

REGULAR BOARD MEETING MINUTES - MONDAY, AUGUST 20, 2018
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

A regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, August 20 at 5:30 p.m. in the Conference Room.

PRESENT: Mrs. Eileen Sullivan, President
Mrs. Kate Rea, Vice President
Mrs. Pat Dillon, Financial Chairperson
Mrs. Stella Fox
Mr. Stu Horowitz

STAFF: Mrs. Janet Scherer, Assistant Director
Mrs. Erin McShane Hedger, Business Manager
Mrs. Cathy Trotter, Administrative Assistant

CALL TO ORDER: The President called the meeting to order at 5:40 p.m.

PLEDGE OF ALLEGIANCE: The President led everyone in the Pledge of Allegiance.

ADOPTION OF AGENDA: Motion by Mrs. Dillon seconded by Mr. Horowitz, and carried unanimously to accept the agenda as written.

FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. The voided checks have been viewed and recorded. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditure, and reported that all was in order.

Motion by Mrs. Fox, seconded by Mrs. Rea, and carried unanimously to authorize payment of Warrant #1 Fund L in the amount of \$15,098.66; Warrant #6 Fund L in the amount of \$177,861.22; Warrant #7/12PR in the amount of \$171,234.66; Warrant #7/26PR in the amount of \$110,665.49.

Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #1 TA in the amount of \$79,963.38; Warrant #2 Fund TA in the amount of \$46,762.16.

Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to authorize payment of Warrant #1 Fund H in the amount of \$93,214.32.

Motion by Mr. Horowitz, seconded by Mrs. Fox, and carried unanimously to authorize payment of The American Express statement for July 2018 in the amount of \$4,197.33.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to authorize payment of the Amazon/Synchrony bank statement for July 2018 in the amount of \$1,241.94.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to authorize payment of the Director's Account for July 2018 in the amount of \$415.00.

PERSONNEL ACTIONS: Motion by Mrs. Dillon, seconded by Mrs. Fox, and carried unanimously to approve the following personnel actions:

Appointment:

Name	Title	Hrs/ Wk	Salary	Step	Effec. Date
Nicholas Tanzi	Assistant Director	35	\$93,898.86	5	09/04/2014

Resignations:

Name	Title	Hrs/ Wk	Salary/hr.	Step	Eff. Date
Catherine Natale	Temp. Summer Page	35	\$12.00	1	8/10/2018
Rachel Vaughan	Temp. Summer Page	35	\$12.00	1	8/11/2018
Grace Hanrahan	Temp. Summer Page	12	\$12.00	1	8/18/2018

**TRANSFER OF DEPOT ROAD
PROPERTY TO SOUTH
HUNTINGTON UFSD:**

Motion by Mr. Horowitz, seconded by Mrs. Rea, and carried unanimously to authorize the Director to execute the Agreement dated August 1, 2018, between the Board of Education, South Huntington Union School District, and the Board of Trustees, South Huntington Public Library, necessary to transfer all the Library's right, title and interest to the property located at Depot Road, Huntington Station, New York; and designated as Section 200; Block 02; Lot 63 in consideration of the Library receiving the total sum of \$41,000.00.

Motion by Mr. Horowitz, seconded by Mrs. Rea, and carried unanimously to authorize the Board President to execute the Deed, Form TP-584 and Form RP-5217 necessary to transfer

all the library's right, title and interest to the property located at Depot Road, Huntington Station, New York; and designated as Section 200; Block 02; Lot 63 in consideration of the Library receiving the total sum of \$41,000.00.

Mrs. Sullivan and Mrs. Scherer signed the above documents and Mrs. McShane Hedger notarized them.

EXECUTIVE SESSION
TO DISCUSS PERSONNEL
MATTERS:

Motion by Mr. Horowitz, seconded by Mrs. Rea and carried unanimously to go into Executive Session at 6:00 p.m.

Motion by Mr. Horowitz, seconded by Mrs. Rea, and carried unanimously to come out of Executive Session at 6:10 p.m.

ADJOURNMENT:

Motion by Mrs. Dillon to adjourn the meeting at 6:11 p.m.


