

BOARD MEETING – TUESDAY, JANUARY 18, 2022
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

Agenda for the regular meeting of the Board of Trustees of the South Huntington Public Library on Tuesday, January 18, 2022 at 7 p.m. via Zoom Conference.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF THE AGENDA
4. DISPOSITION OF MINUTES: (TAB A)
 1. Regular Meeting, Monday, December 20, 2021
5. FINANCIAL MATTERS: (TAB B)
 - A. Schedule of Bills
 - B. Investments
 - C. Financial Chairperson's Report
 - D. Personnel
6. COMMUNICATIONS: (TAB C)
 1. SCLS Minutes and Memorandum (emailed to Board members)
 2. Thank You note from patron
7. REPORTS: (TAB D)
 1. Director's Report
 2. Assistant Director's Report
 3. Building & Grounds Report
 4. ABOS Conference Report by Lisa Esposito
8. OLD BUSINESS: (TAB E)
9. NEW BUSINESS: (TAB F)
 1. SHPL 2022 – 2023 Budget Draft
10. STATISTICAL REPORTS: (TAB G)
 1. Statistics and Program Attendance
11. VOICE OF THE TAXPAYER
12. EXECUTIVE SESSION: To discuss employment history of employees and legal matters.
13. ADJOURNMENT

BOARD MEETING MINUTES – MONDAY DECEMBER 20, 2021
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, December 20 at 7 p.m. in the meeting room.

PRESENT:

Mr. Stuart Horowitz, President
Mrs. Eileen Sullivan, Financial Chairperson
Mrs. Pat Dillon
Mrs. Stella Fox

STAFF:

Mr. Nick Tanzi, Assistant Director
Mrs. Erin McShane Hedger, Business Manager
Mrs. Doreen Kilkenny, Board Secretary

EXCUSED:

Mrs. Janet Scherer, Director

**PARTICIPATED
VIA TELEPHONE
(non-voting):**

Mrs. Eleanora Ferrante, Vice President

CALL TO ORDER:

The meeting was called to order by the President at 7:11 p.m.

**PLEDGE OF
ALLEGIANCE:**

The President led everyone in the Pledge of Allegiance.

**ADOPTION OF THE
AGENDA:**

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to accept the agenda, removing the Executive Session.

**DISPOSITION OF
REGULAR MEETING
MINUTES
NOVEMBER 15, 2021:**

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to accept the minutes of the regular meeting of November 15, 2021.

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditure, and reported that all was in order.

Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #14 Fund L in the amount of \$10,940.40; Warrant #15 Fund L in the amount of \$178,130.74; Warrant #11/10 PR Fund L in the amount of \$108,502.73; Warrant #11/24 PR Fund L in the amount of \$111,286.53.

Motion by Mrs. Sullivan, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #10 Fund TA in the amount of \$42,228.97; Warrant #11 Fund TA in the amount of \$45,334.99.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to approve the American Express statement for October in the amount of \$2,391.29.

Motion by Mrs. Fox, seconded by Mrs. Dillon, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for September in the amount of \$2,203.47.

**FINANCIAL CHAIRPERSON'S
REPORT:**

Mrs. Sullivan reported that she selected at random and reviewed original purchase orders, invoices, check requisitions, and copies of selected cancelled checks. She compared them to the original warrants and found the vendors' names, check amounts, and endorsements to be in order.

PERSONNEL REPORT: Motion by Mrs. Sullivan, seconded by Mrs. Fox, and carried unanimously to approve the personnel report.

COMMUNICATIONS: The Board acknowledged SCLS minutes/memorandum, and thank you letter from Chief David Kaufman from HCFAS.

DIRECTOR'S REPORT: Mr. Tanzi reported on Mrs. Scherer's behalf the following:

- We have heard back from the Sustainable Libraries Initiative (SLI) review panel and our submission has passed with

flying colors. We are only the seventh library in New York State to achieve this certification and I am extremely proud of our staff for their work on this project, whether it be serving on our Green Team or adapting to the many changes we have made around the library on our quest to be more sustainable. We will be planning a celebration of this accomplishment soon.

- Our Staff Evaluation Team has been hard at work to determine the best evaluation process for our staff. The process will include both a self-evaluation as well as a general rating system. As these evaluations are not tied to salaries, it is our goal that they improve communication, celebrate success and offer a mechanism to better address employee/supervisor difficulties that may occur. We hope to implement staff evaluations early in new year.
- Our staff book discussion has proven to be an enjoyable get together leading to thought-provoking conversations and interesting ideas. The group's focus is on social justice issues and to date we have discussed the following titles: *So, You Want to Talk About Race*; *How to Be an Antiracist*; *The Leavers*; *The Color of Law*; and *Locked In*.
- Early in December we met with the library architect, Chris Sepp, to discuss plans to replace our HVAC unit. He is currently reviewing the proposal.
- Our holiday luncheon took place on Wednesday, December 1. It was a nice afternoon with approximately half of the staff in attendance. The staff would like to thank the board for their generous staff gifts.

**ASSISTANT DIRECTOR'S
REPORT:**

Mr. Tanzi reported on the following:

- With the library's Emergency Procedures and Evacuation Plan recently updated, I am working on orienting staff to the changes. At a staff meeting in January, I will give a PowerPoint presentation on the new procedures and answer any questions that may arise. As all staff will be unable to attend, the procedures will also be sent to via the library's training software to for all staff to read and acknowledge. The electronic version of the document will be uploaded to the staff web portal for easy access. Presently, we are assembling an easy-to-read, tabbed version of the manual. Once complete, print copies will be brought to each library department, replacing the prior version of the manual.

**NYLA & ABOS
CONFERENCE :** The board thanked Georgina Rivas-Martinez for her reports.

**OLD BUSINESS –
BUSINESS POLICY:** Motion by Mrs. Dillon and seconded by Mrs. Sullivan, and carried unanimously to approve the revisions to the South Huntington Public Library Business Policy as so edited.

**NEW BUSINESS –
POLICY REVIEW –
REGULATIONS FOR
USE OF LIBRARY
FACILITIES:** Motion by Mrs. Sullivan and seconded by Mrs. Dillon, and carried unanimously to adopt the “Regulations for Use of Library Facilities” as amended.

**NEW BUSINESS –
COMMERCIAL
INSURANCE
RENEWAL:** Motion by Mrs. Fox and seconded by Mrs. Dillon, and carried unanimously to approve the renewal of the library’s commercial insurance policies with Utica National through EPIC Insurance Brokers & Consultants at a cost not to exceed \$51,539.94.

**NEW BUSINESS –
CLERK OF THE VOTE:** Motion by Mrs. Sullivan and seconded by Mrs. Dillon, and carried unanimously to authorize the appointment of Catherine Schmoller as the Clerk of the Vote for the 2022-2023 operating Budget Vote and Trustee election.

**NEW BUSINESS –
SHPL 2022-2023
BUDGET DRAFT:** Motion by Mrs. Sullivan, seconded by Mrs. Fox and carried unanimously to table discussion to the January meeting.

**NEW BUSINESS –
OBSOLETE
EQUIPMENT:** Motion by Mrs. Sullivan and seconded by Mrs. Dillon and carried unanimously to authorize staff to discard obsolete equipment in accordance with library policy and best practice.

ADJOURNMENT: Motion by Mrs. Dillon to adjourn the regular meeting at 8:12
 p.m.

Respectfully submitted by,



Doreen Kilkenny, Board Secretary

FINANCIAL SCHEDULES

<u>Page #</u>	<u>Warrant #</u>	<u>Fund</u>	<u>Amount</u>
B3	16	L	9,753.54
B5-7	18	L	113,978.26
B9	12/09 PR	L	108,345.26
B11	12/23 PR	L	109,134.58
B13	12	TA	43,443.63
B15	13	TA	43,699.50

B16 AMEX
 Amazon/Synchrony

B33 Investment Report

B34 Financial Chairperson Report

B35 Personnel Actions

PHILIP DE DORA, CPA
70 ARBUTUS ROAD
GREENLAWN, NY 11740
(631) 754-8310

January 13, 2022

President, Board of Trustees
South Huntington Public Library
145 Pidgeon Hill Road
Huntington Station, NY 11746

I have reviewed the warrants through January 18, 2022.

I have compared the warrants with the invoices and payroll register to verify amounts to be paid and counts of checks issued. I have also reviewed the check signer log. All voided checks have been viewed and recorded. Petty cash disbursements have been compared with the receipts for expenditures.

Based on this review, I can report that all warrants and checks are in order.

Kindest regards,



Philip DeDora
Treasurer

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2022

FROM: Board of Trustees
RE: Authorization - Payment of checks

Warrant #16 Fund L - December 2021 Schedule of Bills

Checks #56718 - 56822

Total warrant: \$9,753.54

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 16: CD - UTILITIES - 12/2021 For Dates 12/1/2021 - 12/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
56718	12/09/2021	690	NATIONAL GRID		939.39
56719	12/09/2021	2555	OPTIMUM		69.49
56720	12/09/2021	20	PSEGLI		7,935.36
56721	12/09/2021	15	VERIZON		800.79
56722	12/09/2021	1419	VERIZON SELECT SERVICES		8.51

Number of Transactions: 5

Warrant Total: 9,753.54

Vendor Portion: 9,753.54

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 9753.54. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/9/21 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #18 Fund L - January 18, 2022 Schedule of Bills

Checks #56818 - 56892

Voided Checks #56760, 56770 & 56814

Total warrant: \$113,978.26

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 18: CD - GENERAL - 1/2022 For Dates 1/18/2022 - 1/18/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
56760	01/18/2022	3002	**VOID** JAKE GOZ	210173	-375.00
56770	01/18/2022	2108	**VOID** JOHNSON, ISABELLA	210171	-450.00
56814	01/18/2022	3001	**VOID** ARIANA WARREN	210172	-375.00
56818	01/18/2022	3000	4IMPRINT	210167	672.92
56819	01/18/2022	131	A TIME FOR KIDS	*See Detail Report	900.00
56820	01/18/2022	2152	AERUS ELECTROLUX -		105.92
56821	01/18/2022	2984	ALA (STORE)	210190	76.80
56822	01/18/2022	2396	AMAZON/SYNCB		1,438.06
56823	01/18/2022	2396	AMAZON/SYNCB		427.30
56824	01/18/2022	720	AMERICAN EXPRESS		1,205.01
56825	01/18/2022	2040	AMERIFLEX		239.70
56826	01/18/2022	2797	MICHELLE ANGLISANO	210205	150.00
56827	01/18/2022	23	BAKER & TAYLOR		15,346.59
56828	01/18/2022	2839	NAVJOT BAL	210207	240.00
56829	01/18/2022	1340	BARCODES INC, LLC		872.00
56830	01/18/2022	2520	KATHRYN BARI-PETRITIS	210204	250.00
56831	01/18/2022	1832	AUGUSTA BERNER	210210	400.00
56832	01/18/2022	1305	BLACKSTONE PUBLISHING.		161.34
56833	01/18/2022	1189	BRODART CO.		523.50
56834	01/18/2022	31	BULL TERRIER NEWS DELIVERY SVC		246.78
56835	01/18/2022	2835	TINA CAMPBELL	210208	200.00
56836	01/18/2022	249	CAVENDISH SQUARE PUBLISHING		195.54
56837	01/18/2022	1990	CENTER POINT LARGE PRINT		202.54
56838	01/18/2022	2241	CHILDREN'S MUSEUM OF MANHATTAN	210202	325.00
56839	01/18/2022	1548	COUNTY LINE HARDWARE		126.73
56840	01/18/2022	794	PHILIP DE DORA	210038	370.00
56841	01/18/2022	43	DEMCO	210187	112.45
56842	01/18/2022	45	EBSCO		84.56
56843	01/18/2022	1665	EDMER SANITARY SUPPLY		1,243.85
56844	01/18/2022	2971	FENNELL, AMANDA	210184	275.00
56845	01/18/2022	2349	FIREFIGHTERS MUSEUM & EDUCATIO	210203	550.00
56846	01/18/2022	923	FIRST UNUM LIFE INSURANCE CO.		635.69
56847	01/18/2022	362	FUN EXPRESS, LLC	*See Detail Report	1,239.29
56848	01/18/2022	52	GALE		690.28
56849	01/18/2022	2648	JANETH GALLIANI		60.22
56850	01/18/2022	3005	SVETLANA GOROKHOVICH	210215	550.00
56851	01/18/2022	225	GRAINGER, INC.		1,333.69
56852	01/18/2022	1916	JENNIFER CONLON GRIFFING		75.00
56853	01/18/2022	2844	GUERRERO RUIZ, CARLA F.	210176	150.00
56854	01/18/2022	892	HAMBURGER, MAXSON, YAFFE		2,275.00
56855	01/18/2022	1077	HIGH HOPES PRODUCTIONS	*See Detail Report	310.00
56856	01/18/2022	1584	HOME DEPOT CREDIT SERVICES		259.72
56857	01/18/2022	2501	ELIZABETH A. HUGHES		449.50
56858	01/18/2022	2504	INGRAM LIBRARY SERVICES LLC		230.48
56859	01/18/2022	2504	INGRAM LIBRARY SERVICES LLC		169.82
56860	01/18/2022	2610	JOYSIE JEROME	*See Detail Report	360.00

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 18: CD - GENERAL - 1/2022 For Dates 1/18/2022 - 1/18/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
56861	01/18/2022	1568	JET SANITATION SERVICE		205.00
56862	01/18/2022	1802	MARTHA KAHN		29.94
56863	01/18/2022	2717	KANOPY LLC		363.00
56864	01/18/2022	1716	DIANE KENTROS		812.00
56865	01/18/2022	1594	MICHAEL J'S LANDSCAPING	210122	1,905.75
56866	01/18/2022	27	MIDWEST TAPE		10,275.59
56867	01/18/2022	2517	MIDWEST TAPE		4,250.10
56868	01/18/2022	72	NASSAU COUNTY LIBRARY ASSOC		55.00
56869	01/18/2022	2622	NEW YORK TRANSIT MUSEUM	210201	200.00
56870	01/18/2022	217	NEWSDAY, INC.		239.92
56871	01/18/2022	127	NYS EMPLOYEES HEALTH INSURANCE		37,140.15
56872	01/18/2022	2935	ORGANIZE ME! OF NY, LLC	210206	200.00
56873	01/18/2022	3006	IRENA PORTENKO	210216	550.00
56874	01/18/2022	12	POSTMASTER - BULK PERMIT 39		1,800.00
56875	01/18/2022	2990	QUALITY ISLAND LANDSCAPING	*See Detail Report	9,500.00
56876	01/18/2022	2558	GEORGINA RIVAS-MARTINEZ		67.95
56877	01/18/2022	2982	REGINA R. RUSSO	*See Detail Report	600.00
56878	01/18/2022	284	RYDER PIANO TUNING		195.00
56879	01/18/2022	2666	S & S WORLDWIDE INC	210043	55.06
56880	01/18/2022	2401	JEANNE SCHNUPP	210211	100.00
56881	01/18/2022	2858	SCHOOLLIFE	210157	18.60
56882	01/18/2022	2238	ROBERT SCOTT	210212	299.00
56883	01/18/2022	711	SHARPER TRAINING SOLUTIONS	210213	225.00
56884	01/18/2022	2416	STANDARD SECURITY LIFE INS. CO		594.60
56885	01/18/2022	95	STAPLES CREDIT PLAN		3,274.28
56886	01/18/2022	2106	STERLING NORTH AMERICA INC.		4,975.00
56887	01/18/2022	2993	SUNDANCE NEWBRIDGE PUBLISHING	210191	554.10
56888	01/18/2022	3004	TCS SUFFOLK 1, LLC	210185	300.00
56889	01/18/2022	1520	THE BAKING COACH, INC.	210182	350.00
56890	01/18/2022	1162	UNIQUE MANAGEMENT SVCES.		6.95
56891	01/18/2022	2536	AMY VAIL	210175	225.00
56892	01/18/2022	2232	W.B. MASON CO INC		80.99

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For L - 18: CD - GENERAL - 1/2022 For Dates 1/18/2022 - 1/18/2022



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 78				Warrant Total:	113,978.26
				Vendor Portion:	113,978.26

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 78 in number, in the total amount of \$ 113,978.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 113,978.26. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2022

FROM: Board of Trustees
RE: Authorization - Payment of checks

Payroll date: December 9, 2021

Gross Total: \$108,345.26

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	108,345.26	Normal Distributed Amount	1,339.68
Non Cash Earnings	0.00	Direct Deposit Amount	69,839.67
Reimbursed Expenses	0.00	Direct Deposit Entries	67
FICA Wages	100,037.30		
FICA Withholding - Employee *	6,202.31		
FICA Withholding - Employer *	6,202.31		
Medicare Wages	100,037.30		
Medicare Withholding - Employee *	1,450.55	Federal Tax Deposit *	24,749.14
Excess Medicare Wages	0.00	State Tax Deposit **	4,349.49
Excess Medicare Withholdings	0.00	City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *	1,450.55	City Tax Deposit - Yonkers ***	0.00
Federal Wages	93,021.12		
Federal Withholding *	9,443.42		
State Wages	94,231.84		
State Withholding **	4,349.49		
City Wages	0.00		
City Withholding ***	0.00		

Document Types On This Journal

Annuities	5,805.46	Regular Checks	69
Flexible Spending	8,307.96	Manual / Hand Drawn Checks	0
Retirement	1,210.72	Payroll Earning Transfers	0
Roth 403(b) Annuity	0.00	Voided Checks	0
Roth 457(b) Annuity	0.00		
All Other Deductions	396.00		
Net Pay	71,179.35		

Employee Types On This Journal

Employee Count	69
Active Payroll Employees	69
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2021

FROM: Board of Trustees

RE: Authorization - Payment of checks

Payroll date: December 23, 2021

Gross Total: \$109,134.58

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized the above-referenced payroll.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson



Payroll Transaction Totals

Gross Wages	109,134.58	Normal Distributed Amount	1,299.42
Non Cash Earnings	0.00	Direct Deposit Amount	73,990.21
Reimbursed Expenses	0.00	Direct Deposit Entries	75
FICA Wages	107,814.58		
FICA Withholding - Employee *	6,684.51		
FICA Withholding - Employer *	6,684.51		
Medicare Wages	107,814.58		
Medicare Withholding - Employee *	1,563.32	Federal Tax Deposit *	27,027.62
Excess Medicare Wages	0.00	State Tax Deposit **	4,776.29
Excess Medicare Withholdings	0.00	City Tax Deposit - New York City ***	0.00
Medicare Withholding - Employer *	1,563.32	City Tax Deposit - Yonkers ***	0.00
Federal Wages	100,741.83		
Federal Withholding *	10,531.96		
State Wages	102,050.24		
State Withholding **	4,776.29		
City Wages	0.00		
City Withholding ***	0.00		

Document Types On This Journal

Regular Checks	74
Manual / Hand Drawn Checks	0
Payroll Earning Transfers	0
Voided Checks	4

Employee Types On This Journal

Employee Count	70
Active Payroll Employees	70
Inactive Payroll Employees	0

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #12 Fund TA - December 9, 2021 Schedule of Bills

Check # 7711

Wires #994060 - 994063

Total warrant: \$43,443.63

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 12: CD - 12/09/21 PR For Dates 12/9/2021 - 12/9/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7711	12/09/2021	127	NYS EMPLOYEES HEALTH INSURANCE		8,307.96
994060	12/09/2021	198	NEWPORT TRUST CO. FBO #22258#		2,032.05
994061	12/09/2021	371	NYS INCOME TAX		4,581.07
994062	12/09/2021	909	INTERNAL REVENUE SERVICE		24,749.14
994063	12/09/2021	1345	NEW YORK STATE DEFERRED COMP		3,773.41
Number of Transactions: 5				Warrant Total:	43,443.63
				Vendor Portion:	43,443.63

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 43,443.63. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22 _____
Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/14/21 _____
Date Library Director

SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

January 18, 2022

FROM: Board of Trustees

RE: Authorization - Payment of checks

Warrant #13 Fund TA - December 23, 2021 Schedule of Bills

Check # 7712 - 7715

Wires #994064 - 994068

Total warrant: \$43,699.50

We certify that at a regular meeting of the library board of trustees, a resolution was passed which authorized payment of the above checks.

Stuart Horowitz _____
President, Board of trustees

Eleanora Ferrante _____
Vice President, Board of trustees

Eileen Sullivan _____
Financial Chairperson

SOUTH HUNTINGTON LIBRARY

Check Warrant Report For TA - 13: CD - 12/23/21 PR For Dates 12/23/2021 - 12/23/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
7712	12/23/2021	1934	AFLAC		192.89
7713	12/23/2021	1267	AMERIFLEX, LLC.		1,320.00
7714	12/23/2021	2889	GIS BENEFITS		1,307.23
7715	12/23/2021	2293	NYS 529 COLLEGE SAVINGS PGM.		60.00
994064	12/23/2021	198	NEWPORT TRUST CO. FBO #22258#		2,087.71
994065	12/23/2021	202	NYS & LOCAL RETIREMENT SYSTEM		3,251.13
994066	12/23/2021	371	NYS INCOME TAX		4,776.29
994067	12/23/2021	909	INTERNAL REVENUE SERVICE		27,027.62
994068	12/23/2021	1345	NEW YORK STATE DEFERRED COMP		3,676.63

Number of Transactions: 9

Warrant Total: 43,699.50
Vendor Portion: 43,699.50

Certification of Warrant

To The Board of Trustees: I hereby certify that I have verified the above claims, 9 in number, in the total amount of \$ 43,699.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/13/22 _____
 Date Treasurer

Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ _____ You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12/21/21 _____
 Date Assistant Library Director

American Express Monthly Statement - December 2021 purchases			
Name	Item(s) Purchased	Purchase \$	Account
Janet Scherer	Amazon data back-up (cloud)	\$154.71	L7430.431
	Google (shpl.info e-mail service)	\$576.36	L7430.431
Nicholas Tanzi	NoviSign Ltd. - Library Signage (Recurring payment)	\$10.00	L7420.410-16-S
	L-com - AV Rack (for Theater)	\$178.18	L 7430.200
	High Mowing Organic Seeds (Seeds for Seed Library)	\$49.95	L7430.442-11
	Hudson Valley Seed Co (Seeds for Seed Library)	\$5.00	L7430.442-11
	AssetTiger (SmartSign)	\$30.00	L7420.429
	Zoom.US (Teleconferencing)	\$189.96	L7430.431
	Matterport - Virtual Tour Fee	\$10.85	L7420.429
Total		\$1,205.01	

Amazon/Synchrony Bank Monthly Statement - November 2021		
Description	Purchase \$	Account
BOOKS - ADULT DEPT	\$149.90	L7420.410-11
BOOKS- CHILDREN'S DEPT	\$6.99	L7420.410-12
DVDS - ADULT DEPT	\$11.99	L7420.411-11
DVDS - CHILDREN'S DEPT	\$19.07	L7420.411-12
PERIODICALS	\$45.28	L7420.413-17
COMP SOFTWARE - ADULT DEPT	\$222.71	L7420.415-11
COMP SOFTWARE - CHILDREN'S DEPT	\$532.25	L7420.415-12
EQUIPMENT	\$27.18	L7430.200
OFFICE SUPPLIES	\$104.98	L7430.430-21
LIBRARY SUPPLIES	\$59.97	L7430.430-22
PROGRAMS - ADULT DEPT	\$257.74	L7430.442-11
PROGRAMS - CHILDREN'S DEPT	\$115.68	L7430.442-12
PROGRAMS - YA	\$185.05	L7430.442-13
OUTREACH	\$126.57	L7430.442-16
Total	\$1,865.36	

Amazon Detail

Pmt Date	Product Category	Title	Purchase PPU	Item Qty	Item Net Total
9/28/2021	Video Games	The Smurfs: Mission Vileaf - Collector's Edition (NSW) - Nintendo Switch	79.99	1	79.99
9/7/2021	Video Games	Pokemon Brilliant Diamond - Nintendo Switch	59.88	3	179.64
9/7/2021	Video Games	Pokemon Shining Pearl - Nintendo Switch Shining Pearl Edition	59.88	3	179.64
11/29/2021	Video Games	Just Dance 2022 - PlayStation 4	25.00	1	25.00
11/29/2021	Video Games	Just Dance 2022 - Nintendo Switch	25.00	1	25.00
11/29/2021	Business, Industrial, & Scientific Supplies Basic	2-Pack 80mm Fan DC 12V Computer Fan 80mm x 80mm x 25mm 2-Pin High Performance Cooling Fan	12.99	1	12.99
9/28/2021	Video Games	Big Brain Academy: Brain vs. Brain - Nintendo Switch	29.99	1	29.99
COMP SOFTWARE - CHILDREN'S DEPT					\$532.25

			<i>SOUTH HUNTINGTON LIBRARY</i>
Cash Receipt Schedule Report For L - 11: CR - DAILY FINES 12/2021			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	1,263.27	0.00
L 2082.1	BOOK FINES	0.00	3.75
L 2082.2	LOST LIBRARY MATERIALS	0.00	73.93
L 2082.4	COPY MACHINES	0.00	95.00
L 2082.42	COMPUTER PRINT CARDS	0.00	215.60
L 2082.5	DVD FINES	0.00	3.00
L 2082.52	IWIN - DVDs	0.00	5.00
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	197.00
L 2770.4	MISC. INCOME - FAX CHARGES	0.00	109.99
L 2770.8	MISC. INCOME - PASSPORTS	0.00	560.00
Grand Total		1,263.27	1,263.27

			<i>SOUTH HUNTINGTON LIBRARY</i>
Cash Receipt Schedule Report For L - 12: CR - GENERAL - 12/2021			
Account	Account Description	Sum of DEBITS	Sum of CREDITS
L 200	CHECKING - VALLEY NATIONAL BANK	5,387.60	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	6.94	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	1.21	0.00
L 211	MM - FLUSHING BANK	100.88	0.00
L 2082.2	LOST LIBRARY MATERIALS	0.00	697.04
L 2082.42	COMPUTER PRINT CARDS	0.00	26.20
L 2082.6	COMPUTER PAPER/DISCS	0.00	28.60
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	0.00	6.94
L 2401.206	COMPUTER PRINT CARDS	0.00	5.89
L 2401.207	COMPUTER PAPER/DISCS	0.00	1.21
L 2401.211	INTEREST - MM- VALLEY NAT'L BANK	0.00	100.88
L 2670	COMPUTER PRINT CARDS	0.00	49.00
L 2770.4	COMPUTER PAPER/DISCS	0.00	1.50
L 2770.8	INTEREST - MM- VALLEY NAT'L BANK	0.00	455.00
L 7430.435-31	COMPUTER PRINT CARDS	0.00	65.85
L 7430.440	COMPUTER PAPER/DISCS	0.00	465.52
L 7430.442-11	INTEREST - MM- VALLEY NAT'L BANK	0.00	3,593.00
Grand Total		5,496.63	5,496.63

SOUTH HUNTINGTON PUBLIC LIBRARY
 REVENUE BUDGET STATUS
 PERIOD COVERED: July 1, 2021 - December 31, 2021

ACCOUNT	BUDGET	REVENUE EARNED	EST. REVENUE BASED ON 6 MONTHS	VARIANCE		UNEARNED REVENUE YTD.
				FAVORABLE (UNFAVORABLE) \$	%	
REAL PROPERTY TAXES	\$5,459,373.00	2,729,686.50	2,729,686.50	0.00	0.00	2,729,686.50
PROPERTY TAXES-DEBT SVCE	\$611,379.00	305,689.50	305,689.50	0.00	0.00	305,689.50
BOOK FINES	\$0.00	58.64	0.00	58.64	#DIV/0!	(58.64)
LOST LIBRARY MATERIALS	\$5,000.00	2,771.05	2,500.00	271.05	10.84	2,228.95
COPY MACHINES	\$4,000.00	291.50	2,000.00	(1,708.50)	-85.43	3,708.50
COMPUTER PRINT CARDS	\$9,000.00	2,812.25	4,500.00	(1,687.75)	-37.51	6,187.75
DVD FINES	\$0.00	13.00	0.00	13.00	#DIV/0!	(13.00)
IWIN - DVDs	\$0.00	5.00	0.00	5.00	#DIV/0!	(5.00)
COMPUTER PAPER/DISCS	\$1,000.00	28.60	500.00	(471.40)	-94.28	971.40
LAPTOP FINES	\$0.00	10.00	0.00	10.00	#DIV/0!	(10.00)
LATE FINES - MUSEUM PASSES	\$0.00	20.00	0.00	20.00	#DIV/0!	(20.00)
INTEREST - MM- VALLEY NAT'L BANK	\$650.00	40.85	325.00	(284.15)	-87.43	609.15
INTEREST - CKING - VALLEY NAT'L BANK	\$300.00	31.24	150.00	(118.76)	-79.17	268.76
INTEREST - PAYROLL- VALLEY NAT'L BANK	\$50.00	6.97	25.00	(18.03)	-72.12	43.03
INTEREST - MM FLUSHING BANK	\$9,000.00	1,430.58	4,500.00	(3,069.42)	-68.21	7,569.42
SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	\$0.00	847.10	0.00	847.10	#DIV/0!	(847.10)
MISC. INCOME - EAR BUD SALES	\$0.00	1.00	0.00	1.00	#DIV/0!	(1.00)
MISC. INCOME - FAX CHARGES	\$1,000.00	616.69	500.00	116.69	23.34	383.31
MISC. INCOME	\$3,000.00	300.00	1,500.00	(1,200.00)	-80.00	2,700.00
MISC. INCOME - GRANT	\$1,000.00	0.00	500.00	(500.00)	-100.00	1,000.00
MISC. INCOME - PASSPORTS	\$15,000.00	4,980.80	7,500.00	(2,519.20)	-33.59	10,019.20
STATE INCENTIVE AID	\$5,000.00	9,937.00	2,500.00	7,437.00	297.48	(4,937.00)
APPROPRIATED FUND BALANCE	\$200,000.00	0.00	100,000.00	(100,000.00)	-100.00	200,000.00
TOTALS	\$6,324,752.00	3,059,578.27	3,162,376.00	(102,797.73)	-3.25	3,265,173.73

SOUTH HUNTINGTON LIBRARY

Revenue Status Report From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
L 1001	REAL PROPERTY TAXES	5,459,373.00	0.00	5,459,373.00	2,729,686.50	2,729,686.50
L 1001.1	PROPERTY TAXES-DEBT SVCE	611,379.00	0.00	611,379.00	305,689.50	305,689.50
L 2082.1	BOOK FINES	0.00	0.00	0.00	58.64	-58.64
L 2082.2	LOST LIBRARY MATERIALS	5,000.00	0.00	5,000.00	2,771.05	2,228.95
L 2082.4	COPY MACHINES	4,000.00	0.00	4,000.00	291.50	3,708.50
L 2082.42	COMPUTER PRINT CARDS	9,000.00	0.00	9,000.00	2,812.25	6,187.75
L 2082.5	DVD FINES	0.00	0.00	0.00	13.00	-13.00
L 2082.52	IWIN - DVDS	0.00	0.00	0.00	5.00	-5.00
L 2082.6	COMPUTER PAPER/DISCS	1,000.00	0.00	1,000.00	28.60	971.40
L 2082.7	LAPTOP FINES	0.00	0.00	0.00	10.00	-10.00
L 2082.9	LATE FINES - MUSEUM PASSES	0.00	0.00	0.00	20.00	-20.00
L 2401.204	INTEREST - MM- VALLEY NAT'L BANK	650.00	0.00	650.00	40.85	609.15
L 2401.206	INTEREST - CKING - VALLEY NAT'L BANK	300.00	0.00	300.00	31.24	268.76
L 2401.207	INTEREST - PAYROLL- VALLEY NAT'L BANK	50.00	0.00	50.00	6.97	43.03
L 2401.211	INTEREST - MM FLUSHING BANK	9,000.00	0.00	9,000.00	1,430.58	7,569.42
L 2670	SALE/INSTRUCTIONAL SUPPLIES/SURPLUS BKS.	0.00	0.00	0.00	847.10	-847.10
L 2770.2	MISC. INCOME - EAR BUD SALES	0.00	0.00	0.00	1.00	-1.00
L 2770.4	MISC. INCOME - FAX CHARGES	1,000.00	0.00	1,000.00	616.69	383.31
L 2770.6	MISC. INCOME	3,000.00	0.00	3,000.00	300.00	2,700.00
L 2770.7	MISC. INCOME - GRANT	1,000.00	0.00	1,000.00	0.00	1,000.00
L 2770.8	MISC. INCOME - PASSPORTS	15,000.00	0.00	15,000.00	4,980.80	10,019.20
L 3840	STATE INCENTIVE AID	5,000.00	0.00	5,000.00	9,937.00	-4,937.00
L 3841	APPROPRIATED FUND BALANCE	200,000.00	0.00	200,000.00	0.00	200,000.00
L Totals:		6,324,752.00	0.00	6,324,752.00	3,059,578.27	3,265,173.73
Grand Totals:		6,324,752.00	0.00	6,324,752.00	3,059,578.27	3,265,173.73

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2021 - December 31, 2021

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 6 MONTHS	VARIANCE		AVAILABLE
						FAVORABLE (UNFAVORABLE)	%	
SALARIES-PROF. FT & PT	\$1,784,006.27	747,478.76		747,478.76	892,003.14	144,524.38	16.20	\$1,036,527.51
SALARIES-PROF. FT	\$1,354,006.27	575,101.96	0.00	575,101.96	677,003.14	101,901.18	15.05	\$778,904.31
SALARIES - PROF. FT	\$430,000.00	172,376.80	0.00	172,376.80	215,000.00	42,623.20	19.82	\$257,623.20
SALARIES-CLERICAL FT & PT	\$611,207.46	251,165.88		251,165.88	305,603.73	54,437.85	17.81	\$360,041.58
SALARIES-CLERICAL FT	\$369,207.46	166,024.91	0.00	166,024.91	184,603.73	18,578.82	10.06	\$203,182.55
SALARIES-CLERICAL PT	\$242,000.00	85,140.97	0.00	85,140.97	121,000.00	35,859.03	29.64	\$156,859.03
SALARIES-PAGE	\$100,000.00	40,277.32	0.00	40,277.32	50,000.00	9,722.68	19.45	\$59,722.68
SALARIES-CUSTODIAL FT & PT	\$304,473.05	129,305.66		129,305.66	152,236.53	22,930.86	15.06	\$175,167.39
SALARIES-CUSTODIAL FT	\$252,473.05	108,865.20	0.00	108,865.20	126,236.53	17,371.33	13.76	\$143,607.85
SALARIES-CUSTODIAL PT	\$52,000.00	20,440.46	0.00	20,440.46	26,000.00	5,559.54	21.38	\$31,559.54
SALARIES - SATURDAY EVENING	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
SALARIES-SUNDAY-PROF.	\$55,000.00	18,795.48	0.00	18,795.48	18,333.33	(462.15)	(2.52)	\$36,204.52
SALARIES-SUNDAY-CLERICAL	\$18,000.00	5,656.68	0.00	5,656.68	6,000.00	343.32	5.72	\$12,343.32
SALARIES-SUNDAY-PAGE	\$8,000.00	2,456.00	0.00	2,456.00	2,666.67	210.67	7.90	\$5,544.00
SALARIES-SUNDAY-CUSTODIAL	\$22,758.22	7,843.95	0.00	7,843.95	7,586.07	(257.88)	(3.40)	\$14,914.27
TEMPORARY SUMMER HELP	\$8,000.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$8,000.00
SPECIAL PROJECT	\$0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
	\$2,911,445.00	\$1,202,979.73	\$0.00	1,202,979.73	\$1,434,429.46	\$231,449.73	16.14	\$1,708,465.27
ADULT BOOKS	\$172,166.23	43,114.58	27,228.81	70,343.39	86,083.12	15,739.73	18.28	\$101,822.84
CHILDRENS BOOKS	\$87,009.99	19,905.95	8,449.06	28,355.01	43,505.00	15,149.99	34.82	\$68,654.98
YOUNG ADULT BOOKS	\$11,521.20	2,881.99	1,291.70	4,173.69	5,760.60	1,586.91	27.55	\$7,347.51
REFERENCE - PRINT	\$10,000.00	3,941.57	0.00	3,941.57	5,000.00	1,058.43	21.17	\$6,058.43
REFERENCE - ELECTRONIC	\$60,000.00	34,423.51	0.00	34,423.51	30,000.00	(4,423.51)	(14.75)	\$25,576.49
AUDIO BOOKS - ADULT	\$5,000.00	950.77	0.00	950.77	2,500.00	1,549.23	61.97	\$4,049.23
AUDIO BOOKS - CHILDREN	\$5,067.97	721.07	67.97	789.04	2,533.99	1,744.95	68.86	\$4,278.93
DIGITAL DOWNLOADS - ADULT	\$5,000.00	1,264.80	0.00	1,264.80	2,500.00	1,235.20	49.41	\$3,735.20
DIGITAL DOWNLOADS - CHILDREN	\$3,000.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00	\$3,000.00
DIGITAL DOWNLOADS - YOUNG ADULT	\$1,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$1,000.00
DIGITAL SUBSCRIPTIONS	\$216,500.00	75,610.45	0.00	75,610.45	108,250.00	32,639.55	30.15	\$140,889.55
MUSEUM PASSES	\$20,000.00	2,390.00	1,075.00	3,465.00	10,000.00	6,535.00	65.35	\$16,535.00
DVD - ADULT	\$42,078.99	3,370.87	5,078.99	8,449.86	21,039.50	12,589.64	59.84	\$33,629.13
DVD - ADULT - IWIN	\$3,000.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00	\$3,000.00
DVD - CHILDREN	\$12,512.85	759.14	2,512.85	3,271.99	6,256.43	2,984.44	47.70	\$9,240.86
MUSIC CD'S - ADULT	\$6,404.80	1,211.08	1,404.80	2,615.88	3,202.40	586.52	18.32	\$3,788.92
MUSIC CD'S - CHILDREN	\$581.86	44.99	36.87	81.86	290.93	209.07	71.86	\$500.00
PERIODICALS - ADULTS	\$10,100.00	8,670.17	0.00	8,670.17	5,050.00	(3,620.17)	(71.69)	\$1,429.83
PERIODICALS - CHILDREN	\$1,000.00	784.51	0.00	784.51	500.00	(284.51)	(56.90)	\$215.49
PERIODICALS - YA	\$400.00	177.24	0.00	177.24	200.00	22.76	11.38	\$222.76
PERIODICALS - NEWSPAPERS	\$3,500.00	2,287.44	0.00	2,287.44	1,750.00	(537.44)	(30.71)	\$1,212.56
COMPUTER SOFTWARE-CIRC.-ADULTS	\$3,000.00	1,092.54	0.00	1,092.54	1,500.00	407.46	27.16	\$1,907.46
COMPUTER SOFTWARE-CIRC.-CHILDREI	\$7,842.34	2,034.76	842.34	2,877.10	3,921.17	1,044.07	26.63	\$4,965.24
MATERIALS PROCESSING	\$50,000.00	13,128.95	0.00	13,128.95	25,000.00	11,871.05	47.48	\$36,871.05

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2021 - December 31, 2021

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 6 MONTHS	VARIANCE		AVAILABLE
						\$	%	
COMPUTER SOFTWARE - NON-CIRC.	\$36,228.00	11,330.14	0.00	11,330.14	18,114.00	6,783.86	37.45	\$24,897.86
EQUIPMENT	\$772,914.23	230,096.52	47,988.39	278,084.91	386,457.12	108,372.21	28.04	\$494,829.32
EQUIPMENT MAINTENANCE	\$44,977.96	8,911.59	878.46	9,790.05	22,488.98	12,698.93	56.47	\$35,187.91
FURNITURE & FIXTURES	\$5,063.77	255.00	63.77	318.77	2,531.89	2,213.12	87.41	\$4,745.00
SUPPLIES - OFFICE	\$21,000.00	5,999.00	0.00	5,999.00	10,355.00	4,356.00	42.07	\$14,711.00
SUPPLIES - LIBRARY	\$30,544.16	14,012.73	395.16	14,407.89	10,500.00	(3,907.89)	(37.22)	\$6,592.11
TELECOMMUNICATIONS	\$37,000.00	2,811.68	537.67	3,349.35	15,272.08	11,922.73	78.07	\$27,194.81
SCLS SERVICES / CIRCULATION CONTRI	\$95,000.00	10,834.58	0.00	10,834.58	18,500.00	7,665.42	41.43	\$26,165.42
POSTAGE	\$27,000.00	13,237.40	0.00	13,237.40	47,500.00	34,262.60	72.13	\$81,762.60
PUBLICITY-PRINTING/NEWSLETTER	\$44,000.00	9,784.42	0.00	9,784.42	13,500.00	3,715.58	27.52	\$17,215.58
CONTINUING ED/MILEAGE REIMB/STAFF	\$44,000.00	12,052.26	0.00	12,052.26	22,000.00	9,947.74	45.22	\$31,947.74
CONTINUING ED/MILEAGE REIMB/BOA	\$28,000.00	7,509.16	0.00	7,509.16	14,000.00	6,490.84	46.36	\$20,490.84
LIBRARY VEHICLE	\$6,000.00	75.00	0.00	75.00	3,000.00	2,925.00	97.50	\$5,925.00
PROFESSIONAL FEES - AUDITOR	\$2,000.00	63.09	0.00	63.09	1,000.00	936.91	93.69	\$1,936.91
PROFESSIONAL FEES - LEGAL	\$18,350.00	8,350.00	0.00	8,350.00	9,175.00	825.00	8.99	\$10,000.00
PROFESSIONAL FEES - TREASURER	\$10,000.00	250.00	0.00	250.00	5,000.00	4,750.00	95.00	\$9,750.00
PROF. FEES- ART & MUSIC	\$4,500.00	2,220.00	2,220.00	4,440.00	2,250.00	(2,190.00)	(97.33)	\$60.00
PROF. FEES - MISC. CONSULTANTS	\$8,500.00	4,375.00	3,815.00	8,190.00	4,250.00	(3,940.00)	(92.71)	\$310.00
MEMBERSHIP DUES	\$4,500.00	350.00	0.00	350.00	2,250.00	1,900.00	84.44	\$4,150.00
OFFICE EQUIPMENT - COPIER RENTAL	\$5,500.00	835.00	0.00	835.00	2,750.00	1,915.00	69.64	\$4,665.00
OFFICE EQUIPMENT - SERVICE CONTRA	\$5,000.00	617.46	1,049.82	1,667.28	2,500.00	832.72	33.31	\$3,332.72
OFFICE EQUIPMENT - REPAIR/MAINTEN/	\$10,167.08	4,686.23	148.98	4,835.21	5,083.54	248.33	4.88	\$5,331.87
MISC. EXPENSES	\$750.00	0.00	0.00	0.00	375.00	375.00	100.00	\$750.00
COST OF VOTE	\$1,000.00	206.82	0.00	206.82	500.00	293.18	58.64	\$793.18
COMMUNITY ACTIVITIES-ADULT PROGR	\$4,500.00	0.00	0.00	0.00	2,250.00	2,250.00	100.00	\$4,500.00
COMMUNITY ACTIVITIES-CHILDRENS PR	\$41,020.49	10,086.56	1,025.49	11,112.05	20,510.25	9,398.20	45.82	\$29,908.44
COMMUNITY ACTIVITY-CHILDRENS FAMI	\$45,391.48	14,808.92	4,602.38	19,411.30	22,695.74	3,284.44	14.47	\$25,980.18
COMMUNITY ACTIVITIES-YA PROGRAMS	\$3,572.00	1,004.46	72.00	1,076.46	1,786.00	709.54	39.73	\$2,495.54
COMMUNITY ACTIVITIES-OUTREACH PR	\$13,490.36	4,728.67	1,189.28	5,917.95	6,745.18	827.23	12.26	\$7,572.41
COMMUNITY ACTIVITIES - MUSIC/RECIT/	\$5,000.00	118.69	0.00	118.69	2,500.00	2,381.31	95.25	\$4,881.31
CREDIT MERCHANT FEES	\$8,500.00	3,200.00	0.00	3,200.00	4,250.00	1,050.00	24.71	\$5,300.00
BUS TRIPS	\$4,000.00	1,139.90	0.00	1,139.90	2,000.00	860.10	43.01	\$2,860.10
	\$1,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$1,000.00
UTILITIES - ELECTRIC	\$556,037.30	142,523.62	15,998.01	158,521.63	278,018.65	119,497.02	42.98	397,515.67
UTILITIES - WATER	\$132,000.00	86,724.69	0.00	86,724.69	66,000.00	(20,724.69)	(31.40)	\$45,275.31
UTILITIES - GAS	\$3,000.00	1,039.48	0.00	1,039.48	1,500.00	460.52	30.70	\$1,960.52
CUSTODIAL SUPPLIES	\$16,000.00	2,147.40	0.00	2,147.40	7,500.00	5,352.60	71.37	\$12,852.60
BUILDING EQUIPMENT & REPAIR	\$16,000.00	3,873.05	0.00	3,873.05	8,000.00	4,126.95	51.59	\$12,126.95
BUILDING MAINTENANCE & REPAIR	\$3,265.00	1,906.19	265.00	2,171.19	1,632.50	(538.69)	(33.00)	\$1,093.81
	\$48,405.00	25,226.05	8,000.00	33,226.05	24,202.50	(9,023.55)	(37.28)	\$15,178.95

SOUTH HUNTINGTON PUBLIC LIBRARY
 ACTUAL BUDGET EXPENDITURES / ESTIMATE
 PERIOD COVERED: July 1, 2021 - December 31, 2021

DESCRIPTION	BUDGET	APPROP. EXPENSE	ENCUM.	ACTUAL \$ SPENT	EST. EXPEND 6 MONTHS	VARIANCE (UNFAVORABLE)		AVAILABLE
						\$	%	
BUILDING SERVICE CONTRACTS	\$33,000.00	19,933.06	5,717.25	25,650.31	16,500.00	(9,150.31)	(55.46)	\$7,349.69
INSURANCE	\$52,000.00	49,360.45	0.00	49,360.45	26,000.00	(23,360.45)	(89.85)	\$2,639.55
GROUND MAINTENANCE	\$32,900.00	10,461.58	7,400.00	17,861.58	16,450.00	(1,411.58)	(8.58)	\$15,038.42
	\$335,570.00	200,671.95	21,382.25	222,054.20	167,785.00	(54,269.20)	(32.34)	\$113,515.80
NYS RETIREMENT SYSTEM	\$420,000.00	408,310.00	0.00	408,310.00	210,000.00	(198,310.00)	(94.43)	\$11,690.00
FICA EXPENSE	\$222,678.00	105,773.25	0.00	105,773.25	111,339.00	5,565.75	5.00	\$116,904.75
WORKERS' COMPENSATION	\$30,000.00	0.00	0.00	0.00	15,000.00	15,000.00	100.00	\$30,000.00
DISABILITY INSURANCE	\$4,000.00	598.20	0.00	598.20	2,000.00	1,401.80	70.09	\$3,401.80
LONG-TERM DISABILITY INS.	\$8,500.00	3,187.91	0.00	3,187.91	4,250.00	1,062.09	24.99	\$5,312.09
UNEMPLOYMENT INSURANCE	\$1,000.00	0.00	0.00	0.00	500.00	500.00	100.00	\$1,000.00
HEALTH INSURANCE	\$490,000.00	205,936.63	0.00	205,936.63	245,000.00	39,063.37	15.94	\$284,063.37
MEDICARE REIMBURSEMENT	\$55,000.00	21,918.60	0.00	21,918.60	27,500.00	5,581.40	20.30	\$33,081.40
DUE TO/FROM CAPITAL RESERVE				0.00	0.00	0.00	#DIV/0!	\$0.00
	\$1,231,178.00	745,724.59	0.00	745,724.59	615,589.00	(130,135.59)	(21.14)	\$485,453.41
TOTAL WITHOUT DEBT SERVICE	5,807,144.53	2,521,996.41	85,368.65	2,607,365.06	2,882,279.23	274,914.17	9.54	\$3,199,779.47
SERIAL BOND - PRINCIPAL	\$611,379.00	611,317.21	0.00	611,317.21	305,689.50	(305,627.71)	(99.98)	\$61.79
SERIAL BOND - INTEREST				0.00	0.00	0.00	#DIV/0!	\$0.00
	\$611,379.00	611,317.21	0.00	611,317.21	305,689.50	(305,627.71)	(99.98)	\$61.79
TOTAL WITH DEBT SERVICE	\$6,418,523.53	3,133,313.62	85,368.65	3,218,682.27	\$3,187,968.73	(30,713.54)	(0.96)	\$3,199,841.26

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L7410.141-01	SALARIES-PROF. FT	1,354,006.27	0.00	1,354,006.27	575,101.96	0.00	778,904.31
L7410.141-01-P	SALARIES - PROF. PT	430,000.00	0.00	430,000.00	172,376.80	0.00	257,623.20
L7410.142-02	SALARIES-CLERICAL FT	369,207.46	0.00	369,207.46	166,024.91	0.00	203,182.55
L7410.142-02-P	SALARIES-CLERICAL PT	242,000.00	0.00	242,000.00	85,140.97	0.00	156,859.03
L7410.142-03	SALARIES-PAGE	100,000.00	0.00	100,000.00	40,277.32	0.00	59,722.68
L7410.142-04	SALARIES-CUSTODIAL FT	252,473.05	0.00	252,473.05	108,865.20	0.00	143,607.85
L7410.142-04-P	SALARIES-CUSTODIAL PT	52,000.00	0.00	52,000.00	20,440.46	0.00	31,559.54
L7410.143-01	SALARIES-SUNDAY-PROF.	55,000.00	0.00	55,000.00	18,795.48	0.00	36,204.52
L7410.143-02	SALARIES-SUNDAY-CLERICAL	18,000.00	0.00	18,000.00	5,656.68	0.00	12,343.32
L7410.143-03	SALARIES-SUNDAY-PAGE	8,000.00	0.00	8,000.00	2,456.00	0.00	5,544.00
L7410.143-04	SALARIES-SUNDAY-CUSTODIAL	22,758.22	0.00	22,758.22	7,843.95	0.00	14,914.27
L7410.143-05	TEMPORARY SUMMER HELP	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
7410		2,911,445.00	0.00	2,911,445.00	1,202,979.73	0.00	1,708,465.27
L7420.410-11	ADULT BOOKS	145,000.00	27,166.23	172,166.23	43,114.58	27,228.81	101,822.84
L7420.410-12	CHILDRENS BOOKS	80,000.00	7,009.99	87,009.99	19,905.95	8,449.06	58,654.98
L7420.410-13	YOUNG ADULT BOOKS	10,000.00	1,521.20	11,521.20	2,881.99	1,291.70	7,347.51
L7420.410-14-1	REFERENCE - PRINT	10,000.00	0.00	10,000.00	3,941.57	0.00	6,058.43
L7420.410-14-2	REFERENCE - ELECTRONIC	60,000.00	0.00	60,000.00	34,423.51	0.00	25,576.49
L7420.410-15	AUDIO BOOKS - ADULT	5,000.00	0.00	5,000.00	950.77	0.00	4,049.23
L7420.410-15-C	AUDIO BOOKS - CHILDREN	5,000.00	67.97	5,067.97	721.07	67.97	4,278.93
L7420.410-16-D-A	DIGITAL DOWNLOADS - ADULT	5,000.00	0.00	5,000.00	1,264.80	0.00	3,735.20
L7420.410-16-D-C	DIGITAL DOWNLOADS - CHILDREN	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L7420.410-16-D-YA	DIGITAL DOWNLOADS - YOUNG ADULT	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L7420.410-16-S	DIGITAL SUBSCRIPTIONS	216,500.00	0.00	216,500.00	75,610.45	0.00	140,889.55
L7420.410-17	MUSEUM PASSES	20,000.00	0.00	20,000.00	2,390.00	1,075.00	16,535.00
L7420.411-11	DVD - ADULT	37,000.00	5,078.99	42,078.99	3,370.87	5,078.99	33,629.13
L7420.411-11-IWIN	DVD - ADULT - IWIN	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
L7420.411-12	DVD - CHILDREN	10,000.00	2,512.85	12,512.85	759.14	2,512.85	9,240.86
L7420.412-11	MUSIC CD'S - ADULT	5,000.00	1,404.80	6,404.80	1,211.08	1,404.80	3,788.92
L7420.412-12	MUSIC CD'S - CHILDREN	500.00	81.86	581.86	44.99	36.87	500.00
L7420.413-11	PERIODICALS - ADULTS	10,100.00	0.00	10,100.00	8,670.17	0.00	1,429.83
L7420.413-12	PERIODICALS - CHILDREN	1,000.00	0.00	1,000.00	784.51	0.00	215.49
L7420.413-13	PERIODICALS - YA	400.00	0.00	400.00	177.24	0.00	222.76

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
L 7420.413-17	PERIODICALS - NEWSPAPERS	3,500.00	0.00	3,500.00	2,287.44	0.00	1,212.56
L 7420.415-11	COMPUTER SOFTWARE-CIRC.-ADULTS	3,000.00	0.00	3,000.00	1,092.54	0.00	1,907.46
L 7420.415-12	COMPUTER SOFTWARE-CIRC.-CHILDREN	7,000.00	842.34	7,842.34	2,034.76	842.34	4,965.24
L 7420.419	MATERIALS PROCESSING	50,000.00	0.00	50,000.00	13,128.95	0.00	36,871.05
L 7420.429	COMPUTER SOFTWARE - NON-CIRC.	33,500.00	2,728.00	36,228.00	11,330.14	0.00	24,897.86
7420		724,500.00	48,414.23	772,914.23	230,096.52	47,988.39	494,829.32
L 7430.200	EQUIPMENT	40,000.00	4,977.96	44,977.96	8,911.59	878.46	35,187.91
L 7430.200-5	EQUIPMENT MAINTENANCE	5,000.00	63.77	5,063.77	255.00	63.77	4,745.00
L 7430.201	FURNITURE & FIXTURES	15,000.00	5,710.00	20,710.00	5,999.00	0.00	14,711.00
L 7430.430-21	SUPPLIES - OFFICE	21,000.00	0.00	21,000.00	14,012.73	395.16	6,592.11
L 7430.430-22	SUPPLIES - LIBRARY	30,000.00	544.16	30,544.16	2,811.68	537.67	27,194.81
L 7430.431	TELECOMMUNICATIONS	37,000.00	0.00	37,000.00	10,834.58	0.00	26,165.42
L 7430.432	SCLS SERVICES / CIRCULATION CONTROL	95,000.00	0.00	95,000.00	13,237.40	0.00	81,762.60
L 7430.433	POSTAGE	27,000.00	0.00	27,000.00	9,784.42	0.00	17,215.58
L 7430.434	PUBLICITY-PRINTING/NEWSLETTER	44,000.00	0.00	44,000.00	12,052.26	0.00	31,947.74
L 7430.435-31	CONTINUING ED/MILEAGE REIMB/STAFF	28,000.00	0.00	28,000.00	7,509.16	0.00	20,490.84
L 7430.435-32	CONTINUING ED/MILEAGE REIMB/BOA	6,000.00	0.00	6,000.00	75.00	0.00	5,925.00
L 7430.435-33	LIBRARY VEHICLE	2,000.00	0.00	2,000.00	63.09	0.00	1,936.91
L 7430.437-41	PROFESSIONAL FEES - AUDITOR	10,000.00	8,350.00	18,350.00	8,350.00	0.00	10,000.00
L 7430.437-42	PROFESSIONAL FEES - LEGAL	10,000.00	0.00	10,000.00	250.00	0.00	9,750.00
L 7430.437-44	PROFESSIONAL FEES - TREASURER	4,500.00	0.00	4,500.00	2,220.00	2,220.00	60.00
L 7430.437-45	PROF. FEES- ART & MUSIC	8,500.00	0.00	8,500.00	4,375.00	3,815.00	310.00
L 7430.437-46	PROF. FEES - MISC. CONSULTANTS	4,500.00	0.00	4,500.00	350.00	0.00	4,150.00
L 7430.438	MEMBERSHIP DUES	5,500.00	0.00	5,500.00	835.00	0.00	4,665.00
L 7430.439-51	OFFICE EQUIPMENT - COPIER RENTAL	5,000.00	0.00	5,000.00	617.46	1,049.82	3,332.72
L 7430.439-52	OFFICE EQUIPMENT - SERVICE CONTRACTS	10,000.00	167.08	10,167.08	4,686.23	148.98	5,331.87
L 7430.439-53	OFFICE EQUIPMENT - REPAIR/MAINTENANCE	750.00	0.00	750.00	0.00	0.00	750.00
L 7430.440	MISC. EXPENSES	1,000.00	0.00	1,000.00	206.82	0.00	793.18
L 7430.441	COST OF VOTE	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
L 7430.442-11	COMMUNITY ACTIVITIES-ADULT PROGRAMS	41,000.00	20.49	41,020.49	10,086.56	1,025.49	29,908.44
L 7430.442-12	COMMUNITY ACTIVITIES-CHILDRENS PROGRAMS	45,000.00	391.48	45,391.48	14,808.92	4,602.38	25,980.18

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>L 7430.442-12-F</u>	COMMUNITY ACTIVITY-CHILDRENS FAMILY PGM	3,500.00	72.00	3,572.00	1,004.46	72.00	2,495.54
<u>L 7430.442-13</u>	COMMUNITY ACTIVITIES-YA PROGRAMS	13,000.00	490.36	13,490.36	4,728.67	1,189.28	7,572.41
<u>L 7430.442-14</u>	COMMUNITY ACTIVITIES - MUSIC/RECITALS	8,500.00	0.00	8,500.00	3,200.00	0.00	5,300.00
<u>L 7430.442-15</u>	CREDIT MERCHANT FEES	4,000.00	0.00	4,000.00	1,139.90	0.00	2,860.10
<u>L 7430.442-16</u>	COMMUNITY ACTIVITIES-OUTREACH PROGRAMS	5,000.00	0.00	5,000.00	118.69	0.00	4,881.31
<u>L 7430.443</u>	BUS TRIPS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
7430		535,250.00	20,787.30	556,037.30	142,523.62	15,998.01	397,515.67
<u>L 7440.450-61</u>	UTILITIES - ELECTRIC	132,000.00	0.00	132,000.00	86,724.69	0.00	45,275.31
<u>L 7440.450-62</u>	UTILITIES - WATER	3,000.00	0.00	3,000.00	1,039.48	0.00	1,960.52
<u>L 7440.450-63</u>	UTILITIES - GAS	15,000.00	0.00	15,000.00	2,147.40	0.00	12,852.60
<u>L 7440.451</u>	CUSTODIAL SUPPLIES	16,000.00	0.00	16,000.00	3,873.05	0.00	12,126.95
<u>L 7440.452-70</u>	BUILDING EQUIPMENT & REPAIR	3,000.00	265.00	3,265.00	1,906.19	.265.00	1,093.81
<u>L 7440.452-71</u>	BUILDING MAINTENANCE & REPAIR	30,000.00	18,405.00	48,405.00	25,226.05	8,000.00	15,178.95
<u>L 7440.452-73</u>	BUILDING SERVICE CONTRACTS	33,000.00	0.00	33,000.00	19,933.06	5,717.25	7,349.69
<u>L 7440.454</u>	INSURANCE	52,000.00	0.00	52,000.00	49,360.45	0.00	2,639.55
<u>L 7440.469-81</u>	GROUNDS MAINTENANCE	27,000.00	5,900.00	32,900.00	10,461.58	7,400.00	15,038.42
7440		311,000.00	24,570.00	335,570.00	200,671.95	21,382.25	113,515.80
74		4,482,195.00	93,771.53	4,575,966.53	1,776,271.82	85,368.65	2,714,326.06
7		4,482,195.00	93,771.53	4,575,966.53	1,776,271.82	85,368.65	2,714,326.06
<u>L 9000.901-0</u>	NYS RETIREMENT SYSTEM	420,000.00	0.00	420,000.00	408,310.00	0.00	11,690.00
<u>L 9000.903-0</u>	FICA EXPENSE	222,678.00	0.00	222,678.00	105,773.25	0.00	116,904.75
<u>L 9000.904-0</u>	WORKERS' COMPENSATION	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
<u>L 9000.905-5</u>	DISABILITY INSURANCE	4,000.00	0.00	4,000.00	598.20	0.00	3,401.80
<u>L 9000.905-6</u>	LONG-TERM DISABILITY INS.	8,500.00	0.00	8,500.00	3,187.91	0.00	5,312.09
<u>L 9000.905-7</u>	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>L 9000.906-0</u>	HEALTH INSURANCE	490,000.00	0.00	490,000.00	205,936.63	0.00	284,063.37
<u>L 9000.906-1</u>	MEDICARE REIMBURSEMENT	55,000.00	0.00	55,000.00	21,918.60	0.00	33,081.40
9000		1,231,178.00	0.00	1,231,178.00	745,724.59	0.00	485,453.41
90		1,231,178.00	0.00	1,231,178.00	745,724.59	0.00	485,453.41
<u>L 9710</u>	SERIAL BOND - PRINCIPAL	611,379.00	0.00	611,379.00	611,317.21	0.00	61.79
9710		611,379.00	0.00	611,379.00	611,317.21	0.00	61.79
97		611,379.00	0.00	611,379.00	611,317.21	0.00	61.79

SOUTH HUNTINGTON LIBRARY

Appropriation Status Detail Report By Function From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9		1,842,557.00	0.00	1,842,557.00	1,357,041.80	0.00	485,515.20

	Fund L Totals:	6,324,752.00	93,771.53	6,418,523.53	3,133,313.62	85,368.65	3,199,841.26
	Grand Totals:	6,324,752.00	93,771.53	6,418,523.53	3,133,313.62	85,368.65	3,199,841.26

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 12/31/2021



Account	Description	Debits	Credits
L 200	CHECKING - VALLEY NATIONAL BANK	26,311.64	0.00
L 204	MONEY MARKET - VALLEY NATIONAL BANK	207,619.03	0.00
L 208	PAYROLL CHECKING - VALLEY NAT'L BAN	13,299.64	0.00
L 210	PETTY CASH	550.00	0.00
L 211	MM - FLUSHING BANK	2,130,542.25	0.00
L 391	DUE FROM OTHER FUNDS	12,296.24	0.00
L 500	PAYROLL CLEARING ACCOUNT	210,337.89	0.00
L 510	ESTIMATED REVENUE	6,324,752.00	0.00
L 521	ENCUMBRANCES	85,368.65	0.00
L 522	EXPENDITURES	3,133,313.62	0.00
L 599	APPROPRIATED FUND BALANCE	93,771.53	0.00
L 821	RESERVE FOR ENCUMBRANCES	0.00	85,368.65
L 902	RESERVE FOR ACCRUED SICK/VACATION	0.00	589,626.00
L 909	FUND BALANCE, UNRESERVED	0.00	2,085,066.04
L 960	APPROPRIATIONS	0.00	6,418,523.53
L 980	REVENUES	0.00	3,059,578.27
L Fund Totals:		12,238,162.49	12,238,162.49
Grand Totals:		12,238,162.49	12,238,162.49

SOUTH HUNTINGTON LIBRARY

Revenue Status Report From 7/1/2021 To 12/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H.2401	INTEREST	0.00	0.00	0.00	631.73	-631.73
H Totals:		0.00	0.00	0.00	631.73	-631.73
Grand Totals:		0.00	0.00	0.00	631.73	-631.73

SOUTH HUNTINGTON PUBLIC LIBRARY
CAPITAL RESERVE FUNDS
 Meeting date: December 20, 2021
SOUTH HUNTINGTON PUBLIC LIBRARY

FUND / ALLOCATIONS AS OF 12/21/2021		Date	Amount	Approved	Encumb'd	Expensed	Revenue	Transfer	
								OUT	Available Balance
Repairs & Improvements to Building (10/18/04) Emergency Repair / Replacement Technology Center Project		9/21/2020	848,921.10	85,469.09	0.00	85,469.09			763,452.01
		3/16/2020	883,246.21	883,246.21	-47,345.74	930,591.95	19,847.00		19,847.00
									\$783,299.01
Computer / Telecomm / Equipment (9/15/03)	Balance as of:	11/15/2021	188,616.55	116,248.57	0.00	116,248.57			72,367.98
Improvements to Garden & Grounds (10/18/04)	Balance as of:	6/30/2010	8,831.00		0.00				8,831.00
Improvements to garden		5/16/2016	43,099.80		0.00				43,099.80
									\$51,930.80
2021 - 2022 Interest as of:		12/21/2021	625.97		0.00				625.97
2020 - 2021 Interest as of:		6/30/2021	2,665.56		0.00				2,665.56
2019 - 2020 Interest as of:		6/30/2020	9,852.36		0.00				9,852.36
2018 - 2019 Interest as of:		6/30/2019	13,018.09		0.00				13,018.09
2017 - 2018 Interest as of:		11/19/2018	9,822.79		0.00			9,822.79	0.00
CAPITAL RESERVES AVAILABLE FUND SUBTOTAL									
									\$933,133.80
Debt Service Reserve (12/18/06)	10/04 - 1/08 Applied Fund Balance as of:	8/31/2016	625,351.18	625,351.18	9,261.18	616,090.00			0.00
	9/21/2009 Applied Fund Balance as of:	9/1/2017	184,100.00	184,100.00	0.00	184,100.00			0.00
	10/21/13 Applied Fund Balance as of:	9/1/2018	98,877.00	98,877.00	877.00	98,000.00			0.00
Bond Repayment		9/1/2017	47,325.00	47,325.00	0.00	47,325.00			0.00
2021 - 2022 Interest as of:		12/21/2021	5.76	5.76	5.76				0.00
2020 - 2021 Interest as of:		6/30/2021	55.86	55.86	55.86				0.00
2019 - 2020 Interest as of:		6/30/2020	228.85	228.85	228.85				0.00
2018 - 2019 Interest as of:		6/30/2019	334.60	334.60	334.60				0.00
2017 - 2018 Interest as of:		6/30/2018	360.46	360.46	360.46				0.00
2016 - 2017 Interest as of:		6/30/2017	154.81	154.81	154.81				0.00
Accumulated Interest as of:		6/30/2016	12,225.88	12,225.88	12,225.88				0.00
	Total:				23,504.40				\$0.00
TOTAL CAPITAL RESERVE AVAILABLE FUND BALANCE									
									\$933,133.80

Capital Reserve Funds

Repairs and Improvements to the Building - 10/18/04

This fund is set aside to cover improvements to the mechanical, electrical and plumbing systems as well as other improvements to the building. Except for emergency repairs, expenditures in excess of \$5,000 require Board authorization.

Computer, Telecommunications and Equipment - 9/15/03

These funds are designated for the cost of upgrading the Library's computers, telecommunications and equipment. Expenditures from this fund require Board authorization.

Improvements to the Gardens and Grounds - 10/18/04

This fund shall pay for improvements to the Gardens and Grounds including, but not limited to, the acquisition of outdoor sculpture. Expenditures in excess of \$2,500 require Board authorization.

Debt Service Reserve Fund - 12/18/06

This fund is set aside to reduce the cost of repayment of the debt service through March 2022 according to the schedule approved by the Board of Trustees. Board approval is not needed for expenditures from this fund.

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 12/31/2021



Account	Description	Debits	Credits
H 200	VALLEY RESERVE CHECKING ACCT	2,350.96	0.00
H 210	FLUSHING M/M	1,069,372.00	0.00
H 522	EXPENDITURES	64,829.00	0.00
H 630	DUE TO OTHER FUNDS	22,632.79	0.00
H 909	FUND BALANCE, UNRESERVED	0.00	1,158,553.02
H 980	REVENUES	0.00	631.73
H Fund Totals:		1,159,184.75	1,159,184.75
Grand Totals:		1,159,184.75	1,159,184.75

SOUTH HUNTINGTON LIBRARY

Trial Balance Report From 7/1/2021 - 12/31/2021



Account	Description	Debits	Credits
TA 18	NYSERS	0.00	1,847.81
TA 200	T/A CHECKING - VALLEY NAT'L BANK	13,691.62	0.00
TA 21	NYS INCOME TAX	231.58	0.00
TA 26	FICA	0.00	231.58
TA 456	INTEREST	0.00	10.73
TA 630	DUE TO/FROM OTHER FUNDS	0.00	11,833.08
TA Fund Totals:		13,923.20	13,923.20
Grand Totals:		13,923.20	13,923.20

Investment Report

General Fund

Flushing Bank

The current balance in this account is \$2,130,542.25 and the account is earning interest at .05%.

Capital Reserve Fund

Capital Reserve Projects

Flushing Bank

The money market account balance of \$1,069,372.00 is earning interest at .05%.

1/13/2022

SOUTH HUNTINGTON PUBLIC LIBRARY
 145 PIDGEON HILL ROAD
 HUNTINGTON STATION, NY 11746

TO: Board of Trustees

FROM: Eileen Sullivan
 2021/22 Finance Chairperson

DATE: January 18, 2021

RE: Monthly check review

I have reviewed copies of the following cancelled checks, compared them to the original warrants and have found the vendor's name, check amount, endorsements and supporting documentation to be in order:

Check #	Check Date	Vendor Name	Check Amount
56635	11/15/2021	ALA STORE	\$94.10
56647	11/15/2021	BP AMOCO	\$63.09
56651	11/15/2021	CENTER POINT LARGE PRINT	\$322.93
56681	11/15/2021	DIANE KENTROS	\$1,316.00
56686	11/15/2021	LILRC	\$1,636.00

The following checks were outstanding;

Check #	Check Date	Vendor Name	Check Amount
56663	11/15/2021	FRIENDS OF THE LIBRARY	\$1,214.35
56678	11/15/2021	JO-ANN STORES	\$1,218.00
56676	11/15/2021	NYS & LOCAL RETIREMENT SYSTEMS	\$408,310.00
56702	11/15/2021	ROBERT A JOHNSON CPA	\$8,350.00
56708	11/15/2021	SCORE	\$100.00

Appointments

Name	Title	Hours / Week	Salary	Step	Effective Date
Robin Wenig-Chinsky	PT Library Clerk	12	\$17.06/hr	1	1/18/2022

Resignation

Name	Title	Hours / Week	Salary	Step	Effective Date
Melissa Somoza	PT Library Clerk	14.86	\$17.50/hr	2	1/18/2022

Retirements

Name	Title	Hours / Week	Salary	Step	Effective Date
Jo Ann Messina	PT Librarian 1	14.67	\$39.05/hr	13	3/31/2022

JO ANN G. MESSINA
279 Evergreen Avenue
Huntington Station, NY 11746-4536

January 10, 2022

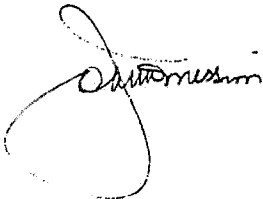
The Board of Directors
South Huntington Public Library
145 Pidgeon Hill Rd.
Huntington Station, NY 11746

To The Board Members:

This letter shall serve as notification of my intent to retire from my position as an Adult Services Librarian, effective March 31, 2022.

It has been my privilege to serve our community for the past 13 years in this capacity and am grateful for the opportunity.

Respectfully,

A handwritten signature in black ink, appearing to read "Jo Ann Messina". The signature is stylized with a large, looping initial "J" and a cursive "Ann Messina" following it.

Jo Ann Messina

December 16th, 2021

Janet Scherer,
Director
South Huntington Public Library
145 Pidgeon Hill Rd.
South Huntington, NY 11746

Dear Janet Scherer,

Please accept this letter as formal notification that I am resigning from my position as Library Clerk at South Huntington Public Library. My last day will be Tuesday January 18th, 2022. Thank you greatly for the opportunity to work in this position. The time I have spent at South Huntington has been a wonderful learning experience and a good look at the world of libraries. I am grateful for the opportunity to move into Circulation, learn more about the library, and work with a lovely group of people.

I will take the skills and knowledge I have learned in this position into my future career as a librarian. As I finish my time at South Huntington, I will continue to complete all my tasks and assist in any way I can with the transition.

I wish you and everyone else at South Huntington the very best and look forward to seeing what great things you all do. I hope one day in the future to return to my home library.

Sincerely,

Melissa Somoza

Thank you so very much for checking whether my book was received. I worrying about leaving the book in that box, but the library closed early and I wanted to get the book returned ASAP.

As I am a senior and walking is not very easy for me, I do want to express my sincere appreciation for all that the SHPL has done for me (and our community) over the years since I became a "neighbor" during the early 1960's when you were still located in the basement of the NY Avenue school!. You have helped me bring up my children knowing the beauty and the importance of books and then when they left the nest, helped me battle the years of loneliness and now, with the pandemic, understood people like me and have helped us through these past few horrific and frightening years.

Thank you so very much.

Sylvia (Isselbaecher) Cardines

Meetings

December 1	Wednesday	12:30 p.m.	Staff Holiday Luncheon
December 2	Thursday	9:30 a.m.	Meeting with architect re: HVAC Project
December 2	Thursday	11:00 a.m.	Sustainable Libraries Virtual Meet-up
December 6	Monday	11:00 a.m.	LILRC Committee Chair Meeting
December 7	Tuesday	11:00 a.m.	LILRC Annual Conference Committee Meeting
December 7	Tuesday	2:00 p.m.	Personnel Policy Committee Meeting
December 8	Wednesday	9:00 a.m.	Department Head Meeting
December 8	Wednesday	2:00 p.m.	Green Team Meeting
December 9	Thursday	9:30 a.m.	Huntington Directors Zone Meeting
December 9	Thursday	2:00 p.m.	Evaluation Team Meeting
December 14	Tuesday	11:30 a.m.	SLI Advisory Board Meeting
December 17	Friday	9:30 a.m.	SCLS Director Meeting and Annual Luncheon

Important Dates:

February 22, 7:00 p.m. – SHPL Board of Trustees Meeting

March 21, 7:00 p.m. – SHPL Board of Trustees Meeting

March 28, 7:00 p.m. – SHPL Board Meeting and Budget Presentation to the Public

State Annual Report

As we enter a new year, we will once more draft and submit an annual report to New York State's Division of Library Development. The report's gateway is scheduled to open later this month. While these reports generally ask for similar information each year, there are inevitably some changes. For the upcoming report, we have learned there will be some significant changes to how program attendance is reported, in light of the increasing virtualization of library programming.

One significant change is that there will be four virtual program categories beginning in the 2021 annual report:

- Synchronous Virtual Program Sessions (live streaming)
- Synchronous Virtual Program Attendance
- Asynchronous Virtual Program Sessions (pre-recorded)
- Asynchronous Virtual Program Views in First 7 Days After Posting (pre-recorded)

As the change in reporting has come after our programs have taken place and program attendance collected, these categories are expected to be voluntary this year, and mandatory after that. Administration has met with our library programming staff so that we make necessary changes to our stat collection; the sooner we implement these changes, the less we'll need to engage in lookbacks for the next report.

As always, once the gateway opens, we will work with each library department to collect and submit our data. The deadline for this year's reporting is March 15, 2022. Once our report is submitted, it will sit in a queue for the Suffolk Cooperative Library System to review, and they typically follow up with member libraries with any questions or concerns they may have with the reports. As the library's board of trustees is required to review and approve our submission, you will have the opportunity to view the report in its entirety at a future meeting.

Library Minimum Standards

For the first time in approximately two decades, 2021 saw changes to New York State library minimum standards. While the library meets all of these standards, we went through our website to ensure that all of the necessary policies, services, and general information were readily accessible by the public.

Meetings — December

December 1	Wednesday	12:30 p.m.	Annual Staff Appreciation Meeting
December 2	Thursday	9:30 a.m.	Meeting with architect
December 7	Tuesday	2:00 p.m.	Personnel Policy Committee
December 8	Wednesday	9:00 a.m.	Department Head Meeting
December 8	Wednesday	2:00 p.m.	Sustainable Libraries Meeting
December 9	Thursday	10:00 a.m.	Computer & Technical Services (CATS) Annual Meeting
December 9	Thursday	2:00 p.m.	Staff Evaluation Team
December 15	Wednesday	2:15 p.m.	SHUFSD ENL class visit
December 17	Friday	9:30 a.m.	Director's Meeting
December 20	Monday	7:00 p.m.	Library Board of Trustees Meeting
December 22	Wednesday	2:15 p.m.	SHUFSD ENL class visit

January 2022 Building & Grounds Report

Prepared by Ray Capone

1. The generator had its 6-month checkup. As part of the inspection, they checked fluid levels, belts, and tested its performance. All looks good.
2. The HVAC units had their quarterly maintenance performed this month. All units checked out and are working properly.
3. The new walkway in the back was completed in December. We are pleased with the work; the light up side pavers look great and the drywell is functioning properly. In the spring, we will have our landscaping company come in and improve the grade transition from the lawn to the walkway.
4. We have been looking to add lighting to the garden staircase; it has proven difficult to get power to the location without damaging the aesthetics. As an inexpensive and unobtrusive fix, we installed three solar lights on the wall, pointing down.
5. We converted the last three outdoor light frames to LED. We did LED conversion on the lights in three quiet rooms after locating smaller bulbs that fit the existing frames.
6. I replaced the batteries in the fire alarm controller located in the main lobby and reset the system.
7. We sanitized all the bathroom floor drains, as well as the injection pump pit. We bleach these areas regularly as preventative maintenance.
8. The elevators were inspected and both passed.
9. One of our emergency lights in our storage area was not working and needed to be replaced.
10. Circle lights in Youth Services and the staff stairwell were replaced.
11. Scott and I installed an HDMI port and a display port in the theater rack. This should help our AV equipment remain compatible with newer laptops
12. I am repurposing some of our shelves to create additional storage along the walls of the storage area. Any that are unused will be disposed of, as per our discard procedures.

13. I added a light by the new shelving I recently installed.
14. The lamp in the theater projector needed to be replaced. Lamps generally last for about 3000 hours; ours was at 3500 when it failed. Our AV vendor had it in stock, allowing us to install a new one the next day.
15. All our fire extinguishers passed inspection this month. There was no need to purchase any replacements.
16. The doorknob on one of the staff bathrooms was getting jammed. I took it apart and oiled it. It's been working fine since reassembly.
17. Our waste management company replaced our dumpsters with new ones.

TO: Board of Directors, South Huntington Public Library

FROM: Lisa Esposito, Youth Services Librarian

DATE: January 3, 2022

RE: Association of Bookmobile and Outreach Services (ABOS) Virtual Conference, October 11-15, 2021

Below please find summaries of the ABOS sessions I viewed as well as some thoughts on how the ideas shared can have an impact on outreach activities at South Huntington Public Library.

POPCORN! Preschool Outreach Programs Creating Outstanding Relationships with Our Neighbors

Kary Henry (Deerfield Public Library, IL)

Ruth Bell (Wilmette Pubic Library, IL)

These librarians shared programs they developed specifically to support preschool teachers and their students in the libraries' service areas while contributing to their libraries' goal of educating and enriching the lives of those in their communities.

One program brings STEM-related activity programs directly to preschools. Many of these institutions often aren't able to provide these programs on their own because of the amount of prep time required to set them up or because of the cost of supplies. This outreach program, which began as a small pilot program involving only one school, now reaches several schools in the libraries' districts.

These librarians also created preschool teacher workshops that are held at the library. Teachers are able to earn CEUs while learning about library resources, read aloud techniques, felt board stories, and more. Separate networking events also allow preschool directors to share ideas and concerns. These workshops and networking events are supplemented by a quarterly newsletter from the library that announces new resources, services, and educational opportunities specifically for early childhood educators.

Finally, the Preschool Partner Collection is a special collection of books, STEM kits, and themed story time kits that is available only to preschools. The schools are issued library cards, which allow them to borrow these kits. The kits are delivered and picked up by outreach librarians.

My take-aways: *I love the idea of reaching out to and directly working with preschool teachers, giving them the resources and training they need to do their jobs. I think we could do this at*

SHPL. Simply creating a targeted newsletter for them would be a good start, too. This newsletter could also be shared with K-2 teachers in our district.

Partners in Outreach: Meet Community Needs and Raise the Library Profile

Kristin Linscott and Bethany Ross (Plano Public Library, TX)

Plano uses an all-staff model of outreach. Staff are trained in outreach and sign up to attend outreach events of their choice.

The purpose of Plano's outreach efforts is simple: connect to the community outside the library to raise awareness of resources and services—and distribute library cards!

In addition to attending community events, the outreach team also visits community groups and provides classes or workshops about library resources or services these groups can use to help those who turn to them for services. These classes or workshops can be offered on-site or at the library. In this way, community groups become partner advocates for the library.

Finally, these librarians felt there should always be virtual options for outreach, such as prerecorded videos on the library's YouTube channel or the opportunity to schedule a virtual meeting with the outreach team.

***My take-aways:** I love the idea of meeting with those who run community or nonprofit groups to get them excited about the ways the library can help them and those they serve. This makes reaching those hard-to-reach populations seem so much easier. And, I think providing virtual options for outreach would be easy for SHPL, as long as department heads support the idea and provide the time for librarians to engage with the community in this way.*

The Power of Partnerships (Reaching Out with Outreach)

Tina Meyers and Jeri Gilham (Montrose Regional Library District, CO)

Whitney Garcia and Maria Wicks Cottle (Meridien Library District, ID)

Kelli McDaniel (Piedmont Regional Library System, GA)

This multi-library presentation revolved around one mission: creating community relationships. And, everyone in the library, not just the outreach team, should be committed to that goal, even if they don't attend events. Everyone in the library should know the library's mission and be able to communicate it to anyone in plain language.

The best way to get to know your community is by attending events, which is how these outreach librarians spend most of their time.

However, an important component of their outreach is also establishing partnerships with preschools, each of which are issued a card so teachers can borrow books and other materials from the library. In addition, preschool partnerships are strengthened by developing a year-long schedule of librarian visits. This makes the library an on-going presence at the preschool and allows the schools to build these visits into their schedules.

Finally, these librarians recommend turning to the library's board members for help with outreach. Board members are often members of other community groups. Therefore, they could provide valuable introductions that could lead to meaningful partnerships!

***My take-aways:** I love the idea of making everyone an advocate for the library, even in small ways like simply providing pleasant service in the building. I also think preschool partnerships, like the ones described here, are feasible for SHPL; we just have to start small.*

Story Times, STARS, and More! Building Partnerships with Libraries and Childcare Centers

Melanie Hornbeck (Laramie County Library System, WY)

Like the Illinois library system mentioned earlier, the Laramie County Library System provides a program for early childhood educators to earn CEUs. Some workshops, such as how to conduct a story time, choose good books, or create flannel stories are led by librarians. Other workshops on topics such as teaching literacy or staying current with licensing requirements are taught by professionals affiliated with the STARS (Statewide Training and Resource Center) program. All workshops are held at the library.

When these librarians visit preschools and daycares, they come equipped with more than just good books. They bring flyers about the library, booklists, literacy tips, and information about how to get library cards that can be sent home with the children.

Preschool outreach also includes the opportunity for preschools to participate in the summer reading challenge as a school. The teachers set a goal (ex. "read 25 books" or "read 25 hours"). The library provides a chart for tracking progress and delivers a small prize to the students and a certificate to the school when the goal is met.

***My take-aways:** I love the idea of providing a packet of library information for the students to take home after an outreach event. I also think that providing a preschool with the opportunity to participate in SRC would be fun; we just have to not worry so much about the fact that some of those students might not be our patrons. Perhaps this kind of outreach can be conducted on behalf of libraries in general?*

Outreach Menus: Meeting the Community's Needs à la Carte

Jessica Emmett Sellers (Waco-McLennan County Library, TX)

This is my favorite presentation, not only because the slide show includes fun clip art of desserts, but because the ideas presented were so easy!

This outreach specialist created a "menu" of outreach options (onsite training, story time, activity visit, demo, informational booth at an event, etc.) that organizations can choose from. This gives organizations a chance to see what the library has to offer and avoid that nebulous "we're here if you need us" pitch that rarely leads to meaningful partnerships.

This outreach menu is available in print as a brochure and online.

However, most outreach conducted for this library system is very proactive, with the outreach team calling community groups and schools and letting them know what they can do for them, providing specifics regarding the ways the library can support them.

Finally, when looking for partners, it's important to seek partners whose mission aligns with the library's mission. In that way, outreach really resonates throughout the community.

***My take-aways:** I love the idea of providing options! We do this in the Children's Department, working with teachers and other groups to make students' visits to the library fun and exciting. I think the menu could be made available online as well. I'm imagining something like a "For Community Groups" button on the website.*

Stories to Go: Literacy Enrichment Program

Allison Eckhardt (Springfield-Greene County Library District, MO)

This program was funded by a grant from Dollar General. The goals: bring literacy and learning activities to underserved populations, encourage families to read, and provide books to families so they can start their own home libraries. The grant enabled librarians to meet families at food pantries and community childcare centers, where resources were distributed and families were able to meet librarians. The grant also funded several StoryWalks in the library district.

In addition to these grant-funded activities, outreach in this district also includes kits that were assembled by librarians, which included books, song sheets, literacy tips, and craft items. These kits are lent to many childcare centers as well as made available for borrowing at the library.

This library's literacy activities were also supplemented by a monthly newsletter that focuses on a specific literacy tip, provides recommended books, and offers activity ideas. All books mentioned in the newsletter are displayed on a special "Borrow This Book" shelf in the library.

***My take-aways:** While we aren't eligible for Dollar General grants, I think there may be other grants we could qualify for that would allow us to provide free books to kids or create a special collection of story time items that could be lent to our preschools.*

Conclusion: Overall Observations

Implementing many of these ideas could be challenging for our library:

1. Many of these librarians work for large library systems that serve one cohesive community. There's no concern about providing services to out-of-district patrons. Long Island's fragmented library world makes outreach programs like many of these described during this conference difficult, especially if we're concerned about limiting our outreach to SHPL patrons (taxpayers) only.
2. These large library systems have dedicated outreach teams, individuals whose sole purpose is to identify and pursue outreach opportunities. It's almost impossible for librarians to do outreach on this scale while keeping up with responsibilities.

Thank You

I very much appreciate the opportunity to attend the ABOS Conference. I'm looking forward to discussing these ideas with the WOW team and, hopefully, bringing some of them to life at SHPL.

HIGHLIGHTS of 2022 – 2023 OPERATING BUDGET DRAFT

While our community continues to experience the effects of the pandemic, this budget is representative of what we hope will be a return to full services in the fiscal year 2022-2023. In addition, it reflects a reduction in costs due to the satisfaction of our bond. It seemed prudent to retain those funds in our budget as we are facing the outlay of considerable costs for HVAC repairs and do not want to burden our community with an additional bond.

Revenue

Revenue will decrease by 82.87%, largely due to the removal of the applied fund balance from the 2021-22 budget. All other revenue lines have decreased slightly to better reflect what our earnings are.

Expenditures

-The proposed staff salary budget line will increase 3.29% due to salary increases, staff salary adjustments and new staff positions. This was achieved with a relatively low percentage increase due to staff retirements. This number is an estimate as the board and personnel committee continue their discussions.

-Projected NYS retirement costs, health insurance and Medicare resulted in a proposed increase of 3.86% to our total benefits. Total Salaries and Benefits, taken together, are estimated to increase by 3.46% or \$143,379.00.

-Equipment, Furniture & Fixtures will increase by 75% which will allow us to replace aging equipment and furniture.

-Library Materials remains flat, however, we continue to shift monies to provide our patrons with better access to digital media. Non-circulating software increased to support our technology learning center and staff education while other media budgets were reduced due to a decrease in circulation and book processing. A separate line for print reference is no longer necessary and will be expensed from adult books. In addition, the digital download lines are no longer necessary and will be expensed from the digital subscriptions line. There was a slight increase to museum passes due to their overwhelming popularity in our community.

-Administrative costs are projected to increase by 32.86% to prepare for increases in supply costs, and the anticipated increase in patron use of our 3D printer when the pandemic is over and the library returns to normal operations. Our newsletter costs have increased and we are exploring the possibility of enlarging our newsletter to allow for better accessibility. Due to the many programming offerings we have, it has been necessary to reduce font size. State regulations pertaining to staff and board continuing education has necessitated an additional increase in our continuing education line. Memberships and community activities have also increased.

-The Utilities, Building, Vehicle budget category will increase by 18.21% due mainly to the continuing need of extra cleaning materials and PPE during the

January 18, 2022

pandemic as well as increased costs in utilities, insurance, and service contracts. As the building ages, we anticipate the need for increased repairs and this increase allows for that.

SUMMARY

The proposed Tax Appropriation for FY 2022-2023 is \$6,070,752.00, a 0.00% increase over last year. For information purposes the New York State Tax Cap has been set at 2.00%.

DRAFT

South Huntington Public Library
2022 - 2023 Operating Budget

	Budget 2021-22	Budget 2022-23	INC or DEC	%
REVENUE				
2082 Charges				
A Lost Material	5,000	2,500	-2,500	-50.00%
B Computer items/Printing	10,000	10,000	0	0.00%
C Photo copy equipment	4,000	3,000	-1,000	-25.00%
Total Charges	19,000	15,500	-3,500	-18.42%
2401 Interest	10,000	8,000	-2,000	-20.00%
2770 Misc. Income	20,000	15,000	-5,000	-25.00%
3840 State Incentive	5,000	5,000	0	0.00%
Applied Fund Balance	200,000	0	-200,000	
TOTAL REVENUE	254,000	43,500	-210,500	-82.87%
SALARIES				
SALARIES	2,911,445	3,007,347	95,902	3.29%
BENEFITS				
9010 NYS Retirement	420,000	430,000	10,000	2.38%
9030 FICA/Medicare	222,678	230,155	7,477	3.36%
9040 Workers' Comp.	30,000	30,000	0	0.00%
9055 Disability Insurance	4,000	4,000	0	0.00%
9056 Long Term Disability Insura	8,500	8,500	0	0.00%
9057 Unemployment Insurance	1,000	1,000	0	0.00%
9060 Health Insurance	490,000	515,000	25,000	5.10%
9061 Medicare Reimbursement	55,000	60,000	5,000	9.09%
TOTAL BENEFITS	1,231,178	1,278,655	47,477	3.86%
TOTAL SALARIES & BENEFITS	4,142,623	4,286,002	143,379	3.46%

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South Huntington Public Library
2022 - 2023 Operating Budget

	Budget 2021-22	Budget 2022-23	INC or DEC	%
EQUIPMENT, FURNITURE & FIXTURES				
200 Equipment & Computers	45,000	65,000	20,000	44.44%
201 Furniture and Fixtures	15,000	40,000	25,000	166.67%
TOTAL EQUIPMENT, FURNITURE	60,000	105,000	45,000	75.00%
LIBRARY MATERIALS				
410 Books				
A Adult	145,000	140,000	-5,000	-3.45%
B Young Adult	10,000	10,000	0	0.00%
C Child	80,000	80,000	0	0.00%
D Reference - Print	10,000	0	-10,000	-100.00%
E Reference - Electronic	60,000	60,000	0	0.00%
G Audio Books - Adult	5,000	5,000	0	0.00%
I Audio Books - Children	5,000	2,500	-2,500	-50.00%
J Digital Subscriptions	216,500	260,500	44,000	20.32%
K Digital Downloads - Adult	5,000	0	-5,000	-100.00%
L Digital Downloads - Child	3,000	0	-3,000	-100.00%
M Digital Downloads - YA	1,000	0	-1,000	-100.00%
Total Books	540,500	558,000	17,500	3.24%
410 Museum Passes	20,000	22,000	2,000	10.00%
411 Comput. Software Adult	3,000	3,000	0	0.00%
411 Comput. Software Child	7,000	5,000	-2,000	-28.57%
411A Computer Software - Non-c	33,500	45,000	11,500	34.33%
Total Software	43,500	53,000	9,500	21.84%
412 Audiovisual				
A Audio Recordings-Adult	5,000	3,000	-2,000	-40.00%
C Audio Recordings-Child	500	500	0	0.00%
D Video Recordings-Adult	40,000	30,000	-10,000	-25.00%
E Video Recordings-Child	10,000	8,000	-2,000	-20.00%
Total Audiovisual	55,500	41,500	-14,000	-25.23%
413 Serials				
A Periodicals	15,000	15,000	0	0.00%
Total Serials	15,000	15,000	0	0.00%
419 Materials Processing	50,000	35,000	-15,000	-30.00%
TOTAL LIBRARY MATERIALS	724,500	724,500	0	0.00%

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South Huntington Public Library
 2022 - 2023 Operating Budget

	Budget 2021-22	Budget 2022-23	INC or DEC	%
ADMINISTRATION				
430 Supplies				
A Office	21,000	25,000	4,000	19.05%
B Library	30,000	40,000	10,000	33.33%
431 Telecommunications	37,000	45,000	8,000	21.62%
432 SCLS Services/Circ. Control	95,000	95,000	0	0.00%
433 Postage	27,000	30,000	3,000	11.11%
434 Publicity				
A Printing/Newsletter/Advertiser	44,000	65,000	21,000	47.73%
435 Continuing Education/Mileage				
A Staff	28,000	40,000	12,000	42.86%
B Board	6,000	8,000	2,000	33.33%
437 Consultant Fees				
A Auditor	10,000	15,000	5,000	50.00%
B Legal	10,000	15,000	5,000	50.00%
C Treasurer	4,500	7,000	2,500	55.56%
D Misc. Consultants	4,500	5,500	1,000	22.22%
E Art & Music	8,500	9,500	1,000	11.76%
438 Memberships	5,500	6,500	1,000	18.18%
439 Equipment/Lease/Service				
A Photocopy	5,000	5,000	0	0.00%
B Service Contracts	10,000	10,000	0	0.00%
C Office & AV Equip. Repair	750	750	0	0.00%
440 Miscellaneous Expenses	1,000	1,000	0	0.00%
A Bus Trips	1,000	1,000	0	0.00%
B Cost of Vote	4,500	4,500	0	0.00%
C Community Activities	120,000	200,000	80,000	66.67%
TOTAL ADMINISTRATION	473,250	628,750	155,500	32.86%

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South Huntington Public Library
2022 - 2023 Operating Budget

	Budget 2021-22	Budget 2022-23	INC or DEC	%
UTILITIES, BUILDING, VEHICLE				
450 Utilities				
A Electricity	132,000	140,000	8,000	6.06%
B Water	3,000	5,000	2,000	66.67%
C Gas	15,000	20,000	5,000	33.33%
Total Utilities	150,000	165,000	15,000	10.00%
451 Custodial Supplies	16,000	25,000	9,000	56.25%
452 Building				
A Maintenance Equipment	3,000	8,000	5,000	166.67%
B Repair & Maintenance	30,000	45,000	15,000	50.00%
C Service Contracts	33,000	40,000	7,000	21.21%
454 Insurance	52,000	55,000	3,000	5.77%
469 Grounds Maintenance	27,000	30,000	3,000	11.11%
473 Operation of vehicle				
A Fuel / Maintenance	2,000	2,000	0	0.00%
UTILITIES, BUILDING, VEHICLE	313,000	370,000	57,000	18.21%
<hr/>				
TOTAL EXPENDITURES	5,713,373	6,114,252	400,879	7.02%
PREVIOUSLY APPROVED BON	633,950	0	-633,950	-100.00%
LESS BOND REVENUE	0	0		
LESS BOND INTEREST	-22,571	0		
TOTAL DEBT SERVICE	611,379	0	-611,379	-100.00%
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EXPENDITURES & DEBT SERV	6,324,752	6,114,252	-210,500	-3.33%

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South Huntington Public Library
2022 - 2023 Operating Budget

	Budget 2021-22	Budget 2022-23	INC or DEC	%
Budget Summary				
TOTAL SALARIES	2,911,445	3,007,347	95,902	3.29%
EQUIPMENT	60,000	105,000	45,000	75.00%
TOTAL LIBRARY MATERIALS	724,500	724,500	0	0.00%
TOTAL ADMINISTRATION	473,250	628,750	155,500	32.86%
TOTAL UTILITIES, BUILDING, V	313,000	370,000	57,000	18.21%
TOTAL BENEFITS	1,231,178	1,278,655	47,477	3.86%
TOTAL EXPENDITURES	5,713,373	6,114,252	400,879	7.02%
PREVIOUSLY APPROVED BON	633,950	0	-633,950	-100.00%
LESS BOND REVENUE	0	0	0	
LESS BOND INTEREST	-22,571	0		
TOTAL DEBT SERVICE	611,379	0	-611,379	-100.00%
EXPENDITURES & DEBT SERV	6,324,752	6,114,252	-210,500	-3.33%
REVENUE	254,000	43,500	-210,500	-82.87%
TO BE RAISED BY TAXES	6,070,752	6,070,752	0	0.00%
OPERATING BUDGET				
TAX APPROPRIATION	6,070,752	6,070,752	0	0.00%

December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 595	2 638	3 550	4 452
5 323	6 778	7 769	8 600	9 757	10 671	11 651
12 295	13 784	14 768	15 584	16 550	17 603	18 323
19 352	20 680	21 590	22 450	23 600	24 closed	25 closed
26 178	27 533	28 590	29 513	30 510	31 190	

DECEMBER 2021

ADULT PRINT	DEC 21	DEC 20	% CHANGE	DEC 19	% CHANGE
Nonfiction	698	828	-15.70%	1,174	-40.55%
New Books	971	1,059	-8.31%	1,278	-24.02%
Fiction	996	1,143	-12.86%	915	8.85%
Paperbacks	143	134	6.72%	191	-25.13%
Mysteries	181	238	-23.95%	160	13.13%
Large Type	208	228	-8.77%	312	-33.33%
Magazines	112	143	-21.68%	165	-32.12%
Biographies	80	101	-20.79%	90	-11.11%
Test Books	18	9	100.00%	16	12.50%
Science Fiction	39	21	85.71%	32	21.88%
Foreign Language	7	8	-12.50%	12	-41.67%
Graphic Novel	27	26	3.85%	41	-34.15%
Reference	0	0	N.M.	0	N.M.
ESL Collection	4	4	0.00%	2	100.00%
Oversized Books	2	3	-33.33%	1	100.00%
Short Stories	6	4	50.00%	3	100.00%
Adult Learner	0	0	N.M.	0	N.M.
Auto Repair	1	1	0.00%	1	0.00%
Total	3,493	3,950	-11.57%	4,393	-20.49%
ADULT MEDIA					
DVD	1,768	2,391	-26.06%	3,160	-44.05%
Blu-ray Disc	420	544	-22.79%	890	-52.81%
Compact Discs	511	503	1.59%	578	-11.59%
Books on Disc	169	173	-2.31%	209	-19.14%
Video Games	22	32	-31.25%	71	-69.01%
Language Media	1	3	-66.67%	7	-85.71%
Playaway	1	0	N.M.	8	-87.50%
Hotspots	28	26	7.69%	12	133.33%
Total	2,920	3,672	-20.48%	4,935	-40.83%
ELECTRONIC RESOURCES					
Live-brary E-Books	4,578	4,321	5.95%	3,733	22.64%
Live-brary Audiobooks	2,186	1,716	27.39%	1,536	42.32%
Live-brary Video	3	3	0.00%	10	-70.00%
Flipster	471	472	-0.21%	480	-1.88%
New York Times	240	259	-7.34%	N.A.	N.M.
PressReader	226	138	63.77%	N.A.	N.M.
Hoopla	321	394	-18.53%	404	-20.54%
Kanopy	284	276	2.90%	309	-8.09%
Total	8,309	7,579	9.63%	6,472	28.38%

DECEMBER 2021

JUVENILE PRINT	DEC 21	DEC 20	% CHANGE	DEC 19	% CHANGE
Nonfiction	554	622	-10.93%	663	-16.44%
Picture Books	1,122	1,078	4.08%	1,141	-1.67%
Fiction	544	538	1.12%	683	-20.35%
Easy Readers	390	390	0.00%	390	0.00%
Biographies	63	77	-18.18%	117	-46.15%
Paperbacks	215	200	7.50%	314	-31.53%
Board Books	337	295	14.24%	253	33.20%
Graphic Novels	213	208	2.40%	298	-28.52%
Foreign Language	95	127	-25.20%	88	7.95%
Parents Collection	12	7	71.43%	15	-20.00%
Magazines	10	7	42.86%	0	#DIV/0!
Story Collection	5	5	0.00%	1	400.00%
Museum Passes	54	25	116.00%	129	-58.14%
Total	3,614	3,579	0.98%	4,092	-11.68%
JUVENILE MEDIA					
DVD	331	485	-31.75%	722	-54.16%
Blu-ray Disc	38	64	-40.63%	59	-35.59%
Video Games	122	111	9.91%	160	-23.75%
Compact Discs	43	17	152.94%	49	-12.24%
CD/Book Kits	36	30	20.00%	20	80.00%
Books on Disc	10	13	-23.08%	17	-41.18%
Launchpads	11	15	-26.67%	29	-62.07%
Total	591	735	-19.59%	1,056	-44.03%
YOUNG ADULT					
Magazines	0	0	N.M.	4	-100.00%
Fiction	93	108	-13.89%	107	-13.08%
Nonfiction	1	1	0.00%	1	0.00%
Graphic Novel	56	87	-35.63%	55	1.82%
Paperbacks	40	34	17.65%	57	-29.82%
Large Type	1	0	N.M.	4	-75.00%
Test Books	3	0	N.M.	2	50.00%
Foreign Language	0	3	-100.00%	0	N.M.
Chromebooks, Laptops	4	2	100.00%	28	-85.71%
Total	198	235	-15.74%	258	-23.26%

SOUTH HUNTINGTON PUBLIC LIBRARY
RESOURCES WORKSHEET

DECEMBER 2021

	ADDED	DISCARDED	DEC 21
ADULT / YA			
Books, Fiction	312	204	42,766
Books, Nonfiction	263	317	62,908
Paperbacks	14	68	10,398
Periodical Titles	0	0	267
Compact Discs	39	0	6,749
DVDs	110	0	15,405
Blu-ray Disc	28	0	2,425
Books-on-CD	4	0	3,990
Playaway	0	0	178
Videogames	8	1	177
YA Books-on-CD	0	0	0
Total	778	590	145,263
CHILDRENS			
Books, Fiction	175	162	46,323
Books, Nonfiction	185	486	43,928
Paperbacks	101	141	3,547
Videogames	5	0	1,639
Compact Discs	1	0	1,677
DVDs	26	0	8,518
Blu-ray Disc	4	0	555
Books-on-CD	0	0	656
CD/Book Kits	0	0	420
Launchpads	0	0	40
Total	497	789	107,303
TOTAL	1,275	1,379	252,566

	November			December		
	2019	2020	2021	2019	2020	2021
WEBSITE						
HomePage	16,949	12,454	12,710	14,070	12,270	12,976
% Change :		-27%	2%		-13%	6%
Vitual Reference	289	180	169	243	91	110
% Change :		-38%	-6%		-63%	21%
(New Website -No WebPAC Stats) WebPAC	0	0	0	0	0	0
% Change :						
Site Visitors	15,133	14,227	15,404	13,333	14,101	15,054
% Change :		-6%	8%		6%	7%
COMPUTER USAGE						
<u>Adult Wired Computers</u>						
Application Usage :	3,084	1,825	1,828	2,488	1,598	1,713
Time Usage (hrs) :	1209	512	491	1,038	585	468
<u>Stand-Up Wired Computers</u>						
Application Usage :	0	0	0	0	0	0
Time Usage (hrs) :		0	0	0	0	0
<u>Children's Wired Computers</u>						
Application Usage :	1,379	230	225	793	163	243
Time Usage (hrs) :	525	100	57	393	89	49
Total Application Usage :	4,482	2,058	2,054	3,309	1,763	1,960
% Change :		-54%	0%		-47%	11%
Total Time Usage (hrs) :	1,734	612	548	1,431	674	517
% Change :		-65%	-10%		-53%	-23%
<u>Laptops & Tablets</u>						
Children's iPad Checkouts :	0	0	0	0	0	0
YA Laptop & iPad Checkouts :	19	3	1	28	2	4
Total :	19	3	1	28	2	4
% Change :		-84%	-67%		-93%	100%
<u>Public Wireless</u>						
Laptop and Mobile Usage :	10,833	4,860	6,522	10,246	4,691	6,230
% Change :		-55%	34%		-54%	33%
SCLS DATA						
Off-Site Renewals	17,236	15,817	13,188	16,798	16,999	12,782
% Change :		-8%	-17%		1%	-25%
e-Commerce Payments	\$218.80	\$114.99		\$129.14	\$16.38	
% Change :		-47%			-87%	
Consortium Databases	7,594	3,224	2,661	6,009	3,556	1,610
% Change :		-58%	-17%		-41%	-55%
SHPL DATABASE SEARCHES						
Ancestry.com :	490	30	206	407	28	96
EbscoHost :	487	652	434	372	493	475
OCLC/FirstSearch :	270	164	196	76	134	141
ReferenceUSA :	0	0	0	0	0	0
Total :	1,247	846	836	855	655	712
% Change :		-32%	-1%		-23%	9%
WEB SERVICES						
Homework Help (Tutor/BrainFuse) :	102	58	59	65	103	48
LibraryAware (NextReads) :	1	5	3	1	1	0
Live-Brary.com (eMedia Checkouts) :	4,919	5,924	6,538	5,280	6,040	6,769
Lynda :	37	16	11	22	22	18
Pronunciator (Mango) :	33	23	3	19	32	0
Mosio Text Message Threads :	31	34	29	33	35	29
EnvisionWare Mobile Print (PrinterOn) :	534	648	108	338	1,250	60
LearningExpress :	0	0	0	0	0	0
Total :	5,123	6,708	6,751	5,758	7,483	6,924
% Change :		31%	1%		30%	-7%

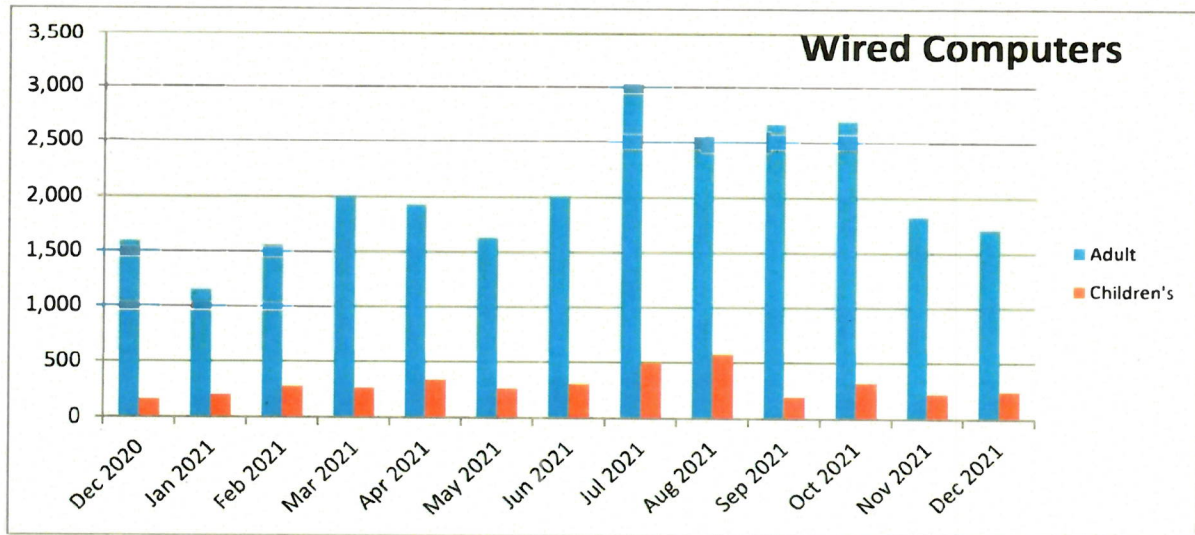
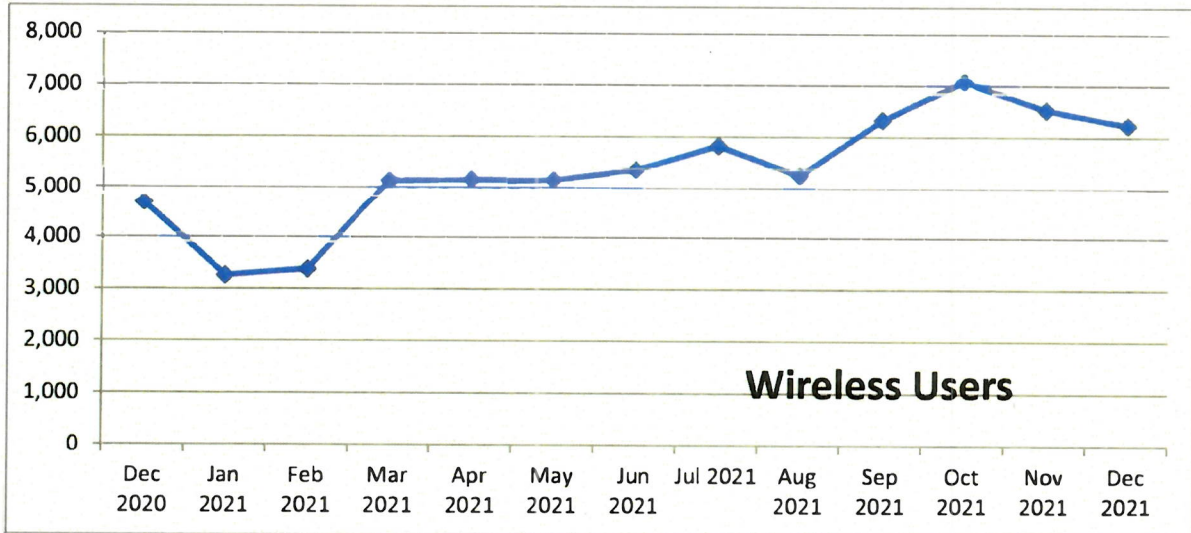
DATE	Total Building Checkouts (#231)	Media Room* Only (#431)	Percent Checkouts Media Room	Children's Room Only (#468)	Percent Checkouts Children's	Young Adult Only (#469)	Percent Checkouts YA Room	Adult Lobby Only (#470)	Percent Checkouts Adult Lobby	Percent Adult Lobby, Media Room, Children's & YA Room
December 2020	8,787	346	3.94%	1,248	14.20%	136	1.55%	190	2.16%	21.85%
January 2021	7,954	257	3.23%	1,109	13.94%	58	0.73%	208	2.62%	20.52%
February 2021	8,658	309	3.57%	1,608	18.57%	50	0.58%	227	2.62%	25.34%
March 2021	9,696	263	2.71%	1,700	17.53%	97	1.00%	244	2.52%	23.76%
April 2021	9,080	164	1.81%	1,524	16.78%	45	0.50%	169	1.86%	20.95%
May 2021	8,390	247	2.94%	1,361	16.22%	71	0.85%	176	2.10%	22.11%
June 2021	9,473	238	2.51%	1,782	18.81%	94	0.99%	322	3.40%	25.72%
July 2021	10,084	86	0.85%	2,491	24.70%	82	0.81%	507	5.03%	31.40%
August 2021	9,778	281	2.87%	2,158	22.07%	172	1.76%	362	3.70%	30.40%
September 2021	8,871	236	2.66%	1,788	20.16%	73	0.82%	265	2.99%	26.63%
October 2021	8,860	269	3.04%	1,857	20.96%	61	0.69%	215	2.43%	27.11%
November 2021	8,556	243	2.84%	2,099	24.53%	100	1.17%	213	2.49%	31.03%
December 2021	8,449	275	3.25%	1,520	17.99%	56	0.66%	195	2.31%	24.22%

WIRED & WIRELESS STATISTICS : December 2021

Date	Wireless	Adult	Children's
Dec 2021	6,230	1,713	243
Nov 2021	6,522	1,828	225
Oct 2021	7,075	2,694	317
Sep 2021	6,323	2,665	196
Aug 2021	5,244	2,557	576
Jul 2021	5,822	3,022	497
Jun 2021	5,356	2,010	305
May 2021	5,145	1,631	263
Apr 2021	5,149	1,930	332
Mar 2021	5,124	2,010	262
Feb 2021	3,377	1,561	280
Jan 2021	3,255	1,153	202
Dec 2020	4,691	1,598	163

Summary:

Wireless usage was down 4% compared to last month and is up 33% from this time last year. Adult computer usage was down 6% from last month and is up 7% compared to last year. Childrens computer usage was up 8% compared to last month and is up 49% from last year.



Adult Programs - December 2021

Title	Event Start Date	People in Attendance
Women's Group of the Greens	12/01/2021 @ 10:00am	9
SCORE	12/01/2021 @ 10:15am	11
Luncheon	12/01/2021 @ 11:00am	8
Home Study Orientation (L)	12/01/2021 @ 5:00pm	Cancelled
Thursday Yoga (L)	12/02/2021 @ 9:30am	25
Genealogy Drop-In (L)	12/02/2021 @ 10:00am	3
North Shore Civil War Roundtable (L)	12/02/2021 @ 7:00pm	5
Color Your World Coloring (V)	12/03/2021 @ 9:00am	N/A
Gentle Yoga (L)	12/04/2021 @ 9:30am	17
Huntington Historical Society Genealogy Workshop (L)	12/04/2021 @ 11:00am	6
Beginner Tai Chi	12/06/2021 @ 9:30am	23
Adult Take & Bake: Chocolate Snowstorm Cookies	12/06/2021 @ 11:00am	24
Monday Movie: Stillwater	12/06/2021 @ 2:00pm	46
New to Medicare in 2022? (V)	12/06/2021 @ 7:00pm	14
Intermediate Tai Chi	12/07/2021 @ 9:30am	21
Chair Yoga on Zoom	12/07/2021 @ 10:30am	8
All About Consumer Reports Online (L)	12/07/2021 @ 11:00am	1
2nd Precinct Community Meeting (L)	12/07/2021 @ 7:00pm	36
Non-Fiction Book Discussion	12/08/2021 @ 11:00am	12
Women's Group of the Greens - Book Pros	12/08/2021 @ 2:00pm	11
Decoding the Mysteries of Cats, or Why Cats Do What They Do	12/08/2021 @ 7:00pm	97 - shared with 8 libraries, SHPL hosted
Thursday Yoga	12/09/2021 @ 9:30am	25
Defensive Driving (L)	12/09/2021 @ 11:00am	29
Adult Take & Make: Winter Luminary (V)	12/09/2021 @ 7:00pm	22
AARP Training	12/10/2021 @ 10:00am	10
European Holiday Markets With Treats! (V)	12/10/2021 @ 11:00am	53
Gentle Yoga (L)	12/11/2021 @ 9:30am	17
Huntington Recreational Association	12/11/2021 @ 2:00pm	10
Meet the Artist: Michael Krasowitz	12/11/2021 @ 2:00pm	Cancelled
Folk Music Society of Huntington	12/12/2021 @ 1:00pm	12
Beginner Tai Chi	12/13/2021 @ 9:30am	23
Simply Creative with Chef Rob	12/13/2021 @ 11:00am	2
Monday Movie: My Salinger Year	12/13/2021 @ 2:00pm	33
Northwood Estates	12/13/2021 @ 7:00pm	10
Intermediate Tai Chi	12/14/2021 @ 9:30am	21
Chair Yoga on Zoom	12/14/2021 @ 10:30am	7
The Making of It's A Wonderful Life	12/15/2021 @ 11:00am	13
Prevent/Manage High Blood Pressure	12/15/2021 @ 1:30pm	5
All About Selling Online (L)	12/15/2021 @ 7:00pm	9
How to Make Elderberry Syrup	12/15/2021 @ 7:00pm	Cancelled
Thursday Yoga	12/16/2021 @ 9:30am	25
Piano Tuning	12/16/2021 @ 11:45am	N/A
Huntington NAACP	12/16/2021 @ 6:30pm	0
Gentle Yoga (L)	12/18/2021 @ 9:30am	17
Classical Sundays: Art Songs	12/19/2021 @ 2:30pm	Cancelled
Beginner Tai Chi	12/20/2021 @ 9:30am	24

Adult Programs - December 2021

Medicare Counseling One-on-One by Telephone	12/20/2021 @ 10:00am	0
Simply Creative with Chef Rob (V)	12/20/2021 @ 11:00am	1
Monday Movie: Holly & Ivy	12/20/2021 @ 2:00pm	28
Library Board of Trustees Meeting	12/20/2021 @ 7:00pm	8
Intermediate Tai Chi	12/21/2021 @ 9:30am	21
Chair Yoga on Zoom	12/21/2021 @ 10:30am	7
Thursday Yoga	12/23/2021 @ 9:30am	25
Kids Flick: Paw Patrol: The Movie (L)	12/26/2021 @ 2:00pm	4
Beginner Tai Chi	12/27/2021 @ 9:30am	23
Simply Creative with Chef Rob (V)	12/27/2021 @ 11:00am	2
Monday Movie: Jungle Cruise	12/27/2021 @ 2:00pm	35
Intermediate Tai Chi	12/28/2021 @ 9:30am	21
Chair Yoga on Zoom	12/28/2021 @ 10:30am	6
Boy Scouts 218	12/29/2021 @ 7:00pm	8
Thursday Yoga	12/30/2021 @ 9:30am	25

YA Programs - December 2021

Title	Event Start Date	People in Attendance
Monthly Community Service: December Donations	12/01/2021 @ 12:00am	33
The Gift of Reading	12/01/2021 @ 12:00am	42
SAT Review Class	12/01/2021 @ 6:00pm	10
SAT SECOND SESSION	12/01/2021 @ 6:00pm	10
Mystery Art Program with Project Excel	12/02/2021 @ 5:00pm	2
Community Service with Project Excel	12/02/2021 @ 6:30pm	10
YA Movie: Spirited Away	12/03/2021 @ 6:30pm	2
Cinnamon Rolls: a Grab & Go Program	12/07/2021 @ 9:30am	24
The Never Melting Snow: a Grab & Go Program	12/07/2021 @ 9:30am	12
Executive Teen Advisory Board	12/07/2021 @ 7:00pm	5
ENL Class Visit	12/08/2021 @ 10:00am	22
SAT Review Class	12/08/2021 @ 6:00pm	10
SAT SECOND SESSION	12/08/2021 @ 6:00pm	10
ENL Class Visit	12/09/2021 @ 10:00am	21
Teen BINGO	12/10/2021 @ 7:00pm	6
Girl Scout Troop 334	12/11/2021 @ 10:00am	9
YA Gingerbread Houses : a Grab & Go Program	12/13/2021 @ 3:00pm	20
FAFSA Workshop - In the Technology Lab	12/14/2021 @ 6:00pm	1
ENL Class Visit	12/15/2021 @ 10:00am	18
SAT Review Class	12/15/2021 @ 6:00pm	10
SAT SECOND SESSION	12/15/2021 @ 6:00pm	10
ENL Class Visit	12/16/2021 @ 10:00am	17
Decorate the YA Library: an In Person Community Service	12/16/2021 @ 7:00pm	18
Teen Game Night - In Person	12/17/2021 @ 7:00pm	9
YA Employment Workshop on Zoom	12/20/2021 @ 6:00pm	Cancelled
Winter Scenery in a Jar: a Grab & Go Program	12/21/2021 @ 9:30am	21
Teen Advisory Board: an In Person Program	12/21/2021 @ 7:00pm	9
YA Movie: The Nightmare Before Christmas	12/23/2021 @ 7:00pm	2
Kids Flick: Paw Patrol: The Movie (L)	12/26/2021 @ 2:00pm	4
Dessert Pretzel Bombs: a Grab & Go Program (V)	12/28/2021 @ 9:30am	24
Ugly Sweater Party (L)	12/30/2021 @ 7:00pm	4

Children's Programs - December 2021

Title	Event Start Date	People in Attendance
Paint-A-Present Take & Make	12/01/2021 @ 10:00am	48
Baby Bundle Take & Make	12/01/2021 @ 10:00am	15
Paquete Para BebÃ©s un Take & Make	12/01/2021 @ 10:00am	4
Dancing Jelly Beans (In-Person)	12/02/2021 @ 10:00am	9
Dancing Jelly Beans (In-Person)	12/02/2021 @ 10:30am	9
Girl Scout Troop 95	12/02/2021 @ 6:15pm	Cancelled
A Time for Kids (In-person)	12/03/2021 @ 10:00am	9
A Time for Kids (In-person)	12/03/2021 @ 11:00am	9
Art Club: Piet Mondrian (In-person)	12/03/2021 @ 4:30pm	9
Skoblicki's Scientists: Deer Friends	12/04/2021 @ 2:00pm	16
Lego Club (In-person)	12/05/2021 @ 2:00pm	9
Toddler Tales (In-person)	12/06/2021 @ 10:00am	6
Toddler Tales (In-person)	12/06/2021 @ 10:30am	6
So Big! (In-person)	12/07/2021 @ 10:00am	8
So Big! (In-person)	12/07/2021 @ 10:30am	9
Zumba Kids! (In-person)	12/07/2021 @ 4:30pm	5
Baby Time! (In-Person)	12/08/2021 @ 10:30am	8
Dancing Jelly Beans (In-Person)	12/09/2021 @ 10:00am	10
Dancing Jelly Beans (In-Person)	12/09/2021 @ 10:30am	7
A Time for Kids (In-person)	12/10/2021 @ 10:00am	8
A Time for Kids (In-person)	12/10/2021 @ 11:00am	9
Tweens Night Out: Amazing Mazes (In-person)	12/10/2021 @ 7:00pm	5
Boy Scout Troop 68	12/11/2021 @ 10:00am	30
Baking Coach: Family Gingerbread House	12/11/2021 @ 2:00pm	68
Toddler Tales (In-person)	12/13/2021 @ 10:00am	9
Toddler Tales (In-person)	12/13/2021 @ 10:30am	3
Girl Scout Troop 103	12/13/2021 @ 4:30pm	9
So Big! (In-person)	12/14/2021 @ 10:00am	7
So Big! (In-person)	12/14/2021 @ 10:30am	9
Zumba Kids! (In-person)	12/14/2021 @ 4:30pm	4
Baby Time! (In-Person)	12/15/2021 @ 10:30am	9
Dancing Jelly Beans (In-Person)	12/16/2021 @ 10:00am	9
Dancing Jelly Beans (In-Person)	12/16/2021 @ 10:30am	5
A Time for Kids (In-person)	12/17/2021 @ 10:00am	9
A Time for Kids (In-person)	12/17/2021 @ 11:00am	4
Girl Scout Troop 74	12/17/2021 @ 4:00pm	10
Art Club: Alexander Calder (In-person)	12/17/2021 @ 4:30pm	10
PlayHooray Babies & Kids (In-Person)	12/18/2021 @ 10:00am	7
PlayHooray Babies & Kids (In-Person)	12/18/2021 @ 11:00am	5
Festive Holiday Take & Make	12/20/2021 @ 9:30am	58
Toddler Tales (In-person)	12/20/2021 @ 10:00am	4
Toddler Tales (In-person)	12/20/2021 @ 10:30am	4
Cub Scout Pack 406	12/20/2021 @ 7:00pm	3
So Big! (In-person)	12/21/2021 @ 10:00am	4
So Big! (In-person)	12/21/2021 @ 10:30am	3
Zumba Kids! (In-person)	12/21/2021 @ 4:30pm	4

Children's Programs - December 2021

Baby Time! (In-Person)	12/22/2021 @ 10:30am	7
Dancing Jelly Beans (In-Person)	12/23/2021 @ 10:00am	4
Dancing Jelly Beans (In-Person)	12/23/2021 @ 10:30am	7
Winter Nap Scavenger Hunt (L)	12/26/2021 @ 1:00pm	14
Kids Flick: Paw Patrol: The Movie (L)	12/26/2021 @ 2:00pm	4
Chocolicious: Pop Its Take & Make (V)	12/27/2021 @ 2:00pm	40
Lego Club (L)	12/28/2021 @ 10:00am	4
Lego Club (L)	12/28/2021 @ 11:00am	3
Library Arts Presents: Bead & Button Tree (V)	12/28/2021 @ 2:00pm	18
Make-A-Candle! (L)	12/29/2021 @ 2:00pm	10
Make-A-Candle! (L)	12/29/2021 @ 3:00pm	12
GEM & Boys Up!	12/29/2021 @ 3:00pm	3
Hats off to New Year's (L)	12/30/2021 @ 2:00pm	17
Goodbye 2021 Party (L)	12/30/2021 @ 2:30pm	10