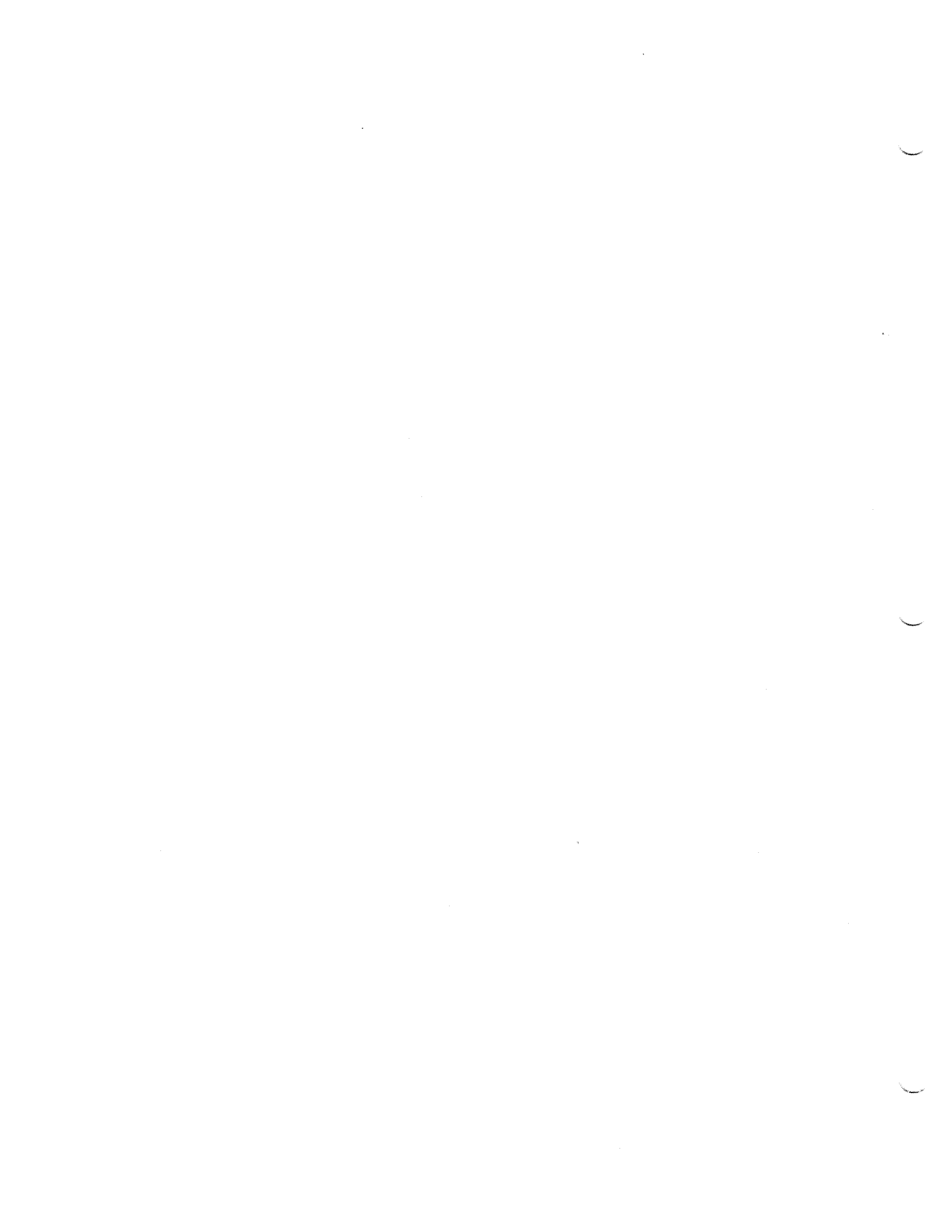


BOARD MEETING – TUESDAY, JANUARY 17, 2023
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Tuesday, January 17, 2023 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
 1. Regular Meeting, Monday, December 19, 2022
5. FINANCIAL MATTERS: (TAB B)
 - A. Schedule of Bills
 - B. Investments
 - C. Financial Chairperson's Report
 - D. Personnel
6. COMMUNICATIONS: (TAB C)
 1. SCLS Minutes and Memorandum (emailed to Board members)
 2. Thank You letter from William Gonyou at Long Island Cares, Inc.
7. REPORTS: (TAB D)
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
 4. Network and Systems Administrator's Report
8. OLD BUSINESS: (TAB E)
 1. Covid-19 Protocol
 2. SHPL 2023 – 2024 Budget Draft
9. NEW BUSINESS: (TAB F)
 1. Antivirus and Cyber Security Software Purchase
 2. Computers In Libraries Conference 2023
10. STATISTICAL REPORTS: (TAB G)
 1. Statistics and Program Attendance
11. VOICE OF THE TAXPAYER
12. EXECUTIVE SESSION: To discuss a personnel issue.
13. ADJOURNMENT



BOARD MEETING MINUTES - MONDAY, DECEMBER 19, 2022
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, December 19, 2022 at 7:00 p.m. in the Conference Room.

PRESENT: Mrs. Eleanora Ferrante, President
Mrs. Eileen Sullivan, Vice President
Mr. Stuart Horowitz
Mrs. Stella Fox
Mrs. Pat Dillon, Financial Chairperson

STAFF: Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Doreen Kilkenny, Board Secretary
Mrs. Erin McShane Hedger, Business Manager
Mr. Raymond Capone, Head of Buildings & Grounds

CALL TO ORDER: The meeting was called to order by the president at 7:00 p.m.

PLEDGE OF ALLEGIANCE: The president led everyone in the Pledge of Allegiance.

ADOPTION OF THE AGENDA: Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda, as amended:

- Add Theater Projector Purchase to New Business
- Move violence Prevention and Security Discussion to after Executive Session.

DISPOSITION OF MINUTES:
NOVEMBER 21, 2022: Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the regular meeting of November 21, 2022.

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided check has been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.

Motion by Mrs. Fox seconded by Mr. Horowitz, and carried unanimously to authorize payment of Warrant #15 Fund L in the amount of \$2,191.88; Warrant #21 Fund L in the amount of \$304,288.00; Warrant #17 Fund L in the amount of \$153,383.59; Warrant #11/10 PR Fund L in the amount of \$115,067.51; Warrant #11/23 PR Fund L in the amount of \$115,395.10.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #10 Fund TA in the amount of \$44,672.90; Warrant #11 Fund TA in the amount of \$45,993.56.

Motion by Mrs. Fox, seconded by Mrs. Sullivan and carried unanimously to approve the American Express statement for October in the amount of \$6,463.37.

Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for October in the amount of \$2,089.88.

Motion by Mrs. Fox, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon Capital Services Monthly Statement for October 20, 2022 through November 19, 2022 in the amount of 1,572.80

PERSONNEL ACTIONS: Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The board acknowledged the SCLS minutes.

DIRECTOR'S REPORT: Mrs. Scherer reported on the following:

- We will be debuting our new newsletter in February. This expanded newsletter will afford a wider range of staff members the ability to contribute articles. As discussed at a prior meeting, we will have more space for additional advertising of our services, and will include larger pictures and font sizes.

I met with the postmaster at the Huntington Station Post Office to discuss delivery issues with our newsletter. He will talk to carriers to make sure they are delivering and check that the printer is getting it to them in a timely manner (although we have a good idea that the printer is delivering

the newsletters on time, due to the fact that they deliver extras to us on the same day).

- Our winter line-up is as follows:
 - Friday, Jan. 6: Paige Patterson & Band: classic soul, contemporary, and international songs
 - Friday, Jan. 13: Hourglass: James Taylor tribute
 - Friday, Jan. 20: Just Sixties
 - Friday, Jan. 27: The Paul Effman Band: new American mosaic, a celebration of multi-cultural hits
 - Saturday, Feb. 4 at 2 p.m.: Children's Theatre-Cinderella
 - Friday, Feb. 10: Rhonda Kay & the Backstage Trio: Jazz standards, American songbook
 - Friday, Feb. 17: Broadway Showstoppers
 - Friday, Feb. 24: Teen Theater Group
 - Friday, Mar. 3: LI Improv Comedy Show
 - Friday, Mar. 10: The Liverpool Shuffle: Beatles tribute
 - Friday, Mar. 17: The Mountain Maidens: Irish and traditional music
 - Friday, Mar. 24: Remedy band: women in rock show
 - Saturday, April 1 at 2 p.m.: Magic Beyond Imagination family show.

- Our staff evaluation team consisting of Beth Periera; Sally Nikolis; Scott Kalogris; Joanne Mariani; Cathy- Ann Werner; Howard Spiegelglass; Jen Griffing; Ray Capone; Erin McShane; Nick Tanzi and Janet Scherer, has completed its work and staff evaluations will take place within 30 days of an employee's respective anniversary date beginning in 2023. This process involves both a self-evaluation and supervisory evaluation component. In addition, there is a procedure to address new employees, which calls for 30, 60, and 90-day check-ins. After five months the supervisor of a new employee will confer verbally with the Asst. Director or Director and finally, if all is well, will inform the employee on their 6-month anniversary that they are doing well and no longer working under the civil service probationary period.

- I am happy to announce that I was elected to the Public Libraries Director Association's executive board. I will hold the office of Vice-President for two years beginning January 2023.

**ASSISTANT
DIRECTOR'S
REPORT:**

Mr. Tanzi reported on the following:

- The school district's Teacher Center has approached us about offering a spring professional development workshop, centered on the library as a resource for educators. After speaking with library and school district staff, we have chosen March 15th and 22nd, 4:00 – 6:30 p.m. As the library's collections and services continually evolve, we will be sure to update our curriculum to match!
- We have received a \$4,000 reimbursement check for our AWE Early Literacy Stations, courtesy of the Long Island Library Resource Council's technology grant. The stations have since been received and installed in our Youth Services Area. These stations occupy the former footprint of two traditional desktop computers; our current setup more than meets demand, plus AWE provides educational software that is increasingly difficult to source.
- We are in the process of replacing the projector in the theater, as the current one is approaching end of life and the image quality is degrading. As we meet with vendors to secure quotes, we expect the work to be performed in two phases: the replacement of the projector unit itself, followed by the upgrading of our sound system. Replacing the projector will bring us up to the modern 4K standard and improve the overall viewing experience.
- One of the recommendations that came out of our Workplace Violence Prevention Committee was to seek a technology solution to streamline communication. I am investigating a software solution to electronically file and route incident/workplace violence reports both efficiently and securely.

**BUILDING & GROUNDS
REPORT:**

The board thanked Ray Capone for his report.

**NYLA CONFERENCE
REPORTS:**

The board thanked Jen Griffing and Michael Bartolomeo for their reports.

**NEW BUSINESS –
TRUSTEE EDUCATION
POLICY:**

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously that the board of trustees adopts the "Draft Trustee Education Policy" as presented.

NEW BUSINESS –
SHPL 2023-2024
BUDGET DRAFT:

Mrs. Scherer distributed the first draft of the 2023-2024 budget for the board to review and discuss in future meetings.

NEW BUSINESS –
OBSOLETE
EQUIPMENT:

Motion by Mr. Horowitz, seconded by Mrs. Sullivan and carried unanimously that the board of trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice.

NEW BUSINESS –
ALLOCATION OF
FUNDS FOR FISCAL
YEAR END 2022:

Motion by Mr. Horowitz and seconded by Mrs. Sullivan, and carried unanimously to authorize the following:

1. An allocation of \$1,528,563.00 of the Unassigned General Fund Balance to be maintained as such to provide the library with a working capital margin of safety.
2. An allocation of \$81,805.93 of the Unassigned General Fund Balance to be allocated as *Assigned* Fund Balance for encumbrances carried forward from the 2021-2022 General Fund.
3. An allocation of \$605,438.00 of the Unassigned General Fund Balance to be allocated as *Assigned* Fund Balance for Accrued Compensated Absences.
4. An allocation of \$221,589.72 from the 2021-2022 Unassigned General Fund Balance to be allocated as *Restricted* Fund Balance for the Repairs & Improvements to Building Capital Reserve Fund.
5. An allocation of \$1,386.64 from the Capital Reserve Fund Interest to be allocated as *Restricted* Fund Balance for the Repairs & Improvements to the Building Capital Reserve Fund.

NEW BUSINESS:
CAPITAL IMPROVEMENT
PLAN FEASIBILITY
STUDY:

After discussion of proposal, motion by Mrs. Fox and seconded by Mr. Horowitz, and carried unanimously to authorize an

expenditure not to exceed \$27,500.00 to be taken from the Repairs & Improvements to the Building Capital Reserve Fund and be paid to Beatty Harvey CoCo, LLC Architects to cover architectural fees and reimbursable expenses associated with capital improvement feasibility study for the library.

**NEW BUSINESS:
THEATER PROJECTOR
PURCHASE:**

Motion by Mrs. Dillon and seconded by Mrs. Fox and carried unanimously to approve an expenditure of \$6,582.98 from the Library's Computers, Telecommunications and Equipment Reserve Fund to be paid to New York Pro AV Systems Inc. for the procurement and installation of a projector system in the theater.

EXECUTIVE SESSION:

Motion by Mr. Horowitz, seconded by Mrs. Sullivan to go into Executive Session at 7:58 p.m. to discuss employment history of employees.

Motion by Mrs. Sullivan, seconded by Mr. Horowitz to come out of Executive Session at 8:03 p.m.

**OLD BUSINESS –
VIOLENCE PREVENTION
AND SECURITY
DISCUSSION:**

The board thanks Ray Capone for his building safety tour.

ADJOURNMENT:

Motion by Mr. Horowitz to adjourn the regular meeting at 8:48 p.m.

Respectfully submitted by,



Doreen Kilkenney, Board Secretary

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	19	L	10,704.01
B5-7	23	L	121,241.65
B9	12/08 PR	L	113,138.96
B11	12/22 PR	L	115,485.56
B13	12	TA	43,826.22
B15	13	TA	45,504.65
B17	2	H	3,049.98

B18 AMEX
 Amazon/Synchrony
 Amazon Capital Services

B32 Investment Report

B33 Financial Chairperson Report

B34 Personnel Actions

PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

January 11, 2023

President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through January 17, 2023.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #19 Fund L - December 2022 Schedule of Bills

Checks #57936 - 57940 & 57942

Total warrant: \$10,704.01

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 19: CD - UTILITIES - 12/2022 For Dates 12/1/2022 - 12/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
36	12/06/2022	690	NATIONAL GRID		976.94
57937	12/06/2022	2400	NATIONAL GRID (SVC & GENR)		40.98
57938	12/06/2022	15	VERIZON		810.36
57939	12/12/2022	2555	OPTIMUM		69.49
57940	12/12/2022	1419	VERIZON SELECT SERVICES		13.32
57942	12/13/2022	20	PSEGLI		8,792.92
Number of Transactions: 6				Warrant Total:	10,704.01
				Vendor Portion:	10,704.01

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 6 in number, in the total amount of \$ 10,704.01. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/11/22 Date [Signature] Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 10,704.01. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/13/22 Date [Signature] Janet Jochen Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #23 Fund L - January 17, 2023 Schedule of Bills

Checks #58051 - 58142

Voided Checks #57618 & 57960

Total warrant: \$121,241.65

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 23: CD - GENERAL - 1/2023 For Dates 1/17/2023 - 1/17/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
994	01/17/2023	2717	KANOPY LLC		428.00
58095	01/17/2023	1546	DEBORAH KATZ	220101	600.00
58096	01/17/2023	1716	DIANE KENTROS		560.00
58097	01/17/2023	2781	ELIZABETH KLEIN		6.58
58098	01/17/2023	2459	KONICA MINOLTA BUSINESS SOLUTN		638.08
58099	01/17/2023	431	LAKESHORE LEARNING MATERIALS	220231	199.00
58100	01/17/2023	2994	ERIN LAVERY		62.99
58101	01/17/2023	2761	LIBRARY IDEAS	220282	511.73
58102	01/17/2023	1568	LONG ISLAND WASTE SERVICES		210.00
58103	01/17/2023	3076	DONALD J. LONGO	220290	300.00
58104	01/17/2023	3052	MAKIN, GEETU	220305	365.00
58105	01/17/2023	2629	JOANN MESSINA	220302	395.00
58106	01/17/2023	1594	MICHAEL J'S LANDSCAPING		1,905.75
58107	01/17/2023	27	MIDWEST TAPE		5,720.80
58108	01/17/2023	27	MIDWEST TAPE		437.84
58109	01/17/2023	2517	MIDWEST TAPE		122.50
58110	01/17/2023	1136	MORE CONSULTING CORP.		861.03
58111	01/17/2023	3075	MR. GLASS		350.00
58112	01/17/2023	72	NASSAU COUNTY LIBRARY ASSOC		65.00
58113	01/17/2023	2737	NASSAU CTY FIREFIGHTERS MUSEUM	220334	600.00
58114	01/17/2023	2622	NEW YORK TRANSIT MUSEUM	220311	200.00
115	01/17/2023	1814	PATRICIA NOVAK	220298	125.00
58116	01/17/2023	127	NYS EMPLOYEES HEALTH INSURANCE		47,042.05
58117	01/17/2023	1068	OTIS ELEVATOR		3,308.76
58118	01/17/2023	2483	PAIGE PATTERSON	220307	1,200.00
58119	01/17/2023	12	POSTMASTER - BULK PERMIT 39		1,800.00
58120	01/17/2023	2760	GEORGIA PROTAN		243.60
58121	01/17/2023	1731	PURCHASE POWER		400.00
58122	01/17/2023	3061	QUATELA CHIMERI PLLC		1,500.00
58123	01/17/2023	2558	GEORGINA RIVAS-MARTINEZ		22.00
58124	01/17/2023	586	ROBERT A. JOHNSON, CPA P.C.	220347	725.00
58125	01/17/2023	2982	REGINA R. RUSSO	220288	750.00
58126	01/17/2023	2858	SCHOOLLIFE	220235	60.75
58127	01/17/2023	3079	BONNIE SCHWARTZ	220300	330.00
58128	01/17/2023	51	SCLS		1,520.00
58129	01/17/2023	2778	SCORE	220295	100.00
58130	01/17/2023	2238	ROBERT SCOTT	220297	299.00
58131	01/17/2023	11	SHPL - PETTY CASH		77.97
58132	01/17/2023	459	SIGNARAMA HUNTINGTON NY		2,100.00
58133	01/17/2023	2416	STANDARD SECURITY LIFE INS. CO		556.80
58134	01/17/2023	95	STAPLES CREDIT PLAN		203.67
58135	01/17/2023	2106	STERLING NORTH AMERICA INC.		4,975.00
58136	01/17/2023	3072	The Athletic		1,000.00
137	01/17/2023	2940	THERESA'S PROGRAMS LLC	*See Detail Report	900.00
58138	01/17/2023	2749	ULINE		46.34
58139	01/17/2023	3017	VOLLWEILER, VICKI	220293	250.00

SOUTH HUNTINGTON LIBRARY



Check Warrant Report For L - 23: CD - GENERAL - 1/2023 For Dates 1/17/2023 - 1/17/2023

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
57618	01/17/2023	2610	**VOID** JOYSIE JEROME	220142	-90.00
57960	01/17/2023	3046	**VOID** BLUM, LAUREN	220218	-680.00
58051	01/17/2023	2396	AMAZON		1,096.81
58052	01/17/2023	2396	AMAZON		87.60
58053	01/17/2023	2396	AMAZON		786.96
58054	01/17/2023	720	AMERICAN EXPRESS		4,834.16
58055	01/17/2023	2040	AMERIFLEX		270.30
58056	01/17/2023	23	BAKER & TAYLOR		6,742.59
58057	01/17/2023	2520	KATHRYN BARI-PETRITIS	220303	275.00
58058	01/17/2023	1894	BayScan Technologies	220238	503.00
58059	01/17/2023	1832	AUGUSTA BERNER	220289	1,700.00
58060	01/17/2023	1305	BLACKSTONE PUBLISHING.		235.87
58061	01/17/2023	3046	BLUM, LAUREN	220218	510.00
58062	01/17/2023	1189	BRODART CO.		559.50
58063	01/17/2023	31	BULL TERRIER NEWS DELIVERY SVC		274.78
58064	01/17/2023	1990	CENTER POINT LARGE PRINT		137.24
58065	01/17/2023	3069	AROOJ CHAUDHRY	220299	300.00
58066	01/17/2023	2241	CHILDREN'S MUSEUM OF MANHATTAN	220314	325.00
58067	01/17/2023	2756	ERIC CLARK	220301	1,000.00
58068	01/17/2023	2633	CONNECTION, INC		1,099.00
58069	01/17/2023	1626	CORNELL COOPERATIVE	220332	30.00
58070	01/17/2023	1548	COUNTY LINE HARDWARE		87.17
58071	01/17/2023	2444	MARIA D'ANDREA	220304	150.00
58072	01/17/2023	2191	DANZIGER, OKSANA	220287	320.00
58073	01/17/2023	794	PHILIP DE DORA	220102	390.00
58074	01/17/2023	43	DEMCO	220277	103.56
58075	01/17/2023	1997	DIODATO, SHARON	220291	300.00
58076	01/17/2023	1665	EDMER SANITARY SUPPLY		223.20
58077	01/17/2023	3081	PAUL EFFMAN	220309	700.00
58078	01/17/2023	923	FIRST UNUM LIFE INSURANCE CO.		649.04
58079	01/17/2023	3080	MINDYE FORTGANG	220306	1,600.00
58080	01/17/2023	3010	FRIENDS FOR OLD BETHPAGE VILLAGE RESTORATION INC.	220312	400.00
58081	01/17/2023	362	FUN EXPRESS, LLC	*See Detail Report	190.95
58082	01/17/2023	52	GALE		132.76
58083	01/17/2023	2490	KATHLEEN GIERALTOWSKI		140.91
58084	01/17/2023	225	GRAINGER, INC.		386.72
58085	01/17/2023	3077	GREEN INSIDE & OUT, INC.	220294	150.00
58086	01/17/2023	2950	HARBES BARNYARD ADVENTURE, LLC	220331	1,350.00
58087	01/17/2023	2362	HARBORFIELDS PUBLIC LIBRARY		4,157.33
58088	01/17/2023	3082	JEANNIE HOFFNER	220310	225.00
58089	01/17/2023	1584	HOME DEPOT CREDIT SERVICES		278.98
58090	01/17/2023	2504	INGRAM LIBRARY SERVICES LLC		189.55
58091	01/17/2023	1960	INTREPID SEA, AIR&SPACE MUSEUM	220313	950.00
58092	01/17/2023	3078	ISLAND WINDS	220296	600.00
58093	01/17/2023	2835	JAZZY TC INC.	220292	200.00

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 23: CD - GENERAL - 1/2023 For Dates 1/17/2023 - 1/17/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
140	01/17/2023	2232	W.B. MASON CO INC		1,043.43
58141	01/17/2023	1964	BARBARA WEINSTEIN	220308	900.00
58142	01/17/2023	3073	Inc. Yanka Industries		1,350.00
Number of Transactions: 94					Warrant Total: 121,241.65
					Vendor Portion: 121,241.65

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 94 in number, in the total amount of \$ 121,241.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/10/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 121,241.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/10/23
Date

[Signature]
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: December 8, 2022

Gross Total: \$113,138.96

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	113,138.96		
Non Cash Earnings	0.00		
Reimbursed Expenses	0.00		
FICA Wages	103,484.58		
FICA Withholding - Employee *	6,416.01		
FICA Withholding - Employer *	6,416.01		
Medicare Wages	103,484.58		
Medicare Withholding - Employee *	1,500.54		
Excess Medicare Wages	0.00		
Excess Medicare Withholdings	0.00		
Medicare Withholding - Employer *	1,500.54		
Federal Wages	98,054.19		
Federal Withholding *	9,983.54		
State Wages	99,671.70		
State Withholding **	4,592.32		
City Wages	0.00		
City Withholding ***	0.00		
Annuities	3,812.88	Pre-Tax	
Flexible Spending	9,654.38	Pre-Tax	
Retirement	1,617.51	Pre-Tax	
Roth 403(b) Annuity	0.00		
Roth 457(b) Annuity	0.00		
All Other Deductions	605.00		
Net Pay	74,956.78		

Payment Distribution Methods

Normal Distributed Amount	4,496.89
Direct Deposit Amount	70,459.89
Direct Deposit Entries	58

Tax Deposit Information

Federal Tax Deposit *	25,816.64
State Tax Deposit **	4,592.32
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	63
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	63
Active Payroll Employees	63
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: December 22, 2022

Gross Total: \$115,485.56

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Pat Dillon _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	115,485.56	Normal Distributed Amount	4,588.71
Non Cash Earnings	0.00	Direct Deposit Amount	76,218.26
Reimbursed Expenses	0.00	Direct Deposit Entries	60

FICA Wages	111,818.60
FICA Withholding - Employee *	6,932.71
FICA Withholding - Employer *	6,932.71
Medicare Wages	111,818.60

Medicare Withholding - Employee *	1,621.37	<u>Tax Deposit Information</u>	
Excess Medicare Wages	0.00	Federal Tax Deposit *	28,344.28
Excess Medicare Withholdings	0.00	State Tax Deposit **	5,065.60
Medicare Withholding - Employer *	1,621.37	City Tax Deposit - New York City ***	0.00
Federal Wages	106,460.66	City Tax Deposit - Yonkers ***	0.00

Federal Withholding *	11,236.12
State Wages	108,095.39
State Withholding **	5,065.60
City Wages	0.00
City Withholding ***	0.00

Annuities	3,723.21	Pre-Tax	65
Flexible Spending	3,666.96	Pre-Tax	0
Retirement	1,634.73	Pre-Tax	0
Roth 403(b) Annuity	0.00	Payroll Earning Transfers	0
Roth 457(b) Annuity	0.00	Voided Checks	0

All Other Deductions	797.89	<u>Employee Types On This Journal</u>	
Net Pay	80,806.97	Employee Count	65
		Active Payroll Employees	65
		Inactive Payroll Employees	0

Document Types On This Journal

Regular Checks	65
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	65
Active Payroll Employees	65
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #12 Fund TA - December 8, 2022 Schedule of Bills

Check #7770

Wires #994176 - 994179

Total warrant: \$43,826.22

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 12: CD - 12/08/22 PAYROLL For Dates 12/8/2022 - 12/8/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
70	12/08/2022	127	NYS EMPLOYEES HEALTH INSURANCE		9,604.38
994176	12/08/2022	198	NEWPORT TRUST CO. FBO #22258#		1,279.36
994177	12/08/2022	371	NYS INCOME TAX		4,592.32
994178	12/08/2022	909	INTERNAL REVENUE SERVICE		25,816.64
994179	12/08/2022	1345	NEW YORK STATE DEFERRED COMP		2,533.52
Number of Transactions: 5					Warrant Total: 43,826.22
					Vendor Portion: 43,826.22

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 43,826.22. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/11/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 43,826.22. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/6/22
Date

[Signature]
Assistant Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #13 Fund TA - December 22, 2022 Schedule of Bills

Check #7771 - 7775
Wires #994180 - 884184

Total warrant: \$45,504.65

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 13: CD - 12/22/22 PAYROLL For Dates 12/22/2022 - 12/22/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1	12/22/2022	1934	AFLAC		192.89
7772	12/22/2022	1267	AMERIFLEX, LLC.		1,164.18
7773	12/22/2022	2889	GIS BENEFITS		1,677.48
7774	12/22/2022	127	NYS EMPLOYEES HEALTH INSURANCE		775.30
7775	12/22/2022	242	SHPL - GENERAL FUND		100.00
994180	12/22/2022	198	NEWPORT TRUST CO. FBO #22258#		1,221.78
994181	12/22/2022	371	NYS INCOME TAX		5,065.60
994182	12/22/2022	909	INTERNAL REVENUE SERVICE		28,344.28
994183	12/22/2022	1345	NEW YORK STATE DEFERRED COMP		2,501.43
994184	12/22/2022	202	NYS & LOCAL RETIREMENT SYSTEM		4,461.71

Number of Transactions: 10

Warrant Total: 45,504.65
Vendor Portion: 45,504.65

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 45,504.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/11/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 45,504.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/10/23
Date

[Signature]
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 17, 2023

FROM: Board of Trustees
RE: Authorization - Payment of checks

Warrant #2 Fund H - January 17, 2023 Schedule of Bills

Checks #10008

Total warrant: \$3,049.98

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above check.

Eleanora Ferrante _____
President, Board of trustees

Eileen Sullivan _____
Vice President, Board of trustees

Patricia Dillon _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For H - 2: CD - RESERVE - 1/2023 For Dates 1/17/2023 - 1/17/2023



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount	
008	01/17/2023	3074	NEW YORK PRO AV SYSTEMS, INC	220286	3,049.98	
Number of Transactions: 1					Warrant Total:	3,049.98
					Vendor Portion:	3,049.98

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 3049.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/17/23
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 3,049.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/10/23
Date

[Signature]
Library Director

American Express Monthly Statement - December 2022 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	USPS (Postage for Passport Applications)	\$27.90	L7430.433
	Amazon data back-up (cloud)	\$127.68	L7430.431
	Google (shpl.info e-mail service)	\$527.77	L7430.431
Nicholas Tanzi	AssetTiger (SmartSign-Yearly Fee)	\$230.00	L7420.429
	NYS Parks Store - Digital Empire Pass (2 Passes)	\$610.00	L7420.410-17
	New York Pro AV Systems (50% Down Payment on Projector Replacement)	\$3,050.00	L7430.435-31
	NoviSign Ltd. - Library Signage (Recurring payment)	\$60.00	L7430.200
	Zoom.US (Teleconferencing)	\$189.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$10.85	L7420.429
	Total	\$4,834.16	

Amazon/Synchrony Bank Monthly Statement - November 2022		
Description	Purchase \$	Account
COMP SOFTWARE - CHILDREN'S DEPT	\$786.96	L7420.415-12
Total	\$786.96	

Amazon Detail						
Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total	
11/18/2022	Video Games	Sonic Frontiers - Nintendo Switch	59.99	2	117.72	
11/18/2022	Video Games	Sonic Frontiers - PlayStation 5	59.99	1	58.86	
11/15/2022	Video Games	Teenage Mutant Ninja Turtles: Shredder's Revenge - Xbox One	34.99	1	34.99	
11/18/2022	Video Games	Sonic Frontiers - Xbox Series X	59.99	1	57.99	
11/18/2022	Video Games	Pokémon Scarlet - Nintendo Switch	59.99	4	239.52	
11/18/2022	Video Games	Pokémon Violet - Nintendo Switch	59.99	4	239.52	
11/18/2022	Video Games	Sonic Frontiers - PlayStation 4	59.99	1	39.00	
11/20/2022	Video Games	Refund			(0.64)	
COMP SOFTWARE - CHILDRENS DEPARTMENT					\$786.96	

Amazon Capital Services Statement - 11/20/22 to 12/19/22		
Description	Purchase \$	Account
BOOKS - ADULT DEPT	\$142.72	L7420.410-11
BOOKS- CHILDREN'S DEPT	\$108.54	L7420.410-12
BOOKS- CHILDREN'S DEPT (DISCOUNTS)	(\$15.87)	L7420.410-12
DVDS - ADULT DEPT	\$74.94	L7420.411-11
DVD'S CHILDREN'S DEPT	\$60.86	L7420.411-12
PERIODICALS	\$13.44	L7420.413-11
PERIODICALS (SHIPPING)	\$4.99	L7420.413-11
COMPUTER SOFTWARE-CHILD	\$251.81	L7420.415-12
EQUIPMENT	\$130.95	L7430.200
PROGRAMS - ADULT DEPT.	\$121.94	L7430.442-11
PROGRAMS - ADULT DEPT. (DISCOUNTS)	(\$3.45)	L7430.442-11
PROGRAMS - CHILDREN'S DEPT.	\$31.23	L7430.442-12
PROGRAMS - YA DEPT.	\$75.70	L7430.442-13
CUSTODIAL SUPPLIES	\$84.68	L7440.451
BUILDING MAINTENANCE	\$101.93	L7440.452-71
Total	\$1,184.41	

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 12: CR - DAILY FINES 12/2022			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	1,645.92	0.00
L 2082.1	BOOK FINES	0.00	5.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	35.97
L 2082.4	COPY MACHINES	0.00	265.85
L 2082.42	PRINT VEND MACHINES	0.00	421.60
L 2082.52	IWIN - DVDs	0.00	85.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	5.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	101.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	61.50
L 2770.8	MISC. INCOME - PASSPORTS	0.00	665.00
Grand Total		1,645.92	1,645.92

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 13: CR - GENERAL - 12/2022			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	7,227.55	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	583.33	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	89.00	0.00
L 211	MM - FLUSHING BANK	3,790.83	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	64.95
L 2082.42	PRINT VEND MACHINES	0.00	36.85
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	583.33
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	345.75
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	89.00
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	3,790.83
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	3.00
L 2770.5	MISC. INCOME - BOOKS PAID	0.00	20.00
L 2770.8	MISC. INCOME - PASSPORTS	0.00	350.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	5,443.00
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	0.00	864.00
L 9000.906-0	HEALTH INSURANCE	0.00	100.00
Grand Total		11,690.71	11,690.71

**SOUTH HUNTINGTON PUBLIC LIBRARY
REVENUE BUDGET STATUS
PERIOD COVERED: July 1, 2022 - December 31, 2022**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 6 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$6,070,752.00	3,035,376.00	3,035,376.00	0.00	0.00	3,035,376.00
PROPERTY TAXES-DEBT SVCE	\$0.00	0.00	0.00	0.00	#DIV/0!	0.00
BOOK FINES	\$0.00	32.98	0.00	32.98	#DIV/0!	(32.98)
LOST LIBRARY MATERIALS	\$2,500.00	1,306.74	1,250.00	56.74	4.54	1,193.26
COPY MACHINES	\$3,000.00	808.10	1,500.00	(691.90)	-46.13	2,191.90
PRINT VEND MACHINES	\$9,000.00	3,469.96	4,500.00	(1,030.04)	-22.89	5,530.04
DVD FINES	\$0.00	1.00	0.00	1.00	#DIV/0!	(1.00)
IWIN - DVDs	\$0.00	204.25	0.00	204.25	#DIV/0!	(204.25)
COMPUTER PAPER/DISCS	\$1,000.00	90.90	500.00	(409.10)	-81.82	909.10
LAPTOP FINES	\$0.00	11.00	0.00	11.00	#DIV/0!	(11.00)
LATE FINES - MUSEUM PASSES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
INTEREST - MM- VALLEY NAT'L BANK	\$300.00	2,238.84	150.00	2,088.84	1,392.56	(1,938.84)
INTEREST - CKING - VALLEY NAT'L BANK	\$180.00	1,428.46	90.00	1,338.46	1,487.18	(1,248.46)
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$20.00	370.27	10.00	360.27	3,602.70	(350.27)
INTEREST - MM FLUSHING BANK	\$7,500.00	16,535.98	3,750.00	12,785.98	340.96	(9,035.98)
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	101.00	0.00	101.00	#DIV/0!	(101.00)
MISC. INCOME - EAR BUD SALES	\$0.00	3.00	0.00	3.00	#DIV/0!	(3.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	452.75	500.00	(47.25)	-9.45	547.25
MISC. INCOME - HOTSPOT FINES	\$0.00	155.00	0.00	155.00	#DIV/0!	(155.00)
MISC. INCOME	\$2,000.00	0.00	1,000.00	(1,000.00)	-100.00	2,000.00
MISC. INCOME - PASSPORTS	\$12,000.00	5,795.60	6,000.00	(204.40)	-3.41	6,204.40
STATE INCENTIVE AID	\$5,000.00	10,493.00	2,500.00	7,993.00	319.72	(5,493.00)
TOTALS	\$6,114,252.00	3,078,884.83	3,057,126.00	21,758.83	0.71	3,035,367.17

SOUTH WASHINGTON LIBRARY

Revenue Status Report By Function From 7/1/2022 To 12/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L1001	REAL PROPERTY TAXES	5,459,373.00	611,379.00	6,070,752.00	3,035,376.00	3,035,376.00
L1001.1	PROPERTY TAXES-DEBT SVCE	611,379.00	-611,379.00	0.00	0.00	0.00
L2082.1	BOOK FINES	0.00	0.00	0.00	32.98	-32.98
L2082.2	LOST LIBRARY MATERIALS	2,500.00	0.00	2,500.00	1,306.74	1,193.26
L2082.4	COPY MACHINES	3,000.00	0.00	3,000.00	808.10	2,191.90
L2082.42	PRINT VEND MACHINES	9,000.00	0.00	9,000.00	3,469.96	5,530.04
L2082.5	DVD FINES	0.00	0.00	0.00	1.00	-1.00
L2082.52	IWIN - DVDs	0.00	0.00	0.00	204.25	-204.25
L2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	90.90	909.10
L2082.7	LAPTOP FINES	0.00	0.00	0.00	11.00	-11.00
L2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	10.00	-10.00
L2401.204	INTEREST - MM- VALLEY NAT'L BANK	300.00	0.00	300.00	2,238.84	-1,938.84
L2401.206	INTEREST - CKING - VALLEY NAT'L BANK	180.00	0.00	180.00	1,428.46	-1,248.46
L2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	20.00	0.00	20.00	370.27	-350.27
L2401.211	INTEREST - MM FLUSHING BANK	7,500.00	0.00	7,500.00	16,535.98	-9,035.98
L2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	101.00	-101.00
L2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	3.00	-3.00
L2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	452.75	547.25
L2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	155.00	-155.00
L2770.6	MISC. INCOME	2,000.00	0.00	2,000.00	0.00	2,000.00
L2770.8	MISC. INCOME - PASSPORTS	12,000.00	0.00	12,000.00	5,795.60	6,204.40
L3840	STATE INCENTIVE AID	5,000.00	0.00	5,000.00	10,493.00	-5,493.00
L Totals:		6,114,252.00	0.00	6,114,252.00	3,078,884.83	3,035,367.17
Grand Totals:		6,114,252.00	0.00	6,114,252.00	3,078,884.83	3,035,367.17

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2022 - December 31, 2022

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)		
						\$	%	
SALARIES-PROF. FT & PT	\$1,887,929.48	988,458.10		988,458.10	943,964.74	(44,493.36)	(4.71)	\$899,471.38
SALARIES-PROF. FT	\$1,457,929.48	769,969.84	0.00	769,969.84	728,964.74	(41,005.10)	(5.63)	\$687,959.64
SALARIES - PROF. PT	\$430,000.00	218,488.26	0.00	218,488.26	215,000.00	(3,488.26)	(1.62)	\$211,511.74
SALARIES-CLERICAL FT & PT	\$580,821.87	251,007.93		251,007.93	290,410.94	39,403.01	13.57	\$329,813.94
SALARIES-CLERICAL FT	\$360,980.29	162,374.18	0.00	162,374.18	180,490.15	18,115.97	10.04	\$198,606.11
SALARIES-CLERICAL PT	\$219,841.58	88,633.75	0.00	88,633.75	109,920.79	21,287.04	19.37	\$131,207.83
SALARIES-PAGE	\$108,000.00	44,979.75	0.00	44,979.75	54,000.00	9,020.25	16.70	\$63,020.25
SALARIES-CUSTODIAL FT & PT	\$314,955.65	159,090.53		159,090.53	157,477.83	(1,612.70)	(1.02)	\$155,865.12
SALARIES-CUSTODIAL FT	\$264,955.65	135,818.99	0.00	135,818.99	132,477.83	(3,341.16)	(2.52)	\$129,136.66
SALARIES-CUSTODIAL PT	\$50,000.00	23,271.54	0.00	23,271.54	25,000.00	1,728.46	6.91	\$26,728.46
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	19,804.31	0.00	19,804.31	20,810.81	1,006.50	4.84	\$35,195.69
SALARIES-SUNDAY-CLERICAL	\$18,000.00	7,138.00	0.00	7,138.00	6,810.81	(327.19)	(4.80)	\$10,862.00
SALARIES-SUNDAY-PAGE	\$8,640.00	2,872.00	0.00	2,872.00	3,269.19	397.19	12.15	\$5,768.00
SALARIES-SUNDAY-CUSTODIAL	\$26,000.00	10,077.14	0.00	10,077.14	9,837.84	(239.30)	(2.43)	\$15,922.86
TEMPORARY SUMMER HELP	\$8,000.00	7,891.75	0.00	7,891.75	20,800.00	12,908.25	62.06	\$108.25
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$3,007,347.00	\$1,491,319.51	\$0.00	1,491,319.51	\$1,507,382.15	\$16,062.64	1.07	\$1,516,027.49
ADULT BOOKS	\$157,070.62	56,702.67	0.00	56,702.67	78,535.31	21,832.64	27.80	\$100,367.95
CHILDRENS BOOKS	\$88,374.90	22,625.50	511.73	23,137.23	44,187.45	21,050.22	47.64	\$65,237.67
YOUNG ADULT BOOKS	\$11,403.56	3,555.23	0.00	3,555.23	5,701.78	2,146.55	37.65	\$7,848.33
REFERENCE - PRINT	\$0.00	(229.00)	0.00	-229.00	0.00	229.00	#DIV/0!	\$229.00
REFERENCE - ELECTRONIC	\$60,000.00	25,308.59	0.00	25,308.59	30,000.00	4,691.41	15.64	\$34,691.41
AUDIO BOOKS - ADULT	\$5,000.00	599.53	0.00	599.53	2,500.00	1,900.47	76.02	\$4,400.47
AUDIO BOOKS - CHILDREN	\$2,557.97	1,031.73	0.00	1,031.73	1,278.99	247.26	19.33	\$1,526.24
DIGITAL DOWNLOADS - ADULT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
DIGITAL SUBSCRIPTIONS	\$257,010.00	57,720.63	6,510.00	64,230.63	128,505.00	64,274.37	50.02	\$192,779.37
MUSEUM PASSES	\$22,000.00	1,790.00	1,875.00	3,665.00	11,000.00	7,335.00	66.68	\$18,335.00
DVD - ADULT	\$36,400.29	10,971.63	0.00	10,971.63	18,200.15	7,228.52	39.72	\$25,428.66
DVD - CHILDREN	\$9,589.70	3,229.72	0.00	3,229.72	4,794.85	1,565.13	32.64	\$6,359.98
MUSIC CDS - ADULT	\$4,212.46	2,111.46	0.00	2,111.46	2,106.23	(5.23)	(0.25)	\$2,101.00
MUSIC CDS - CHILDREN	\$519.63	71.34	0.00	71.34	259.82	188.48	72.54	\$448.29
PERIODICALS - ADULTS	\$10,100.00	9,982.11	0.00	9,982.11	5,050.00	(4,932.11)	(97.67)	\$117.89
PERIODICALS - CHILDREN	\$1,000.00	801.88	0.00	801.88	500.00	(301.88)	(60.38)	\$198.12
PERIODICALS - YA	\$400.00	195.98	0.00	195.98	200.00	4.02	2.01	\$204.02
PERIODICALS - NEWSPAPERS	\$3,500.00	2,252.66	0.00	2,252.66	1,750.00	(502.66)	(28.72)	\$1,247.34
COMPUTER SOFTWARE-CIRC.-ADULTS	\$3,000.00	935.42	0.00	935.42	1,500.00	564.58	37.64	\$2,064.58
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$5,000.00	1,208.98	0.00	1,208.98	2,500.00	1,291.02	51.64	\$3,791.02
MATERIALS PROCESSING	\$35,000.00	14,106.78	0.00	14,106.78	17,500.00	3,393.22	19.39	\$20,893.22
COMPUTER SOFTWARE - NON-CIRC.	\$45,340.85	9,410.99	16,200.00	25,610.99	22,670.43	(2,940.57)	(12.97)	\$19,729.86
	\$757,479.98	224,383.83	25,096.73	249,480.56	378,739.99	129,259.43	34.13	\$507,999.42

SOUTH HUNTINGTON PUBLIC LIBRARY
ACTUAL BUDGET EXPENDITURES / ESTIMATE
PERIOD COVERED: July 1, 2022 - December 31, 2022

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 6 MONTHS	VARIANCE (UNFAVORABLE)		AVAILABLE
						\$	%	
EQUIPMENT	\$57,952.78	18,665.50	19,675.46	38,340.96	28,976.39	(9,364.57)	(32.32)	\$19,611.82
EQUIPMENT MAINTENANCE	\$13,483.77	5,956.59	63.77	6,020.36	6,741.89	721.53	10.70	\$7,463.41
FURNITURE & FIXTURES	\$41,374.72	2,793.73	948.33	3,742.06	20,687.36	16,945.30	81.91	\$37,632.66
SUPPLIES - OFFICE	\$25,000.00	4,403.25	503.00	4,906.25	12,500.00	7,593.75	60.75	\$20,093.75
SUPPLIES - LIBRARY	\$45,145.31	10,294.26	2,622.72	12,916.98	22,572.66	9,655.68	42.78	\$32,228.33
TELECOMMUNICATIONS	\$45,000.00	27,284.05	0.00	27,284.05	22,500.00	(4,784.05)	(21.26)	\$17,715.95
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	13,091.08	0.00	13,091.08	47,500.00	34,408.92	72.44	\$81,908.92
POSTAGE	\$30,000.00	11,369.10	0.00	11,369.10	15,000.00	3,630.90	24.21	\$18,630.90
PUBLICITY-PRINTING/NEWSLETTER	\$65,000.00	31,451.62	0.00	31,451.62	32,500.00	1,048.38	3.23	\$33,548.38
CONTINUING ED/MILEAGE REIMB/STAFF	\$40,000.00	14,476.03	0.00	14,476.03	20,000.00	5,523.97	27.62	\$25,523.97
CONTINUING ED/MILEAGE REIMB/BOA	\$8,000.00	130.00	0.00	130.00	4,000.00	3,870.00	96.75	\$7,870.00
LIBRARY VEHICLE	\$2,000.00	620.08	0.00	620.08	1,000.00	379.92	37.99	\$1,379.92
PROFESSIONAL FEES - AUDITOR	\$23,800.00	8,700.00	0.00	8,700.00	11,900.00	3,200.00	26.89	\$15,100.00
PROFESSIONAL FEES - LEGAL	\$15,000.00	825.00	0.00	825.00	7,500.00	6,675.00	89.00	\$14,175.00
PROFESSIONAL FEES - TREASURER	\$7,000.00	2,280.00	2,400.00	4,680.00	3,500.00	(1,180.00)	(33.71)	\$2,320.00
PROF. FEES- ART & MUSIC	\$10,060.00	3,335.00	3,375.00	6,710.00	5,030.00	(1,680.00)	(33.40)	\$3,350.00
PROF. FEES - MISC. CONSULTANTS	\$5,500.00	2,545.00	0.00	2,545.00	2,750.00	205.00	7.45	\$2,955.00
MEMBERSHIP DUES	\$6,500.00	1,405.00	0.00	1,405.00	3,250.00	1,845.00	56.77	\$5,095.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	65.77	0.00	65.77	2,500.00	2,434.23	97.37	\$4,934.23
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,148.98	5,996.42	148.98	6,145.40	5,074.49	(1,070.91)	(21.10)	\$4,003.58
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$750.00	0.00	0.00	0.00	375.00	375.00	100.00	\$750.00
MISC. EXPENSES	\$1,000.00	75.31	0.00	75.31	500.00	424.69	84.94	\$924.69
COST OF VOTE	\$4,500.00	40.30	0.00	40.30	2,250.00	2,209.70	98.21	\$4,459.70
COMMUNITY ACTIVITIES-ADULT PROGR/	\$84,373.49	25,032.32	695.49	25,727.81	42,186.75	16,458.94	39.01	\$68,645.68
COMMUNITY ACTIVITIES-CHILDRENS PR	\$75,373.54	33,593.30	6,412.99	40,006.29	37,686.77	(2,319.52)	(6.15)	\$35,367.25
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$5,781.94	4,324.71	199.00	4,523.71	2,890.97	(1,632.74)	(56.48)	\$1,258.23
COMMUNITY ACTIVITIES-YA PROGRAMS	\$20,364.22	3,970.64	854.49	4,825.13	10,182.11	5,356.98	52.61	\$15,539.09
COMMUNITY ACTIVITIES-OUTREACH PR/	\$7,736.70	3,734.09	0.00	3,734.09	3,868.35	134.26	3.47	\$4,002.61
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	3,200.00	0.00	3,200.00	4,250.00	1,050.00	24.71	\$5,300.00
CREDIT MERCHANT FEES	\$4,000.00	1,490.15	0.00	1,490.15	2,000.00	509.85	25.49	\$2,509.85
BUS TRIPS	\$1,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$1,000.00
	\$764,345.45	241,148.30	37,899.23	279,047.53	382,172.73	103,125.20	26.98	485,297.92
UTILITIES - ELECTRIC	\$140,000.00	84,921.92	0.00	84,921.92	70,000.00	(14,921.92)	(21.32)	\$55,078.08
UTILITIES - WATER	\$5,000.00	1,181.48	0.00	1,181.48	2,500.00	1,318.52	52.74	\$3,818.52
UTILITIES - GAS	\$20,000.00	2,683.11	0.00	2,683.11	10,000.00	7,316.89	73.17	\$17,316.89
CUSTODIAL SUPPLIES	\$25,000.00	4,206.37	0.00	4,206.37	12,500.00	8,293.63	66.35	\$20,793.63
BUILDING EQUIPMENT & REPAIR	\$8,265.00	4,663.02	265.00	4,928.02	4,132.50	(795.52)	(19.25)	\$3,336.98
BUILDING MAINTENANCE & REPAIR	\$49,535.50	17,872.28	14,507.00	32,379.28	24,767.75	(7,611.53)	(30.73)	\$17,156.22
BUILDING SERVICE CONTRACTS	\$40,000.00	18,142.00	5,717.25	23,859.25	20,000.00	(3,859.25)	(19.30)	\$16,140.75
INSURANCE	\$55,000.00	52,864.57	0.00	52,864.57	27,500.00	(25,364.57)	(92.23)	\$2,135.43
GROUND MAINTENANCE	\$35,430.00	15,488.32	0.00	15,488.32	17,715.00	2,226.68	12.57	\$19,941.68

**SOUTH HUNTINGTON PUBLIC LIBRARY
ACTUAL BUDGET EXPENDITURES / ESTIMATE
PERIOD COVERED: July 1, 2022 - December 31, 2022**

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND MONTHS	VARIANCE		AVAILABLE
						\$	%	
	\$378,230.50	202,023.07	20,489.25	222,512.32	189,115.25	(33,397.07)	(17.66)	\$155,718.18
NYS RETIREMENT SYSTEM	\$425,000.00	304,288.00	0.00	304,288.00	212,500.00	(91,788.00)	(43.19)	\$120,712.00
FICA EXPENSE	\$230,155.00	107,184.40	0.00	107,184.40	115,077.50	7,893.10	6.86	\$122,970.60
WORKERS' COMPENSATION	\$30,000.00	0.00	0.00	0.00	15,000.00	15,000.00	100.00	\$30,000.00
DISABILITY INSURANCE	\$4,000.00	615.30	0.00	615.30	2,000.00	1,384.70	69.24	\$3,384.70
LONG-TERM DISABILITY INS.	\$8,500.00	3,875.33	0.00	3,875.33	4,250.00	374.67	8.82	\$4,624.67
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$1,000.00
HEALTH INSURANCE	\$535,000.00	250,993.07	0.00	250,993.07	267,500.00	16,506.93	6.17	\$284,006.93
MEDICARE REIMBURSEMENT	\$55,000.00	25,991.20	0.00	25,991.20	27,500.00	1,508.80	5.49	\$29,008.80
	\$1,288,655.00	692,947.30	0.00	692,947.30	644,327.50	(48,619.80)	(7.55)	\$595,707.70
TOTAL WITHOUT DEBT SERVICE	6,196,057.93	2,851,822.01	83,485.21	2,935,307.22	3,101,737.61	166,430.39	5.37	\$3,260,750.71
SERIAL BOND - PRINCIPAL								
SERIAL BOND - INTEREST	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
TOTAL WITH DEBT SERVICE	\$6,196,057.93	2,851,822.01	83,485.21	2,935,307.22	\$3,101,737.61	166,430.39	5.37	\$3,260,750.71

SOUTH WINTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 12/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,457,929.48	0.00	1,457,929.48	769,969.84	0.00	687,959.64
L 7410.141-01-P	SALARIES - PROF. PT	430,000.00	0.00	430,000.00	218,488.26	0.00	211,511.74
L 7410.142-02	SALARIES-CLERICAL FT	360,980.29	0.00	360,980.29	162,374.18	0.00	198,606.11
L 7410.142-02-P	SALARIES-CLERICAL PT	219,841.58	0.00	219,841.58	88,633.75	0.00	131,207.83
L 7410.142-03	SALARIES-PAGE	108,000.00	0.00	108,000.00	44,979.75	0.00	63,020.25
L 7410.142-04	SALARIES-CUSTODIAL FT	264,955.65	0.00	264,955.65	135,818.99	0.00	129,136.66
L 7410.142-04-P	SALARIES-CUSTODIAL PT	50,000.00	0.00	50,000.00	23,271.54	0.00	26,728.46
L 7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	19,804.31	0.00	35,195.69
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	18,000.00	0.00	18,000.00	7,138.00	0.00	10,862.00
L 7410.143-03	SALARIES-SUNDAY-PAGE	8,640.00	0.00	8,640.00	2,872.00	0.00	5,768.00
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	26,000.00	0.00	26,000.00	10,077.14	0.00	15,922.86
L 7410.143-05	TEMPORARY SUMMER HELP	8,000.00	0.00	8,000.00	7,891.75	0.00	108.25
7410		3,007,347.00	0.00	3,007,347.00	1,491,319.51	0.00	1,516,027.49
L 7420.410-11	ADULT BOOKS	140,000.00	17,070.62	157,070.62	56,702.67	0.00	100,367.95
L 7420.410-12	CHILDRENS BOOKS	80,000.00	8,374.90	88,374.90	22,625.50	511.73	65,237.67
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,403.56	11,403.56	3,555.23	0.00	7,848.33
L 7420.410-14-1	REFERENCE - PRINT	0.00	0.00	0.00	-229.00	0.00	229.00
L 7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	25,308.59	0.00	34,691.41
L 7420.410-15	AUDIO BOOKS - ADULT	5,000.00	0.00	5,000.00	599.53	0.00	4,400.47
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	2,500.00	57.97	2,557.97	1,031.73	0.00	1,526.24
L 7420.410-16-D-A	DIGITAL DOWNLOADS - ADULT	0.00	0.00	0.00	0.00	0.00	0.00
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	250,500.00	6,510.00	257,010.00	57,720.63	6,510.00	192,779.37
L 7420.410-17	MUSEUM PASSES	22,000.00	0.00	22,000.00	1,790.00	1,875.00	18,335.00
L 7420.411-11	DVD - ADULT	30,000.00	6,400.29	36,400.29	10,971.63	0.00	25,428.66
L 7420.411-12	DVD - CHILDREN	8,000.00	1,589.70	9,589.70	3,229.72	0.00	6,359.98
L 7420.412-11	MUSIC CD'S - ADULT	3,000.00	1,212.46	4,212.46	2,111.46	0.00	2,101.00
L 7420.412-12	MUSIC CD'S - CHILDREN	500.00	19.63	519.63	71.34	0.00	448.29
L 7420.413-11	PERIODICALS - ADULTS	10,100.00	0.00	10,100.00	9,982.11	0.00	117.89
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	801.88	0.00	198.12
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	195.98	0.00	204.02
L 7420.413-17	PERIODICALS - NEWSPAPERS	3,500.00	0.00	3,500.00	2,252.66	0.00	1,247.34
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	3,000.00	0.00	3,000.00	935.42	0.00	2,064.58
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	5,000.00	0.00	5,000.00	1,208.98	0.00	3,791.02

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2022 To 12/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.419	MATERIALS PROCESSING	35,000.00	0.00	35,000.00	14,106.78	0.00	20,893.22
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	45,000.00	340.85	45,340.85	9,410.99	16,200.00	19,729.86
7420	EQUIPMENT	714,500.00	42,979.98	757,479.98	224,383.83	25,096.73	507,999.42
L 7430.200	EQUIPMENT MAINTENANCE	55,000.00	2,952.78	57,952.78	18,665.50	19,675.46	19,611.82
L 7430.200-5	FURNITURE & FIXTURES	10,000.00	3,483.77	13,483.77	5,956.59	63.77	7,463.41
L 7430.201	SUPPLIES - OFFICE	40,000.00	1,374.72	41,374.72	2,793.73	948.33	37,632.66
L 7430.430-21	SUPPLIES - LIBRARY	25,000.00	0.00	25,000.00	4,403.25	503.00	20,093.75
L 7430.430-22	TELECOMMUNICATIONS	40,000.00	5,145.31	45,145.31	10,294.26	2,622.72	32,228.33
L 7430.431	SCLS SERVICES / CIRCULATION CONTROL	45,000.00	0.00	45,000.00	27,284.05	0.00	17,715.95
L 7430.432	POSTAGE	95,000.00	0.00	95,000.00	13,091.08	0.00	81,908.92
L 7430.433	PUBLICITY-PRINTING/NEWSLETTER	30,000.00	0.00	30,000.00	11,369.10	0.00	18,630.90
L 7430.434	CONTINUING ED/MILEAGE REIMB/STAFF	65,000.00	0.00	65,000.00	31,451.62	0.00	33,548.38
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/OA	40,000.00	0.00	40,000.00	14,476.03	0.00	25,523.97
L 7430.435-32	LIBRARY VEHICLE	8,000.00	0.00	8,000.00	130.00	0.00	7,870.00
L 7430.435-33	PROFESSIONAL FEES - AUDITOR	2,000.00	0.00	2,000.00	620.08	0.00	1,379.92
L 7430.437-41	PROFESSIONAL FEES - LEGAL	15,000.00	8,800.00	23,800.00	8,700.00	0.00	15,100.00
L 7430.437-42	PROFESSIONAL FEES - TREASURER	15,000.00	0.00	15,000.00	825.00	0.00	14,175.00
L 7430.437-44	PROF. FEES-ART & MUSIC	7,000.00	0.00	7,000.00	2,280.00	2,400.00	2,320.00
L 7430.437-45	PROF. FEES - MISC. CONSULTANTS	9,500.00	560.00	10,060.00	3,335.00	3,375.00	3,350.00
L 7430.437-46	MEMBERSHIP DUES	5,500.00	0.00	5,500.00	2,545.00	0.00	2,955.00
L 7430.438	OFFICE EQUIPMENT - COPIER RENTAL	6,500.00	0.00	6,500.00	1,405.00	0.00	5,095.00
L 7430.439-51	OFFICE EQUIPMENT - SERVICE CONTRACTS	5,000.00	0.00	5,000.00	65.77	0.00	4,934.23
L 7430.439-52	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	10,000.00	148.98	10,148.98	5,996.42	148.98	4,003.58
L 7430.439-53	MISC. EXPENSES	750.00	0.00	750.00	0.00	0.00	750.00
L 7430.440	COST OF VOTE	1,000.00	0.00	1,000.00	75.31	0.00	924.69
L 7430.441	COMMUNITY ACTIVITIES-ADULT PROGRAMS	4,500.00	0.00	4,500.00	40.30	0.00	4,459.70
L 7430.442-11	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	83,000.00	1,373.49	84,373.49	25,032.32	695.49	58,645.68
L 7430.442-12	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	75,000.00	373.54	75,373.54	33,593.30	6,412.99	35,367.25
L 7430.442-12-F	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	4,500.00	1,281.94	5,781.94	4,324.71	199.00	1,258.23
L 7430.442-13	COMMUNITY ACTIVITIES-YA PROGRAMS	20,000.00	364.22	20,364.22	3,970.64	854.49	15,539.09

SOUTH MIDDLETOWN LIBRARY



Appropriation Status Detail Report By Function From 7/1/2022 To 12/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7430.442-14	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	3,200.00	0.00	5,300.00
L 7430.442-15	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	1,490.15	0.00	2,509.85
L 7430.442-16	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	2,736.70	7,736.70	3,734.09	0.00	4,002.61
L 7430.443	BUS TRIPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7430		735,750.00	28,595.45	764,345.45	241,148.30	37,899.23	485,297.92
L 7440.450-61	UTILITIES - ELECTRIC	140,000.00	0.00	140,000.00	84,921.92	0.00	55,078.08
L 7440.450-62	UTILITIES - WATER	5,000.00	0.00	5,000.00	1,181.48	0.00	3,818.52
L 7440.450-63	UTILITIES - GAS	20,000.00	0.00	20,000.00	2,683.11	0.00	17,316.89
L 7440.451	CUSTODIAL SUPPLIES	25,000.00	0.00	25,000.00	4,206.37	0.00	20,793.63
L 7440.452-70	BUILDING EQUIPMENT & REPAIR	8,000.00	265.00	8,265.00	4,663.02	265.00	3,336.98
L 7440.452-71	BUILDING MAINTENANCE & REPAIR	45,000.00	4,535.50	49,535.50	17,872.28	14,507.00	17,156.22
L 7440.452-73	BUILDING SERVICE CONTRACTS	40,000.00	0.00	40,000.00	18,142.00	5,717.25	16,140.75
L 7440.454	INSURANCE	55,000.00	0.00	55,000.00	52,864.57	0.00	2,135.43
L 7440.469-81	GROUNDS MAINTENANCE	30,000.00	5,430.00	35,430.00	15,488.32	0.00	19,941.68
7440		368,000.00	10,230.50	378,230.50	202,023.07	20,489.25	155,718.18
74		4,825,597.00	81,805.93	4,907,402.93	2,158,874.71	83,485.21	2,665,043.01
7		4,825,597.00	81,805.93	4,907,402.93	2,158,874.71	83,485.21	2,665,043.01
L 9000.901-0	NYS RETIREMENT SYSTEM	425,000.00	0.00	425,000.00	304,288.00	0.00	120,712.00
L 9000.903-0	FICA EXPENSE	230,155.00	0.00	230,155.00	107,184.40	0.00	122,970.60
L 9000.904-0	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
L 9000.905-5	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	615.30	0.00	3,384.70
L 9000.905-6	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	3,875.33	0.00	4,624.67
L 9000.905-7	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L 9000.906-0	HEALTH INSURANCE	535,000.00	0.00	535,000.00	250,993.07	0.00	284,006.93
L 9000.906-1	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	25,991.20	0.00	29,008.80
9000		1,288,655.00	0.00	1,288,655.00	692,947.30	0.00	595,707.70
90		1,288,655.00	0.00	1,288,655.00	692,947.30	0.00	595,707.70
9		1,288,655.00	0.00	1,288,655.00	692,947.30	0.00	595,707.70
Fund LTotals:		6,114,252.00	81,805.93	6,196,057.93	2,851,822.01	83,485.21	3,260,750.71
Grand Totals:		6,114,252.00	81,805.93	6,196,057.93	2,851,822.01	83,485.21	3,260,750.71

SOUTH HUNTINGTON LIBRARY



Trial Balance Report From 7/1/2022 - 12/31/2022

Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	28,517.27	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	379,756.07	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	13,688.23	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	2,227,553.14	0.00
L 391	DUE FROM OTHER FUNDS	14,394.76	0.00
L 510	ESTIMATED REVENUE	6,114,252.00	0.00
L 521	ENCUMBRANCES	83,485.21	0.00
L 522	EXPENDITURES	2,851,822.01	0.00
L 599	APPROPRIATED FUND BALANCE	81,805.93	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	83,485.21
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	605,438.00
L 909	FUND BALANCE, UNRESERVED	0.00	1,831,958.65
L 960	APPROPRIATIONS	0.00	6,196,057.93
L 980	REVENUES	0.00	3,078,884.83
L Fund Totals:		11,795,824.62	11,795,824.62
Grand Totals:		11,795,824.62	11,795,824.62



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	8,383.09	-8,383.09
H Totals:		0.00	0.00	0.00	8,383.09	-8,383.09
Grand Totals:		0.00	0.00	0.00	8,383.09	-8,383.09

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 12/31/2022



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	2,410.25	0.00
H 210	FLUSHING M/M	1,423,916.80	0.00
H 521	ENCUMBRANCES	3,049.98	0.00
H 522	EXPENDITURES	42,490.93	0.00
H 821	RESERVE FOR ENCUMBRANCES	0.00	3,049.98
H 909	FUND BALANCE, UNRESERVED	0.00	1,460,434.89
H 980	REVENUES	0.00	8,383.09
H Fund Totals:		1,471,867.96	1,471,867.96
Grand Totals:		1,471,867.96	1,471,867.96

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2022 - 12/31/2022



Account	Description	Debits	Credits
.18	NYSERS	0.00	5.78
TA 200	T/A CHECKING - VALLEY NAT'L BANK	14,867.98	0.00
TA 456	INTEREST	0.00	467.44
TA 630	DUE TO/FROM OTHER FUNDS	0.00	14,394.76
TA Fund Totals:		14,867.98	14,867.98
Grand Totals:		14,867.98	14,867.98

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$2,227,553.14 and the account is earning interest at 1.55%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,423,916.80 is earning interest at 1.55%.

Flushing has increased the interest rate on the above accounts to 3.00% effective 12/27/2022

1/10/2023

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Patricia Dillon
2022/23 Finance Chairperson

DATE: January 17, 2023

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
57636	09/19/2022	PLANTING FIELDS FOUNDATION	VOID
57851	11/21/2022	BULL TERRIER NEWS SERVICE	274.78
57857	11/21/2022	COUNTY LINE HARDWARE	213.20
57862	11/21/2022	JODI DLUGOS	300.00
57875	11/21/2022	GRAINGER	4,954.87
57893	11/21/2022	MORE CONSULTING	739.81
58797	11/21/2022	NICHE ACADEMY	2100.00
57905	11/21/2022	PURCHASE POWER	400.00
57910	11/21/2022	RYDER PIANO TUNING	225.00
57914	11/21/2022	SCOTT ANTHONY HOME IMPROVE.	1,800.00
57921	11/21/2022	SWINGTIME BIG BAND	2,000.00

Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Angela Springett	PT Library Clerk	13.83/wk	\$17.40/hr	1	12/7/2022
Hannah Grenier	PT Library Trainee	14.4/wk	\$25.42/hr	1	12/14/2022

Leave of Absence

Name	Title	Hours / Week	Salary	Step	Effective Date
Suman Rudra	PT Library Clerk	11.35/wk	\$17.85/hr	2	01/09/2023- 01/25/2023

January 6, 2023

Hi Cathy,

This is to request 2 weeks off from work from 1/9/2023- 1/25/2023.

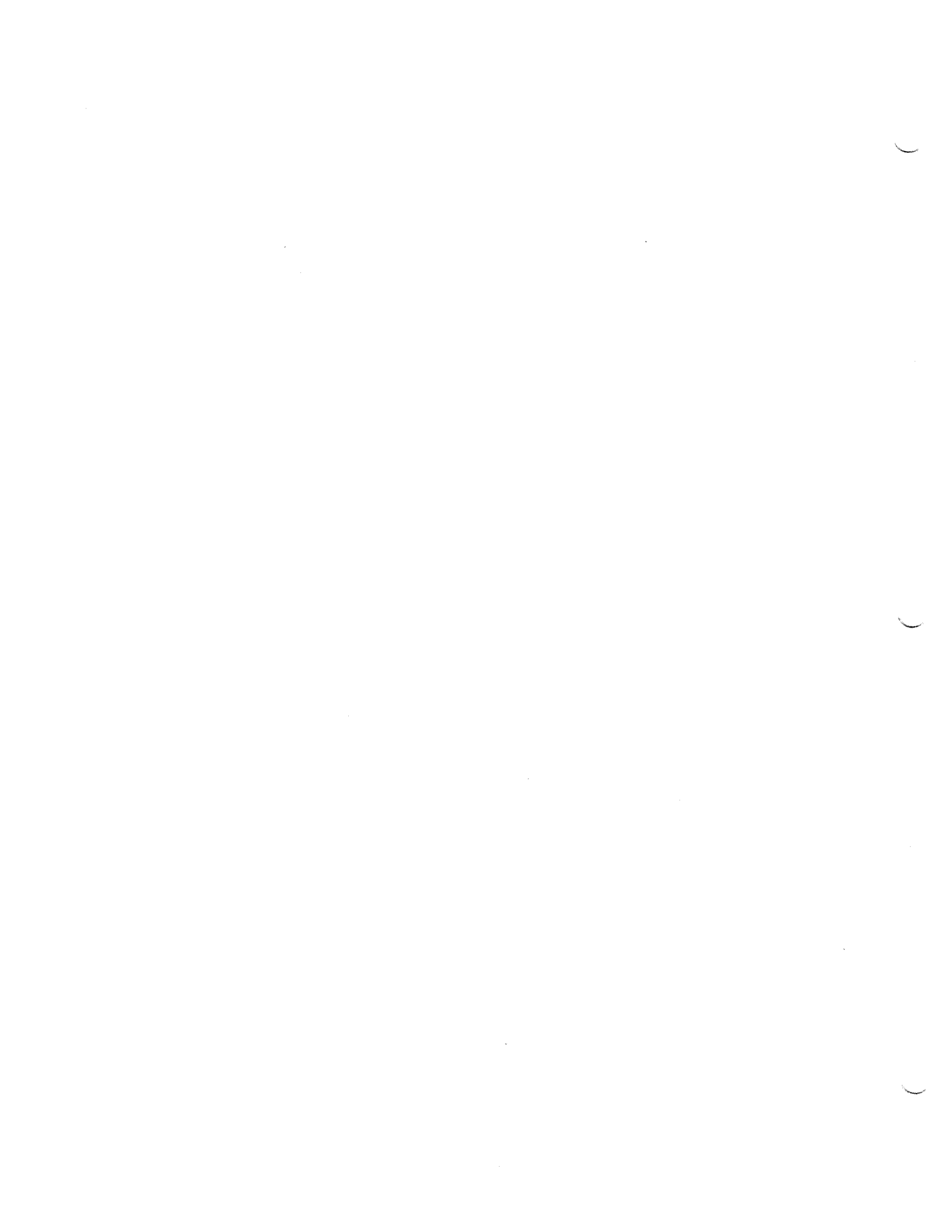
My brother in law passed away suddenly and I have to go to India right away to attend his funeral services. My sister lives in Kuwait and since my brother in law wanted to be cremated in India, they are arriving Monday morning.

I'm flying today and will be arriving there on Sunday afternoon to attend funeral services on Monday. We have 13 days mourning period and on the 13th day final prayer service is done.

I'm coming back on the 24th and will come to work on Thursday, 1/26/2023.

Thank you for your understanding and letting me take a long leave at the last minute. Cathy, could you please forward this email to Janet and the Board of Directors as I don't have their email address.

Thanks again.
Suman Rudra





Catherine Schmoller <cschmoller@shpl.info>

LIC Thanks You!

1 message

wgonyou@licares.org <wgonyou@licares.org>
To: cschmoller@shpl.info

Thu, Jan 5, 2023 at 1:00 PM

BECAUSE IT TAKES MORE THAN FOOD TO FEED THE HUNGRY



January 05, 2023

South Huntington Public Library
145 Pidgeon Hill Rd
Huntington Station, NY 11746-4511

Dear South Huntington Public Library,

Long Island Cares, Inc., The Harry Chapin Food Bank gratefully acknowledges receipt of a total of 28 pounds of food received on 11/03/2022.

In addition to distributing more than 13.8 million pounds of emergency food and supplies to over 500 member agencies and programs in 2021, Long Island Cares, Inc. seeks to heighten public awareness about hunger and provides skills training to foster self-sufficiency among the population that benefits from our services.

Many times hunger and poverty are hard to see. By outward appearances, we may not know a family is struggling or that a school age child does not have enough food at home. People needing help are often filled with shame when they seek assistance and no matter how kind the food pantry worker may be, the worried parent keeps thinking, "I can't feed my kids."

You have helped to feed your neighbors in need. You have helped spread the word that hunger exists on Long Island. You are making a difference in the lives of families who count on Long Island Cares to put enough food on the table. You have made it possible to provide more fresh food to clients. Children will go to bed less hungry at night. Seniors will suffer less hardship. For all of that, we thank you. Your neighbors thank you.

With your help, Long Island Cares will continue to serve the community. Thank you for your unwavering support!

Sincerely,

William E. Gonyou, M.S.
Community Events and Food Drive Manager



Long Island Association State of the Region Breakfast

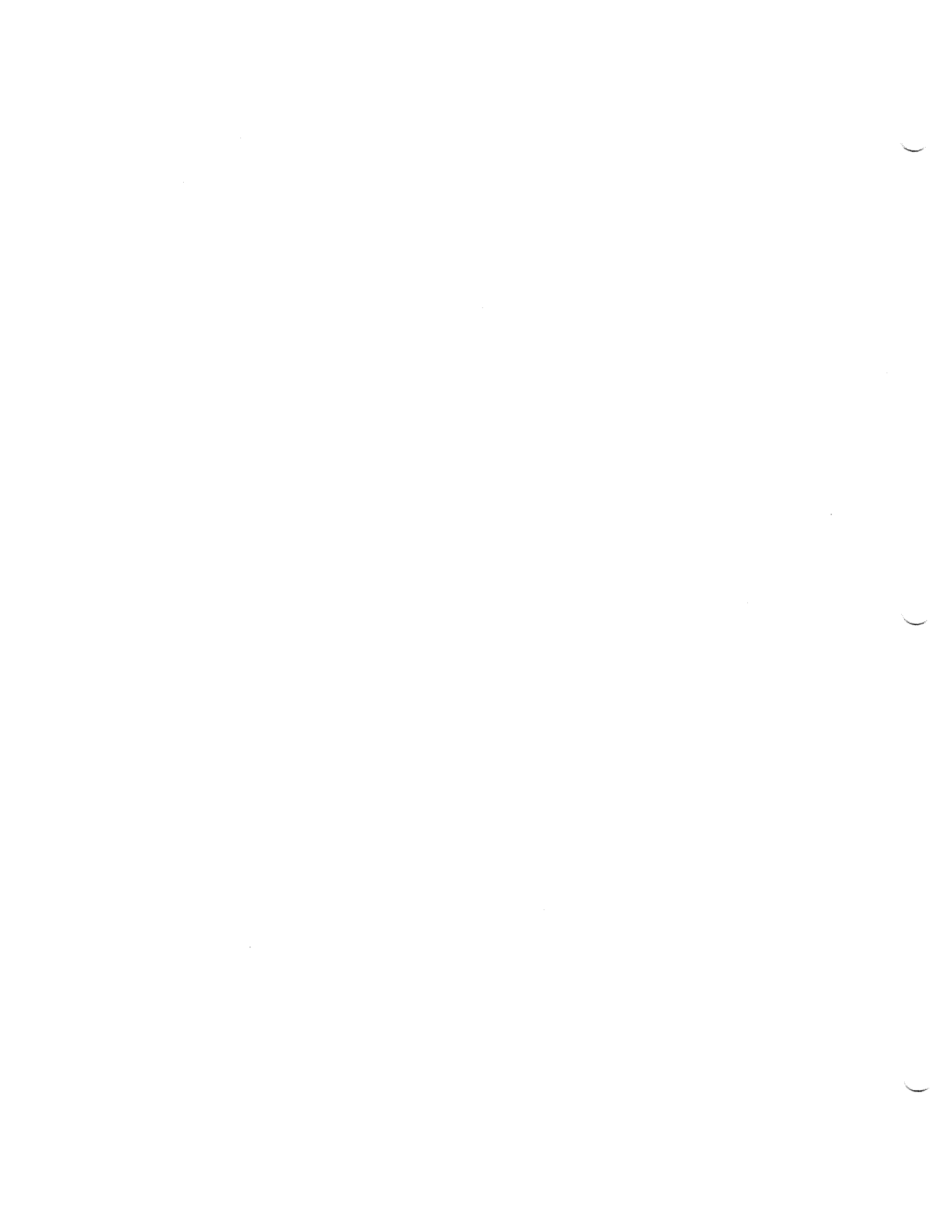
On Friday, January 6th, the Long Island Association hosted its annual breakfast at the Crest Hollow in Woodbury. Both Eileen Sullivan and I attended along with other directors from the county, Kevin Verbesev from SCLS and Tim Spindler from LILRC. The slate of speakers featured U.S. Senate Majority Leader Chuck Schumer, Suffolk County Executive Steve Bellone, and a video message from Nassau County Executive Bruce Blakeman. All three of the gentlemen summarized their legislative accomplishments specific to Long Island.

Meetings

December 1	Thursday	2:00 p.m.	Programming Team Meeting
December 2	Friday	11:00 a.m.	Interview – PT Circulation Clerk
December 4	Sunday	5:30 p.m.	Holiday Party
December 5	Monday	9:30 a.m.	Huntington Director Zone Meeting
December 6	Tuesday	12:00 p.m.	LILRC Committee Chairman Meeting
December 6	Tuesday	2:00 p.m.	Sustainability Team
December 7	Wednesday	9:00 a.m.	Department Head Meeting
December 12	Monday	12:00 p.m.	SLI Mentor Meetup
December 13	Tuesday	11:00 a.m.	Suffolk/Nassau Diversity Committee Meeting
December 14	Wednesday	9:00 a.m.	Staff Meeting
December 16	Friday	10:00 a.m.	SCLS Director Meeting and Luncheon
December 19	Monday	12:00 p.m.	SLI Committee Meeting – Community of Practice
December 19	Monday	7:00 p.m.	SHPL Board of Trustees Meeting
December 20	Tuesday	11:00 a.m.	LILRC Board Meeting
December 21	Wednesday	11:00 a.m.	SLI Committee Meeting - Marketing

Important Dates:

SHPL Board of Trustees Meeting – Tuesday, February 21 @ 7:00 p.m.



Electronic Signature Software

I am currently investigating an electronic signature/cloud-based agreement solution for the library. While our web presence often presents convenient options for our patrons, the inability to easily e-sign or otherwise execute agreements digitally increasingly presents a barrier to card applications, meeting room use, and other services.

I am hopeful we can secure access to software that will facilitate these public-facing functions, as well as increase efficiency when contracting with library programmers and other third parties. While there are a number of software solutions available, I am working to balance their feature list with their pricing tiers. To that end, we are working with nonprofit software broker TechSoup to keep costs manageable.

Meetings – December

Thursday, December 1	12:00 p.m.	Incident Tracker Demo
Thursday, December 1	2:00 p.m.	Programming Meeting
Tuesday, December 6	2:00 p.m.	Sustainability Team Meeting
Wednesday, December 7	9:30 a.m.	Computer & Technical Services (CATS) Annual Meeting
Tuesday, December 13	10:00 a.m.	Digital Inclusion Workshop @ SCLS
Wednesday, December 14	9:00 a.m.	Staff Meeting
Friday, December 16	10:00 a.m.	Suffolk County Director's Meeting
Monday, December 19	7:00 p.m.	Board of Trustees Meeting
Friday, December 23	2:00 p.m.	Library Card Meeting



Building & Grounds Report

Prepared by Ray Capone

1. Pyramid Air was here this month and performed the quarterly maintenance on all the air handlers, filters, and belts. Their inspection revealed no issues.
2. I replaced one brake light and tail light bulb on the van.
3. Following our security walkthrough, I ordered and installed a fire extinguisher on the wall near the YA Desk. I also added "fire extinguisher" signage both in YA, and in the Children's Department.
4. I installed peepholes on ten solid doors for potential use as a saferoom.
5. We trimmed several tree branches from the large pine tree on the front lawn that had been damaged in recent windstorms.
6. We are having issues with the remote that controls the automatic blinds in the Adult Area. I am looking to add a signal booster, since the issue may be interference from our Wi-Fi network.
7. I repaired a loose step on our garden stairs.
8. Two of our security DVRs needed to go out for repair; one is under warranty, while another needed to be replaced. I kept one of the damaged DVRs that still remains functional, so it can be used as a stopgap when we perform future maintenance.
9. We had the letters installed above the sliding glass doors to the Technology Center. The sizing is perfect!
10. I had to make few adjustments to the lock on the YA doors. The latch wasn't catching; however, my fix corrected the issue.
11. We had the new projector installed this week in the theater. We are very happy with the quality; the picture is much brighter and vibrant and the picture actually fits the screen better. We expect our patrons will be pleased with the improved viewing experience.
12. We had our annual fire inspection the last week of December. Due to regulations, the Suffolk County fire inspector is no longer used by the school district, so it was

January 17, 2023

an outside consulting company that conducted the inspection. The new inspector was pleased with our facility and all went well.

13. I had all the fire extinguishers inspected.
14. We removed several coffee stains from up in the mezzanine area

Network and Systems Administrator's Report

Prepared by Scott Kalogris

Completed milestones in 2022:

- Our new Hyper-V server hardware went into production in January. We went from a 2-node cluster to a 3-node failover cluster named "Zeus".
- We completed a migration from Pandora, our staff file and print server, to new servers (Apollo & Athena).
- We welcomed Ryan to our team as a Network and Systems Technician in April.
- We replaced our signage TV in Circulation and added two additional signage displays. (one in The Gallery and another by the stairs in Circulation)
- We replaced 3 of our presenter laptops used by staff and programmers in July.
- We added a new laptop to the YA Desk for staff use in July.
- We replaced 8 staff computers, 12 staff monitors and the Youth Services Desk network laser printer to finish our equipment refresh project. The new machines are running Windows 11.
- We began adding "Tech Talks" to our regular staff meetings to keep staff advised of technology changes. Additionally, staff meetings are now recorded and available on the staff intranet site.
- We configured and deployed 5 Chromebooks into public circulation. They began circulating in August.
- We added Biometric readers to an additional two staff entrances in October. We now have 8 biometric card/fingerprint readers in the library.
- We updated the build / feature release of all Windows 10 deployments to a minimum of 21H2. Many staff machines are now running 22H1.
- We replaced all of our old self-checkout machines with new Envisionware all-in-one Kiosks.
- We added a self-checkout in Adult Reference. The last Kiosk was finished in November.
- We added two new all-in-one "AWE" learning computers to Youth Services.

- We added two Nintendo Switches in YA to expand our gaming programs/offerings for the teens.
- We performed **40** 3D prints submitted to us directly from the public. This does not include in-house prints, or those performed during library programs.
- We performed **75** one-on-one tech appointments in 2022.
- We printed *approximately 30* posters for the public in 2022.

Current Projects

- Finish decommissioning "Janus", our old secondary domain controller and finish the cutover of domain services to "Luna" our new controller.
- New backup server configurations are in progress to replace our VM "Hydra" and "Pluto", the Hypervisor running 2012r2.
- Our new backup server is named "Hades". (aka, Pluto or the "Unseen One" per Greek mythology)
- Cyber-security software evaluations are in progress, and we will install a new solution to replace ESET prior to the expiration of our existing license agreement.
- To complete our cyber-security and backup projects, we will decommission servers Hydra, Pluto, and Titan.

Projects planned for 2023:

- We have decommissioned most of the 2012r2 server operating systems per Microsoft's best practices.
- We will finish this project by upgrading our deployment server "Mimas", and by replacing/upgrading our patron application and print server "Dione"
- We will procure and deploy new public computers in adult reference and youth services.
- We'll need to plan and implement new Wi-Fi infrastructure. The ZD1200 controller appliance has reached end-of-life.

HIGHLIGHTS of 2023 – 2024 OPERATING BUDGET DRAFT TWO

As we move out of the pandemic, we find ourselves in a challenging time of inflated prices and increased health insurance costs. At the same time, we strive to provide a budget that maintains the library's record of modest increases, with the past three years at a 0.00% increase. This budget allows us to remain an excellent value for the community by providing traditional and innovative library materials, services and programs for all ages with a tax levy increase well below the NYS cap.

Revenue

Revenue will increase by \$162,000.00, largely due to the addition of reserve funds. Interest has increased slightly to better reflect what our earnings are.

Expenditures

- The proposed staff salary budget line will increase 5.43% due to annual salary increases and new staff positions. This number is an estimate as the board and personnel committee continue their discussions.
- While there was decrease in the projected NYS retirement costs, health insurance is expected to increase by \$115,000.00 or 21.50%. Total Salaries and Benefits, taken together, are estimated to increase by 5.60 or \$240,750.00.
- Equipment, Furniture & Fixtures will decrease by 9.52%.
- Library Materials decreases by 5.46%. We continue to shift monies to provide our patrons with better access to digital media. Non-circulating software increased to support our technology learning center, server security and staff education while other media budgets were reduced due to a decrease in circulation and book processing.
- Administrative costs are projected to increase by 5.88% due largely to an adjustment of printing costs for our larger newsletter.
- The Utilities, Building, Vehicle budget category will decrease by 1.62% due mainly to the reduced need for extra cleaning materials and PPE that was necessary during the pandemic.

SUMMARY

The proposed Tax Appropriation for FY 2023-2024 is \$6,131,502.00, a 1.00% increase over last year. While a formal announcement has not been made, it is believed that the New York State Tax Cap will be set at 2.00%.



South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
REVENUE				
2082 Charges				
A Lost Material	2,500	2,500	0	0.00%
B Computer items/Printing	10,000	10,000	0	0.00%
C Photo copy equipment	3,000	3,000	0	0.00%
Total Charges	15,500	15,500	0	0.00%
2401 Interest	8,000	15,000	7,000	87.50%
2770 Misc. Income	15,000	15,000	0	0.00%
3840 State Incentive	5,000	10,000	5,000	100.00%
Applied Fund Balance	0	150,000	150,000	
TOTAL REVENUE	43,500	205,500	162,000	372.41%
SALARIES				
SALARIES	3,007,347	3,170,693	163,346	5.43%
BENEFITS				
9010 NYS Retirement	425,000	375,000	-50,000	-11.76%
9030 FICA/Medicare	230,155	242,559	12,404	5.39%
9040 Workers' Comp.	30,000	30,000	0	0.00%
9055 Disability Insurance	4,000	4,000	0	0.00%
9056 Long Term Disability Insura	8,500	8,500	0	0.00%
9057 Unemployment Insurance	1,000	1,000	0	0.00%
9060 Health Insurance	535,000	650,000	115,000	21.50%
9061 Medicare Reimbursement	55,000	55,000	0	0.00%
TOTAL BENEFITS	1,288,655	1,366,059	77,404	6.01%
TOTAL SALARIES & BENEFITS	4,296,002	4,536,752	240,750	5.60%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
EQUIPMENT, FURNITURE & FIXTURES				
200 Equipment & Computers	65,000	65,000	0	0.00%
201 Furniture and Fixtures	40,000	30,000	-10,000	-25.00%
TOTAL EQUIPMENT, FURNITURE	105,000	95,000	-10,000	-9.52%
LIBRARY MATERIALS				
410 Books				
A Adult	140,000	110,000	-30,000	-21.43%
B Young Adult	10,000	10,000	0	0.00%
C Child	80,000	80,000	0	0.00%
D Reference - Electronic	60,000	60,000	0	0.00%
E Audio Books - Adult	5,000	1,000	-4,000	-80.00%
F Audio Books - Children	2,500	2,500	0	0.00%
G Digital Subscriptions	250,500	260,500	10,000	3.99%
Total Books	548,000	524,000	-24,000	-4.38%
410 Museum Passes				
	22,000	22,000	0	0.00%
411 Comput. Software Adult				
	3,000	2,500	-500	-16.67%
411 Comput. Software Child				
	5,000	5,000	0	0.00%
411A Computer Software - Non-c				
	45,000	55,000	10,000	22.22%
Total Software	53,000	62,500	9,500	17.92%
412 Audiovisual				
A Audio Recordings-Adult	3,000	3,000	0	0.00%
C Audio Recordings-Child	500	500	0	0.00%
D Video Recordings-Adult	30,000	20,000	-10,000	-33.33%
E Video Recordings-Child	8,000	7,000	-1,000	-12.50%
Total Audiovisual	41,500	30,500	-11,000	-26.51%
413 Serials				
A Periodicals	15,000	16,500	1,500	10.00%
Total Serials	15,000	16,500	1,500	10.00%
419 Materials Processing				
	35,000	20,000	-15,000	-42.86%
TOTAL LIBRARY MATERIALS	714,500	675,500	-39,000	-5.46%

South Huntington Public Library
2023 - 2024 Operating Budget

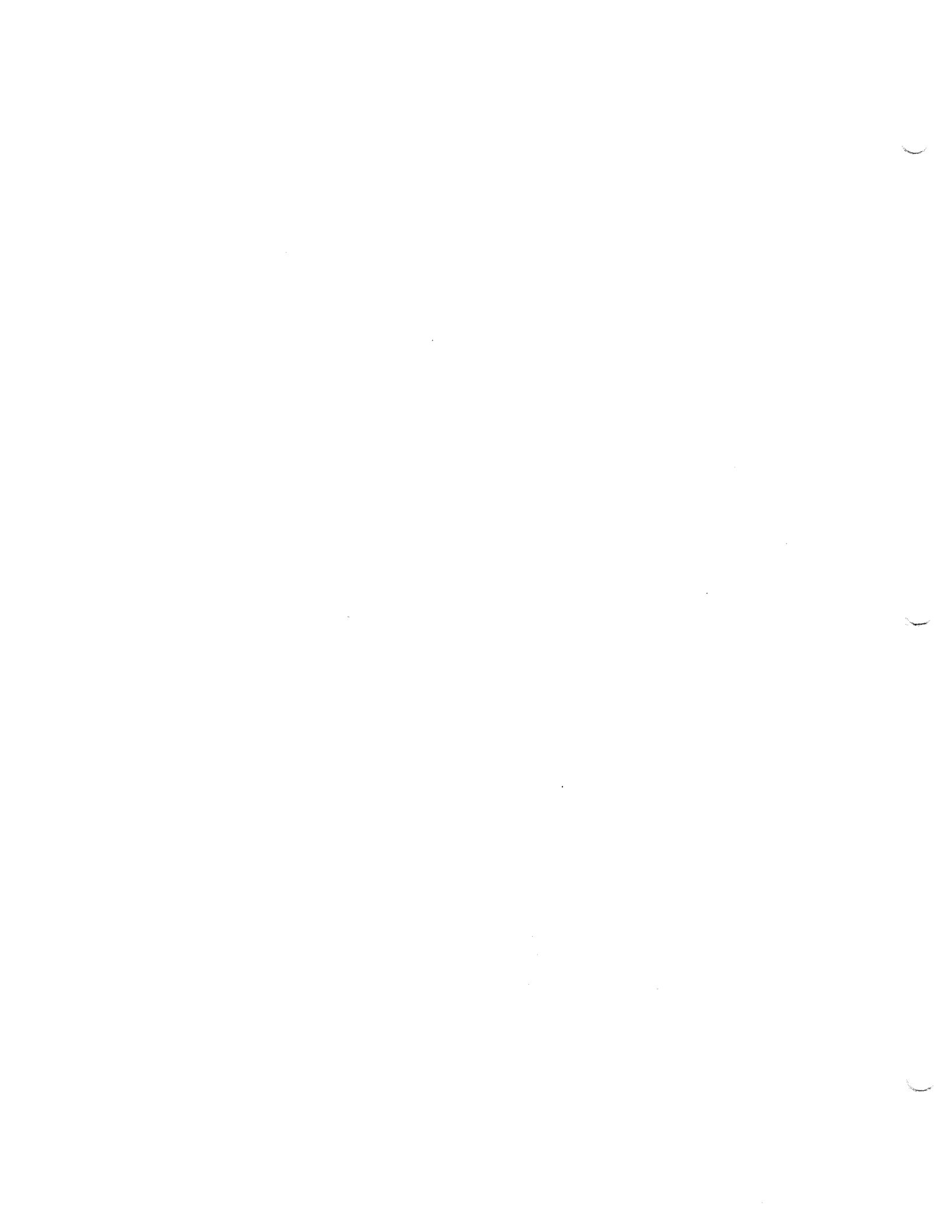
	Budget 2022-23	Budget 2023-24	INC or DEC	%
ADMINISTRATION				
430 Supplies				
A Office	25,000	30,000	5,000	20.00%
B Library	40,000	35,000	-5,000	-12.50%
431 Telecommunications	45,000	45,000	0	0.00%
432 SCLS Services/Circ. Control	95,000	95,000	0	0.00%
433 Postage	30,000	30,000	0	0.00%
434 Publicity				
A Printing/Newsletter/Advertiser	65,000	110,000	45,000	69.23%
435 Continuing Education/Mileage				
A Staff	40,000	35,000	-5,000	-12.50%
B Board	8,000	8,000	0	0.00%
437 Consultant Fees				
A Auditor	15,000	15,000	0	0.00%
B Legal	15,000	15,000	0	0.00%
C Treasurer	7,000	7,000	0	0.00%
D Misc. Consultants	5,500	5,500	0	0.00%
E Art & Music	9,500	9,500	0	0.00%
438 Memberships	6,500	6,500	0	0.00%
439 Equipment/Lease/Service				
A Photocopy	5,000	5,000	0	0.00%
B Service Contracts	10,000	10,000	0	0.00%
C Office & AV Equip. Repair	750	250	-500	-66.67%
440 Miscellaneous Expenses	1,000	1,000	0	0.00%
A Bus Trips	1,000	0	-1,000	-100.00%
B Cost of Vote	4,500	3,000	-1,500	-33.33%
C Community Activities	200,000	200,000	0	0.00%
TOTAL ADMINISTRATION	628,750	665,750	37,000	5.88%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
UTILITIES, BUILDING, VEHICLE				
450 Utilities				
A Electricity	140,000	140,000	0	0.00%
B Water	5,000	5,000	0	0.00%
C Gas	20,000	20,000	0	0.00%
Total Utilities	165,000	165,000	0	0.00%
451 Custodial Supplies	25,000	20,000	-5,000	-20.00%
452 Building				
A Maintenance Equipment	8,000	8,000	0	0.00%
B Repair & Maintenance	45,000	45,000	0	0.00%
C Service Contracts	40,000	40,000	0	0.00%
454 Insurance	55,000	55,000	0	0.00%
469 Grounds Maintenance	30,000	30,000	0	0.00%
473 Operation of vehicle				
A Fuel / Maintenance	2,000	1,000	-1,000	-50.00%
UTILITIES, BUILDING, VEHICLE	370,000	364,000	-6,000	-1.62%
<hr/>				
TOTAL EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
PREVIOUSLY APPROVED BON	0	0	0	#DIV/0!
LESS BOND REVENUE	0	0		
LESS BOND INTEREST	0	0		
TOTAL DEBT SERVICE	0	0	0	#DIV/0!
EXPENDITURES & DEBT SERV	6,114,252	6,337,002	222,750	3.64%

South Huntington Public Library
2023 - 2024 Operating Budget

	Budget 2022-23	Budget 2023-24	INC or DEC	%
<u>Budget Summary</u>				
TOTAL SALARIES	3,007,347	3,170,693	163,346	5.43%
EQUIPMENT	105,000	95,000	-10,000	-9.52%
TOTAL LIBRARY MATERIALS	714,500	675,500	-39,000	-5.46%
TOTAL ADMINISTRATION	628,750	665,750	37,000	5.88%
TOTAL UTILITIES, BUILDING, V	370,000	364,000	-6,000	-1.62%
TOTAL BENEFITS	1,288,655	1,366,059	77,404	6.01%
TOTAL EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
PREVIOUSLY APPROVED BON	0	0	0	#DIV/0!
LESS BOND REVENUE	0	0	0	
LESS BOND INTEREST		0		
TOTAL DEBT SERVICE		0	0	#DIV/0!
EXPENDITURES	6,114,252	6,337,002	222,750	3.64%
REVENUE	43,500	205,500	162,000	372.41%
TO BE RAISED BY TAXES	6,070,752	6,131,502	60,750	1.00%
OPERATING BUDGET TAX APPROPRIATION				
	6,070,752	6,131,502	60,750	1.00%



Antivirus and Cyber Security Software Purchase

Information

The library currently uses ESET Anti-Virus software to protect our computer network, and the license expires in February 2023. This software uses a definition-based protection scheme where it only can detect known threats, whereas next-generation software utilizes Extended Detection and Response (EDR/XDR). XDR uses advanced analytics and AI to determine if a behavior is malicious. It then responds to odd behavior by stopping processes and blocking network traffic to and from the affected machine.

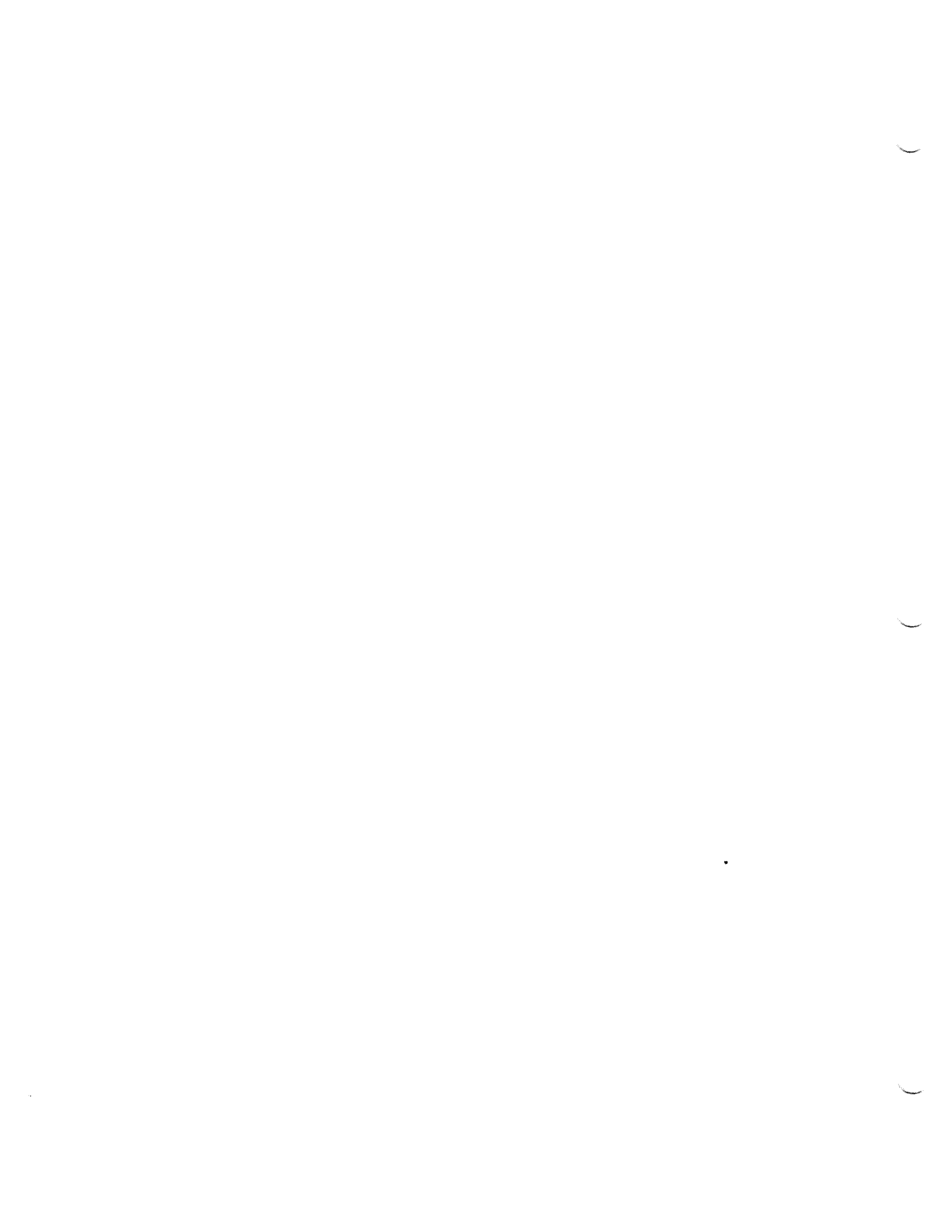
We have utilized trials of two EDR solutions: SentinelOne Control and Sophos InterceptX, applied to 40 computers each. While both solutions offer robust protection, SentinelOne's customer service, user interface, analytics, and access to engineers is superior. Additionally, the license agreement comes with a ransomware warranty of up to \$1,000 per physical device, and \$1,000,000 per organization. It does carry a higher annual cost (\$4,674.98 vs \$3,490.11).

Below are the quotes we received.

CipherTechs/SentinelOne Control with XDR and Ransomware Warranty (Two Year License)	Connection / Sophos InterceptX with XDR (Three Year License)
\$9,349.96	\$10,470.34

Recommendation

That the Board of Trustees approves an expenditure of \$9,349.96 to CipherTech to purchase a two-year license of SentinelOne Control with XDR and Ransomware Warranty.



Computers in Libraries 2023

Information

Computers in Libraries is the world's leading library technology and innovation conference. It provides a unique opportunity for library and information professionals from all over the world to gather together and discuss the myriad of ways technology impacts libraries and the people who use them. The conference takes place in Arlington, Virginia from March 28-30, 2023. Early bird pricing is in effect until February 24th.

In-Person Conference

	Cost per Person	Cost for 3 Staff Members
Registration	\$549.00	\$1,647.00
Travel	\$400.00	\$1,200.00
Hotel	\$991.00	\$2,973.00
Meals	\$240.00	\$720.00
Totals	\$2,180.00	\$6,540.00

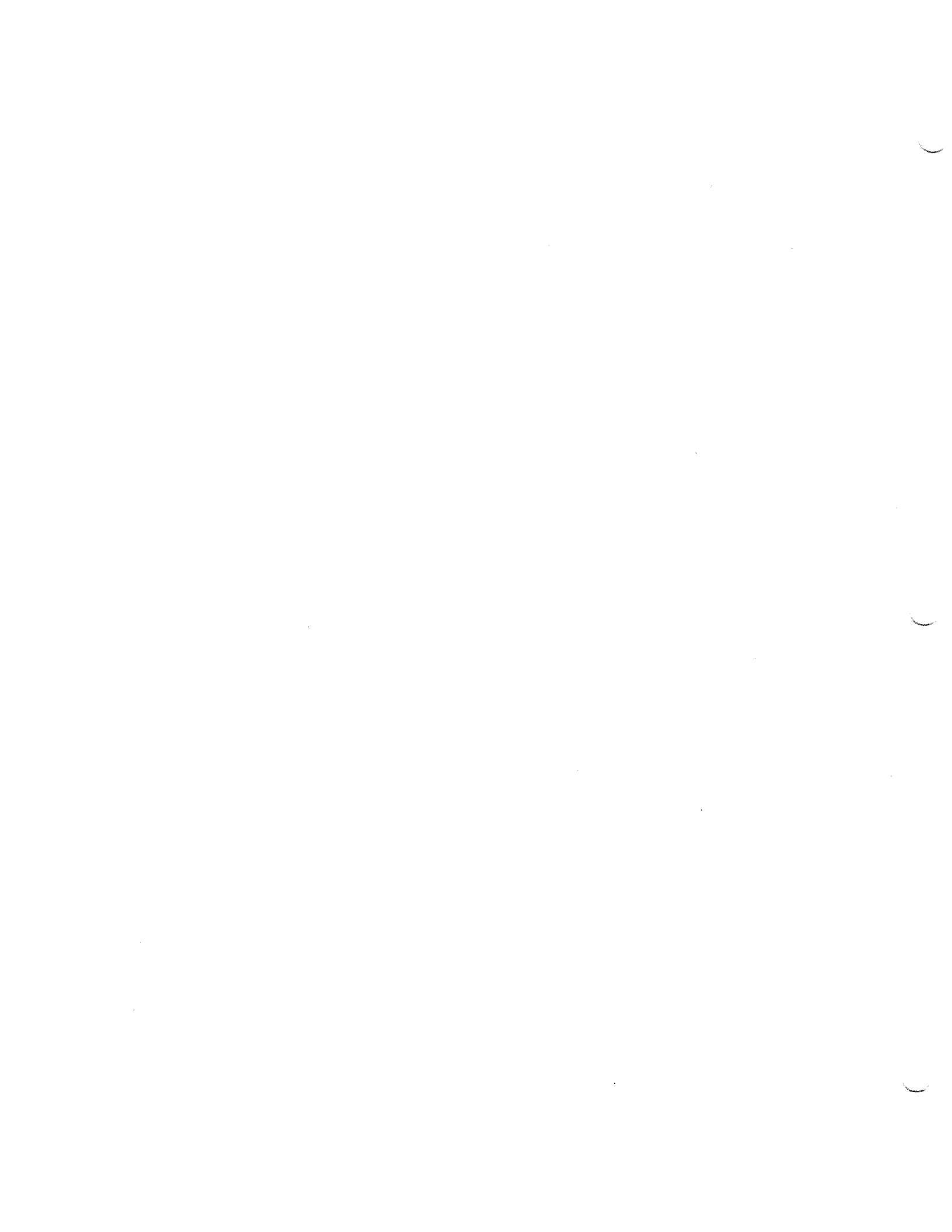
Recommendation

That the Board of Trustees authorizes three staff members to attend the 2023 Computers in Libraries Conference in Arlington, VA, at a cost not to exceed \$6,540.00. If there is interest, sufficient funds are available in the Board Continuing Education code to send a Trustee to the conference.



December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 638	2 656	3 331
4 448	5 853	6 682	7 538	8 688	9 553	10 466
11 288	12 680	13 753	14 679	15 590	16 501	17 511
18 217	19 773	20 610	21 410	22 440	23 290	24 CLOSED
25 CLOSED	26 540	27 630	28 554	29 540	30 620	31 162



December 2022 - Adult Programs

Title	Event Start Date	People in Attendance
Thursday Yoga (L)	12/01/2022 @ 9:30am	24
Genealogy Drop-in (L)	12/01/2022 @ 10:00am	3
Yoga Second Session	12/01/2022 @ 11:00am	21
Writing Workshop (V)	12/01/2022 @ 4:00pm	10
Walk2TheBeat Virtual Fitness (V)	12/03/2022 @ 9:30am	16
Balance & Stability Fitness (L)	12/03/2022 @ 9:30am	15
Huntington Historical Society Genealogy Workshop (L)	12/03/2022 @ 11:00am	9
Holiday Radio Show (L)	12/04/2022 @ 2:30pm	57
Beginner Tai Chi (L)	12/05/2022 @ 9:30am	25
Monday Yoga (L)	12/05/2022 @ 11:00am	24
Movie: Where the Crawdads Sing	12/05/2022 @ 2:00pm	42
Rent vs. Buy: What You Need to Know	12/05/2022 @ 7:00pm	8
Chair Yoga (V)	12/06/2022 @ 9:00am	10
Tai Chi Level 2 (L)	12/06/2022 @ 9:30am	13
Game Day	12/06/2022 @ 11:00am	4
LILRC	12/06/2022 @ 12:00pm	10
2nd Precinct Community Meeting	12/06/2022 @ 7:00pm	24
Best tech Gifts 2022	12/06/2022 @ 7:00pm	4
Cooking Class: Nifty Noodles	12/07/2022 @ 1:00pm	8
Makeup Demo: Holiday Glow	12/07/2022 @ 7:00pm	5
Northwood Estates HOA	12/07/2022 @ 7:00pm	10
Thursday Yoga (L)	12/08/2022 @ 9:30am	24
Huntington AARP	12/08/2022 @ 10:00am	21
Yoga Second Session	12/08/2022 @ 11:00am	21
Writing Workshop (V)	12/08/2022 @ 4:00pm	9
North Shore Civil War Roundtable (L)	12/08/2022 @ 7:00pm	10
Parenting Workshop	12/08/2022 @ 7:00pm	0
Adult Craft: Holiday Flower Fairies	12/08/2022 @ 7:00pm	8
Adult Take & Make: Double Holiday Crafts (V)	12/08/2022 @ 7:00pm	30
ENL Class	12/08/2022 @ 7:00pm	3
Walk2TheBeat Virtual Fitness (V)	12/10/2022 @ 9:30am	16
Balance & Stability Fitness (L)	12/10/2022 @ 9:30am	15
Folk Music Society of Huntington	12/11/2022 @ 1:00pm	8
Classical Sundays: Violin-Piano Duo	12/11/2022 @ 2:30pm	55
Adult Take & Bake: Snappy Gingerbread Cookies	12/12/2022 @ 9:00am	24
Beginner Tai Chi (L)	12/12/2022 @ 9:30am	25
Monday Yoga (L)	12/12/2022 @ 11:00am	24
Movie: Phantom of the Open	12/12/2022 @ 2:00pm	24
Chair Yoga (V)	12/13/2022 @ 9:00am	10
Tai Chi Level 2 (L)	12/13/2022 @ 9:30am	11
Defensive Driving (L)	12/13/2022 @ 11:00am	19
All About Photo Storage	12/13/2022 @ 11:00am	14
Game Day	12/13/2022 @ 11:00am	3
Prepare for Medicare in 2023	12/13/2022 @ 7:00pm	16
Non-Fiction Book Discussion (L)	12/14/2022 @ 11:00am	7
Canasta for Beginners (L)	12/14/2022 @ 11:00am	12

December 2022 - Adult Programs

The Christmas Star (V)	12/14/2022 @ 7:00pm	32
Meditation: Enhance Your Mindset	12/14/2022 @ 7:00pm	4
Thursday Yoga (L)	12/15/2022 @ 9:30am	24
Yoga Second Session	12/15/2022 @ 11:00am	21
Writing Workshop (V)	12/15/2022 @ 4:00pm	10
Huntington NAACP	12/15/2022 @ 6:30pm	18
Adult Craft Kit: Upcycled Snowman	12/15/2022 @ 7:00pm	24
ENL Class	12/15/2022 @ 7:00pm	3
Walk2TheBeat Virtual Fitness (V)	12/17/2022 @ 9:30am	16
Balance & Stability Fitness (L)	12/17/2022 @ 9:30am	15
Holiday Concert: Huntington Community Choir	12/17/2022 @ 2:00pm	32
Kids Flick: Farmageddon	12/18/2022 @ 2:00pm	2
Beginner Tai Chi (L)	12/19/2022 @ 9:30am	25
Medicare Counseling One-on-One (L)	12/19/2022 @ 10:00am	N/A
Monday Yoga (L)	12/19/2022 @ 11:00am	24
Movie: Eight Gifts of Hanukkah	12/19/2022 @ 2:00pm	13
Library Board of Trustees Meeting	12/19/2022 @ 7:00pm	9
Adult Craft: Nuno Felted Holiday Tree	12/19/2022 @ 7:00pm	11
Chair Yoga (V)	12/20/2022 @ 9:00am	10
Tai Chi Level 2 (L)	12/20/2022 @ 9:30am	13
Game Day	12/20/2022 @ 11:00am	4
Canasta for Beginners (L)	12/21/2022 @ 11:00am	9
Thursday Yoga (L)	12/22/2022 @ 9:30am	24
Yoga Second Session	12/22/2022 @ 11:00am	21
ENL Class	12/22/2022 @ 7:00pm	Cancelled
Beginner Tai Chi (L)	12/26/2022 @ 9:30am	25
Monday Yoga (L)	12/26/2022 @ 11:00am	24
Movie: Cupid's Christmas	12/26/2022 @ 2:00pm	14
Chair Yoga (V)	12/27/2022 @ 9:00am	7
Tai Chi Level 2 (L)	12/27/2022 @ 9:30am	11
Game Day	12/27/2022 @ 11:00am	0
Canasta for Beginners (L)	12/28/2022 @ 11:00am	8
Thursday Yoga (L)	12/29/2022 @ 9:30am	22
Yoga Second Session	12/29/2022 @ 11:00am	21
ENL Class	12/29/2022 @ 7:00pm	Cancelled

December 2022 - Children's Programs

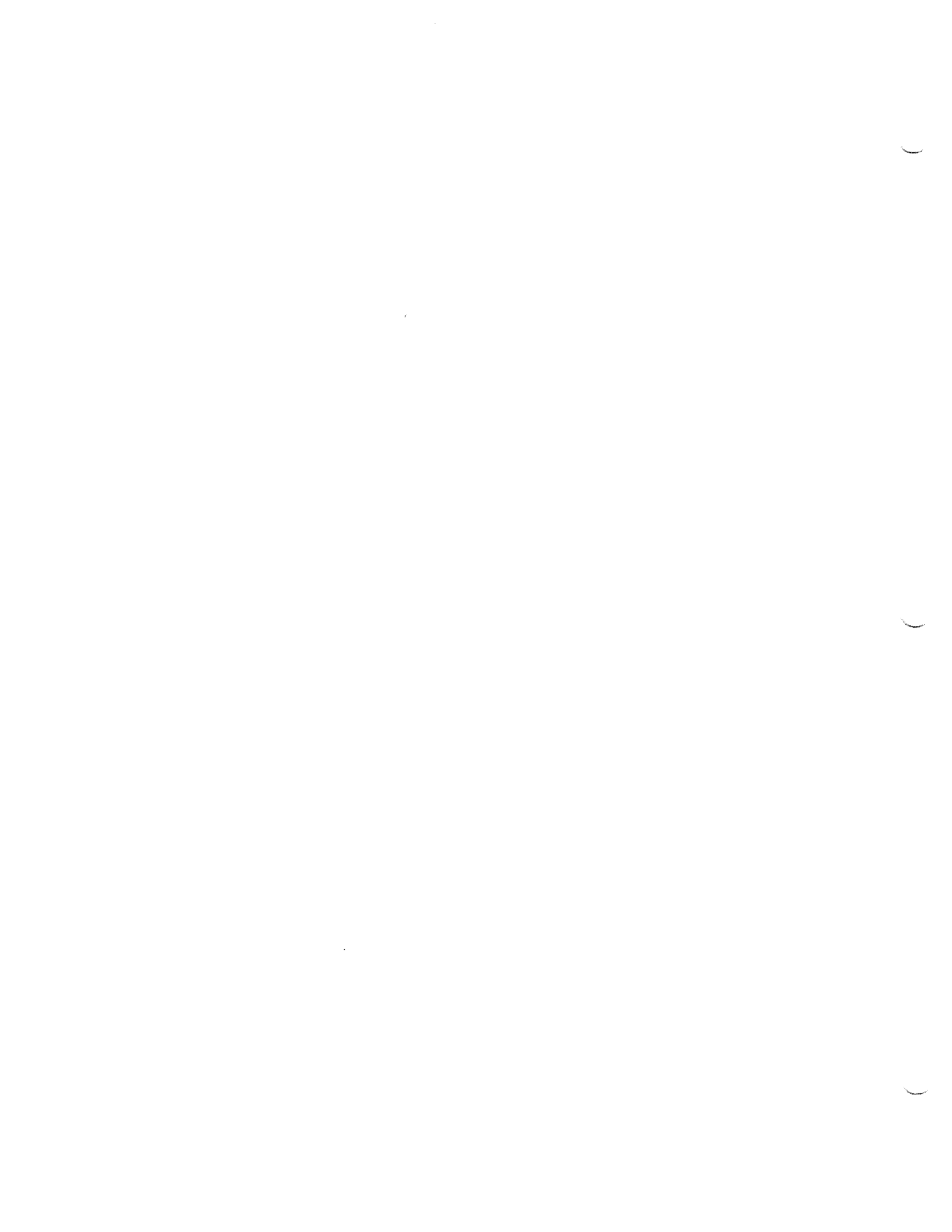
Title	Event Start Date	People in Attendance
Zumbini (L)	12/01/2022 @ 10:30ar	18
A Time for Kids (L)	12/02/2022 @ 10:00ar	17
Time for Kids (L)	12/02/2022 @ 11:00ar	13
Art Club: Ted Harrison (L)	12/02/2022 @ 4:30pm	15
Winter Fox Painting Take & Make	12/03/2022 @ 2:00pm	31
Bilingual BANANAS Bilingües (L)	12/05/2022 @ 10:30ar	8
Homework Help at the South Huntington Public Library	12/05/2022 @ 4:00pm	5
So Big! (L)	12/06/2022 @ 10:00ar	14
Zumba Kids! (L)	12/06/2022 @ 4:30pm	2
Baby Bundle Take & Make / Paquete Para Bebés un Take &	12/07/2022 @ 10:00ar	9
Baby Time! (L)	12/07/2022 @ 10:30ar	9
Baby Time! (L)	12/07/2022 @ 11:15ar	9
Yoga Kids (L)	12/07/2022 @ 4:30pm	14
Zumbini (L)	12/08/2022 @ 10:30ar	16
Lego Club (L)	12/08/2022 @ 4:30pm	2
A Time for Kids (L)	12/09/2022 @ 10:00ar	10
Time for Kids (L)	12/09/2022 @ 11:00ar	12
Tweens Night Out: Wacky Winter Games (L)	12/09/2022 @ 7:00pm	6
My Grown-up & Me Yoga (L)	12/10/2022 @ 10:00ar	Cancelled
Baking Coach: Family Gingerbread House	12/10/2022 @ 2:00pm	60
Bilingual BANANAS Bilingües (L)	12/12/2022 @ 10:30ar	7
Homework Help at the South Huntington Public Library	12/12/2022 @ 4:00pm	4
Girl Scout Troop 103	12/12/2022 @ 4:30pm	9
Winter Bear Story and Craft (L)	12/13/2022 @ 10:00ar	19
Zumba Kids! (L)	12/13/2022 @ 4:30pm	2
Baby Time! (L)	12/14/2022 @ 10:30ar	9
Baby Time! (L)	12/14/2022 @ 11:15ar	9
Yoga Kids (L)	12/14/2022 @ 4:30pm	6
Zumbini (L)	12/15/2022 @ 10:30ar	17
A Time for Kids (L)	12/16/2022 @ 10:00ar	9
Time for Kids (L)	12/16/2022 @ 11:00ar	9
Art Club: Andres Valencia (L)	12/16/2022 @ 4:30pm	10
Pequenos Lectores	12/16/2022 @ 6:30pm	Cancelled
PlayHooray Babies & Kids (L)	12/17/2022 @ 10:00ar	13
Paint-A-Present	12/17/2022 @ 2:00pm	36
Kids Flick: Farmageddon	12/18/2022 @ 2:00pm	2
Festive Holiday Take & Make	12/19/2022 @ 9:30am	60
Bilingual BANANAS Bilingües (L)	12/19/2022 @ 10:30ar	7
Homework Help at the South Huntington Public Library	12/19/2022 @ 4:00pm	5
Adventures in Art: The Snowflake Man (L)	12/19/2022 @ 4:30pm	9
Penguin Story and Craft (L)	12/20/2022 @ 10:00ar	15
Zumba Kids! (L)	12/20/2022 @ 4:30pm	1
Girl Scout Troop 610	12/20/2022 @ 5:30pm	10
Baby Time! (L)	12/21/2022 @ 10:30ar	12
Baby Time! (L)	12/21/2022 @ 11:15ar	10
Yoga Kids (L)	12/21/2022 @ 4:30pm	7

December 2022 - Children's Programs

Zumbini (L)	12/22/2022 @ 10:30ar	Cancelled
Lego Club (L)	12/26/2022 @ 10:30ar	12
Science of Magic (L)	12/27/2022 @ 2:00pm	19
Bedtime Book Buddies	12/27/2022 @ 6:30pm	11
Toys, Toys, Toys (L)	12/28/2022 @ 2:00pm	19
Library Arts Presents: Snowman at Night Mosaic (L)	12/29/2022 @ 2:00pm	10
Hats off to New Year's (L)	12/30/2022 @ 2:00pm	N/A
Goodbye 2022 Party (L)	12/30/2022 @ 2:30pm	19

December 2022-YA Programs

Title	Event Start Date	People in Attendance
Monthly Community Service: Tell Us Your Best Volunteer	12/01/2022 @ 12:00am	4
The Gift of Reading	12/01/2022 @ 12:00am	33
Trivia Night (L)	12/02/2022 @ 7:00pm	5
YA Theater Group: Auditions	12/04/2022 @ 1:00pm	1
Homework Help - Teen Volunteers	12/05/2022 @ 4:00pm	3
Stranger Than Fiction	12/05/2022 @ 7:00pm	1
YA Theater Group: Auditions	12/05/2022 @ 7:00pm	1
Executive Teen Advisory Board	12/06/2022 @ 7:00pm	4
YA Theater Group: Call backs	12/06/2022 @ 7:00pm	Cancelled
Outreach: Future Teachers Day at WWHS	12/08/2022 @ 9:00am	N/A
Outreach: Future Teachers Day at WWHS	12/09/2022 @ 9:00am	N/A
BLINGO	12/09/2022 @ 7:00pm	8
Homework Help - Teen Volunteers	12/12/2022 @ 4:00pm	2
Stranger Than Fiction	12/12/2022 @ 7:00pm	1
YA Theater Group: Parent Meeting	12/12/2022 @ 7:00pm	Cancelled
Cybersafety: a Community Service Program	12/13/2022 @ 7:00pm	4
ENL Class Visit	12/15/2022 @ 10:00am	13
Trinket Gift to Treasure	12/15/2022 @ 7:00pm	4
ENL Class Visit	12/16/2022 @ 10:00am	15
YA Gingerbread Houses : a Grab & Go Program	12/16/2022 @ 3:00pm	25
Peppermint Sugar Scrub	12/16/2022 @ 7:00pm	14
Kids Flick: Farmageddon	12/18/2022 @ 2:00pm	2
Homework Help - Teen Volunteers	12/19/2022 @ 4:00pm	2
Teen Advisory Board	12/20/2022 @ 7:00pm	9
Candy Cane Taste Test	12/21/2022 @ 7:00pm	10
Battle of the Books Meeting	12/22/2022 @ 6:00pm	1
Teen Movie Night: Nightmare Before Christmas	12/23/2022 @ 7:00pm	Cancelled
Bedtime Book Buddies Teen Volunteers	12/27/2022 @ 6:00pm	2
Tik Tok Cooking : Oreo Cake	12/30/2022 @ 7:00pm	12



DECEMBER 2022

ADULT PRINT	DEC 22	DEC 21	% CHANGE	DEC 20	% CHANGE
Nonfiction	646	698	-7.45%	828	-21.98%
New Books	917	971	-5.56%	1,059	-13.41%
Fiction	1,017	996	2.11%	1,143	-11.02%
Paperbacks	100	143	-30.07%	134	-25.37%
Mysteries	178	181	-1.66%	238	-25.21%
Large Type	213	208	2.40%	228	-6.58%
Magazines	108	112	-3.57%	143	-24.48%
Biographies	74	80	-7.50%	101	-26.73%
Test Books	16	18	-11.11%	9	77.78%
Science Fiction	36	39	-7.69%	21	71.43%
Foreign Language	6	7	-14.29%	8	-25.00%
Graphic Novel	49	27	81.48%	26	88.46%
Reference	2	0	N.M.	0	N.M.
ESL Collection	3	4	-25.00%	4	-25.00%
Oversized Books	1	2	-50.00%	3	-66.67%
Short Stories	7	6	16.67%	4	75.00%
Adult Learner	1	0	N.M.	0	N.M.
Auto Repair	3	1	200.00%	1	200.00%
Total	3,377	3,493	-3.32%	3,950	-14.51%
ADULT MEDIA					
DVD	1,347	1,768	-23.81%	2,391	-43.66%
Blu-ray Disc	302	420	-28.10%	544	-44.49%
Compact Discs	327	511	-36.01%	503	-34.99%
Books on Disc	106	169	-37.28%	173	-38.73%
Video Games	25	22	13.64%	32	-21.88%
Language Media	3	1	200.00%	3	0.00%
Playaway	1	1	0.00%	0	N.M.
Hotspots	24	28	-14.29%	26	-7.69%
Total	2,135	2,920	-26.88%	3,672	-41.86%
ELECTRONIC RESOURCES					
Live-brary E-Books	4,725	4,578	3.21%	4,321	9.35%
Live-brary Audiobooks	2,643	2,186	20.91%	1,716	54.02%
Flipster	404	471	-14.23%	472	-14.41%
New York Times	324	240	35.00%	259	25.10%
PressReader	226	226	0.00%	138	63.77%
Hoopla	378	321	17.76%	394	-4.06%
Kanopy	266	284	-6.34%	276	-3.62%
Total	8,966	8,306	7.95%	7,576	18.35%
INTERLIBRARY LOAN					
Items Sent	1,572	1,480	6.22%	2,713	-42.06%
Items Borrowed	1,096	1,121	-2.23%	1,131	-3.09%
NEW PATRONS					
	136	113	20.35%	54	151.85%

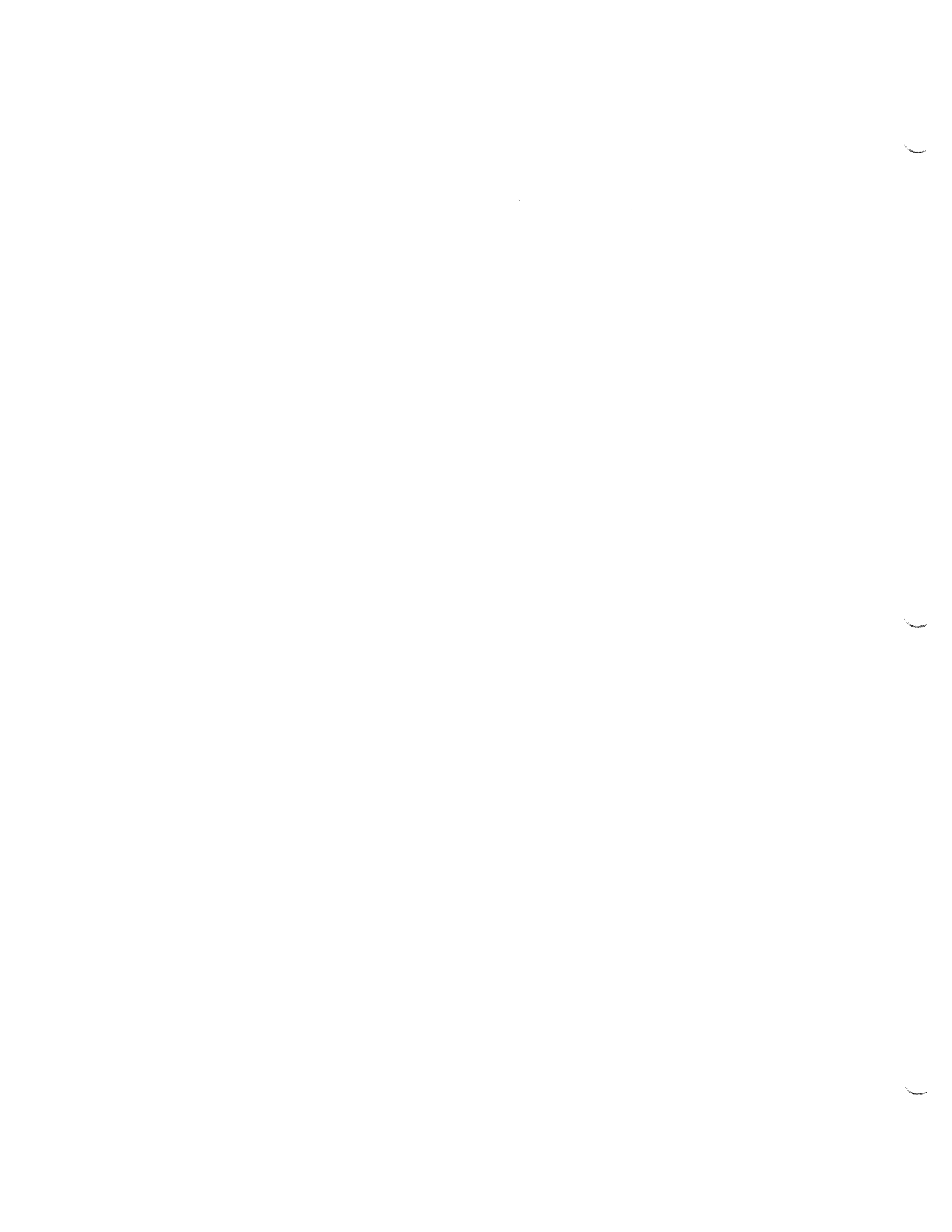
DECEMBER 2022

JUVENILE PRINT	DEC 22	DEC 21	% CHANGE	DEC 20	% CHANGE
Nonfiction	643	554	16.06%	622	3.38%
Picture Books	1,162	1,122	3.57%	1,078	7.79%
Fiction	501	544	-7.90%	538	-6.88%
Easy Readers	451	390	15.64%	390	15.64%
Biographies	136	63	115.87%	77	76.62%
Paperbacks	183	215	-14.88%	200	-8.50%
Board Books	289	337	-14.24%	295	-2.03%
Graphic Novels	242	213	13.62%	208	16.35%
Foreign Language	132	95	38.95%	127	3.94%
Parents Collection	36	12	200.00%	7	414.29%
Magazines	9	10	-10.00%	7	28.57%
Story Collection	7	5	40.00%	5	40.00%
Museum Passes	90	54	66.67%	25	260.00%
Total	3,881	3,614	7.39%	3,579	8.44%
JUVENILE MEDIA					
DVD	350	331	5.74%	485	-27.84%
Blu-ray Disc	39	38	2.63%	64	-39.06%
Video Games	157	122	28.69%	111	41.44%
Compact Discs	40	43	-6.98%	17	135.29%
CD/Book Kits	31	36	-13.89%	30	3.33%
Books on Disc	2	10	-80.00%	13	-84.62%
Launchpads	10	11	-9.09%	15	-33.33%
Total	629	591	6.43%	735	-14.42%
YOUNG ADULT					
Magazines	1	0	N.M.	0	N.M.
Fiction	44	93	-52.69%	108	-59.26%
Nonfiction	0	1	-100.00%	1	-100.00%
Graphic Novel	66	56	17.86%	87	-24.14%
Paperbacks	21	40	-47.50%	34	-38.24%
Large Type	2	1	100.00%	0	N.M.
Test Books	1	3	-66.67%	0	N.M.
Foreign Language	1	0	N.M.	3	-66.67%
Laptops	4	4	0.00%	2	100.00%
Total	140	198	-29.29%	235	-40.43%

SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

DECEMBER 2022

	ADDED	DISCARDED	DEC 22
ADULT / YA			
Books, Fiction	79	154	43,877
Books, Nonfiction	90	166	62,623
Paperbacks	21	85	10,146
Periodical Titles	1	0	213
Compact Discs	5	0	6,935
DVDs	57	150	15,570
Blu-ray Disc	29	0	2,284
Books-on-CD	2	0	4,036
Playaway	0	0	178
Videogames	0	0	53
YA Books-on-CD	0	0	0
Total	284	555	145,915
CHILDRENS			
Books, Fiction	130	275	45,124
Books, Nonfiction	105	34	42,498
Paperbacks	0	5	3,353
Videogames	4	345	1,332
Compact Discs	2	105	1,580
DVDs	26	181	8,013
Blu-ray Disc	4	49	534
Books-on-CD	0	0	543
CD/Book Kits	10	0	475
Launchpads	0	0	41
Total	281	994	103,493
TOTAL	565	1,549	249,408



	November			December		
	2020	2021	2022	2020	2021	2022
WEBSITE						
HomePage	12,454	12,710	12,518	12,270	12,976	12,720
% Change :		2%	-2%		6%	-2%
Vitual Reference	180	169	117	91	110	121
% Change :		-6%	-31%		21%	10%
(New Website - No WebPAC Stats) WebPAC	0	0	0	0	0	0
% Change :						
Site Visitors	14,227	15,404	15,892	14,101	15,054	16,115
% Change :		8%	3%		7%	7%
COMPUTER USAGE						
<u>Adult Wired Computers</u>						
Application Usage :	1,825	1,828	1,568	1,598	1,713	1,547
Time Usage (hrs) :	512	491	406	585	468	393
<u>Stand-Up Wired Computers</u>						
Application Usage :	0	0	0	0	0	0
Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>						
Application Usage :	230	225	338	163	243	281
Time Usage (hrs) :	100	57	72	89	49	52
Total Application Usage :	2,058	2,054	1,917	1,763	1,960	1,832
% Change :		0%	-7%		11%	-7%
Total Time Usage (hrs) :	612	548	478	674	517	445
% Change :		-10%	-13%		-23%	-14%
<u>Laptops & Tablets</u>						
Children's iPad Checkouts :	0	0	0	0	0	0
YA Laptop & iPad Checkouts :	3	1	11	2	4	4
Total :	3	1	11	2	4	4
% Change :		-67%	1000%		100%	0%
<u>Public Wireless</u>						
Laptop and Mobile Usage :	4,860	6,522	8,232	4,691	6,230	7,065
% Change :		34%	26%		33%	13%
SCLS DATA						
Off-Site Renewals	15,817	13,188	13,169	16,999	12,782	12,618
% Change :		-17%	0%		-25%	-1%
e-Commerce Payments	\$114.99	\$58.84	\$65.40	\$16.38	\$14.00	\$37.74
% Change :		-49%	11%		-15%	170%
Consortium Databases	3,224	2,661	1,737	3,556	1,610	687
% Change :		-17%	-35%		-55%	-57%
SHPL DATABASE SEARCHES						
Ancestry.com :	30	206	0	28	96	0
EbscoHost :	652	434	441	493	475	391
OCLC/FirstSearch :	164	196	189	134	141	95
ReferenceUSA :	0	0	0	0	0	0
Total :	846	836	630	655	712	486
% Change :		-1%	-25%		9%	-32%
WEB SERVICES						
Homework Help (Tutor/BrainFuse) :	58	59	19	103	48	24
LibraryAware (NextReads) :	5	3	3	1	0	4
Live-Brary.com (eMedia Checkouts) :	5,924	6,538	7,115	6,040	6,769	7,371
Linked-In-Learning :	16	11	14	22	18	16
Pronunciator (Mango) :	23	3	3	32	0	5
Mosio Text Message Threads :	34	29	47	35	29	23
EnvisionWare Mobile Print (PrinterOn) :	648	108	846	1,250	60	207
Total :	6,708	6,751	8,047	7,483	6,924	7,650
% Change :		1%	19%		-7%	10%

DATE	Total Building Checkouts (#231)	All Self Checkouts (#431)	Percent Self Checkouts
December 2021	8,449	275	3.25%
January 2022	9,046	257	2.84%
February 2022	9,343	262	2.80%
March 2022	9,595	252	2.63%
April 2022	9,331	204	2.19%
May 2022	8,729	116	1.33%
June 2022	8,614	0	0.00%
July 2022	10,461	59	0.56%
August 2022	10,919	2,233	20.45%
September 2022	8,560	2,074	24.23%
October 2022	9,377	1,850	19.73%
November 2022	8,999	1,897	21.08%
December 2022	8,290	1,353	16.32%

WIRED & WIRELESS STATISTICS : December 2022

Date	Wireless	Adult	Children's
Dec 2022	7,065	1,547	281
Nov 2022	8,232	1,568	338
Oct 2022	8,967	2,045	389
Sep 2022	7,992	2,012	309
Aug 2022	8,118	1,725	744
Jul 2022	7,601	1,624	709
Jun 2022	7,647	1,713	421
May 2022	7,934	1,946	214
Apr 2022	7,663	2,180	530
Mar 2022	7,854	2,928	466
Feb 2022	6,277	2,137	604
Jan 2022	5,605	1,945	279
Dec 2021	6,230	1,713	243

Summary:

Wireless usage was down 14% compared to last month and is up 13% from this time last year. Adult computer usage was down 1% from last month and is down 10% compared to last year. Childrens computer usage was down 17% compared to last month and is up 16% from last year.

