

BOARD MEETING MINUTES - MONDAY, AUGUST 17, 2020  
SOUTH HUNTINGTON PUBLIC LIBRARY  
145 PIDGEON HILL ROAD  
HUNTINGTON STATION, NY 11746

The regular meeting of the Board of Trustees of the South Huntington Public Library was held on Monday, August 17, 2020 at 5:30 p.m. in the Conference Room.

PRESENT:

Mrs. Stella Fox, President  
Mr. Stuart Horowitz, Vice President  
Mrs. Eleanora Ferrantè, Financial Chairperson  
Mrs. Eileen Sullivan  
Mrs. Pat Dillon

STAFF:

Mrs. Janet Scherer, Director  
Mr. Nick Tanzi, Assistant Director  
Mrs. Erin McShane Hedger, Business Manager  
Mrs. Doreen Kilkenny, Board Secretary

CALL TO ORDER:

The meeting was called to order by the President at 5:32 p.m.

PLEDGE OF  
ALLEGIANCE:

The President led everyone in the Pledge of Allegiance.

ADOPTION OF THE  
AGENDA:

Motion by Mr. Horowitz, seconded by Mrs. Dillon, and carried unanimously to accept the agenda as written.

FINANCIAL MATTERS:

Mr. De Dora sent a letter stating that he compared all the warrants to the invoices and payroll register to verify amounts to be paid and counts of checks issued. He also reviewed the check signer log. He viewed and compared all petty cash disbursements with the receipts for expenditure, and reported that all was in order.

Motion by Mrs. Dillon, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #2 Fund L in the amount of \$1,717.65; Warrant #6 Fund L in the amount of \$180,234.79; Warrant #7/09 PR Fund L in the amount of \$102,773.75; Warrant #7/23 PR Fund L in the amount of \$113,790.52.

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante, and carried unanimously to authorize payment of Warrant #1 Fund TA in the amount of \$40,166.17; Warrant #2 Fund TA in the amount of \$50,494.90.

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to approve the American Express statement for July 2020 in the amount of \$1,981.76.

Motion by Mr. Horowitz, seconded by Mrs. Sullivan, and carried unanimously to approve the Amazon/Synchrony Bank Monthly Statement for June 2020 in the amount of \$4,391.37.

PERSONNEL ACTIONS: Motion by Mrs. Ferrante, seconded by Mrs. Sullivan, and carried unanimously to approve the personnel report.

NEW BUSINESS -  
NYLA ANNUAL  
CONFERENCE:

Motion by Mrs. Sullivan, seconded by Mr. Horowitz and carried unanimously to authorize six staff members to attend the 2020 NYLA Conference at a cost not to exceed \$1,194.00 as amended. If there is interest, sufficient funds are available in the Board Continuing Education code to register all Trustees for the conference.

NEW BUSINESS –  
TUTORING POLICY:

Motion by Mrs. Ferrante, seconded by Mrs. Sullivan and carried unanimously to approve the draft Tutoring Policy as amended.

NEW BUSINESS –  
UNATTENDED  
CHILDREN POLICY:

Motion by Mrs. Sullivan, seconded by Mrs. Ferrante and carried unanimously to approve the library's amended Unattended Children Policy as presented.

EXECUTIVE SESSION: Motion by Mrs. Sullivan, seconded by Mrs. Ferrante to enter into Executive Session at 5:47 p.m. to discuss employment history of several employees.

Motion by Mr. Horowitz, seconded by Mrs. Ferrante to come out of Executive Session at 6:08 p.m.

ADJOURNMENT: Motion by Mrs. Ferrante to adjourn the regular meeting at 6:09 p.m.



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