

BOARD MEETING MINUTES - MONDAY, AUGUST 15, 2022
SOUTH HUNTINGTON PUBLIC LIBRARY
145 PIDGEON HILL ROAD
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, August 15, 2022 at 5:30 p.m. in the Conference Room.

- PRESENT: Mrs. Eleanora Ferrante, President
Mrs. Eileen Sullivan, Vice President
Mrs. Pat Dillon, Financial Chairperson
Mr. Stuart Horowitz
- EXCUSED: Mrs. Stella Fox
- STAFF: Mrs. Janet Scherer, Director
Mr. Nick Tanzi, Assistant Director
Mrs. Erin McShane Hedger, Business Manager
Mrs. Doreen Kilkenny, Board Secretary
- CALL TO ORDER: The meeting was called to order by the President at 5:37 p.m.
- PLEDGE OF ALLEGIANCE: The President led everyone in the Pledge of Allegiance.
- ADOPTION OF THE AGENDA: Motion by Mrs. Dillon, seconded by Mr. Horowitz, and carried unanimously to accept the agenda as written.
- FINANCIAL MATTERS: Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditures, and reported that all was in order.
- Motion by Mrs. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to authorize payment of Warrant #3 Fund L in the amount of \$20,079.16; Warrant #4 Fund L in the amount of \$131,863.43; Warrant #7/07 PR Fund L in the amount of \$112,734.75; Warrant #7/21 PR Fund L in the amount of \$121,585.08.

Motion by Mrs. Sullivan, seconded by Mrs. Dillon, and carried unanimously to authorize payment of Warrant #1 Fund TA in the amount of \$42,849.83; Warrant #2 Fund TA in the amount of \$53,464.53.

Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to approve the American Express statement for July in the amount of \$1,441.23.

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for June in the amount of \$1,362.36.

PERSONNEL ACTIONS: Motion by Mrs. Dillon, seconded by Mrs. Sullivan, and carried unanimously to approve the personnel report.

NEW BUSINESS –
LIBRARY COUNSEL
TRANSITION AND
APPROVAL OF
TRANSFER:

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to recommend that, pursuant to the letter from Library Counsel Andrew K. Martingdale, dated July 28, 2022, the Board of Trustees authorizes the transfer of all paper and electronic files of the Library from Hamburger, Maxson, Yaffe & Martingale, LLP (“HMY”) to Quatela Chimeri, PLLC and retains Andrew K. Martingale of Quatela Chimeri, PLLC, as Library Attorney, effective September 1, 2022 on the same terms and conditions as the retainer letter on file with the Library from HMY.

NEW BUSINESS -
HVAC PROJECT
UPDATE:

Mrs. Scherer updated the board on the conversations with the architect and the status of grant applications.

ADJOURNMENT:

Motion by Mrs. Sullivan to adjourn the regular meeting at 5:57 p.m.

Respectfully submitted by,



Doreen Kilkenny, Board Secretary

