

BOARD MEETING – MONDAY, JULY 18, 2022  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

Agenda for the organizational meeting of the Board of Trustees of the South Huntington Public Library on Monday, July 18, 2022 at 7 p.m. in the Conference Room.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS:
  1. President
  2. Vice President
  3. Financial Chairperson
4. ADOPTION OF THE AGENDA
5. APPOINTMENT, AUTHORIZATIONS AND DESIGNATIONS: (TAB A)
  1. Appointment of Library Attorney (Incumbent Hamburger, Maxson, Yaffee, & Martingale, LLP) (attached)
  2. Appointment of Library Auditor (Incumbent Robert A. Johnson, CPA PC) (attached)
  3. Appointment of Library Treasurer (Incumbent Phillip De Dora) (attached)
  4. Appointment of Insurance Broker-of-Record (Epic Insurance Brokers & Consultants)
  5. Designation of Newspaper-of-Record (The Long Islander)
  6. Designation of Date, Time and Place of Regular Board Meetings (attached)
  7. Designation of Library Budget Vote and Trustee Election 2023-2024
  8. Authorization of Petty Cash Fund
  9. Designation of Bank Depositories
  10. Authorization of Procurement Guidelines Policy
  11. Authorization of Collateral Agreement (Corporate Resolutions)
  12. Authorization of Payment In Advance of Audit Claims
  13. Appointment of Art Curator (Incumbent Deborah Katz) (attached)
  14. Appointment of Music Coordinator (Incumbent Margaretha Maimone) (attached)
  15. Appointment of Clerk of the Vote
6. DISPOSITION OF MINUTES: (TAB B)
  1. Regular Meeting, Monday, June 20, 2022
7. FINANCIAL MATTERS: (TAB C)
  - A. Schedule of Bills – 2021-2022
  - B. Investments
  - C. Financial Chairperson’s Report
  - D. Personnel
  - E. Schedule of Bills – 2022-2023
9. COMMUNICATIONS: (TAB D)
  1. SCLS Minutes and Memorandum (emailed to Board members)
10. REPORTS: (TAB E)
  1. Director’s Report
  2. Assistant Director’s Report
  3. Building & Grounds Report

11. OLD BUSINESS: (TAB F)
  1. Covid-19 Protocol
  
12. NEW BUSINESS: (TAB G)
  1. HVAC Project
  2. Conference Attendance - 2022 Internet Librarian
  3. Conference Attendance - 2022 ProLiteracy
  4. Juneteenth - Discussion
  
13. STATISTICAL REPORTS: (TAB H)
  1. Statistics and Program Attendance
  
14. VOICE OF THE TAXPAYER
  
15. EXECUTIVE SESSION: To discuss a personnel issue.
  
16. ADJOURNMENT