

BOARD MEETING – MONDAY, JUNE 20, 2022
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Monday, June 20, 2022 at 7 p.m. in the Meeting Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
 1. Regular Meeting, Monday, May 16, 2022
5. FINANCIAL MATTERS: (TAB B)
 - A. Schedule of Bills
 - B. Investments
 - C. Financial Chairperson's Report
 - D. Personnel
6. COMMUNICATIONS: (TAB C)
 1. SCLS Minutes and Memorandum (emailed to Board members)
7. REPORTS: (TAB D)
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
8. OLD BUSINESS: (TAB E)
 1. Covid-19 Protocol
9. NEW BUSINESS: (TAB F)
 1. Discussion of proposed 2022-2023 Board Officers and Meeting Dates
 2. Logo Branded Staff Shirts
 3. Congratulatory Resolution for former Trustee Doris Lessuck
 4. Presentation by WOW Team members on survey results
 5. HVAC Project Update – To be handed out at meeting
 6. Obsolete Equipment
 7. Newly elected trustee Oath of Office
10. STATISTICAL REPORTS: (TAB G)
 1. Statistics and Program Attendance
11. VOICE OF THE TAXPAYER
12. ADJOURNMENT

BOARD MEETING MINUTES – MONDAY, MAY 16, 2022
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, May 16 at 7 p.m. in the Conference Room.

PRESENT: Mrs. Eileen Sullivan, Financial Chairperson
 Mrs. Pat Dillon
 Mrs. Stella Fox

EXCUSED: Mr. Stuart Horowitz, President
 Mrs. Eleanora Ferrante Vice President

STAFF: Mrs. Janet Scherer, Director
 Mr. Nick Tanzi, Assistant Director
 Mrs. Erin McShane Hedger, Business Manager
 Mrs. Doreen Kilkenny, Board Secretary

CALL TO ORDER: The meeting was called to order by the financial chairperson at 6:58 p.m.

PLEDGE OF
ALLEGIANCE: The financial chairperson led everyone in the Pledge of Allegiance.

ADOPTION OF THE
AGENDA: Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to accept the agenda as amended.

DISPOSITION OF
REGULAR MEETING
MINUTES
APRIL 18, 2022: Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to accept the minutes of the regular meeting on April 18, 2022.

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditure, and reported that all was in order.

Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #28 Fund L in the amount of \$12,542.83; Warrant #30 Fund L in the amount of \$177,085.59; Warrant #04/14 PR Fund L in the amount of \$125,591.16; Warrant #04/28 PR Fund L in the amount of \$112,996.37.

Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #21 Fund TA in the amount of \$59,113.46; Warrant #22 Fund TA in the amount of \$49,321.64.

Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to approve the American Express statement for April in the amount of \$4,092.46.

Motion by Mrs. Fox seconded by Mrs. Dillon, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for March in the amount of \$3,188.65.

**FINANCIAL CHAIRPERSON'S
REPORT:**

Mrs. Sullivan reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants and found the vendors' names, check amounts, and endorsements to be in order.

PERSONNEL REPORT: Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to approve the personnel actions as presented.

COMMUNICATIONS: The board acknowledged SCLS minutes/memorandum, letter from Dr. Dave Bennardo, email from AARP Tax Aide Patrick McAsey, and a patron review.

DIRECTOR'S REPORT: Mrs. Scherer reported the following:

- The WOW Team is planning an information fair to be combined with our popular touch-a-truck event on Saturday, October 1, from 10 a.m. – 2 p.m. in our parking lot. See below the extensive brainstorming list of the organizations the WOW Team will be considering for participation.
 - Housing Help, Inc.
 - Community Development Corporation of Long Island
 - Town of Huntington Department of Human Services
 - Empire Justice Center

- United Way of Long Island 211 Long Island
 - New York Association of Psychiatric Rehabilitation Services
 - Dolan Health Center
 - Achieve Beyond Long Island Branch
 - Child Care Council of Suffolk
 - Helping Hands Children Services
 - Literacy Suffolk
 - Western Suffolk BOCES/Wilson Tech
 - Suffolk Community College
 - Suffolk Independent Living Organization
 - Suffolk County Transit
 - Farmingdale College (*Long Island Educational Opportunity Center*)
 - CARECEN
 - SEPA Mujer
 - Family Service League
 - TRI -CYA
 - Boy/Girl Scouts
 - SEPTA/PTA
 - Huntington Youth Bureau
 - SHPL Tables (YA for Volunteer Info/ General Table all info)
 - Dash Center
 - Health & Welfare Council of LI
 - Friends of the South Huntington Library
 - United Veterans Beacon House
-
- I am happy to report that the Friends of the Library held their first meeting on Friday, May 13 at 2 p.m. Our last meeting took place on January 27, 2020 only weeks before our closure due to COVID. Some of the items on the agenda were: Friends Scholarship; Community Information Fair; Fall Book Donation Day and Book Sale; and the Veterans Big Band Tribute.
 - The Huntington area directors met at our library on Thursday, May 5th, and hosted Town Councilman Dr. Dave Bennardo. While Dr. Bennardo is familiar with South Huntington, the meeting afforded him the opportunity to meet all the area library directors. We spoke of different ways that we could possibly partner in the future.
 - Youth Services was busy this spring break with several of their most popular programs: Trashion Fashion; Life-size Candy Land; and of course, the chicks! Many thanks to the entire Youth Services staff for all their hard work and impressive creativity.

ASSISTANT DIRECTOR'S
REPORT:

Mr. Tanzi reported on the following:

- We are preparing to send out the annual sexual harassment prevention training that is mandated by New York State. This training is virtual, and all staff will receive an email indicating their enrollment, along with regular reminders to complete the training. This training has two separate modules; one for managers and one for general staff. As always, the software will track progress up until completion, and there will also be a section to review and acknowledge the library's policy. I will work with Michael, our Emerging Technologies Librarian, and the staff of Computer Services to ensure that any staff who need help accessing the training will receive it. Please note that when the training is sent out, library board members will also be enrolled in the manager's module.
- We continue to make progress on our digital signage project. We have added two new vertical screens; one at the top of the stairwell to the lower level, and another larger screen at the base of the stairs. Once calibrated, these two screens are well-positioned to give directional information on library programming to patrons entering the building. We are currently experimenting with our NoviSign software and its integration with the program calendar software. We have also begun the process of training staff on the system's operation; the screens may be turned off while they are "under construction".

BUILDING REPORT: The board thanked Ray Capone for his monthly report.

YSS 22 SPRING
CONFERENCE
REPORT: The board thanked Jennifer Griffing for her report.

COMPUTERS
IN LIBRARIES 2022
REPORT: The board thanked Nick Tanzi for his report.

ADJOURNMENT: Motion by Mrs. Dillon to adjourn the regular meeting at 7:38 p.m.

Respectfully submitted by,



Doreen Kilkenny, Board Secretary

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	31	L	11,482.53
B5-7	33	L	159,636.17
B9	5/12 PR	L	107,991.43
B11	5/26 PR	L	110,358.71
B13	23	TA	41,308.49
B15	24	TA	43,061.17

B16 AMEX
 Amazon/Synchrony

B31 Investment Report

B32 Financial Chairperson Report

B33 Personnel Actions

PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

June 15, 2022

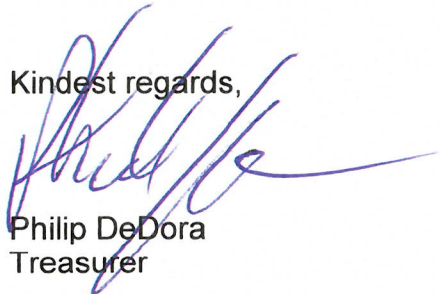
President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through June 20, 2022.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #31 Fund L - May 2022 Schedule of Bills

Checks #57169-57173, #57259-57263

Total warrant: \$11,482.53

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 31: CD - UTILITIES - 5/2022 For Dates 5/1/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
169	05/06/2022	690	NATIONAL GRID		1,410.15
57170	05/06/2022	2400	NATIONAL GRID (SVC & GENR)		47.09
57171	05/06/2022	2555	OPTIMUM		69.49
57172	05/06/2022	20	PSEGLI		8,515.91
57173	05/06/2022	15	VERIZON		5.38
57259	05/26/2022	690	NATIONAL GRID		518.48
57260	05/26/2022	2400	NATIONAL GRID (SVC & GENR)		40.98
57261	05/26/2022	152	SO. HUNTINGTON WATER DISTRICT		53.35
57262	05/26/2022	15	VERIZON		807.26
57263	05/26/2022	1419	VERIZON SELECT SERVICES		14.44

Number of Transactions: 10

Warrant Total: 11,482.53

Vendor Portion: 11,482.53

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 10 in number, in the total amount of \$ 11,482.53. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/15/22
Date

Philip R. Rana
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/27/22
Date

Rich T2
Assistant Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #33 Fund L - June 20, 2022 Schedule of Bills

Checks #57264 - 57351

Total warrant: \$159,636.17

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 33: CD - GENERAL - 6/2022 For Dates 6/20/2022 - 6/20/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
264	06/20/2022	131	A TIME FOR KIDS	*See Detail Report	900.00
57265	06/20/2022	2152	AERUS ELECTROLUX -	210435	1,499.98
57266	06/20/2022	2396	AMAZON/SYNCB		5,464.95
57267	06/20/2022	720	AMERICAN EXPRESS		5,086.55
57268	06/20/2022	2040	AMERIFLEX		239.70
57269	06/20/2022	23	BAKER & TAYLOR		12,920.74
57270	06/20/2022	2839	NAVJOT BAL	210417	240.00
57271	06/20/2022	1866	BENEDETTO BROS. LANDSCAPING	210318	3,148.00
57272	06/20/2022	1832	AUGUSTA BERNER	210414	1,300.00
57273	06/20/2022	1305	BLACKSTONE PUBLISHING.		277.11
57274	06/20/2022	1189	BRODART CO.		523.50
57275	06/20/2022	31	BULL TERRIER NEWS DELIVERY SVC		274.78
57276	06/20/2022	249	CAVENDISH SQUARE PUBLISHING		201.48
57277	06/20/2022	1990	CENTER POINT LARGE PRINT		405.47
57278	06/20/2022	2633	CONNECTION, INC	210406	7,020.40
57279	06/20/2022	2881	CORNELL COOPERATIVE EXTENSION OF SUFFOLK COUNTY	210421	200.00
57280	06/20/2022	1548	COUNTY LINE HARDWARE		104.16
57281	06/20/2022	1842	CRADLE OF AVIATION MUSEUM	210429	1,000.00
57282	06/20/2022	794	PHILIP DE DORA	210038	370.00
57283	06/20/2022	43	DEMCO	*See Detail Report	414.74
57284	06/20/2022	2167	DORIS BENTER	210399	200.00
57285	06/20/2022	683	ECO-PHOTO EXPLORERS	210426	295.00
57286	06/20/2022	1665	EDMER SANITARY SUPPLY		1,570.75
57287	06/20/2022	2987	ELWOOD PUBLIC LIBRARY	210412	25.00
57288	06/20/2022	1777	ELIZABETH ESPOSITO		430.30
57289	06/20/2022	2971	FENNELL, AMANDA	210392	275.00
57290	06/20/2022	923	FIRST UNUM LIFE INSURANCE CO.		652.80
57291	06/20/2022	362	FUN EXPRESS, LLC	*See Detail Report	341.99
57292	06/20/2022	52	GALE		251.14
57293	06/20/2022	2648	JANETH GALLIANI		40.09
57294	06/20/2022	2490	KATHLEEN GIERALTOWSKI		113.85
57295	06/20/2022	225	GRAINGER, INC.		802.13
57296	06/20/2022	254	GREY HOUSE PUBLISHING		462.05
57297	06/20/2022	1916	JENNIFER CONLON GRIFFING		52.30
57298	06/20/2022	2844	GUERRERO RUIZ, CARLA F.	210395	180.00
57299	06/20/2022	892	HAMBURGER, MAXSON, YAFFE		166.91
57300	06/20/2022	1077	HIGH HOPES PRODUCTIONS	*See Detail Report	310.00
57301	06/20/2022	1991	HP INC.	210408	1,382.04
57302	06/20/2022	2504	INGRAM LIBRARY SERVICES LLC		554.86
57303	06/20/2022	2835	JAZZY TC INC.	210416	200.00
57304	06/20/2022	2610	JOYSIE JEROME	*See Detail Report	360.00
57305	06/20/2022	2717	KANOPY LLC		434.00
306	06/20/2022	1716	DIANE KENTROS		896.00
57307	06/20/2022	3029	KLEIN, CAROL	210428	410.00
57308	06/20/2022	2459	KONICA MINOLTA BUSINESS SOLUTN	210156	639.29

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 33: CD - GENERAL - 6/2022 For Dates 6/20/2022 - 6/20/2022



Check #	Check Date	Vendor ID Vendor Name	PO Number	Check Amount
57309	06/20/2022	431 LAKESHORE LEARNING MATERIALS	210409	480.69
57310	06/20/2022	2994 ERIN LAVERY		87.78
57311	06/20/2022	2761 LIBRARY IDEAS	210386	808.30
57312	06/20/2022	2685 WILLIAM LIFFORD	210424	500.00
57313	06/20/2022	759 LONG ISLAND COMPOSERS ALLIANCE	210425	450.00
57314	06/20/2022	2433 LONG ISLAND MARITIME MUSEUM	210430	200.00
57315	06/20/2022	1568 LONG ISLAND WASTE SERVICES		130.00
57316	06/20/2022	1809 MARGARETHA MAIMONE	210193	1,575.00
57317	06/20/2022	27 MIDWEST TAPE		3,043.09
57318	06/20/2022	2517 MIDWEST TAPE		596.19
57319	06/20/2022	2331 MUSEUM OF THE CITY OF NEW YORK	210432	250.00
57320	06/20/2022	425 N&S ELECTRIC SUPPLY		31.15
57321	06/20/2022	217 NEWSDAY, INC.		263.92
57322	06/20/2022	1861 SALLY NIKOLIS		240.50
57323	06/20/2022	1814 PATRICIA NOVAK	210419	125.00
57324	06/20/2022	127 NYS EMPLOYEES HEALTH INSURANCE		42,745.56
57325	06/20/2022	12 POSTMASTER - BULK PERMIT 39		1,800.00
57326	06/20/2022	2879 PRESSREADER		8,582.99
57327	06/20/2022	2760 GEORGIA PROTAN		233.80
57328	06/20/2022	1731 PURCHASE POWER		600.00
57329	06/20/2022	768 QUILL CORPORATION		42.57
57330	06/20/2022	2558 GEORGINA RIVAS-MARTINEZ		160.68
57331	06/20/2022	2379 ROLAND'S ELECTRIC, INC.	210357	955.00
57332	06/20/2022	2982 REGINA R. RUSSO	210415	600.00
57333	06/20/2022	284 RYDER PIANO TUNING		225.00
57334	06/20/2022	2401 JEANNE SCHNUPP	210422	100.00
57335	06/20/2022	645 SCHOLASTIC BOOK CLUBS, INC.	210405	1,318.78
57336	06/20/2022	51 SCLS		26,200.00
57337	06/20/2022	2238 ROBERT SCOTT	210418	299.00
57338	06/20/2022	711 SHARPER TRAINING SOLUTIONS	210420	220.00
57339	06/20/2022	532 SHOWCASES	210323	245.16
57340	06/20/2022	3021 RICHARD SLOAN	210413	100.00
57341	06/20/2022	95 STAPLES CREDIT PLAN		1,465.93
57342	06/20/2022	2106 STERLING NORTH AMERICA INC.		4,975.00
57343	06/20/2022	2358 SUFFOLK COUNTY FARM	*See Detail Report	350.00
57344	06/20/2022	1978 SUFFOLK CTY VANDERBILT MUSEUM	210431	1,100.00
57345	06/20/2022	1444 SWEETBRIAR NATURE CENTER	210398	250.00
57346	06/20/2022	1520 THE BAKING COACH, INC.	210397	595.00
57347	06/20/2022	2880 The New York Times		2,002.00
57348	06/20/2022	1162 UNIQUE MANAGEMENT SVCES.		22.85
57349	06/20/2022	3017 VOLLWEILER, VICKI	210298	250.00
57350	06/20/2022	2232 W.B. MASON CO INC		857.38
57351	06/20/2022	2270 ZONES	210320	1,920.79

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 33: CD - GENERAL - 6/2022 For Dates 6/20/2022 - 6/20/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 88				Warrant Total:	159,636.17
				Vendor Portion:	159,636.17

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 88 in number, in the total amount of \$ 159,636.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/15/22
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 159,636.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/14/22
Date

[Signature]
Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: May 12, 2022

Gross Total: \$107,991.43

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

Payroll Transaction Totals

Gross Wages	107,991.43	
Non Cash Earnings	0.00	
Reimbursed Expenses	0.00	
FICA Wages	99,563.86	
FICA Withholding - Employee *	6,173.00	
FICA Withholding - Employer *	6,173.00	
Medicare Wages	99,563.86	
Medicare Withholding - Employee *	1,443.67	
Excess Medicare Wages	0.00	
Excess Medicare Withholdings	0.00	
Medicare Withholding - Employer *		
Federal Wages	1,443.67	
Federal Withholding *	93,762.71	
State Wages	9,034.33	
State Withholding **	95,200.85	
City Wages	4,250.24	
City Withholding ***	0.00	
Annuities	0.00	
Flexible Spending	4,363.01	Pre-Tax
Retirement	8,427.57	Pre-Tax
Roth 403(b) Annuity	1,438.14	Pre-Tax
Roth 457(b) Annuity	0.00	
All Other Deductions	0.00	
Net Pay	330.00	
	72,531.47	

Payment Distribution Methods

Normal Distributed Amount	3,493.51
Direct Deposit Amount	69,037.96
Direct Deposit Entries	66

Tax Deposit Information

Federal Tax Deposit *	24,267.67
State Tax Deposit **	4,250.24
City Tax Deposit - New York City ***	0.00
City Tax Deposit - Yonkers ***	0.00

Document Types On This Journal

Regular Checks	70
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	70
Active Payroll Employees	70
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: May 26, 2022

Gross Total: \$110,358.71

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

Payroll Transaction Totals

Gross Wages	110,358.71	Normal Distributed Amount	3,086.09
Non Cash Earnings	0.00	Direct Deposit Amount	74,330.96
Reimbursed Expenses	0.00	Direct Deposit Entries	67

FICA Wages

FICA Withholding - Employee *

FICA Withholding - Employer *

Medicare Wages

Medicare Withholding - Employee *

Excess Medicare Wages

Excess Medicare Withholdings

Medicare Withholding - Employer *

Federal Wages

Federal Withholding *

State Wages

State Withholding **

City Wages

City Withholding ***

Annuities

Flexible Spending

Retirement

Roth 403(b) Annuity

Roth 457(b) Annuity

All Other Deductions

Net Pay

Tax Deposit Information

Federal Tax Deposit *

State Tax Deposit **

City Tax Deposit - New York City ***

City Tax Deposit - Yonkers ***

Document Types On This Journal

Regular Checks	70
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	0

Employee Types On This Journal

Employee Count	70
Active Payroll Employees	70
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #23 Fund TA - May 12, 2022 Schedule of Bills

Wires #994110 - 994112

Check #7735

Total warrant: \$41,308.49

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 23: CD - 5/12/22 PAYROLL For Dates 5/12/2022 - 5/12/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
35	05/12/2022	127	NYS EMPLOYEES HEALTH INSURANCE		8,427.57
994109	05/12/2022	198	NEWPORT TRUST CO. FBO #22258#		1,191.05
994110	05/12/2022	371	NYS INCOME TAX		4,250.24
994111	05/12/2022	909	INTERNAL REVENUE SERVICE		24,267.67
994112	05/12/2022	1345	NEW YORK STATE DEFERRED COMP		3,171.96
Number of Transactions: 5				Warrant Total:	41,308.49
				Vendor Portion:	41,308.49

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 41,308.49. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/15/22
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 41,308.49. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/26/22
Date

[Signature]
Assistant Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

June 20, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #24 Fund TA - May 26, 2022 Schedule of Bills

Wires #994113 - 994117

Check #7736 - 7738

Total warrant: \$43,061.17

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 24: CD - 5/26/22 PAYROLL For Dates 5/26/2022 - 5/26/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
36	05/26/2022	1934	AFLAC		192.89 ✓
7737	05/26/2022	1267	AMERIFLEX, LLC.		1,190.83 ✓
7738	05/26/2022	2889	GIS BENEFITS		1,296.40 ✓
994113	05/26/2022	198	NEWPORT TRUST CO. FBO #22258#		1,246.71 ✓
994114	05/26/2022	202	NYS & LOCAL RETIREMENT SYSTEM		3,688.30 ✓
994115	05/26/2022	371	NYS INCOME TAX		4,824.51 ds ✓
994116	05/26/2022	909	INTERNAL REVENUE SERVICE		27,350.54 ✓
994117	05/26/2022	1345	NEW YORK STATE DEFERRED COMP		3,270.99 ✓

Number of Transactions: 8

Warrant Total: 43,061.17

Vendor Portion: 43,061.17

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 43,061.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/15/22
Date

[Signature]
Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 43,061.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/26/22
Date

[Signature]
Assistant Library Director

American Express Monthly Statement - May 2022 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	Dick's Sporting Goods - Canopy Tent	\$66.25	L7430.442-16
	GiftTree - Prize Baskets for Adult Summer Reading	\$339.60	L7430.442-11
	Hospitality - Staff meeting 5/18/22	\$33.45	L7430.435-31
	USPS (Postage for Passport Applications)	\$53.90	L7430.433
	Amazon data back-up (cloud)	\$148.59	L7430.431
	Google (shpl.info e-mail service)	\$575.97	L7430.431
Nicholas Tanzi	PDQ.com - 1 Yr SmartDeploy Starter Subscription (Software)	\$1,107.98	L7420.429
	Mobile Beacon - Renewal Fee-12 Month (for 20 Hotspots)	\$2,520.00	L7420.410-16-S
	NoviSign Ltd. - Library Signage (Recurring payment)	\$40.00	L7420.410-16-S
	Zoom.US (Teleconferencing)	\$189.96	L7430.431
	Matterport - Virtual Tour Fee (Recurring payment)	\$10.85	L7420.429
Total		\$5,086.55	

Amazon/Synchrony Bank Monthly Statement - April 2022		
Description	Purchase \$	Account
BOOKS - ADULT DEPT	\$278.17	L7420.410-11
BOOKS - CHILDREN'S DEPT	\$92.17	L7420.410-12
DVD- ADULT DEPT	\$22.99	L7420.411-11
MUSIC CD's - ADULT DEPT	\$17.99	L7420.412-11
PERIODICALS	\$22.00	L7420.413-11
COMP SOFTWARE - CHILDREN'S DEPT	\$146.80	L7420.415-12
EQUIPMENT	\$3,921.52	L7430.200
PROGRAMS- CHILDREN'S DEPT	\$361.03	L7430.44-12
FAMILY PLACE	\$264.55	L7430.442-12-F
PROGRAMS - OUTREACH	\$130.77	L7430.442-16
BUILDING MAINTENANCE AND REPAIR	\$206.96	L7440.452.71
Total	\$5,464.95	

Amazon Detail

Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total
4/14/2022	CE	Kit Platen Roller for Zebra GK420T Thermal Label Printer Roller P/N 105934-035	34.49	2	68.98
4/16/2022	Personal Computer	Samsung QM65R 65 inch 4K UHD 3840x2160 24/7 Commercial Signage LED Display for Business, HDMI, Wi-Fi	2,295.30	1	2,295.30
4/25/2022	Home	Janome HD3000 Heavy-Duty Sewing Machine with 18 Built-in Stitches + Hard Case	449.00	1	449.00
4/25/2022	Personal	SanDisk 64GB Ultra Flair USB 3.0 Flash Drive - SDCZ73-064G-G46	8.99	10	89.90
4/25/2022	Home Theater	Fixed TV Wall Mount, Low Profile TV Mount for Most 32-75 inch TVs	22.99	1	22.99
4/25/2022	CE	HDMI to VGA Cable Adapter with 3.5mm Audio Cord, NewBEP 1080P HD 6ft/1.8m Gold-Plated HDMI	11.59	1	11.59
4/26/2022	Home Theater	5Rcom Mobile TV Cart Rolling for LCD LED Flat/Curved Screen TVs up to 88lbs, 23"-55" with Max VESA 400x400mm	66.99	1	72.98
4/27/2022	Personal Computer	Samsung Business QM43R 43 inch 4K UHD 3840x2160 24/7 Commercial Signage LED Display for Business, HDMI, Wi-Fi	910.78	1	910.78
EQUIPMENT			\$3,921.52		

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 21: CR - DAILY FINES 5/2022			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	1,036.77	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	48.97
L 2082.4	COPY MACHINES	0.00	86.70
L 2082.42	COMPUTER PRINT CARDS	0.00	181.80
L 2082.52	IWIN - DVDs	0.00	10.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	130.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	54.30
L 2770.8	MISC. INCOME - PASSPORTS	0.00	525.00
Grand Total		1,036.77	1,036.77

			SOUTH HUNTINGTON LIBRARY
Cash Receipt Schedule Report For L - 22: CR - GENERAL - 5/2022			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	9,941.11	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	6.87	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	1.49	0.00
L 211	MM - FLUSHING BANK	522.34	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	87.96
L 2082.42	COMPUTER PRINT CARDS	0.00	139.60
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	6.87
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	0.00	6.46
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	0.00	1.49
L 2401.211	INTEREST - MM FLUSHING BANK	0.00	522.34
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	20.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	2.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	31.50
L 2770.6	MISC. INCOME	0.00	6,088.21
L 2770.8	MISC. INCOME - PASSPORTS	0.00	717.70
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	0.00	288.68
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	0.00	732.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	0.00	1,827.00
Grand Total		10,471.81	10,471.81

**SOUTH HUNTINGTON PUBLIC LIBRARY
REVENUE BUDGET STATUS
PERIOD COVERED: July 1, 2021 - May 31, 2022**

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 11 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$5,459,373.00	5,459,373.00	5,004,425.25	454,947.75	9.09	0.00
PROPERTY TAXES-DEBT SVCE	\$611,379.00	611,379.00	560,430.75	50,948.25	9.09	0.00
BOOK FINES	\$0.00	99.83	0.00	99.83	#DIV/0!	(99.83)
LOST LIBRARY MATERIALS	\$5,000.00	4,022.37	4,583.33	(560.96)	-12.24	977.63
COPY MACHINES	\$4,000.00	824.30	3,666.67	(2,842.37)	-77.52	3,175.70
COMPUTER PRINT CARDS	\$9,000.00	4,827.69	8,250.00	(3,422.31)	-41.48	4,172.31
DVD FINES	\$0.00	18.00	0.00	18.00	#DIV/0!	(18.00)
IWIN - DVDs	\$0.00	15.00	0.00	15.00	#DIV/0!	(15.00)
COMPUTER PAPER/DISCS	\$1,000.00	112.75	916.67	(803.92)	-87.70	887.25
LAPTOP FINES	\$0.00	111.35	0.00	111.35	#DIV/0!	(111.35)
LATE FINES - MUSEUM PASSES	\$0.00	40.00	0.00	40.00	#DIV/0!	(40.00)
INTEREST - MM- VALLEY NAT'L BANK	\$650.00	71.92	595.83	(523.91)	-87.93	578.08
INTEREST - CKING - VALLEY NAT'L BANK	\$300.00	59.89	275.00	(215.11)	-78.22	240.11
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$50.00	13.27	45.83	(32.56)	-71.05	36.73
INTEREST - MM FLUSHING BANK	\$9,000.00	2,407.44	8,250.00	(5,842.56)	-70.82	6,592.56
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	150.00	0.00	150.00	#DIV/0!	(150.00)
MISC. INCOME - EAR BUD SALES	\$0.00	4.00	0.00	4.00	#DIV/0!	(4.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	1,115.09	916.67	198.42	21.65	(115.09)
MISC. INCOME - HOTSPOT FINES	\$0.00	5.00	0.00	5.00	#DIV/0!	(5.00)
MISC. INCOME	\$28,000.00	31,688.21	25,666.67	6,021.54	23.46	(3,688.21)
MISC. INCOME - GRANT	\$1,000.00	0.00	916.67	(916.67)	-100.00	1,000.00
MISC. INCOME - PASSPORTS	\$15,000.00	11,066.05	13,750.00	(2,683.95)	-19.52	3,933.95
STATE INCENTIVE AID	\$5,000.00	11,040.00	4,583.33	6,456.67	140.87	(6,040.00)
APPROPRIATED FUND BALANCE	\$200,000.00	0.00	183,333.33	(183,333.33)	-100.00	200,000.00
TOTALS	\$6,349,752.00	6,138,444.16	5,820,606.00	317,838.16	5.46	211,307.84

SOUTH NTINGTON LIBRARY

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	5,459,373.00	0.00	5,459,373.00	5,459,373.00	0.00
L 1001.1	PROPERTY TAXES-DEBT SVCE	611,379.00	0.00	611,379.00	611,379.00	0.00
L 2082.1	BOOK FINES	0.00	0.00	0.00	99.83	-99.83
L 2082.2	LOST LIBRARY MATERIALS	5,000.00	0.00	5,000.00	4,022.37	977.63
L 2082.4	COPY MACHINES	4,000.00	0.00	4,000.00	824.30	3,175.70
L 2082.42	COMPUTER PRINT CARDS	9,000.00	0.00	9,000.00	4,827.69	4,172.31
L 2082.5	DVD FINES	0.00	0.00	0.00	18.00	-18.00
L 2082.52	IWIN - DVDs	0.00	0.00	0.00	15.00	-15.00
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	112.75	887.25
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	111.35	-111.35
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	40.00	-40.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	650.00	0.00	650.00	71.92	578.08
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	300.00	0.00	300.00	59.89	240.11
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	50.00	0.00	50.00	13.27	36.73
L 2401.211	INTEREST - MM FLUSHING BANK	9,000.00	0.00	9,000.00	2,407.44	6,592.56
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	150.00	-150.00
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	4.00	-4.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	1,115.09	-115.09
L 2770.5	MISC. INCOME - HOTSPOT FINES	0.00	0.00	0.00	5.00	-5.00
L 2770.6	MISC. INCOME	3,000.00	25,000.00	28,000.00	31,688.21	-3,688.21
L 2770.7	MISC. INCOME - GRANT	1,000.00	0.00	1,000.00	0.00	1,000.00
L 2770.8	MISC. INCOME - PASSPORTS	15,000.00	0.00	15,000.00	11,066.05	3,933.95
L 3840	STATE INCENTIVE AID	5,000.00	0.00	5,000.00	11,040.00	-6,040.00
L 3841	APPROPRIATED FUND BALANCE	200,000.00	0.00	200,000.00	0.00	200,000.00
L Totals:		6,324,752.00	25,000.00	6,349,752.00	6,138,444.16	211,307.84
Grand Totals:		6,324,752.00	25,000.00	6,349,752.00	6,138,444.16	211,307.84

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2021 - May 31, 2022

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 11 MONTHS	VARIANCE		
						FAVORABLE (UNFAVORABLE)		AVAILABLE
						\$	%	
SALARIES-PROF. FT & PT	\$1,784,006.27	1,503,830.23		1,503,830.23	1,646,775.02	142,944.79	8.68	\$280,176.04
SALARIES-PROF. FT	\$1,354,006.27	1,134,469.57	0.00	1,134,469.57	1,249,851.94	115,382.37	9.23	\$219,536.70
SALARIES - PROF. PT	\$430,000.00	369,360.66	0.00	369,360.66	396,923.08	27,562.42	6.94	\$60,639.34
SALARIES-CLERICAL FT & PT	\$611,207.46	479,852.06		479,852.06	564,191.50	84,339.44	14.95	\$131,355.40
SALARIES-CLERICAL FT	\$369,207.46	315,556.53	0.00	315,556.53	340,806.89	25,250.36	7.41	\$53,650.93
SALARIES-CLERICAL PT	\$242,000.00	164,295.53	0.00	164,295.53	223,384.62	59,089.09	26.45	\$77,704.47
SALARIES-PAGE	\$100,000.00	80,843.24	0.00	80,843.24	92,307.69	11,464.45	12.42	\$19,156.76
SALARIES-CUSTODIAL FT & PT	\$304,473.05	259,681.77		259,681.77	281,052.05	21,370.28	7.60	\$44,791.28
SALARIES-CUSTODIAL FT	\$252,473.05	217,948.87	0.00	217,948.87	233,052.05	15,103.18	6.48	\$34,524.18
SALARIES-CUSTODIAL PT	\$52,000.00	41,732.90	0.00	41,732.90	48,000.00	6,267.10	13.06	\$10,267.10
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	47,590.98	0.00	47,590.98	49,358.97	1,767.99	3.58	\$7,409.02
SALARIES-SUNDAY-CLERICAL	\$18,000.00	14,966.51	0.00	14,966.51	16,153.85	1,187.34	7.35	\$3,033.49
SALARIES-SUNDAY-PAGE	\$8,000.00	6,796.00	0.00	6,796.00	7,179.49	383.49	5.34	\$1,204.00
SALARIES-SUNDAY-CUSTODIAL	\$22,758.22	23,078.70	0.00	23,078.70	20,424.04	(2,654.66)	(13.00)	(\$320.48)
TEMPORARY SUMMER HELP	\$8,000.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$8,000.00
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$2,911,445.00	\$2,416,639.49	\$0.00	2,416,639.49	\$2,677,442.61	\$260,803.12	9.74	\$494,805.51
ADULT BOOKS	\$172,166.23	89,529.85	27,228.81	116,758.66	157,819.04	41,060.38	26.02	\$55,407.57
CHILDRENS BOOKS	\$87,009.99	46,502.05	6,938.00	53,440.05	79,759.16	26,319.11	33.00	\$33,569.94
YOUNG ADULT BOOKS	\$11,521.20	4,931.00	1,291.70	6,222.70	10,561.10	4,338.40	41.08	\$5,298.50
REFERENCE - PRINT	\$10,000.00	5,761.42	0.00	5,761.42	9,166.67	3,405.25	37.15	\$4,238.58
REFERENCE - ELECTRONIC	\$60,000.00	34,493.51	0.00	34,493.51	55,000.00	20,506.49	37.28	\$25,506.49
AUDIO BOOKS - ADULT	\$5,000.00	1,305.44	0.00	1,305.44	4,583.33	3,277.89	71.52	\$3,694.56
AUDIO BOOKS - CHILDREN	\$5,067.97	870.01	876.20	1,746.21	4,645.64	2,899.43	62.41	\$3,321.76
DIGITAL DOWNLOADS - ADULT	\$5,000.00	3,286.71	0.00	3,286.71	4,583.33	1,296.62	28.29	\$1,713.29
DIGITAL DOWNLOADS - CHILDREN	\$3,000.00	1,277.69	0.00	1,277.69	2,750.00	1,472.31	53.54	\$1,722.31
DIGITAL DOWNLOADS - YOUNG ADULT	\$1,000.00	347.96	0.00	347.96	916.67	568.71	62.04	\$652.04
DIGITAL SUBSCRIPTIONS	\$216,500.00	170,088.18	0.00	170,088.18	198,458.33	28,370.15	14.30	\$46,411.82
MUSEUM PASSES	\$20,000.00	14,340.00	0.00	14,340.00	18,333.33	3,993.33	21.78	\$5,660.00
DVD - ADULT	\$42,078.99	15,190.84	5,078.99	20,269.83	38,572.41	18,302.58	47.45	\$21,809.16
DVD - ADULT - IWIN	\$3,000.00	0.00	0.00	0.00	2,750.00	2,750.00	100.00	\$3,000.00
DVD - CHILDREN	\$12,512.85	4,670.89	2,512.85	7,183.74	11,470.11	4,286.37	37.37	\$5,329.11
MUSIC CD'S - ADULT	\$6,404.80	3,861.28	1,404.80	5,266.08	5,871.07	604.99	10.30	\$1,138.72
MUSIC CD'S - CHILDREN	\$581.86	120.22	36.87	157.09	533.37	376.28	70.55	\$424.77
PERIODICALS - ADULTS	\$10,100.00	9,361.72	0.00	9,361.72	9,258.33	(103.39)	(1.12)	\$738.28
PERIODICALS - CHILDREN	\$1,000.00	784.51	0.00	784.51	916.67	132.16	14.42	\$215.49
PERIODICALS - YA	\$400.00	177.24	0.00	177.24	366.67	189.43	51.66	\$222.76
PERIODICALS - NEWSPAPERS	\$3,500.00	4,645.16	0.00	4,645.16	3,208.33	(1,436.83)	(44.78)	(\$1,145.16)
COMPUTER SOFTWARE-CIRC.-ADULTS	\$3,000.00	1,820.14	0.00	1,820.14	2,750.00	929.86	33.81	\$1,179.86
COMPUTER SOFTWARE-CIRC.-CHILDRE	\$7,842.34	3,343.62	842.34	4,185.96	7,188.81	3,002.85	41.77	\$3,656.38
MATERIALS PROCESSING	\$50,000.00	26,297.67	0.00	26,297.67	45,833.33	19,535.66	42.62	\$23,702.33

SOUTH HUNTINGTON PUBLIC LIBRARY
ACTUAL BUDGET EXPENDITURES / ESTIMATE
PERIOD COVERED: July 1, 2021 - May 31, 2022

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 11 MONTHS	VARIANCE			AVAILABLE
						FAVORABLE (UNFAVORABLE)			
						\$		%	
COMPUTER SOFTWARE - NON-CIRC.	\$36,228.00	16,284.28	6,231.64	22,515.92	33,209.00	10,693.08		32.20	\$13,712.08
	\$772,914.23	459,291.39	52,442.20	511,733.59	708,504.71	196,771.12		27.77	\$261,180.64
EQUIPMENT	\$44,977.96	17,981.82	21,869.50	39,851.32	41,229.80	1,378.48		3.34	\$5,126.64
EQUIPMENT MAINTENANCE	\$5,063.77	1,260.00	63.77	1,323.77	4,641.79	3,318.02		71.48	\$3,740.00
FURNITURE & FIXTURES	\$20,710.00	6,462.56	6,617.94	13,080.50	18,984.17	5,903.67		31.10	\$7,629.50
SUPPLIES - OFFICE	\$21,000.00	23,436.76	0.00	23,436.76	19,250.00	(4,186.76)		(21.75)	(\$2,436.76)
SUPPLIES - LIBRARY	\$30,544.16	9,140.91	959.36	10,100.27	27,998.81	17,898.54		63.93	\$20,443.89
TELECOMMUNICATIONS	\$37,000.00	11,486.22	0.00	11,486.22	33,916.67	22,430.45		66.13	\$25,513.78
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	84,163.80	0.00	84,163.80	87,083.33	2,919.53		3.35	\$10,836.20
POSTAGE	\$27,000.00	18,145.87	0.00	18,145.87	24,750.00	6,604.13		26.68	\$8,854.13
PUBLICITY-PRINTING/NEWSLETTER	\$44,000.00	39,044.90	0.00	39,044.90	40,333.33	1,288.43		3.19	\$4,955.10
CONTINUING ED/MILEAGE REIMB/STAFF	\$28,000.00	24,122.13	0.00	24,122.13	25,666.67	1,544.54		6.02	\$3,877.87
CONTINUING ED/MILEAGE REIMB/BOA	\$6,000.00	75.00	0.00	75.00	5,500.00	5,425.00		98.64	\$5,925.00
LIBRARY VEHICLE	\$2,000.00	237.24	0.00	237.24	1,833.33	1,596.09		87.06	\$1,762.76
PROFESSIONAL FEES - AUDITOR	\$18,350.00	9,700.00	8,800.00	18,500.00	16,820.83	(1,679.17)		(9.98)	(\$150.00)
PROFESSIONAL FEES - LEGAL	\$10,000.00	5,863.64	0.00	5,863.64	9,166.67	3,303.03		36.03	\$4,136.36
PROFESSIONAL FEES - TREASURER	\$4,500.00	4,070.00	370.00	4,440.00	4,125.00	(315.00)		(7.64)	\$60.00
PROF. FEES- ART & MUSIC	\$8,500.00	4,935.00	3,255.00	8,190.00	7,791.67	(398.33)		(5.11)	\$310.00
PROF. FEES - MISC. CONSULTANTS	\$4,500.00	695.00	0.00	695.00	4,125.00	3,430.00		83.15	\$3,805.00
MEMBERSHIP DUES	\$5,500.00	2,220.50	0.00	2,220.50	5,041.67	2,821.17		55.96	\$3,279.50
OFFICE EQUIPMENT - COPIER RENTAL	\$5,000.00	1,230.86	436.42	1,667.28	4,583.33	2,916.05		63.62	\$3,332.72
OFFICE EQUIPMENT - SERVICE CONTRA	\$10,167.08	4,846.59	148.98	4,995.57	9,319.82	4,324.25		46.40	\$5,171.51
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$750.00	0.00	0.00	0.00	687.50	687.50		100.00	\$750.00
MISC. EXPENSES	\$1,000.00	662.48	0.00	662.48	916.67	254.19		27.73	\$337.52
COST OF VOTE	\$4,500.00	1,479.52	0.00	1,479.52	4,125.00	2,645.48		64.13	\$3,020.48
COMMUNITY ACTIVITIES-ADULT PROGR/	\$41,020.49	19,160.55	945.49	20,106.04	37,602.12	17,496.08		46.53	\$20,914.45
COMMUNITY ACTIVITIES-CHILDRENS PR	\$45,391.48	34,709.26	5,654.59	40,363.85	41,608.86	1,245.01		2.99	\$5,027.63
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$3,572.00	890.40	552.69	1,443.09	3,274.33	1,831.24		55.93	\$2,128.91
COMMUNITY ACTIVITIES-YA PROGRAMS	\$13,490.36	9,951.29	1,171.03	11,122.32	12,366.16	1,243.84		10.06	\$2,368.04
COMMUNITY ACTIVITIES-OUTREACH PR/	\$5,000.00	599.92	0.00	599.92	4,583.33	3,983.41		86.91	\$4,400.08
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$8,500.00	7,300.00	0.00	7,300.00	7,791.67	491.67		6.31	\$1,200.00
CREDIT MERCHANT FEES	\$4,000.00	2,447.13	0.00	2,447.13	3,666.67	1,219.54		33.26	\$1,552.87
BUS TRIPS	\$1,000.00	0.00	0.00	0.00	916.67	916.67		100.00	\$1,000.00
	\$556,037.30	346,319.35	50,844.77	397,164.12	509,700.86	112,536.74		22.08	158,873.18
UTILITIES - ELECTRIC	\$132,000.00	125,490.48	0.00	125,490.48	121,000.00	(4,490.48)		(3.71)	\$6,509.52
UTILITIES - WATER	\$3,000.00	2,143.03	0.00	2,143.03	2,750.00	606.97		22.07	\$856.97
UTILITIES - GAS	\$15,000.00	15,011.49	0.00	15,011.49	13,750.00	(1,261.49)		(9.17)	(\$11.49)
CUSTODIAL SUPPLIES	\$16,000.00	7,359.15	0.00	7,359.15	14,666.67	7,307.52		49.82	\$8,640.85
BUILDING EQUIPMENT & REPAIR	\$3,265.00	2,220.15	265.00	2,485.15	2,992.92	507.77		16.97	\$779.85
BUILDING MAINTENANCE & REPAIR	\$48,405.00	43,879.71	2,672.00	46,551.71	44,371.25	(2,180.46)		(4.91)	\$1,853.29

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2021 - May 31, 2022

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 11 MONTHS	VARIANCE			AVAILABLE
						FAVORABLE (UNFAVORABLE)			
						\$		%	
BUILDING SERVICE CONTRACTS	\$33,000.00	33,111.24	0.00	33,111.24	30,250.00	(2,861.24)		(9.46)	(\$111.24)
INSURANCE	\$52,000.00	49,360.45	0.00	49,360.45	47,666.67	(1,693.78)		(3.55)	\$2,639.55
GROUPS MAINTENANCE	\$32,900.00	23,216.30	925.00	24,141.30	30,158.33	6,017.03		19.95	\$8,758.70
	\$335,570.00	301,792.00	3,862.00	305,654.00	307,605.83	1,951.83		0.63	\$29,916.00
NYS RETIREMENT SYSTEM	\$420,000.00	408,475.97	0.00	408,475.97	385,000.00	(23,475.97)		(6.10)	\$11,524.03
FICA EXPENSE	\$222,678.00	202,397.13	0.00	202,397.13	205,548.92	3,151.79		1.53	\$20,280.87
WORKERS' COMPENSATION	\$30,000.00	5,417.20	0.00	5,417.20	27,500.00	22,082.80		80.30	\$24,582.80
DISABILITY INSURANCE	\$4,000.00	1,798.80	0.00	1,798.80	3,666.67	1,867.87		50.94	\$2,201.20
LONG-TERM DISABILITY INS.	\$8,500.00	6,141.21	0.00	6,141.21	7,791.67	1,650.46		21.18	\$2,358.79
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	916.67	916.67		100.00	\$1,000.00
HEALTH INSURANCE	\$490,000.00	394,749.20	0.00	394,749.20	449,166.67	54,417.47		12.12	\$95,250.80
MEDICARE REIMBURSEMENT	\$55,000.00	21,918.60	0.00	21,918.60	50,416.67	28,498.07		56.53	\$33,081.40
DUE TO/FROM CAPITAL RESERVE	\$25,000.00	25,000.00	0.00	25,000.00	22,916.67	(2,083.33)		(9.09)	\$0.00
	\$1,256,178.00	1,065,898.11	0.00	1,065,898.11	1,152,923.92	87,025.81		7.55	\$190,279.89
TOTAL WITHOUT DEBT SERVICE	5,832,144.53	4,589,940.34	107,148.97	4,697,089.31	5,356,177.94	659,088.63		12.31	\$1,135,055.22
SERIAL BOND - PRINCIPAL	\$611,379.00	611,317.21	0.00	611,317.21	560,430.75	(50,886.46)		(9.08)	\$61.79
SERIAL BOND - INTEREST				0.00	0.00	0.00		#DIV/0!	\$0.00
	\$611,379.00	611,317.21	0.00	611,317.21	560,430.75	(50,886.46)		(9.08)	\$61.79
TOTAL WITH DEBT SERVICE	\$6,443,523.53	5,201,257.55	107,148.97	5,308,406.52	\$5,916,608.69	608,202.17		10.28	\$1,135,117.01

SOUTH NTINGTON LIBRARY



Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7410.141-01	SALARIES-PROF. FT	1,354,006.27	0.00	1,354,006.27	1,134,469.57	0.00	219,536.70
L 7410.141-01-P	SALARIES - PROF. PT	430,000.00	0.00	430,000.00	369,360.66	0.00	60,639.34
L 7410.142-02	SALARIES-CLERICAL FT	369,207.46	0.00	369,207.46	315,556.53	0.00	53,650.93
L 7410.142-02-P	SALARIES-CLERICAL PT	242,000.00	0.00	242,000.00	164,295.53	0.00	77,704.47
L 7410.142-03	SALARIES-PAGE	100,000.00	0.00	100,000.00	80,843.24	0.00	19,156.76
L 7410.142-04	SALARIES-CUSTODIAL FT	252,473.05	0.00	252,473.05	217,948.87	0.00	34,524.18
L 7410.142-04-P	SALARIES-CUSTODIAL PT	52,000.00	0.00	52,000.00	41,732.90	0.00	10,267.10
L 7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	47,590.98	0.00	7,409.02
L 7410.143-02	SALARIES-SUNDAY-CLERICAL	18,000.00	0.00	18,000.00	14,966.51	0.00	3,033.49
L 7410.143-03	SALARIES-SUNDAY-PAGE	8,000.00	0.00	8,000.00	6,796.00	0.00	1,204.00
L 7410.143-04	SALARIES-SUNDAY-CUSTODIAL	22,758.22	0.00	22,758.22	23,078.70	0.00	-320.48
L 7410.143-05	TEMPORARY SUMMER HELP	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
7410		2,911,445.00	0.00	2,911,445.00	2,416,639.49	0.00	494,805.51
L 7420.410-11	ADULT BOOKS	145,000.00	27,166.23	172,166.23	89,529.85	27,228.81	55,407.57
L 7420.410-12	CHILDRENS BOOKS	80,000.00	7,009.99	87,009.99	46,502.05	6,938.00	33,569.94
L 7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,521.20	11,521.20	4,931.00	1,291.70	5,298.50
L 7420.410-14-1	REFERENCE - PRINT	10,000.00	0.00	10,000.00	5,761.42	0.00	4,238.58
L 7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	34,493.51	0.00	25,506.49
L 7420.410-15	AUDIO BOOKS - ADULT	5,000.00	0.00	5,000.00	1,305.44	0.00	3,694.56
L 7420.410-15-C	AUDIO BOOKS - CHILDREN	5,000.00	67.97	5,067.97	870.01	876.20	3,321.76
L 7420.410-16-D-A	DIGITAL DOWNLOADS - ADULT	5,000.00	0.00	5,000.00	3,286.71	0.00	1,713.29
L 7420.410-16-D-C	DIGITAL DOWNLOADS - CHILDREN	3,000.00	0.00	3,000.00	1,277.69	0.00	1,722.31
L 7420.410-16-D-YA	DIGITAL DOWNLOADS - YOUNG ADULT	1,000.00	0.00	1,000.00	347.96	0.00	652.04
L 7420.410-16-S	DIGITAL SUBSCRIPTIONS	216,500.00	0.00	216,500.00	170,088.18	0.00	46,411.82
L 7420.410-17	MUSEUM PASSES	20,000.00	0.00	20,000.00	14,340.00	0.00	5,660.00
L 7420.411-11	DVD - ADULT	37,000.00	5,078.99	42,078.99	15,190.84	5,078.99	21,809.16
L 7420.411-11-IWIN	DVD - ADULT - IWIN	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L 7420.411-12	DVD - CHILDREN	10,000.00	2,512.85	12,512.85	4,670.89	2,512.85	5,329.11
L 7420.412-11	MUSIC CD'S - ADULT	5,000.00	1,404.80	6,404.80	3,861.28	1,404.80	1,138.72
L 7420.412-12	MUSIC CD'S - CHILDREN	500.00	81.86	581.86	120.22	36.87	424.77
L 7420.413-11	PERIODICALS - ADULTS	10,100.00	0.00	10,100.00	9,361.72	0.00	738.28
L 7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	784.51	0.00	215.49
L 7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	177.24	0.00	222.76

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.413-17	PERIODICALS - NEWSPAPERS	3,500.00	0.00	3,500.00	4,645.16	0.00	-1,145.16
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	3,000.00	0.00	3,000.00	1,820.14	0.00	1,179.86
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	7,000.00	842.34	7,842.34	3,343.62	842.34	3,656.38
L 7420.419	MATERIALS PROCESSING	50,000.00	0.00	50,000.00	26,297.67	0.00	23,702.33
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	33,500.00	2,728.00	36,228.00	16,284.28	6,231.64	13,712.08
7420	*	724,500.00	48,414.23	772,914.23	459,291.39	52,442.20	261,180.64
L 7430.200	EQUIPMENT	40,000.00	4,977.96	44,977.96	17,981.82	21,869.50	5,126.64
L 7430.200-5	EQUIPMENT MAINTENANCE	5,000.00	63.77	5,063.77	1,260.00	63.77	3,740.00
L 7430.201	FURNITURE & FIXTURES	15,000.00	5,710.00	20,710.00	6,462.56	6,617.94	7,629.50
L 7430.430-21	SUPPLIES - OFFICE	21,000.00	0.00	21,000.00	23,436.76	0.00	-2,436.76
L 7430.430-22	SUPPLIES - LIBRARY	30,000.00	544.16	30,544.16	9,140.91	959.36	20,443.89
L 7430.431	TELECOMMUNICATIONS	37,000.00	0.00	37,000.00	11,486.22	0.00	25,513.78
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	84,163.80	0.00	10,836.20
L 7430.433	POSTAGE	27,000.00	0.00	27,000.00	18,145.87	0.00	8,854.13
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	44,000.00	0.00	44,000.00	39,044.90	0.00	4,955.10
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	28,000.00	0.00	28,000.00	24,122.13	0.00	3,877.87
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	6,000.00	0.00	6,000.00	75.00	0.00	5,925.00
L 7430.435-33	LIBRARY VEHICLE	2,000.00	0.00	2,000.00	237.24	0.00	1,762.76
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	10,000.00	8,350.00	18,350.00	9,700.00	8,800.00	-150.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	10,000.00	0.00	10,000.00	5,863.64	0.00	4,136.36
L 7430.437-44	PROFESSIONAL FEES - TREASURER	4,500.00	0.00	4,500.00	4,070.00	370.00	60.00
L 7430.437-45	PROF. FEES- ART & MUSIC	8,500.00	0.00	8,500.00	4,935.00	3,255.00	310.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	4,500.00	0.00	4,500.00	695.00	0.00	3,805.00
L 7430.438	MEMBERSHIP DUES	5,500.00	0.00	5,500.00	2,220.50	0.00	3,279.50
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	1,230.86	436.42	3,332.72
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	167.08	10,167.08	4,846.59	148.98	5,171.51
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	750.00	0.00	750.00	0.00	0.00	750.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	662.48	0.00	337.52
L 7430.441	COST OF VOTE	4,500.00	0.00	4,500.00	1,479.52	0.00	3,020.48
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	41,000.00	20.49	41,020.49	19,160.55	945.49	20,914.45
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	45,000.00	391.48	45,391.48	34,709.26	5,654.59	5,027.63

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>L 7430.442-12-F</u>	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	3,500.00	72.00	3,572.00	890.40	552.69	2,128.91
<u>L 7430.442-13</u>	COMMUNITY ACTIVITIES-YA PROGRAMS	13,000.00	490.36	13,490.36	9,951.29	1,171.03	2,368.04
<u>L 7430.442-14</u>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	7,300.00	0.00	1,200.00
<u>L 7430.442-15</u>	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	2,447.13	0.00	1,552.87
<u>L 7430.442-16</u>	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	0.00	5,000.00	599.92	0.00	4,400.08
<u>L 7430.443</u>	BUS TRIPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7430		535,250.00	20,787.30	556,037.30	346,319.35	50,844.77	158,873.18
<u>L 7440.450-61</u>	UTILITIES - ELECTRIC	132,000.00	0.00	132,000.00	125,490.48	0.00	6,509.52
<u>L 7440.450-62</u>	UTILITIES - WATER	3,000.00	0.00	3,000.00	2,143.03	0.00	856.97
<u>L 7440.450-63</u>	UTILITIES - GAS	15,000.00	0.00	15,000.00	15,011.49	0.00	-11.49
<u>L 7440.451</u>	CUSTODIAL SUPPLIES	16,000.00	0.00	16,000.00	7,359.15	0.00	8,640.85
<u>L 7440.452-70</u>	BUILDING EQUIPMENT & REPAIR	3,000.00	265.00	3,265.00	2,220.15	265.00	779.85
<u>L 7440.452-71</u>	BUILDING MAINTENANCE & REPAIR	30,000.00	18,405.00	48,405.00	43,879.71	2,672.00	1,853.29
<u>L 7440.452-73</u>	BUILDING SERVICE CONTRACTS	33,000.00	0.00	33,000.00	33,111.24	0.00	-111.24
<u>L 7440.454</u>	INSURANCE	52,000.00	0.00	52,000.00	49,360.45	0.00	2,639.55
<u>L 7440.469-81</u>	GROUNDS MAINTENANCE	27,000.00	5,900.00	32,900.00	23,216.30	925.00	8,758.70
7440		311,000.00	24,570.00	335,570.00	301,792.00	3,862.00	29,916.00
74		4,482,195.00	93,771.53	4,575,966.53	3,524,042.23	107,148.97	944,775.33
7		4,482,195.00	93,771.53	4,575,966.53	3,524,042.23	107,148.97	944,775.33
<u>L 9000.901-0</u>	NYS RETIREMENT SYSTEM	420,000.00	0.00	420,000.00	408,475.97	0.00	11,524.03
<u>L 9000.903-0</u>	FICA EXPENSE	222,678.00	0.00	222,678.00	202,397.13	0.00	20,280.87
<u>L 9000.904-0</u>	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	5,417.20	0.00	24,582.80
<u>L 9000.905-5</u>	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	1,798.80	0.00	2,201.20
<u>L 9000.905-6</u>	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	6,141.21	0.00	2,358.79
<u>L 9000.905-7</u>	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>L 9000.906-0</u>	HEALTH INSURANCE	490,000.00	0.00	490,000.00	394,749.20	0.00	95,250.80
<u>L 9000.906-1</u>	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	21,918.60	0.00	33,081.40
9000		1,231,178.00	0.00	1,231,178.00	1,040,898.11	0.00	190,279.89
90		1,231,178.00	0.00	1,231,178.00	1,040,898.11	0.00	190,279.89
<u>L 9500.995-0</u>	DUE TO/FROM CAPITAL RESERVE	0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
9500		0.00	25,000.00	25,000.00	25,000.00	0.00	0.00
95		0.00	25,000.00	25,000.00	25,000.00	0.00	0.00

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 9710	SERIAL BOND - PRINCIPAL	611,379.00	0.00	611,379.00	611,317.21	0.00	61.79
9710	*	611,379.00	0.00	611,379.00	611,317.21	0.00	61.79
97	**	611,379.00	0.00	611,379.00	611,317.21	0.00	61.79
9	***	1,842,557.00	25,000.00	1,867,557.00	1,677,215.32	0.00	190,341.68
Fund L Totals:		6,324,752.00	118,771.53	6,443,523.53	5,201,257.55	107,148.97	1,135,117.01
Grand Totals:		6,324,752.00	118,771.53	6,443,523.53	5,201,257.55	107,148.97	1,135,117.01

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
200	CHECKING - VALLEY NATIONAL BANK	51,755.78	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	118,677.94	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	13,305.94	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	3,091,895.11	0.00
L 391	DUE FROM OTHER FUNDS	12,296.24	0.00
L 500	PAYROLL CLEARING ACCOUNT	210,337.89	0.00
L 510	ESTIMATED REVENUE	6,349,752.00	0.00
L 521	ENCUMBRANCES	107,148.97	0.00
L 522	EXPENDITURES	5,201,257.55	0.00
L 599	APPROPRIATED FUND BALANCE	93,771.53	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	107,148.97
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	476,566.25
L 909	FUND BALANCE, UNRESERVED	0.00	2,085,066.04
L 960	APPROPRIATIONS	0.00	6,443,523.53
L 980	REVENUES	0.00	6,138,444.16
L Fund Totals:		15,250,748.95	15,250,748.95
Grand Totals:		15,250,748.95	15,250,748.95

SOUTH HUNTINGTON LIBRARY

Revenue Status Report From 7/1/2021 To 5/31/2022



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 2401	INTEREST	0.00	0.00	0.00	985.31	-985.31
H 2850	TRANSFER FROM GEN FUND	0.00	25,000.00	25,000.00	25,000.00	0.00
H Totals:		0.00	25,000.00	25,000.00	25,985.31	-985.31
Grand Totals:		0.00	25,000.00	25,000.00	25,985.31	-985.31

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
200	VALLEY RESERVE CHECKING ACCT	2,351.44	0.00
H 210	FLUSHING M/M	1,094,725.10	0.00
H 510	ESTIMATED REVENUE	25,000.00	0.00
H 522	EXPENDITURES	64,829.00	0.00
H 630	DUE TO OTHER FUNDS	22,632.79	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	1,158,553.02
H 960	APPROPRIATIONS	0.00	25,000.00
H 980	REVENUES	0.00	25,985.31
H Fund Totals:		1,209,538.33	1,209,538.33
Grand Totals:		1,209,538.33	1,209,538.33

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 5/31/2022



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	2,191.62
TA 200	T/A CHECKING - VALLEY NAT'L BANK	14,046.34	0.00
TA 21	NYS INCOME TAX	231.58	0.00
TA 22	FEDERAL INCOME TAX	0.00	67.00
TA 26	FICA	0.00	165.02
TA 456	INTEREST	0.00	21.20
TA 630	DUE TO/FROM OTHER FUNDS	0.00	11,833.08
TA Fund Totals:		14,277.92	14,277.92
Grand Totals:		14,277.92	14,277.92

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$3,091,895.11 and the account is earning interest at .19%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,094,725.10 is earning interest at .19%.

6/14/2022

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eileen Sullivan
2021/22 Finance Chairperson

DATE: June 20, 2022

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
7729	3/14/2022	GIS BENEFITS	\$1,248.31
57158	4/18/2022	GEORGINA RIVAS-MARTINEZ	\$21.00
57113	4/18/2022	MIDWEST TAPE	\$1,491.77
57082	4/18/2022	BOOK PAGE	\$471.02
57084	4/18/2022	CERULLO CONSULTING CO., INC.	\$175.00
57093	4/18/2022	EASTLINE THEATER	\$400.00
57106	4/18/2022	DIANE KENTROS	\$3,556.00
57141	4/18/2022	ZOOBEAM, INC.	\$1,595.00
57162	4/18/2022	SOLOMON GUGGENHEIM FOUNDATION	\$500.00
57102	4/18/2022	INGRAM LIBRARY SERVICES, INC.	\$835.27

Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Rebecca Kurjanski	Temporary Summer Page	35	14.00/hr	1	6/27/2022
Mary Bixson	YS Library Trainee	10.17	28.29/hr	3	6/27/2022
Grace Hanrahan	Temporary Summer Page	35	14.00/hr	1	6/25/2022

Resignation

Name	Title	Hours / Week	Salary	Step	Effective Date
Sarah Safonte	PT Library Clerk	12.33	\$17.06/hr	1	6/25/2022
Kimberly Barbato	Adult Page	12	\$14.00/hr	8	7/1/2022

June 9, 2022

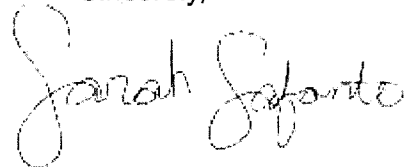
Dear Mrs. Janet Scherer and the South Huntington Public Library Board,

Please accept this letter as my formal resignation as part-time library clerk at the South Huntington Public Library. The last day I can be scheduled is Saturday, June 25, 2022. This resignation comes as a result of new employment as full-time library clerk at Cold Spring Harbor Library.

I would like to take the opportunity to reflect upon my time here at SHPL. Although it was much shorter than I intended, I thoroughly enjoyed working at this library, with its kind community and wonderful staff, and have learned more to help me in my library career. With the help of Cathy-Ann and the rest of the circulation clerks, I have fine-tuned my role as a circulation clerk and have been able to provide more efficient service to the patrons and I will take that knowledge with me in the next chapter of my career. I have taken note of the library's procedures and the various programs that are used to make the workplace more efficient and provide positive experiences to the patrons. Using this as a point to compare with other libraries I have worked in, I feel I have a grasp of what makes a library so valuable to its community.

I would like to state again how much I have enjoyed working at SHPL and how incredible my coworkers are. This library only brings positive memories to mind. I hope in the future I will have the opportunity to return to SHPL as a librarian and to continue my library career in a different role to gain all the knowledge I can.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Safonte". The signature is fluid and elegant, with the first name "Sarah" and last name "Safonte" clearly distinguishable.

Sarah Safonte

Kimberly M. Barbato
20 Willetts Place
Huntington Station, NY 11746
June 1st, 2022

June 1st, 2022

Howard Spiegelglass
Head of Adult Services
South Huntington Public
Library
145 Pidgeon Hill Road
Huntington Sta., NY 11746

Dear Howard:

I'm writing to give my formal notice that I'll be leaving my role as an adult library page at the South Huntington Public Library on Friday, July 1st, 2022.

I recently received an offer to serve as a technical services library technician for the U.S. Merchant Marine Academy, and after some consideration, I accepted their offer.

I am grateful for the opportunities, experience and knowledge that SHPL has given me these 9 years. It's been a blessing to work for this wonderful library, witness its tremendous growth over the years, and to work with such kind and talented coworkers. From the bottom of my heart, I give thanks for everything that SHPL has given me. Our community is truly blessed to have this library. It's been a wonderful 9 years working here. Thank you for everything!

Please let me know if I may be of any assistance during this transition.

Sincerely,

Kimberly M. Barbato
SHPL adult page

Summer Concert Series

Our popular summer concert series returns this summer. Tickets are already available for the first two shows. All shows take place on Friday evening at 7:00 p.m. If it rains or there is a credible threat of rain, the concert will be moved into the theater. Here is our line-up:

June 24 – Harmonica Bill & Marked Deck, blues band

July 1 – The Rustlers Band, country and rock and roll

July 8 – Something Special Big Band, swing and big band music

July 15 – The Daytrippers – Beatles Tribute band

July 22 – The Modern Justice Band – rock ensemble

July 29 – Milagro – Santana Tribute band

Summer Reading

Summer reading plans are in full gear. All departments are decorating for what looks like a “normal” summer in the library. The theme “Oceans of Possibilities,” offers our librarians a wide range of programming ideas and activities to keep patrons of every age busy this summer. The children’s department will once again employ two temporary summer page positions to sign up club participants and listen to their book reports. We look forward to busy summer at the library.

Grow to Give Garden

So far this has been a good growing year and our gardens are thriving. This year the gardens are being cared for exclusively by our children’s and teen garden clubs. We are looking forward to a bountiful harvest to taste and share with local food pantries.



Meetings

May 4	Wednesday	9:00 a.m.	Department Head Meeting
May 5	Thursday	9:30 a.m.	Huntington Director's Zone Meeting
May 6	Friday	3:00 p.m.	LILRC Budget Committee Meeting
May 10	Tuesday	10:00 a.m.	PLDA Webinar: Diversity Toolkit
May 13	Friday	2:00 p.m.	Friends of the Library Meeting
May 16	Monday	2:30 p.m.	Sustainable Libraries Initiative Advisory Board Meeting
June 17	Tuesday	10:00 a.m.	LILRC Board Meeting
June 17	Tuesday	2:00 p.m.	PLDA Scholarship Committee
June 18	Wednesday	9:00 a.m.	SHPL Staff Meeting
June 18	Wednesday	7:00 p.m.	Book Discussion Facilitation
June 19	Thursday	2:00 p.m.	Interview – Summer Reading Page

Important Dates:

July 18 @ 7:00 p.m. – SHPL Board of Trustees Meeting

July 20 @ 11:00 a.m. – Sustainable Libraries Initiative Celebration

Staff Training Update

All staff are presently enrolled in New York State-mandated sexual harassment prevention and workplace violence prevention training, via our KnowBe4 software. Previous enrollees will note that the sexual harassment prevention training has been updated to reflect changes in the state's guidelines. Approximately seventy percent of staff have already completed the full training module. We expect all staff will have finished their training before the end of the month.

In addition to this mandated training, we have been participating in organizational phishing security tests, in an attempt to reduce the likelihood of a cybersecurity breach at the library. This testing occurs at regular intervals and assesses staff responses to potentially malicious emails, checking to see if they are deleted, forwarded, clicked on, etc. Initially, our click rate was quite high (26.8%) compared to the industry average of 17.5%. Through a combination of continued penetration testing and individual and small group follow-ups, we have reduced our organizational click rate to just 14.3%. Simply put, staff have become far more capable in identifying potentially harmful emails, and have reduced the cybersecurity risk to our organization overall.

Computer Services Staff News

Staff member Michael Bartolomeo has accepted a 2-year appointment to the Emerging Trends Committee of Core, a division of ALA. Core is the national association that advances the profession of librarians and information providers in central roles of leadership and management, collections and technical services, and technology. The Emerging Trends Committee explores, promotes, and shares various new emerging technologies with library professionals across the country, and as such, is an excellent compliment to his work as the library's Emerging Technologies Librarian!

Meetings — May

May 4	Wednesday	9:00 a.m.	Department Head Meeting
May 12	Thursday	10:00 a.m.	Technology Information Forum Meeting
May 12	Thursday	2:30 p.m.	Assistant Directors Roundtable
May 16	Monday	7:00 p.m.	Library Board of Trustees Meeting
May 18	Wednesday	9:00 a.m.	Staff Meeting

May 23	Monday	2:00 p.m.	WoW Team Meeting
May 24	Tuesday	2:00 p.m.	EDI Team Meeting
May 24	Tuesday	3:30 p.m.	NYLA Meet the Candidates Virtual Forum
May 31	Tuesday	2:00 p.m.	WoW Team Meeting

Building & Grounds Report

Compiled by Ray Capone

1. The trees on our property received their first quarterly spraying.
2. Flowers were planted around the building. We graded the land around where our new pavers were installed, and reseeded the area.
3. The generator received its first of two semi-annual service appointments. Following an inspection, it was determined that we should replace the aging starter batteries.
4. Our panic buttons had a broken sensor; we had East Coast service them and they are working correctly once more.
5. We purchased new vacuums this month for the first time in six years. The new ones are performing well, and come with a side wand that allows us to easily vacuum corners, under chairs, and in other hard to reach areas.
6. We fixed a chair on the Elsie Coulter Reading Terrace. This chair is original to the old library, and needed a minor repair to its support bar.
7. I am preparing a bid to have the library power-washed and will compare this work to past performances.
8. I am having the windows cleaned at the library; I will wait until the power-washing is complete before having this work performed.
9. We added new sprinkler heads to one of the zones in the back by the vegetable beds to eliminate the need for staff to manually water the garden.
10. We changed several light bulbs over the Circulation Desk.
11. I changed a ballast in one of the high hats in the Meeting Room.
12. I changed a ballast and bulb on one of the step lights in the Theater.
13. I have the landscaping company trimming the low hanging tree branches by the hill and courtyard in preparation for our summer concert series. Jose and I have also been doing some tree trimming in the front of the building and around our generator.

PROPOSED 2022-2023 BOARD OFFICERS

President – Eleanora Ferrante

Vice President – Eileen Sullivan

Financial Chairperson – Pat Dillon

PROPOSED BOARD MEETING DATES FOR FISCAL YEAR 2022-2023

(All meetings are at 7 p.m. on the third Monday of the month unless specified)

Day / Date	Notes
Monday, August 15, 2022	At 5:30 p.m.
Monday, September 19, 2022	
Monday, October 17, 2022	
Monday, November 21, 2022	
Monday, December 21, 2022	
Tuesday, January 17, 2023	Martin Luther King, Jr. Day is Monday
Tuesday, February 21, 2023	President's Day is Monday
Monday, March 20, 2023	
Monday, March 27, 2023	Annual Meeting (budget to the public)
Monday, April 17, 2023	
Monday, May 15, 2023	
Tuesday, June 20, 2023	Juneteenth is Monday
Monday, July 17, 2023	Regular and Organizational Meeting

PROPOSED 2023-2024 BUDGET VOTE & TRUSTEE ELECTION DATE

INFORMATION

The common library vote day is Tuesday, April 4, 2023. However, due to the vacation schedule of the South Huntington School District, it may be prudent to move our vote day to April 11, 2023.

South Huntington Public Library Logo Branded Staff Shirts

Information

The easing up of COVID restrictions has allowed our staff to once again be involved in a host of activities that were put on hold during the worst of the pandemic. We have staff planning outreach events within the community and schools, others are working with children in our Grow to Give garden. It is important that staff is comfortable in all these settings which is why our personnel manual specifically states that employees “are expected to dress appropriately for the area in which they work and the type of work assigned.” This allows staff to be dressed appropriately for the activity and still be identified as a staff member. In addition, it is important to foster a sense of belonging amongst our staff. Offering a dress down day where staff who choose to, have the ability to wear a branded shirt can increase staff morale and comradery.



Recommendation

That the Board of Trustees approves a purchase of one library logo staff shirt per employee at a cost not to exceed \$1200.00 to be expended from our outreach budget.

Doris Lessuck Congratulatory Resolution

Let it be resolved:

That the South Huntington Public Library Board of Trustees congratulates Doris Lessuck, on her 100th birthday. In addition, the Board of Trustees recognizes Mrs. Lessuck for all her contributions to the South Huntington Public Library where she served as board member from 1989 - 2005. Mrs. Lessuck ushered the library through many positive changes including the construction of our current building. She also was a member of the Friends of the Library for many years. We thank her for her service to the South Huntington Public Library, it's administration and staff, as well as the South Huntington community at large.

HVAC Project

Information

When applying for New York State Construction Grants, New York State General Municipal Law and Education Law mandate that the library board pass resolutions pertaining to estimated project costs, SEQRA and budgetary appropriations. The library's attorney drafted the following resolution for board approval.

RESOLUTION:

WHEREAS, the Library has retained the services of Beatty Harvey Coco Architects (“BHC”) to perform required architectural services in connection with contemplated upgrades and improvements to the Library’s HVAC system;

WHEREAS, BHC has recommended the replacement of the Library’s existing air handlers and associated rooftop equipment and appurtenances for units AC-1 and AC-2 based upon design documents prepared by BHC and BHC’s engineers (the “Proposed Action”);

WHEREAS, the Library has been advised by BHC that the estimated cost of the Proposed Action is \$401,400.00 (the “Estimated Cost”);

WHEREAS, the Library acknowledges the need to comply with 6 NYCRR § 617 (“SEQRA”) before making a final decision to proceed with the Proposed Action;

RESOLVED, the Library declares itself the Lead Agency for the purposes of complying with the requirements of SEQRA;

RESOLVED, the Library, acting as Lead Agency, declares the Proposed Action a Type II action, pursuant to 6 NYCRR § 617(c), which, as a matter of law, will not have a significant adverse impact upon the environment;

RESOLVED, subject to the requirements of the State General Municipal Law and Education Law, the Library approves the Proposed Action, and authorizes proceeding therewith;

RESOLVED, through budgetary appropriations, the Library has set aside sufficient funds to cover the Estimated Cost of the Proposed Action.

Obsolete Equipment

Information

The equipment identified is deemed obsolete and/or broken and is not worth repairing. Usable parts will be salvaged prior to recycling.

Recommendation

That the Board of Trustees authorizes staff to discard obsolete equipment in accordance with library policy and best practice

REPORT | ToBeExcised

South Huntington Public Library

Asset Tag ID	Category	Serial No	Brand	Model	Purchase Date	Status
30652004238970	UPS	2514DVHBC788901325	Tripp Lite	ECO550UPS	06/01/2015	FAILED
30652004303287	VR Headset	1KWPH814BS8307	Oculus	Oculus Go: MH-A64	11/01/2018	EOL
30652004303568	VR Headset	1KWPH814NH8307	Oculus	Oculus Go: MH-A64	11/01/2018	EOL
30652002674986	UPS	2730AVHOM87BF00972	Tripp Lite	AVR750U	11/01/2017	FAILED
30652004239333	UPS	2514DVHBC788901331	Tripp Lite	ECO550UPS	06/01/2015	FAILED
30652002673053	Monitor	CNC218R1J5	HP	LA2006x	06/01/2012	FAILED
30652004303469	Desktop PC	C07R84P7G1HW	Apple	Mac mini (Late 2014)	05/01/2016	EOL
30652002674648	Laptop	5CG62573DQ	HP	ProBook 640 G2	06/01/2016	EOL
30652002674671	Laptop	5CG62573DZ	HP	ProBook 640 G2	06/01/2016	EOL

Jun 20, 2022

May 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 218	2 910	3 768	4 878	5 818	6 690	7 480
8 188	9 859	10 849	11 759	12 876	13 758	14 658
15 390	16 905	17 794	18 795	19 800	20 660	21 530
22 444	23 908	24 889	25 760	26 857	27 859	28 538
29 CLOSED	30 CLOSED	31 850				

May 2022 - Adult Programs

Title	Event Start Date	People in Attendance
Beginner Tai Chi (L)	05/02/2022 @ 9:30am	22
Monday Yoga (L)	05/02/2022 @ 11:00am	25
Movie: Coming 2 America	05/02/2022 @ 2:00pm	26
Intermediate Tai Chi (L)	05/03/2022 @ 9:30am	14
Chair Yoga on Zoom (V)	05/03/2022 @ 10:00am	5
Genealogy Drop-in (L)	05/05/2022 @ 10:00am	2
Writing Workshop (V)	05/05/2022 @ 5:00pm	10
North Shore Civil War Roundtable	05/05/2022 @ 7:00pm	10
Color Your World Coloring (V)	05/06/2022 @ 9:00am	N/A
Walk2TheBeat Virtual Fitness (V)	05/07/2022 @ 9:30am	12
Gentle Yoga (L)	05/07/2022 @ 9:30am	25
Huntington Historical Society Genealogy Workshop	05/07/2022 @ 11:00am	10
Adult Take & Bake: Red, White & Blue Sprinkle Butter Cookies	05/09/2022 @ 9:00am	24
Beginner Tai Chi (L)	05/09/2022 @ 9:30am	25
Monday Yoga (L)	05/09/2022 @ 11:00am	23
Movie: West Side Story (2021)	05/09/2022 @ 2:00pm	41
Intermediate Tai Chi (L)	05/10/2022 @ 9:30am	14
Operation Medicine Cabinet (L)	05/10/2022 @ 10:00am	N/A
Chair Yoga on Zoom (V)	05/10/2022 @ 10:00am	10
ESL CLASS	05/10/2022 @ 7:00pm	6
Non-Fiction Book Discussion (L)	05/11/2022 @ 11:00am	7
How to be an eBay Seller (L)	05/11/2022 @ 7:00pm	13
Thursday Yoga (L)	05/12/2022 @ 9:30am	25
All About Hearing & Hearing Loss (L)	05/12/2022 @ 1:00pm	0
Hearing Screenings (L)	05/12/2022 @ 1:30pm	N/A
Adult Take & Make: Patriotic Clothespin Wreath (V)	05/12/2022 @ 7:00pm	20
Friends of the Library Meeting	05/13/2022 @ 2:00pm	12
Walk2TheBeat Virtual Fitness (V)	05/14/2022 @ 9:30am	11
Gentle Yoga (L)	05/14/2022 @ 9:30am	25
Community E-Waste Collection	05/14/2022 @ 10:00am	35
Long Island Rose Society	05/14/2022 @ 1:00pm	18
Folk Music Society of Huntington	05/15/2022 @ 1:00pm	15
Classical Sundays: Shtrykov-Tanaka Duo	05/15/2022 @ 2:30pm	21
Beginner Tai Chi (L)	05/16/2022 @ 9:30am	25
Medicare Counseling One-on-One (L)	05/16/2022 @ 10:00am	1
Monday Yoga (L)	05/16/2022 @ 11:00am	25
Movie: Marry Me	05/16/2022 @ 2:00pm	35
This&€¦Is...My Jeopardy! Story With Terry Wolfisch Cole (V)	05/16/2022 @ 7:00pm	59
Library Board of Trustees Meeting	05/16/2022 @ 7:00pm	7
Intermediate Tai Chi (L)	05/17/2022 @ 9:30am	25
Chair Yoga on Zoom (V)	05/17/2022 @ 10:00am	8
Intro to Windows 11 (L)	05/17/2022 @ 7:00pm	2
Cooking Class: Meals for Healthy Aging (L)	05/17/2022 @ 7:00pm	4
Evening Book Discussion (L)	05/18/2022 @ 7:00pm	9
Beginner Excel: Charts & Printing Tips (V)	05/18/2022 @ 7:00pm	7
Thursday Yoga (L)	05/19/2022 @ 9:30am	25

May 2022 - Adult Programs

Defensive Driving (L)	05/19/2022 @ 11:00am	30
Writing Workshop (V)	05/19/2022 @ 4:00pm	9
Huntington NAACP	05/19/2022 @ 6:30pm	Cancelled
How to Start a Non-Profit (V)	05/19/2022 @ 7:00pm	5
All About Bees (L)	05/19/2022 @ 7:00pm	9
ENL Class	05/19/2022 @ 7:00pm	7
Let's Talk Art: Shifting Perspectives - Reframing Tradition	05/20/2022 @ 5:30pm	N/A
Walk2TheBeat Virtual Fitness (V)	05/21/2022 @ 9:30am	12
Gentle Yoga (L)	05/21/2022 @ 9:30am	25
Jane Austen Society: In Sickness and In Health (L)	05/21/2022 @ 1:00pm	7
Beginner Tai Chi (L)	05/23/2022 @ 9:30am	25
Monday Yoga (L)	05/23/2022 @ 11:00am	25
Movie: Death on the Nile	05/23/2022 @ 2:00pm	26
Intermediate Tai Chi (L)	05/24/2022 @ 9:30am	14
Chair Yoga on Zoom (V)	05/24/2022 @ 10:00am	12
Dream On: Surrealism (V)	05/25/2022 @ 10:30am	4
Afternoon Book Chat (L)	05/25/2022 @ 3:00pm	0
Algorithms, News Bubbles & Social Media: Finding Real N	05/25/2022 @ 7:00pm	6
Thursday Yoga (L)	05/26/2022 @ 9:30am	25
Writing Workshop (V)	05/26/2022 @ 4:00pm	9
Annuals and Perennials for the Spring & Summer Garden	05/26/2022 @ 7:00pm	14
ENL Class	05/26/2022 @ 7:00pm	7
Walk2TheBeat Virtual Fitness (V)	05/28/2022 @ 9:30am	13
Gentle Yoga (L)	05/28/2022 @ 9:30am	25
Intermediate Tai Chi (L)	05/31/2022 @ 9:30am	13
Chair Yoga on Zoom (V)	05/31/2022 @ 10:00am	8

May 2022 - Children's Programs

Title	Event Start Date	People in Attendance
Mother's Day Take & Make	05/02/2022 @ 9:30am	52
Parachute Play! (L)	05/02/2022 @ 10:00am	3
Parachute Play! (L)	05/02/2022 @ 10:30am	4
So Big! (L)	05/03/2022 @ 10:00am	6
So Big! (L)	05/03/2022 @ 10:30am	7
Picture Book Time (L)	05/03/2022 @ 2:30pm	5
Zumba Kids! (L)	05/03/2022 @ 4:30pm	7
Baby Bundle Take & Make / Paquete Para Beb�s un	05/04/2022 @ 10:00am	17
Yoga Kids (L)	05/04/2022 @ 4:30pm	7
Dancing Jelly Beans (L)	05/05/2022 @ 10:00am	11
Dancing Jelly Beans (L)	05/05/2022 @ 10:30am	11
Lego Club (L)	05/05/2022 @ 4:30pm	2
A Time for Kids (L)	05/06/2022 @ 10:00am	11
A Time for Kids (L)	05/06/2022 @ 11:00am	15
Art Club: Celestino Piatti (L)	05/06/2022 @ 4:30pm	14
Are You My Mommy? (L)	05/07/2022 @ 2:00pm	9
Parachute Play! (L)	05/09/2022 @ 10:00am	8
Parachute Play! (L)	05/09/2022 @ 10:30am	8
Garden Club (L)	05/09/2022 @ 4:30pm	15
So Big! (L)	05/10/2022 @ 10:00am	7
So Big! (L)	05/10/2022 @ 10:30am	9
Picture Book Time (L)	05/10/2022 @ 2:30pm	7
Zumba Kids! (L)	05/10/2022 @ 4:30pm	Cancelled
Outreach: Step-by-Step Preschool	05/11/2022 @ 10:00am	18
Baby Time! (L)	05/11/2022 @ 10:30am	7
Bilingual BANANAS Biling�es (L)	05/11/2022 @ 11:30am	3
Yoga Kids (L)	05/11/2022 @ 4:30pm	9
Dancing Jelly Beans (L)	05/12/2022 @ 10:00am	11
Dancing Jelly Beans (L)	05/12/2022 @ 10:30am	13
After School Club (L)	05/12/2022 @ 4:30pm	11
A Time for Kids (L)	05/13/2022 @ 10:00am	14
A Time for Kids (L)	05/13/2022 @ 11:00am	21
Tweens Night Out: Catapult Challenge (L)	05/13/2022 @ 7:00pm	8
PlayHooray Babies & Kids (L)	05/14/2022 @ 10:00am	8
PlayHooray Babies & Kids (L)	05/14/2022 @ 11:00am	5
Baking Coach: Faux Hamburger and French Fries (V)	05/14/2022 @ 2:00pm	28
Parachute Play! (L)	05/16/2022 @ 10:00am	9
Parachute Play! (L)	05/16/2022 @ 10:30am	6
Visit: Countrywood 2nd Grade	05/16/2022 @ 11:45am	35
Garden Club (L)	05/16/2022 @ 4:30pm	15
So Big! (L)	05/17/2022 @ 10:00am	5
So Big! (L)	05/17/2022 @ 10:30am	5
Picture Book Time (L)	05/17/2022 @ 2:30pm	9
Zumba Kids! (L)	05/17/2022 @ 4:30pm	6
Baby Time! (L)	05/18/2022 @ 10:30am	7
Bilingual BANANAS Biling�es (L)	05/18/2022 @ 11:30am	7

May 2022 - Children's Programs

Yoga Kids (L)	05/18/2022 @ 4:30pm	6
Dancing Jelly Beans (L)	05/19/2022 @ 10:00am	12
Dancing Jelly Beans (L)	05/19/2022 @ 10:30am	12
Birchwood Project Excel Lunch	05/19/2022 @ 11:15am	19
After School Club (L)	05/19/2022 @ 4:30pm	13
Visit: Countrywood 2nd Grade	05/20/2022 @ 9:30am	26
A Time for Kids (L)	05/20/2022 @ 10:00am	13
A Time for Kids (L)	05/20/2022 @ 11:00am	14
Visit: Countrywood 2nd Grade	05/20/2022 @ 11:30am	19
Art Club: Alma Thomas (L)	05/20/2022 @ 4:30pm	12
My Grown-up & Me Yoga (L)	05/21/2022 @ 10:00am	4
Lego Club (L)	05/21/2022 @ 2:00pm	0
Girl Scout Troop 161	05/22/2022 @ 2:00pm	40
Parachute Play! (L)	05/23/2022 @ 10:00am	5
Parachute Play! (L)	05/23/2022 @ 10:30am	10
Garden Club (L)	05/23/2022 @ 4:30pm	9
So Big! (L)	05/24/2022 @ 10:00am	12
So Big! (L)	05/24/2022 @ 10:30am	7
Picture Book Time (L)	05/24/2022 @ 2:30pm	11
Zumba Kids! (L)	05/24/2022 @ 4:30pm	4
Baby Time! (L)	05/25/2022 @ 10:30am	6
Bilingual BANANAS Bilinguals (L)	05/25/2022 @ 11:30am	8
Visit: Countrywood 2nd Grade	05/25/2022 @ 11:45am	40
Yoga Kids (L)	05/25/2022 @ 4:30pm	9
Dancing Jelly Beans (L)	05/26/2022 @ 10:00am	9
Dancing Jelly Beans (L)	05/26/2022 @ 10:30am	12
Visit: Countrywood 2nd Grade	05/26/2022 @ 11:45am	45
After School Club (L)	05/26/2022 @ 4:30pm	8
A Time for Kids (L)	05/27/2022 @ 10:00am	9
A Time for Kids (L)	05/27/2022 @ 11:00am	9
So Big! (L)	05/31/2022 @ 10:00am	7
So Big! (L)	05/31/2022 @ 10:30am	6
Visit: Countrywood 2nd Grade	05/31/2022 @ 11:45am	38
Picture Book Time (L)	05/31/2022 @ 2:30pm	8
Zumba Kids! (L)	05/31/2022 @ 4:30pm	4

May 2022 - YA Stats

Title	Event Start Date	People in Attendance
Monthly Community Service: Recycling Challenge	05/01/2022 @ 12:00am	n/a
Study Hours in the YA Library	05/01/2022 @ 1:00pm	1
Study Hours in the YA Library	05/02/2022 @ 5:00pm	7
SAT Preparation Classes (L)	05/02/2022 @ 6:30pm	13
Mango Salad: a Grab & Go Program (V)	05/03/2022 @ 9:00am	16
Executive Teen Advisory Board	05/03/2022 @ 7:00pm	2
Study Hours in the YA Library	05/04/2022 @ 5:00pm	12
SAT Preparation Classes (L)	05/04/2022 @ 6:30pm	17
Study Hours in the YA Library	05/05/2022 @ 5:00pm	0
DIY Mothers Day Flowerium (L)	05/06/2022 @ 7:00pm	16
Study Hours in the YA Library	05/08/2022 @ 1:00pm	1
Study Hours in the YA Library	05/09/2022 @ 5:00pm	1
Culture Chat: a Community Service Program	05/10/2022 @ 7:00pm	2
Study Hours in the YA Library	05/11/2022 @ 5:00pm	10
Study Hours in the YA Library	05/12/2022 @ 5:00pm	3
Trivia Night (L)	05/13/2022 @ 7:00pm	13
Teen Advisory Board (L)	05/17/2022 @ 7:00pm	11
Teen STEAM Challenge	05/20/2022 @ 7:00pm	6
Teen Garden Club	05/24/2022 @ 7:00pm	3
Springo BINGO	05/27/2022 @ 7:00pm	10
Executive Teen Advisory Board	05/31/2022 @ 6:30pm	5
Teen Advisory Board (L)	05/31/2022 @ 7:00pm	9

		April			May		
		2020	2021	2022	2020	2021	2022
WEBSITE							
	HomePage	7,778	13,248	13,531	8,094	12,268	12,851
	% Change :		70%	2%		52%	5%
	Virtual Reference	90	163	92	152	123	152
	% Change :		81%	-44%		-19%	24%
	(New Website -No WebPAC Stats) WebPAC	0	0	0	0	0	0
	% Change :						
	Site Visitors	7,599	15,667	16,689	10,643	14,052	15,604
	% Change :		106%	7%		32%	11%
COMPUTER USAGE							
<u>Adult Wired Computers</u>							
	Application Usage :	1	1,930	2,180	1	1,631	1,946
	Time Usage (hrs) :	1	651	557	1	553	429
<u>Stand-Up Wired Computers</u>							
	Application Usage :	0	0	0	0	0	0
	Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>							
	Application Usage :	1	332	530	1	263	214
	Time Usage (hrs) :	1	114	119	1	88	46
	Total Application Usage :	2	2,262	2,730	2	1,894	2,174
	% Change :		113000%	21%		94600%	15%
	Total Time Usage (hrs) :	2	765	676	2	641	475
	% Change :		38150%	-12%		31950%	-26%
<u>Laptops & Tablets</u>							
	Children's iPad Checkouts :	0	0	0	0	0	0
	YA Laptop & iPad Checkouts :	0	0	20	0	0	14
	Total :	0	0	20	0	0	14
	% Change :						
<u>Public Wireless</u>							
	Laptop and Mobile Usage :	740	5,149	7,663	1,169	5,145	7,934
	% Change :		596%	49%		340%	54%
SCLS DATA							
	Off-Site Renewals	107	15,082	13,544	94	14,942	13,528
	% Change :		13995%	-10%		15796%	-9%
	e-Commerce Payments	\$7.92	\$81.51		\$72.26	\$71.22	
	% Change :		929%			-1%	
	Consortium Databases	6,132	3,639	2,963	6,230	4,568	1,062
	% Change :		-41%	-19%		-27%	-77%
SHPL DATABASE SEARCHES							
	Ancestry.com :	53	5	145	0	69	363
	EbscoHost :	492	401	643	420	513	322
	OCLC/FirstSearch :	0	159	192	29	184	114
	ReferenceUSA :	0	0	0	0	0	0
	Total :	545	565	980	449	766	799
	% Change :		4%	73%		71%	4%
WEB SERVICES							
	Homework Help (Tutor/BrainFuse) :	125	59	19	74	97	23
	LibraryAware (NextReads) :	11,511	4	2	1	2	4
	Live-Brary.com (eMedia Checkouts) :	6,823	6,722	7,067	7,567	6,830	7,276
	Lynda :	43	15	12	30	24	16
	Pronunciator (Mango) :	31	31	7	40	11	3
	Mosio Text Message Threads :	45	47	28	68	38	8
	EnvisionWare Mobile Print (PrinterOn) :	0	265	179	0	43	408
	LearningExpress :	0	0	0	0	0	0
	Total :	18,578	7,143	7,314	7,780	7,045	7,738
	% Change :		-62%	2%		-9%	10%

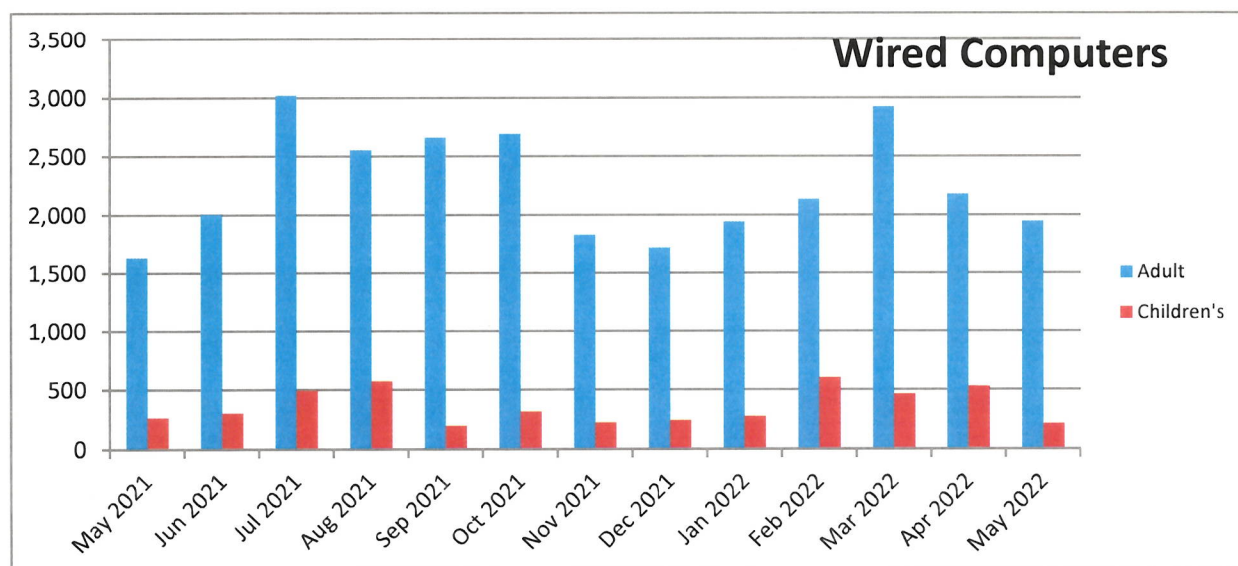
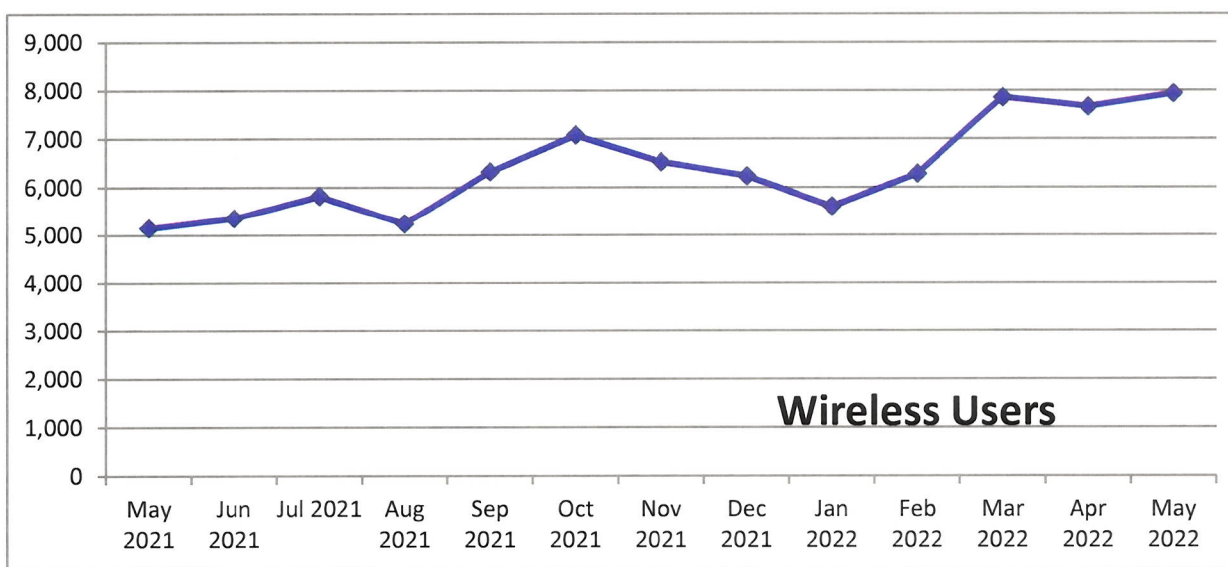
DATE	Total Building Checkouts (#231)	Media Room* Only (#431)	Percent Checkouts Media Room	Children's Room Only (#468)	Percent Checkouts Children's	Young Adult Only (#469)	Percent Checkouts YA Room	Adult Lobby Only (#470)	Percent Checkouts Adult Lobby	Percent Adult Lobby, Media Room, Children's & YA Room
May 2021	8,390	247	2.94%	1,361	16.22%	71	0.85%	176	2.10%	22.11%
June 2021	9,473	238	2.51%	1,782	18.81%	94	0.99%	322	3.40%	25.72%
July 2021	10,084	86	0.85%	2,491	24.70%	82	0.81%	507	5.03%	31.40%
August 2021	9,778	281	2.87%	2,158	22.07%	172	1.76%	362	3.70%	30.40%
September 2021	8,871	236	2.66%	1,788	20.16%	73	0.82%	265	2.99%	26.63%
October 2021	8,860	269	3.04%	1,857	20.96%	61	0.69%	215	2.43%	27.11%
November 2021	8,556	243	2.84%	2,099	24.53%	100	1.17%	213	2.49%	31.03%
December 2021	8,449	275	3.25%	1,520	17.99%	56	0.66%	195	2.31%	24.22%
January 2022	9,046	257	2.84%	1,788	19.77%	31	0.34%	204	2.26%	25.20%
February 2022	9,343	262	2.80%	2,319	24.82%	96	1.03%	183	1.96%	30.61%
March 2022	9,595	252	2.63%	2,326	24.24%	80	0.83%	189	1.97%	29.67%
April 2022	9,331	204	2.19%	2,149	23.03%	49	0.53%	266	2.85%	28.59%
May 2022	8,729	116	1.33%	2,028	23.23%	69	0.79%	308	3.53%	28.88%

WIRED & WIRELESS STATISTICS : May 2022

Date	Wireless	Adult	Children's
May 2022	7,934	1,946	214
Apr 2022	7,663	2,180	530
Mar 2022	7,854	2,928	466
Feb 2022	6,277	2,137	604
Jan 2022	5,605	1,945	279
Dec 2021	6,230	1,713	243
Nov 2021	6,522	1,828	225
Oct 2021	7,075	2,694	317
Sep 2021	6,323	2,665	196
Aug 2021	5,244	2,557	576
Jul 2021	5,822	3,022	497
Jun 2021	5,356	2,010	305
May 2021	5,145	1,631	263

Summary:

Wireless usage was up 4% compared to last month and is up 54% from this time last year. Adult computer usage was down 11% from last month and is up 19% compared to last year. Childrens computer usage was down 60% compared to last month and is down 19% from last year.



ADULT PRINT	MAY 22	MAY 21	% CHANGE	MAY 20	% CHANGE
Nonfiction	722	715	0.98%	N.A.	N.M.
New Books	926	1,099	-15.74%	N.A.	N.M.
Fiction	1021	1,087	-6.07%	N.A.	N.M.
Paperbacks	156	170	-8.24%	N.A.	N.M.
Mysteries	192	206	-6.80%	N.A.	N.M.
Large Type	223	259	-13.90%	N.A.	N.M.
Magazines	94	178	-47.19%	N.A.	N.M.
Biographies	39	65	-40.00%	N.A.	N.M.
Test Books	22	32	-31.25%	N.A.	N.M.
Science Fiction	21	47	-55.32%	N.A.	N.M.
Foreign Language	7	10	-30.00%	N.A.	N.M.
Graphic Novel	42	47	-10.64%	N.A.	N.M.
Reference	0	1	-100.00%	N.A.	N.M.
ESL Collection	5	2	150.00%	N.A.	N.M.
Oversized Books	1	4	-75.00%	N.A.	N.M.
Short Stories	4	3	33.33%	N.A.	N.M.
Adult Learner	1	0	N.M.	N.A.	N.M.
Auto Repair	0	1	-100.00%	N.A.	N.M.
Total	3,476	3,926	-11.46%	N.A.	N.M.
ADULT MEDIA					
DVD	1,597	1,813	-11.91%	N.A.	N.M.
Blu-ray Disc	325	344	-5.52%	N.A.	N.M.
Compact Discs	465	395	17.72%	N.A.	N.M.
Books on Disc	139	157	-11.46%	N.A.	N.M.
Video Games	14	28	-50.00%	N.A.	N.M.
Language Media	4	0	N.M.	N.A.	N.M.
Playaway	9	0	N.M.	N.A.	N.M.
Hotspots	36	19	89.47%	N.A.	N.M.
Total	2,589	2,756	-6.06%	N.A.	N.M.
ELECTRONIC RESOURCES					
Live-brary E-Books	4,642	4,746	-2.19%	5,753	-19.31%
Live-brary Audiobooks	2,630	2,078	26.56%	1,806	45.63%
Live-brary Video	2	6	N.M.	7	-71.43%
Flipster	355	581	-38.90%	594	-40.24%
New York Times	217	206	5.34%	N.A.	N.M.
PressReader	160	121	32.23%	N.A.	N.M.
Hoopla	379	422	-10.19%	567	-33.16%
Kanopy	294	384	-23.44%	508	-42.13%
Total	8,679	8,544	1.58%	9,235	-6.02%

MAY 2022

JUVENILE PRINT	MAY 22	MAY 21	% CHANGE	MAY 20	% CHANGE
Nonfiction	783	619	26.49%	N.A.	N.M.
Picture Books	1,262	1,165	8.33%	N.A.	N.M.
Fiction	656	529	24.01%	N.A.	N.M.
Easy Readers	565	459	23.09%	N.A.	N.M.
Biographies	76	76	0.00%	N.A.	N.M.
Paperbacks	256	256	0.00%	N.A.	N.M.
Board Books	316	196	61.22%	N.A.	N.M.
Graphic Novels	287	263	9.13%	N.A.	N.M.
Foreign Language	82	116	-29.31%	N.A.	N.M.
Parents Collection	15	3	400.00%	N.A.	N.M.
Magazines	10	6	66.67%	N.A.	N.M.
Story Collection	5	2	150.00%	N.A.	N.M.
Museum Passes	144	109	32.11%	N.A.	N.M.
Total	4,457	3,799	17.32%	N.A.	N.M.
JUVENILE MEDIA					
DVD	410	397	3.27%	N.A.	N.M.
Blu-ray Disc	38	28	35.71%	N.A.	N.M.
Video Games	136	149	-8.72%	N.A.	N.M.
Compact Discs	17	25	-32.00%	N.A.	N.M.
CD/Book Kits	71	17	317.65%	N.A.	N.M.
Books on Disc	5	5	0.00%	N.A.	N.M.
Launchpads	10	11	-9.09%	N.A.	N.M.
Total	687	632	8.70%	N.A.	N.M.
YOUNG ADULT					
Magazines	1	0	N.M.	N.A.	N.M.
Fiction	89	114	-21.93%	N.A.	N.M.
Nonfiction	7	3	133.33%	N.A.	N.M.
Graphic Novel	109	74	47.30%	N.A.	N.M.
Paperbacks	30	44	-31.82%	N.A.	N.M.
Large Type	0	1	-100.00%	N.A.	N.M.
Test Books	12	12	0.00%	N.A.	N.M.
Foreign Language	4	0	N.M.	N.A.	N.M.
Chromebooks, Laptops	14	0	N.M.	N.A.	N.M.
Total	266	248	7.26%	N.A.	N.M.

SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

MAY 2022

	ADDED	DISCARDED	MAY 22
ADULT / YA			
Books, Fiction	238	67	43,389
Books, Nonfiction	161	198	63,063
Paperbacks	18	0	10,180
Periodical Titles	0	0	212
Compact Discs	15	0	6,826
DVDs	56	24	15,441
Blu-ray Disc	24	52	2,451
Books-on-CD	8	0	4,013
Playaway	0	0	178
Videogames	4	0	174
YA Books-on-CD	0	0	0
Total	524	341	145,927
CHILDRENS			
Books, Fiction	275	62	45,519
Books, Nonfiction	265	490	42,383
Paperbacks	12	2	3,508
Videogames	8	0	1,650
Compact Discs	0	0	1,682
DVDs	15	0	8,580
Blu-ray Disc	5	0	570
Books-on-CD	0	1	614
CD/Book Kits	20	0	449
Launchpads	0	0	40
Total	600	555	104,995
TOTAL	1,124	896	250,922

