00
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	250,500.00	6,510.00	257,010.00	60,621.13	6,510.00	189,878.87
L 7420.410-17	MUSEUM PASSES	22,000.00	0.00	22,000.00	6,225.00	3,960.00	11,815.00
L 7420.411-11	DVD - ADULT	30,000.00	6,400.29	36,400.29	14,918.65	0.00	21,481.64
L 7420.411-12	DVD - CHILDREN	8,000.00	1,589.70	9,589.70	3,901.55	0.00	5,688.15
L 7420.412-11	MUSIC CD'S - ADULT	3,000.00	1,212.46	4,212.46	2,549.30	0.00	1,663.16
L 7420.412-12	MUSIC CD'S - CHILDREN	500.00	19.63	519.63	121.98	0.00	397.65
L 7420.413-11	PERIODICALS - ADULTS	10,100.00	0.00	10,100.00	10,000.54	0.00	99.46
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	801.88	0.00	198.12
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	195.98	0.00	204.02
L 7420.413-17	PERIODICALS - NEWSPAPERS	3,500.00	0.00	3,500.00	2,527.44	0.00	972.56
L 7420.415-11	COMPUTER SOFTWARE-CIRC-ADULTS	3,000.00	0.00	3,000.00	935.42	0.00	2,064.58
L 7420.415-12	COMPUTER SOFTWARE-CIRC-CHILDREN	5,000.00	0.00	5,000.00	2,247.75	0.00	2,752.25

SOUTH JANTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 1/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.419	MATERIALS PROCESSING	35,000.00	0.00	35,000.00	15,886.47	0.00	19,113.53
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	45,000.00	340.85	45,340.85	9,651.84	25,549.55	10,139.46
7420		714,500.00	42,979.98	757,479.98	248,299.57	36,124.93	473,055.48
L 7430.200	EQUIPMENT	55,000.00	2,952.78	57,952.78	23,013.78	21,399.46	13,539.54
L 7430.200-5	EQUIPMENT MAINTENANCE	10,000.00	3,483.77	13,483.77	5,956.59	63.77	7,463.41
L 7430.201	FURNITURE & FIXTURES	40,000.00	1,374.72	41,374.72	2,793.73	1,723.03	36,857.96
L 7430.430-21	SUPPLIES - OFFICE	25,000.00	0.00	25,000.00	6,319.77	0.00	18,680.23
L 7430.430-22	SUPPLIES - LIBRARY	40,000.00	5,145.31	45,145.31	11,258.12	3,570.59	30,316.60
L 7430.431	TELECOMMUNICATIONS	45,000.00	0.00	45,000.00	29,030.32	0.00	15,969.68
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	12,933.03	0.00	82,066.97
L 7430.433	POSTAGE	30,000.00	0.00	30,000.00	13,597.00	0.00	16,403.00
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	65,000.00	0.00	65,000.00	36,426.62	0.00	28,573.38
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	40,000.00	0.00	40,000.00	19,080.88	0.00	20,919.12
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	8,000.00	0.00	8,000.00	130.00	0.00	7,870.00
L 7430.435-33	LIBRARY VEHICLE	2,000.00	0.00	2,000.00	624.57	0.00	1,375.43
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	15,000.00	8,800.00	23,800.00	9,425.00	9,675.00	4,700.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	15,000.00	0.00	15,000.00	2,325.00	0.00	12,675.00
L 7430.437-44	PROFESSIONAL FEES - TREASURER	7,000.00	0.00	7,000.00	2,670.00	2,010.00	2,320.00
L 7430.437-45	PROF. FEES- ART & MUSIC	9,500.00	560.00	10,060.00	3,935.00	2,775.00	3,350.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	5,500.00	0.00	5,500.00	2,545.00	0.00	2,955.00
L 7430.438	MEMBERSHIP DUES	6,500.00	0.00	6,500.00	1,470.00	0.00	5,030.00
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	703.85	0.00	4,296.15
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	148.98	10,148.98	5,996.42	148.98	4,003.58
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	750.00	0.00	750.00	0.00	0.00	750.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	98.47	0.00	901.53
L 7430.441	COST OF VOTE	4,500.00	0.00	4,500.00	40.30	0.00	4,459.70
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	83,000.00	1,373.49	84,373.49	34,528.81	695.49	49,149.19
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	75,000.00	373.54	75,373.54	33,886.01	10,920.41	30,567.12
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	1,281.94	5,781.94	4,555.37	0.00	1,226.57
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	364.22	20,364.22	5,182.64	3,210.25	11,971.33

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 1/31/2023



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-14	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	4,200.00	0.00	4,300.00
L 7430.442-15	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	1,839.19	0.00	2,160.81
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	2,736.70	7,736.70	3,734.09	504.01	3,498.60
L 7430.443	BUS TRIPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7430		735,750.00	28,595.45	764,345.45	278,299.56	56,695.99	429,349.90
L 7440.450-61	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	101,178.18	0.00	38,821.82
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	1,181.48	0.00	3,818.52
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	5,670.11	0.00	14,329.89
L 7440.451	CUSTODIAL SUPPLIES	25,000.00	0.00	25,000.00	4,814.83	0.00	20,185.17
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	8,000.00	265.00	8,265.00	4,800.67	265.00	3,199.33
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	4,535.50	49,535.50	21,316.41	14,507.00	13,712.09
L 7440.452-73	BUILDING SERVICE CONTRACTS	40,000.00	0.00	40,000.00	23,566.51	3,811.50	12,621.99
L 7440.454	INSURANCE	55,000.00	0.00	55,000.00	52,864.57	0.00	2,135.43
L 7440.469-81	GROUPS MAINTENANCE	30,000.00	5,430.00	35,430.00	15,905.88	0.00	19,524.12
7440		368,000.00	10,230.50	378,230.50	231,298.64	18,583.50	128,348.36
74		4,825,597.00	81,805.93	4,907,402.93	2,494,316.73	111,404.42	2,301,681.78
7		4,825,597.00	81,805.93	4,907,402.93	2,494,316.73	111,404.42	2,301,681.78
L 9000.901-0	NYS RETIREMENT SYSTEM	425,000.00	0.00	425,000.00	304,288.00	0.00	120,712.00
L 9000.903-0	FICA EXPENSE	230,155.00	0.00	230,155.00	132,197.37	0.00	97,957.63
L 9000.904-0	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,172.10	0.00	2,827.90
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	4,524.37	0.00	3,975.63
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	535,000.00	0.00	535,000.00	298,205.42	0.00	236,794.58
L 9000.906-1	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	25,991.20	0.00	29,008.80
9000		1,288,655.00	0.00	1,288,655.00	766,378.46	0.00	522,276.54
90		1,288,655.00	0.00	1,288,655.00	766,378.46	0.00	522,276.54
9		1,288,655.00	0.00	1,288,655.00	766,378.46	0.00	522,276.54
	Fund LTotals:	6,114,252.00	81,805.93	6,196,057.93	3,260,695.19	111,404.42	2,823,958.32
	Grand Totals:	6,114,252.00	81,805.93	6,196,057.93	3,260,695.19	111,404.42	2,823,958.32

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 1/31/2023



Account	Description	Debits	Credits
. 200	CHECKING - VALLEY NATIONAL BANK	14,567.28	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	223,324.39	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	91,087.66	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	3,180,292.82	0.00
L 391	DUE FROM OTHER FUNDS	14,394.76	0.00
L 500	PAYROLL CLEARING ACCOUNT	38,494.92	0.00
L 510	ESTIMATED REVENUE	6,114,252.00	0.00
L 521	ENCUMBRANCES	111,404.42	0.00
L 522	EXPENDITURES	3,260,695.19	0.00
L 599	APPROPRIATED FUND BALANCE	81,805.93	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	111,404.42
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	605,438.00
L 909	FUND BALANCE, UNRESERVED	0.00	1,610,368.93
L 960	APPROPRIATIONS	0.00	6,196,057.93
L 980	REVENUES	0.00	4,607,600.09
L Fund Totals:		13,130,869.37	13,130,869.37
Grand Totals:		13,130,869.37	13,130,869.37

SOUTH HUNTINGTON LIBRARY

Revenue Status Report By Function From 7/1/2022 To 1/31/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	12,533.21	-12,533.21
H 2850	TRANSFER FROM GEN FUND	0.00	0.00	0.00	221,589.72	-221,589.72
H Totals:		0.00	0.00	0.00	234,122.93	-234,122.93
Grand Totals:		0.00	0.00	0.00	234,122.93	-234,122.93

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 1/31/2023



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	2,420.82	0.00
H 210	FLUSHING M/M	1,646,596.09	0.00
H 522	EXPENDITURES	45,540.91	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	1,460,434.89
H 980	REVENUES	0.00	234,122.93
H Fund Totals:		1,694,557.82	1,694,557.82
Grand Totals:		1,694,557.82	1,694,557.82

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 1/31/2023



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	2,289.44
TA 20	GROUP HEALTH INSURANCE	0.00	10,447.96
TA 200	T/A CHECKING - VALLEY NAT'L BANK	61,607.28	0.00
TA 21	NYS INCOME TAX	0.00	4,427.46
TA 22	FEDERAL INCOME TAX	0.00	9,544.68
TA 26	FICA	0.00	16,115.38
TA 29	TAX SHELTER ANNUITY	0.00	1,221.78
TA 31	NYS DEFERRED COMP	0.00	2,511.69
TA 456	INTEREST	0.00	654.13
TA 630	DUE TO/FROM OTHER FUNDS	0.00	14,394.76
TA Fund Totals:		61,607.28	61,607.28
Grand Totals:		61,607.28	61,607.28

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$3,180,292.82 and the account is earning interest at 3.04%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,646,596.09 is earning interest at 3.04%.

2/14/2023

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Patricia Dillon
2022/23 Finance Chairperson

DATE: February 21, 2023

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
57943	12/19/2022	4IMPRINT	363.42
57951	12/19/2022	KINGA AUGUSTYN	675.00
57960	12/19/2022	LAUREN BLUM	VOID/REISSUE
57968	12/19/2022	CONNECTION, INC.	663.00
57964	12/19/2022	AROOJ CHAUDHRY	150.00
57991	12/19/2022	JAZZY TC INC.	150.00
58002	12/19/2022	LONG ISLAND WASTE SERVICES	185.00
58018	12/19/2022	PUBLIC LIBRARY DIR. ASSOC.	60.00
58032	12/19/2022	STAPLES CREDIT PLAN	1082.24
58027	12/19/2022	KAREN SCHOENHOFEN	120.00

Resignation

Name	Title	Hours / Week	Salary	Step	Effective Date
Sabrina Perry	PT Page	9/wk	15.00/hr	1	1/24/2023

1/24/23

To the South Huntington Public
Library Board of Trustees,

As I am sure you are aware shelving books and cleaning up toys requires that I be physically able to get up and down throughout my shift.

Due to my ongoing knee issues I am no longer able to perform the duties of my job. At this time my prognosis is undetermined and I am not able to return to work per doctors orders.

I have loved working at the library and it saddens me greatly that I am no longer physically able to do the job.

Please accept this letter as my formal resignation from the children's page position

Sincerely,

Sabrina Perry

New York State Budget and Lobby Day 2023

NYLA's New York State Lobby Day will take place on Tuesday, February 28, in Albany. The recently released Governor's budget concerning library funding is as follows:

- Library Aid \$96.1M
 - *-\$3.5M reduction from FY2023 Enacted Budget*
- Library Construction \$14M
 - *-\$20M reduction from FY2023 Enacted Budget*

As the NYS budget process continues, NYLA will continue to urge legislators to move the dial on these numbers. Events such as Lobby Day, letter writing campaigns, talking with our representatives and telling our stories about why libraries are essential to our communities will aid in this endeavor.

The funding initiatives are as follows:

NYS Library Operating Aid: \$147.1M

Increased aid is needed to support the foundational framework of New York State libraries, improving the lives of residents of all ages, abilities and economic status. Adequate funding is needed to support school, public, and academic libraries and library systems.

NYS Library Construction Aid: \$69.4M

Increased investment is needed to maintain and develop the physical infrastructure of New York State's libraries, in order to ensure a safe, accessible and sustainable environment for the future. The New York State Library estimates the deferred maintenance need at over \$1.5B. Over half of New York's libraries are over 60 years old. Investments allow libraries to invest in energy-efficiency and support the local construction industry

Increase Rate for Library Materials Aid: \$11.00/pupil

The per pupil rate of \$6.25 has remained stagnant since 2007. We are seeking an increase to the rate to reflect general inflation and the rising costs of materials in school libraries.

I have attached the policy initiatives.

SHPL Team Updates

Sustainability Team:

The Sustainability Team has been concentrating on programming with the following being offered in this Spring: Repair Café and Craft Swap, as well as the return of our Seed Library and "Trashion Fashion" program for the kids. We are looking into the recycling of our DVDs and K-cups. In April we will begin the Trex Plastic Challenge for the community and staff. We will be collecting plastic bags, plastic Amazon wrappers,

etc. to send to the Trex company, maker of composite decking materials. Once we have the necessary amount of plastic collected and turned in they will donate a Trex bench to the library. Our staff will celebrate Earth Day in April with a seed planting party at our staff meeting. These seedlings can then be planted in our Learning Garden.

Wellness Team:

Our Wellness Team is finalizing training dates for CPR and AED staff training. Team members are planning several staff outings to foster camaraderie. Bowling, axe throwing, line dancing, are just some of the activities planned. The Team is hoping to collaborate with the Huntington Zone libraries on a beach clean-up. A speaker on stress reduction will talk to staff and also a beginner yoga session is in the planning stages for staff that may be interested. Puzzles and coloring sheets are in the staff room to encourage relaxation during breaks and dinners.

Library as a Designated Warming/Cooling Center

Suffolk County is now partnering with libraries throughout the county, including South Huntington, to provide warming center locations. Visit here to see a complete list of all 35 library locations: <https://tinyurl.com/LIWarmingCenters>.

Conflict of Interest Policy and Form

In your packets you will find the South Huntington Public Library's Code of Ethics/Conflict of Interest Policy along with an acknowledgment. Best practice dictates that trustees review the policy and sign the acknowledgement on an annual basis.

Meetings

January 4	Wednesday	9:00 a.m.	Department Head Meeting
January 6	Friday	8:30 a.m.	LIA Breakfast
January 10	Tuesday	9:30 a.m.	Huntington Director Zone Meeting
January 11	Wednesday	9:00 a.m.	Staff Meeting
January 12	Thursday	8:30 a.m.	Tri-CYA Honoree Breakfast
January 13	Friday	10:00 a.m.	LILRC Annual Conference Committee
January 17	Tuesday	10:00 a.m.	LILRC Board Meeting
January 17	Tuesday	2:00 p.m.	SHPL EDI Team Meeting
January 18	Wednesday	9:00 a.m.	Staff Book Discussion Facilitation
January 19	Thursday	1:00 p.m.	SLI Marketing & PR Committee
January 23	Monday	10:00 a.m.	PLDA Meeting
January 24	Tuesday	2:00 p.m.	SHPL Sustainability Team Meeting
January 24	Tuesday	3:00 p.m.	SLI Advisory Board Meeting
January 26-30			ALA LibLearnX Conference
January 31	Tuesday	2:00 p.m.	SHPL Wellness Team Meeting

Important Dates:

SHPL Board of Trustees Meeting – Monday, March 20 @ 7:00 p.m.

SHPL Annual Budget Meeting – Monday, March 27 @ 7:00 p.m.



Municipal Ballot Petition Reduction

This bill would align the petition signature requirement for libraries using a municipal ballot approach with the 25-signature requirement in place for libraries using a school district ballot approach for their budget proposals.

Elimination of Library Construction Cap

Libraries serving economically distressed communities may be eligible for Library Construction Aid awards beyond 75.00%. However, the law currently only allows public library systems to award 50% of their total allocation to such projects.

This proposal would eliminate the 50% cap to ensure that libraries serving economically distressed communities and libraries in rural regions will be able to make use of the library construction aid intended to benefit these communities.

Book Fair Tax Exemption

This bill would make books, magazines, pamphlets and other items sold at both school sponsored book fairs & events hosted by friends of libraries groups exempt from sales tax.

Association Library Retirement Opt-In Option

This bill would allow association libraries that meet certain criteria the ability to join the New York State Retirement System upon approval of their board.

Access to Publicly Funded Research

This bill would ensure original research that is the result of state funding would be available, free of charge, to the public.

Check Out New York

This bill would provide one-pass per public library to every state park, historic site, and recreational facility operated by the New York State Office of Parks, Recreation and Historic Preservation and the New York State Department of Environmental Conservation.

Modernization of Civil Service

Working with the Civil Service Committee, legislative partners and allies at external organizations, we are seeking amendments to processes and protocols within Civil Service for the field of librarianship.

NYLA_1890



NYLA_1890



NYLA_1890





Media Literacy Professional Development

A32 Rosenthal

This bill would require teachers and certified school librarians to receive professional development related to media literacy.

The tiered training, 5 hours for teachers and 15 hours for librarians, would be deducted from the required 100 hours required by education law.

Library Media Specialist Requirement

A40 Rosenthal

If enacted this bill would require, based on student population and other specified criteria, that school have access to a library media specialist.

Media Literacy Advisory Group

A35 Rosenthal

If enacted, this bill would direct the Commissioner of Education to appoint a Media Literacy Advisory Committee to study the teaching of media literacy across New York State. The assembled group would include staff from school library systems, school libraries and individuals from high education institutions that offer information studies programs.

Media Literacy Standards

If enacted, this legislation would direct the State Education Department to develop a set of media literacy standards and ensure media literacy education is being provided to students across New York State.

Such standards will ensure that all students, grades K-12, are receiving broad media literacy education that is inclusive of the use of technology and social media. responsible online behavior, proper use of online resources for research, curating a positive digital footprint, internet safety, civility and more.

School Library Facility Modernization

The current regulation that defines a school library facility has not been updated in over twenty years.

This proposal would address the antiquated metrics within NY-CRR 91.1 and insert characteristics associated with a successful, 21st century school library.

NYLA_1890

NYLA_1890

NYLA_1890



New York State Annual Report

We have been preparing the NYS Annual Report in the leadup to this board meeting. This year had a particularly tight deadline. While there is some consistency to the questionnaire, there are always additions, subtractions, and slight variations from year to year. As part of the data set includes the years 2021 and 2022, the pandemic influences our reporting, and drives some of the aforementioned changes to the questionnaire itself.

Our process continues to be to break the intake form into multiple sections and deliver them to the corresponding staff members, along with the instructions provided by the Division of Library Development. I have met regularly with staff during this process in order to address questions and ensure consistency in the library's response. Similarly, I have worked with Roger Reyes at SCLS to address uncertainties in the questions, and to troubleshoot the report's online gateway.

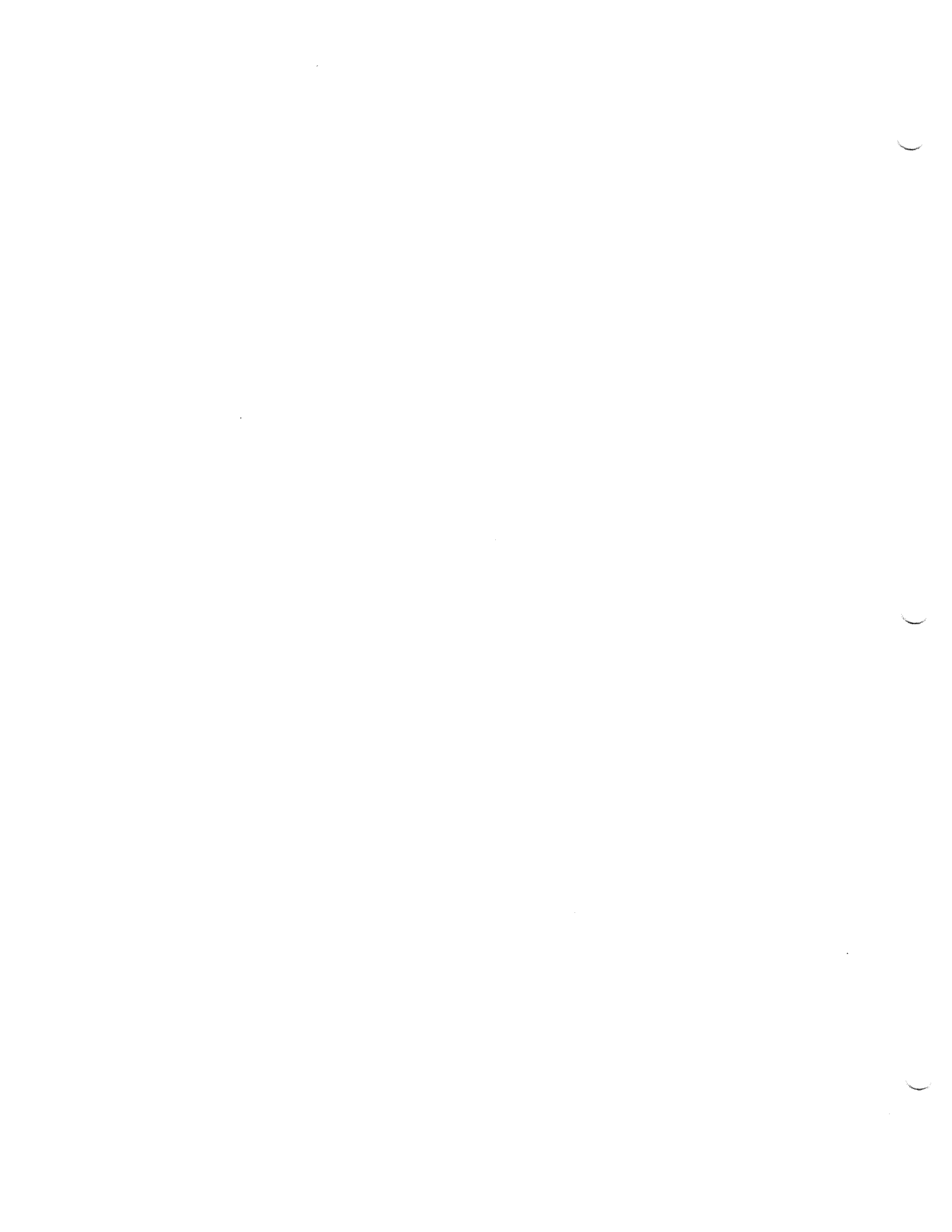
A special thanks goes out to our department heads for providing the necessary information in a timely fashion, and to Jamie Gholson for helping coordinate the distribution and collection of the subdivided sections of the report.

Website Training

We have had several members of our staff express interest in developing (or expanding) the web presence of library services they oversee, including local history and English as a new language (ENL). Michael Bartolomeo will be working with staff to help build out these sections of the website and train them on Drupal (our website's content management system), so they can perform future website maintenance themselves.

Meetings — January

Wednesday, January 4	9:00 a.m.	Department Head Meeting
Tuesday, January 10	2:00 p.m.	Personnel Committee Meeting
Wednesday, January 11	9:00 a.m.	Staff Meeting
Tuesday, January 17	9:00 a.m.	EDI Team Meeting
Tuesday, January 17	7:00 p.m.	Board of Trustees Meeting
Thursday, January 19	1:30 p.m.	DocuSign Conference Call
Thursday, January 19	3:30 p.m.	NYLA 2023 Conference Planning
Friday, January 20	11:00 a.m.	HVAC walkthrough w/architect
Tuesday, January 24	2:00 p.m.	Sustainability Committee
Tuesday, January 31	10:00 a.m.	Annual Performance Review



Building & Grounds Report

Prepared by Ray Capone

1. We changed a ballast in the mezzanine section of the library.
2. We dusted the ledges next to the stairs of the mezzanine; two of the sections required the use of our lift.
3. The blinds in Reference are working once more. The fix involved the installation of a booster, as well as two remotes that each control one half of the area's blinds. Given how involved the process had become, the installer only charged us for equipment and waived labor charges.
4. I had to replace one of the tires on the front gate. It appears the tire was punctured after repeatedly rubbing against the curb. If the problem persists, we will switch to a solid rubber tire, rather than the existing pneumatic ones.
5. I changed the batteries in two emergency lights down in the storage room area
6. We cleared a clogged sink in a downstairs restroom. The fix involved removing the elbow pipe, snaking and flushing.
7. We removed the magazine shelves from the YA Room and replaced them with regular bookshelves.
8. We changed a ballast in the AV Room.
9. We repaired a restroom partition, replacing a damaged bracket.
10. We have begun the project to convert our water fountains to water bottle fill stations. At present, the plumber has removed the old fountains, maintenance has removed the original framing and installed new frames, and an electrical outlet has been added. New water and waste lines have been put in. I will be spackling and

painting the site, at which point the new fountains will be installed by the plumber.

11. I had sent a security system DVR out for repair last month, however, since the cost to repair was coming close to the cost of replacement, I chose the latter. I will retain a functional older DVR as an emergency backup.

12. We installed a new outlet lockbox in the Children's Room.

HIGHLIGHTS of 2023 – 2024 OPERATING BUDGET FINAL DRAFT

As we move out of the pandemic, we find ourselves in a challenging time of inflated prices and increased health insurance costs. At the same time, we strive to provide a budget that maintains the library's record of modest increases, with the past three years at a 0.00% increase. This budget allows us to remain an excellent value for the community by providing traditional and innovative library materials, services and programs for all ages with a tax levy increase well below the NYS cap.

Revenue

Revenue will increase by \$162,000.00, largely due to the addition of reserve funds. Interest has increased slightly to better reflect what our earnings are.

Expenditures

- The proposed staff salary budget line will increase 5.43% due to annual salary increases and new staff positions. This number is an estimate as the board and personnel committee continue their discussions.
- While there was decrease in the projected NYS retirement costs, health insurance is expected to increase by \$115,000.00 or 21.50%. Total Salaries and Benefits, taken together, are estimated to increase by 5.60 or \$240,750.00.
- Equipment, Furniture & Fixtures will decrease by 9.52%.
- Library Materials decreases by 5.46%. We continue to shift monies to provide our patrons with better access to digital media. Non-circulating software increased to support our technology learning center, server security and staff education while other media budgets were reduced due to a decrease in circulation and book processing.
- Administrative costs are projected to increase by 5.88% due largely to an adjustment of printing costs for our larger newsletter.
- The Utilities, Building, Vehicle budget category will decrease by 1.62% due mainly to the reduced need for extra cleaning materials and PPE that was necessary during the pandemic.

SUMMARY

The proposed Tax Appropriation for FY 2023-2024 is \$6,131,502.00, a 1.00% increase over last year. While a formal announcement has not been made, it is believed that the New York State Tax Cap will be set at 2.00%.

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
REVENUE				
2082 Charges				
A Lost Material	2,500	2,500	0	0.00%
B Computer items/Printing	10,000	10,000	0	0.00%
C Photo copy equipment	3,000	3,000	0	0.00%
Total Charges	15,500	15,500	0	0.00%
2401 Interest	8,000	15,000	7,000	87.50%
2770 Misc. Income	15,000	15,000	0	0.00%
3840 State Incentive	5,000	10,000	5,000	100.00%
Applied Fund Balance	0	150,000	150,000	
TOTAL REVENUE	43,500	205,500	162,000	372.41%
SALARIES				
SALARIES	3,007,347	3,170,693	163,346	5.43%
BENEFITS				
9010 NYS Retirement	425,000	375,000	-50,000	-11.76%
9030 FICA/Medicare	230,155	242,559	12,404	5.39%
9040 Workers' Comp.	30,000	30,000	0	0.00%
9055 Disability Insurance	4,000	4,000	0	0.00%
9056 Long Term Disability Insura	8,500	8,500	0	0.00%
9057 Unemployment Insurance	1,000	1,000	0	0.00%
9060 Health Insurance	535,000	650,000	115,000	21.50%
9061 Medicare Reimbursement	55,000	55,000	0	0.00%
TOTAL BENEFITS	1,288,655	1,366,059	77,404	6.01%
TOTAL SALARIES & BENEFITS	4,296,002	4,536,752	240,750	5.60%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
EQUIPMENT, FURNITURE & FIXTURES				
200 Equipment & Computers	65,000	65,000	0	0.00%
201 Furniture and Fixtures	40,000	30,000	-10,000	-25.00%
TOTAL EQUIPMENT, FURNITURE	105,000	95,000	-10,000	-9.52%
LIBRARY MATERIALS				
410 Books				
A Adult	140,000	110,000	-30,000	-21.43%
B Young Adult	10,000	10,000	0	0.00%
C Child	80,000	80,000	0	0.00%
D Reference - Electronic	60,000	60,000	0	0.00%
E Audio Books - Adult	5,000	1,000	-4,000	-80.00%
F Audio Books - Children	2,500	2,500	0	0.00%
G Digital Subscriptions	250,500	260,500	10,000	3.99%
Total Books	548,000	524,000	-24,000	-4.38%
410 Museum Passes	22,000	22,000	0	0.00%
411 Comput. Software Adult	3,000	2,500	-500	-16.67%
411 Comput. Software Child	5,000	5,000	0	0.00%
411A Computer Software - Non-c	45,000	55,000	10,000	22.22%
Total Software	53,000	62,500	9,500	17.92%
412 Audiovisual				
A Audio Recordings-Adult	3,000	3,000	0	0.00%
C Audio Recordings-Child	500	500	0	0.00%
D Video Recordings-Adult	30,000	20,000	-10,000	-33.33%
E Video Recordings-Child	8,000	7,000	-1,000	-12.50%
Total Audiovisual	41,500	30,500	-11,000	-26.51%
413 Serials				
A Periodicals	15,000	16,500	1,500	10.00%
Total Serials	15,000	16,500	1,500	10.00%
419 Materials Processing	35,000	20,000	-15,000	-42.86%
TOTAL LIBRARY MATERIALS	714,500	675,500	-39,000	-5.46%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
ADMINISTRATION				
430 Supplies				
A Office	25,000	30,000	5,000	20.00%
B Library	40,000	35,000	-5,000	-12.50%
431 Telecommunications	45,000	45,000	0	0.00%
432 SCLS Services/Circ. Control	95,000	95,000	0	0.00%
433 Postage	30,000	30,000	0	0.00%
434 Publicity				
A Printing/Newsletter/Advertiser	65,000	110,000	45,000	69.23%
435 Continuing Education/Mileage				
A Staff	40,000	35,000	-5,000	-12.50%
B Board	8,000	8,000	0	0.00%
437 Consultant Fees				
A Auditor	15,000	15,000	0	0.00%
B Legal	15,000	15,000	0	0.00%
C Treasurer	7,000	7,000	0	0.00%
D Misc. Consultants	5,500	5,500	0	0.00%
E Art & Music	9,500	9,500	0	0.00%
438 Memberships	6,500	6,500	0	0.00%
439 Equipment/Lease/Service				
A Photocopy	5,000	5,000	0	0.00%
B Service Contracts	10,000	10,000	0	0.00%
C Office & AV Equip. Repair	750	250	-500	-66.67%
440 Miscellaneous Expenses	1,000	1,000	0	0.00%
A Bus Trips	1,000	0	-1,000	-100.00%
B Cost of Vote	4,500	3,000	-1,500	-33.33%
C Community Activities	200,000	200,000	0	0.00%
TOTAL ADMINISTRATION	628,750	665,750	37,000	5.88%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
UTILITIES, BUILDING, VEHICLE				
450 Utilities				
A Electricity	140,000	140,000	0	0.00%
B Water	5,000	5,000	0	0.00%
C Gas	20,000	20,000	0	0.00%
Total Utilities	165,000	165,000	0	0.00%
451 Custodial Supplies	25,000	20,000	-5,000	-20.00%
452 Building				
A Maintenance Equipment	8,000	8,000	0	0.00%
B Repair & Maintenance	45,000	45,000	0	0.00%
C Service Contracts	40,000	40,000	0	0.00%
454 Insurance	55,000	55,000	0	0.00%
469 Grounds Maintenance	30,000	30,000	0	0.00%
473 Operation of vehicle				
A Fuel / Maintenance	2,000	1,000	-1,000	-50.00%
UTILITIES, BUILDING, VEHICLE	370,000	364,000	-6,000	-1.62%
<hr/>				
TOTAL EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
PREVIOUSLY APPROVED BON	0	0	0	#DIV/0!
LESS BOND REVENUE	0	0		
LESS BOND INTEREST	0	0		
TOTAL DEBT SERVICE	0	0	0	#DIV/0!
EXPENDITURES & DEBT SERV	6,114,252	6,337,002	222,750	3.64%

South Huntington Public Library
 2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
<u>Budget Summary</u>				
TOTAL SALARIES	3,007,347	3,170,693	163,346	5.43%
EQUIPMENT	105,000	95,000	-10,000	-9.52%
TOTAL LIBRARY MATERIALS	714,500	675,500	-39,000	-5.46%
TOTAL ADMINISTRATION	628,750	665,750	37,000	5.88%
TOTAL UTILITIES, BUILDING, V	370,000	364,000	-6,000	-1.62%
TOTAL BENEFITS	1,288,655	1,366,059	77,404	6.01%
TOTAL EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
PREVIOUSLY APPROVED BON	0	0	0	#DIV/0!
LESS BOND REVENUE	0	0	0	
LESS BOND INTEREST		0		
TOTAL DEBT SERVICE		0	0	#DIV/0!
EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
REVENUE	43,500	205,500	162,000	372.41%
TO BE RAISED BY TAXES	6,070,752	6,131,502	60,750	1.00%
OPERATING BUDGET				
TAX APPROPRIATION	6,070,752	6,131,502	60,750	1.00%

*TAX RATE 14.26 14.41

*Based on a town assessment of 42,549,791 in 2022-23

TOTAL COST The total library tax bill for the average homeowner
 with property assessed at \$3,300.00
 is estimated to be \$475.54 for the year.
 This represents an increase of 4.66
 over last year.

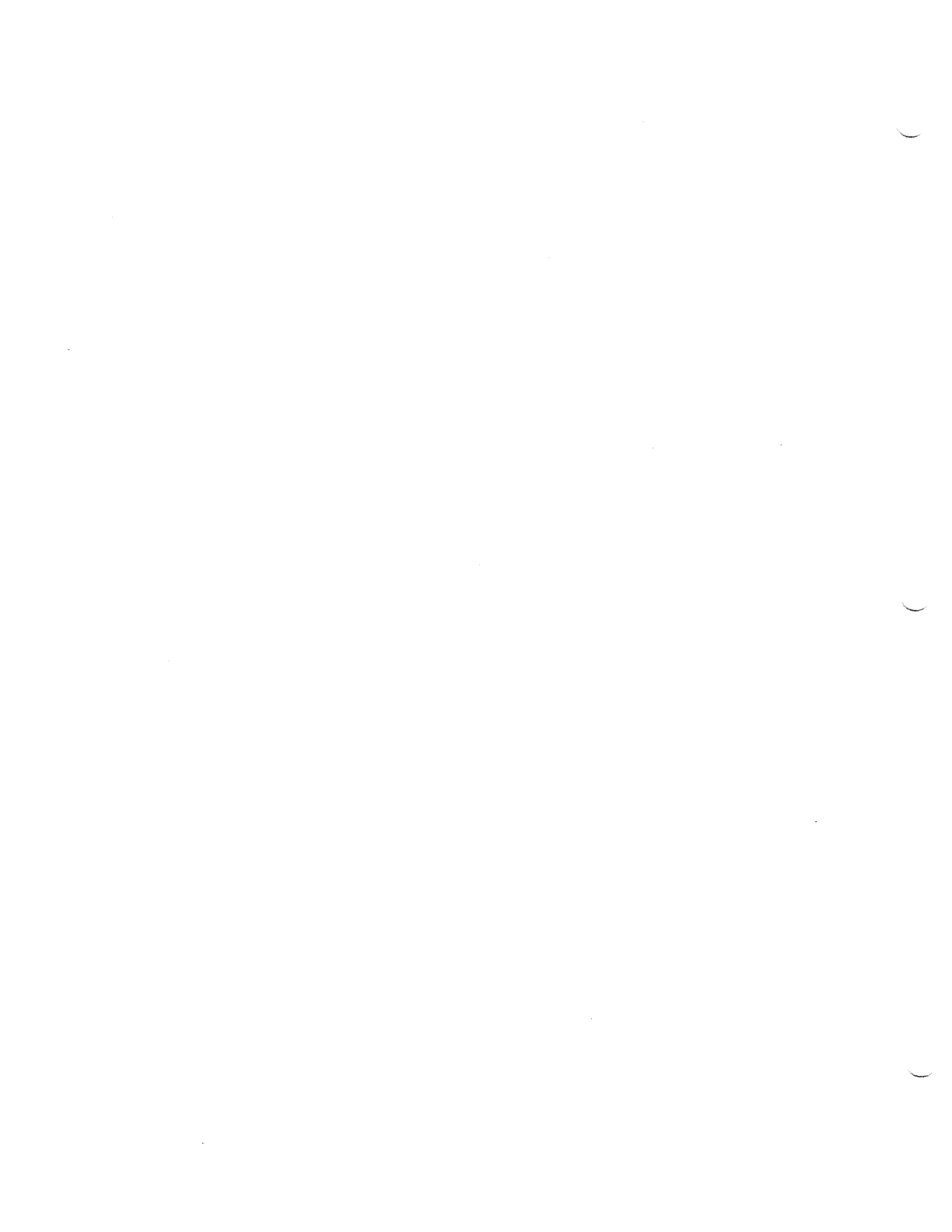
Approval of the Proposed 2023-2024 Operating Budget for Presentation to the Public

Information

The Annual Budget Meeting of the South Huntington Public Library Board of Trustees will take place on Monday, March 27th at 7:00 p.m. At this meeting the proposed 2023-2024 operating budget will be presented to the public.

Recommendation

That the board of Trustees approves the South Huntington Public Library proposed operating budget for 2023-2024 for presentation to the public.



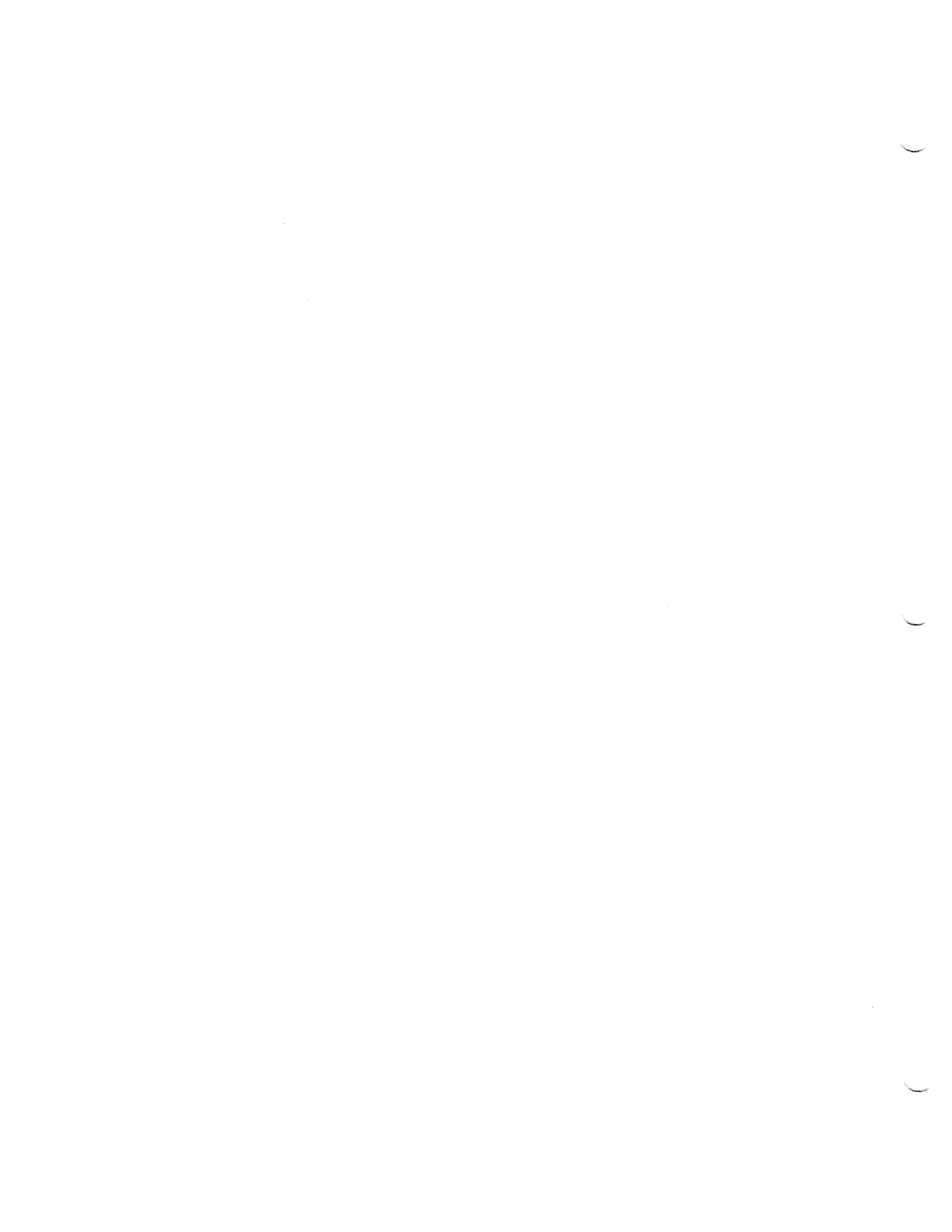
2022 New York State Annual State Report

Information

The 2022 Annual Report is included in your packet. New York State requires that each library board votes to accept the annual report at a public board meeting. This year saw a particularly tight submission deadline; Jamie Gholson was instrumental in organizing staff responses to the state's queries.

Recommendation

That the Board of Trustees accepts the South Huntington Public Library's New York State Report for 2022.



South Huntington Public Library

Annual Report For Public And Association Libraries - 2022

CURRENT YEAR

PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Outline of Major Changes

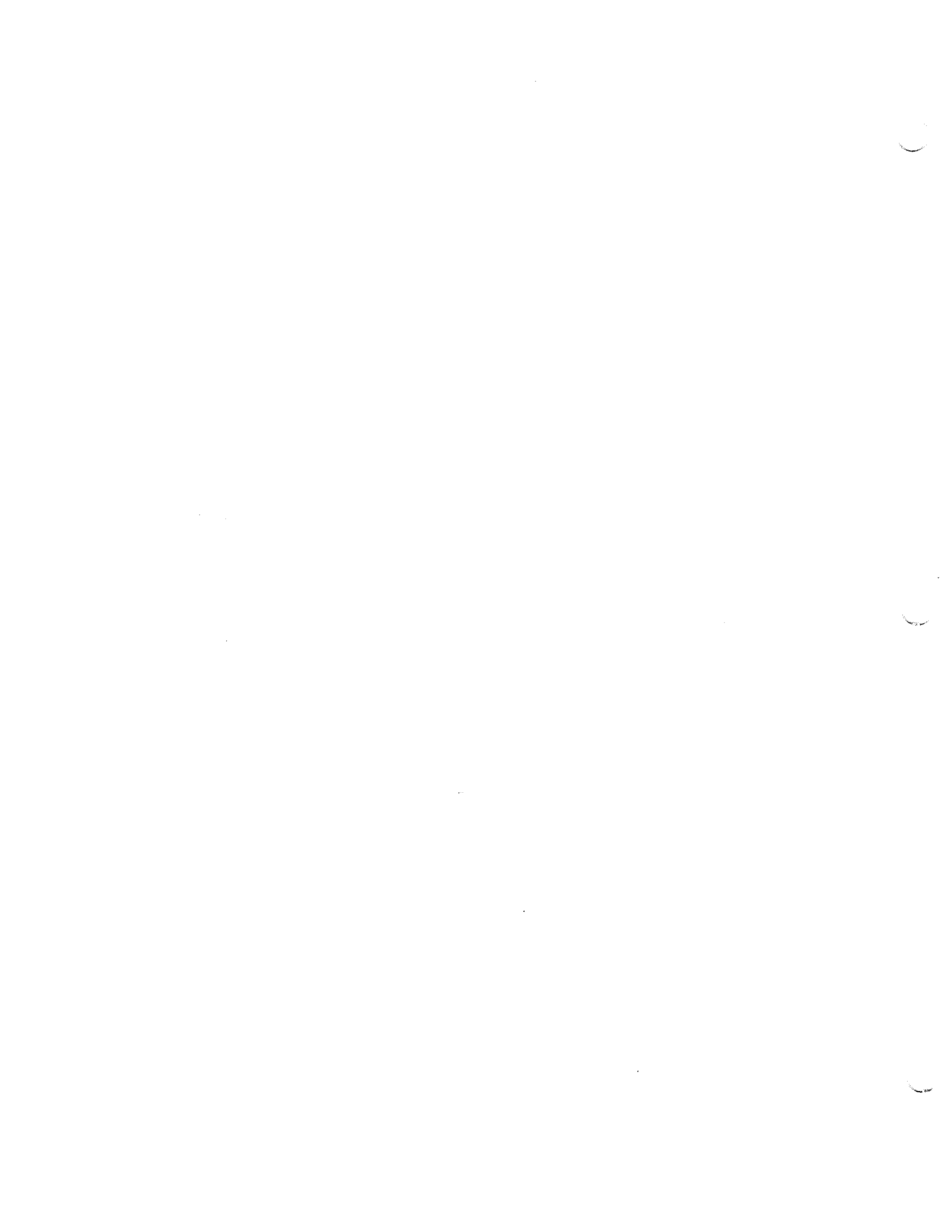
Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

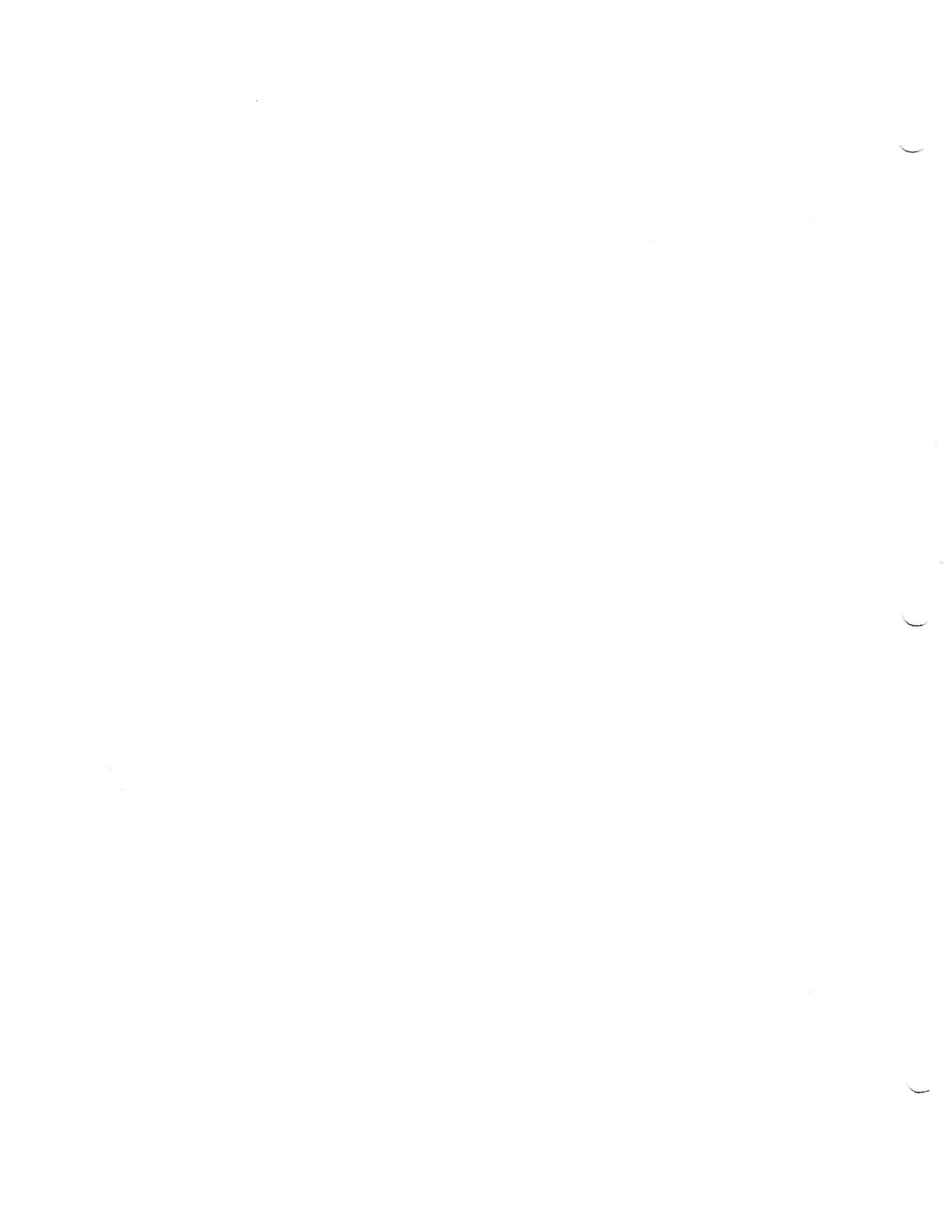
Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2022, except for questions related to the current library director/manager (questions 1.37 through 1.44).

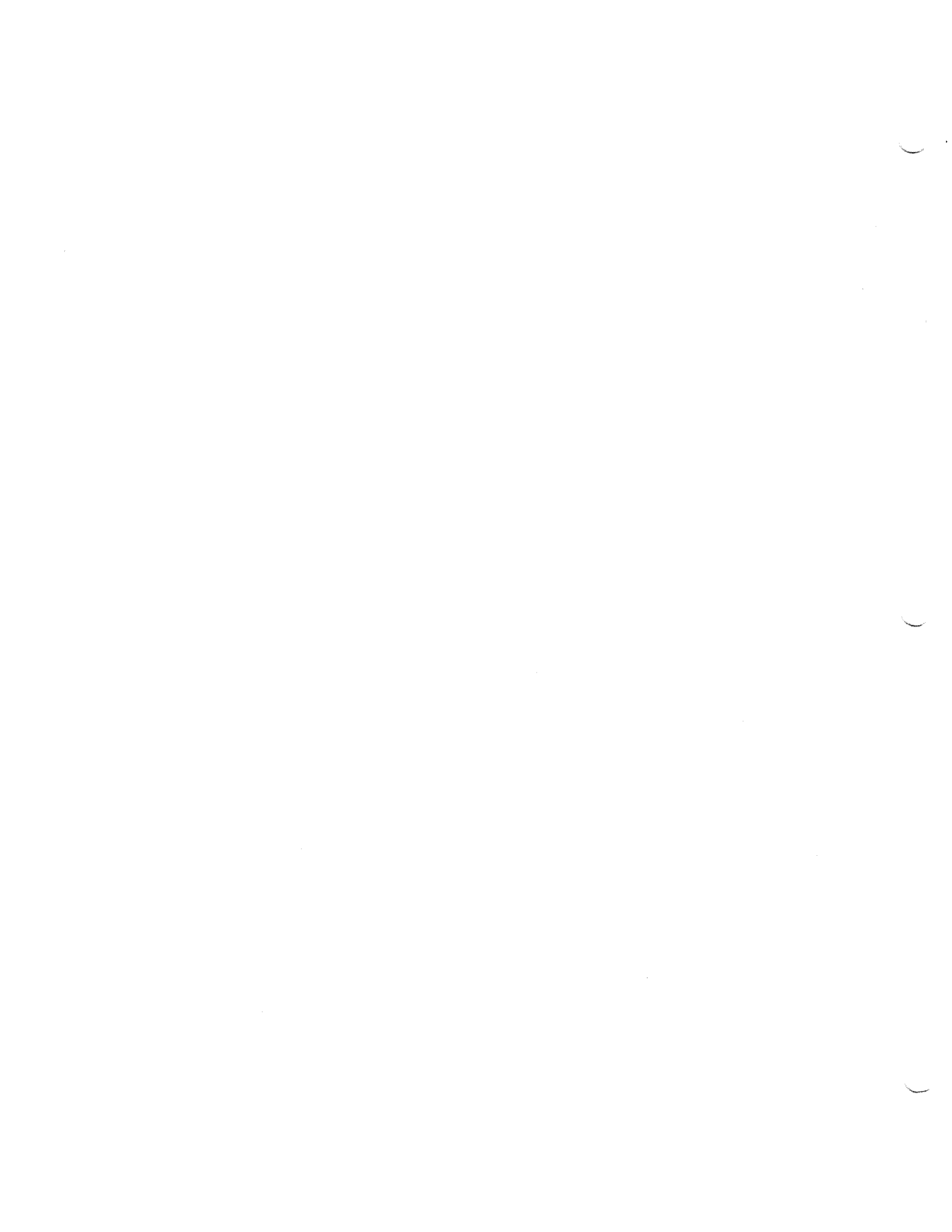
1.1	Library ID Number	8000583120	<i>8000583120</i>
	Library Name	SOUTH HUNTINGTON PUBLIC LIBRARY	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Huntington Station	<i>Huntington Station</i>
1.6	Beginning Fiscal Reporting Year	07/01/2021	<i>07/01/2020</i>
1.7	Ending Fiscal Reporting Year	06/30/2022	<i>06/30/2021</i>
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No	<i>No</i>



1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07.01.2021	07/01/2020
1.12	Ending <u>Local</u> Fiscal Year	06.30.2022	06/30/2021
1.13	Address Status	00 (for no change from previous year)	00 (for no change from previous year)
1.14	Street Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.15	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.16	Zip Code	11746	11746
1.17	Mailing Address	145 PIDGEON HILL ROAD	145 PIDGEON HILL ROAD
1.18	City	HUNTINGTON STATIO	HUNTINGTON STATIO
1.19	Zip Code	11746	11746
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 549-4411	(631) 549-4411
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 547-6912	(631) 547-6912



1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	contactus@shpl.info	contactus@shpl.info
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://shpl.info	https://shpl.info
1.24	Population Chartered to Serve (per 2020 Census)	39,349	38,650
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute	Absolute
1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	09/25/1970	09/25/1970
1.30	Date the library was last registered	06/06/1968	06/06/1968
1.31	Federal Employer Identification Number	111982166	111982166
1.32	County	SUFFOLK	SUFFOLK



1.33	School District	South Huntington	<i>South Huntington</i>
1.34	Town/City	Huntington Station	<i>Huntington Station</i>
1.35	Library System	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

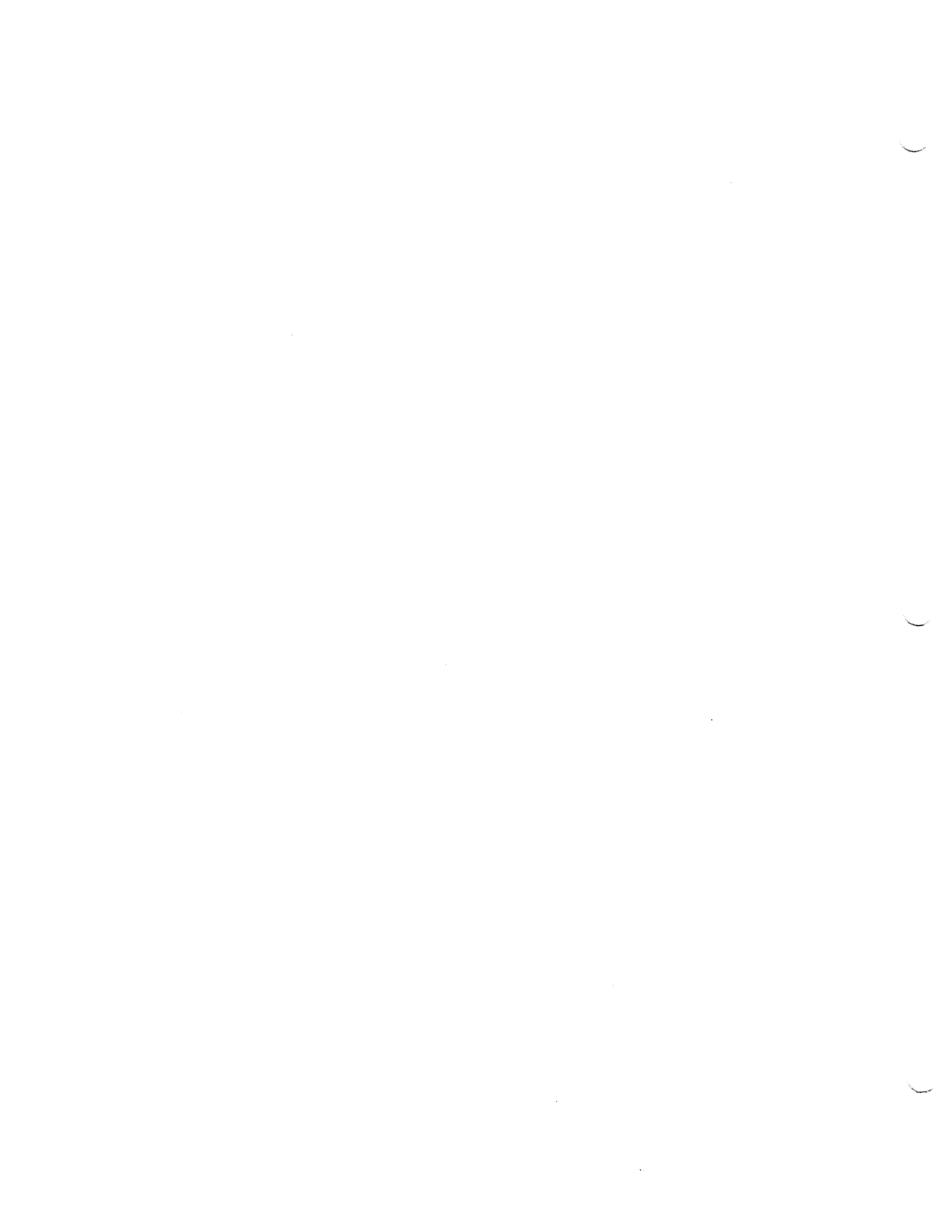
1.36a President/CEO Name

1.36b President/CEO Phone Number

1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Janet	<i>Janet</i>
1.38	Last Name of Library Director/Manager	Scherer	<i>Scherer</i>
1.39	NYS Public Librarian Certification Number	20018	<i>20018</i>
1.40	What is the highest education level of the library manager/director?	Master's Degree	<i>Master's Degree</i>
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y	<i>Y</i>
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y	<i>Y</i>

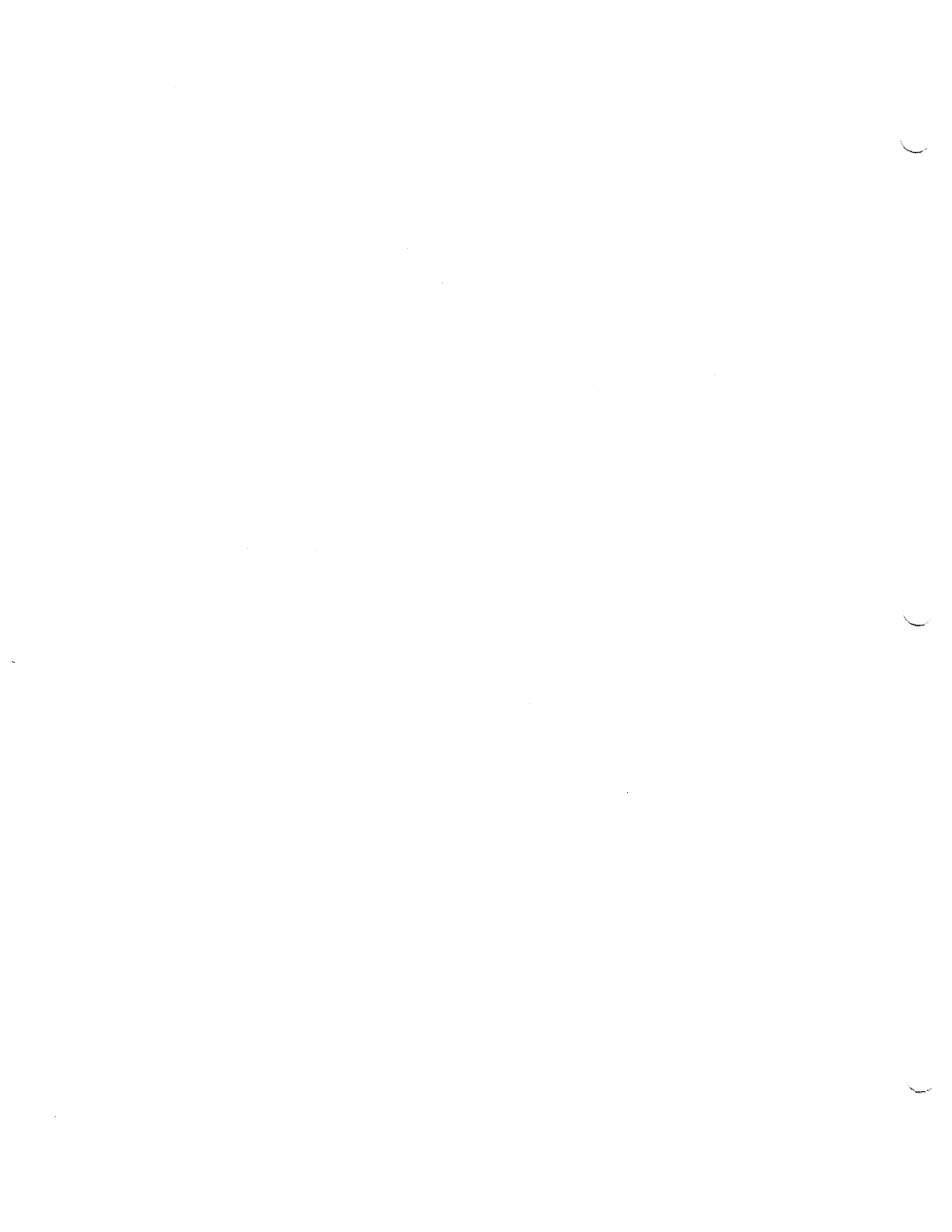


1.43	E-mail Address of the Director/Manager	jscherer@shpl.info	jscherer@shpl.info
1.44	Fax Number of the Director/Manager	(631) 547-6912	(631) 547-6912
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N	N
1.46	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2022? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.	N	N

Public Votes/Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	N/A	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A	N/A
3.	Date the vote was held (mm dd 2022)	N/A	N/A
4.	Was the vote successful? Y/N	N/A	N/A
5.	What type of public vote was it?	N/A	N/A
6.	Most recent prior year approved appropriation from a public vote:	N/A	N/A



6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	N/A	N/A
6c.	Total proposed appropriation (sum of 6a and 6b):	N/A	N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

1.47	Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2022) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.	Y	Y
------	--	---	---

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Name of municipality or district holding the public vote	South Huntington	<i>South Huntington</i>
2.	Indicate the type of municipality or district holding the public vote	School District	<i>School District</i>
3.	Date the last successful vote was held (mm/dd/yyyy)	04/02/2019	<i>04/02/2019</i>
4.	What type of public vote was it?	budget vote (school district public library only)	<i>budget vote (school district public library only)</i>
5.	What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?	\$6,070,752	<i>\$6,070,752</i>



1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49.

N N

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

- 1. Name of contracting municipality or district N/A N/A
- 2. Is this a written contractual agreement? N/A N/A
- 3. Population of the geographic area served by this contract N/A N/A
- 4. Dollar amount of contract N/A N/A
- 5. Enter the appropriate code for range of services provided (select one): N/A N/A

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

N Y



2 LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please [read](#) general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	47,310	47,721
2.2	Adult Non-fiction Books	58,635	60,727
	Total Adult Books (Total questions 2.1 & 2.2)	105,945	108,448
2.4	Children's Fiction Books	42,260	44,868
2.5	Children's Non-fiction Books	42,958	45,962
2.6	Total Children's Books (Total questions 2.4 & 2.5)	85,218	90,830
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	191,163	199,278

Other Print Materials

2.8	Total Uncataloged Books	0	0
2.9	Total Print Serials	6,486	4,245
0	All Other Print Materials	0	0



2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	6,486	4,245
2.12	Total Print Materials (Total questions 2.7 and 2.11)	197,649	203,523

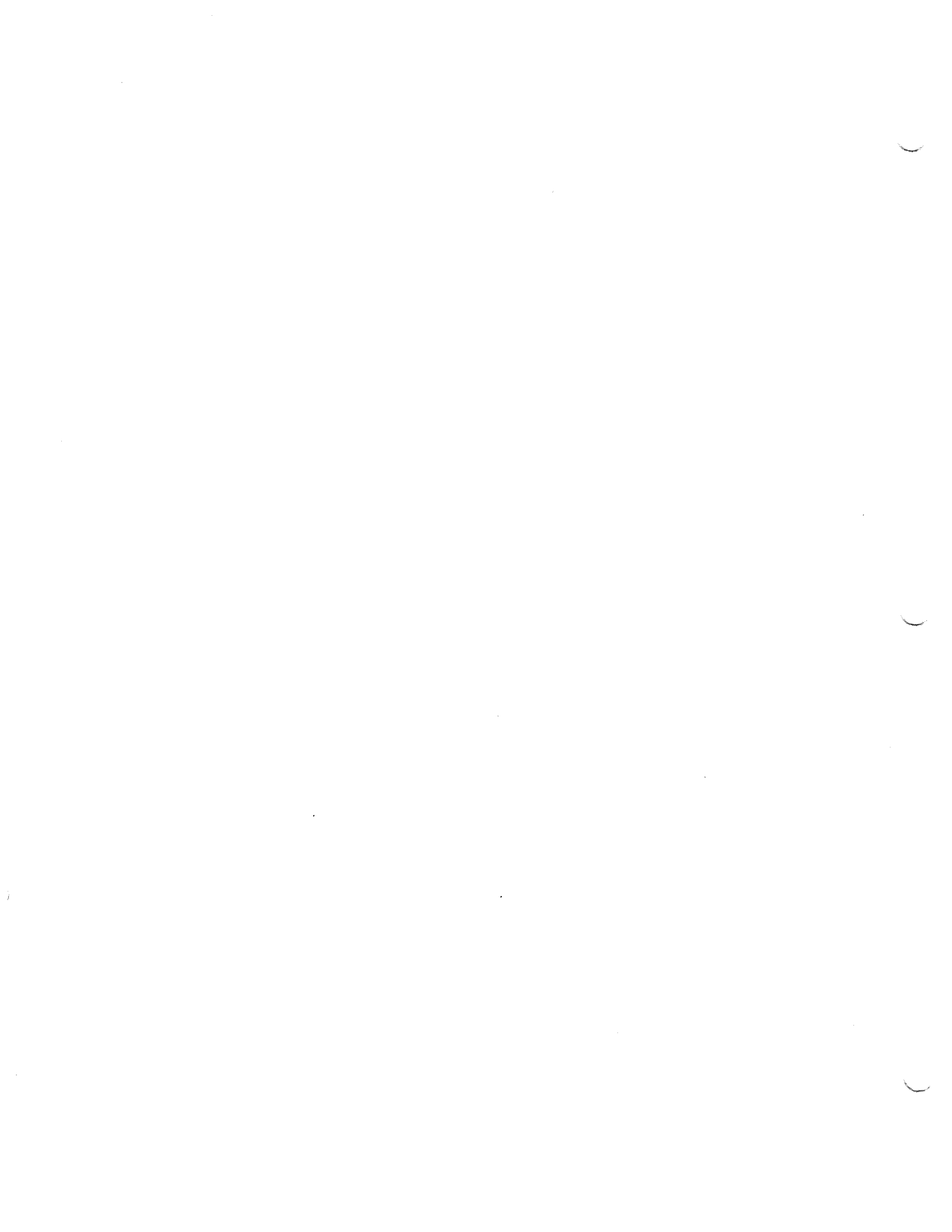
ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	489,975	413,513
2.14	Local Electronic Collections	53	53
2.15	NOVELNY Electronic Collections	15	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	68	68
2.17	Audio - Downloadable Units	413,427	315,534
2.18	Video - Downloadable Units	1,555	1,506
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	25,500	24,992
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	930,525	755,613

Non-Electronic Materials

2.21	Audio - Physical Units	14,164	14,678
------	------------------------	--------	--------



2.22	Video - Physical Units	28,955	29,467
2.23	Other Circulating Physical Items	1,179	1,077
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	44,298	45,222

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	1,172,472	1,004,358
------	---	-----------	-----------

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	10,680	9,455
2.27	All Other Print Materials	0	0
2.28	Electronic Materials	185,418	253,394
2.29	All Other Materials	2,099	1,905
2.30	Total Additions (Total questions 2.26 through 2.29)	198,197	264,754

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

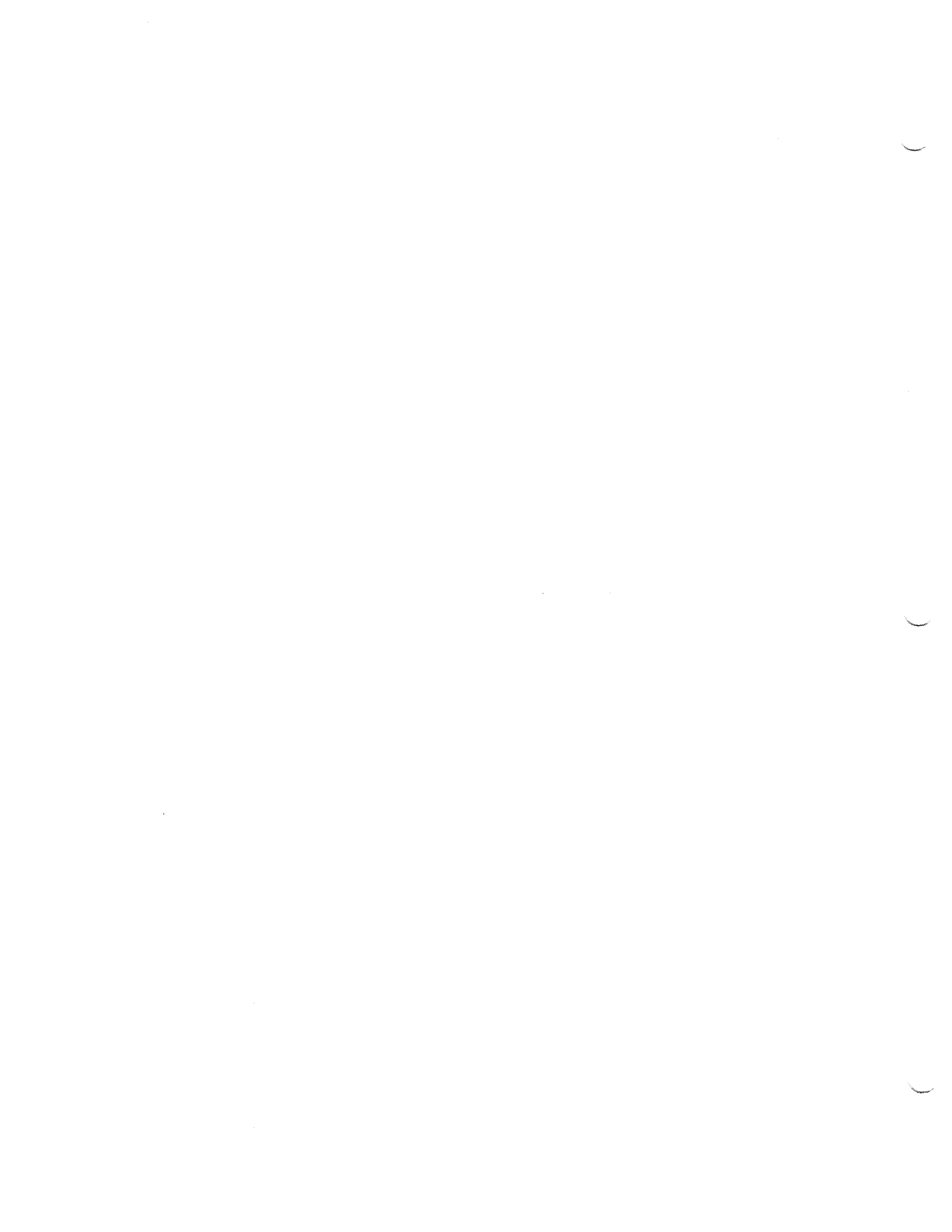
Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.32 through 3.84 for the 2022 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	230,424	167,675
-----	--	---------	---------

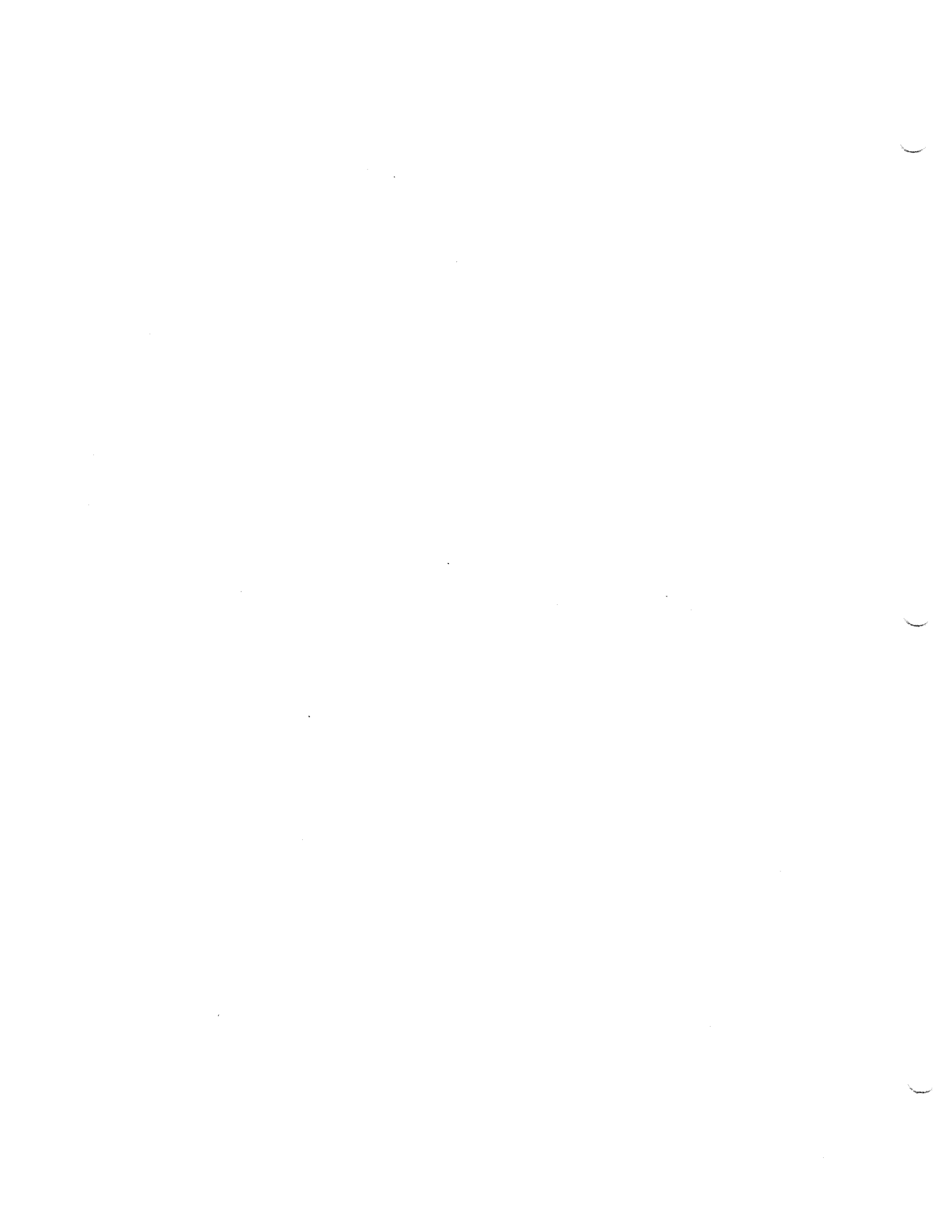


3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
3.2	Registered resident borrowers	15,613	17,018
3.3	Registered non-resident borrowers	0	0

Please report information on WRITTEN POLICIES as of 12/31/22.
WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y	Y
3.6	Does the library have an Internet use policy?	Y	Y
3.7	Does the library have a disaster plan?	Y	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y	Y
3.9	Does the library have a board-approved whistle blower policy?	Y	Y
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y	Y

Please report information on ACCESSIBILITY as of 12/31/22.
ACCESSIBILITY (Answer Y for Yes, N for No)



3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y	Y
3.13	Does the library have large print books?	Y	Y
3.14	Does the library have assistive technology for people who are visually impaired or blind?	Y	Y
3.15 - If so, what do you have?	screen reader, such as JAWS, Windoweyes or NVDA	No	No
	refreshable Braille commonly referred to as a refreshable Braille display	No	No
	screen magnification software, such as Zoomtext	Yes	Yes
	electronic scanning and reading software, such as OpenBook	Yes	Yes
3.16	Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y	Y



Library Sponsored Programs/Summer Reading Program

ASYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.

Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples, please refer to the chart in Instructions.

3.17 Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older 623 514

3.18 Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18 208 216

3.19a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 345 N/A

Note: The change is due to no in-person programs being held in the prior year due to Covid-19 restrictions.

3.19b Number of Synchronous Program Sessions Targeted at Children Ages 6-11 171 N/A

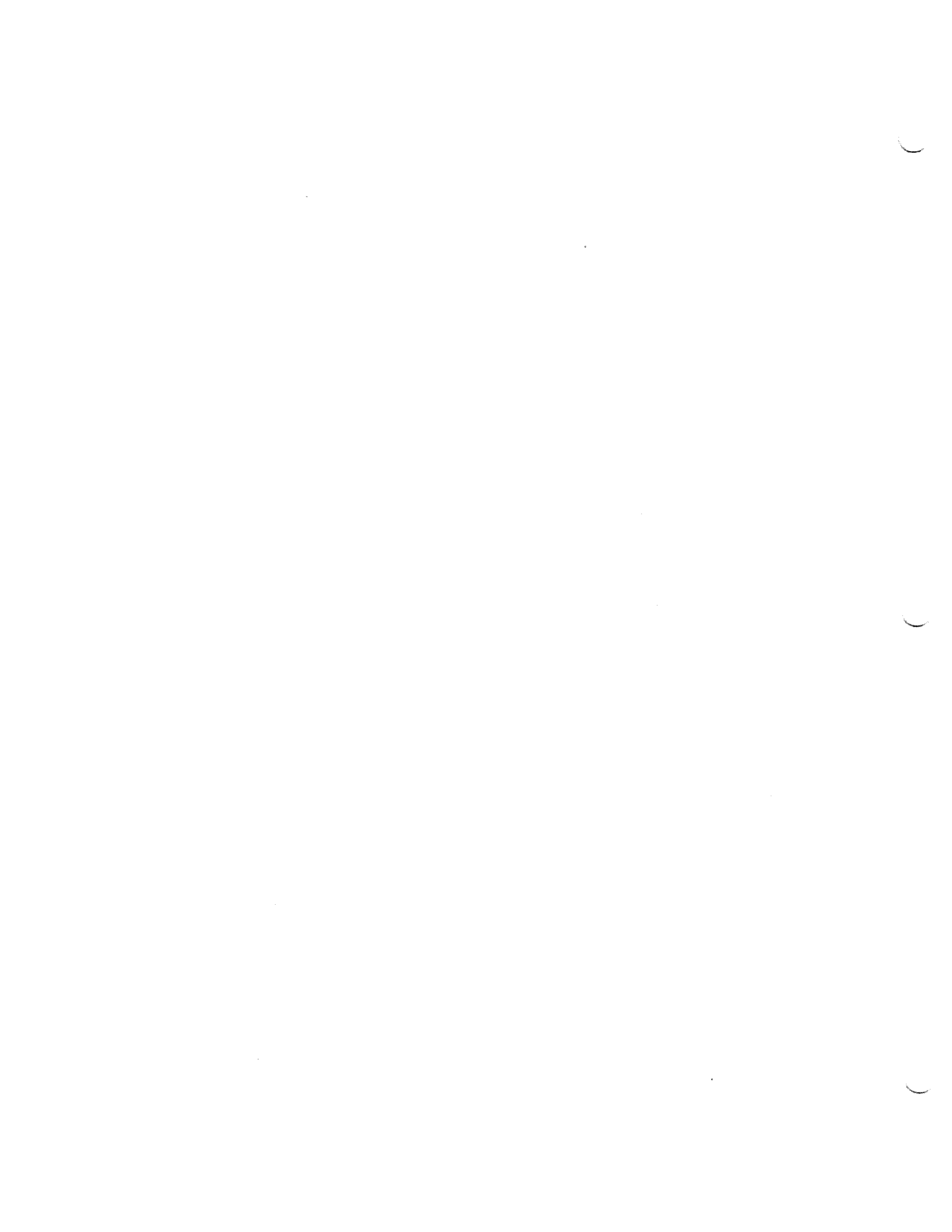
Note: The change is due to no in-person programs being held in the prior year due to Covid-19 restrictions.

3.20 Number of Synchronous General Interest Program Sessions 0 0

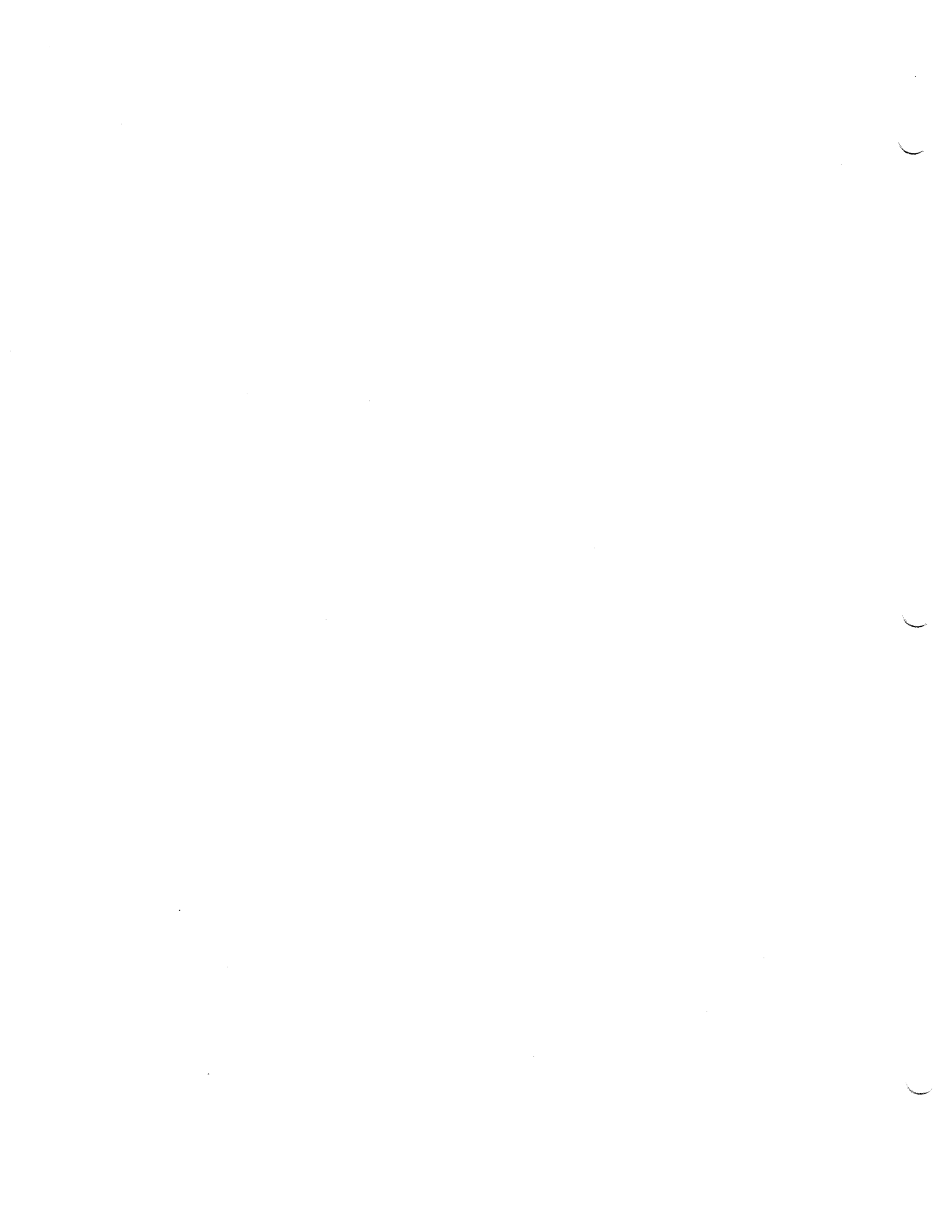
3.21 Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20) 1,347 730

3.21a Number of Synchronous In-Person Onsite Program Sessions 911 10

3.21b Number of Synchronous In-Person Offsite Program Sessions 5 0



3.21c	Number of Synchronous Virtual Program Sessions	431	1,156
3.21d	Total number of synchronous programs (3.21a - 3.21b - 3.21c)	1,347	
3.22	One-on-One Program Sessions	3,186	411
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	10,937	7,746
3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	2,002	1,835
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	2,845	N/A
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	1,708	N/A
3.27	Attendance at Synchronous General Interest Programs	0	0
3.28	Total Attendance at Synchronous Programs (Total questions 3.24, 3.25, 3.26a, 3.26b, 3.27).	17,492	9,581
3.28a	Synchronous In-Person Onsite Program Attendance	14,824	221



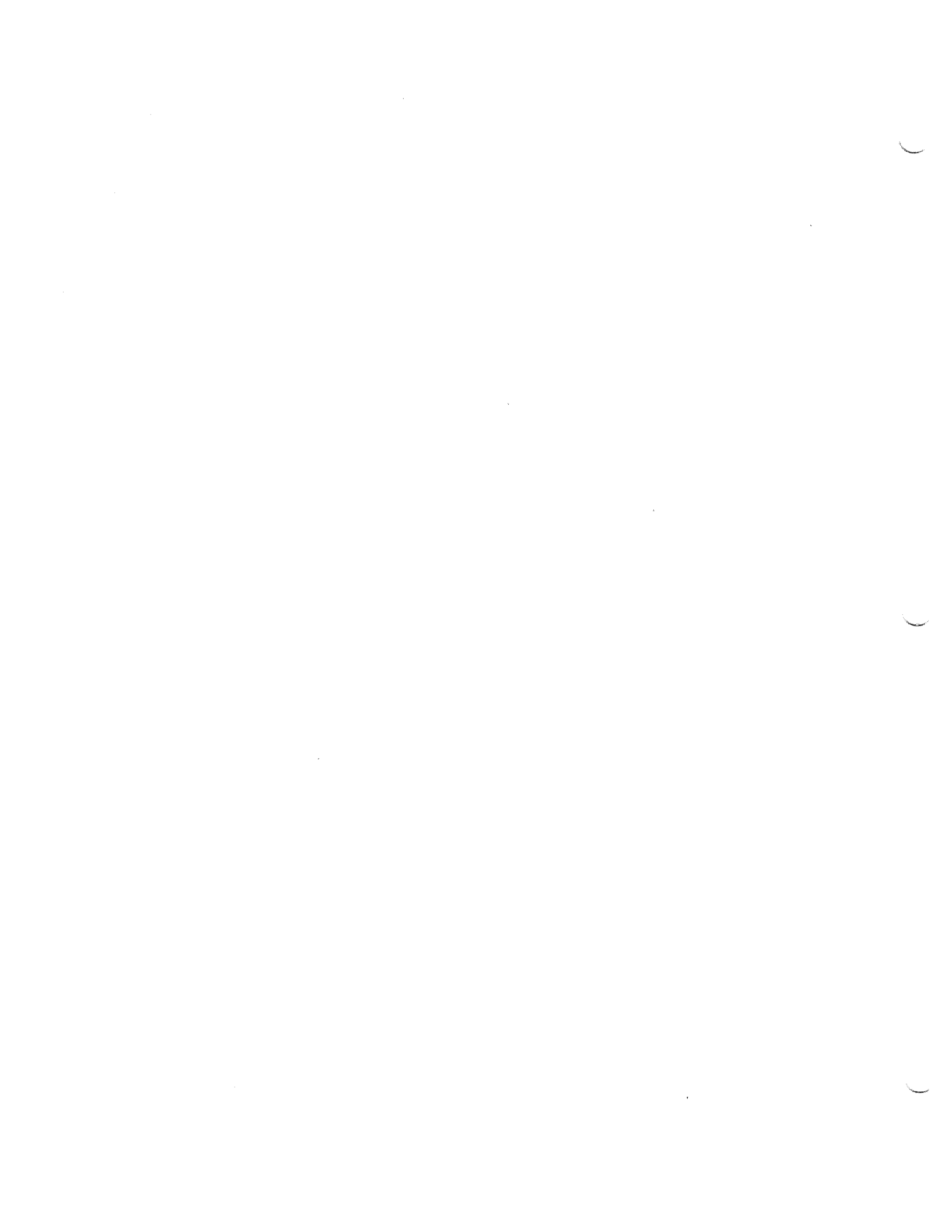
3.28b	Synchronous In-Person Offsite Program Attendance	54	0
3.28c	Synchronous Virtual Program Attendance	2,614	14,582
3.28d	Total synchronous program attendance (3.28a + 3.28b + 17,492 3.28c)		
3.29	One-on-One Program Attendance	3186	368
3.29a	Total Number of Asynchronous Program Presentations	144	157
3.29b	Total Views of Asynchronous Program Presentations within 30 Days	3,246	8,518
3.30	Total Number of Children's Programs (sum of Q3.19a and Q3.19b)	516	426
3.31	Total Children's Program Attendance (sum of Q3.26a and Q3.26b)	4,553	5,001

Please report information on SUMMER READING PROGRAMS for the 2022 calendar year.

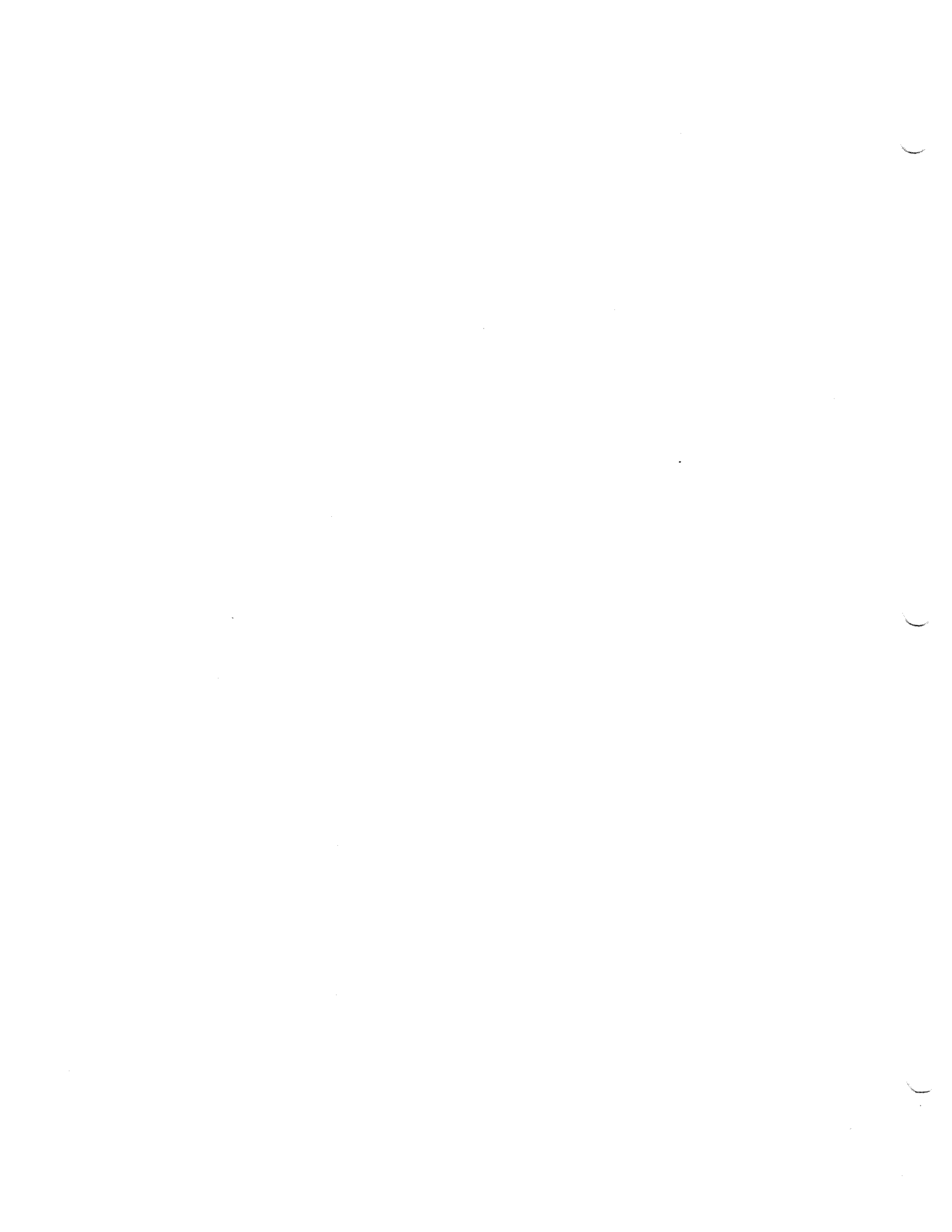
SUMMER READING PROGRAM

3.32 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2022 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	Yes
c.	Program(s) for Adults	Yes	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes



e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library; used)	Yes	Yes
f.	N.A	No	No
3.33	Library outlets offering the summer reading program	N/A	N/A
3.34	Children registered for the library's summer reading program	617	276
3.35	Young adults registered for the library's summer reading program	88	89
3.36	Adults registered for the library's summer reading program	121	151
3.37	Total number registered for the library's summer reading program (total 3.34 + 3.35 + 3.36)	826	516
3.38	Children's program sessions - Summer 2022	162	103
3.39	Young adult program sessions - Summer 2022	33	41
3.40	Adult program sessions - Summer 2022	13	12
3.41	Total program sessions - Summer 2022 (total 3.38 + 3.39 + 3.40)	208	156
3.42	Children's program attendance - Summer 2022	1,233	593
3.43	Young adult program attendance - Summer 2023	316	316



3.44	Adult program attendance - Summer 2022	144	181
3.45	Total program attendance - Summer 2022 (total 3.42 + 3.43 + 3.44)	1,693	1,090

COLLABORATORS

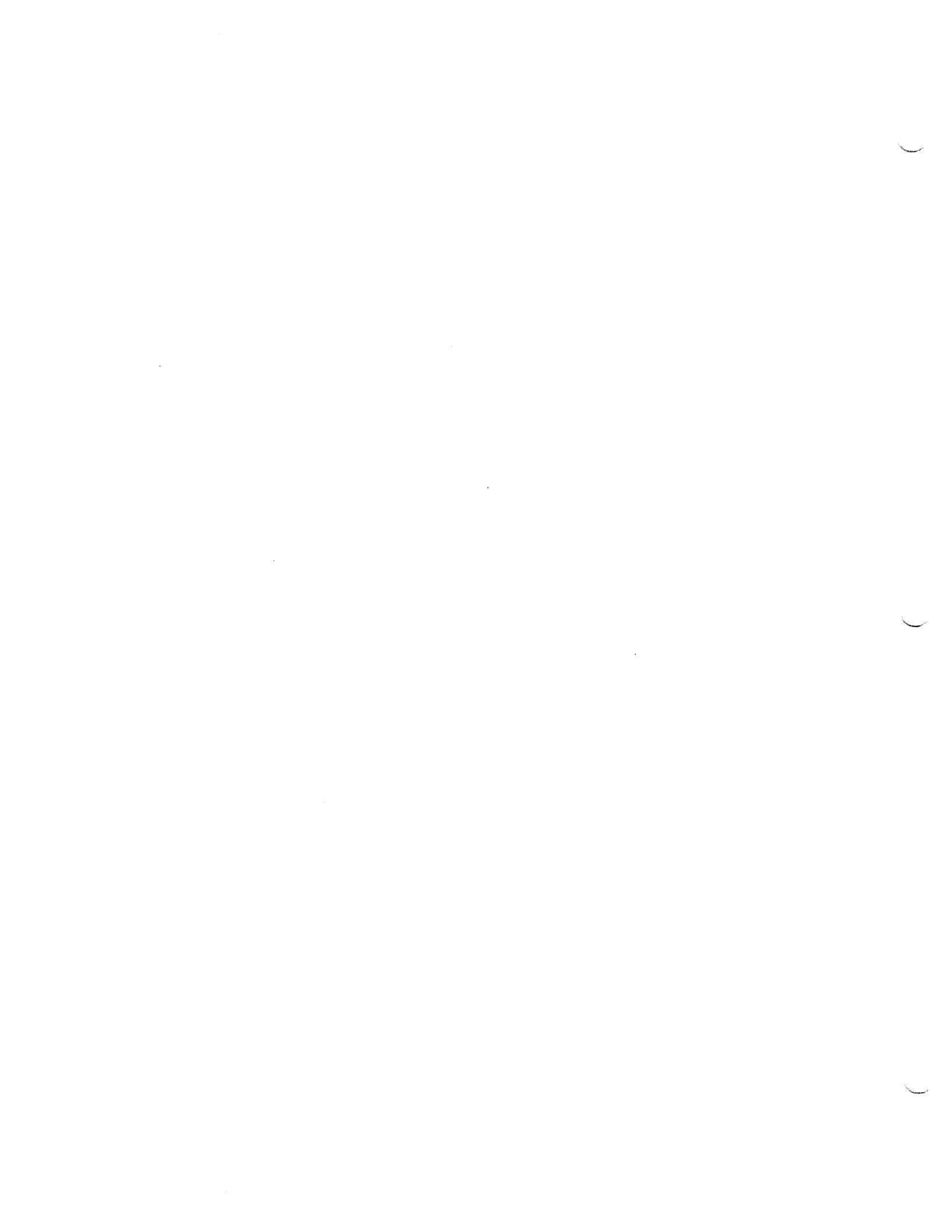
3.46	Public school district(s) and/or BOCES	1	1
3.47	Non-public school(s)	3	0
3.48	Childcare center(s)	1	1
3.49	Summer camp(s)	0	0
3.50	Municipality/Municipalities	1	1
3.51	Literacy provider(s)	0	0
3.52	Other (describe using the State note)	0	0
3.53	Total Collaborators (total 3.46 through 3.52)	6	3

Early/Adult/English Speaker/Digital Literacy

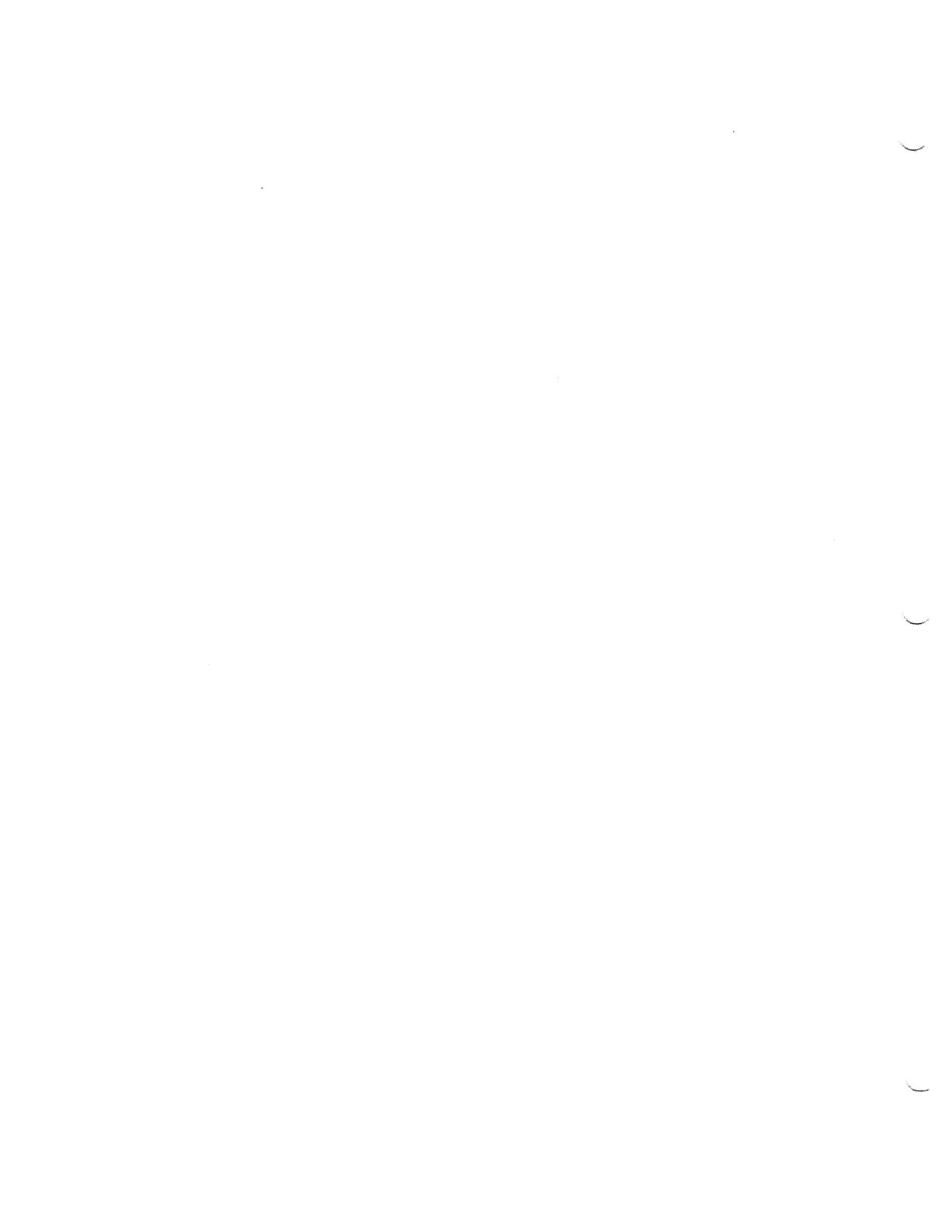
Please report information on EARLY LITERACY PROGRAMS for the 2022 calendar year.

EARLY LITERACY PROGRAMS

3.54	Did the library offer early literacy programs? (Enter Y for Yes, N for No)		Y
3.55	- Indicate types of programs offered (check all that apply)		
a.	Focus on birth - school entry (kindergarten)	Yes	Yes
b.	Focus on parents & caregivers	No	Yes



c.	Combined audience	Yes	Yes
c.	N.A	No	No
3.56 - Number of sessions			
a.	Focus on birth - school entry (kindergarten)	33	15
b.	Focus on parents & caregivers	0	0
c.	Combined audience	139	264
d.	N.A	N/A	N/A
3.57	Total Sessions	172	279
3.58 - Attendance at sessions			
a.	Focus on birth - school entry (kindergarten)	265	110
b.	Focus on parents & caregivers	0	0
c.	Combined audience	3,296	5,016
d.	N.A	0	0
3.59	Total Attendance	3,561	5,126
3.60 - Collaborators (check all that apply):			
a.	Childcare center(s)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	Yes	Yes
	Health care providers/agencies	No	Yes



e.	Other (describe using the State note)	Yes	Yes
----	---------------------------------------	-----	-----

Please report information on ADULT LITERACY for the 2022 calendar year.

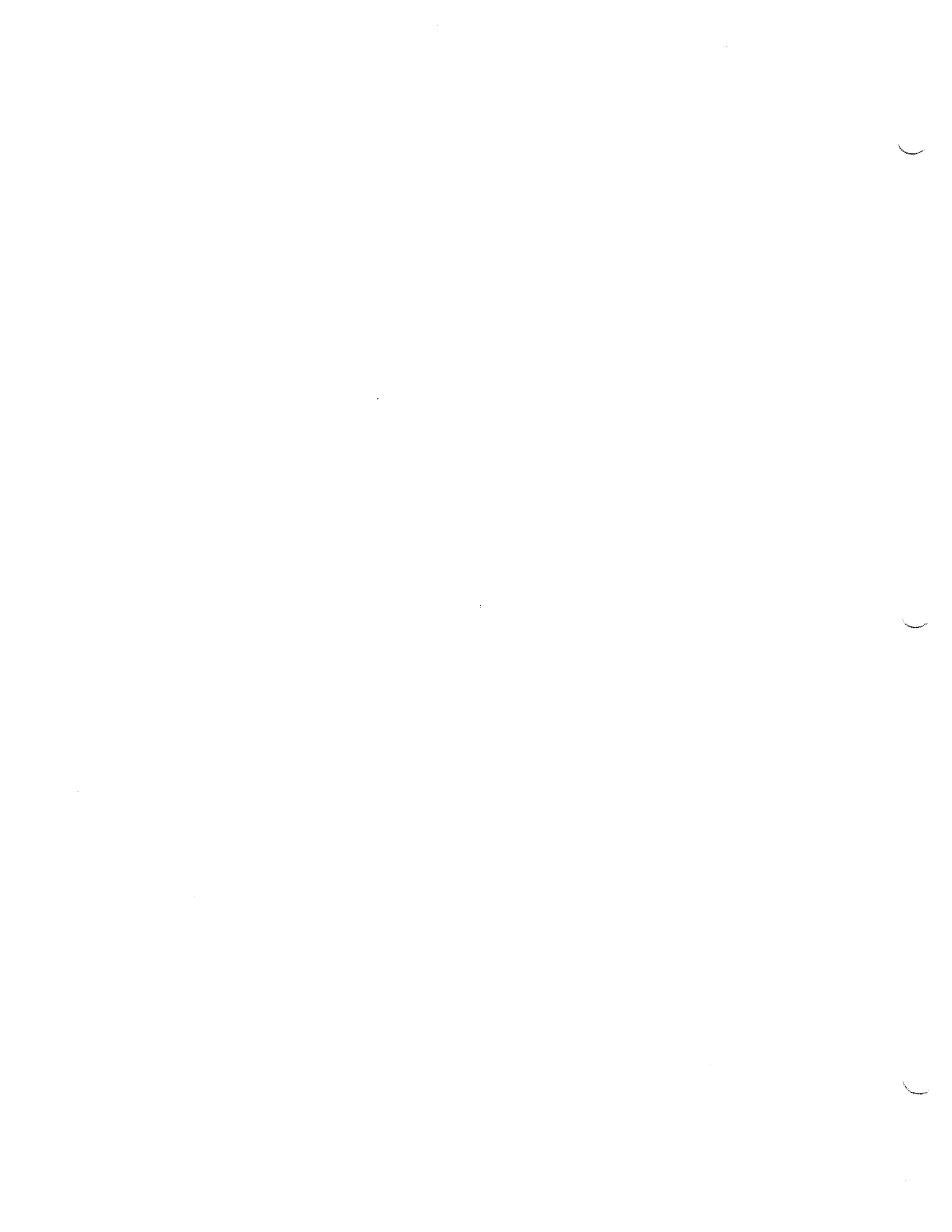
ADULT LITERACY

3.61	Did the library offer adult literacy programs?	Yes	Yes
3.62	Total group program sessions	14	6
3.63	Total one-on-one program sessions	0	0
3.64	Total group program attendance	120	17
3.65	Total one-on-one program attendance	0	0
3.66 - Collaborators (check all that apply)			
a.	Literacy NY (Literacy Volunteers of America)	No	No
b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public Schools	No	No
d.	Other (see instructions and describe using Note)	No	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2022 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.67	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y	Y
3.68	Children's program sessions	35	11



3.69	Young adult program sessions	8	10
3.70	Adult program sessions	32	10
3.71	Total program sessions (total 3.68 + 3.69 + 3.70)	75	31
3.72	One-on-one program sessions	0	4
3.73	Children's program attendance	369	126
3.74	Young adult program attendance	183	83
3.75	Adult program attendance	136	28
3.76	Total program attendance (total 3.73 + 3.74 + 3.75)	688	237
3.77	One-on-one program attendance	0	8
3.78 - Collaborators (check all that apply):			
a.	Literacy NY (Literacy Volunteers of America)	Yes	Yes
b.	Public School District(s) and/or BOCES	Yes	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the Note)	No	No

Please report information on DIGITAL LITERACY for the 2022 calendar year.

DIGITAL LITERACY

3.79	Did the library offer digital literacy programs?	Y	Y
------	--	---	---



3.80	Total group program sessions	47	24
3.81	Total one-on-one program sessions	92	43
3.82	Total group program attendance	403	247
3.83	Total one-on-one program attendance	92	43
3.84	Did your library offer teen-led activities during the 2022 calendar year?	Y	Y

4. LIBRARY TRANSACTIONS

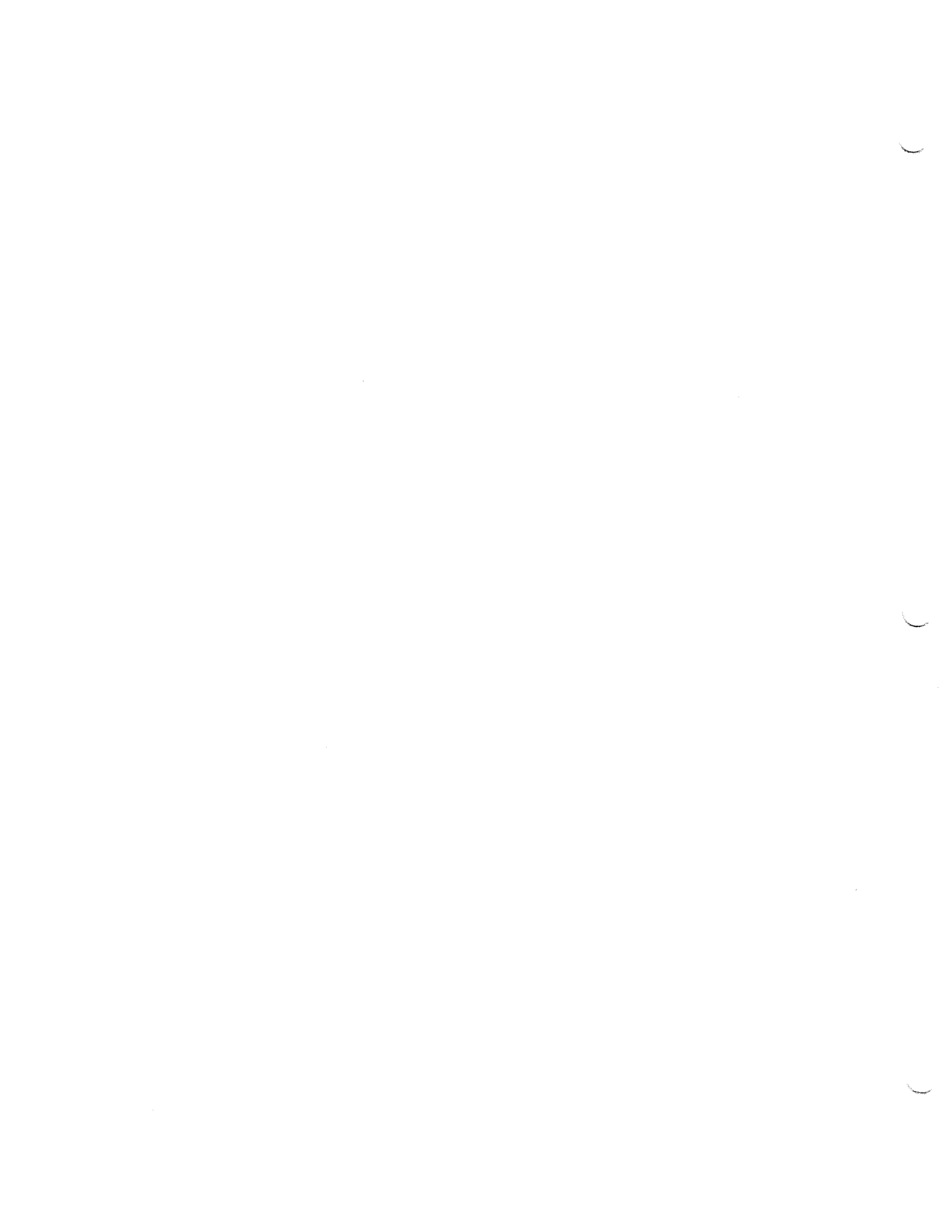
Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	33,024	34,972
4.2	Adult Non-fiction Books	12,519	16,405
4.3	Total Adult Books (Total questions 4.1 & 4.2)	45,543	51,377
4.4	Children's Fiction Books	43,991	36,778
4.5	Children's Non-fiction Books	10,561	10,746
4.6	Total Children's Books (Total questions 4.4 & 4.5)	54,552	47,524
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	100,095	98,901

CIRCULATION OF OTHER MATERIALS



4.8	Circulation of Adult Other Materials	34,847	39,841
	Circulation of Children's Other Materials	8,217	8,711
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	43,064	48,552
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	143,159	147,453

ELECTRONIC USE

4.12	Use of Electronic Material	98,639	89,178
4.13	Successful Retrieval of Electronic Information	132,227	188,987
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	230,866	278,165
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	241,798	236,631
4.16	Total Collection Use (Total questions 4.13 & 4.15)	374,025	425,618
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	62,769	56,235
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No	

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	14,871	12,965
------	------------------------------	--------	--------



4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count	CT - Annual Count
4.20	Does the library offer virtual reference?	Y	Y

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	13,609	13,518
------	--------------------------	--------	--------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

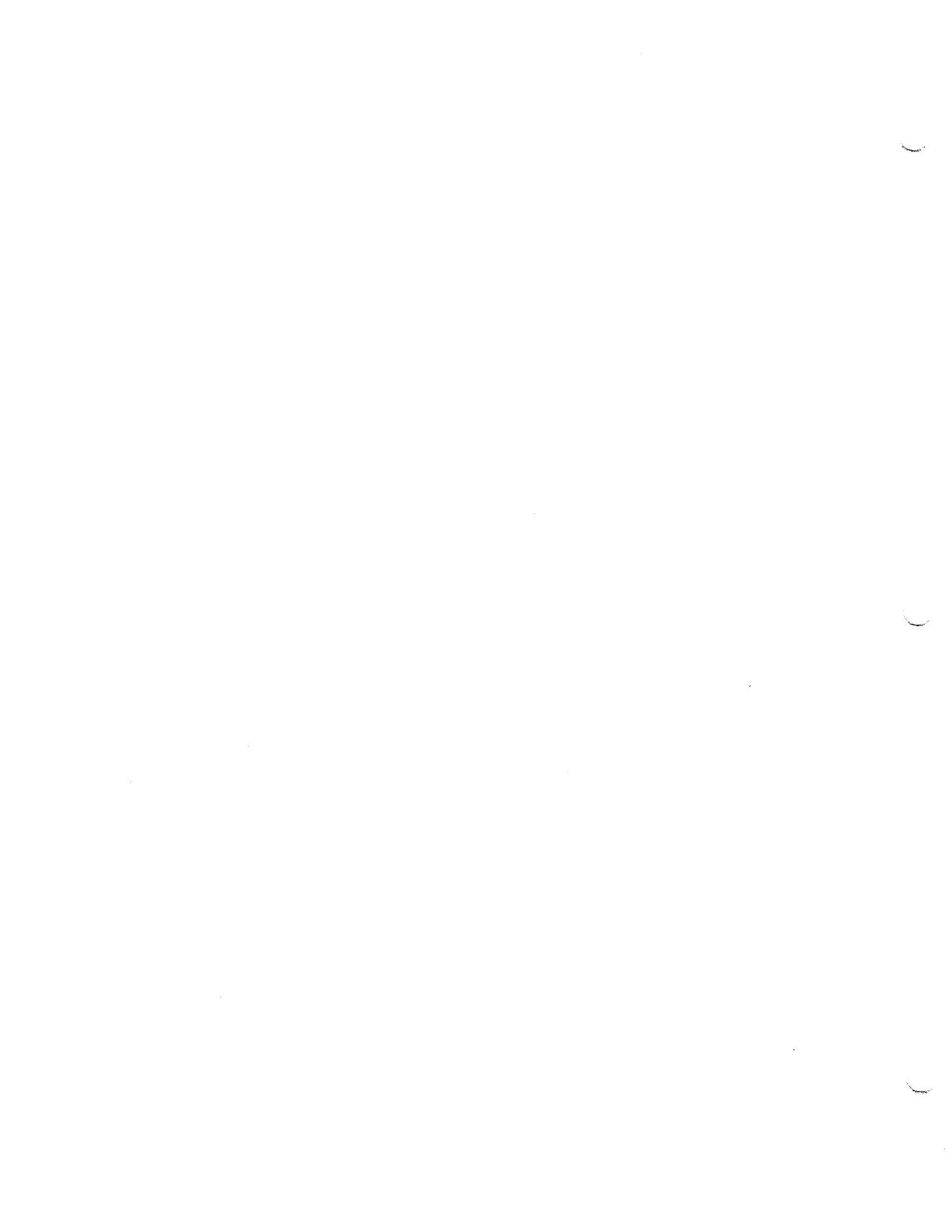
4.22	TOTAL MATERIALS PROVIDED	20,123	28,605
------	--------------------------	--------	--------

TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2022.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	433,843	365,182
5.5	Does the library use Internet filtering software on any computer?	Y	Y
5.6	Does your library use social media?	Y	Y



5.7	Does the library file for E-rate benefits?	Y	Y
5.8	Is the library part of a consortium for E-rate benefits?	Y	Y
5.9	If yes, in which consortium are you participating?	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
5.10	Name of the person responsible for the library's Information Technology (IT) services	Nick Tanzi	<i>Nick Tanzi</i>
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 549-4411	<i>(631) 549-4411</i>
5.12	IT contact's email address	ntanzi@shpl.info	<i>ntanzi@shpl.info</i>

STAFF INFORMATION

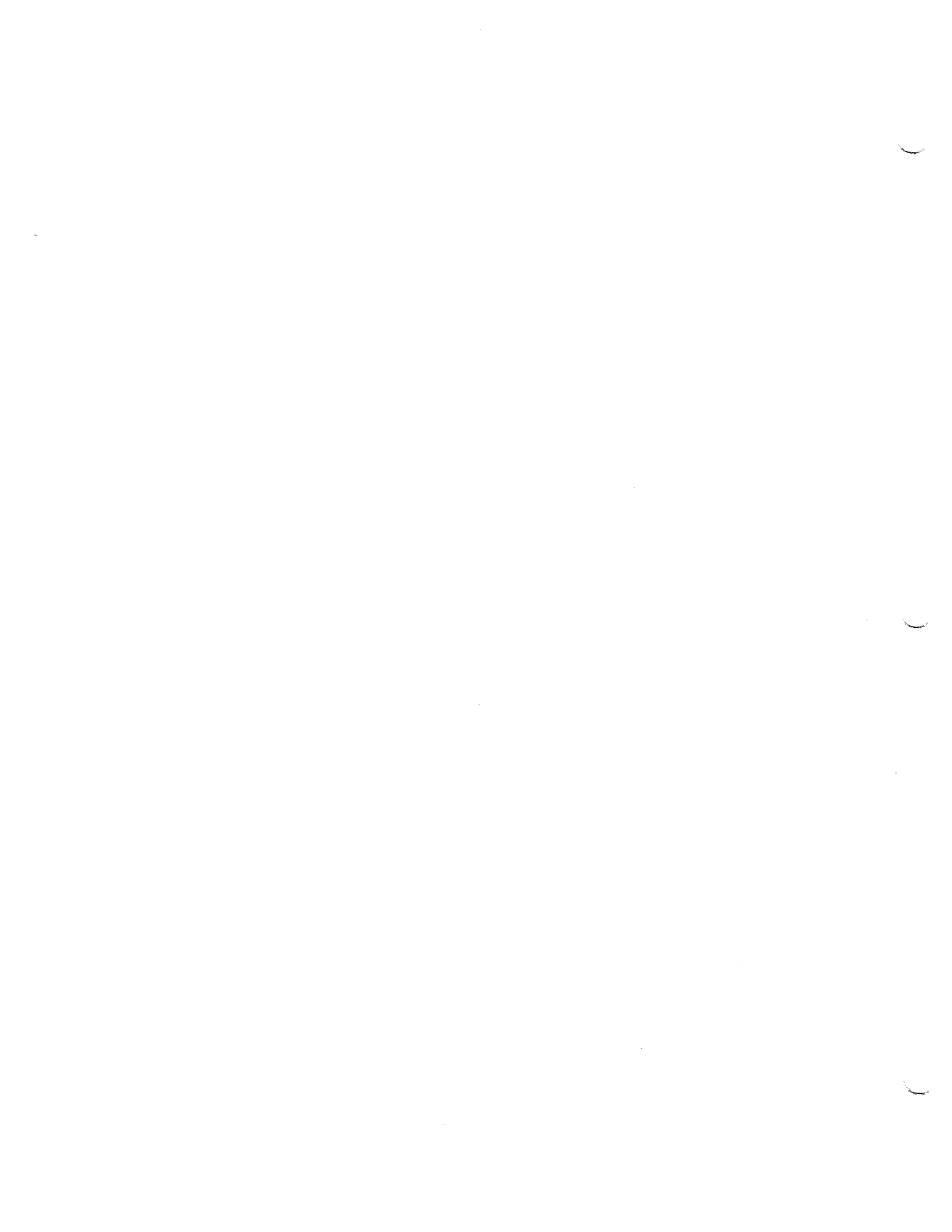
Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35	35
-----	--	----	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1	1
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	18.89	15.57
6.5	Vacant Librarian (certified)	0	0



6.6	Library Manager (not certified)	0	0
	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	0	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	21.81	25.70
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	41.70	42.27
3	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

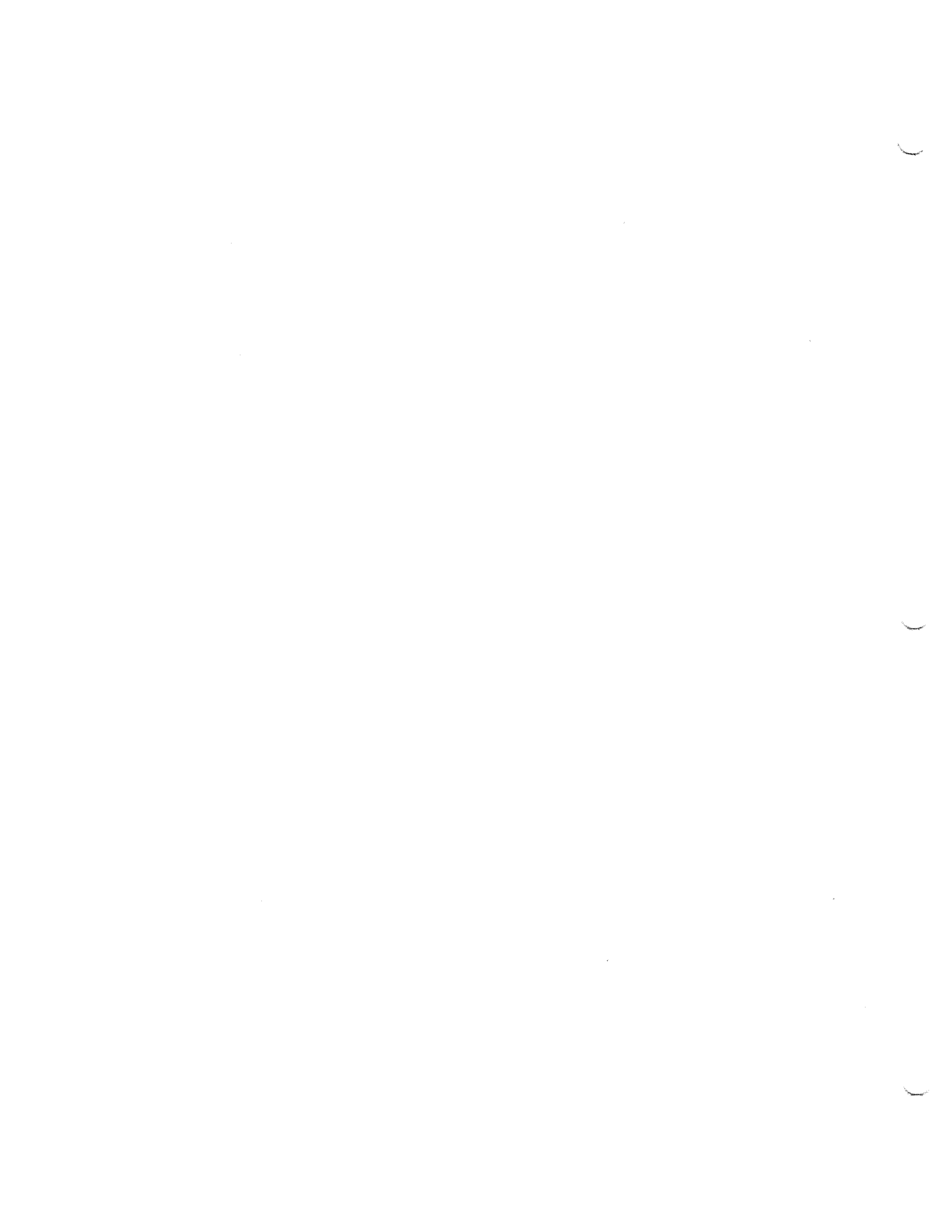
6.14	FTE - Entry Level Librarian (certified)	1	1
6.15	Salary - Entry Level Librarian (certified)	\$57,236	\$56,951
6.16	FTE - Library Director (certified)	1	1
6.17	Salary - Library Director (certified)	\$143,232	\$139,684
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0



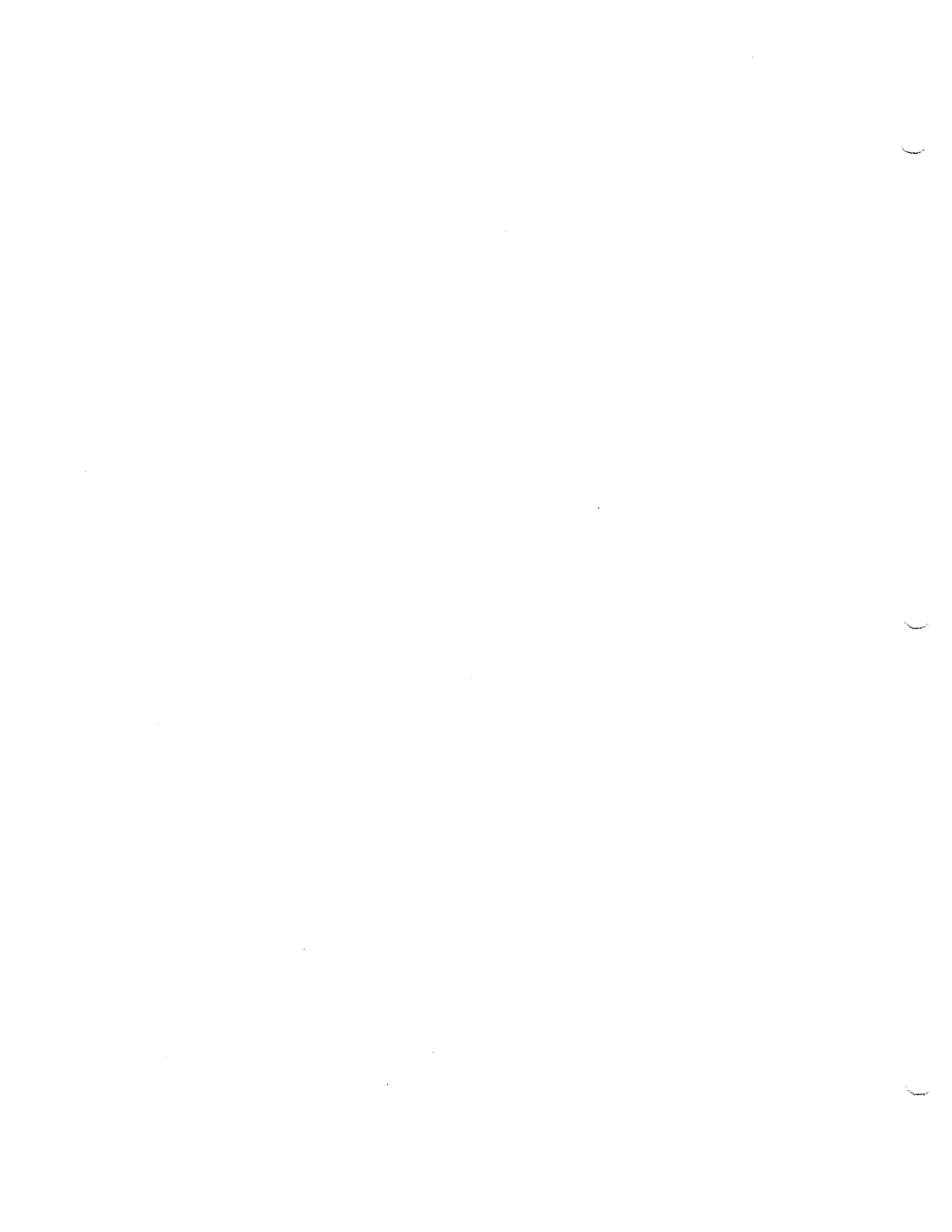
7. MINIMUM PUBLIC LIBRARY STANDARDS

of January 1, 2023 all public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2022**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

- | | | | |
|----|---|---|---|
| 1. | Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. | Y | Y |
| 2. | Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. | Y | Y |
| 3. | Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. | Y | Y |
| 4. | Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. | Y | Y |
| 5. | Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. | Y | Y |



6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y	Y
7.	Is open the minimum standard number of public service hours for population served (see instructions)	Y	Y
8.	Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:		
Sa.	space	Y	Y
Sb.	lighting	Y	Y
Sc.	shelving	Y	Y
Sd.	seating	Y	Y
Se.	power infrastructure	Y	Y
Sf.	data infrastructure	Y	Y
Sg.	public restroom	Y	Y
9.	Provides programming to address community needs, as outlined in the library's long-range plan of service.	Y	Y
10.	Provides		
10a.	a circulation system that facilitates access to the local library collection and other library catalogs	Y	Y
10b.	equipment, technology, and internet connectivity to address community needs and facilitate access to information.	Y	Y



- | | | | |
|-----|---|---|---|
| 11. | Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. | Y | Y |
| 12. | Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. | Y | Y |
| 13. | Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. | Y | Y |
| 14. | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. | Y | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0



8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

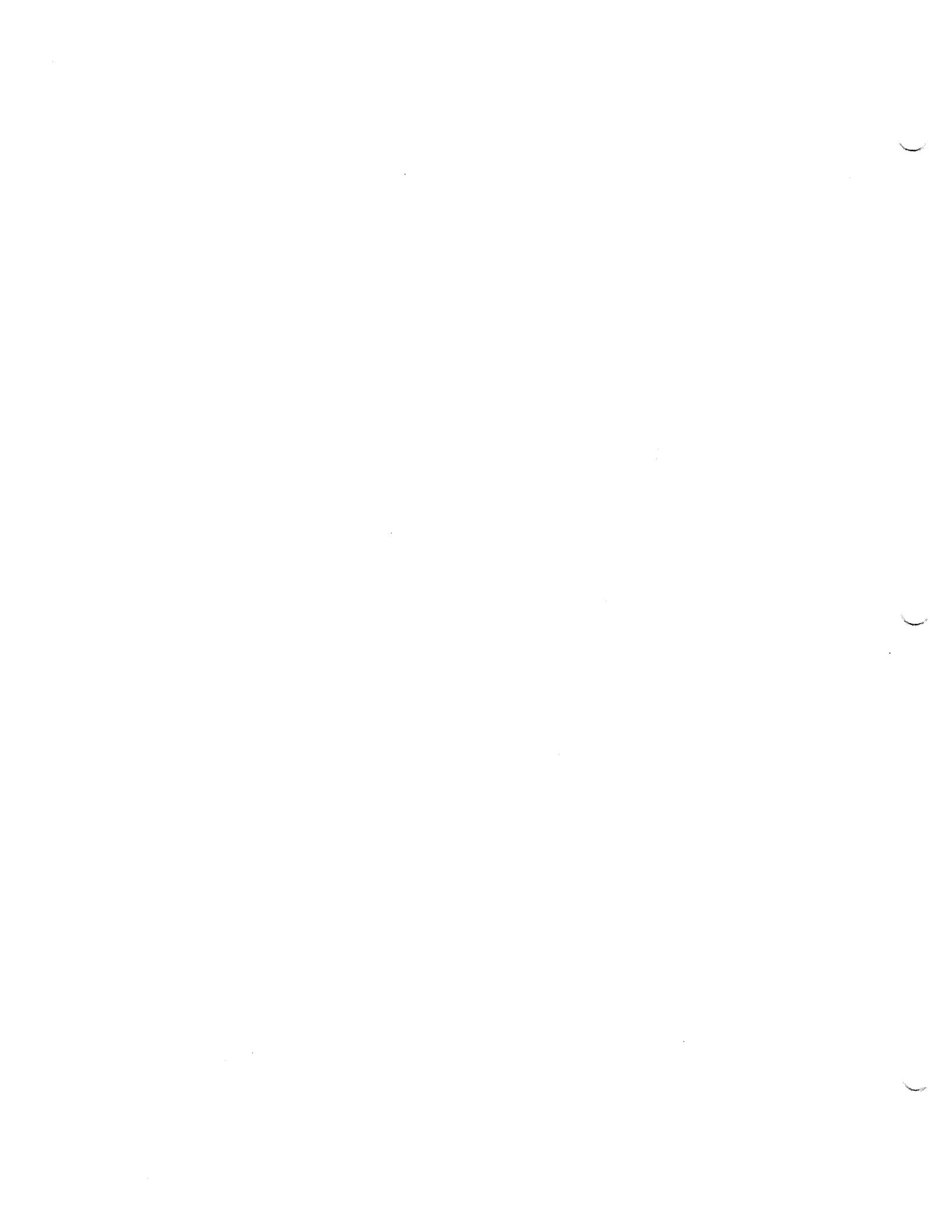
PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	67.50	64.21
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	67.50	64.21
8.10	Annual Total Hours - Main Library	3,504.00	3,277.00
8.11	Annual Total Hours - Branch Libraries	0.00	0.00
8.12	Annual Total Hours - Bookmobiles	0.00	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,504.00	3,277.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2022 to December 31, 2022.

CV1	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No	Yes
-----	--	----	-----



CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19)? No Yes

Note: N/A

CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? No Yes

Note: N/A

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? No Yes

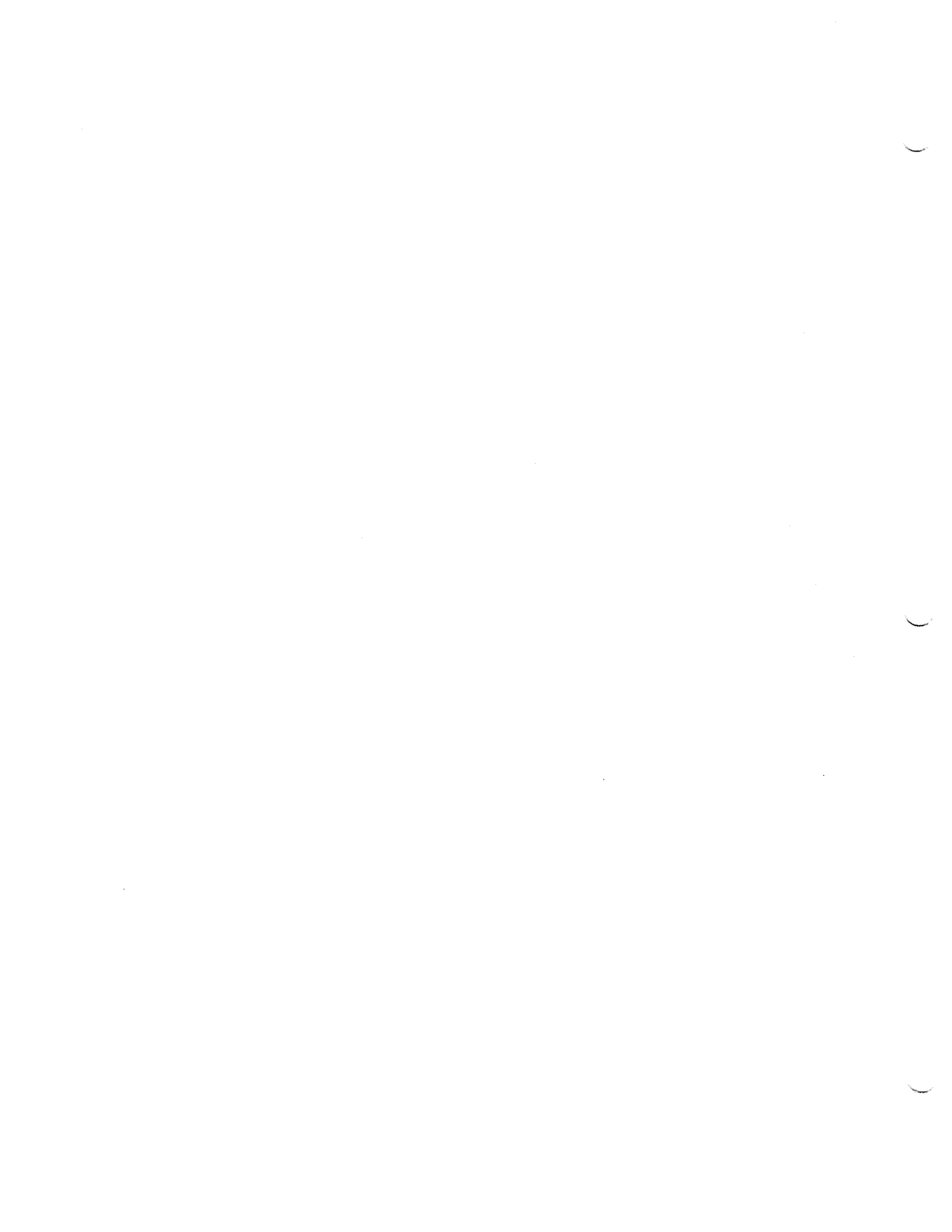
Note: N/A

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? No Yes

Note: N/A

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? No Yes

Note: N/A



CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? No Yes

Note: N/A

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No No

Note: N/A

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 0 0

9. SERVICE OUTLET INFORMATION

Case Note: last year's answers for repeating groups cannot be displayed.

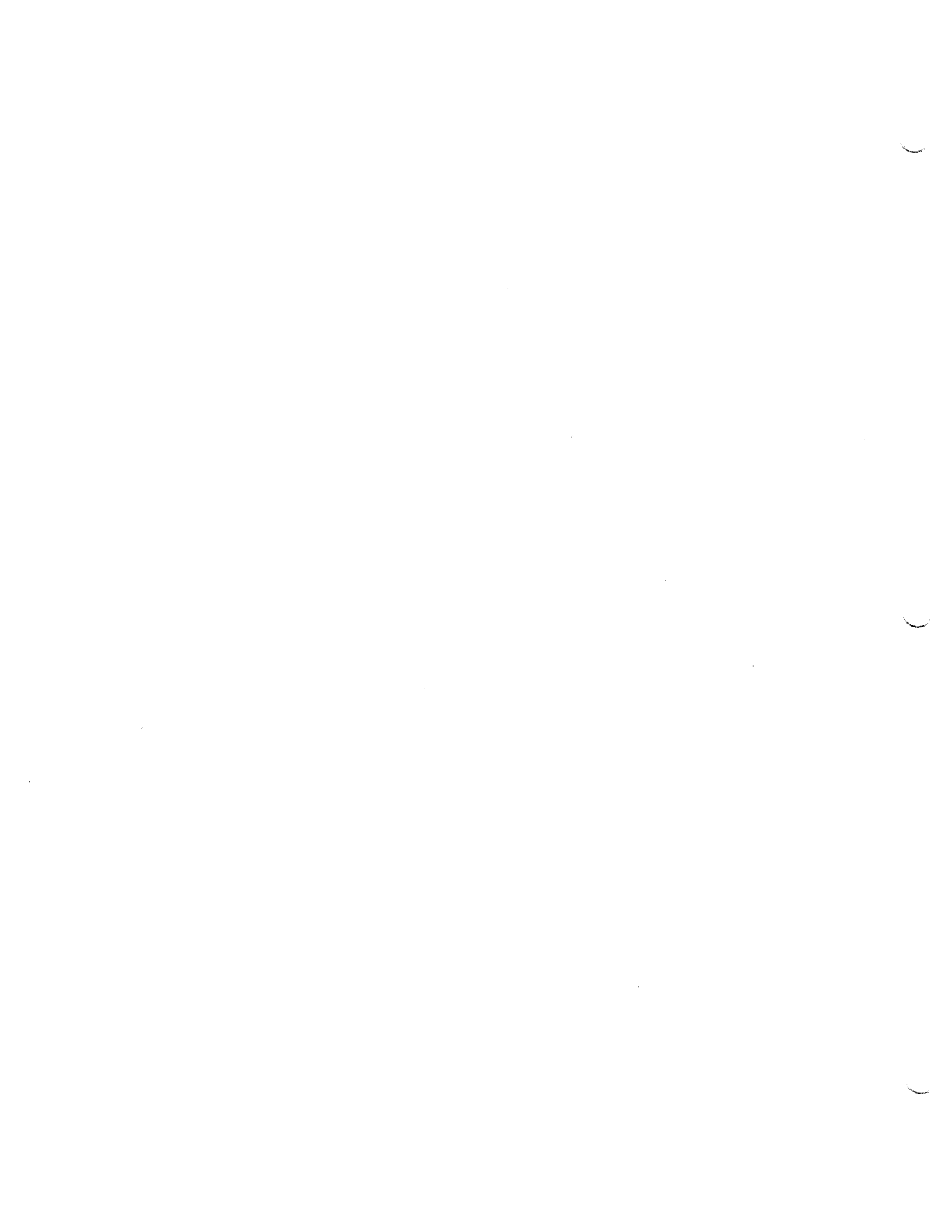
Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

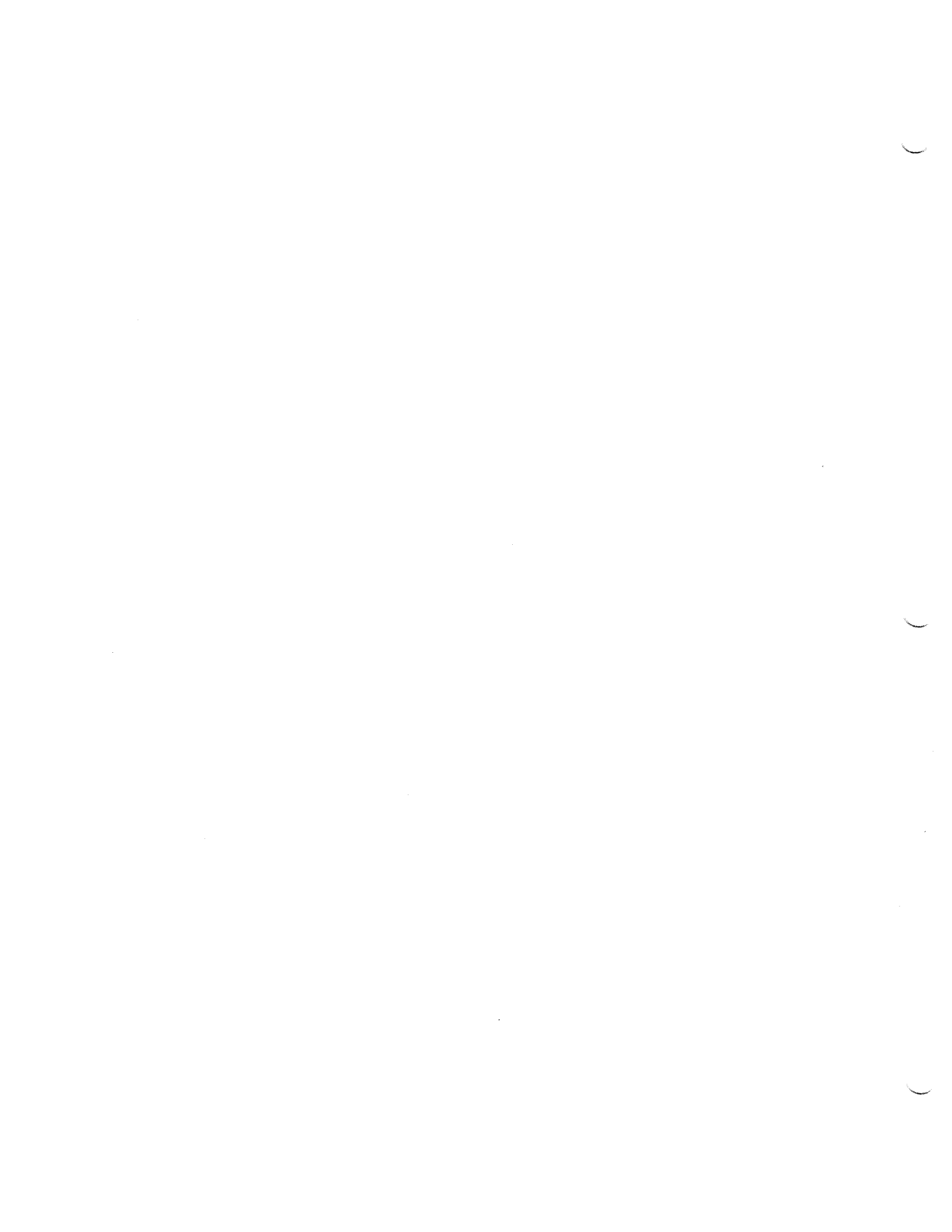
NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link to an Excel sheet listing prior year outlets is located in section 9](#). Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

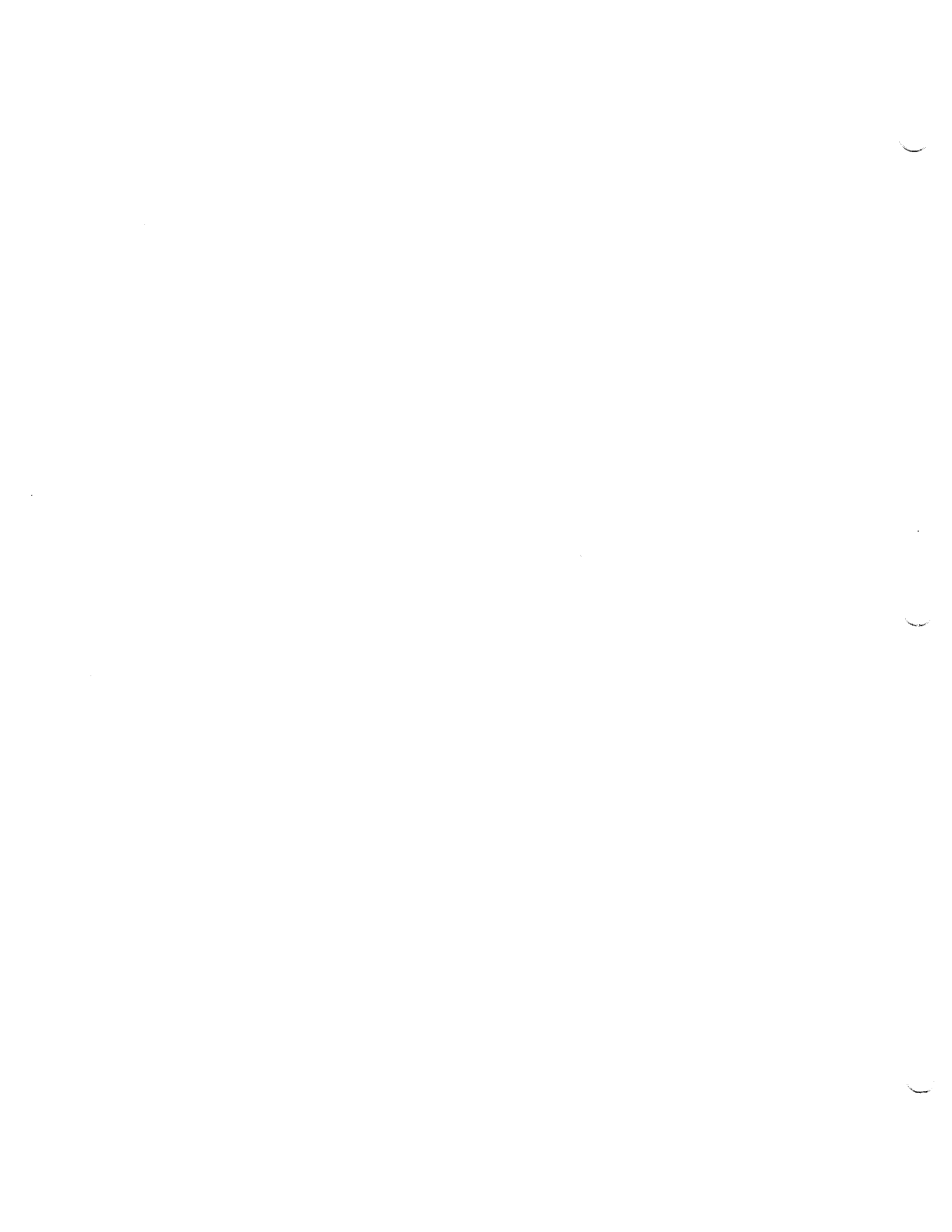
1.	Outlet Name	South Huntington Public Library	<i>South Huntington Public Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	145 PIDGEON HILL ROAD	<i>145 PIDGEON HILL ROAD</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>



5.	City	HUNTINGTON STATION	<i>HUNTINGTON STATION</i>
	Zip Code	11746	<i>11746</i>
7.	Phone (enter 10 digits only)	(631) 549-4411	<i>(631) 549-4411</i>
8.	Fax Number (enter 10 digits only)	(631) 547-6912	<i>(631) 547-6912</i>
9.	E-mail Address	contactus@shpl.info	<i>contactus@shpl.info</i>
10.	Outlet URL	https://shpl.info	<i>https://shpl.info</i>
11.	County	Suffolk	<i>Suffolk</i>
12.	School District	South Huntington	<i>South Huntington</i>
13.	Library System	Suffolk County Cooperative Library System	<i>Suffolk Cooperative Library System</i>
	Outlet Type Code (select one):	CE	<i>CE</i>
15.	Public Service Hours Per Year for This Outlet	3,504	<i>3,277</i>
16.	Number of Weeks This Outlet is Open	52	<i>51</i>
16a	Number of weeks an outlet closed due to COVID-19	0	<i>1</i>
16b	Number of weeks an outlet had limited occupancy due to COVID-19	0	<i>0</i>
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>



18.	Is the meeting space available for public use even when the outlet is closed?	N	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	83	0
20.	Enter the appropriate outlet code (select one):	N/A	N/A
21.	Who owns this outlet building?	School District	<i>School District</i>
22.	Who owns the land on which this outlet is built?	School District	<i>School District</i>
23.	Indicate the year this outlet was initially constructed	2004	2004
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2018	2018
25.	Square footage of the outlet	48,980	48,980
26.	Number of Internet Computers Used by General Public	78	77
27.	Number of uses (sessions) of public Internet computers per year	32,034	28,472
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count	<i>CT - Annual Count</i>
28.	Type of connection on the outlet's public Internet computers	Fiber	<i>Fiber</i>



29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps	12 Greater than or equal to 1 gbps
31.	Internet Provider	Crown Castle Fiber	Other (specify using the State note)
32.	WiFi Access	Other (specify using the State note)	Other (specify using the State note)
Note: Wireless access granted to patrons from parking lot from 6:00am - 2:00am.			
33.	Wireless Sessions	80,196	64,622
33a	Reporting Method for Wireless Sessions	CT - Annual Count	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
36.	Does your outlet have a Makerspace?	Y	Y
37.	<i>LIBID</i>	8000583120	8000583120
38.	<i>FSCSID</i>	NY0670	NY0670
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)



Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2022. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2022 to December 31, 2022) 14 15

NUMBER OF TRUSTEES AND TERMS

10.2 Does your library have a range of trustees stated in the library's charter documents (incorporation)? No No

10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? 5 5

10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes Yes

10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years 5 yrs.

BOARD MEMBER SELECTION

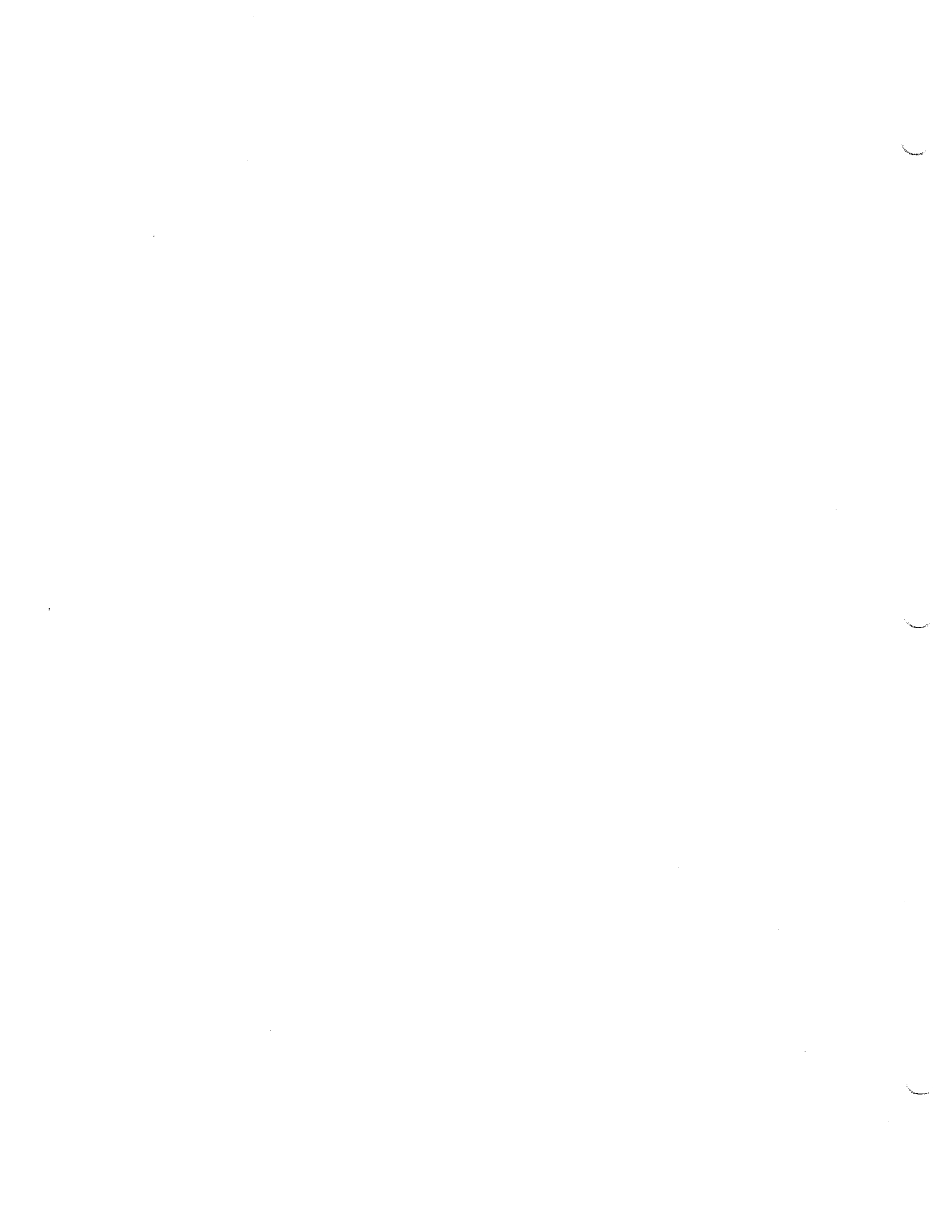
10.8 Enter Board Member Selection Code (select one): EP - board members are elected in a public election EP - board members are elected in a public election

List Officers and Board Members as of February 1, 2023. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

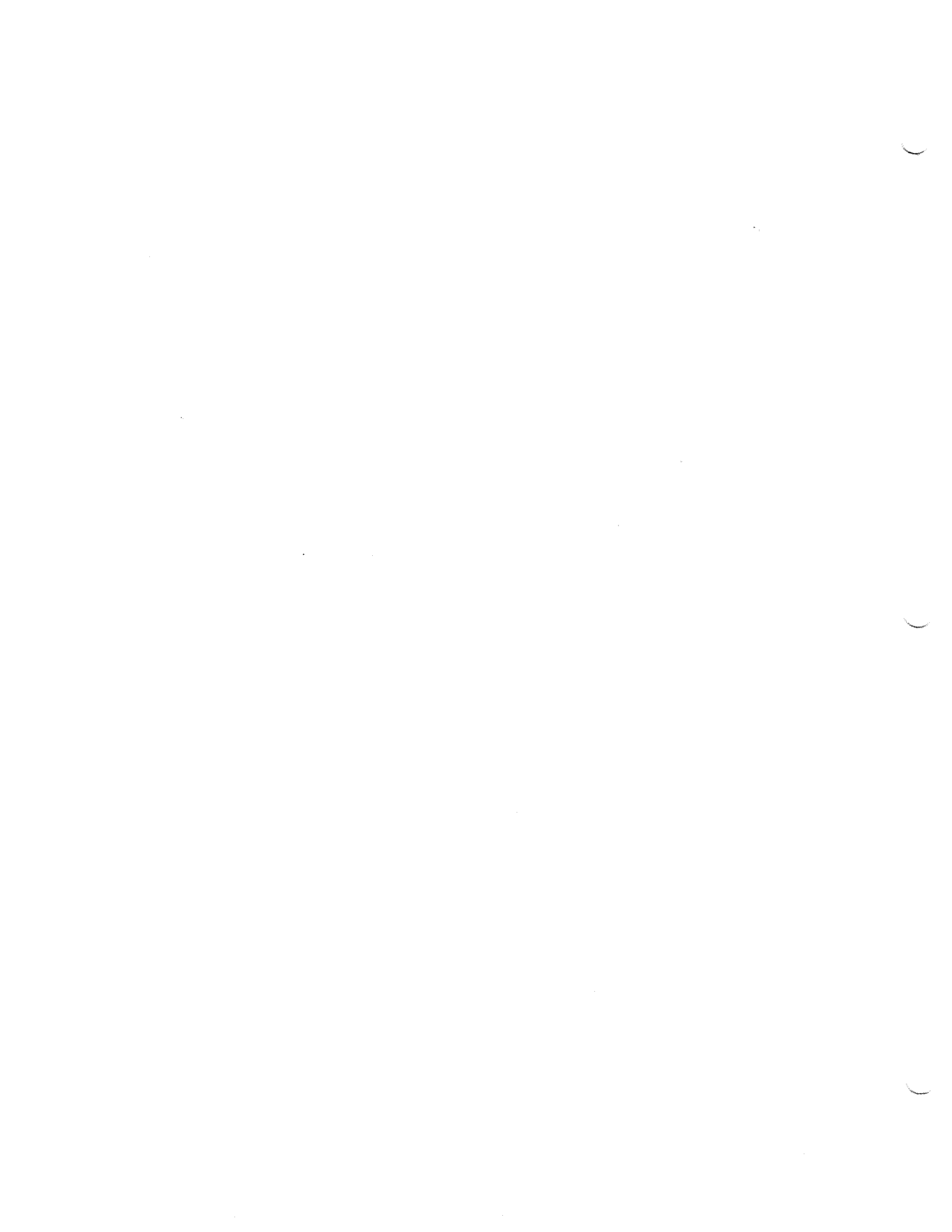
BOARD PRESIDENT

10.9 First Name Eleanora Stuart

10.10 Last Name Ferrante Horowitz



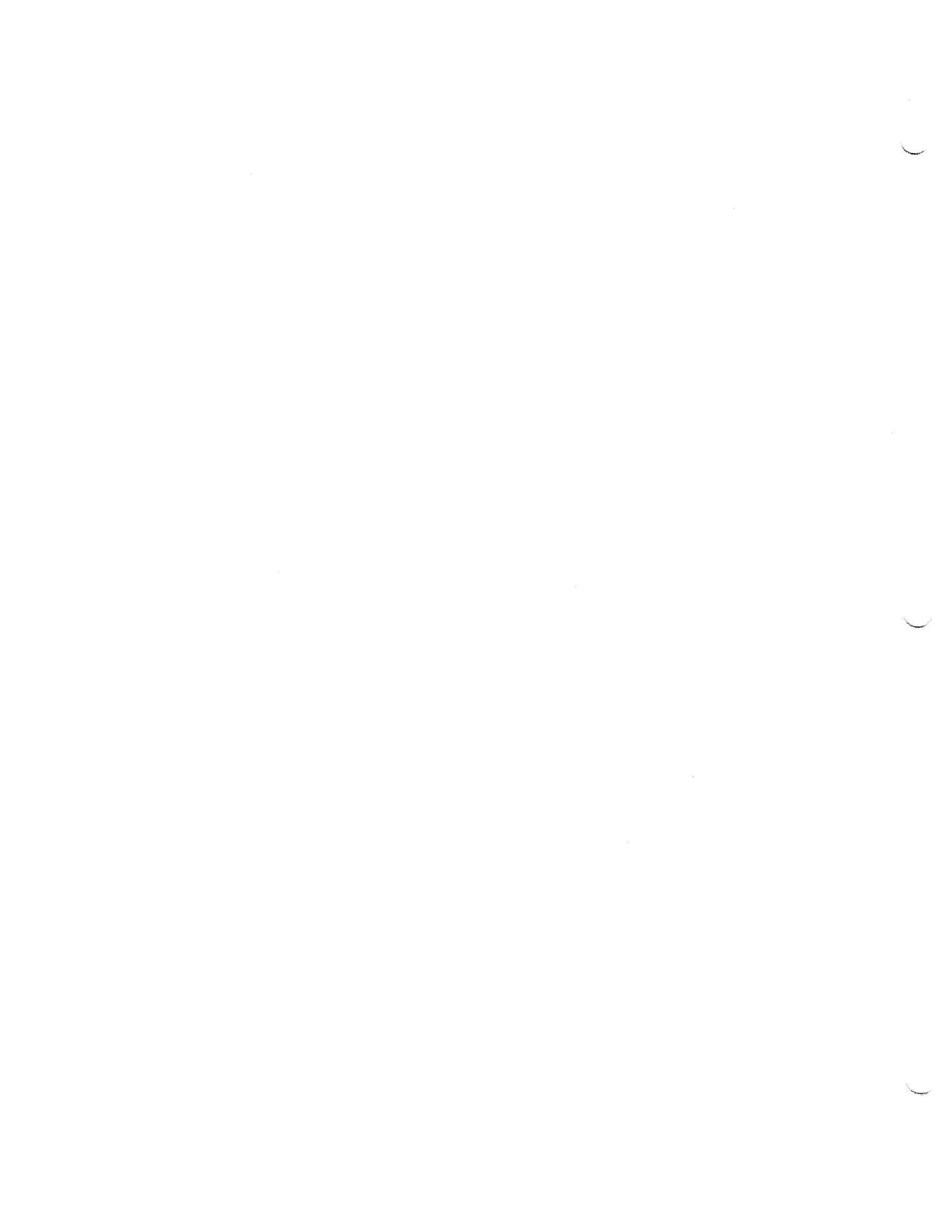
10.11	Mailing Address	S Bridle Lane	<i>49 Aldrich Street</i>
10.12	City	Huntington Station	<i>Huntington Station</i>
10.13	Zip Code (5 digits only)	11746	<i>11743</i>
10.14	Phone (enter 10 digits only)	(631) 427-6373	<i>(631) 427-3074</i>
10.15	E-mail Address	eferrante@shpl.info	<i>shorowitz@shpl.info</i>
10.16	Term Begins - Month	July	<i>July</i>
10.17	Term Begins - Year (yyyy)	2022	<i>2021</i>
10.18	Term Expires - Month	June	<i>June</i>
10.19	Term Expires - Year (yyyy)	2027	<i>2026</i>
10.20	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
10.21	The date the Oath of Office was taken (mm/dd/yyyy)	06/20/2022	<i>07/19/2021</i>
10.22	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/01/2022	<i>07/29/2021</i>
10.23	Is this a brand new trustee?	N	<i>N</i>



Please Note: last year's answers for repeating groups cannot be displayed.

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor for the data for this section to be uploaded into CollectConnect (but do not include the Board President's name; this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Please Note: It is customized and contains all the data entered last year to be updated this year. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Eileen	<i>Eleanora</i>
3.	Last Name of Board Member	Sullivan	<i>Ferrante</i>
4.	Mailing Address	92 E. 23rd Street	<i>8 Bridle Lane</i>
5.	City	Huntington Station	<i>Huntington Station</i>
6.	Zip Code (5 digits only)	11746	<i>11746</i>
7.	E-mail address	esullivan@shpl.info	<i>eferrante@shpl.info</i>
8.	Office Held or Trustee	Vice President	<i>Vice President</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2019	<i>2021</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2024	<i>2022</i>



13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 07/15/2019 07/19/2021
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/19/2019 07/29/2021
16. Is this a brand new trustee? N N
1. Status Filled Filled
2. First Name of Board Member Patricia Eileen
3. Last Name of Board Member Dillon Sullivan
4. Mailing Address 31 Colonial Drive 92 E. 23rd Street
5. City Huntington Huntington Station
6. Zip Code (5 digits only) 11743 11746
7. E-mail address pdillon@shpl.info esullivan@shpl.info
8. Office Held or Trustee Financial Officer Financial Officer
9. Term Begins - Month July July
10. Term Begins - Year (year) 2018 2019

11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2023	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/16/2018	<i>07/15/2019</i>
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/19/2018	<i>07/19/2019</i>
16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Stella	<i>Patricia</i>
3.	Last Name of Board Member	Fox	<i>Dillon</i>
4.	Mailing Address	9 Woodoak Lane	<i>31 Colonial Drive</i>
5.	City	Huntington	<i>Huntington</i>
6.	Zip Code (5 digits only)	11743	<i>11743</i>
7.	E-mail address	sfox@shpl.info	<i>pdillon@shpl.info</i>



8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2020	<i>2018</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2025	<i>2023</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm.dd.yyyy) was taken	07/20/2020	<i>07/16/2018</i>
15.	The date the Oath of Office was filed with town or county clerk (mm.dd.yyyy)	08/03/2020	<i>07/19/2018</i>
16.	Is this a brand new trustee?	N	<i>N</i>
1.	Status	Filled	<i>Filled</i>
2.	First Name of Board Member	Stuart	<i>Stella</i>
3.	Last Name of Board Member	Horowitz	<i>Fox</i>
4.	Mailing Address	49 Aldrich Street	<i>9 Woodoak Lane</i>
5.	City	Huntington Station	<i>Huntington</i>



6.	Zip Code (5 digits only)	11746	<i>11743</i>
	E-mail address	shorowitz@shpl.info	<i>sfox@shpl.info</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Begins - Month	July	<i>July</i>
10.	Term Begins - Year (year)	2021	<i>2020</i>
11.	Term Expires	June	<i>June</i>
12.	Term Expires - Year (yyyy)	2026	<i>2025</i>
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes	<i>Yes</i>
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/19/2021	<i>06/16/2020</i>
15.	The date the Oath of Office was filed with town or county clerk (mm dd/yyyy)	07/29/2021	<i>08/03/2020</i>
16.	Is this a brand new trustee?	N	<i>N</i>

Trustee Education



Please Note: last year's answers for repeating groups cannot be displayed.

Complete one record for each person serving as a trustee as of December 31, 2022. These trustees will not be exactly same as the trustees listed in the section above.

1. Trustee Name Stuart Horowitz *Stuart Horowitz*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Eleanora Ferrante *Eleanora Ferrante*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Eileen Sullivan *Eileen Sullivan*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Patricia Dillon *Patricia Dillon*

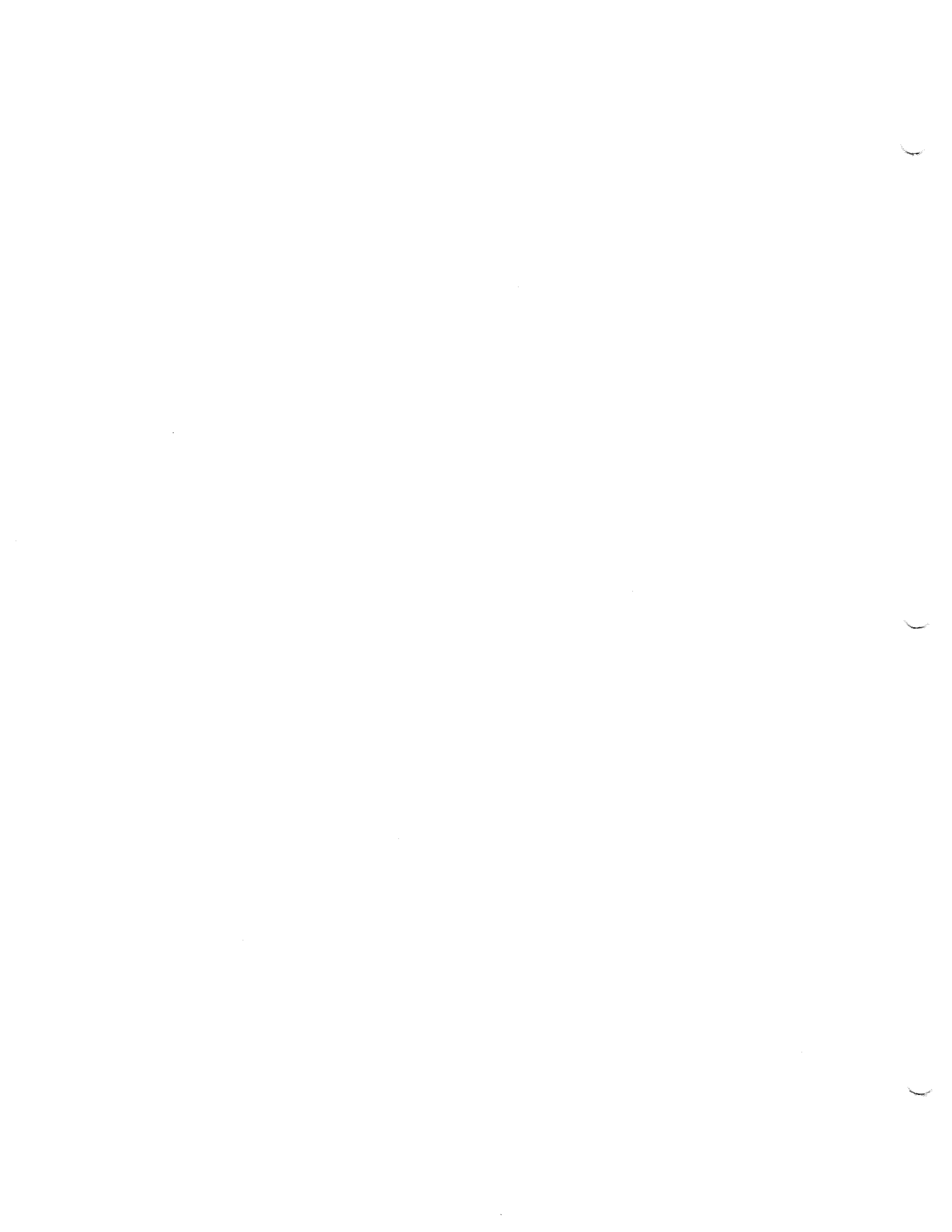
2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

1. Trustee Name Stella Fox *Stella Fox*

2. Has the trustee participated in trustee education in the last calendar year (2022)? Y Y

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State



Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

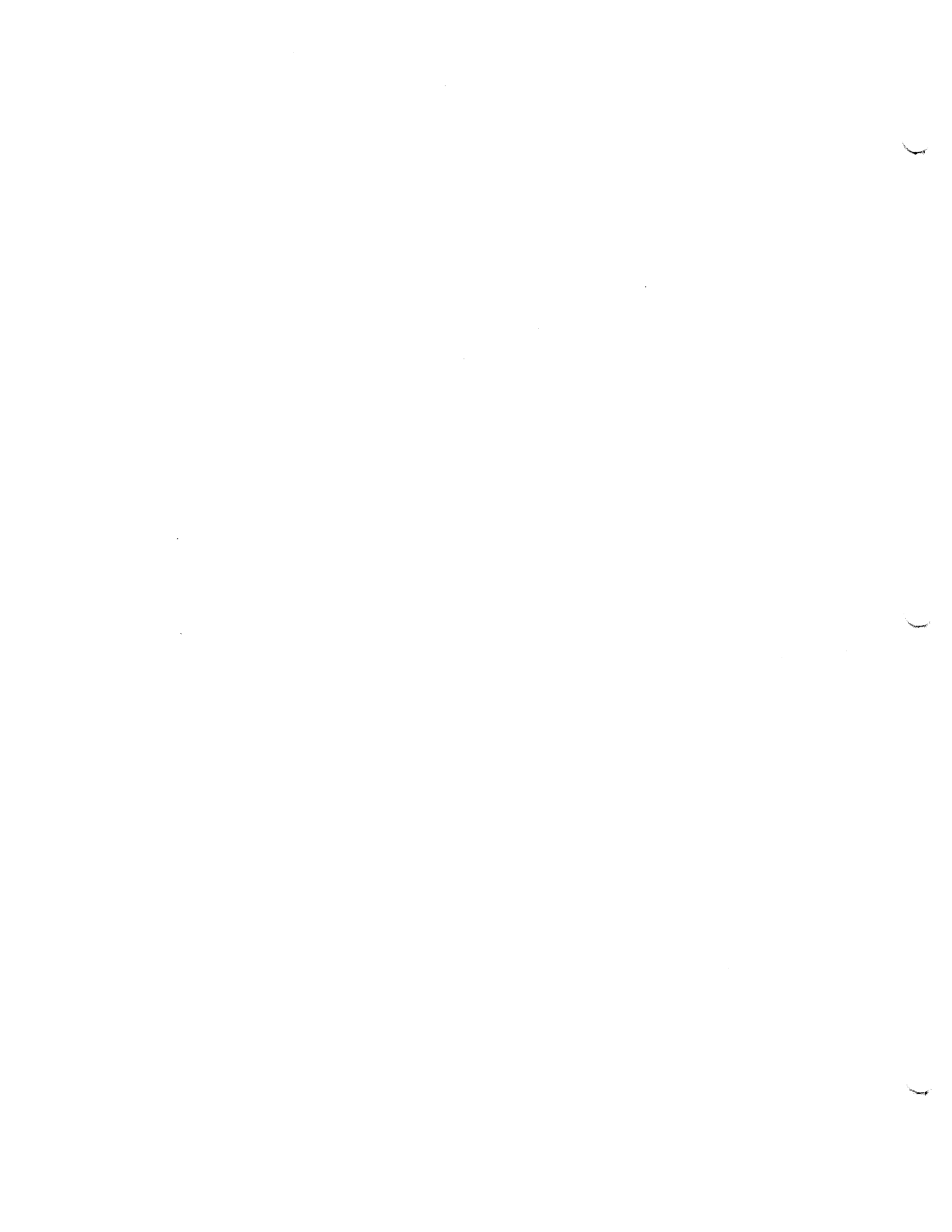
11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or School District	South Huntington Union Free School District	<i>South Huntington Union Free School District</i>
3.	Amount	\$6,070,752	<i>\$6,070,752</i>
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y	<i>Y</i>
5.	Written Contractual Agreement	N	<i>N</i>
11.2	TOTAL LOCAL PUBLIC FUNDS	\$6,070,752	<i>\$6,070,752</i>

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$11,040	<i>\$11,041</i>
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$0</i>
11.6	Federal Aid received from the System	\$0	<i>\$0</i>



11.7	Other Cash Grants	\$0	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$11,040	\$11,041

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0	\$0
------	---	-----	-----

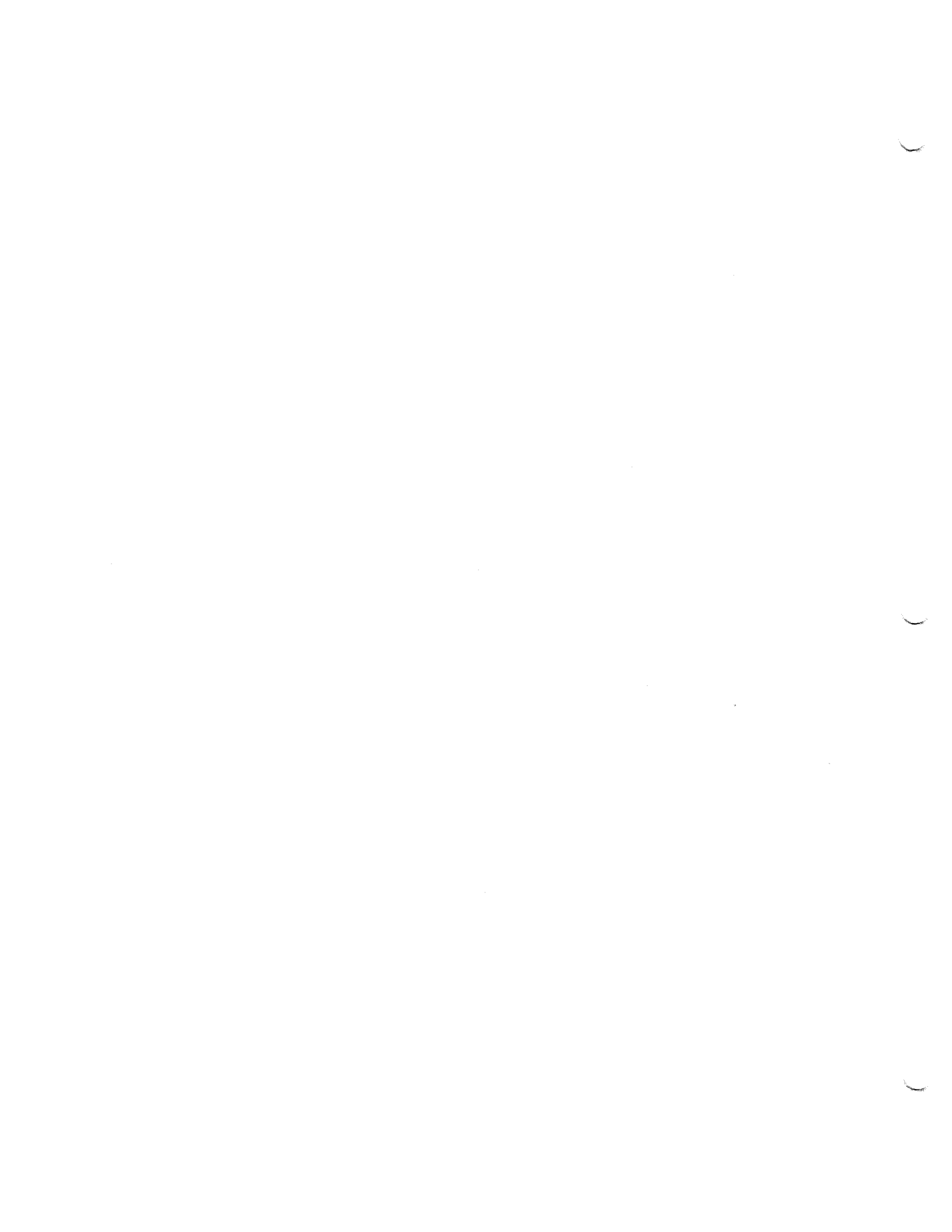
Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0	\$0
11.11	Other Federal Aid	\$0	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0

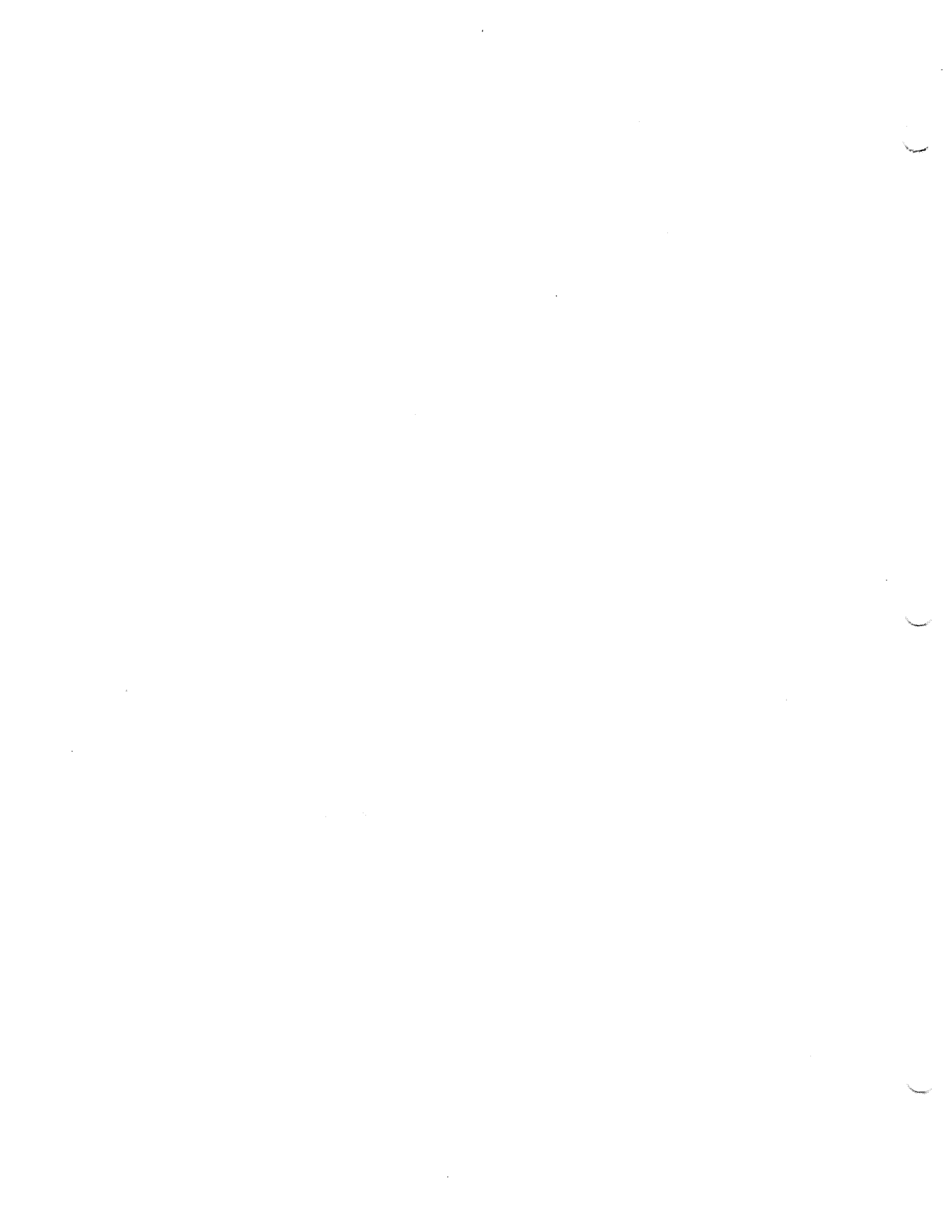
OTHER RECEIPTS

11.14	Gifts and Endowments	\$0	\$50
11.15	Fund Raising	\$0	\$0
11.16	Income from Investments	\$3,720	\$6,317
11.17	Library Charges	\$10,964	\$9,978
11.18	Other	\$47,670	\$10,414



11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$62,354	\$26,759
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$6,144,146	\$6,108,552
11.21	BUDGET LOANS	\$0	\$0
 Transfers/Grant Total			
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	\$0
11.23	From Other Funds	\$0	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$2,674,692	\$2,335,299
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$8,818,838	\$8,443,851

12. OPERATING FUND DISBURSEMENTS



Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

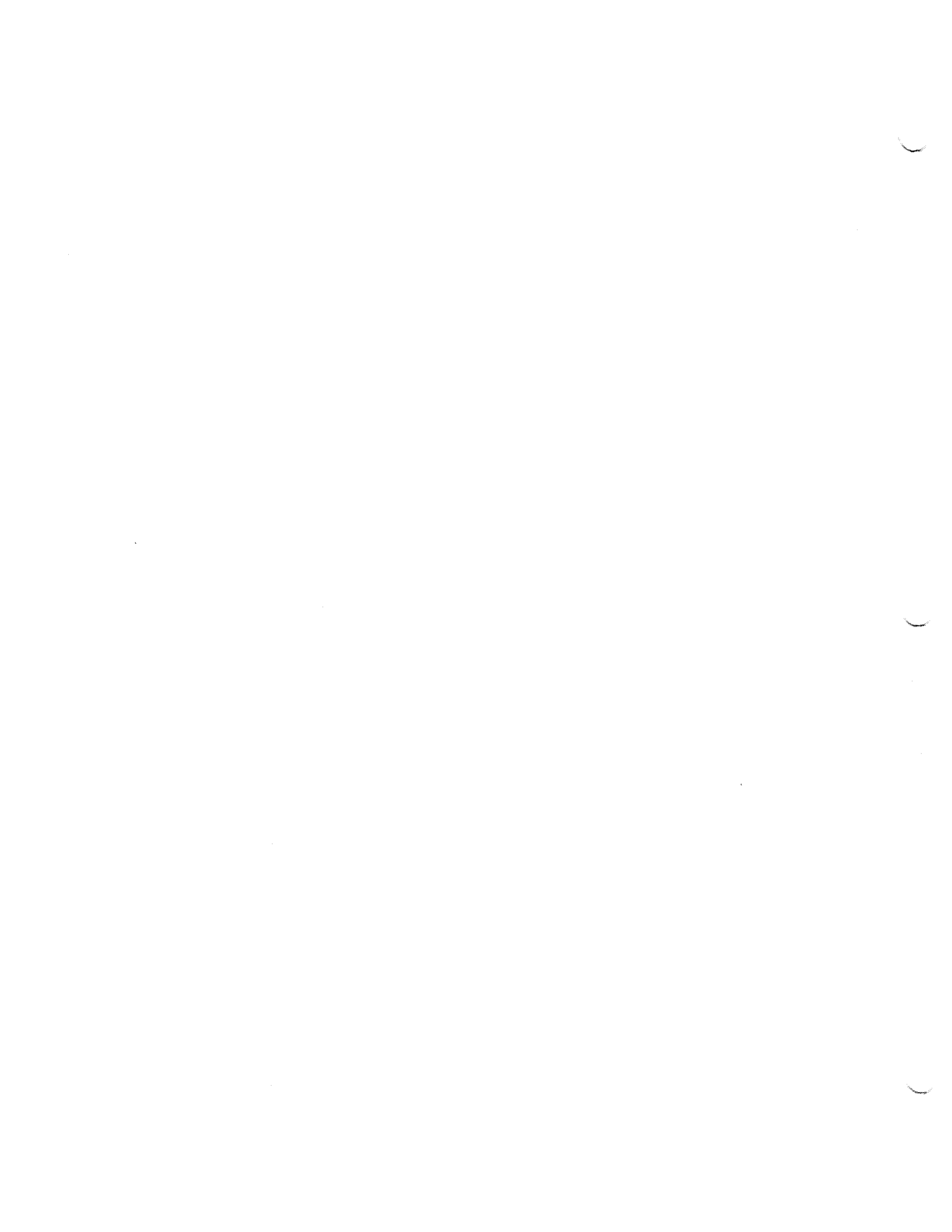
12.1	Certified Librarians	\$1,885,390	\$1,688,012
12.2	Other Staff	\$1,071,686	\$1,207,327
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$2,957,076	\$2,895,339
12.4	Employee Benefits Expenditures	\$1,126,718	\$969,093
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$4,083,794	\$3,864,432

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$193,917	\$172,403
12.7	Electronic Materials Expenditures	\$314,655	\$262,649
12.8	Other Materials Expenditures	\$47,472	\$46,913
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$556,044	\$481,965

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$0
12.11	From Other Funds (71OF)	\$0	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0	\$0



OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$0
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$326,712	\$303,643
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$326,712	\$303,643

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$37,120	\$29,267
12.19	Telecommunications	\$13,397	\$49,959
12.20	Postage and Freight	\$23,027	\$21,670
12.21	Professional & Consultant Fees	\$115,895	\$109,721
12.22	Equipment	\$42,840	\$34,242
12.23	Other Miscellaneous	\$125,388	\$97,622
12.24	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$357,667	\$342,481

Contracts/Debt Service/Transfers/Grand Total



12.25	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$57,956	\$58,021
-------	--	----------	----------

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	\$611,317	\$662,000
-------	--------------------------------	-----------	-----------

12.27	From Other Funds (73OF)	\$0	\$0
-------	-------------------------	-----	-----

12.28	Total (Add Questions 12.26 and 12.27)	\$611,317	\$662,000
-------	--	-----------	-----------

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0	\$0
-------	---------------------------------------	-----	-----

12.30	Short-Term Loans	\$0	\$0
-------	------------------	-----	-----

31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$611,317	\$662,000
----	--	-----------	-----------

12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$5,993,490	\$5,712,542
-------	--	-------------	-------------

TRANSFERS

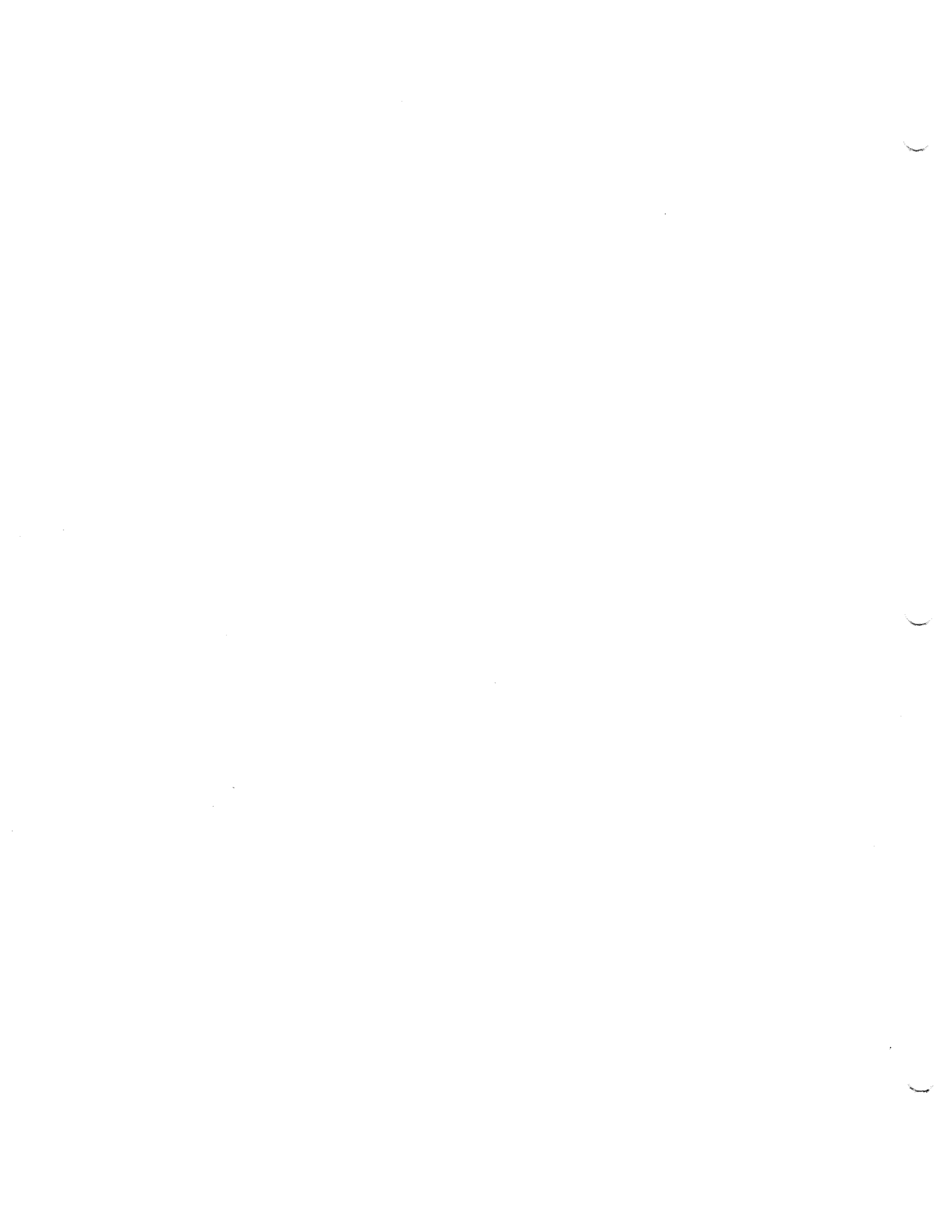
Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	\$387,951	\$56,617
-------	--------------------------------	-----------	----------

12.34	From Other Funds (76OF)	\$0	\$0
-------	-------------------------	-----	-----

12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$387,951	\$56,617
-------	---	-----------	----------

12.36	Transfer to Other Funds	\$0	\$0
-------	-------------------------	-----	-----



12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$387,951	\$56,617
12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$6,381,441	\$5,769,159
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2022	\$2,437,397	\$2,674,692
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$8,818,838	\$8,443,851

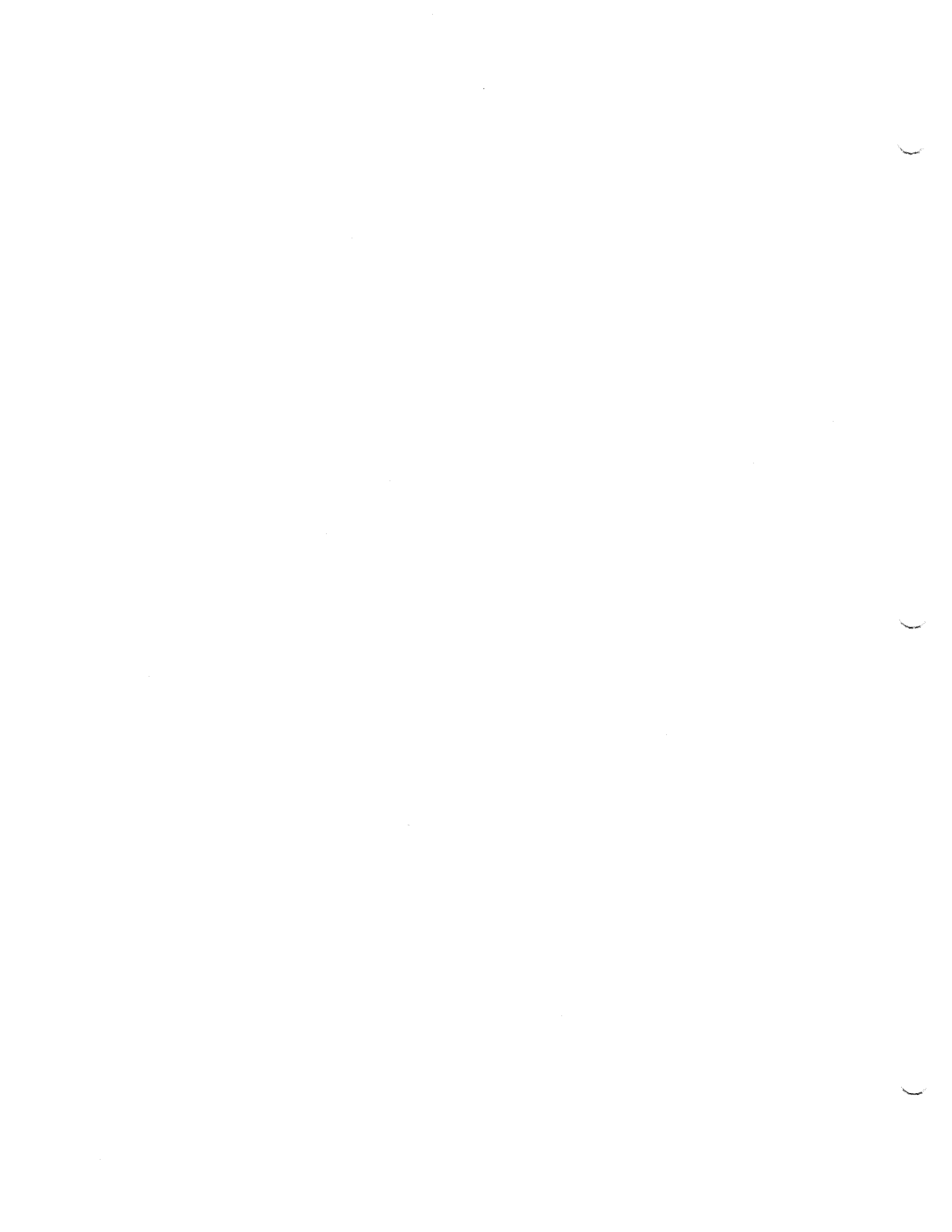
ASSURANCE

41	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm dd/yyyy).	02/21/2023	02/22/2022
----	--	------------	------------

FISCAL AUDIT

12.42	Last audit performed (mm dd yyyy)	11/21/2022	10/18/2021
12.43	Time period covered by this audit (mm dd/yyyy) - (mm dd/yyyy)	07/01/2021-06/30/2022	07/01/2020-06/30/2021
12.44	Indicate type of audit (select one):	Private Accounting Firm	Private Accounting Firm

CAPITAL FUND



12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$1,392	\$2,721
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$1,392	\$2,721

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

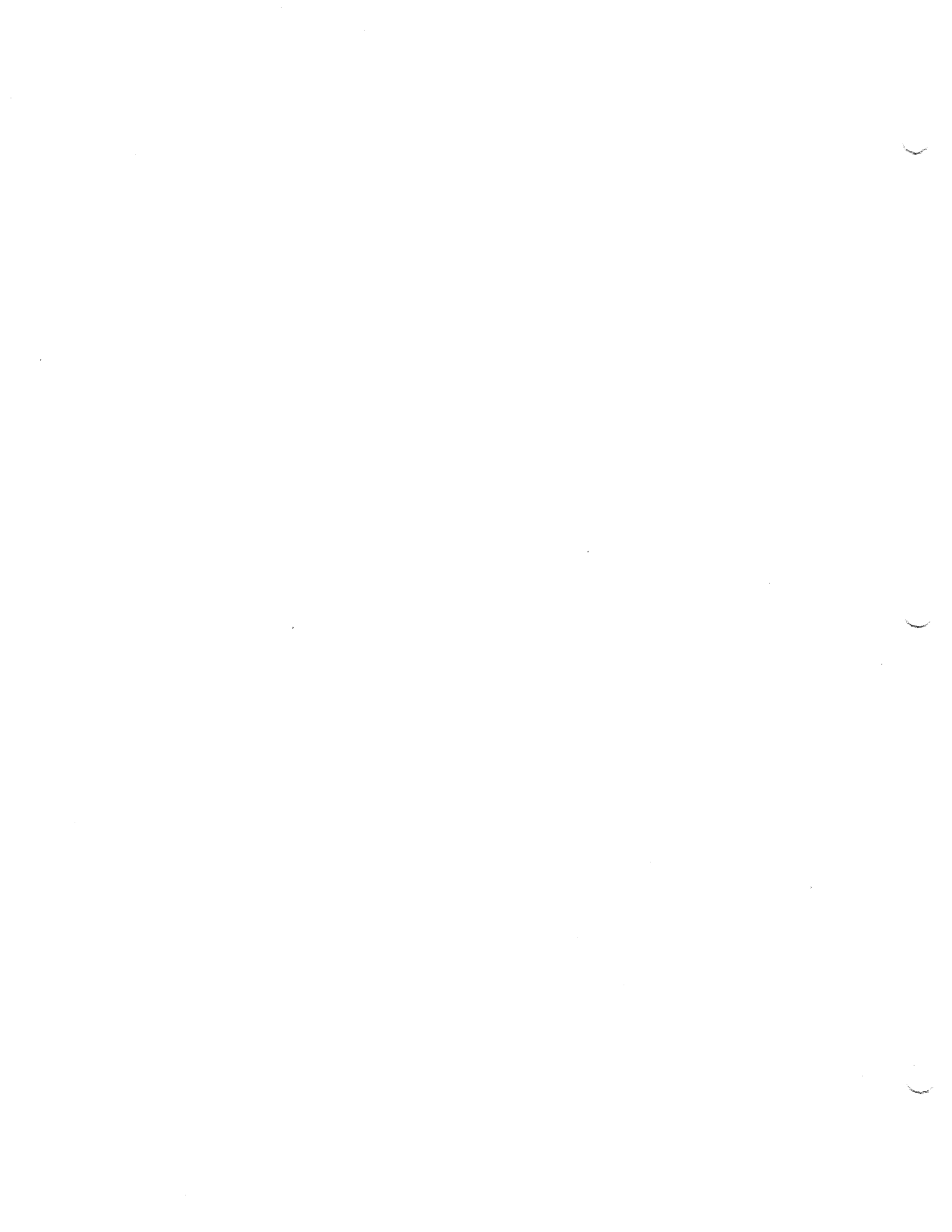
FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
------	--------------------------	-----	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$387,951	\$56,617
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$389,343	\$59,338

10	NON-REVENUE RECEIPTS	\$0	\$0
----	-----------------------------	-----	-----



13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$389,343	\$59,338
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2022 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$1,158,553	\$1,109,465
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$1,547,896	\$1,168,803

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part I. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

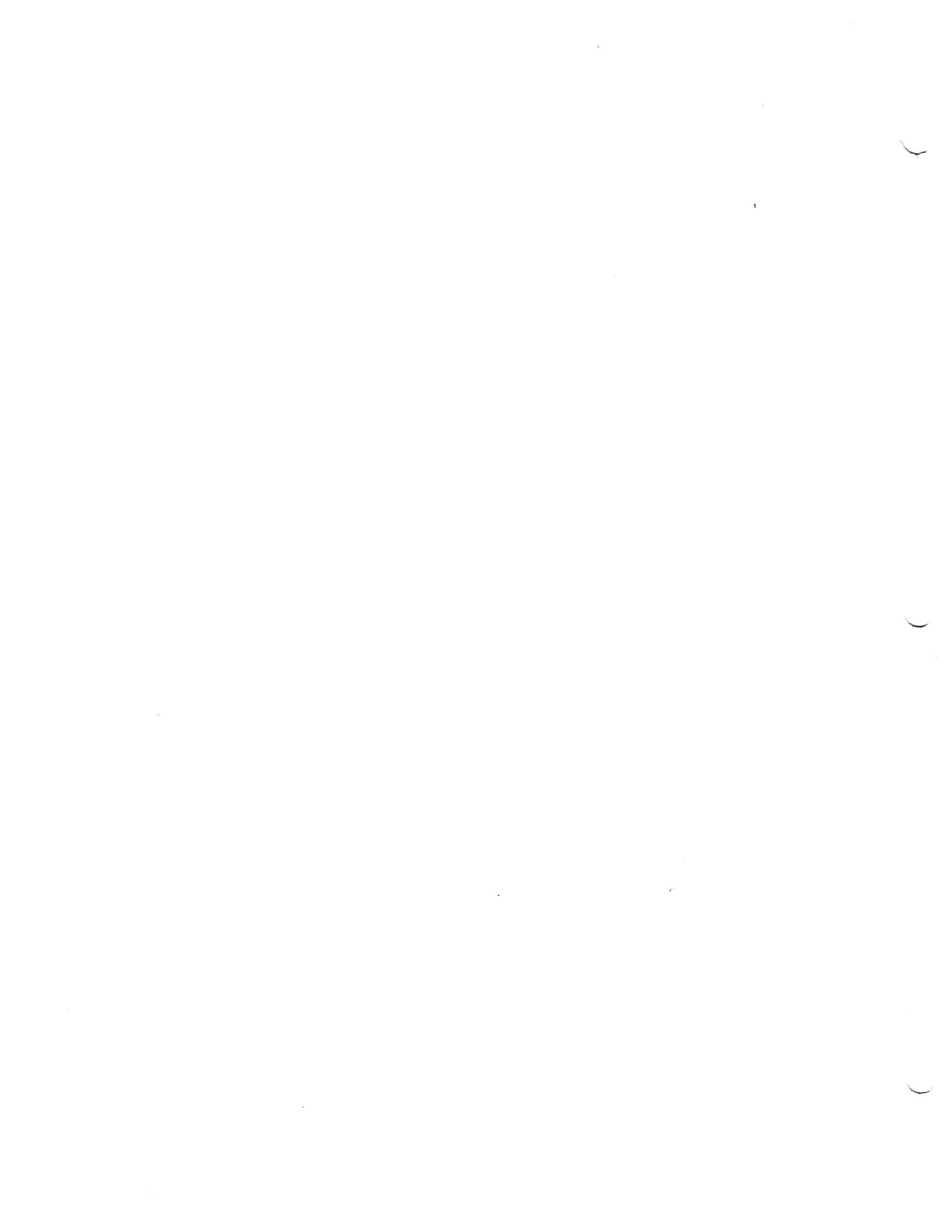
14.1	Construction	\$0	\$10,250
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$22,632	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$64,829	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$87,461	\$0

14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$87,461	\$10,250
------	---	----------	----------

14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
------	--	-----	-----



14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$87,461	\$10,250
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2022	\$1,460,435	\$1,158,553
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$1,547,896	\$1,168,803

15. CENTRAL LIBRARIES

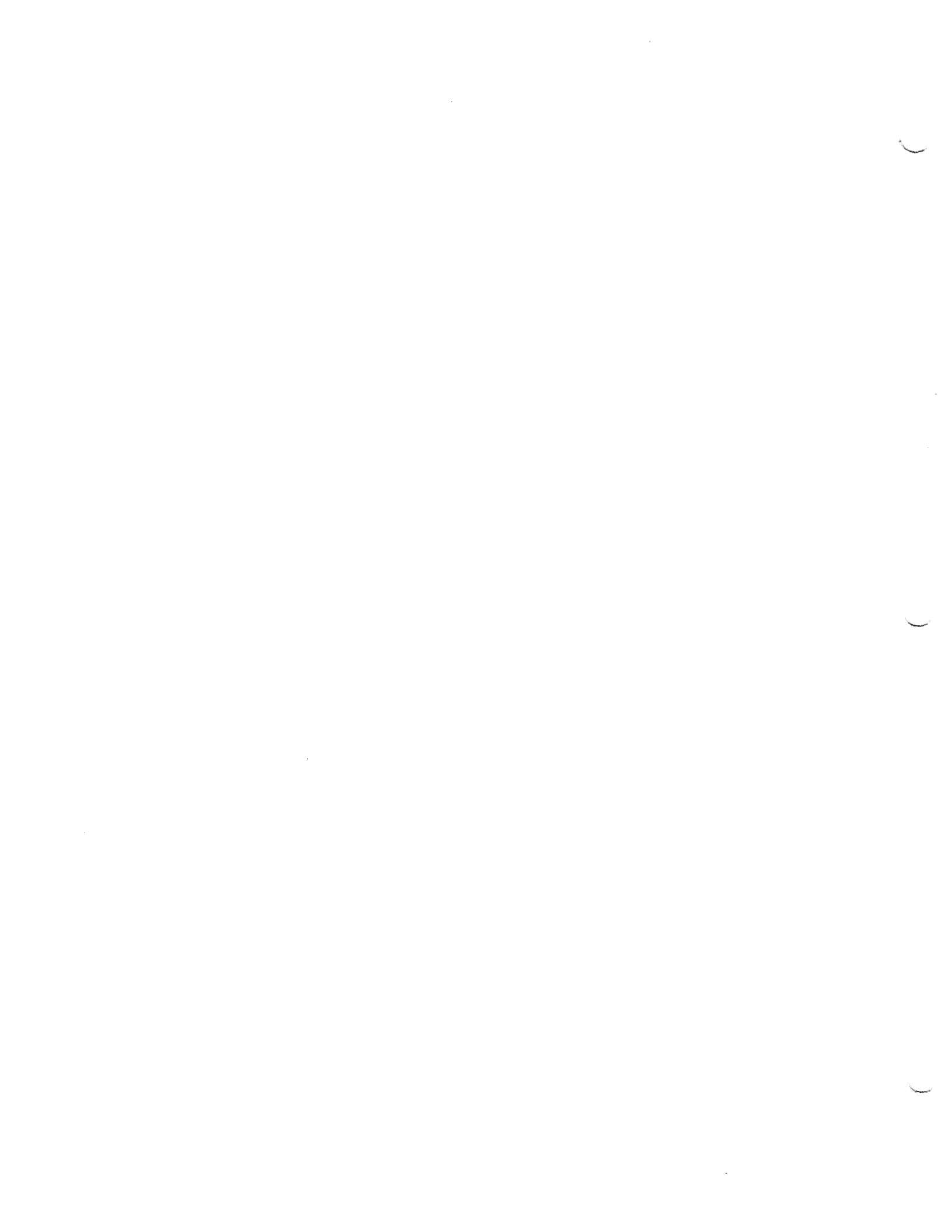
PART 15 EXISTS FOR THE CENTRAL CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

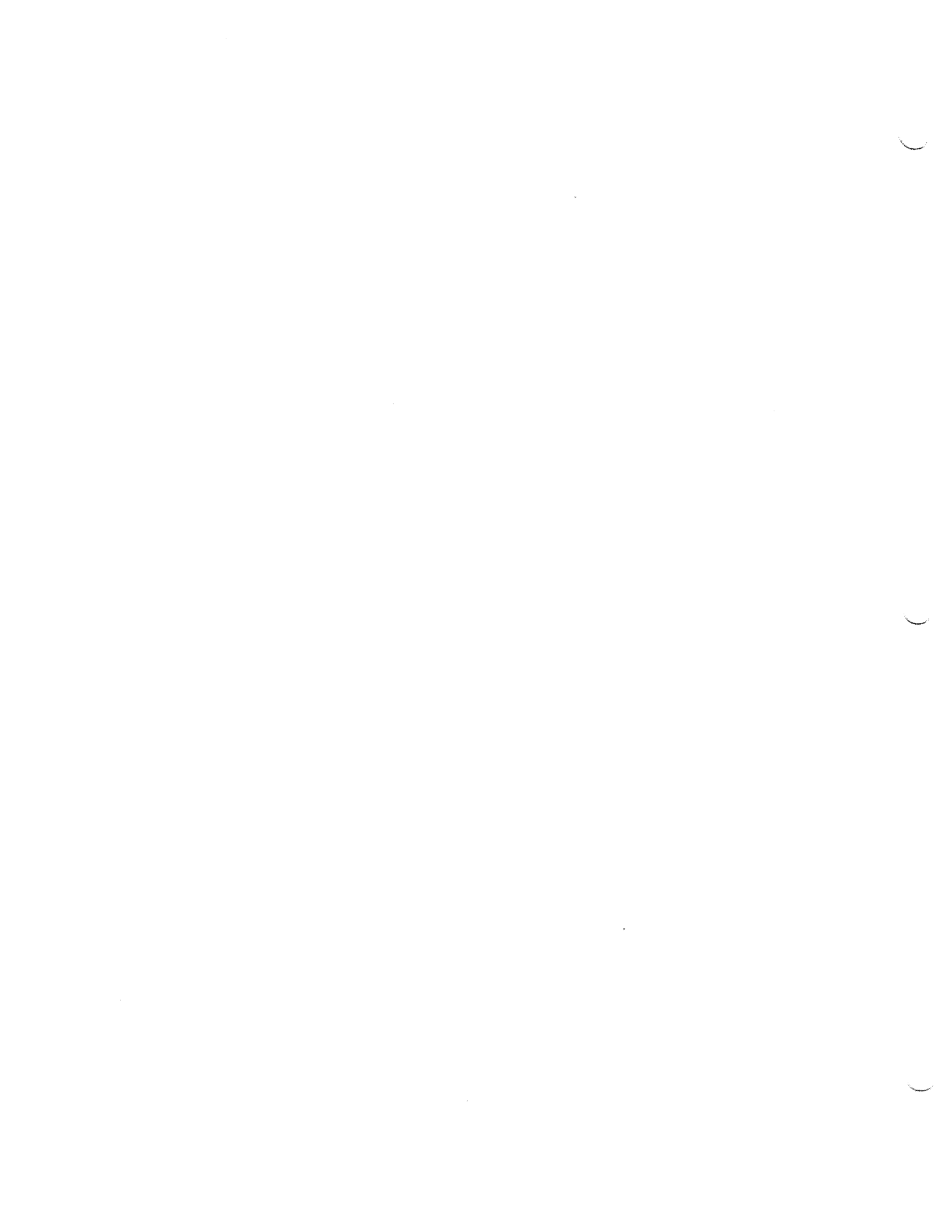
16.1	Total ALA-MLS	17.40	14.50
16.2	Total Librarians	17.40	14.50
16.3	All Other Paid Staff	19.08	22.49
16.4	Total Paid Employees	36.48	36.99
16.5	State Government Revenue	\$11,040	\$11,041
16.6	Federal Government Revenue	\$0	\$0
16.7	Other Operating Revenue	\$62,354	\$26,759
16.8	Total Operating Revenue	\$6,144,146	\$6,108,552



16.9	Other Operating Expenditures	\$742,335	\$704,145
16.10	Total Operating Expenditures	\$5,382,173	\$5,050,542
16.11	Total Capital Expenditures	\$87,461	\$10,250
16.12	Print Materials	197,649	203,523
16.12a	Total Physical Items in Collection	241,947	
16.13	Total Registered Borrowers	15,613	17,018
16.14	Other Capital Revenue and Receipts	\$389,343	\$59,338
16.15	Number of Internet Computers Used by General Public	78	77
16.16	Total Uses (sessions) of Public Internet Computers Per Year	32,034	28,472
16.17	Wireless Sessions	80,196	64,622
16.18	Total Capital Revenue	\$389,343	\$59,338

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	S000583120	8000583120
17.2	Interlibrary Relationship Code	ME	ME
17.3	Legal Basis Code	LD	LD
17.4	Administrative Structure Code	SO	SO
17.5	FSCS Public Library Definition	Y	Y



17.6	<i>Geographic Code</i>	SU1	<i>SD1</i>
17.7	<i>FSCS ID</i>	NY0670	<i>NY0670</i>
17.8	<i>SED CODE</i>	800000056340	<i>800000056340</i>
17.9	<i>INSTITUTION ID</i>	800000056340	<i>800000056340</i>

SUGGESTED IMPROVEMENTS

Library Name:	SOUTH HUNTINGTON PUBLIC LIBRARY	<i>SOUTH HUNTINGTON PUBLIC LIBRARY</i>
---------------	---------------------------------	--

Library System:	Suffolk Cooperative Library System	<i>Suffolk Cooperative Library System</i>
-----------------	------------------------------------	---

Name of Person Completing Form:	Jamie Gholson	<i>Jamie Gholson</i>
------------------------------------	---------------	----------------------

Phone Number:	(631) 549-4411	<i>(631) 549-4411</i>
---------------	----------------	-----------------------

I am satisfied that this resource (Collect) is meeting library needs:	Agree	<i>Agree</i>
---	-------	--------------

Applying this resource (Collect) will help improve library services to the public:	Agree	<i>Agree</i>
---	-------	--------------

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!



Theater Sound System Purchase

Information

After replacing our failing theater projector, we are now looking to upgrade the integrated sound system. We are pleased with New York Pro AV's prior work on the projector installation, and prefer their user-friendly, iPad directed user interface for controlling the sound system.

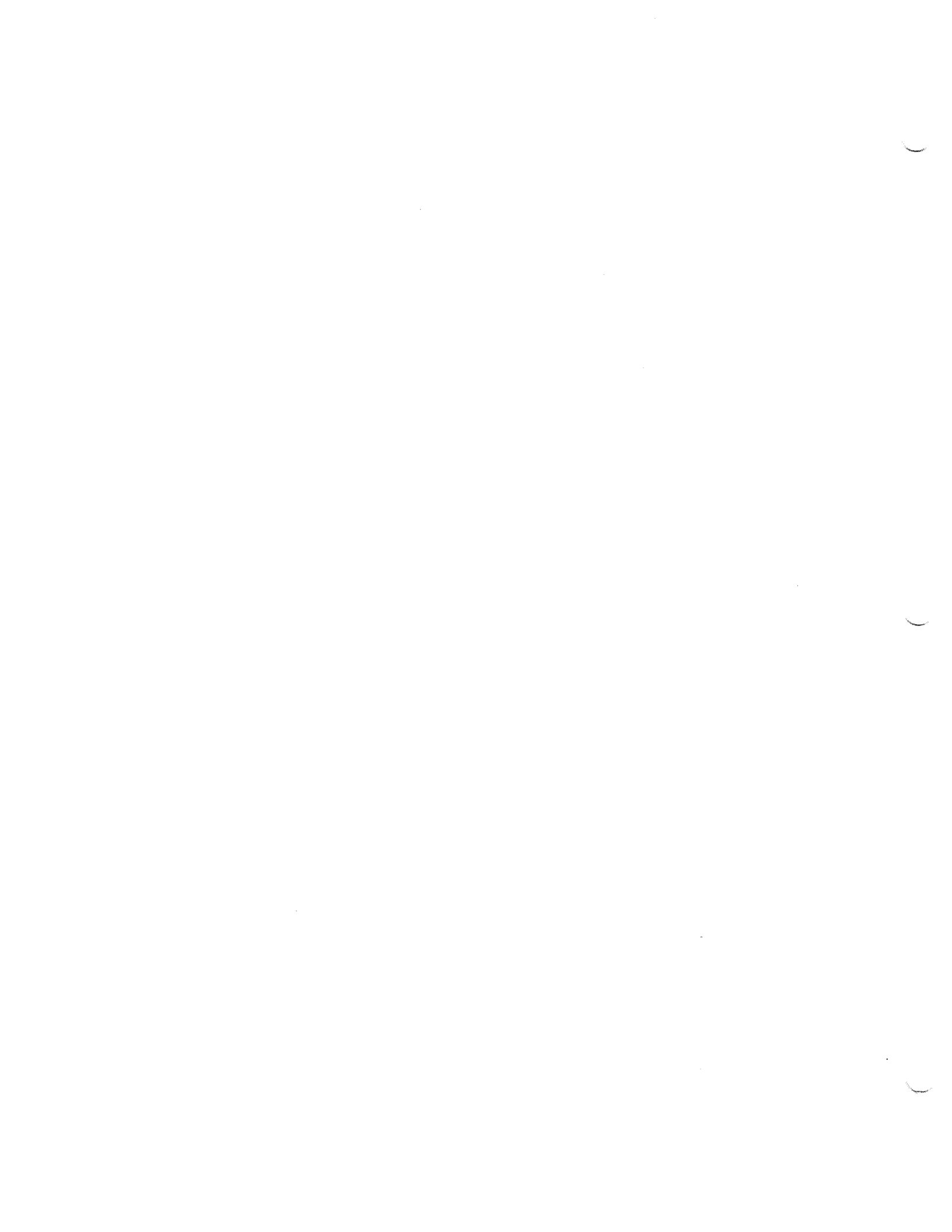
Below are the quotes we received:

New York Pro AV Systems Inc.	Audio Video Invasion	Tech Life Media Systems
\$10,007.92	\$10,004.32	\$12,261.55

Given this information, our recommendation is to use New York Pro AV Systems Inc.

Recommendation

That the Board of Trustees approves an expenditure of \$10,007.92 from the Library's *Computers/Telecommunications and Equipment Reserve Fund* to be paid to New York Pro AV Systems Inc. for the procurement and installation of an integrated sound system in the theater. The library's insurance has already approved this vendor for the work.



Obsolete Equipment

February 21, 2023

Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

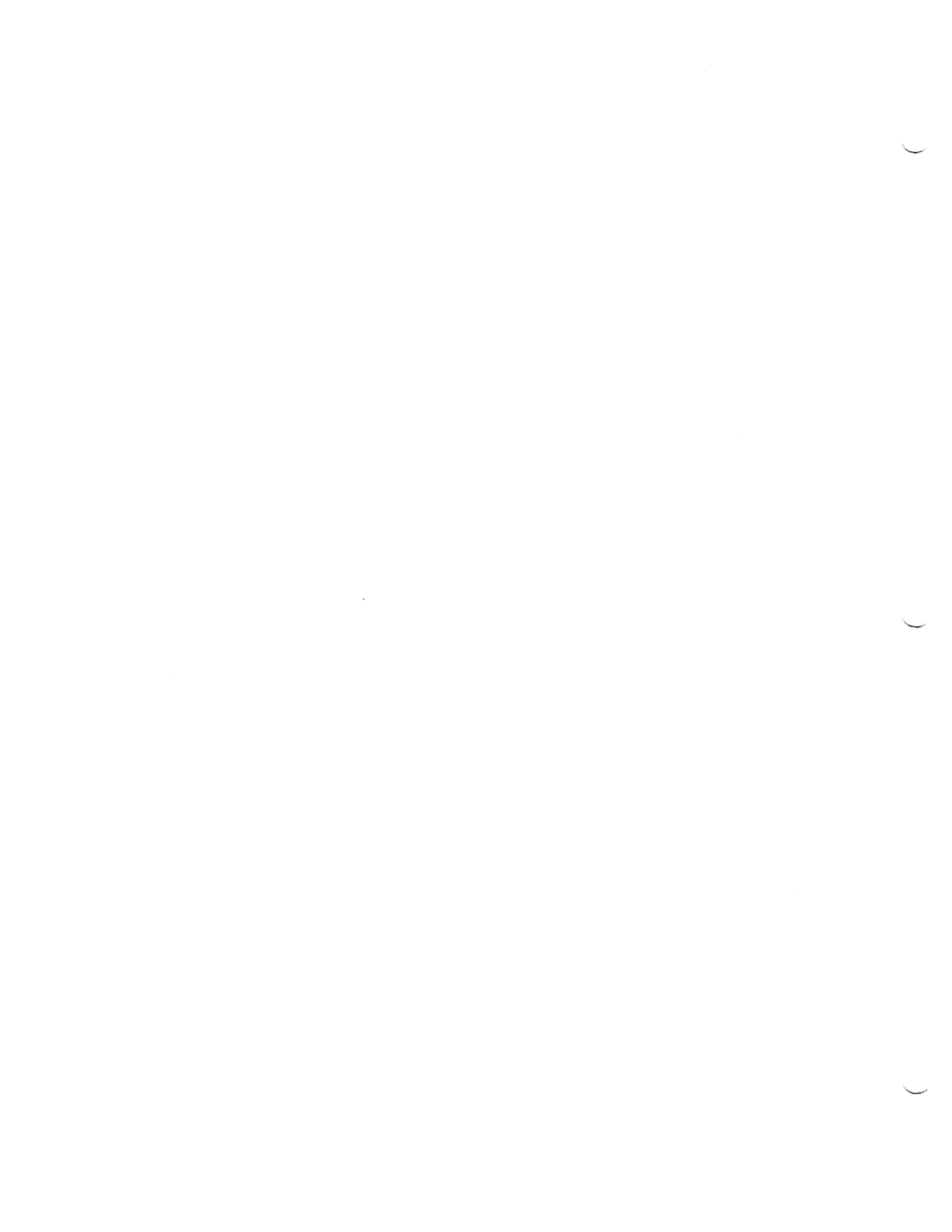
Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652008098123	Projector	60Y02458	Sanyo	PLC-WM5500L	01/31/2010	EOL
30652002674606	Server	C8360LF03MH0216	SuperMicro	STX-NL XE16-2360V3-SAS2	04/01/2016	EOL



Long Island Library Conference 2023

Information

The Long Island Library Conference is an educational forum for all those who work in and for libraries. Held annually to provide innovative and informational programs as well as networking opportunities to improve the quality of the public, special, school and university libraries of Long Island, the Conference is organized and sponsored by the Suffolk County Library Association (SCLA) and the Nassau County Library Association (NCLA). After a hiatus, this in-person conference will take place on Thursday, May 11th, at the Melville Marriott.

In-Person Conference

	Cost per Person	Cost for 12 Staff Members
Registration	\$75.00	\$900.00

Recommendation

That the Board of Trustees authorizes twelve staff members to attend the 2023 Long Island Library Conference at a cost not to exceed \$900.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send Trustees to the conference.

AED Replacement

Information

In the interest of the safety of our staff and patrons, the library has portable automated external defibrillators (AEDs) on premise. Our existing AEDs are approaching end-of-life and need to be replaced. Cardio Partners came in with the lowest quote for industry-standard AEDs. The library already carries Cardiac Science AEDs; Cardio Partners would supply us with the newer model from this same manufacturer.

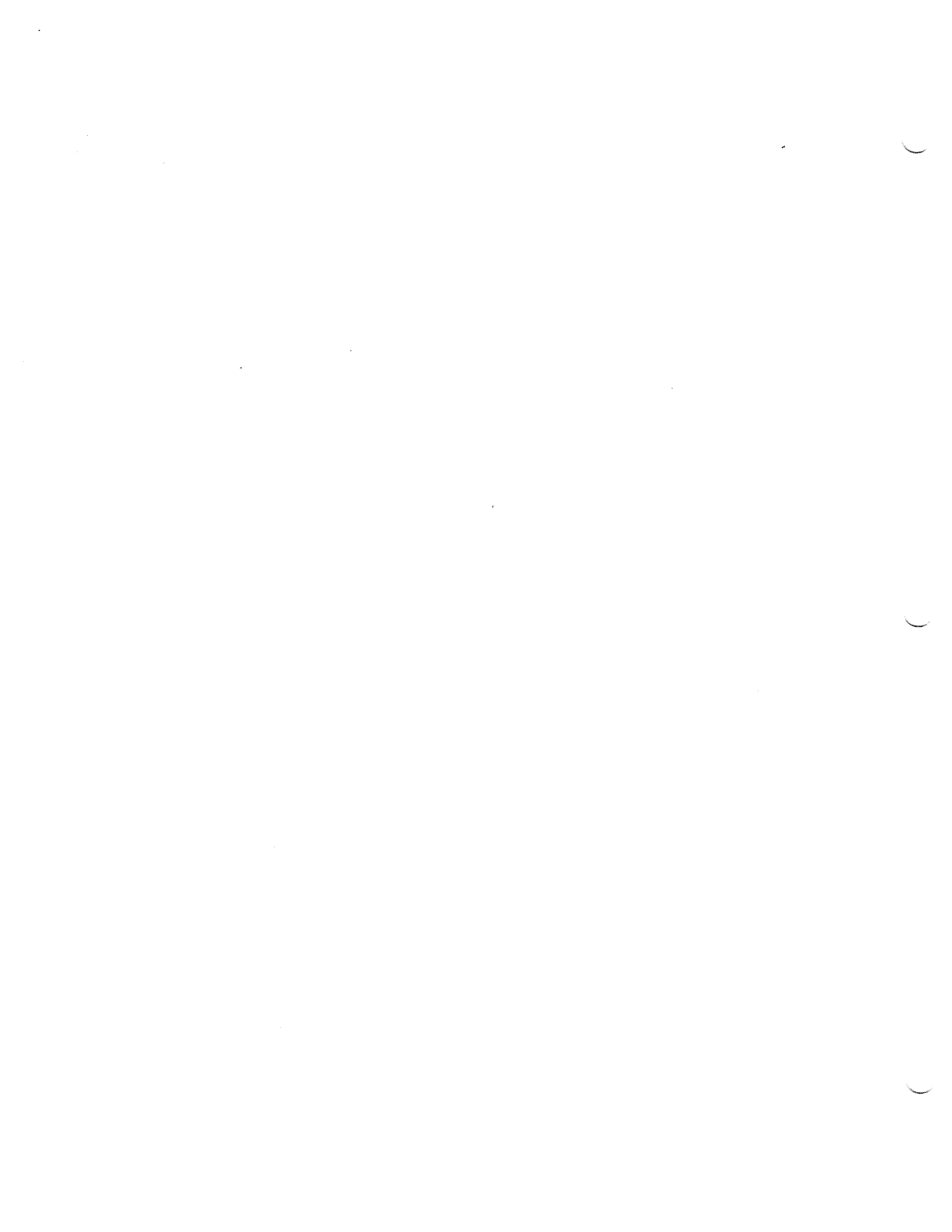
Below are the quotes we received:

Cardio Partners	Heart Smart	American AED
\$8,770.00	\$9,850.00	\$10,095.00

Given this information, our recommendation is to use Cardio Partners.

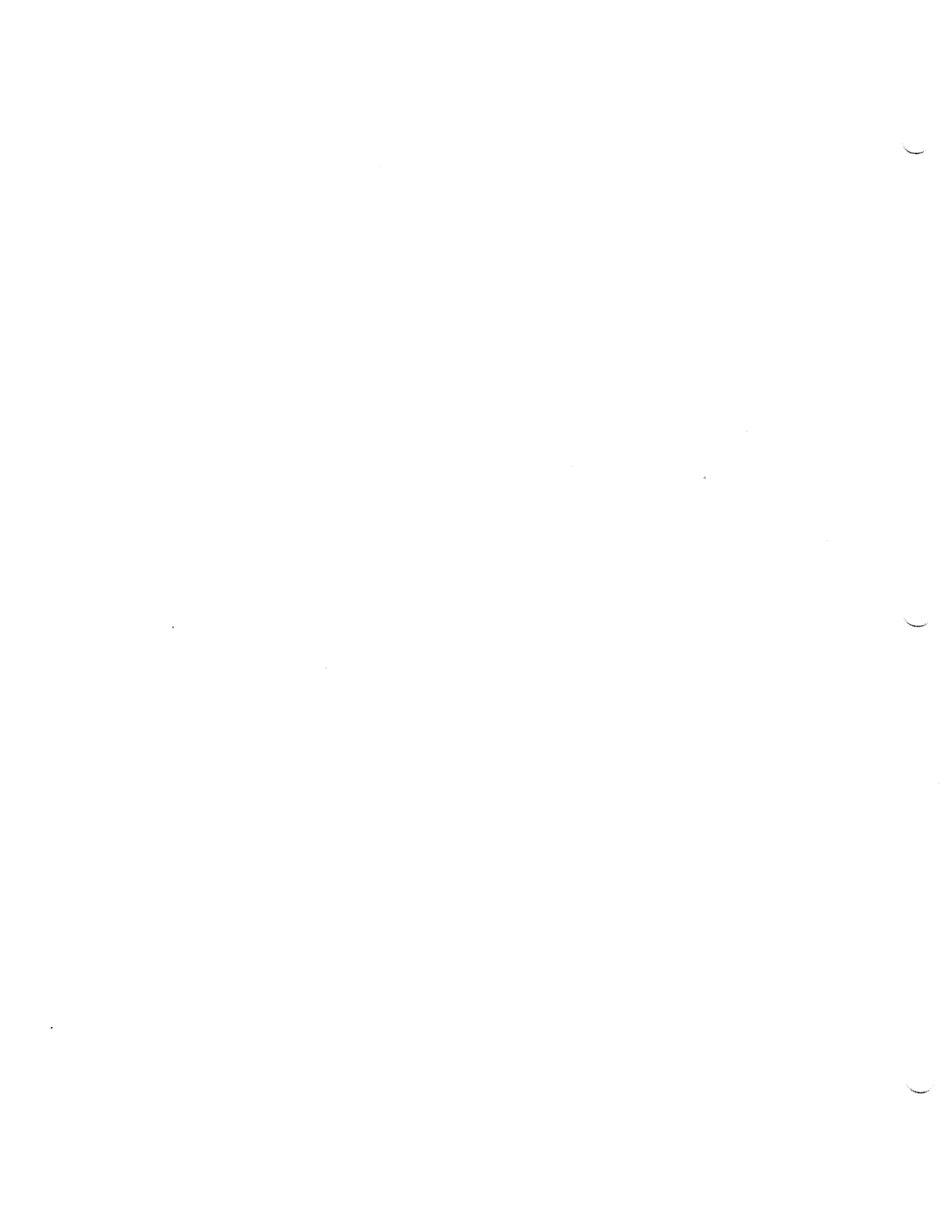
Recommendation

That the Board of Trustees approves an expenditure of \$8,770.00 to be paid to Cardio Partners for the procurement of five Cardiac Science Powerheart G5 AEDs.



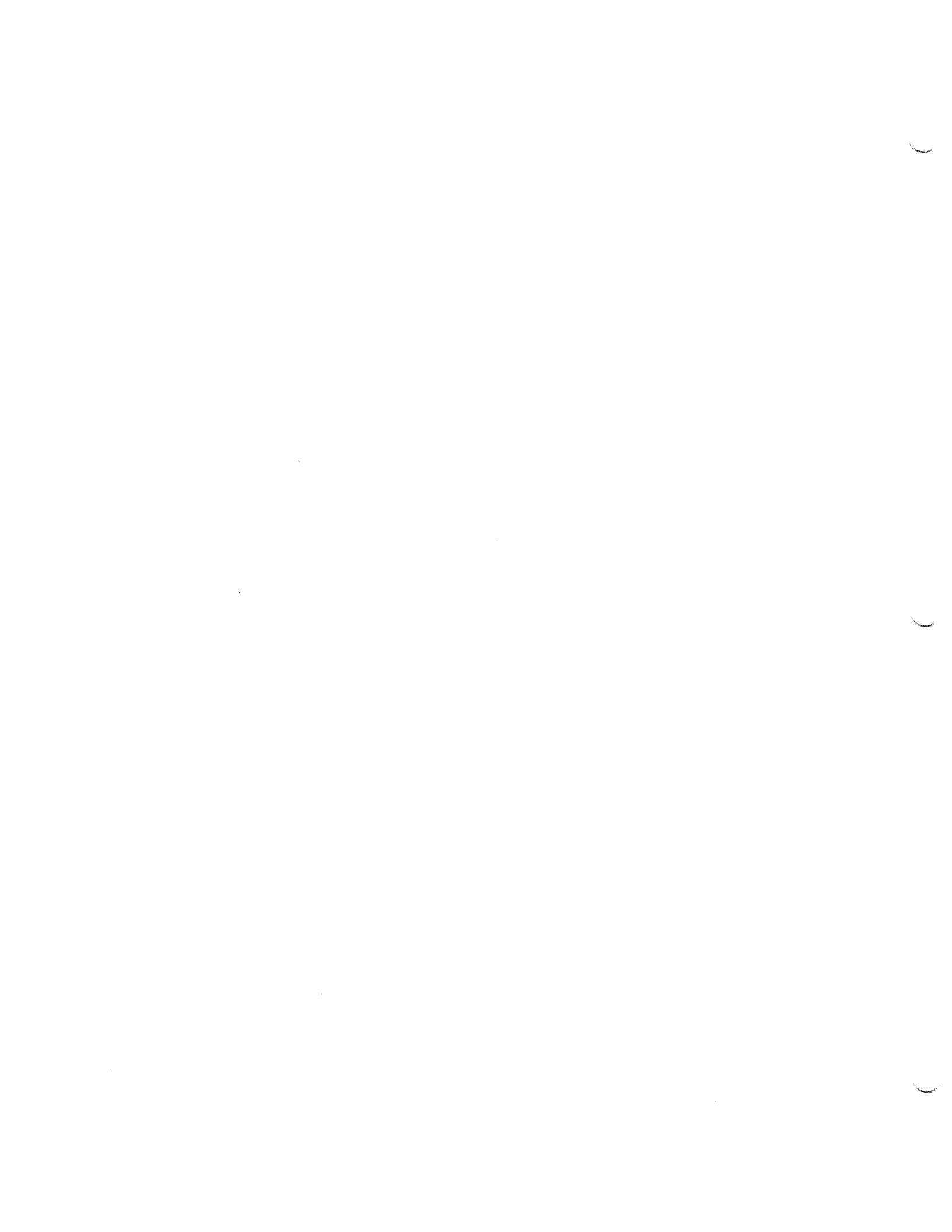
January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 CLOSED	2 540	3 482	4 548	5 623	6 549	7 658
8 354	9 870	10 640	11 560	12 636	13 732	14 682
15 453	16 CLOSED	17 670	18 665	19 720	20 950	21 739
22 360	23 670	24 874	25 580	26 633	27 670	28 556
29 378	30 854	31 640				



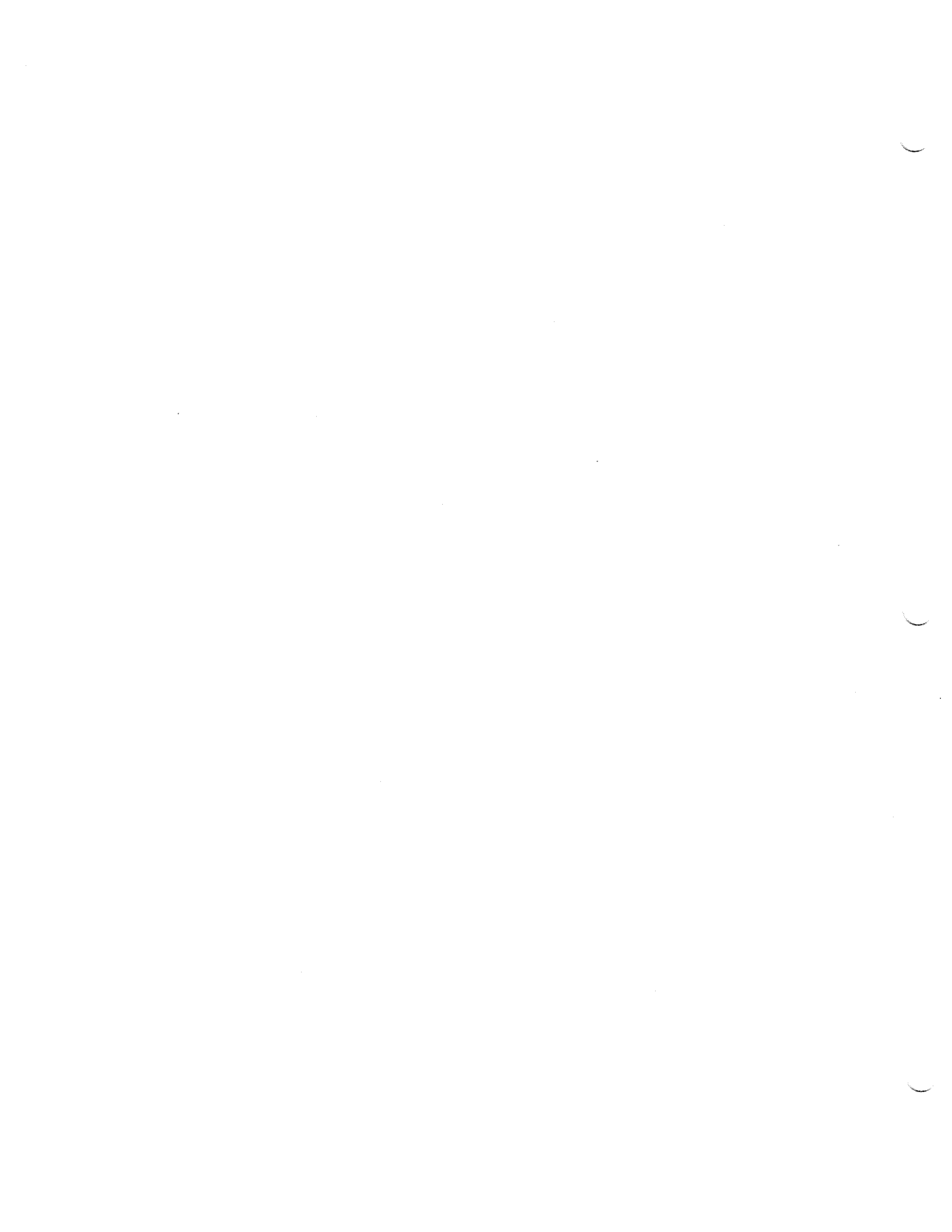
January 2023 - Adult Programs

Title	Event Start Date	People in Attendance
Beginner Tai Chi	01/02/2023 @ 9:30am	25
Monday Yoga	01/02/2023 @ 11:00am	25
Movie: Jerry & Marge Go Large	01/02/2023 @ 2:00pm	32
Chair Yoga (V)	01/03/2023 @ 9:00am	8
Tai Chi Level 2	01/03/2023 @ 9:30am	11
Game Day	01/03/2023 @ 11:00am	0
Start the New Year with Healthy Eating (V)	01/04/2023 @ 11:00am	18
Thursday Yoga	01/05/2023 @ 9:30am	25
Genealogy Drop-in (L)	01/05/2023 @ 10:00am	N/A
Yoga Second Session	01/05/2023 @ 11:00am	23
North Shore Civil War Roundtable (L)	01/05/2023 @ 6:30pm	14
ENL Class	01/05/2023 @ 7:00pm	4
Winter Concert Series: Paige Patterson	01/06/2023 @ 7:00pm	61
Dance Fitness (L)	01/07/2023 @ 9:30am	25
Walk2TheBeat Virtual Fitness (V)	01/07/2023 @ 9:30am	13
Huntington Historical Society Genealogy Workshop	01/07/2023 @ 11:00am	10
Folk Music Society of Huntington	01/08/2023 @ 1:00pm	3
Kids Flick: Lyle, Lyle, Crocodile	01/08/2023 @ 2:00pm	18
Adult Take & Bake: Mini Chocolate Chip Scones (V)	01/09/2023 @ 9:00am	24
Beginner Tai Chi	01/09/2023 @ 9:30am	25
Monday Yoga	01/09/2023 @ 11:00am	25
Movie: The Good House	01/09/2023 @ 2:00pm	55
Meet the Authors: Michelle Anglisano & Dr. Terence Dulin	01/09/2023 @ 7:00pm	11
Chair Yoga (V)	01/10/2023 @ 9:00am	10
Tai Chi Level 2	01/10/2023 @ 9:30am	11
Game Day	01/10/2023 @ 11:00am	4
Connecting to Your Angels	01/10/2023 @ 7:00pm	26
Non-Fiction Book Discussion	01/11/2023 @ 11:00am	9
Osteoporosis in Men & Women (V)	01/11/2023 @ 11:00am	12
Jumpstart College Financing (V)	01/11/2023 @ 7:00pm	Cancelled
Thursday Yoga	01/12/2023 @ 9:30am	25
Huntington AARP	01/12/2023 @ 10:00am	14
Yoga Second Session	01/12/2023 @ 11:00am	21
Zoom Basics	01/12/2023 @ 11:00am	10
Writing Workshop (V)	01/12/2023 @ 4:00pm	9
Adult Craft: Coffee Painting	01/12/2023 @ 7:00pm	14
Adult Take & Make: Snowflake Wreath	01/12/2023 @ 7:00pm	25
ENL Class	01/12/2023 @ 7:00pm	3
Winter Concert Series: Hourglass	01/13/2023 @ 7:00pm	143
Dance Fitness (L)	01/14/2023 @ 9:30am	25
Walk2TheBeat Virtual Fitness (V)	01/14/2023 @ 9:30am	13
Classical Sundays: Eric Clark, pianist	01/15/2023 @ 2:30pm	70
Chair Yoga (V)	01/17/2023 @ 9:00am	10
Tai Chi Level 2	01/17/2023 @ 9:30am	11
Game Day	01/17/2023 @ 11:00am	4
Library Board of Trustees Meeting	01/17/2023 @ 7:00pm	9



January 2023 - Adult Programs

Your Digital Legacy	01/18/2023 @ 11:00am	3
Cooking Class: Here's to a Healthful 2023	01/18/2023 @ 1:00pm	16
Evening Book Discussion	01/18/2023 @ 7:00pm	3
Thursday Yoga	01/19/2023 @ 9:30am	25
Yoga Second Session	01/19/2023 @ 11:00am	23
Writing Workshop (V)	01/19/2023 @ 4:00pm	8
NAACP Huntington	01/19/2023 @ 6:30pm	9
ENL Class	01/19/2023 @ 7:00pm	8
Get Organized & Reduce Overwhelm	01/19/2023 @ 7:00pm	9
AARP Tax Volunteers	01/20/2023 @ 9:30am	25
Beginner Drawing for Adults (V)	01/20/2023 @ 11:00am	16
Winter Concert: Just Sixties	01/20/2023 @ 7:00pm	206
Dance Fitness (L)	01/21/2023 @ 9:30am	25
Walk2TheBeat Virtual Fitness (V)	01/21/2023 @ 9:30am	13
Meet the Artist: Worshipping at the Altar	01/21/2023 @ 2:00pm	35
Beginner Tai Chi	01/23/2023 @ 9:30am	25
Medicare Counseling One-on-One (L)	01/23/2023 @ 10:00am	N/A
Monday Yoga	01/23/2023 @ 11:00am	25
Movie: The Banshees of Inisherin	01/23/2023 @ 2:00pm	37
Chair Yoga (V)	01/24/2023 @ 9:00am	10
Tai Chi Level 2	01/24/2023 @ 9:30am	11
Defensive Driving	01/24/2023 @ 11:00am	43
Game Day	01/24/2023 @ 11:00am	3
Cooking Class: Indian Lentil Soup	01/24/2023 @ 7:00pm	12
Let's Make A Smart Movie	01/24/2023 @ 7:00pm	3
Afternoon Book Chat	01/25/2023 @ 3:00pm	4
Green Living & Detoxing Your Home	01/25/2023 @ 7:00pm	5
Thursday Yoga	01/26/2023 @ 9:30am	25
Yoga Second Session	01/26/2023 @ 11:00am	23
Writing Workshop (V)	01/26/2023 @ 4:00pm	9
Prepared, Not Paranoid: Methods & Tactics to Avoid Violent	01/26/2023 @ 6:30pm	10
ENL Class	01/26/2023 @ 7:00pm	10
Beginner Drawing for Adults (V)	01/27/2023 @ 11:00am	16
Winter Series: The Paul Effman Band	01/27/2023 @ 7:00pm	75
Dance Fitness (L)	01/28/2023 @ 9:30am	25
Walk2TheBeat Virtual Fitness (V)	01/28/2023 @ 9:30am	13
Island Winds Chamber Ensemble	01/29/2023 @ 2:30pm	60
Bonus Take & Bake: Giant Chocolate Chip Cookie	01/30/2023 @ 9:00am	23
Beginner Tai Chi	01/30/2023 @ 9:30am	25
Monday Yoga	01/30/2023 @ 11:00am	25
Movie: Father of the Bride (2022)	01/30/2023 @ 2:00pm	50
Starting A Business on a Small Budget	01/30/2023 @ 7:00pm	4
Chair Yoga (V)	01/31/2023 @ 9:00am	10
Tai Chi Level 2	01/31/2023 @ 9:30am	11
Game Day	01/31/2023 @ 11:00am	4
Let's Make A Smart Movie	01/31/2023 @ 7:00pm	1



January 2023 - Children's Programs

Title	Event Start Date	People in Attendance
Baby Bundle Take & Make / Paquete Para Bebés un Take	01/04/2023 @ 10:00am	15
Zumbini (L)	01/05/2023 @ 10:30am	19
Zumbini (L)	01/05/2023 @ 11:30am	11
A Time for Kids (L)	01/06/2023 @ 10:00am	15
A Time for Kids (L)	01/06/2023 @ 11:00am	12
Art Club: Paul Klee (L)	01/06/2023 @ 4:30pm	11
Lego Club (L)	01/07/2023 @ 10:30am	10
Kids Flick: Lyle, Lyle, Crocodile	01/08/2023 @ 2:00pm	18
Bilingual BANANAS Bilingües (L)	01/09/2023 @ 10:30am	11
Maker Monday (L)	01/09/2023 @ 4:30pm	13
Homework Help at the South Huntington Public Library	01/09/2023 @ 4:30pm	3
Techie Toddlers (L)	01/10/2023 @ 10:00am	19
Picture Book Time (L)	01/10/2023 @ 3:00pm	13
Hip Hop Dance	01/10/2023 @ 4:45pm	15
Girl Scout Troop 610	01/10/2023 @ 5:30pm	12
Baby Time! (L)	01/11/2023 @ 10:30am	11
Baby Time! (L)	01/11/2023 @ 11:15am	11
Yoga Kids (L)	01/11/2023 @ 4:30pm	12
Zumbini (L)	01/12/2023 @ 10:30am	12
Zumbini (L)	01/12/2023 @ 11:30am	10
After School Club (L)	01/12/2023 @ 4:30pm	8
A Time for Kids (L)	01/13/2023 @ 10:00am	21
A Time for Kids (L)	01/13/2023 @ 11:00am	15
Pequeños Lectores (L)	01/13/2023 @ 6:30pm	6
Music & Movement	01/14/2023 @ 10:00am	14
Winter Reading Carnival	01/14/2023 @ 1:00pm	62
Toddler Story and Craft (L)	01/17/2023 @ 10:00am	22
Picture Book Time (L)	01/17/2023 @ 3:00pm	12
Hip Hop Dance	01/17/2023 @ 4:45pm	16
Baby Time! (L)	01/18/2023 @ 10:30am	10
Baby Time! (L)	01/18/2023 @ 11:15am	6
Yoga Kids (L)	01/18/2023 @ 4:30pm	10
Zumbini (L)	01/19/2023 @ 10:30am	11
Zumbini (L)	01/19/2023 @ 11:30am	13
Lunar New Year Celebration (L)	01/19/2023 @ 6:00pm	18
Class Visit: LISG 1st-3rd Grade	01/20/2023 @ 9:00am	12
A Time for Kids (L)	01/20/2023 @ 10:00am	16
A Time for Kids (L)	01/20/2023 @ 11:00am	13
Art Club: Vincent Van Gogh (L)	01/20/2023 @ 4:30pm	17
My Grown-up & Me Yoga (L)	01/21/2023 @ 10:00am	6
Learn to Draw with Art Teacher Amy (L)	01/21/2023 @ 2:00pm	10
Lego Club (L)	01/22/2023 @ 2:30pm	13
Bilingual BANANAS Bilingües (L)	01/23/2023 @ 10:30am	14
Minecraft Mania! Winter Wonderland (L)	01/23/2023 @ 4:30pm	9
Homework Help at the South Huntington Public Library	01/23/2023 @ 4:30pm	2
Toddlers Craft! Cloud Dough (L)	01/24/2023 @ 10:00am	22

January 2023 - Children's Programs

Picture Book Time (L)	01/24/2023 @ 3:00pm	12
Hip Hop Dance	01/24/2023 @ 4:45pm	12
Baby Time! (L)	01/25/2023 @ 10:30am	10
Baby Time! (L)	01/25/2023 @ 11:15am	7
Yoga Kids (L)	01/25/2023 @ 4:30pm	8
Zumbini (L)	01/26/2023 @ 10:30am	19
Zumbini (L)	01/26/2023 @ 11:30am	11
After School Club (L)	01/26/2023 @ 4:30pm	7
A Time for Kids (L)	01/27/2023 @ 10:00am	15
A Time for Kids (L)	01/27/2023 @ 11:00am	12
Tweens Night Out: Canvases, Cookies, and Cocoa (L)	01/27/2023 @ 7:00pm	15
PlayHooray Babies & Kids (L)	01/28/2023 @ 10:00am	20
Baking Coach: Melted Snow People Cookies (V)	01/28/2023 @ 2:00pm	23
Bilingual BANANAS Bilingües (L)	01/30/2023 @ 10:30am	12
Class Visit: CW 2nd Grade	01/30/2023 @ 11:30am	43
Minecraft Mania! Winter Wonderland (L)	01/30/2023 @ 4:30pm	7
Homework Help at the South Huntington Public Library	01/30/2023 @ 4:30pm	2
Toddlers Craft! Edible Artwork (L)	01/31/2023 @ 10:00am	18
Picture Book Time (L)	01/31/2023 @ 3:00pm	6
Hip Hop Dance	01/31/2023 @ 4:45pm	9

January 2023 - YA Programs

Title	Event Start Date	People in Attendance
Valentines for Veterans: a Community Service Program	01/01/2023 @ 12:00am	N/A
Bookmarks for the Library: a Community Service Program	01/02/2023 @ 12:00am	39
YA Theater Group: Auditions	01/02/2023 @ 6:00pm	3
YA Theater Group: Auditions	01/03/2023 @ 6:00pm	0
Executive Teen Advisory Board	01/03/2023 @ 7:00pm	3
Teen Play Rehearsal	01/04/2023 @ 7:00pm	Cancelled
Trivia Night (L)	01/06/2023 @ 7:00pm	11
Kids Flick: Lyle, Lyle, Crocodile	01/08/2023 @ 2:00pm	18
Homework Help-Teen Volunteers	01/09/2023 @ 4:30pm	4
Teen Play Rehearsal	01/09/2023 @ 7:00pm	Cancelled
Mini Yarn Hats: a Grab & Go Program	01/10/2023 @ 9:30am	7
Teen Play Rehearsal	01/11/2023 @ 7:00pm	Cancelled
Paint Night	01/13/2023 @ 7:00pm	5
Winter Reading Carnival Volunteers	01/14/2023 @ 12:00pm	7
Teen Advisory Board	01/17/2023 @ 7:00pm	12
Teen Play Rehearsal	01/18/2023 @ 7:00pm	Cancelled
Toiletry Totes for Those in Need: a Community Service Prog	01/19/2023 @ 7:00pm	11
BLINGO	01/20/2023 @ 7:00pm	6
Teen Play Rehearsal	01/21/2023 @ 11:00am	Cancelled
Homework Help-Teen Volunteers	01/23/2023 @ 4:30pm	4
Teen Play Rehearsal	01/23/2023 @ 7:00pm	Cancelled
International Cooking	01/23/2023 @ 7:00pm	9
Stimson ENL Visit	01/25/2023 @ 10:00am	Cancelled
Stimson School Visit	01/25/2023 @ 10:00am	Cancelled
Teen Play Rehearsal	01/25/2023 @ 7:00pm	Cancelled
Washi Line Art	01/27/2023 @ 7:00pm	8
Teen Play Rehearsal	01/28/2023 @ 11:00am	Cancelled
Homework Help-Teen Volunteers	01/30/2023 @ 4:30pm	2
Teen Play Rehearsal	01/30/2023 @ 7:00pm	Cancelled



	December			January		
	2020	2021	2022	2021	2022	2023
WEBSITE						
HomePage	12,270	12,976	12,720	14,369	14,738	15,576
% Change :		6%	-2%		3%	6%
Virtual Reference	91	110	121	178	136	0
% Change :		21%	10%		-24%	-100%
(New-Website-No-WebPAC-Stats)-WebPAC	0	0	0	0	0	0
% Change :						
Site Visitors	14,101	15,054	16,115	17,367	17,280	19,916
% Change :		7%	7%		-1%	15%
COMPUTER USAGE						
<u>Adult Wired Computers</u>						
Application Usage :	1,598	1,713	1,547	1,153	1,945	1,923
Time Usage (hrs) :	585	468	393	401	497	566
<u>Stand-Up Wired Computers</u>						
Application Usage :	0	0	0	0	0	0
Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>						
Application Usage :	163	243	281	202	279	500
Time Usage (hrs) :	89	49	52	84	50	88
Total Application Usage :	1,763	1,960	1,832	1,356	2,225	2,430
% Change :		11%	-7%		64%	9%
Total Time Usage (hrs) :	674	517	445	485	547	654
% Change :		-23%	-14%		13%	20%
<u>Laptops & Tablets</u>						
Children's iPad Checkouts :	0	0	0	0	0	0
YA Laptop & iPad Checkouts :	2	4	4	1	1	7
Total :	2	4	4	1	1	7
% Change :		100%	0%		0%	600%
<u>Public Wireless</u>						
Laptop and Mobile Usage :	4,691	6,230	7,065	3,255	5,605	8,426
% Change :		33%	13%		72%	50%
SCLS DATA						
Off-Site Renewals	16,999	12,782	12,618	10,110	12,350	11,983
% Change :		-25%	-1%		22%	-3%
e-Commerce Payments	\$16.38	\$14.00	\$37.74	\$159.58	\$130.95	
% Change :		-15%	170%		-18%	
Consortium Databases	3,556	1,610	687	13,535	1,889	463
% Change :		-55%	-57%		-86%	-75%
SHPL DATABASE SEARCHES						
Ancestry.com :	28	96	0	0	166	0
EbscoHost :	493	475	391	649	487	708
OCLC/FirstSearch :	134	141	95	114	103	76
ReferenceUSA :	0	0	0	0	0	0
Total :	655	712	486	763	756	784
% Change :		9%	-32%		-1%	4%
WEB SERVICES						
Homework Help (Tutor/BrainFuse) :	103	48	24	129	72	10
LibraryAware (NextReads) :	1	0	4	2	4	4
Live-Brary.com (eMedia Checkouts) :	6,040	6,769	7,371	7,285	7,811	8,532
Linked-In-Learning :	22	18	16	26	0	15
Pronunciator (Mango) :	32	0	5	85	15	3
Mosio Text Message Threads :	35	29	23	93	41	54
EnvisionWare Mobile Print (PrinterOn) :	1,250	60	207	377	52	502
Total :	7,483	6,924	7,650	7,997	7,995	9,120
% Change :		-7%	10%		0%	14%

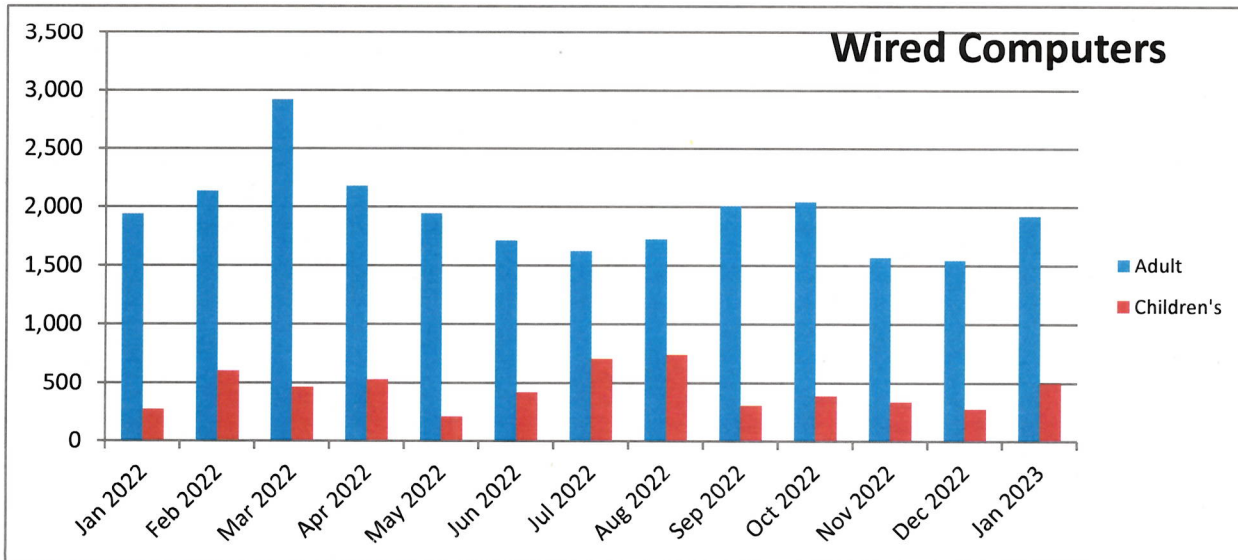
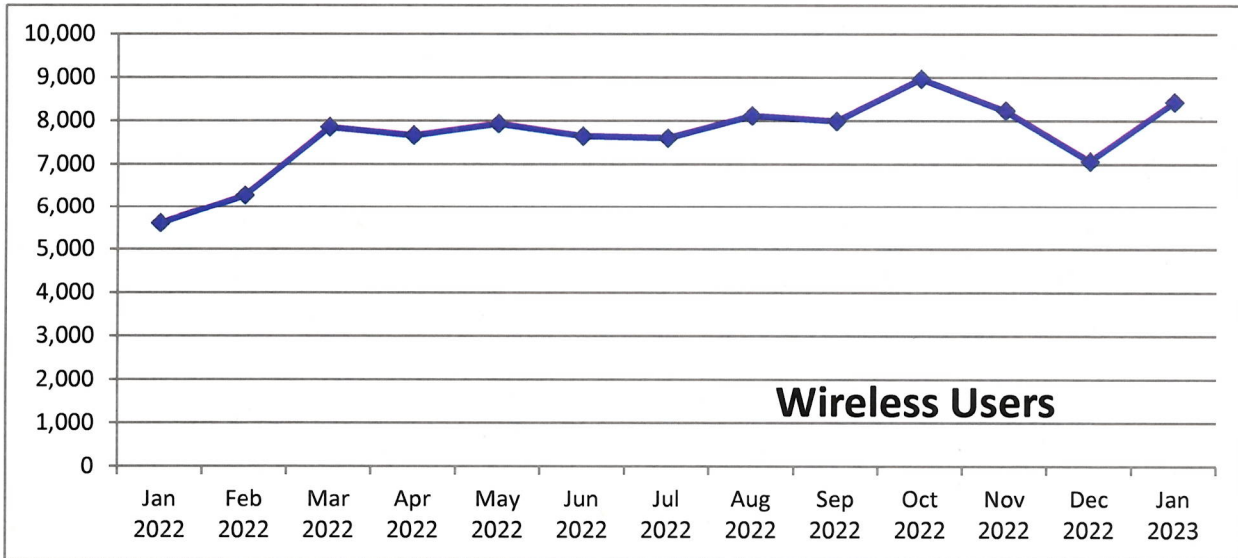
DATE	Total Building Checkouts (#231)	All Self Checkouts (#431)	Percent Self Checkouts
January 2022	9,046	257	2.84%
February 2022	9,343	262	2.80%
March 2022	9,595	252	2.63%
April 2022	9,331	204	2.19%
May 2022	8,729	116	1.33%
June 2022	8,614	0	0.00%
July 2022	10,461	59	0.56%
August 2022	10,919	2,233	20.45%
September 2022	8,560	2,074	24.23%
October 2022	9,377	1,850	19.73%
November 2022	8,999	1,897	21.08%
December 2022	8,290	1,353	16.32%
January 2023	10,659	1,997	18.74%

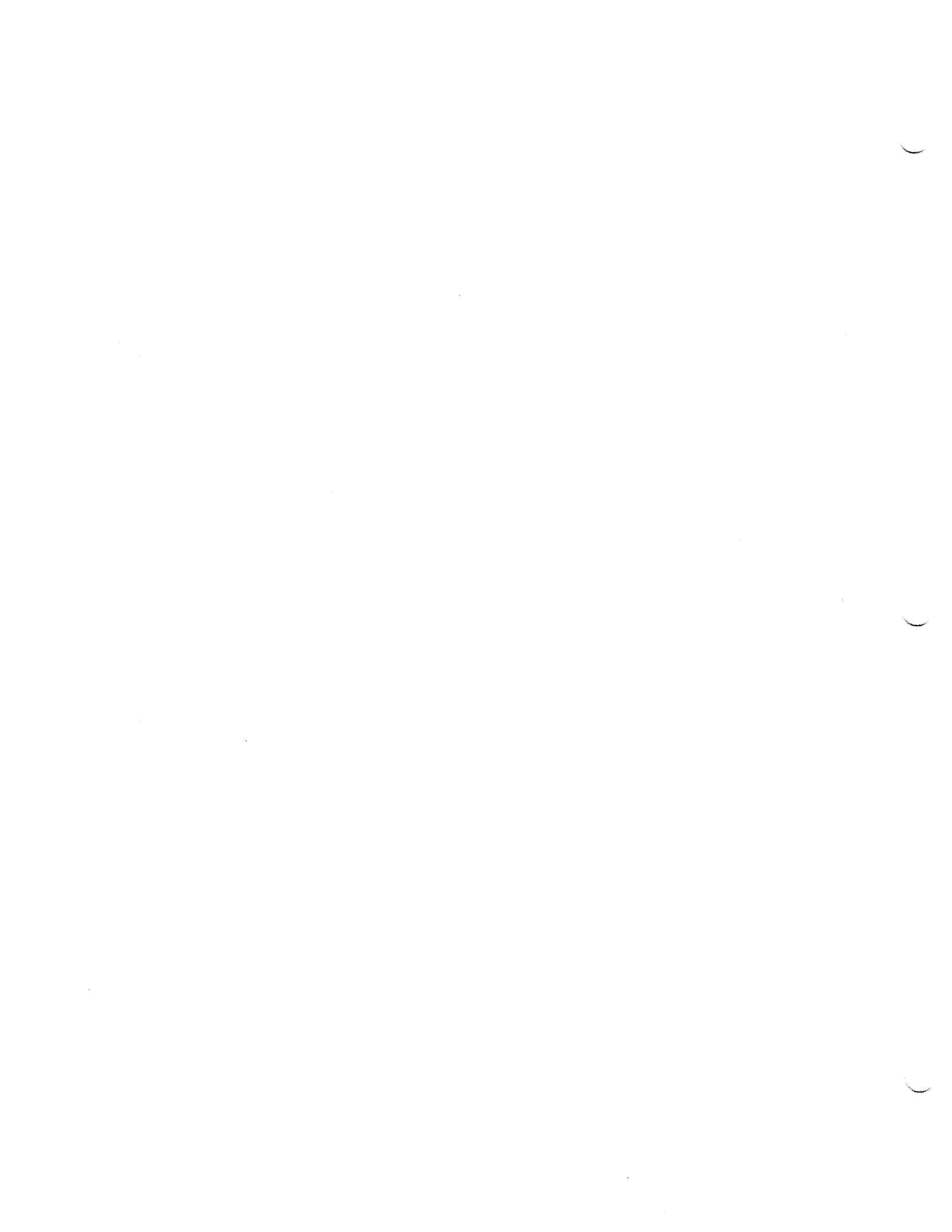
WIRED & WIRELESS STATISTICS : January 2023

Date	Wireless	Adult	Children's
Jan 2023	8,426	1,923	500
Dec 2022	7,065	1,547	281
Nov 2022	8,232	1,568	338
Oct 2022	8,967	2,045	389
Sep 2022	7,992	2,012	309
Aug 2022	8,118	1,725	744
Jul 2022	7,601	1,624	709
Jun 2022	7,647	1,713	421
May 2022	7,934	1,946	214
Apr 2022	7,663	2,180	530
Mar 2022	7,854	2,928	466
Feb 2022	6,277	2,137	604
Jan 2022	5,605	1,945	279

Summary:

Wireless usage was up 19% compared to last month and is up 50% from this time last year. Adult computer usage was up 24% from last month and is down 1% compared to last year. Childrens computer usage was up 78% compared to last month and is up 79% from last year.





JANUARY 2023

ADULT PRINT	JAN 23	JAN 22	% CHANGE	JAN 21	% CHANGE
Nonfiction	993	905	9.72%	926	7.24%
New Books	882	968	-8.88%	965	-8.60%
Fiction	1,192	1,199	-0.58%	1,096	8.76%
Paperbacks	128	167	-23.35%	135	-5.19%
Mysteries	251	207	21.26%	212	18.40%
Large Type	245	254	-3.54%	246	-0.41%
Magazines	112	158	-29.11%	109	2.75%
Biographies	109	74	47.30%	97	12.37%
Test Books	24	22	9.09%	25	-4.00%
Science Fiction	34	35	-2.86%	21	61.90%
Foreign Language	6	8	-25.00%	5	20.00%
Graphic Novel	23	32	-28.13%	45	-48.89%
Reference	0	0	N.M.	1	-100.00%
ESL Collection	3	1	200.00%	8	-62.50%
Oversized Books	0	2	-100.00%	6	-100.00%
Short Stories	3	4	-25.00%	1	200.00%
Adult Learner	0	0	N.M.	1	-100.00%
Auto Repair	2	1	100.00%	2	0.00%
Total	4,007	4,037	-0.74%	3,901	2.72%
ADULT MEDIA					
DVD	1,510	1,916	-21.19%	1,652	-8.60%
Blu-ray Disc	368	461	-20.17%	467	-21.20%
Compact Discs	318	355	-10.42%	297	7.07%
Books on Disc	139	133	4.51%	115	20.87%
Video Games	30	31	-3.23%	37	-18.92%
Language Media	1	1	0.00%	5	-80.00%
Hotspots	28	29	-3.45%	19	47.37%
Total	2,394	2,926	-18.18%	2,592	-7.64%
ELECTRONIC RESOURCES					
Live-brary E-Books	5,565	4,237	31.34%	5,253	5.94%
Live-brary Audiobooks	2,964	1,787	65.86%	2,028	46.15%
Flipster	326	474	-31.22%	518	-37.07%
New York Times	373	214	74.30%	175	113.14%
PressReader	130	193	-32.64%	214	-39.25%
Hoopla	368	335	9.85%	414	-11.11%
Kanopy	331	293	12.97%	387	-14.47%
Total	10,057	7,533	33.51%	8,989	11.88%
INTERLIBRARY LOAN					
Items Sent	1,793	1,667	7.56%	2,145	-16.41%
Items Borrowed	1,104	1,087	1.56%	1,102	0.18%
NEW PATRONS					
	262	132	98.48%	76	244.74%

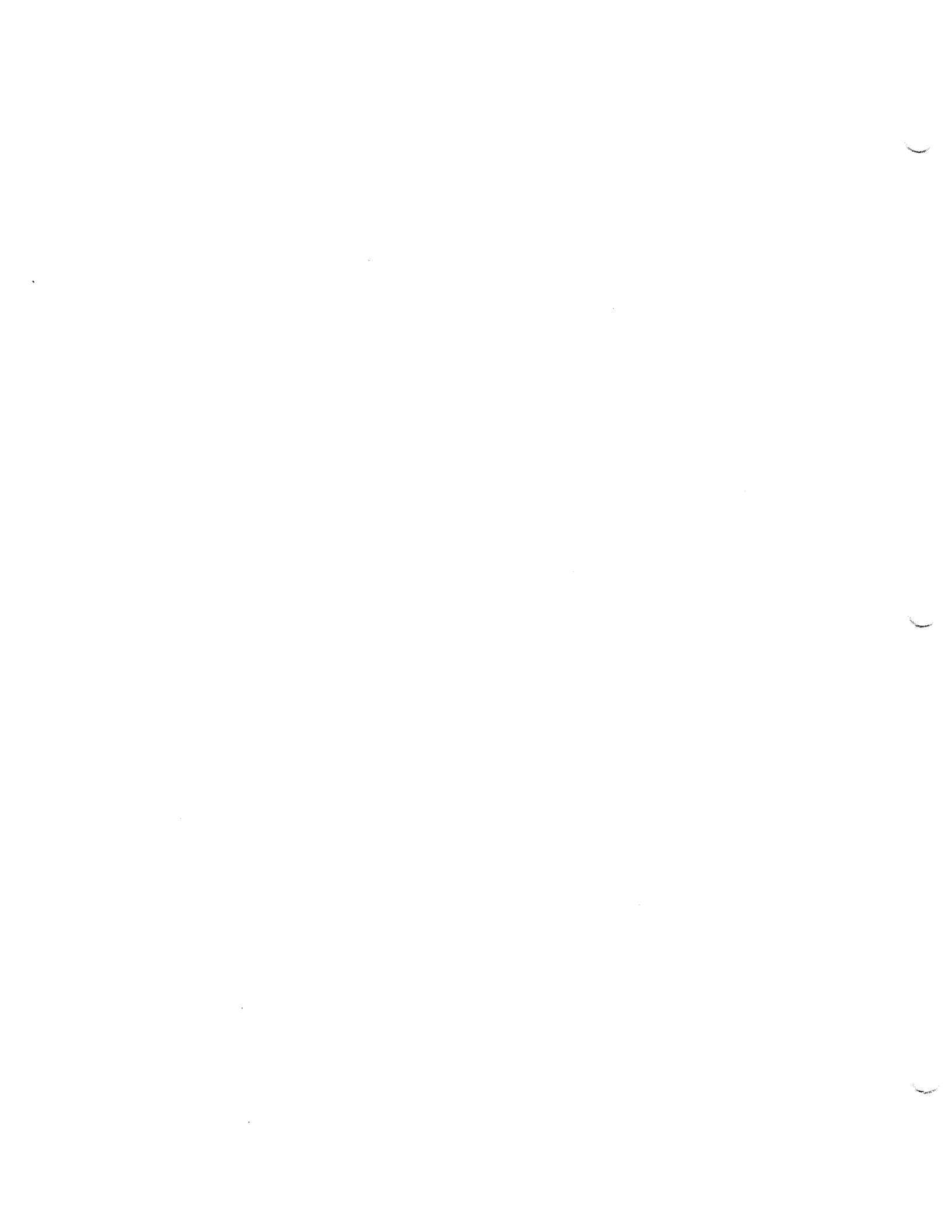
JANUARY 2023

JUVENILE PRINT	JAN 23	JAN 22	% CHANGE	JAN 21	% CHANGE
Nonfiction	1,106	639	73.08%	640	72.81%
Picture Books	1,767	1,253	41.02%	920	92.07%
Fiction	696	583	19.38%	532	30.83%
Easy Readers	815	480	69.79%	325	150.77%
Biographies	148	154	-3.90%	137	8.03%
Paperbacks	422	347	21.61%	236	78.81%
Board Books	359	312	15.06%	180	99.44%
Graphic Novels	397	195	103.59%	206	92.72%
Foreign Language	193	128	50.78%	91	112.09%
Parents Collection	46	12	283.33%	8	475.00%
Magazines	8	9	-11.11%	2	300.00%
Story Collection	10	5	100.00%	3	233.33%
Museum Passes	111	34	226.47%	21	428.57%
Total	6,078	4,151	46.42%	3,301	84.13%
JUVENILE MEDIA					
DVD	305	317	-3.79%	379	-19.53%
Blu-ray Disc	38	48	-20.83%	46	-17.39%
Video Games	228	121	88.43%	92	147.83%
Compact Discs	35	35	0.00%	12	191.67%
CD/Book Kits	81	29	179.31%	29	179.31%
Books on Disc	7	5	40.00%	5	40.00%
Launchpads	7	12	-41.67%	12	-41.67%
Total	701	567	23.63%	575	21.91%
YOUNG ADULT					
Magazines	0	2	-100.00%	4	-100.00%
Fiction	79	70	12.86%	88	-10.23%
Nonfiction	4	8	-50.00%	4	0.00%
Graphic Novel	58	49	18.37%	45	28.89%
Paperbacks	26	17	52.94%	43	-39.53%
Large Type	2	0	N.M.	0	N.M.
Test Books	11	4	175.00%	0	N.M.
Foreign Language	0	2	-100.00%	1	-100.00%
Laptops	7	1	600.00%	1	600.00%
Total	187	153	22.22%	186	0.54%

SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

JANUARY 2023

	ADDED	DISCARDED	JAN 23
ADULT / YA			
Books, Fiction	139	218	43,798
Books, Nonfiction	114	99	62,638
Paperbacks	13	65	10,094
Periodical Titles	7	0	220
Compact Discs	6	0	6,941
DVDs	41	124	15,487
Blu-ray Disc	13	8	2,289
Books-on-CD	1	26	4,011
Playaway	0	129	49
Videogames	3	0	56
YA Books-on-CD	0	0	0
Total	337	669	145,583
CHILDRENS			
Books, Fiction	185	396	44,913
Books, Nonfiction	146	235	42,409
Paperbacks	9	44	3,318
Videogames	3	28	1,307
Compact Discs	2	14	1,568
DVDs	27	87	7,953
Blu-ray Disc	1	0	535
Books-on-CD	0	0	543
CD/Book Kits	0	0	475
Launchpads	0	1	40
Total	373	805	103,061
TOTAL	710	1,474	248,644





Monthly Recovery Statistics: South Huntington Public Library
 11/2021 Through 1/2023

Month	Cash	Material	Waives	Total	Assets Only	Invoice Amount
January-23	\$152.85	\$0.00	\$0.00	\$152.85	\$152.85	\$7.95
November-22	\$119.86	\$0.00	\$0.00	\$119.86	\$119.86	\$0.00
October-22	\$436.59	\$0.00	\$0.00	\$436.59	\$436.59	\$7.95
August-22	\$153.88	\$0.00	\$0.00	\$153.88	\$153.88	\$7.95
July-22	\$0.50	\$0.00	\$0.00	\$0.50	\$0.50	\$7.95
May-22	\$47.75	\$0.00	\$0.00	\$47.75	\$47.75	\$0.00
April-22	\$403.25	\$0.00	\$0.00	\$403.25	\$403.25	\$15.90
March-22	\$527.54	\$0.00	\$0.00	\$527.54	\$527.54	\$15.90
February-22	\$172.46	\$0.00	\$0.00	\$172.46	\$172.46	\$7.95
January-22	\$289.75	\$0.00	\$0.00	\$289.75	\$289.75	\$7.95
December-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.95
November-21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$2,304.43	\$0.00	\$0.00	\$2,304.43	\$2,304.43	\$86.45
Average	\$192.04	\$0.00	\$0.00	\$192.04	\$192.04	\$7.20
Total ROI: \$27:1						

